

Lombard Park District
Board of Park Commissioners
Special Meeting - Budget
Sunset Knoll Recreation Center
Tuesday, November 14, 2017 – 5:00 pm

The meeting was called to order by President Kundrot at 5:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Dave Kundrot, President
 Mike Kuderna, Vice President
 Bob Bachner, Commissioner
 Gregory Ludwig, Commissioner
 Sarah Richardt, Commissioner
 Jim Scalzo, Commissioner (5:05)

Staff: Paul W. Friedrichs, Executive Director
 Jason S. Myers, Director of Finance and Personnel
 Joe McCann, Director of Recreation
 Bill Sosnowski, Superintendent of Parks
 Dean Styburski, Assistant Superintendent of Parks
 Kevin Ingram, Superintendent of Golf Operations
 Margie Fugiel, Recording Secretary
 Nanette Anderson, Pre-School Coordinator
 Jim Huetson, Program Manager
 Nathan Kinsinger, Program Manager
 Katie Manheim, Program Manager
 Patti Plomb, Program Manager
 Griffin Price, Marketing & Communication Manager
 Debbie Whitcher, Aquatic & Facility Manager

Absent: Peter Nolan, Commissioner

Guest: Eric Schad, Glen Ellyn

The Pledge of Allegiance began the meeting.

President Kundrot requested approval of the November 14, 2017 Agenda.

Commissioner Ludwig made a motion to approve the November 14, 2017 Special Board Meeting Agenda. Commissioner Richardt seconded the motion. On a call for the vote, five ayes (Bachner, Ludwig, Kuderna, Kundrot, Richardt). Motion carried.

Director McCann began the meeting with an introduction of Katie Manheim, new Program Manager II to the Board of Park Commissioners. Welcome Katie.

Executive Director Friedrichs thanked staff who participated in preparing the budget and Director Myers presented the 2018 Annual Operating Budget overview. He explained the process begins in July and will end in January with the approval of the 2018 Annual Operating Budget. The proposed budget has revenues totaling \$9,804,831 and expenditures totaling \$10,219,513. This year staff has budgeted \$952,000 in capital expenditures, of which \$84,000 are currently remaining 2017 capital projects that will be carried forward.

Recreation program budgets include an average participation increase of 5% and fee increase of 3%. Utilities and liabilities are budgeted to increase 5% and IMRF is expected to decrease by 3.657%. The discussion then led into the 2018 Goals and Objectives.

Manager Price reviewed the Districtwide Marketing Plan with a goal to further develop the agency brand identity and website consistency. A major goal for 2018 is to prepare for promoting the new Madison Meadow Athletic Center and the rebranding of Western Acres.

Director of Recreation McCann and Program Managers provided an overview of the Recreation Fund by section. Manager Whitcher detailed facilities and rentals followed by Manager Kinsinger's review of a few popular athletics programs which included Youth and Adult Softball, Ram Camps, and Youth Basketball. Manager Huetson highlighted athletic programs and added that staff is excited with the potential new program that will be developed with the new facility. Next, Manager Manheim provided a summary of General Interest, Camps, Special Events, Teens, and Fine Arts. Manager Plomb highlighted Adults & Seniors, Early Childhood and Visual & Performing Arts. This included senior trips, Kiddie Campus, Li'l Rascals camp and music classes. Lastly, Manager Whitcher gave an overview of the Fitness area which included the expansion of the classes for the new fitness facility.

The Paradise Bay Water Park budget and the successes in 2017 were discussed. Staff will continue to look to offer lessons, provide rentals, and party opportunities.

Director McCann gave an overview of the Madison Meadow Athletic Center. Staff is anticipating selling 500 annual memberships with much of the revenues from these sales being deferred until 2019. After a full year of operations, a more accurate budget is anticipated. Membership fees and fitness class options are still being investigated.

Superintendent Ingram provided an overview of the Western Acres Golf Course budget and discussed the upcoming clubhouse renovations and the need to increase the hours for the Clubhouse Manager. Manager Price reviewed the results of the Western Acres focus group and analysis. The consensus is to change the name to Lombard Golf Course and move forward with the rebranding.

A brief summary of Capital Projects was given. Any 2017 capital projects that are not completed by year's end will be carried over to the 2018 Capital Project Schedule. This included money that is budgeted in the Capital Projects for ADA projects, Recreation Department, and Western Acres upgrades.

The Special Recreation, Liability, Debt Service, FICA, IMRF, and Audit funds were all covered.

There being no further discussion, Commissioner Kuderna moved to adjourn the Special Board Meeting at 8:37 p.m. and move into Closed Session 2(c)1, The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. Commissioner Richardt seconded the motion. On a roll call, six ayes (Kuderna, Bachner, Ludwig, Richardt, Scalzo, Kundrot). Motion carried.

Vice President Kuderna made a motion to reconvene to the Special Board Meeting of November 14, 2017. Commissioner Richardt seconded the motion. On a call for a vote, six ayes (Bachner, Ludwig, Kuderna, Kundrot, Richardt, Scalzo). Motion carried.

President Kundrot said that the Board met in Closed Session under Section 2(c)1 and no final action was taken.

There being no further business at 9:04 p.m., Commissioner Richardt made a motion to adjourn the Special Board Meeting of November 14, 2017. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes (Bachner, Ludwig, Kuderna, Kundrot, Richardt, Scalzo). Motion carried.

Respectfully Submitted,



Paul W. Friedrichs
Secretary

PWF/mef