

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, August 22, 2017 – 6:30 p.m.

The meeting was called to order by President Kundrot at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Dave Kundrot, President
 Mike Kuderna, Vice President
 Bob Bachner, Commissioner
 Greg Ludwig, Commissioner
 Peter Nolan, Commissioner
 Sarah Richardt, Commissioner
 Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Jason Myers, Director of Finance & Personnel
 Joe McCann, Director of Recreation
 Bill Sosnowski, Superintendent of Parks
 Kevin Ingram, Superintendent of Golf Operations
 Margie Fugiel, Recording Secretary

Guests: Brigitte Baur, Resident
 Bob Biddle, Resident
 Stephainie Eby, Resident
 Mary Marshall, Resident
 Marymae Meyer, Resident
 Kelly Mullins, Resident
 Jerry and Kathy Nash, Residents
 Jason Nelson, Resident
 Sarah Novey, Resident
 Dan Purpura, FGM Architects
 Tyler Quattrocchi, Corporate Construction
 Rita Schneider, Resident
 Emily Shultz, Resident

The meeting began with the Pledge of Allegiance.

President Kundrot requested approval of the August 22, 2017 Agenda.

Commissioner Ludwig made a motion to approve the August 22, 2017 Regular Board Meeting Agenda. Vice President Kuderna seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

President Kundrot requested approval of the minutes of the Regular Board Meeting of July 25, 2017.

Commissioner Ludwig made a motion to approve the minutes of the Regular Board Meeting of July 25, 2017. Commissioner Bachner seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

President Kundrot requested approval but not release of the minutes of the Closed Board Meeting of July 25, 2017.

Commissioner Richardt made a motion to approve but not release the minutes of the Closed Board Meeting of July 25, 2017. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

Correspondence

A letter of thanks was sent from the Lombard Chamber, thanking the District for providing foursomes for the raffle and for supporting the Annual Golf Outing.

Citizens Wishing to Address the Board

Twelve residents addressed the Board with their concerns surrounding the Library's conflict with the Park District in building their new library which encroaches into Lilacia Park. Many residents asked the Board to work out all issues and come to an agreement with the library for the good of the community. Also expressing concern were residents who praised the Board for keeping Lilacia Park a top priority as they were sworn to uphold. President Kundrot added that a meeting between himself, Executive Director Friedrichs, Library Director, Library President and their Architect is scheduled for Monday, August 28. Lastly, he added that the Board will continue to support the library with their building plans and if anyone had questions to feel free to contact Executive Director Friedrichs as business cards were available.

Presentations

President Kundrot welcomed Dan Purpura, FGM Architect and Tyler Quattrocchi, Corporate Construction who presented construction updates of the recreation center. They briefly discussed the new change orders and were available to answer questions.

Consent Agenda

None

Financial Reports

Commissioners reviewed the July 2017 Payroll and Bills/Check Register and the July 2017 Revenue and Expense Reports.

Vice President Kuderna moved to approve payment of the July 2017 accounts payable and payroll in the amount of \$975,696.12. Accounts payable checks #101018-#101149 in the amount of \$560,370.01; payroll checks #74848-#74863 and #74865-#74880 in the amount of \$12,153.62; deduction checks #74864 and #74881-#74884 in the amount of \$232,968.72; direct deposit checks #92271D-#92276D and #92538D-#92547D in the amount of \$170,203.77. Commissioner Bachner seconded the motion. On a roll call, seven ayes (Kundrot, Kuderna, Bachner, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Myers began with an update of the financials of the recreation center. Next, he gave a brief overview of the installation process and training of the new phones Districtwide. He reminded the Board if anyone had thoughts on capital improvements and/or goals and objectives to contact staff. Due to the software conversion, updated financial reports were provided from March – June.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski reported that the Firebird's soccer tournament was held without issue or concern.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann highlighted the Firebirds' soccer tournament and thanked the parks department for their support. Director McCann highlighted a few special events, the Bounce Back to School Event and the Polar Express lottery outcome. Lastly, he wished Meri Niehaus good luck as she has accepted a new position with the Northbrook Park District.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram reported that rounds at Western Acres were down but the course is in great shape and hope to catch up in rounds over the next few weeks.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs asked the Board if they had any questions that involved the library and/or transparency concerns that they may have. President Kundrot asked Executive Director Friedrichs to address some of the resident's comments regarding transparency. Executive Director Friedrichs gave the Board a verbal timeline of meetings with the library and discussed the details in the letter that was sent to Director Kruser dated August 16. Commissioner Richardt thanked Executive Director for being the voice on their behalf.

Unfinished Business

None

New Business

Staff is recommending the approval of the revised Board Policy Manual.

Commissioner Ludwig moved to approve all revisions of the Board Policy Manual including Appendix A - GG which include; Investment Policy, Purchasing Policy, Fund Balance Policy, Revenue Policy, Payment Card Industry Security Standard Policy, Employee Safety Manual, and Soccer Goal Safety and Education Policy, as presented. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Kuderna, Bachner, Ludwig, Nolan, Richardt, Scalzo, Kundrot). Motion carried.

Commissioners reviewed the Per Diem Policy as it relates to the upcoming NRPA Conference travel for President Kundrot and Vice President Kuderna.

Commissioner Richardt moved to approve President Kundrot and Vice President Kuderna's participation in and travel to the NRPA 2017 Annual Conference which includes the allowed per diem amounts for meals, travel, and lodging which shall not exceed \$1,470 each. Commissioner Nolan

seconded the motion. On a roll call, seven ayes (Bachner, Ludwig, Nolan, Richardt, Scalzo, Kundrot, Kuderna). Motion carried.

Commissioners reviewed the Recreation Center Change Orders 11-15.

Commissioner Richardt moved to approve change order #11 through #15 in the amount of \$20,901.60 as presented. Commissioner Bachner seconded the motion. On a roll call, seven ayes (Bachner, Ludwig, Nolan, Richardt, Scalzo, Kundrot, Kuderna). Motion carried.

Due to the NRPA Conference, staff is recommending changing the Board of Park Commissioners Meeting to Tuesday, September 19.

Commissioner Ludwig moved to approve the change in date of the September Board meeting from September 26 to September 19. Commissioner Nolan seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

Commissioner Comments

None

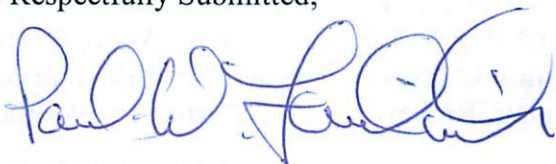
There being no further discussion, Commissioner Bachner moved to adjourn the Regular Board Meeting at 7:55 p.m. and move into Closed Session -2(c)1, The appointment, employment of employees of the District and 2(c)6, The setting of a price for the sale or lease of property owned by the District. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Nolan, Richardt, Scalzo, Kundrot, Kuderna, Bachner, Ludwig). Motion carried.

Commissioner Richardt made a motion to reconvene to the Regular Board Meeting of August 22, 2017. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

President Kundrot said that the Board met in Closed Session under Section 2(c)1 and 2(c)6 and no final action was taken.

There being no further business at 8:47 p.m., Vice President Kuderna made a motion to adjourn the Regular Board Meeting of August 22, 2017. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.

Respectfully Submitted,



Paul W. Friedrichs
Secretary

PWF/mef