

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, December 19, 2017 – 6:30 p.m.

The meeting was called to order by President Kundrot at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Dave Kundrot, President
 Mike Kuderna, Vice President
 Bob Bachner, Commissioner
 Sarah Richardt, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Jason Myers, Director of Finance & Personnel
 Joe McCann, Director of Recreation
 Bill Sosnowski, Superintendent of Parks
 Kevin Ingram, Superintendent of Golf Operations
 Margie Fugiel, Recording Secretary

Absent: Greg Ludwig, Commissioner
 Peter Nolan, Commissioner
 Jim Scalzo, Commissioner

Guests: Sara Novak, Resident
 Tim May, Resident
 James Robinette, Resident

The meeting began with the Pledge of Allegiance.

President Kundrot requested approval of the December 19, 2017 Agenda.

Commissioner Richardt made a motion to approve the December 19, 2017 Regular Board Meeting Agenda. Commissioner Bachner seconded the motion. On a call for the vote, four ayes (Bachner, Kuderna, Kundrot, Richardt). Motion carried.

President Kundrot requested approval of the minutes of the Regular Board Meeting of November 28, 2017.

Vice President Kuderna made a motion to approve the minutes of the Regular Board Meeting of November 28, 2017. Commissioner Richardt seconded the motion. On a call for the vote, four ayes (Bachner, Kuderna, Kundrot, Richardt). Motion carried.

President Kundrot requested approval but not release of the minutes of the Closed Board Meeting of November 28, 2017.

Vice President Kuderna made a motion to approve but not release the minutes of the Closed Board Meeting of November 28, 2017. Commissioner Richardt seconded the motion. On a call for the vote, four ayes (Bachner, Kuderna, Kundrot, Richardt). Motion carried.

President Kundrot requested approval of the minutes of the Ad Hoc Meeting of December 12, 2017.

President Kundrot made a motion to approve the minutes of the Ad Hoc Meeting of December 12, 2017. Commissioner Richardt seconded the motion. On a call for the vote, four ayes (Bachner, Kuderna, Kundrot, Richardt). Motion carried.

Correspondence

None

Citizens Wishing to Address the Board

None

Presentations

Program Manager Huetson was on hand to present the 2017 Coach of the Year Awards to Kevin Chriske - Youth Basketball, Sara Novak - Spring Soccer, Tim May - Softball, and James Robinette - Fall Soccer. A photo op followed. Staff recognitions followed as Dan Loehman (not in attendance) - 5 years, Lori Bartels - 25 years, Patti Plomb - 30 years, and Bill Sosnowski - 30 years were all thanked for the many years of dedicated service to the Lombard Park District. A photo op followed.

Consent Agenda

None

Financial Reports

Commissioners reviewed the November 2017 Payroll and Bills/Check Register and the November 2017 Revenue and Expense Reports.

Vice President Kuderna moved to approve payment of the November 2017 accounts payable and payroll in the amount of \$1,052,275.10. Accounts payable checks #101579-#101688 in the amount of \$775,678.64; payroll checks #75011-#75024 and #75026-#75039 in the amount of \$9,605.14; deduction checks #75025, and #75040-#75043 in the amount of \$134,884.67; direct deposit checks #93962D-#93967D and #94072D-#94081D in the amount of \$132,106.65.

Commissioner Bachner seconded the motion. On a roll call, four ayes, (Kundrot, Kuderna, Bachner, Richardt). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Myers was available to answer questions. Commissioner Bachner looked for clarification regarding a conference refund.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski thanked the Board of Park Commissioner and staff for an incredible 30 years.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann updated holiday light special events attendance numbers.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Staff is concluding the golf course drainage project and thanked the maintenance department for their assistance.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs presented an email dated December 19 from Lombard Town Centre on the temporary suspension of the Executive Director position effective December 22, 2017.

Unfinished Business

Director Myers presented a summary of changes and looked for an approval on first reading of the 2018 Annual Operating Budget.

Commissioner Richardt moved to tentatively approve the proposed 2018 Annual Operating Budget in the amount of \$10,232,500 upon first reading and place on public display in accordance with state statute as presented. Commissioner Bachner seconded the motion. On a roll call, four ayes (Kuderna, Bachner, Richardt, Kundrot). Motion carried.

Executive Director Friedrichs briefly gave a construction update on the Madison Meadow Athletic Center.

New Business

Commissioners reviewed Ordinance #17-495 Tax Levy Ordinance.

Commissioner Richardt moved to approve Ordinance #17-495 Tax Levy Ordinance in the amount of \$4,327,145 as presented. Vice President Kuderna seconded the motion. On a roll call, four ayes (Bachner, Richardt, Kundrot, Kuderna). Motion carried.

Commissioner reviewed the Board Policy Manual Update.

Vice President Kuderna moved to approve all revisions and the Board Policy Manual including Appendix A-GG as presented. Commissioner Bachner seconded the motion. On a call for a vote, four ayes (Bachner, Kuderna, Kundrot, Richardt). Motion carried.

Commissioners reviewed Ordinance #17-496 Sexual Harassment Ordinance.

Commissioner Richardt moved to approve adopting a policy prohibiting Discrimination and Harassment in the Workplace Ordinance #17-496, as presented. Vice President Kuderna seconded the motion. On a call for a vote, four ayes (Bachner, Kuderna, Kundrot, Richardt). Motion carried.

Commissioners reviewed the IPRA Conference Per Diem Policy.

Commissioner Bachner moved to approve all Board of Park Commissioners participation in and travel to the IAPD/IPRA 2018 Annual Conference which includes the allowed per diem amounts for meals, travel, and lodging which shall not exceed \$850 each. Commissioner Richardt seconded the motion. On a roll call, four ayes (Richardt, Kundrot, Kuderna, Bachner). Motion carried.

Commissioners reviewed the Recreation Center Change Orders 33 and 34.

Commissioner Richardt moved to approve change order #33 and #34 in the amount of \$11,041.33 as presented. Vice President seconded the motion. On a roll call, four ayes (Richardt, Kundrot, Kuderna, Bachner). Motion carried.

Director Myers briefly highlighted details of the low voltage and sound system purchase.

Vice President Kuderna moved to authorize the Executive Director to enter into an agreement not to exceed \$120,000 for the installation of the low voltage wiring and the purchase of a sound system for the Madison Meadow Athletic Center as presented. Commissioner Bachner seconded the motion. On a roll call, four ayes (Richardt, Kundrot, Kuderna, Bachner). Motion carried.

Commissioner Comments

Commissioner Bachner mentioned that the holiday lights in Lilacia are amazing.

There being no further discussion, Commissioner Richardt moved to adjourn the Regular Board Meeting at 7:22 p.m. and move into Closed Session: 2(c)21 Semi-Annual Review of Closed Session Minutes, 2(c)1 Performance of an Employee, and 2(c)6 The setting of a price for the sale or lease of property owned by the District. Commissioner Bachner seconded the motion. On a roll call, four ayes (Kundrot, Kuderna, Bachner, Richardt). Motion carried.

Commissioner Richardt made a motion to reconvene to the Regular Board Meeting of December 19, 2017. Vice President Kuderna seconded the motion. On a roll call, four ayes (Bachner, Kuderna, Kundrot, Richardt). Motion carried.

President Kundrot said that the Board met in Closed Session under Section 2(c)21, 2(c)1, and 2(c)6 and no final action was taken.

Vice President Kuderna stated that The Board of Park Commissioners conducted their semi-annual review of closed session minutes and determined that the need for confidentiality still exists as to all or part of closed session minutes. Also, Vice President Kuderna moved to release the September 27, 2016 and December 20, 2016 closed session minutes and authorize staff to dispose any closed session meeting recordings for meetings that have been approved prior to December 31, 2015. Commissioner Richardt seconded the motion. On a roll call, four ayes (Richardt, Kundrot, Bachner, Kuderna). Motion carried.

President Kundrot recommended a 3.5 percent salary increase for Executive Director Friedrichs. All commissioners were in favor.

There being no further business at 8:05 p.m., Commissioner Richardt made a motion to adjourn the Regular Board Meeting of December 19, 2017. Vice President Kuderna seconded the motion. On a call for the vote, four ayes (Bachner, Kuderna, Kundrot, Richardt). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs", written in a cursive style.

Paul W. Friedrichs
Secretary

PWF/mef