

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, October 25, 2016 – 5:00 p.m.

The meeting was called to order by President Nolan at 5:03 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:           Peter Nolan, President  
                                  Dave Kundrot, Vice President  
                                  Bob Bachner, Commissioner  
                                  Mike Kuderna, Commissioner  
                                  Gregory Ludwig, Commissioner  
                                  Sarah Richardt, Commissioner  
                                  Jim Scalzo, Commissioner

Staff:                       Paul W. Friedrichs, Executive Director  
                                  Jason Myers, Director of Finance & Personnel  
                                  Joe McCann, Director of Recreation  
                                  Bill Sosnowski, Superintendent of Parks  
                                  Kevin Ingram, Superintendent of Golf Operations  
                                  Margie Fugiel, Recording Secretary

Guests:                    Griffin Price, Marketing Manager  
                                  Mario Munaretto, Building Maintenance II

The meeting began with the Pledge of Allegiance.

President Nolan requested approval of the October 25, 2016 Agenda.

**Commissioner Ludwig made a motion to approve the October 25, 2016 Regular Board Meeting Agenda. Commissioner Bachner seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Nolan requested approval of the minutes of the Public Hearing Meeting of September 27, 2016.

**Commissioner Ludwig made a motion to approve the minutes of the Public Hearing Meeting of September 27, 2016. Commissioner Richardt seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Nolan requested approval of the minutes of the Regular Board Meeting of September 27, 2016.

**Commissioner Bachner made a motion to approve the minutes of the Regular Board Meeting of September 27, 2016. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Nolan requested approval of the minutes of the Closed Session Meeting of September 27, 2016.

**Commissioner Ludwig made a motion to approve but not release the minutes of the Closed Session Meeting of September 27, 2016. Commissioner Richardt seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

### **Correspondence**

Executive Director Friedrichs congratulated staff on receiving the Commission for Accreditation of Park and Recreation Agencies (CAPRA) Certification as well as the GFOA Certificate of Achievement for Excellence in Financial Reporting.

### **Citizens Wishing to Address the Board**

None

### **Presentations**

Director Myers introduced Griffin Price, Marketing and Communication Manager, who joined the District in September.

Superintendent Sosnowski introduced Mario Munaretto, Building Maintenance II. Mario was part-time and moved up to full-time status in October.

### **Consent Agenda**

None

### **Financial Reports**

Commissioners reviewed the September 2016 Payroll and Bills/Check Register and the September 2016 Revenue and Expense Reports.

**Vice President Kundrot made a motion to approve payment of the September 2016 accounts payable and payroll in the amount of \$847,658.75. Accounts payable checks #99922-#99997 in the amount of \$416,122.10; payroll checks #74464-#74481, #74483-#74497, and #74501-#74516 in the amount of \$13,701.93; deduction checks #74482, #74498-#74500, and #74517 in the amount of \$236,436.70; direct deposit checks #89056D-#89060D, #89238D-#89246D, and #89365D-#89369D in the amount of \$181,398.02. Commissioner Richardt seconded the motion. On a roll call, seven ayes (Kundrot, Bachner, Kuderna, Ludwig, Richardt, Scalzo, Nolan). Motion carried.**

### **Staff Reports**

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Myers was available to answer questions in regards to the Third Quarter Financial Report, but mentioned that it will be discussed in greater detail at the November 8, 2016 Budget Meeting.

A consensus was taken of the Board's availability for a Special Meeting to pass a Parameters Ordinance for the bond sale due to the November 8 holiday issue. It was determined that this meeting would take place on Monday, November 7, 2016 at 1:00 p.m. at Sunset Knoll Recreation Center.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski explained that staff continues with shutdown mode in preparing for colder temperatures. Lilacia Park pond will be pressure tested once the area dries out.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann reported on a few special events and thanked the Board of Park Commissioners for allowing staff to attend the NRPA conference in St. Louis. Staff participated in Affiliate group meetings to discuss their season and prepare for next year. Lastly, commissioners reviewed the Summer Recreation Review.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Western Acres will remain open, weather pending. There was no discussion.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs invited the board to the Annual Chili Cook-off that will take place at the Community Building on Monday, October 31. Executive Director Friedrichs will supply more information in January regarding replacing Falcon Football's scoreboard. Lastly, NEDSRA has hired Jerry Barton as their new Superintendent of Recreation.

### **Unfinished Business**

None

### **New Business**

Director Myers briefly explained the Certain Tax Appeal Resolution that authorizes Robbins, Schwartz, Nicholas, Lifton, & Taylor, Ltd. to represent the District in tax appeal cases.

**Commissioner Richardt made a motion to approve Resolution 2016-2 for the purpose of Intervention in Certain Tax Appeal Cases as presented. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Bachner, Kuderna, Ludwig, Richardt, Scalzo, Nolan Kundrot). Motion carried.**

Director Myers briefly explained the annual process for Truth in Taxation and recommends Resolution 2016-1.

**Commissioner Richardt made a motion to approve the Truth in Taxation Resolution 2016-1 as presented. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Kuderna, Ludwig, Richardt, Scalzo, Nolan, Kundrot, Bachner). Motion carried.**

As part of IAPD Credential Certification, the District submits two Board Members to represent the District and attend their annual meeting.

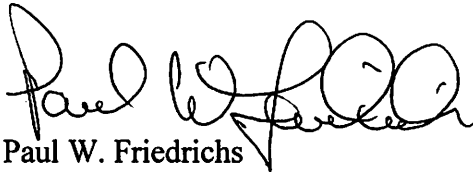
**Commissioner Kuderna made a motion to appoint President Nolan and Vice President Kundrot to attend the IAPD Annual Meeting. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Ludwig, Richardt, Scalzo, Nolan, Kundrot, Bachner, Kuderna). Motion carried.**

**Commissioner Comments**

All Commissioners congratulated staff on the CAPRA award and the GFOA certification.

**There being no further business, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of October 25, 2016. Commissioner Richardt seconded the motion. The meeting adjourned at 5:33 p.m. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with the first name "Paul" being the most prominent.

Paul W. Friedrichs  
Secretary  
PWF/mef