

Lombard Park District
Board of Park Commissioners
Special Meeting - Budget
Sunset Knoll Recreation Center
Tuesday, November 13, 2018 – 5:00 pm

The meeting was called to order by President Kundrot at 5:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Dave Kundrot, President
 Sarah Richardt, Vice President
 Bob Bachner, Commissioner
 Mike Kuderna, Commissioner (5:15)
 Peter Nolan, Commissioner
 Jim Scalzo, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Andrea Chiappetta, Director of Finance and Personnel
 Joe McCann, Director of Recreation
 Bill Sosnowski, Superintendent of Parks
 Kevin Ingram, Superintendent of Golf Operations
 Margie Fugiel, Recording Secretary
 Brad Herrmann, Program Manager
 Nathan Kinsinger, Program Manager
 Dave Littwin, Aquatic & Facility Manager
 Katie Manheim, Program Manager
 Katy McKinnon, Facility Manager
 Patti Plomb, Program Manager
 Griffin Price, Marketing & Communication Manager
 Karen Stanley, Pre-School Coordinator

Absent: Gregory Ludwig, Commissioner

The Pledge of Allegiance began the meeting.

President Kundrot requested approval of the November 13, 2018 Agenda.

Vice President Richardt made a motion to approve the November 13, 2018 Special Board Meeting Agenda. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Bachner, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

Executive Director Friedrichs thanked staff who participated in preparing the budget and presented the 2019 Annual Operating Budget overview. He explained the process begins in July and will end in January with the approval of the 2019 Annual Operating Budget. The proposed budget has revenues totaling \$10,900,306 and expenditures totaling \$10,410,548. This year staff has budgeted \$602,636 in capital expenditures, of which \$10,000 are currently remaining 2018 capital projects that will be carried forward.

Manager Price reviewed the Districtwide Marketing Plan with a goal to further develop the agency brand identity and website consistency. A major goal for 2019 is the rebranding of Western Acres to the Lombard Golf Course and the campaign to educate residents on the benefits of parks and recreation.

Goals and objectives for 2019 were reviewed which then led into a capital projects discussion.

Director of Recreation McCann and Program Managers provided an overview of the Recreation Fund by section. Manager Littwin detailed facilities and rentals followed by Manager Kinsinger's review of a few popular athletics programs which included the new Youth Travel Softball, Pickleball, and Youth Basketball. Manager Herrmann highlighted athletic programs such as the changes to In House Youth Soccer and 3Point program popularity. Next, Manager Manheim provided a summary of General Interest, Camps, Club Rec, Special Events, Teens, and Fine Arts. Manager Plomb highlighted Early Childhood and Visual & Performing Arts. This included Kiddie Campus, Li'l Rascals camp and music classes. Lastly, Manager McKinnon gave an overview of the Madison Meadow Athletic Center and fitness area which included rental opportunities new in 2019.

Manager Littwin and Director McCann discussed the Paradise Bay Water Park budget and the successes in 2018. Changes in 2019 include staff classifications, the lifeguard training program and uniforms. Lastly, an overview to the waterpark's capitals was provided.

Superintendent Ingram provided an overview of the Western Acres Golf Course budget and an explanation for the decreasing number of rounds due to the rainy months this summer. Staff remains optimistic for the 2019 season with the new name change and the trenching currently underway.

A brief summary of Capital Projects was given. Any 2018 capital projects that are not completed by year's end will be carried over to the 2019 Capital Project Schedule. This included money that is budgeted in the Capital Projects for ADA projects, Recreation Department, and Western Acres upgrades.

Director Chiappetta and Superintendent Sosnowski provided an overview of the Corporate Fund. The Special Recreation, Liability, Debt Service, FICA, IMRF, and Audit funds were all covered.

Executive Director Friedrichs and Director Chiappetta discussed the Personnel and Benefits Administration booklet. The Board of Park Commissioners were then given an explanation by Executive Director Friedrichs regarding benefits, insurance, the CPI, and staff salaries. Executive Director Friedrichs gave a brief summary of highlights from each department.

There being no further business at 8:39 p.m., Commissioner Kuderna made a motion to adjourn the Special Board Meeting of November 13, 2018. Vice President Richardt seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Kundrot, Nolan, Richardt, Scalzo). Motion carried.

Respectfully Submitted,


Paul W. Friedrichs
Secretary

PWF/mef