

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, August 25, 2015 – 6:30 p.m.

The meeting was called to order by President Ludwig at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Gregory Ludwig, President
Bob Bachner, Commissioner
Mike Kuderna, Commissioner
Dave Kundrot, Commissioner
Sarah Richardt, Commissioner
Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Jason Myers, Director of Finance & Personnel
Joe McCann, Director of Recreation
Kevin Ingram, Superintendent of Golf Operations
Dean Styburski, Asst. Superintendent of Parks
Margie Fugiel, Recording Secretary

Guests: Joan Bajda, Lombard Resident
The Byron Family, NEDSRA
Beth Corso, NEDSRA
Deb Dynako, Lombard Resident
Joanne Ebinara, Lombard Resident
Sean Farrar, Lombard Resident
The Flanagan Family, Lombard Resident
John Gill, Lombard Resident
Rick Poole, NEDSRA
Julie Vercruysse, Lombard Resident

Absent: Peter Nolan, Vice President
Bill Sosnowski, Superintendent of Parks

The meeting began with the Pledge of Allegiance.

President Ludwig requested approval of the August 25, 2015 Agenda.

Commissioner Kuderna made a motion to approve the August 25, 2015 Regular Board Meeting Agenda. Commissioner Kundrot seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Ludwig, Richardt, Scalzo). Motion carried.

President Ludwig requested approval of the minutes of the Regular Board Meeting of July 28, 2015.

Commissioner Scalzo made a motion to approve the minutes of the Regular Board Meeting of July 28, 2015. Commissioner Richardt seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Ludwig, Richardt, Scalzo). Motion carried.

Correspondence

A thank you note was sent to the District from the Lombard Historical Society, thanking staff for all the help and support with their annual Civil War Reenactment.

Citizens Wishing to Address the Board

Lombard residents Sean Farrar, Julie Vercruysse and Joanne Ebinara spoke to staff and commissioners encouraging them to approve the Intergovernmental Agreement with School District 44 in regards to Terrace View. Additional, if approved, they look forward to hearing the time table for the playground installation.

Presentations

Rick Poole, NESDRA Director, introduced himself and wanted to thank the Lombard Park District for their support in NEDSRA. Beth Corso, Lombard liaison for NEDSRA, introduced Sarah Byron as the 2015 Superstar participant from Lombard.

Executive Director Friedrichs acknowledged Rick Poole for his 12 years of service and dedication to the residents and the Lombard Park District.

Representatives from Lombard Waves thanked the Lombard Park District for their support and for the equipment purchase that contributed to the division victory. The Waves presented the District with a signed, framed team photo.

Consent Agenda

None

Financial Reports

Commissioners reviewed the July 2015 Payroll and Bills/Check Register and the July 2015 Revenue and Expense Reports.

President Ludwig moved to approve payment of the July 2015 accounts payable and payroll in the amount of \$652,688.02. Accounts payable checks #98382-#98500 in the amount of \$271,244.05; payroll checks #73860-#73882, #73885-#73909 in the amount of \$13,307.03; deduction checks #73883-#73884, #73910-#73913 and in the amount of \$216,436.58; direct deposit checks #84008D-#84011D, #84260D-#84268D in the amount of \$151,700.36. Commissioner Scalzo seconded the motion. On a roll call, six ayes (Scalzo, Bachner, Kundrot, Kuderna, Richardt, Ludwig). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. With assistance from Speer Financial, in early September, staff will be seeking AAA bond rating, as Lombard's current rating is AA. If the Board has any suggestions for Capital Projects or Goals and Objectives, please provide them to staff.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. In the absence of Superintendent Sosnowski, Dean Styburski was available to answer questions. Executive Director Friedrichs reported that the parks in Lombard are considered Monarch Way Stations.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann reported on a few upcoming events as well as program enrollment numbers. He attended a meeting with the Firebirds organization and passed along positive feedback. Plans to meet with other affiliate organizations are forthcoming.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram reported that Western Acres is slowly rebounding and is hopeful for nice fall weather to close the margin from last years' rounds.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs looked to the board for approval to move the October regular board meeting to October 20. There were no conflicts. Staff will attend a meeting on September 3 with Donovan Homes and the DuPage County Zoning Administration to discuss the recreation plans at the Ken Loch development.

The Lombard Maple Street Chapel, with guest speaker Dan Tani, will host a fire sprinkler fundraising banquet on Saturday, September 26, 2015.

The Lombard Veterinary Hospital will host their annual pet blessing on September 19, 2015.

Unfinished Business

Executive Director Friedrichs presented the latest Intergovernmental agreement that was passed by the School District 44 Board and was looking for board approval. A discussion ensued. The goal of the Park District would be to expedite the process of constructing the playground, pending equipment arrival and weather.

Commissioner Kundrot moved to approve the School District #44 Intergovernmental Agreement for Terrace View in substantially the form presented at this meeting, with such modification thereto as the Executive Director in consultation with the Park District's attorney shall approve, which approval shall be conclusively evidenced by the Executive Director, execution thereof. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Bachner, Kundrot, Kuderna, Richardt, Ludwig, Scalzo). Motion carried.

New Business

Staff is recommending the approval of the revised Board Policy Manual.

Commissioner Kuderna moved to approve all revisions to the Board Policy Manual, as presented with attorney approval, including; APPENDIX A - Commissioner Vacancies, APPENDIX B - Communication Between Board Members, APPENDIX C - Park Property Naming Policy, APPENDIX D - Commissioner Remote Attendance Policy, APPENDIX E - Rules Governing Recording of Meetings, APPENDIX F - Board Meeting Public Participation Policy, APPENDIX G - Investment Policy, APPENDIX H - Purchasing Policy, APPENDIX I - Wire Transfer Policy, APPENDIX J - Fund Balance Policy, APPENDIX K - Ethics Ordinance, APPENDIX L - Revenue Policy, APPENDIX M - Athletic Field Use & Concession Permit Policy, APPENDIX N - Affiliate Group Policy, APPENDIX O - Sports Programming Policy, APPENDIX P - Soccer Goal Safety & Education Policy, APPENDIX Q - Party Wagon Use, APPENDIX R - Policy Prohibiting Discrimination & Harassment, APPENDIX S - Bloodborne Pathogens & Infectious Diseases, APPENDIX T - Electronic & Telephonic Communications Policy, APPENDIX U - Alcohol & Drug Abuse Policy, APPENDIX V - Soliciting or Posting of Materials by Employees, APPENDIX W - Modified Duty Program, APPENDIX X - Employee Benefits, APPENDIX Y - Per Diem Policy, APPENDIX Z - Public Relations Policy, APPENDIX AA - Membership in Clubs & Civic Organizations, APPENDIX BB - Participation in Trade & Professional Associations, APPENDIX CC - Employee Safety Manual, APPENDIX DD - Communicable Disease & Bloodborne Pathogens, APPENDIX EE - Cell Phone Use While Driving, APPENDIX FF - Stormwater Management Policy, APPENDIX GG - Payment Card Industry Data Security Standards, APPENDIX HH - Debt Management and Record Keeping Policy. Commissioner Kundrot seconded the motion. On a roll call, six ayes (Kundrot, Kuderna, Richardt, Ludwig, Scalzo, Bachner). Motion carried.

Executive Director Friedrichs apologized for the timing issue of the asphalt paving bid opening, but is recommending approval of the four asphalt paving projects that are scheduled for this fall.

Commissioner Kundrot moved to approve Meyer Paving for the paving projects in the amount of \$156,614 as the responsive and responsible low bidder and to authorize the Executive Director to execute the approval of the paving projects as presented. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Kuderna, Richardt, Ludwig, Scalzo, Bachner, Kundrot). Motion carried.

Commissioner Comments

Commissioner Kuderna inquired about the possibility of offering the new boating course regulated by the Department of Natural Resources. Director McCann commented that the requirements for certification are only offered on-line at this time and thanked him for the suggestion.

Commissioner Richardt commented how great it was to work with Danielle Lawry, Graphic Designer as her last day is August 26, 2015.

President Ludwig reiterated the Maple Church fundraiser.

There being no further business, Commissioner Kundrot made a motion to adjourn the Regular Board Meeting of August 25, 2015. Commissioner Richardt seconded the motion. Meeting adjourned at 7:25 p.m. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large initial "P" and "F".

Paul W. Friedrichs
Secretary

PWF/mef