

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, January 28, 2020

The meeting was called to order by President Richardt at 6:32 p.m.

Upon roll being taken, the following commissioners were present:

Commissioners: Sarah Richardt, President  
Jim Scalzo, Vice President  
Bob Bachner, Commissioner  
Mike Kuderna, Commissioner  
Peter Nolan, Commissioner  
Gregory Ludwig, Commissioner  
Dave Lemar, Commissioner

Staff: Paul W. Friedrichs, Executive Director  
Andrea Chiappetta, Director of Finance & Personnel  
Joe McCann, Director of Recreation  
Dean Styburski, Superintendent of Parks  
Kevin Ingram, Superintendent of Golf Operations

Guests:

The meeting began with the Pledge of Allegiance.

President Richardt requested approval of the January 28, 2020 Agenda as modified.

**Commissioner Ludwig made a motion to approve the revised January 28, 2020 Regular Board Meeting Agenda. Commissioner Bachner seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

President Richardt requested approval of the minutes of the Ad Hoc Meeting of December 10, 2019.

**Vice President Scalzo made a motion to approve the Ad Hoc Meeting minutes of December 10, 2019. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

President Richardt requested approval of the minutes of the Regular Board Meeting of December 17, 2019.

**Commissioner Ludwig corrected the minutes to include him as absent at the meeting. Commissioner Kuderna made a motion to approve the corrected Regular Board Meeting minutes of December 17, 2019. Commissioner Lemar seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

President Richardt requested approval only of the minutes of the Closed Session Meeting of August 27, 2019.

**Commissioner Ludwig made a motion to approve, but not release, the Closed Session Meeting minutes of August 27, 2019. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

President Richardt requested approval only of the minutes of the Closed Session Meeting of September 27, 2019.

**Commissioner Kuderna made a motion to approve, but not release, the Closed Session Meeting minutes of September 27, 2019. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

President Richardt requested approval only of the minutes of the Closed Session Meeting of December 17, 2019.

**Commissioner Lemar made a motion to approve, but not release, the Closed Session Meeting minutes of December 17, 2019. Commissioner Bachner seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

### **Correspondence**

President Richardt noted a thank you letter was sent from Poised for Success.

### **Citizens Wishing to Address the Board**

None.

### **Presentations**

Program Managers Pawlak and Herrmann were on hand to present the 2019 Coach of the Year Awards to Pete Williams - Youth Basketball, Mike Bona - Spring Soccer, Mark Liguinas - Softball, and Trevor Young- Fall Soccer. A photo op followed.

Residents Paul and Steven Gerlach from the Eagles Scouts provided an update on their public safety tribute project. The update included the cost of the flag poles, running electric and the cost of bricks. Both the Lombard Fire and Police departments pledged a \$500 donation for the project and the Village declined their financial request. Their pursuing other avenues for financial donations and fund raisers as their falling short of the \$6,000 goal. Their alternate plan would be to do the project at the Village Hall where the former gazebo was located since they already have the electric available at the site. The Board supported their alternate plan of building the project at the Village Hall and agreed to honor their original \$2,000 commitment.

### **Consent Agenda**

None.

## **Financial Reports**

Commissioners reviewed the December 2019 Payroll and Bills/Check Register and the December 2019 Revenue and Expense Reports.

**Vice President Scalzo moved to approve payment of the December 2019 accounts payable and payroll in the amount of \$1,575,591.87. Accounts payable checks #104342-#104430 in the amount of \$1,212,721.40; payroll checks #76438-#76452 and #76454-#76466, 76468 in the amount of \$13,697.55; deduction checks #76453, #76467 and #76469 in the amount of \$198,609.43; direct deposit checks #104611D-#104616D, #104803D-#104814D and #104816D-#104818D in the amount of \$150,663.49. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

## **Staff Reports**

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Chiappetta explained the interfund transfer from the Special Recreation Fund to the Capital Fund was related to the ADA portion of the MMAC from 2018 and recapped the capital projects from 2019. She congratulated the Marketing Team for winning 1<sup>st</sup> place at IPRA for Promotional Print Communication. She was available to answer any questions pertaining to the end of the year Goals and Objectives and the 4<sup>th</sup> quarter Balance Sheet.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski was happy to report the weather station at Parks is live feed on the District's website.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann provided Madison Meadow Athletic Center membership numbers were 3,942. Details and invitations were extended for the Winter Carnival and he thanked the Board for the opportunity for staff to attend the IPRA/IAPD Conference. Lastly, Director McCann discussed the fall program evaluations. A discussion ensued regarding the dim lights on fields 14 & 15 from Adult Softball and that staff will research the cost of adding additional lights. He was available to answer any questions pertaining to participation and fall program evaluations.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram added that Haney removed several dead trees and trimmed the remaining trees on the course.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs updated the Board on a patron driving through Lilacia Park on January 27<sup>th</sup>. He notified the Board that the District received the matching OSLAD Grant for Four Seasons as well as next steps. Executive Director Friedrichs thanked the Board for the opportunity for staff to attend the IPRA/IAPD Conference. He also outlined the Plan Commission's passing of the Holiday Inn project and updated the Board on the most recent Library correspondence.

## **Unfinished Business**

Commissioners reviewed 2020 Budget & Appropriation Ordinance #20-511.

**Commissioner Ludwig moved to approve the Combined Budget and Appropriation Ordinance #20-511 and all appendixes which include the Mission & Vision Statement, Organizational Chart, Goals and Objectives, Personnel and Benefits Plan, Strategic Plan, Capital Replacement Plan and Fee History, as presented. Commissioner Lemar seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

## **New Business**

Director McCann recommended approval for Shamrock Florist to sell presentation bouquets for the 2020 Dance Recital.

**Commissioner Ludwig moved to approve the sale of presentation bouquets by Shamrock Florist at the 2020 Dance Recital. Commissioner Bachner seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

Director McCann recommended approval for Zaker Video Productions to film and sell DVD's at the 2020 Dance Recital.

**Commissioner Ludwig moved to approve the filming and sale of DVD's by Zaker Video Productions at the 2020 Dance Recital. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

Director McCann recommended approval for Paradise Bay season passes and swim lessons to be offered at Lombard Park District resident rate to Downers Grove Park District residents for the 2020 season.

**Commissioner Ludwig moved to approve the filming and sale of DVD's by Zaker Video Productions at the 2020 Dance Recital. Vice President Scalzo seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

Commissioners reviewed Abatement Ordinance #20-512.

**Commissioner Ludwig moved to approve Ordinance #20-512, an ordinance abating the tax heretofore levied for the year 2019 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2017A, as presented. Commissioner Bachner seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

Executive Director Friedrichs recommended approval of the Workplace Transparency Act 2020-1.

**Commissioner Ludwig moved to approve the Workplace Transparency Act 2020-1. Vice President Scalzo seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

Executive Director Friedrichs recommended approval of the Village of Lombard sidewalk and temporary construction easements at Madison Meadow.

**Commissioner Ludwig moved to approve the Village of Lombard sidewalk and temporary construction easements at Madison Meadow. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

The Year End Review was presented and will also be available on the District website.

**Commissioner Comments**

Commissioner Lemar congratulated staff on the OSLAD grant as well as the Marketing Team on their award at conference.

Commissioner Bachner enjoyed all that conference had to offer and another great year for the Park District.

Vice President Scalzo congratulated staff on the year in review.

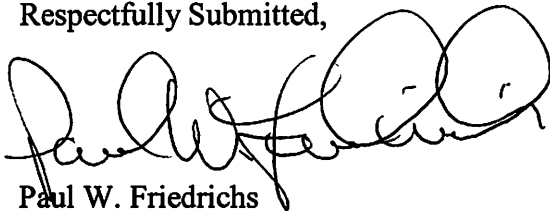
**There being no further discussion, at 8:23p.m. Vice President Scalzo moved to adjourn the Regular Board Meeting and move into Closed Session: 2(c)3 for discussing the filling of a vacancy of a Board Commission. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

**Commissioner Ludwig made a motion to adjourn the closed meeting and reconvene the regular meeting. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Scalzo, Kuderna, Bachner, Richardt, Ludwig, Nolan, Lemar). Motion carried.**

President Richardt said that the Board met in Closed Session under Section 2(c)3 for the filling of a vacancy of a Board Commission and no final action was taken.

**There being no further business at 8:45 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of January 28, 2020. Commissioner Nolan seconded the motion.**

Respectfully Submitted,



Paul W. Friedrichs  
Secretary

PWF/mef