

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, April 24, 2018 – 6:30 p.m.

The meeting was called to order by President Kundrot at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                 Dave Kundrot, President  
  Mike Kuderna, Vice President  
  Bob Bachner, Commissioner  
  Greg Ludwig, Commissioner  
  Sarah Richardt, Commissioner  
  Jim Scalzo, Commissioner

Staff:                                Andrea Chiappetta, Director of Finance & Personnel  
  Patti Plomb, Program Manager  
  Bill Sosnowski, Superintendent of Parks  
  Margie Fugiel, Recording Secretary

Absent:                             Peter Nolan, Commissioner  
  Paul W. Friedrichs, Executive Director  
  Joe McCann, Director of Recreation  
  Kevin Ingram, Superintendent of Golf Operations

Guests:                             Jennifer Bonn, AcculightUSA  
  Febin Mootheril, AcculightUSA  
  Bill Punzio, AcculightUSA

The meeting began with the Pledge of Allegiance.

President Kundrot requested approval of the April 24, 2018 Agenda.

**Commissioner Ludwig made a motion to approve the April 24, 2018 Regular Board Meeting Agenda. Commissioner Richardt seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Ludwig, Richardt, Scalzo). Motion carried.**

President Kundrot moved New Business item C. AcculightUSA LED Project to Presentations.

President Kundrot requested approval of the minutes of the Regular Board Meeting of March 27, 2018.

**Vice President Kuderna made a motion to approve the minutes of the Regular Board Meeting of March 27, 2018. Commissioner Scalzo seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Ludwig, Richardt, Scalzo). Motion carried.**

## **Correspondence**

A note was sent from all five Lilac Princesses thanking the District for the beautiful amethyst necklace and for supporting the Lilac Princess Program. Additional thank you notes were received from the Garden Club, Madison Elementary PTA, and Willowbrook High School Music Boosters.

## **Citizens Wishing to Address the Board**

None

## **Presentations**

Director Chiappetta introduced AcculightUSA as they provided details regarding the ball field LED replacement program and the ComEd rebate that will, if approved, take place prior to May 31. Questions were asked and answered.

## **Consent Agenda**

None

## **Financial Reports**

Commissioners reviewed the March 2018 Payroll and Bills/Check Register and the March 2018 Revenue and Expense Reports.

**Commissioner Ludwig moved to approve payment of the March 2018 accounts payable and payroll in the amount of \$1,069,371.18. Accounts payable checks #101954-#102050 in the amount of \$650,799.85; payroll checks #75122-#75136, #75138-#75150 and #75155-#75168 in the amount of \$15,820.93; deduction checks #75137, #75151-#75154 and #75169-#75170 in the amount of \$219,597.10; direct deposit checks #94913D-#94918D, #95043D-#95052D and #95179D-#95183D in the amount of \$183,153.33. Vice President Kuderna seconded the motion. On a roll call, six ayes (Kundrot, Kuderna, Bachner, Ludwig, Richardt, Scalzo). Motion carried.**

## **Staff Reports**

Commissioners reviewed the Director of Finance and Personnel's Monthly Report, which highlighted the 1<sup>st</sup> Quarter Report, the 1<sup>st</sup> Quarter 2018 Goals & Objective Update, and the 1<sup>st</sup> Balance Sheet. Director Chiappetta was available to answer questions and asked for feedback on the content of the quarterly report. The 2017 Audit continues and findings will be reported at the June Board of Park Commissioners Meeting.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski reported that with the cold spring, the bloom at Lilacia Park will be delayed.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Manager Plomb provided a brief review of Lilac Time events and upcoming special events. She also added that Before and After School Care registration begins May 1-8 for current students. New participants can register

May 9. Lastly, Preschool Coordinator Nanette Anderson has announced her retirement for June 29, 2018. Dave Littwin begins May 14 as the District's new Aquatic Manager.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report.

Commissioners briefly reviewed the Executive Director's Monthly Report.

### **Unfinished Business**

Superintendent Sosnowski briefly provided a construction update on the Madison Meadow Athletic Center and was available to answer any questions. Updated pictures were presented.

### **New Business**

Director Chiappetta provided an overview of items listed as commissioners reviewed Ordinance 18-500 Disposal of Property.

**Commissioner Richardt moved to approve Ordinance 18-500 Disposal of Property for Authorizing and Providing for the Sale or Other Conveyance of Surplus Personal Property of the Lombard Park District as presented. Commissioner Bachner seconded the motion. On a roll call, six ayes (Bachner, Ludwig, Richardt, Scalzo, Kundrot, Kuderna). Motion carried.**

Commissioners reviewed the Memorial Day Cannon Use Approval.

**Commissioner Ludwig moved to waive Chapter II Section 2.42: Weapons and Firearms of the Conduct Ordinance for the cannon fire and a 21 gun salute during the Village's Memorial Day program at Lombard Common contingent upon obtaining all necessary local, county, state, and federal permits as presented. Vice President Kuderna seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Ludwig, Richardt, Scalzo). Motion carried.**

Commissioners discussed the presentation given by AcculightUSA.

**Commissioner Ludwig moved to approve the contract with AcculightUSA as presented in the amount of \$179,040.11 provided agreements with Lombard Baseball and Falcons Football can be made for cost sharing purposes that are acceptable to both Executive Director Friedrichs and President Kundrot. Should no agreement be reached with both affiliates, the work at Field #17, #18, #25, #26, the Sunset Knoll parking lot and the Madison Meadow Football Field could be excluded from the project, and the contract awarded would total \$45,364. Vice President Kuderna seconded the motion. On a roll call, six ayes (Kuderna, Bachner, Ludwig, Richardt, Scalzo, Kundrot). Motion carried.**

Commissioners reviewed the Madison Meadow Asphalt Paving Bid.

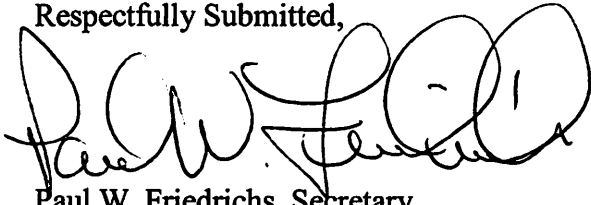
**Vice President Kuderna moved to approve Advantage Paving Solutions for the Madison Meadow Asphalt paving project in the amount of \$53,158.40 as the responsive and responsible low bidder and to authorize the Executive Director to execute the approval of the paving project as presented. Commissioner Bachner seconded the motion. On a roll call, six ayes (Bachner, Ludwig, Richardt, Scalzo, Kundrot, Kuderna). Motion carried.**

**Commissioner Comments**

Commissioner Bachner expressed his excitement of the opening of the new facility.

**There being no further business at 7:12 p.m., Vice President Kuderna made a motion to adjourn the Regular Board Meeting of April 24, 2018. Commissioner Richardt seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Ludwig, Richardt, Scalzo). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is written in a cursive style with large, overlapping loops.

Paul W. Friedrichs, Secretary

PWF/mef