

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, August 28, 2018 – 6:30 p.m.

The meeting was called to order by President Kundrot at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                 Dave Kundrot, President  
                                       Sarah Richardt, Vice President  
                                       Bob Bachner, Commissioner  
                                       Mike Kuderna, Commissioner  
                                       Greg Ludwig, Commissioner  
                                       Peter Nolan, Commissioner  
                                       Jim Scalzo, Commissioner

Staff:                             Paul W. Friedrichs, Executive Director  
                                       Joe McCann, Director of Recreation  
                                       Andrea Chiappetta, Director of Finance & Personnel  
                                       Bill Sosnowski, Superintendent of Parks  
                                       Dean Styburski, Assistant Superintendent of Parks  
                                       Kevin Ingram, Superintendent of Golf Operations  
                                       Margie Fugiel, Recording Secretary

Guest:                             Steve Zook, Resident

The meeting began with the Pledge of Allegiance.

President Kundrot requested approval of the August 28, 2018 Agenda.

**Vice President Richardt made a motion to approve the August 28, 2018 Regular Board Meeting Agenda. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Kundrot requested approval of the minutes of the Regular Board Meeting of July 24, 2018.

**Commissioner Kuderna made a motion to approve the amended minutes of the Regular Board Meeting of July 24, 2018. Vice President Richardt seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Kundrot requested approval only of the minutes of the Closed Board Meeting of July 24, 2018.

**Vice President Richardt made a motion to approve the minutes of the Closed Board Meeting of July 24, 2018. Commissioner Kuderna seconded the motion. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

## **Correspondence**

None

## **Citizens Wishing to Address the Board**

None

## **Presentations**

Director McCann introduced Karen Stanley as the new Preschool Coordinator who comes to Lombard Park District with over 25 years of experience. Welcome, Karen.

## **Consent Agenda**

None

## **Financial Reports**

Commissioners reviewed the July 2018 Payroll and Bills/Check Register and the July 2018 Revenue and Expense Reports. Questions were asked and answered.

**Vice President Richardt moved to approve payment of the July 2018 accounts payable and payroll in the amount of \$1,145,798.88. Accounts payable checks #102436-#102571 in the amount of \$743,087.17; payroll checks #75290-#75312, #75314-#75336 and #75340 in the amount of \$14,025.59; deduction checks #75313 and #75337-#75338 in the amount of \$265,201.81; direct deposit checks #96587D-#96592D and #96890D-#96895D in the amount of \$123,484.31. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Kundrot, Richardt, Bachner, Kuderna, Ludwig, Nolan, Scalzo). Motion carried.**

## **Staff Reports**

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Chiappetta reminded the Board if anyone had thoughts on capital improvements and/or goals and objectives to contact staff.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Sosnowski reported on the progress of the Log Cabin repairs. Pictures and a video were presented. Assistant Superintendent Styburski gave a brief overview of the District's procedures involving pesticide management. Questions were asked and answered.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann highlighted the Firebirds' soccer tournament and thanked the parks department for their support. Director McCann highlighted Kiddie Campus and Club Rec enrollment, as well as Madison Meadow Athletic Center (MMAC) membership numbers. Paradise Bay post season schedule was also discussed.

Commissioners briefly reviewed the Superintendent of Golf Operation's monthly report. Superintendent Ingram reported on the golf course conditions.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs provided details on the upcoming NEDSRA golf outing. Correspondence from Attorney Paine regarding the library was discussed as well as the email sent from Deb Dynako regarding the 101 S. Main property in which a meeting is scheduled for the end of the week. Lastly, following up on MMAC comments concerning an indoor pool, Executive Director Friedrichs reached out to FGM Architects and other agencies with similar facilities to get estimated costs for an indoor aquatic facility. A discussion ensued. The Board thanked him for the information.

### **Unfinished Business**

Executive Director Friedrichs briefly gave a financial update on the Madison Meadow Athletic Center and was available to answer any questions.

### **New Business**

Commissioners reviewed change orders #66-#68, #70, #73, #80, and #81.

**Vice President Richardt moved to approve change orders #66-#68, #70, #73, #80, and #81 in the amount of (\$16,700.54). Commissioner Bachner seconded the motion. On a roll call, seven ayes (Richardt, Bachner, Kuderna, Ludwig, Nolan, Scalzo, Kundrot). Motion carried.**

Staff is recommending the approval of the revised Board Policy Manual.

**Commissioner Ludwig moved to approve all revisions of the Board Policy Manual including Appendices A - GG as presented. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Bachner, Kuderna, Ludwig, Nolan, Scalzo, Kundrot, Richardt). Motion carried.**

Commissioners reviewed the Travel Reimbursement Policy as it relates to the upcoming NRPA Conference travel for President Kundrot and Vice President Richardt.

**Commissioner Ludwig moved to approve President Kundrot and Vice President Richardt's participation in and travel to the NRPA 2018 Annual Conference which includes the allowed per diem amounts for meals, travel, and lodging which shall not exceed \$1,000 each. Commissioner Nolan seconded the motion. On a roll call, seven ayes (Ludwig, Nolan, Richardt, Scalzo, Kundrot, Kuderna, Bachner). Motion carried.**

Staff is recommending the change in banking services from Fifth Third Bank to West Suburban Bank.

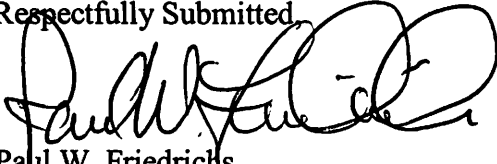
**Commissioner Ludwig moved to approve the change in banking services from Fifth Third Bank to West Suburban Bank. Vice President Richardt seconded the motion. On a roll call, seven ayes (Nolan, Richardt, Scalzo, Kundrot, Kuderna, Bachner, Ludwig). Motion carried.**

### **Commissioner Comments**

None

**There being no further business, Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of August 28, 2018. Vice President Richardt seconded the motion. Meeting adjourned at 7:35 p.m. On a call for the vote, seven ayes (Bachner, Kuderna, Kundrot, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is written in a cursive style with a large, prominent initial "P".

Paul W. Friedrichs  
Secretary

PWF/mef