

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, November 17, 2015 – 6:30 p.m.

The meeting was called to order by Vice President Nolan at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Gregory Ludwig, President (Arrived at 6:40)
Bob Bachner, Commissioner
Mike Kuderna, Commissioner
Peter Nolan, Vice President
Jim Scalzo, Commissioner

Absent Dave Kundrot, Commissioner
Sarah Richardt, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Jason Myers, Director of Finance & Personnel
Joe McCann, Director of Recreation
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Margie Fugiel, Recording Secretary

The meeting began with the Pledge of Allegiance.

Vice President Nolan requested approval of the November 17, 2015 Agenda.

Commissioner Kuderna made a motion to approve the November 17, 2015 Regular Board Meeting Agenda. Commissioner Scalzo seconded the motion. On a call for the vote, four ayes (Bachner, Kuderna, Nolan, Scalzo). Motion carried.

Vice President Nolan requested approval of the minutes of the Regular Board Meeting of October 20, 2015.

Commissioner Kuderna made a motion to approve the minutes of the Regular Board Meeting of October 20, 2015. Commissioner Scalzo seconded the motion. On a call for the vote, four ayes (Bachner, Kuderna, Nolan, Scalzo). Motion carried.

Vice President Nolan requested approval of the minutes of the Special Budget Meeting of November 10, 2015.

Commissioner Kuderna made a motion to approve the minutes of the Special Budget Meeting of November 10, 2015. Commissioner Bachner seconded the motion. On a call for the vote, four ayes (Bachner, Kuderna, Nolan, Scalzo). Motion carried.

Correspondence

Executive Director congratulated Director Myers and his staff for receiving the Certificate of Achievement for Excellence in Financial Reporting.

The District received a thank you drawing from the students at William Hammerschmidt School in anticipation of the new playground.

The Lombard Baseball Thunder Team sent a team photo plaque thanking the District for their support.

A thank you letter was sent to the District from the Lombard Fire Department for promoting their National Fire Week.

Citizens Wishing to Address the Board

None

Presentations

None

Consent Agenda

None

Financial Reports

Commissioners reviewed the October 2015 Payroll and Bills/Check Register and the October 2015 Revenue and Expense Reports.

Commissioner Kuderna made a motion to approve payment of the October 2015 accounts payable and payroll in the amount of \$592,202.56. Accounts payable checks #98748-#98828 in the amount of \$211,044.80; payroll checks #73993-#74023, #74010-#74023, #74027-#74042 in the amount of \$13,387.15; deduction checks #74009, #74024-#74026, #74043 in the amount of \$201,465.11; direct deposit checks #85207D-#85211D, #85320D-#85329D, #85438D-#85441D in the amount of \$166,305.50. Commissioner Scalzo seconded the motion. On a roll call, four ayes (Nolan, Scalzo, Bachner, Kuderna). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Myers discussed details in the All Funds Income Statement and Miscellaneous Income.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski explained to commissioners that the playground at Terrace View is scheduled for installation, weather depending.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann reported that program participation remains strong and staff are currently working on holiday programming with the kickoff of the Jingle Bell Jubilee. Staff reviewed program evaluations from summer programs and camps.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. The nice weather in October and early November assisted in a strong close to the wet golf season.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs reminded commissioners that he and Director McCann would be at the Athletic Business Conference for the balance of the week. For questions, contact Director Myers or he can be reached via cell phone.

Unfinished Business

None

New Business

Director Myers is looking for the Board's approval of the District's Strategic Plan. This plan was devised from data in the Districtwide Comprehensive Master Plan, the Building Replacement Plan, the Vehicle and Equipment Replacement Schedule and the ADA Action Plan. In addition, the leadership team has reviewed and provided input on the plan. Any status updates within the plan are indicated in purple. Finally, the Strategic Plan will be updated annually during the budget process and is included in the Annual Operating Budget.

President Ludwig made a motion to approve the Strategic Plan as presented. Vice President Nolan seconded the motion. On a call for the vote, five ayes (Scalzo, Bachner, Kuderna, Ludwig, Nolan). Motion carried.

Executive Director Friedrichs briefly explained the holiday schedule for 2016.

Vice President Nolan made a motion to approve the 2016 holiday schedule as presented. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Scalzo, Bachner, Kuderna, Ludwig, Nolan). Motion carried.

Executive Director Friedrichs briefly explained the board meeting dates for 2016.

President Ludwig made a motion to approve the 2016 board meeting dates as presented. Commissioner Kuderna seconded the motion. On a call for the vote, five ayes (Scalzo, Bachner, Kuderna, Ludwig, Nolan). Motion carried.

Commissioner Comments

Commissioner Kuderna inquired about the status of possible improvements to Sunset Knoll Recreation Center. Executive Director Friedrichs explained that more information will be available in March as he is currently investigating possible grant options.

There being no further business, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of November 17, 2015. Vice President Nolan seconded the motion. Meeting adjourned at 6:50 p.m. On a call for the vote, five ayes (Bachner, Kuderna, Ludwig, Nolan, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large, stylized initial "P" and "F".

Paul W. Friedrichs

Secretary

PWF/mef