

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, January 27, 2015 – 6:32 p.m.

The meeting was called to order by President Ludwig at 6:32 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Gregory Ludwig, President
 Peter Nolan, Vice President
 Mike Kuderna, Commissioner
 Sarah Richardt, Commissioner
 Char Roberts, Commissioner
 Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Rick Poole, Deputy Director
 Jason Myers, Director of Finance & Personnel
 Bill Sosnowski, Superintendent of Parks
 Kevin Ingram, Superintendent of Golf Operations
 Dean Styburski, Asst. Superintendent of Parks
 Jill Wejman, Marketing & Communications Manager
 Danielle Lawry, Graphic Designer
 Chad Flint, Parks Department
 Laura Jamrozik, Recording Secretary

Absent: Dave Kundrot, Commissioner

Guests: Robert Bachner, Lombard Resident
 Amanda Ciatti, Lombard Resident
 Joanne Ebihara, Lombard Resident
 Dave Lemar, Lombard Resident
 Shawn Westerhoff, Lombard Resident

The meeting began with the Pledge of Allegiance.

President Ludwig requested approval of the January 27, 2015 Agenda.

Commissioner Kuderna made a motion to approve the January 27, 2015 Regular Board Meeting Agenda. Commissioner Richardt seconded the motion. On a call for the vote, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

President Ludwig requested approval of the minutes of the Regular Board Meeting of December 16, 2014.

Vice President Nolan made a motion to approve the minutes of the Regular Board Meeting of December 16, 2014 as amended. Commissioner Kuderna seconded the motion. On a call for the vote, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

President Ludwig requested approval of the minutes of the Closed Session Meeting of December 16, 2014.

Vice President Nolan made a motion to approve but not release the Closed Session Meeting minutes of December 16, 2014. Commissioner Roberts seconded the motion. On a call for the vote, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Correspondence

None

Citizens Wishing to Address the Board

Amanda Ciatti, Lombard resident, was on hand to address the board regarding the proposed playground at Terrace View. Ms. Ciatti's main concerns were playground vandalism and the location of the new playground.

Joanne Ibihara, Lombard resident and PTA member, was also on hand to address the board regarding the proposed playground at Terrace View. Ms. Ibihara had heard that there were plans for a learning center to be constructed along with the playground. She stated that there are currently two staff members watching the students of Park View School during lunch break at the playground and that moving the playground further away from the school could result in possibly needing more staff to watch the children.

President Ludwig addressed both residents by stating that there is no proposal for location as of yet; the District is still in the planning phase of this project. President Ludwig stated that there was a meeting on January 7 to discuss the project, but the principal from the school district did not attend the meeting. President Ludwig also stated that if the school district would help pay for project, the playground could be placed wherever the school district seems fit.

Presentations

Director Myers introduced new full-time staff member Danielle Lawry to the Board. She is the District's graphic designer, working closely with Manager Wejman. Director Myers also stated that he brought to the meeting the awards won by Manager Wejman (brochure layout, design, website, to name a few) for everyone to see.

Superintendent Sosnowski introduced full-time parks department employee Chad Flint to the Board. Chad will be performing a myriad of jobs and is already catching on quickly to all new assignments.

Consent Agenda

None

Financial Reports

Commissioners reviewed the December 2014 Payroll and Bills/Check Register and the December 2014 Revenue and Expense Reports. Director Myers reported that President Ludwig had called earlier with questions regarding bond payments.

Vice President Nolan moved to approve payment of the December 2014 accounts payable and payroll in the amount of \$1,817,075.90. Accounts payable checks #97694-#97787 in the amount of \$1,575,218.12; payroll checks #73540-#73553 and #73557-#73573 in the amount of \$11,003.69; deduction checks #73554-#73556 and #73574-#73579 in the amount of \$117,291.75; direct deposit checks #81840D-#81842D and #81934D-#81941D in the amount of \$113,562.34. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Myers stated that the proposed budget has been on display since it was tentatively approved in December, and, as in years past, no one has come in to see the document. Included with his report was the Fourth Quarter Report, which Director Myers took time to briefly explain the different sections, including the breakdown of taxes and different taxing bodies; proceeds and program revenue; accruals; and being over budget in utilities. He also added that while PBW pool pass sales were down, daily admissions were up; WAGC will not be utilizing Groupon in 2015; the auditors will be coming to Admin in late March; and Treasurer Rogers works very hard in investing the District's monies.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski reported that Homer Tree Service will begin the removal of some 200 trees at the end of this month.

Commissioners briefly reviewed the Deputy Director's Monthly Report. Director Poole stated that youth basketball is underway. He also reported that Glenbard East will be installing an air conditioner, and this will impact our gymnastic program and we may have a limited Rams Camp.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram reported that eight ash trees have been removed from the golf course, with help from the Parks department; about 40 more need to be removed. Also, supplies for foot golf have been ordered.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs reported that Jeena Greenwalt, Executive Director at NEDSRA, will unfortunately not be able to continue her duties once her leave of absence expires on March 31. He also thanked

commissioners for their understanding of continued education, as the recent IAPD/IPRA conference was a success.

Unfinished Business

Commissioners reviewed 2015 Budget & Appropriation Ordinance #15-473.

Commissioner Roberts moved to approve the Combined Budget and Appropriation Ordinance #15-473 and all appendixes which include the Mission Statement, Organizational Chart, Goals and Objectives, Personnel and Benefits Plan, Capital Replacement Plan and Fee History as presented. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

New Business

Commissioners reviewed the request from Shamrock Garden Florist's to sell flowers at the 2015 Dance Recital.

Vice President Nolan moved to approve the sale of presentation flowers by Shamrock Garden Florist at the 2015 Dance Recital. Commissioner Scalzo seconded the motion. On a roll call, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Commissioners reviewed the request for a 2015 Ford F-550 dump truck through state bid from Bob Ridings Ford Fleet Sales for the purchase price of \$45,430. The budgeted amount for this purchase is \$55,000.

Commissioner Richardt moved to approve the purchase of a 2015 Ford F-550 dump truck from Bob Ridings Ford Fleet Sales for the purchase price of \$45,430 through state bid as presented. Vice President Nolan seconded the motion. On a roll call, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Staff and commissioners watched the 2014 Year End Review Presentation. Afterwards, Executive Director Friedrichs touched down on some items, such as no more double-bookings for the party wagons; Summer Camps are doing well under Program Manager Niehaus; some fitness instructors have 'jumped ship'; and how revenue is still going strong at PBW. To end, he stated how proud staff is of Manager Wejman for winning so many awards at the conference last week.

Commissioner Comments

Commissioner Roberts stated that she had a great time at conference.

Commissioner Kuderna congratulated Graphic Designer Lawry and Manager Wejman for their awards at conference and that he's proud to be a member of the Lombard Park District.

Commissioner Richardt had no comments.

Commissioner Scalzo congratulated Graphic Designer Lawry and Manager Wejman and wanted the District to continue to be proactive with the school district issues.

Vice President Nolan echoed previous congratulatory statements and that Graphic Designer Lawry and Manager Wejman really made the Lombard Park District stand out at conference.

President Ludwig congratulated the entire staff and said it was a nice feeling to have the District mentioned for so many awards 'in front of Illinois'.

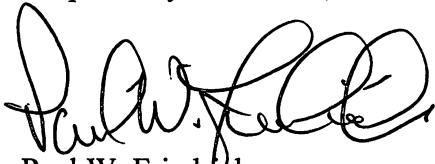
There being no further discussion, Commissioner Kuderna moved to adjourn the Regular Board Meeting at 7:26 p.m. and move into Closed Session- 2(c)5, the Purchase or Lease of Real Property. Commissioner Roberts seconded the motion. On a call for the vote, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

At 8:04 p.m., Commissioner Roberts made a motion to reconvene to the Regular Board Meeting of January 27, 2015. Commissioner Richardt seconded the motion. On a roll call, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

President Ludwig said that the Board met in Closed Session under Section 2(c)5 and no final action will be taken on these matters at this meeting.

There being no further business at 8:06 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of January 27, 2015. Commissioner Roberts seconded the motion. On a call for the vote, six ayes (Kuderna, Ludwig, Nolan, Richardt, Roberts, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Paul W. Friedrichs', written in a cursive style.

Paul W. Friedrichs
Secretary

PWF/laj