



Lombard Park District
Paradise Bay Water Park Birthday Party Request Form
437 E. St. Charles Rd. Lombard, IL 60148 / (630) 627-6127

Birthday Party Procedures:

- 1. The potential user must fill out the request form and return it via e-mail to the Facilities & Aquatics Manager, Dave Littwin dlittwin@lombardparks.com or returned to Lombard Park District at 820 S. Finley Road, Lombard, Ill 60148. The "user" is referred to as the person who is requesting, submitting payment, and present.
2. The Facility Manager will review the request. If the request is approved, you will receive an agreement and confirmation via email. If it is denied, you will be contacted as soon as possible.
3. The user will be required to read and sign the Facility User agreement and return it, along with the proper security deposit within seven business days of receiving the agreement.
4. The final rental fee must be paid at least seven days prior to your function date or the specific due date on the confirmation form.

User's Information:

Outing/Organization Name: _____ Date: _____
Contact Person: _____ Email: _____
Primary Phone: _____ Secondary Phone: _____
Address: _____ City: _____ Zip: _____
Rental Date Request: _____ Time: _____ Approx. # of people: _____

The Birthday Party Package

Resident/Non-Resident = \$160/\$220

Includes 20 Guests, unlimited swimming for the day and the use of our reserved party patio for two hours.

Add-Ons include:

Additional Guests: Resident/Non-Resident = \$8/\$11. Max 50 Guests.

Food: \$80. Choice of hot dog & chips or slice of pizza with a small drink for 20 guests. Additional guests beyond 20 is \$4.00 a person.

Staff Attendant: \$65. To help facilitate your party and attend to your needs.

Hours of Availability:

The party will receive 15 minutes before & after the below times for set-up/clean-up of the reserved party area.

- Monday-Thursday 1:00-3:00pm
Friday, Saturday, Sunday 1:00-3:00pm & 4:00-6:00pm

Facility User Stipulations:

- 1. Filing this request does not automatically constitute approval of the requested date. All requests will be reviewed, and acceptance will be based on Park District Policy and facility availability.
2. Filing this request does not automatically constitute a user agreement. Upon approval of this request, a facility user agreement must be signed, and the proper security deposit and rentals fees paid.
3. The Lombard Park District reserves the right to reject any rental which it feels not appropriate.
4. The user filing request must be 21 years of age or older.

User Fee and Security Deposit

(Final Payment is due seven days before function date on the confirmation form)

A \$100 non-refundable deposit is required with the agreement. The deposit is then deducted from the total amount due on the day of the rental. The deposit is forfeited if the rental is cancelled after the reservation is confirmed. Final payment (the total listed above less the \$100 deposit) is due seven days before the specific due date on the confirmation form. The renter signing the agreement must be present the entire time of the rental. All fees are subject to change. Higher security deposits may apply depending on the nature of the rental. No Alcohol or glass is permitted in the facility. The Lombard Park District reserves the right to rent to other private groups on the same date up to the water park capacity. The Lombard Park District reserves the right to cancel/close due to mechanical failure or inclement weather (Temp under 65/Thunder/Lightning).

Please view our safety video "here" and on the District website and agree to share it with your participants prior to your visit.

Return copies of this request to:

Lombard Park District, 820 S. Finley Rd, Lombard, IL 60148 Attn: Facilities & Aquatics Manager
For additional information, please contact the Facilities & Aquatics Manager at (630) 953-2370 or dlittwin@lombardparks.com