

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, July 24, 2018 – 6:30 p.m.

The meeting was called to order by President Kundrot at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Dave Kundrot, President
 Sarah Richardt, Vice President
 Bob Bachner, Commissioner
 Mike Kuderna, Commissioner
 Peter Nolan, Commissioner
 Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Joe McCann, Director of Recreation
 Andrea Chiappetta, Director of Finance & Personnel
 Dean Styburski, Assistant Superintendent of Parks
 Kevin Ingram, Superintendent of Golf Operations
 Margie Fugiel, Recording Secretary

Absent: Greg Ludwig, Commissioner

The meeting began with the Pledge of Allegiance.

President Kundrot requested approval of the July 24, 2018 Agenda.

Vice President Richardt made a motion to approve the July 24, 2018 Regular Board Meeting Agenda. Commissioner Kuderna seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

President Kundrot requested approval of the minutes of the Regular Board Meeting of June 26, 2018.

Commissioner Kuderna made a motion to approve the minutes of the Regular Board Meeting of June 26, 2018. Commissioner Bachner seconded the motion. On a call for the vote, six ayes, (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

President Kundrot requested approval only of the revised minutes of the Closed Board Meeting of June 26, 2018.

Commissioner Kuderna made a motion to approve the amended minutes of the Closed Board Meeting of June 26, 2018. Vice President Richardt seconded the motion. On a call for the vote, six ayes, (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

Correspondence

A letter of congratulations was sent from the Historical Society Board of Management and Staff on the opening of the Madison Meadow Athletic Center.

Citizens Wishing to Address the Board

None

Presentations

Director McCann introduced former Lombard Park District Intern, Brad Herrmann as the new Athletic Program Manager to replace Jim Huetson. Welcome back, Brad.

Consent Agenda

None

Financial Reports

Commissioners reviewed the June 2018 Payroll and Bills/Check Register and the June 2018 Revenue and Expense Reports.

Vice President Richardt moved to approve payment of the June 2018 accounts payable and payroll in the amount of \$1,423,532.76. Accounts payable checks #102279-#102435 in the amount of \$1,077,163.16; payroll checks #75240-#75262 and #75264-#75285 in the amount of \$12,625.95; deduction checks #75263, #75286-#75287, and #75288 in the amount of \$225,443.20; direct deposit checks #95999D-#96004D, #96295D-#96298D, and #96303D-#96304D in the amount of \$108,300.45. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Kundrot, Richardt, Bachner, Kuderna, Nolan, Scalzo,). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Chiappetta informed the Board the Activity Guide will be delivered this week. Next, she reported on the 2nd Quarter Report, which Director Chiappetta took time to briefly highlight the different sections, including a breakdown by funds; all revenue & expenses, interest, utilities and capital projects. The 2nd Quarter 2017 Goals & Objectives Update and the Treasurer's Cash and Investments Report were also reviewed. There were no questions.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Assistant Superintendent Styburski was available to answer any questions.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann provided an update on enrollment and employment for Club Rec as well as Madison Meadow Athletic Center (MMAC) membership figures. Lastly, Director McCann reviewed upcoming special events and the Spring Recreation Review. Questions were asked and answered.

Commissioners briefly reviewed the Superintendent of Golf Operation's monthly report. Superintendent Ingram had nothing additional to report.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs thanked staff and commissioners for attending the MMAC ribbon cutting ceremony and Open House. Correspondence from the library's attorney was discussed. Executive Director Friedrichs was directed to contact District Attorney, Andrew Paine, to respond. Lastly, the NRPA conference will be held in Indianapolis September 25-27. Board members interested in attending are to confirm with staff.

Unfinished Business

Executive Director Friedrichs briefly gave a construction update on the Madison Meadow Athletic Center and was available to answer any questions.

New Business

Executive Director Friedrichs gave an overview of the Log Cabin sill renovation.

Vice President Richardt moved to approve D.W.H. Construction Company Inc., from Wheaton Illinois to perform the exterior log masonry sill renovation as presented in an amount not to exceed \$19,610. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Bachner, Kuderna, Nolan, Scalzo, Kundrot, Richardt). Motion carried.

Executive Director Friedrichs provided commissioners with an overview involving the TRI-Town YMCA and their use of District facilities. A formal letter from District Attorney Paine will be sent to the TRI-Town highlighting concerns to be addressed moving forward.

Commissioners reviewed change orders #72, #76 - #79.

Commissioner Nolan moved to approve change orders #72, #76 - #79 in the amount of (\$25,786). Commissioner Bachner seconded the motion. On a roll call, six ayes (Bachner, Kuderna, Nolan, Scalzo, Kundrot, Richardt). Motion carried.

Commissioner Comments

Commissioners congratulated staff on the completion of the athletic center and the endless hours that went into the project.

At 7:18 p.m. Commissioner Kuderna motioned to move into Closed Session 2(c)1 the appointment, employment, compensation, and performance of employees of the District. Commissioner Scalzo seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

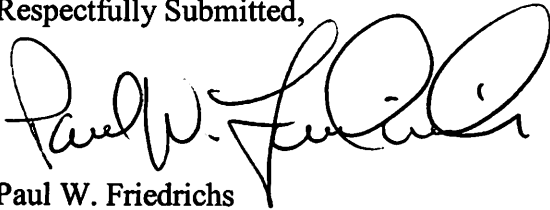
On a roll call to reconvene the Regular Board Meeting at 7:29 p.m., six ayes (Nolan, Scalzo, Kundrot, Richardt, Bachner, Kuderna). Motion carried.

President Kundrot stated that the Board of Park Commissioners met in Closed Session under 2(c)1 the appointment, employment, compensation, and performance of employees of the District and looked for a motion as no final action was taken during the closed session.

Vice President Richardt moved to approve a \$10,000 after tax bonus for Executive Director Friedrichs based on the number of new hires this year, the opening of Club Rec, Gold Medal status, and the opening of the Madison Meadow Athletic Center, on time and under budget and should follow IMRF guidelines. Commissioner Nolan seconded the motion. On a roll call, six ayes (Nolan, Richardt, Scalzo, Kundrot, Kuderna, Bachner). Motion carried.

There being no further business, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of July 24, 2018. Vice President Richardt seconded the motion. Meeting adjourned at 7:34 p.m. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large, prominent loop at the end.

Paul W. Friedrichs
Secretary

PWF/mef