

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, June 28, 2016 – 6:30 p.m.

The meeting was called to order by President Nolan at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Peter Nolan, President
Dave Kundrot, Vice President
Bob Bachner, Commissioner
Mike Kuderna, Commissioner
Greg Ludwig, Commissioner
Sarah Richardt, Commissioner
Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
Jason Myers, Director of Finance & Personnel
Joe McCann, Director of Recreation
Bill Sosnowski, Superintendent of Parks
Kevin Ingram, Superintendent of Golf Operations
Margie Fugiel, Recording Secretary

Guests: Andrew Paine, District Attorney
Scott Niehaus, Lombard Village Manager
Amy Breihan, Lombard Park District Intern
Aaron Kelly, Lombard Park District Intern
Meri Niehaus, Program Manager
Maria Foerstel, Human Resource Manager
Lori Bartels, Office Manager
Laurie Finn, Reservationist
Jill Wejman, Marketing and Communications Manager
Bill Mees, Mechanic
Debbie Whitcher, Aquatics and Facilities Manager
Rose Roth, Garden Club
MaryMae Meyer, Resident
Kate Baran, Resident
Brittany Lantz, Resident

Absent: None

The meeting began with the Pledge of Allegiance.

President Nolan requested approval of the June 28, 2016 Agenda.

Commissioner Kuderna made a motion to approve the June 28, 2016 Regular Board Meeting Agenda. Vice President Kundrot seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

President Nolan requested approval of the minutes of the Regular Board Meeting of May 24, 2016.

Vice President Kundrot made a motion to approve the minutes of the Regular Board Meeting of May 24, 2016. Commissioner Bachner seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Scalzo). One abstained (Richardt). Motion carried.

President Nolan requested approval of the minutes of the Ad Hoc Committee Meeting of June 14, 2016.

Vice President Kundrot made a motion to approve the minutes of the Ad Hoc Committee Meeting of June 14, 2016. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

Correspondence

A thank you note was sent to the District from Kiwanis Club of Lombard, thanking the District for their donation to the “Over the Threshold: A Tour of Distinctive Lombard Homes.”

Executive Director Friedrichs shared a positive letter from two parents of the Lombard Waves Team.

Citizens Wishing to Address the Board

MaryMae Meyers addressed the Board of Park Commissioners to voice her concerns regarding the possible library expansion which would require the removal and possible damage of a portion of the lilac collection in Lilacia Park.

Presentations

Maria Foerstel introduced Amy Breihan, University of Missouri Intern, who has worked in the HR and Marketing areas since May 16.

Meri Niehaus introduced Aaron Kelly, Indiana University Intern, who has worked in the recreation and marketing departments this summer.

Lori Bartels acknowledged Laurie Finn for five years full time service, ten years total. She is the Sunset Knoll Reservationist and wears many hats in the office.

Director Myers acknowledged Jill Wejman, Marketing and Communication Manager for her dedication over the past five years. She also represents Lombard Park District with her work on the IPRA Marketing Committee and the “Unplug” campaign.

Superintendent Sosnowski acknowledged Bill Mees for his dedication to the maintenance team over the past ten years. Superintendent Sosnowski mentioned that he can fix anything in the fleet no matter what the problem.

Director McCann acknowledged Debbie Whitcher for ten years of service, this year, and fourteen years total. She oversees aquatics and facilities and spends countless weekends supervising and training staff as well as oversees weddings and rentals.

Photographs were then taken of the recipients.

Rose Roth and the Lombard Garden Club thanked the Board of Park Commissioners and District staff for their assistance with the Annual Lilac and Plant Sale. A check was presented to the District in the amount of \$450.

President Nolan requested item E of New Business be moved in front of Staff Reports for discussion. There was no opposition.

Executive Director introduced Village Manager, Scott Niehaus and District Attorney, Andrew Paine who have made themselves available to answer any questions pertaining to the intergovernmental agreement between the Lombard Park District, the Village of Lombard, School District #44, and School District #87 regarding the existing K-Mart property to be developed by Bradford Lombard 1 LLC into a future location for a Mariano’s grocery store.

The Lombard Park District appreciates the opportunity to be part of the project but due to laws referenced, is unable to move forward with the IGA. The Park District has and will continue to work with the Village of Lombard on matters and projects that align with the District’s Mission, providing quality recreation opportunities for people to enjoy life.

Consent Agenda

None

Financial Reports

Commissioners reviewed the May 2016 Payroll and Bills/Check Register and the May 2016 Revenue and Expense Reports.

Commissioner Ludwig moved to approve payment of the May 2016 accounts payable and payroll in the amount of \$493,309.02. Accounts payable checks #99400-#99488 in the amount of \$194,410.81; payroll checks #74281-#74295 and #74297-#74321 in the amount of \$10,653.36; deduction checks #74296 and #74322-#74324 in the amount of \$150,410.78;

direct deposit checks #87009D-#87013D and #87240D-#87249D in the amount of \$137,834.07. Commissioner Richardt seconded the motion. On a roll call, seven ayes (Kundrot, Bachner, Kuderna, Ludwig, Richardt, Scalzo, Nolan). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's monthly report. Director Myers discussed that the positive revenue impact of pool pass sales, daily admissions, and concession sales was primarily due to the warm weather and being open over Memorial Day weekend. Revenues are on target of budget expectations and the four year average.

Commissioners briefly reviewed the Superintendent of Buildings and Grounds' monthly report. Superintendent Sosnowski reported that nine tennis courts will begin resurfacing starting with courts at Madison Meadow. Also completed at Madison Meadow and Lombard Common was an ADA accessible concrete garbage pad.

Commissioners briefly reviewed the Director of Recreation's monthly report. Director McCann stated that the first outdoor movie of the season was canceled due to inclement weather and rescheduled for Wednesday, July 6. Paradise Bay is running smoothly and we hope to continue the momentum throughout the summer. A brief recap of a camp incident was discussed.

Commissioners briefly reviewed the Superintendent of Golf Operation's monthly report. Superintendent Ingram reported that FootGolf has picked up during the past two weeks, up 60 rounds from last year.

Commissioners briefly reviewed the Executive Director's monthly report. NESDRA will attend the July board meeting with their Lombard Super Star participant. Lastly, Executive Director Friedrichs updated the Board on a cultural event to use Four Seasons for a day in August. Due to the group size, their request was denied. More information will be available for a policy discussion at the August board meeting.

Unfinished Business

None

New Business

Executive Director Friedrichs met with FGM Architects regarding preliminary budget figures. The contract is to provide services for the new recreation center.

Commissioner Richardt moved to approve the proposal from FGM Architects for architectural and engineering services for the design of a new recreation center and upon final attorney review and approval as presented. Commissioner Bachner seconded the motion. On a roll call, seven ayes (Bachner, Kuderna, Ludwig, Richardt, Scalzo, Nolan, Kundrot). Motion carried.

Commissioners reviewed Prevailing Wage Ordinance #16-483.

Commissioner Ludwig moved to approve Prevailing Wage Ordinance #16-483. Commissioner Richardt seconded the motion. On a roll call, seven ayes (Kuderna, Ludwig, Richardt, Scalzo, Nolan, Kundrot, Bachner). Motion carried.

Commissioners reviewed the updates to Section IV, Conduct Ordinance of the Board Policy Manual. Modifications include Chapter X, Sections 10.02 and 10.03.

Commissioner Richardt moved to approve the revisions to the Board Policy Manual as presented. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Ludwig, Richardt, Scalzo, Nolan, Kundrot, Bachner, Kuderna). Motion carried.

Executive Director Friedrichs displayed maps for the dog park options/discussion. These maps will also be attached to Friday's weekly. A further discussion will take place at the July meeting.

Commissioner Comments

Commissioner Richardt invited fellow board members to an event at the Historical Society on Friday, July 1 at noon.

Retire to Closed Session – 2(c)1 Performance/dismissal of specific employees and 2(c)21 Semi-annual review of executive session minutes.

At 8:12 p.m. Vice President Kundrot motioned to move into Closed Session: 2(c)1 Performance/dismissal of specific employees and 2(c)21 Semi-annual review of Closed Session minutes. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Richardt, Scalzo, Nolan, Kundrot, Bachner, Kuderna, Ludwig). Motion carried.

On a roll call to reconvene the Regular Board Meeting at 8:37 p.m., seven ayes (Nolan, Kundrot, Bachner, Kuderna, Ludwig, Richardt, Scalzo). Motion carried.

President Nolan stated that the Board met in Closed Session under Section 2(c)1 and 2(c)21 and no final action will be taken.


Vice President Kundrot stated that the Board of Park Commissioners conducted their semi-annual review of Closed Session minutes and determined that the need for confidentiality still exists as to all or part of Closed Session minutes.

Vice President Kundrot made a motion to release the Closed Session minutes of February 25, 2014, May 27, 2014, and November 18, 2014 and authorize staff to dispose of any Closed Session Meeting recordings for meeting minutes that have been approved and released between January 1, 2014 and June 30, 2014. Commissioner Kuderna seconded the motion.

On a roll call, seven ayes (Kundrot, Bachner, Kuderna, Ludwig, Richardt, Scalzo, Nolan). Motion carried.

There being no further business, Vice President Kundrot made a motion to adjourn the Regular Board Meeting of June 28, 2016. Commissioner Richardt seconded the motion. Meeting adjourned at 8:39 p.m. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is written in a cursive, flowing style with large loops and a prominent initial "P".

Paul W. Friedrichs
Secretary

PWF/mef