



Lombard Park District
Paradise Bay Water Park Rental Request Form

437 E. St. Charles Rd. Lombard, IL 60148 / (630) 627-6127

Facility Rental Procedures:

- 1. The potential renter must fill out the request form and return it via e-mail to the Facilities & Aquatics Manager, Dave Littwin dlittwin@lombardparks.com or returned to Lombard Park District at 820 S. Finley Road, Lombard, Ill 60148. The "renter" is referred to as the person who is requesting, submitting payment, and present during the rental.
2. The Facility Management staff will review the request. If the request is approved, you will receive an agreement and confirmation via email. If it is denied, you will be contacted as soon as possible.
3. The renter will be required to read and sign the Facility Rental agreement and return it, along with the proper security deposit within seven business days of receiving the agreement.
4. The final rental fee must be paid at least 14 days prior to your function date or the specific due date on the confirmation form.

Renter's Information:

Outing/Organization Name: _____ Date: _____

Contact Person: _____ Primary Phone: _____

Email: _____ Secondary Phone: _____

Address: _____ City: _____ Zip: _____

Date Request: _____ Time: _____ Approx. # of people: _____

Facility Being Requested for Private Rental:

- Basic Package: Hurricane Cove, Wipeout, Splashdown, Sidewinder & Pipeline. (Main & Dive Pool & Slides).
Paradise Package: includes use of the entire facility

Table with 3 columns: Rentals - Paradise Bay Water Park, Resident, Non-Resident. Rows include Basic (100 people; 2 hrs.), Turtle Cove (2 hrs.), Dolphin Cove (2 hrs.), Tropical Terrace, Kiddie Package (2 hrs. max), Entire Facility (100 people; 2 hrs.), and Over 100 Swimmers (per 50 people).

Additional Options:

- Tropical Terrace
Dolphin Cove
Turtle Cove
Kiddie Package (50 guests; 2 hours maximum; Turtle Cove & Tropical Terrace - Available on Sundays)

Required: Will there be any exchange of money and/or profits made as a result of this facility rental?

- No
Yes, please explain: _____

Hours of Availability:

- Monday, Tuesday, Wednesday 8:30pm-10:30pm
Friday, Saturday, Sunday 7:00pm-9:00pm
Kiddie Package is also available on Sundays 9:30am-11:00am

Late Season Availability

Monday-Friday: 7-9pm
Starts August 12th, Ends August 23rd
No availability after August 23rd

Facility Rental Stipulations:

- 1. Filing this request does not automatically constitute approval of the requested. All requests will be reviewed, and acceptance will be based on Park District Policy and facility obtainability.
2. Filing this request does not automatically constitute as a rental agreement. Upon approval of this request, a facility rental agreement must be signed, and the proper security deposit and rentals fees paid.
3. The Lombard Park District reserves the right to reject any rental which it feels not appropriate.
4. The renter filing request must be 21 years of age or older.
5. A certificate of insurance naming the Lombard Park District as "Additional Insured" may be required to organizations.

Rental Fee and Security Deposit (Final Payment is due 14 days before function date the specific due date on the confirmation form)
A \$100 non-refundable deposit is required with the agreement. The deposit is then deducted from the total amount due on the day of the rental. The deposit is forfeited if the rental is cancelled after the reservation is confirmed. Final payment (the total listed above less the \$100 deposit) is due 14 days before function date the specific due date on the confirmation form. The renter signing the agreement must be present the entire time of the rental. All fees are subject to change. Higher security deposits may apply depending on the nature of the rental. No Alcohol or glass is permitted in the facility. The Lombard Park District reserves the right to rent to other private groups on the same night up to the water park capacity. The Lombard Park District reserves the right to cancel/close due to mechanical failure or inclement weather (Temp under 65/Thunder/Lightning).

Please view our safety video "here" and on the District website and agree to share it with your participants prior to your visit.

Return copies of this request to:

Lombard Park District, 820 S. Finley Rd, Lombard, IL 60148 Attn: Facilities & Aquatics Manager

For additional information, please contact the Facilities & Aquatics Manager at (630) 953-2370 or dlittwin@lombardparks.com