

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, September 19, 2017 – 6:30 p.m.

The meeting was called to order by President Kundrot at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Dave Kundrot, President
 Mike Kuderna, Vice President
 Bob Bachner, Commissioner
 Peter Nolan, Commissioner
 Sarah Richardt, Commissioner
 Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Jason Myers, Director of Finance & Personnel
 Joe McCann, Director of Recreation
 Bill Sosnowski, Superintendent of Parks
 Kevin Ingram, Superintendent of Golf Operations
 Margie Fugiel, Recording Secretary

Absent: Greg Ludwig, Commissioner

Guests: Yvonne Adams, Resident
 Patricia Alcorn, Resident
 Bob Biddle, Resident
 Jason Brandt, Helen Plum Library President
 Joe Huberty, Helen Plum Library Architect
 Jennifer Maercklein, Resident
 Ken and Mary Marshall, Residents
 Marymae Meyer, Resident
 Steve Zook, Resident

The meeting began with the Pledge of Allegiance.

President Kundrot requested approval of the September 19, 2017 Agenda.

Commissioner Nolan made a motion to approve the September 19, 2017 Regular Board Meeting Agenda. Commissioner Richardt seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

President Kundrot requested approval of the minutes of the Regular Board Meeting of August 22, 2017.

Commissioner Bachner made a motion to approve the minutes of the Regular Board Meeting of August 22, 2017. Vice President Kuderna seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

President Kundrot requested approval but not release of the minutes of the Closed Board Meeting of August 22, 2017.

Commissioner Richardt made a motion to approve but not release the minutes of the Closed Board Meeting of August 22, 2017. Commissioner Bachner seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

Correspondence

An invite was sent from the Lombard Historical Society to their exhibition “50 Years in Focus, Steve Spoden: A Retrospective.”

Executive Director Friedrichs congratulated Director Myers and his staff for achieving the Distinguished Budget Presentation Award for the fourth consecutive year. Lombard is one of eight park districts in the state of Illinois to be awarded.

President Kundrot received a letter from Helen Plum Library President Brandt along with a plan for the library expansion, which has also been posted on the library’s website. President Kundrot asked President Brandt and Joe Huberty, library architect if they wished to comment or add any additional information as they were in attendance. They both had nothing to add.

Citizens Wishing to Address the Board

Four residents addressed the Board with their concerns surrounding the new library and the encroachment into Lilacia Park. These residents asked the Board to work out all issues and come to an agreement with the library for the good of the community. President Kundrot added that the Board will meet tonight in closed session to discuss the library’s plan and will get back to the library with follow up comments and/or questions. He further reminded the citizens that this new plan continues to violate the 1977 property agreement put in place by both library and Park Boards. Lastly, he added that the only thing the Park Board has requested of the library since the referendum was passed was to provide a plan that did not violate property rights and it has now been ten months and the Park Board has yet to receive that plan or a formal offer.

Presentations

Executive Director Friedrichs welcomed Executive Director Poole from NEDSRA. He briefly discussed new programs, the Annual Service Report, and thanked Lombard for their many years of support.

Don Rogers, District Treasurer, was presented with a retirement clock as recognition of his 32 years of dedication to the finance department of the Lombard Park District.

Consent Agenda

None

Financial Reports

Commissioners reviewed the August 2017 Payroll and Bills/Check Register and the August 2017 Revenue and Expense Reports. Commissioner Bachner had questions pertaining to bills that were answered.

Vice President Kuderna moved to approve payment of the August 2017 accounts payable and payroll in the amount of \$1,644,275.83. Accounts payable checks #101150-#101361 in the amount of \$1,096,812.35; payroll checks #74889-#74904, #74906-#74921, and #74926-#74943 in the amount of \$17,025.35; deduction checks #74905, #74922-#74925, and #74944 in the amount of \$308,801.93; direct deposit checks #92809D-#92814D, #93056D-#93065D, and #93279D-#93284D in the amount of \$221,636.20. Commissioner Nolan seconded the motion. On a roll call, six ayes (Kundrot, Kuderna, Bachner, Nolan, Richardt, Scalzo). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Myers discussed the budget and goals & objectives process that staff has been preparing. Lastly, staff met with West Suburban Bank in negotiations to move funds from Fifth Third Bank which will save in banking fees.

Currently, 64 residents of the 150 budgeted, have been reimbursed for the use of the Glen Ellyn Dog Park which began in January 1, 2017.

Director Myers briefly updated the Board on the financial status of the new fitness center.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski reported that staff installed drainage pipe at Madison Meadow. Lastly he informed the Board that the spray park will remain open until early October in consideration of the current warm temperatures.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann highlighted the Family Campout, Community Play Day, and Touch a Truck. He then highlighted and invited the Board to Fall Fest and the Trick or Treat Food Drive. Lastly, staff will conduct first round interviews this week for the Program Manager II open position.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram reported that rounds at Western Acres were down but the course is in great shape despite the dry conditions.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs informed the board that President Kundrot, Vice President Kuderna, and staff will be at the NRPA Conference next week. He will notify everyone of the Gold Medal Award outcome.

Unfinished Business

Executive Director Friedrichs presented updated pictures and video of the Madison Meadow Fitness Complex.

New Business

Manager Price briefly explained the bid process for the 2018 activity guide which recommended Paulson Press, Inc.

Commissioner Richardt moved to approve Paulson Press, Inc. as the apparent lowest qualified bidder for the printing of the 2018 winter, spring, summer, and fall brochures at a project cost not to exceed an amount of \$37,000 as presented. Commissioner Scalzo seconded the motion. On a roll call, six ayes (Kuderna, Bachner, Nolan, Richardt, Scalzo, Kundrot). Motion carried.

Commissioners reviewed the Recreation Center Change Orders 17, 18, 22, and 23.

Commissioner Richardt moved to approve change order #17, #18, #22, and #23 in the amount of \$21,993.43 as presented. Vice President Kuderna seconded the motion. On a roll call, six ayes (Bachner, Nolan, Richardt, Scalzo, Kundrot, Kuderna). Motion carried.

Superintendent Sosnowski briefly highlighted details of the emergency purchase of a lift truck.

Commissioner Bachner moved to authorize Executive Director Friedrichs to purchase a Ford F-550 Truck with a nine foot box and aerial lift from Altec, Inc. through the National Joint Purchase Association (NJPA) in the amount of \$99,138 in compliance with all local and state purchasing requirements as presented. Commissioner Nolan seconded the motion. On a call for the vote, six ayes (Nolan, Richardt, Scalzo, Kundrot, Kuderna, Bachner). Motion carried.

Commissioner Comments

Commissioner Richardt invited everyone to the Historical Society's upcoming Steve Spoden exhibit.

Commissioner Scalzo, Kuderna, and Kundrot congratulated staff once again for the GFOA award.

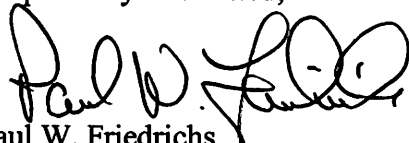
There being no further discussion, Vice President Kuderna moved to adjourn the Regular Board Meeting at 7:25 p.m. and move into Closed Session 2(c)6, The setting of a price for the sale or lease of property owned by the District and 2(c)11, Pending or probable or imminent litigation. Commissioner Richardt seconded the motion. On a roll call, six ayes (Nolan, Richardt, Scalzo, Kundrot, Kuderna, Bachner). Motion carried.

Commissioner Nolan made a motion to reconvene to the Regular Board Meeting of September 19, 2017. Commissioner Richardt seconded the motion. On a roll call, six ayes (Scalzo, Kundrot, Kuderna, Bachner, Nolan, Richardt). Motion carried.

President Kundrot said that the Board met in Closed Session under Section 2(c)6 and 2(c)11 and no final action was taken.

There being no further business at 8:32 p.m., Vice President Kuderna made a motion to adjourn the Regular Board Meeting of September 19, 2017. Commissioner Richardt seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

Respectfully Submitted,


Paul W. Friedrichs
Secretary

PWF/mef