

Lombard Park District  
Board of Park Commissioners  
Special Meeting - Budget  
Sunset Knoll Recreation Center  
Tuesday, November 8, 2016 – 5:00 pm

The meeting was called to order by President Nolan at 5:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Peter Nolan, Vice President  
Bob Bachner, Commissioner  
Gregory Ludwig, Commissioner  
Mike Kuderna, Commissioner  
Sarah Richardt, Commissioner  
Jim Scalzo, Commissioner

Absent: Dave Kundrot, Commissioner

Staff: Paul W. Friedrichs, Executive Director  
Jason S. Myers, Director of Finance and Personnel  
Joe McCann, Director of Recreation  
Dean Styburski, Assistant Superintendent of Parks  
Kevin Ingram, Superintendent of Golf Operations  
Margie Fugiel, Recording Secretary  
Nanette Anderson, Pre-School Coordinator  
Jim Huetson, Program Manager  
Nathan Kinsinger, Program Manager  
Meri Niehaus, Program Manager  
Patti Plomb, Program Manager  
Griffin Price, Marketing & Communication Manager  
Debbie Whitcher, Aquatic & Facility Manager

The Pledge of Allegiance began the meeting.

President Nolan requested approval of the November 8, 2016 Agenda.

**Commissioner Ludwig made a motion to approve the November 8, 2016 Special Board Meeting Agenda. Commissioner Richardt seconded the motion. On a call for the vote, six ayes (Bachner, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Director Myers began to present the 2017 Annual Operating Budget by thanking staff who participated, and presented a slide show of the budget overview. He explained the process begins in July and will end in January with the approval of the 2017 Annual Operating Budget.

He explained that the overall operating budget has only increased by 1.4% from 2016 to 2017. With the bond sale in 2016, there will show \$8 million in revenue that will be used in 2017 for the potential construction of a new

building. Recreation program budgets include an average participation increase of 5% and fee increase of 3%. Utilities and liabilities are budgeted to increase 5% and IMRF is expected to decrease by 2.27%. The discussion then led to the 2017 Goals and Objectives.

Director of Recreation McCann and Program Managers provided an overview of the Recreation Fund by section. Manager Whitcher detailed facilities and rentals followed by Manager Kinsinger's review of a few new athletics programs which included Outdoor Basketball League, Ultimate Frisbee Tournament, Fall 5K, and Futsal. Manager Huetson highlighted athletic programs and added that the Mutt Strut route will be recertified for a more conducive layout. Next, Manager Niehaus provided a summary of General Interest, Camps, Special Events, Teens, and Fine Arts. Manager Plomb highlighted Adults & Seniors, Early Childhood and Visual & Performing Arts. This included senior trips, Kiddie Campus, Li'l Rascals camp and music classes. Lastly, Manager Whitcher gave an overview of the Fitness area which includes all fitness classes and use of the fitness center.

The Paradise Bay Water Park budget and new special events were discussed. Since opening Paradise Bay, there has been a revenue surplus of over one million. This money is in the District's Assigned Fund Balance for use in future pool spending. Staff will continue to look to offer lessons and provide rental and party opportunities.

Manager Price reviewed the Districtwide Marketing Plan with a goal to further develop the agency brand identity and website consistency. Another goal is to prepare for the District's 90<sup>th</sup> celebration as well as concentrate on marketing Western Acres.

Superintendent Ingram provided an overview of the Western Acres Golf Course budget. It was stated that staff projected rounds to be down over 3,000 on the four year average due to the wet summer. Sticks for Kids continues to be successful as well as repeat golf outings.

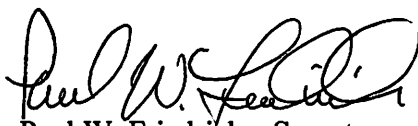
A brief summary of Capital Projects was given. Any 2016 capital projects that are not completed by year's end will be carried over to the 2017 Capital Project Schedule. This included money that is budgeted in the Capital Projects for ADA projects, Recreation Center, and computer and software related upgrades.

The Special Recreation, Liability, Debt Service, FICA, IMRF, and Audit funds were all covered.

Next, Executive Director Friedrichs discussed the Personnel and Benefits Administration booklet. The Board of Park Commissioners were then given an explanation by Executive Director Friedrichs regarding benefits, insurance, the CPI, and staff turnover. Executive Director Friedrichs gave a brief summary of highlights from each department.

**There being no further business, Commissioner Kuderna made a motion to adjourn the Special Meeting at 8:32 p.m. Commissioner Richardt seconded the motion. On a call for the vote, six ayes; (Bachner, Kuderna, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Respectfully Submitted,



Paul W. Friedrichs, Secretary  
PWF/mef