

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, September 17, 2019 – 6:30 p.m.

The meeting was called to order by President Richardt at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Sarah Richard, President  
Jim Scalzo, Vice President  
Bob Bachner, Commissioner  
Greg Ludwig, Commissioner  
Peter Nolan, Commissioner  
Dave Lemar, Commissioner

Staff: Paul W. Friedrichs, Executive Director  
Joe McCann, Director of Recreation  
Andrea Chiappetta, Director of Finance & Personnel  
Dean Styburski, Superintendent of Parks  
Leah Touzios, Recording Secretary  
Nicole Kapala, Marketing and Communications Manager

Guest: Jennifer Casey, Lombard Garden Club  
Steve Zook, Resident  
Robert Perez, Resident  
Andrew Paine, Tressler LLP

Absent: Mike Kuderna, Commissioner

The meeting began with the Pledge of Allegiance.

President Richardt requested approval of the September 17, 2019 Agenda.

**Commissioner Ludwig made a motion to approve the September 17, 2019 Regular Board Meeting Agenda. Commissioner Bachner seconded the motion. On a call for the vote, six ayes (Bachner, Lemar, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Richardt requested approval of the minutes of the Regular Board Meeting of August 27, 2019.

**Vice President Scalzo made a motion to approve the minutes of the Regular Board Meeting of August 27, 2019. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes (Bachner, Lemar, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

### **Correspondence**

None.

### **Citizens Wishing to Address the Board**

None.

### **Presentations**

Jennifer Casey from the Lombard Garden Club addressed the Park Board pertaining to the Lilac Sale. Casey wanted to thank the District and presented a check to the Board.

### **Consent Agenda**

None.

### **Financial Reports**

Commissioners reviewed the August 2019 Payroll and Bills/Check Register and the August 2019 Revenue and Expense Reports.

**Commissioner Ludwig moved to approve payment of the August 2019 accounts payable and payroll in the amount of \$876,519.61. Accounts payable checks #103965-#104063, excluding check void #103801, in the amount of \$254,207.87; payroll checks #76247-#76275, and #76277-#76302, #76304 in the amount of \$19,147.30; deduction checks #76303 and #76331 in the amount of \$238,200.87; direct deposit checks #103081D-#103092D and #103344D-#1033481D in the amount of \$156,516.12. Vice President Scalzo seconded the motion. On a roll call, six ayes (Bachner, Lemar, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

### **Staff Reports**

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Chiappetta announced the Park District received the GFOA Distinguished Budget Presentation Award. Director Chiappetta projected that the 2020 budget will be completed by the end of October.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report and Vandalism Report. Superintendent Styburski updated the Park Board on the leak that is occurring in the zero depth pool at Paradise Bay Water Park, and Del Concrete made repairs by the dive well. Lastly, Superintendent Styburski contacted Richmond Fisheries and ordered fish. The fish stocking will occur at Madison Meadow, Sunset Knoll, and Four Seasons.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann reported on the Touch a Truck event, over 1,000 people attended. Director McCann announced the Senior Chorus was in the Lombardian newspaper. Lastly, Director McCann reported his staff Karen Stanley and Patti Plomb received their relicenses from DCFS for the preschool.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram expressed the severity of the fungus growth on the fairways. Spraying occurs every seven days, and with cooler weather approaching, this will help prevent fungus growth.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs introduced our attorney, Andrew Paine. Executive Director Friedrichs updated the Park Board on the OSLAD Grant: 130 plus applications totaling 41 million dollars; the max amount distributed will be 29 million dollars, meaning there will be a 60% approval rate. Mary Jo from the Department of Natural Resources and Hitchcock Design will walk around Four Seasons and our grant will be presented. The District will get an update on November 5, if we were approved to present in Springfield. The District will be allowed a three minute presentation.

### **Unfinished Business**

None.

### **New Business**

Staff is recommending the approval of the printing of the 2020 Activity Guides. Paulson Press, Inc. was the lowest bidder for the printing of the 2020 Activity Guides for \$39,000.

**Commissioner Ludwig moved to approve the Paulson Press, Inc. as the apparent lowest qualified base bidder for printing the 2020 Winter, Spring, Summer, and Fall Activity Guides at a project cost not to exceed an amount of \$39,000, as presented. Commissioner Lemar seconded the motion. On a roll call, six ayes (Bachner, Lemar, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

### **Commissioner Comments**

President Richardt commended the Marketing Department on the presence of social media.

Commissioner Ludwig congratulated Dean Styburski on accepting the Superintendent of Parks position.

President Richardt and Commissioner Nolan congratulated Director Chiappetta on the GFOA Distinguished Budget Presentation Award.

Commissioner Lemar would like to see p-card expenditures on the financial reports, and congratulated Superintendent Styburski and Director Chiappetta.

**At 6:48 p.m. Commissioner Ludwig motioned to move into Closed Session: 2(c)1 The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees. Commissioner Nolan seconded the motion. On a roll call, six ayes (Bachner, Lemar, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

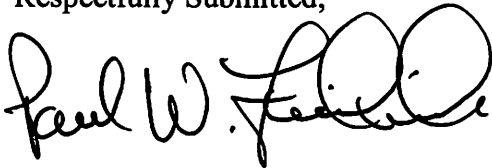
**On a roll call to reconvene the Regular Board Meeting at 8:05 p.m., six ayes (Bachner, Lemar, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

President Richardt stated that the Board of Park Commissioners met in Closed Session under 2(c)1 The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees and it was determined that the need for confidentiality still exists as to all or part of Closed Session minutes.

No final action was taken.

**There being no further business, Vice President Scalzo made a motion to adjourn the Regular Board Meeting of September 17, 2019. Commissioner Bachner seconded the motion. Meeting adjourned at 8:06 p.m. On a call for the vote, six ayes (Bachner, Lemar, Ludwig, Nolan, Richardt, Scalzo). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is written in a cursive style with large, looping letters.

Paul W. Friedrichs  
Secretary

PWF/lmt