

Lombard Park District  
Board of Park Commissioners  
Special Meeting - Budget  
Sunset Knoll Recreation Center  
Tuesday, November 10, 2015 – 6:00 pm

The meeting was called to order by President Ludwig at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                Gregory Ludwig, President  
                                      Bob Bachner, Commissioner  
                                      Mike Kuderna, Commissioner  
                                      Peter Nolan, Vice President  
                                      Sarah Richardt, Commissioner  
                                      Jim Scalzo, Commissioner

Absent:                         Dave Kundrot, Commissioner

Staff:                            Paul W. Friedrichs, Executive Director  
                                      Jason S. Myers, Director of Finance and Personnel  
                                      Joe McCann, Director of Recreation  
                                      Bill Sosnowski, Superintendent of Parks  
                                      Kevin Ingram, Superintendent of Golf Operations  
                                      Nanette Anderson, Pre-School Coordinator  
                                      Chris Daleen, Graphic Designer  
                                      Jim Huetson, Program Manager  
                                      Nathan Kinsinger, Program Manager  
                                      Patti Plomb, Program Manager  
                                      Jill Wejman, Marketing & Communication Manager

The Pledge of Allegiance began the meeting.

Marketing Manager Wejman introduced new employee, Chris Daleen as the District's Graphic Designer.

Executive Director Friedrichs briefly discussed the details of the meeting held with Lombard Historical Society regarding the donation of a Lustron home in Lombard. At this time, both parties are not interested in pursuing this project moving forward.

Executive Director Friedrichs began the meeting by thanking all staff for their hard work in preparing the 2016 Annual Operating Budget.

Director Myers began to present the 2016 Annual Operating Budget by thanking staff who participated, and presented a slide show of the budget overview. He explained the process begins in July and will end in January with the approval of the 2016 Annual Operating Budget. This balanced budget details over \$9 million in revenue and expenditures, which includes capital expenditures.

Then, the discussion moved to the Budget Overview. He explained that the Recreation program budgets include an average participation increase of 5% and fee increase of 3%. Utilities are budgeted to increase 5% and IMRF is expected to decrease by 2.29%. The discussion then led to the 2016 Goals and Objectives.

Superintendent Sosnowski reviewed a few changes in the Corporate Fund, mainly the removal of trees in various parks. Horticultural staff expenses are expected to decrease to more historical measures.

Director of Recreation McCann provided an overview of the Recreation Fund and facilities followed by Manager Kinsinger's review of the first section of athletics which included Adult Softball, Glenbard East Camps and Youth Basketball. Manager Huetson provided an overview of the second section of athletics which is made up primarily of youth activities, Mutt Strut, Gymnastics and Adult Leagues held at Glenbard East. Next, Director McCann provided a summary of General Interest, Camps and Clinics; Special Events; Teens and Fine Arts. Day Camp continues to have numerous participants and staff is consistently making improvements to this area as there is an increase in participants. Special Events are well supported by the community and will continue to be expanded in 2016. Manager Plomb highlighted Adults & Seniors, Early Childhood and Visual & Performing Arts. This included senior trips, Kiddie Campus, Li'l Rascals camp and music classes. Finally, Director McCann gave an overview of the Fitness area which includes all fitness classes and use of the fitness center.

The Paradise Bay Water Park budget was then discussed. Overall, the area experienced a decrease in pool pass sales but made up for the deficit in daily admission fees. Staff has prepared the budget based on a 3 year average with a 3% increase in fees. Staff will continue to look to offer lessons and provide rental and party opportunities.

Superintendent Ingram provided an overview of the Western Acres Golf Course budget. It was stated that staff projected rounds to be down 2,800 from the previous year, due to the wet April, May and June. Golf cart revenue and outing have increased from last year. FootGolf and special events will continue to be a marketing push in 2016.

Manager Wejman reviewed the Districtwide Marketing Plan with a goal to continue and further develop the agency brand and provide a communication tool to welcome and attract new customers as well as retain current participants. Another goal is to increase participation and District awareness through the use of our website.

A five minute break was called.

A brief summary of Capital Projects was given that included 1.2 million in 'A' priority items. Any 2015 capital projects that are not completed by year's end will be carried over to the 2016 Capital Project Schedule. This included money that is budgeted in the Capital projects for ADA projects, Paradise Bay and computer and software related upgrades.

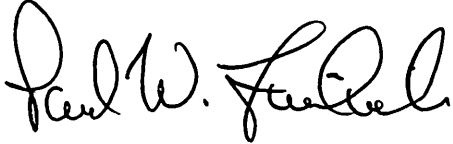
The Strategic Plan will be brought to the board for approval at the November 17, 2015 board meeting. After approval, it will be incorporated into the budget.

The Special Recreation, Liability, Debt Service, FICA, IMRF and Audit funds were all covered.

Next, Executive Director Friedrichs discussed the Personnel and Benefits Administration booklet. The Board of Park Commissioners were then given an explanation by Executive Director Friedrichs regarding benefits, insurance, the CPI and staff turnover. Executive Director Friedrichs gave a brief summary of highlights from each department. Overall, the Board was in favor of a 3% merit increase and the Personnel and Benefits Administration material as presented.

**At 9:21 pm, Commissioner Kuderna made a motion to adjourn the Special Meeting of November 10, 2015. Commissioner Kundrot seconded the motion. On a call for the vote, six ayes; (Kuderna, Ludwig, Nolan, Richardt, Bachner, Scalzo). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is written in a cursive style with a large initial "P" and "F".

Paul W. Friedrichs, Secretary  
PWF/mef

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## **AGENDA**

I. Call to Order

II. Pledge of Allegiance

III. Citizens Wishing to Address the Board\*

IV. Budget Presentation

- Budget Overview
- Goals & Objectives
- Capital Projects Fund
- Capital Replacement Plan
- Recreation Fund
- Facilities
- Programs
- Paradise Bay Water Park
- Western Acres Golf Course
- Corporate Fund
- Special Recreation Fund
- Liability Fund
- Debt Service Fund
- FICA Fund
- IMRF Fund
- Audit Fund
- Personnel Benefits and Administration

V. Other Business

VI. Commissioner Comments

VII. Adjournment