

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, March 24, 2015 – 6:30 p.m.

The meeting was called to order by President Ludwig at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Gregory Ludwig, President  
Peter Nolan, Vice President  
Mike Kuderna, Commissioner  
Sarah Richardt, Commissioner  
Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director  
Rick Poole, Deputy Director  
Jason Myers, Director of Finance & Personnel  
Bill Sosnowski, Superintendent of Parks  
Kevin Ingram, Superintendent of Golf Operations  
Dean Styburski, Asst. Superintendent of Parks  
Laura Jamrozik, Recording Secretary

Absent: Dave Kundrot, Commissioner  
Char Roberts, Commissioner

Guests: Bob Bachner, Lombard Resident

The meeting began with the Pledge of Allegiance.

President Ludwig requested approval of the March 24, 2015 Agenda.

**Vice President Nolan made a motion to approve the March 24, 2015 Regular Board Meeting Agenda. Commissioner Richardt seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Ludwig requested approval of the minutes of the Regular Board Meeting of February 24, 2015.

**Vice President Nolan made a motion to approve the amended minutes of the Regular Board Meeting of February 24, 2015. Commissioner Kuderna seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

### Correspondence

None

### Citizens Wishing to Address the Board

None

### Presentations

None

### Consent Agenda

None

### Financial Reports

Commissioners reviewed the February 2015 Payroll and Bills/Check Register and the February 2015 Revenue and Expense Reports. Director Myers reported that under *All Funds*, Deferred Revenue is higher this year due to entering in January instead of December. President Ludwig had a question regarding TIF proceeds; Director Myers stated that the District is receiving the proceeds later.

**Vice President Nolan moved to approve payment of the February 2015 accounts payable and payroll in the amount of \$424,024.35. Accounts payable checks #97871-#97941 and replacement checks #97870 in the amount of \$168,141.84; payroll checks #73605-#73623 and #73627-#73645 in the amount of \$10,268.38; deduction checks #73624-#73626 and #73646-#73650 in the amount of \$127,773.24; direct deposit checks #82246D-#82248D and #82347D-#82354D in the amount of \$117,840.89. Commissioner Scalzo seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

### Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Myers stated that the auditors began their work yesterday and will probably be here until next Monday. He stated that the scanning of invoices and journal entries really moved things along.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski reported that the District has not received a finalized bill from Homer Tree Service, nor has Homer finished cleaning up after the 200+ tree removal at Madison Meadow; clean-up may have to be done in-house. Commissioner Richardt questioned why, on the vandalism report, some incidents show a police report and some do not; Superintendent Sosnowski explained that it depends on the dollar amount of the damage. Police like to have the reports,

especially if the damages are gang-related. Superintendent Sosnowski reported that the Broadview Slough sign that was missing has been found; however, a new sign has already been made and the new one will be put up.

Commissioners briefly reviewed the Deputy Director's Monthly Report. Director Poole reported that the *Take Time for Tots* event held on March 21 had a big turn out. He also reported that the *Egg Hunt* and *Lunch With the Bunny* will be held this weekend and alternative sites are being considered in case of inclement weather. To end, coaches meetings are currently in progress. Vice President Nolan questioned where people parked for Take Time for Tots; Director Poole stated that the church across the street from Sunset Knoll is happy to help out with parking overflow. Commissioner Scalzo questioned the low number of soccer participants; Director Poole stated that the District is trying to keep the integrity of all teams and is also looking for coaches. Regarding RAMS Camp, the District is losing wrestling and gymnastics due to the installation of a new air conditioning system.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram reported that the course will not be opening this Saturday due to the weather, although the greens are ready. The course is waiting for the cup caps for Foot Golf. The marketing plan for Foot Golf is ready and there is a potential outing scheduled for April 24. When questioned about the schedule for regular golf and Foot Golf, Superintendent Ingram stated that foot golf will be held at the end of the day, when regular golf is completed.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs reported that he and Director Poole will be attending a meeting tomorrow with the Village of Lombard, the Lombard Falcons and a representative from the police department; construction will be done on Lilac Way, making the street 26' wide. The Wilson Street lot, north side only, will be used for visitors. Three roads will be worked on and will have one side parking only. Executive Director Friedrichs reported that Commissioner Roberts was at a wake this evening and also that Commissioner Kundrot's father had suffered a stroke. Also, Commissioner Roberts' last day as a commissioner will be May 26; as she will be out of town that day, Executive Director asked if anyone would have trouble moving the board meeting date from May 26 to May 19: Commissioners Richardt and Kuderna are fine with it, President Ludwig may not be in town. Commissioner Scalzo had a question regarding PBW group visits and the aggravation that comes with overly large groups. Director Poole stated that the District certainly does keep track of the number of people in visiting groups, and these groups sometimes get spread out so as not to go over the maximum number of people allowed in the water park. Executive Director Friedrichs stated that he and Director Myers will be in Springfield on April 28, so Director Poole will be in charge of the board meeting that evening. To end, NEDSRA Executive Director interviews continue tomorrow; they are down to their final candidate, who has an impressive 30 years in park and recreation.

### **Unfinished Business**

Commissioners reviewed the request from the Lombard Historical Society for the use of Four Seasons to conduct their Civil War Encampment event – 2<sup>nd</sup> Reading. It was decided that the District can only supply one golf cart for their event, due to the time of year.

President Ludwig moved to approve the request from the Lombard Historical Society for the use of Four Seasons to conduct their Civil War Encampment event – 2<sup>nd</sup> Reading with a motion to waive: *2.03 Animals and Pets, 2.06 Boating, 2.07 Camping, 2.08 Charitable, Religious, Political or Non-Profit Activities, 2.10 Commercial Sale, Exhibition, or Distribution of Goods or Services, 2.16 Erection of Structure/Wires, 2.17 Fairs and Special Events: Sale and Distribution of Merchandise; Soliciting, Contributions, 2.18 Fires, 2.22 Interference with Other Users, 2.26 Parades, Public Assemblies or Meetings, 2.30 Protection of Property, 2.34 Restrictions Applicable to Specific Recreational Activities and Facilities, 2.39 Sleeping on District Property, 2.42 Weapons, Fireworks, Explosives, Rockets, 3.05 Driving Areas, 3.16 Parking, 4.01 Hours*, from 9 a.m. July 24 to 6:00 p.m., Sunday, July 26 for the Civil War Encampment at Four Seasons contingent upon obtaining all necessary local, county, state and federal permits. Commissioner Richardt seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo) Motion carried.

Commissioners reviewed the Lombard Falcons M.O.U Approval – 2<sup>nd</sup> Reading.

Vice President Nolan moved to approve on second reading the Lombard Falcons Memo of Understanding. Commissioner Kuderna seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

Commissioners reviewed the Lombard Firebirds M.O.U Approval – 2<sup>nd</sup> Reading.

Vice President Nolan moved to approve on second reading the Lombard Firebirds Memo of Understanding. Commissioner Richardt seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

Commissioners reviewed the Sacred Heart M.O.U Approval – 2<sup>nd</sup> Reading.

Vice President Nolan moved to approve on second reading the Sacred Heart School Memo of Understanding. Commissioner Kuderna seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

There was no second reading for the Lombard Baseball League Memo of Understanding as there is still discussion pending regarding electric payments.

### **New Business**

Commissioners reviewed the Lombard Town Centre's use of the administration offices parking lot and the Lilacia Park pavilion for their annual LomBar-B-Que and Blues Fest to be held on August 8, 2015.

Commissioner Scalzo moved to approve the use request of the Administration Office parking lot, the pavilion at Lilacia Park as well as the empty lot on the north side of Lilacia Park by the Lombard Town Centre for the LomBar-B-Que and Blues Fest on August 8, 2015. Commissioner Kuderna seconded the motion. On a call for the vote, four ayes (Kuderna, Ludwig, Nolan, Scalzo) and one abstention (Richardt). Motion carried.

Commissioners reviewed the request for approval for six golf cars. Superintendent Ingram stated that Yamaha makes a good cart that last approximately 20 years before needing to trade-in. Also, the Yamaha cars do not have a spin on filter and uses approximately 13% less gas than the E-Z Go cars; the District will be saving \$2,260 by using no filters alone. The budgeted amount for the golf cars is \$25,000.

**Commissioner Richardt moved to approve Harris Golf Cars for six golf cars in the amount of \$21,594 and to authorize the Executive Director to execute the approval of the six golf cars presented. Vice President Nolan seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Commissioners reviewed the Bradley Lane Intergovernmental Agreement. The Village of Lombard is planning on repaving Bradley Lane and the District is working with the Village to have 68 parking stalls repaved at the same time. The District budgeted \$60,000 for this project and the bid came in at \$62,106.58. It is staff's recommendation to approve this agreement with the Village.

**Commissioner Richardt moved to approve the Bradley Lane Intergovernmental Agreement between the Village of Lombard and the Park District as presented. Commissioner Scalzo seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Commissioners reviewed the Board Policy Manual-Affiliate Guidelines. Changes were made in red, and staff is recommending approval of these changes.

**Commissioner Richardt moved to approve the affiliate guidelines as presented. Commissioner Kuderna seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Commissioners reviewed the Truck Purchases-Bid Approval. These new trucks will be replacing two ten-year-old vehicles. The budgeted amount for this purchase is \$21,000.

**Vice President Nolan moved to approve the purchase of a 2015 Ford F-250 4x4 pickup truck in the amount of \$29,919 and the purchase of a Ford F250 2wd pickup truck in the amount of \$20,790 through state bid from Bob Ridings Ford Fleet Sales as presented. Commissioner Richardt seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Commissioners reviewed the Tractor Purchase-Bid Approval. The purchase of the Toro 2015 Groundsmaster will be helpful in keeping up with District grass cutting.

**Commissioner Scalzo moved to approve the purchase of a Toro 2015 Groundsmaster 4500-D Mower in the amount of \$59,795 through state bid from Reinders Equipment Sales as presented. Commissioner Richardt seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

### **Commissioner Comments**

Commissioner Kuderna thanked everyone for the memorial flowers for his mother-in-law.

Commissioner Richardt had no comments.

Commissioner Scalzo stated that he likes seeing staff involvement, and he enjoyed the pictures of the dance recital through Facebook.

Vice President Nolan had no comments.

President Ludwig also had no comments.

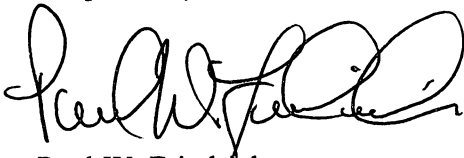
**There being no further discussion, Commissioner Kuderna moved to adjourn the Regular Board Meeting at 7:21 p.m. and move into Closed Session- 2(c)5, the Purchase or Lease of Real Property. Commissioner Richardt seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

**At 7:47 p.m., Commissioner Kuderna made a motion to reconvene to the Regular Board Meeting of March 24, 2015. Commissioner Richardt seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Ludwig said that the Board met in Closed Session under Section 2(c)5 and no final action will be taken on these matters at this meeting.

**There being no further business at 7:48 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of March 24, 2015. Commissioner Richardt seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Respectfully Submitted,



Paul W. Friedrichs  
Secretary

PWF/laj