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ANNUAL OPERATING BUDGET

LOMBARD PARK DISTRICT



Lombard
PARK DISTRICT

Lombard Park District

ANNUAL OPERATING BUDGET

FOR BUDGET YEAR ENDING DECEMBER 31, 2020



Lombard Park District
Annual Operating Budget 2020
For the Year Ended December 31, 2020

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Lombard Park District Reader's Guide

This budget document is intended to provide concise and readable information about the Lombard Park District and how the document is prepared. The following sections contain the details of the Park District's budget:

Overview: The Overview Section includes a transmittal letter, District Profile, Financial Policies, budget summaries and a Goals and Objectives.

Tax Levy: This section explains how the tax levy was calculated for the Tax Year 2019 which is collected in Fiscal Year 2020.

Budget by Fund: Revenue analysis and detail for each fund is located in these sections. In addition, program analysis is provided within the recreation area. This analysis includes program outcomes, summaries and details about changes in the particular area.

Capital Plan: A Strategic Plan is included in the Capital Projects Fund. The plan includes goals and objectives that are to be completed over the next five years as well as replacement schedules over the same period.

Statistical Data: Information in the statistical section is presented chronologically for the last complete fiscal year and the nine fiscal years preceding it. Park District staff uses this information to measure performance and monitor trends.

Legal Documents: This includes legal documents that are required for passing the budget.

Other Items: The District's Marketing Plan, a Glossary and other information used to prepare the budget.

January 28, 2020

Board of Park Commissioners
Lombard Park District
Lombard, Illinois



The Annual Operating Budget of the Lombard Park District for the fiscal year ending December 31, 2020 has been prepared and is presented for your review in preparation of the Special Meeting commencing on November 12, 2019. This budget document presents the District's comprehensive financial plan to provide parks, facilities, programs and recreation services to residents and participants during the upcoming fiscal year. It is a working document subject to deliberations and modifications prior to adoption on January 28, 2020. Any questions regarding any aspect of this budget should be directed to Andrea V. Chiappetta, Director of Finance and Personnel, at 630-261-6306.

The 2020 Proposed Budget is intended to provide a framework to deliver quality recreation opportunities to serve resident needs through sound fiscal management, while meeting the limitations of a mandated tax cap. The District still faces significant challenges brought by the limitation of non-referendum bonding powers for future years, as well as federal and state unfunded mandates. Although the tax cap limits the District's revenue, staff continues to investigate ways to maximize current resources to meet the demands of our citizens. The tax cap for levy 2020 is 1.9% and staff is anticipating a near 2% growth factor. In addition, EAV (Equalized Assessed Valuation) is expected to increase minimally from last year. In addition, staff worked exceptionally hard this year at budgeting for the impact of the new minimum wage law for their programs and facilities. There are no other economic or legal issues negatively affecting the District.

Management and staff started the budget process at the end of July. Meetings were scheduled throughout September and October. As is the case each year while staff puts the budget together, the main goal was to limit expenditure increases and project realistically attainable revenue while maintaining high quality programs and facilities, providing excellent customer service, maintaining a stable tax rate, maintaining assets, and rewarding good staff.

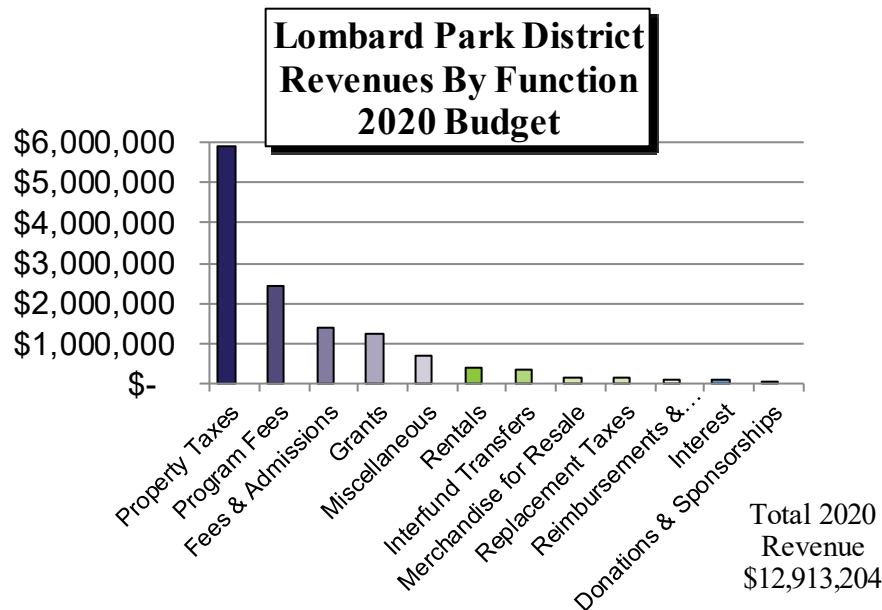
The budget meeting process with the Board of Park Commissioners will be much like it has been the past several years. Staff has included the agenda for the anticipated budget meeting. Management and staff will again be on hand during the budget presentation to answer any of the Board's questions directly.

The budget for the Lombard Park District includes the revenues, expenditures and fund balances for specific funds as provided by taxes, user fees, interest income and other sources. The Park District uses a detailed line item format to monitor revenues and expenditures. The accounts of the Park District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity.

2020 Expenditures

The 2020 Proposed Budget for the Lombard Park District has revenues totaling \$12,913,204 and expenditures totaling \$13,516,402. As of January 15, Management is estimating the December 31, 2019 and December 31, 2020 Fund Balances for the Park District to total \$6,990,170 and \$6,387,199 respectively. Staff has prepared a budget that has a decrease in fund balance in 2020 of approximately \$603,198. The decrease in fund balance when compared to 2019, is due to the significant investment in capital in 2020 with the OSLAD grant, Capital grant and Paradise Bay improvements and payment for the IMRF Early Retirement Incentive. Without capital expenditures the fund balance increase from operations is \$440,453. This year, staff has budgeted \$2,744,345 (net of bond payments to be made from the fund) in capital expenditures, of which \$196,000 of it are remaining 2019 capital projects that will be carried forward as “A” priority projects. The major components are as follows:

	Budget 2019	Est. Year End 2019	Budget 2020
General Corporate Fund	\$ 2,474,101	\$ 2,392,766	\$ 2,808,479
Recreation Fund	4,583,070	4,360,048	4,745,842
Special Recreation	540,700	521,918	365,576
Debt Service Fund	1,419,202	1,419,202	1,452,937
Capital Projects Fund	986,420	890,023	2,919,902
All Other Funds	603,530	584,597	1,223,667
Total	\$10,607,023	\$10,168,553	\$13,516,402
Estimated Fund Balance	\$ 5,088,726	\$ 6,990,170	\$ 6,387,199



The 2020 Annual Operating Budget reflects an increase of 17% over 2019 estimated year end revenue to \$12,913,204. The main reason for this increase is the anticipated Capital & OSLAD grants. Property Taxes of \$6,026,779 (48%), Program Fees and Fees & Admissions of \$3,814,659 (30.36%), support the operating budget. Property taxes include \$564,800 related to the successful passage of a 2008 referendum. This bond will be retired in 2023. Other significant changes in revenues and expenditures are detailed in the Overview section before each fund.

The budget was prepared by balancing internal needs with the community expectations and economic conditions. Sound financial and operational philosophies guided the budget for the upcoming year. Staff continued to prioritize partnerships, strong financial policies and efficiencies throughout the budget process. As in years past, needs exceeded the available funds, in particular, the slowing economy and increased costs affected all departments.

In Summary, this budget: provides the second budget year for new services that were added in 2019, which include the Club Rec before and after school program for School District #44 and the communities first indoor fitness center, fitness rooms, basketball court and walking track; continuation of fund balance reserves to ensure the District's fiscal conservatism; maintains the status quo, ensures high quality programs, facilities and service; and utilizes existing revenue streams to fund services and programs.

The District is proud of this budget, knowing that it is taking appropriate actions regarding finances as we continue towards long-term fiscal stability. During times of economic weakness and uncertainty, it is important to remain vigilant in the District's attempt to control costs at all levels.

Finally, as the reader pages through this budget document, they will find a short discussion before each of the budget areas that staff has determined important for your consideration.

Major Work

Historically, the District strives to commit approximately \$500,000 in capital improvements from bond proceeds (\$200,000), ADA improvements (\$200,000) and from operations (\$150,000) each year. The District's Strategic Plan, which includes Capital Replacement Schedules, the 2011 ADA Action Plan and Action Plan items from the 2013 Comprehensive Master Plan, is included in the Capital Projects section of this budget. Overall, the major 2019 capital projects are replacing existing equipment which will help to reduce repair costs. In addition, the District estimates saving on maintenance repairs due to the replacement of a 2 slit seeders, a Toro Groundmaster mower and a Scag Cheetah mower. It's important to note that the 2020 capital budget includes \$1,803,500 of projects that will only be done if the funds from both the Capital Bill grant and OSLAD grant are received. This \$1.8M investment in capital will be offset by \$1,246,500 of grant money leaving the District responsible for a remaining \$557K. Further, management plans to replace the current financial software to improve efficiency in 2022, the estimated cost of replacement is \$105,000 with approximately \$8,000 in annual maintenance. This project is currently listed as a priority B for 2020. All other capital projects will not have a future impact on the operating budgets. The following list highlights some of staff recommendations for projects that will be undertaken during 2020, which will allow the District to remain fiscally conservative, maintain a healthy financial condition and provide quality services to our customers:

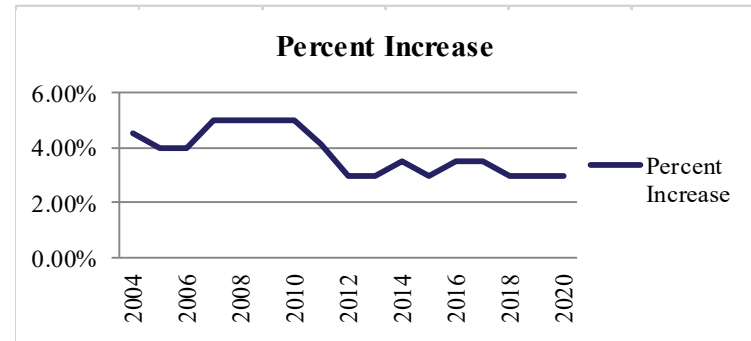
- Four Seasons OSLAD project (\$957,000)
- Various Capital bill grant projects (846,500)
- MMAC Fitness Equipment (\$16,000)
- Lagoon Floor Replacement (\$55,000)
- Ballfield Fencing (\$150,850)
- Football goal posts (\$20,000)
- Groundmaster 4000-D mower (\$55,000)
- Two Slit Seeders (\$30,000)

Budgeting Notes

Full time staff salaries and wages have been determined based upon a 3.5% average annual increase (2008 = 5.0%, 2009 = 4.1%, 2010 = 3%, 2011 = 3%, 2012 = 3.5%, 2013 = 3.0%, 2014 = 3.5%, 2015 = 3.5%, 2016 = 3.0%, and 2017 = 3%, 2018 = 3.5%, 2019=3.5%, and 2020=3.5%). Part time staff wages have been primarily determined on an hourly increase based on supervisor discretion.

Presented in the Employee Benefits Package for 2020, health insurance decreased by 1.7%, dental decreased by 1.9%, vision increased by \$1,590, EAP and life insurance remain the same in 2020. As they have since 1999, our employees are required to pay a portion of their health insurance, dental and vision premiums. During 2012 the portion increased to 8% of the premium for current employees and 15% for all new employees hired after January 1, 2012. The budgeted amount in all

Health Insurance (510-1110) and *Dental* (510-1125) accounts is the net cost to the District (the cost of the premium less the employees' share).



Investment Interest (0450) accounts throughout the 2020 Proposed Budget are projected to decrease due to lower interest rates being secured on CD purchases. However, currently investment interest rates are averaging similar basis points when compared to last year. In regards to the expense side of interest rates, the last several years, the District has purchased its own annual rollover bond. The reasoning was to save on increasing interest rates in the bond market however with interest rates stabilizing and in some cases decreasing, the Corporate Fund will sell its annual bond rollover in November of 2019. This will enable the District to take advantage of the lower interest rates and increase cash flows in 2020 for several planned capital projects.

Again for 2020, District-wide *Utility* budgets have been determined based upon the last three years of history, with more weighted value on 2019's information. All utilities were budgeted to increase by 3-5% based on information staff has gathered except water which we anticipate a 2.75% increase.

Overall recreational programs were budgeted with a 5% participation increase and a 3% fee increase which will be attainable through improving existing programs and adding new programs. The participation increase is based on historical information and current trends and considered the current economic conditions we face in DuPage County. Despite the fact that most program supplies and salaries are expected to increase, staff has elected to move forward with just a modest increase in program fees. In addition, most facility rental fees increased 3%. There will be no fee increases attributable to Paradise Bay Daily Fees. Pool Passes have been budgeted at a 5% increase to help offset the additional staffing costs due to the two minimum wage increases scheduled for 2020. There is no fee increase for memberships at the Madison Meadow Athletic Center.

As you go through this document, please remember that within this budget, many line items and many issues concerning those line items, impact more than just one fund. For instance Executive Director, Director of Finance, Director of Recreation, Marketing and Communication Manager, Graphic

Designer, and Sign Technician salaries are allocated over four funds. Likewise, accounts like Investment Income and Computer Maintenance Agreements are allocated between various funds at various rates.

The Board of Park Commissioners, as stewards of the Park District, provided guidance, a vision and support for the 2020 Operating Budget development by determining basic policy and setting the District's course for the future. In addition they are in the near the end of implementing the Comprehensive Master Plan which was adopted in 2013.

Acknowledgments

The primary effort of budget development (an annual District-wide strategic planning exercise) sets priorities and provides a framework for the 2020 fiscal year. Department Heads and their staff have incorporated into the budget document goals and objectives thought necessary to achieve our mission: *To provide quality recreation opportunities for people to enjoy life.*

We would like to thank all staff for the hours of dedicated work that went into the development of this budget document. Staff put a lot of hard work into maintaining the Park District's plan of the 2019 Budget and turned it into a reality. Thanks to all of the District's staff, the District received the Government Finance Officers Associations Distinguished Budget Presentation Award for the seventh time in 2019.

In addition, we would also like to express our appreciation to the seven members of the Board of Park Commissioners. As stewards of the District, the Board of Park Commissioners has provided the vision, guidance and support for the 2020 Proposed Budget development by determining basic policy and setting the District's course for the future. They have assumed accountability for fiscal control and responsibility for meeting the Lombard Park District's recreation and leisure needs with dedication, expertise and enthusiasm.

Finally, as you proceed through this document, please feel free to contact either of us prior to our budget meetings with any questions or concerns you may have. As we continue through the budget process, staff will provide the Board with updated information and any budget changes for the next scheduled meeting.

Sincerely,

Paul W. Friedrichs
Executive Director

Andrea V. Chiappetta
Director of Finance and Personnel

Mission and Vision Statement

Providing quality recreation opportunities for people to enjoy life.

The Lombard Park District strives to provide quality recreation opportunities for people to enjoy life. The vision and values of the Lombard Park District is pursuant to policies, procedures, and day-to-day operations as characterized through Public Trust, Environmental Preservation, Human Dignity, Recreation Opportunities, and Customer Satisfaction:

Public Trust

- Demonstration of fiscal responsibility
- Employ competent and responsive personnel
- Include citizen participation in the decision-making process
- Guided by and committed to the democratic process
- Provide visionary leadership
- Policy governance and non-interference of politics

Environmental Preservation

- Preserve and maintain open space
- Positive sensitivity towards environmental issues
- Efficient management of natural resources
- Aesthetic enhancement of the whole community
- Provide leadership in environmental education

Human Dignity

- Promise and enforce non-discriminatory practices
- Honor open lines of communication
- Accent honesty, mutual trusts and respect
- Provide moral integrity within its decisions
- Encourage freedom and expression
- Maintain positive employer/employee relationships

Recreation Opportunities

- Promote physical, mental, and personal well-being
- Provide opportunities for social interaction.
- Offer a broad spectrum of programs, facilities and services
- Emphasize leisure education as well as personal enjoyment
- Provide methods to evaluate, improve and enhance services

Customer Satisfaction

- Identify, meet and exceed customer expectations
- Provide positive, courteous and friendly experiences
- Provide an organized, clean and safe environment for all users
- Provide responsive, timely and consistent service
- Quality will not be compromised at the expense of quantity
- Demonstrate integrity through “Satisfaction Guaranteed”

Lombard Park District
Board of Park Commissioners
Special Meeting
Sunset Knoll Recreation Center
Tuesday, November 12, 2019
5:00 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Citizens Wishing to Address the Board*
- V. Budget Presentation

Budget Overview
Goals & Objectives
Capital Projects Fund
 Capital Replacement Plan
Recreation Fund
 Facilities
 Programs
 Paradise Bay Water Park
 Madison Meadow Athletic Center
 Lombard Golf Course
Corporate Fund
Special Recreation Fund
Liability Fund
Debt Service Fund
FICA Fund
IMRF Fund
Audit Fund

Personnel Benefits and Administration

- VI. Other Business
- VII. Commissioner Comments
- VIII. Adjournment

Lombard Park District Profile

Established	On September 26, 1927, the Lombard Park District was formed and founded by Col. William R. Plum.
Governed	The Park District is governed by a seven member, volunteer Board of Commissioners each of whom serves six years. Current Board consists of President: Sarah Richardt, Vice-President: Jim Scalzo, Bob Bachner, Michael Kuderna, Gregory Ludwig, Peter Nolan, and Dave Lamar.
Boundaries	On 450 acres of land the Lombard Park District is located in central DuPage County, 25 miles west of the downtown Chicago “loop” business district and 14 miles southwest of O’Hare International Airport. Adjacent communities include, Addison, to the north, Villa Park to the east, Downers Grove to the south and Glen Ellyn to the west.
Population	The Park District's population is approximately 43,400.
Real Estate	The equalized assessed value of real estate for 2019 is \$1,391,406,907 (most recent available).
Tax Rate	The tax rate for 2018 is .4175 per \$100 of assessed value (most recent available).
Fiscal Year Budget	The proposed operating budget, including capital projects, for 2020 is \$13,516,402. The fiscal year begins January 1 and concludes on December 31.
Budget Process	The budget process begins in late July with staff developing their budgets. The budget is then presented to the Board in October with budget meetings in November. The budget gets final approval in January. For further information, please see the Budget Process that details the entire timeline.
Bond Rating	The District issues General Obligation Bonds periodically for capital improvements. In June 2011, Standard & Poor’s gave the Park District an upgrade to an ‘AA’ rating, citing “the district’s maintenance of its strong financial reserves.” In 2013, Standard & Poor’s affirmed the ‘AA’ rating and revised the district’s Financial Management Assessment (FMA) to “good” from “standard” based on the adoption of a formal fund balance policy, multiyear financial forecasting, and regular reporting of investment holdings to the board. Finally, in 2016 Standard & Poor’s assigned its ‘AA’ rating based on the strong income level and very strong market value per capita, maintenance of positive operations and very strong reserves, and low net debt burden.
Affiliations	The District is affiliated with the National Recreation and Park Association (NRPA), the Illinois Association of Park Districts (IAPD), the Illinois Park and Recreation Association (IPRA), Park District Risk Management Association (PDRMA), Northeast DuPage Special Recreation Association (NEDSRA), Government Finance Officers Association (GFOA), and Illinois Government Finance Officers Association (IGFOA).

Lombard Park District Profile

Park Resources

The District includes 17 sites including 458 acres, play lots, neighborhood parks, community parks, and special use parks. Included in the acreage are 22 buildings, a water park, nine hole golf course, botanic park, nursery operation, garden plots, 22 baseball/softball fields, 16 soccer/football fields, eight tennis courts, eight basketball courts, 17 playgrounds, and four picnic sites that can be reserved. The 22 buildings include restroom facilities, storage areas, a greenhouse, a log cabin, and two community buildings. In the summer of 2018, the District opened the \$8.9 million Madison Meadow Athletic Center. The new facility includes two high school regulation basketball courts, an indoor walking track, two multi-purpose fitness rooms, a 4,800 square foot fitness center, locker rooms, and a babysitting room.

Programs and Services

The District provides a full range of activities and services year-round. Major recreation programs include athletics, fitness, music, arts and crafts, performing arts, preschool programs, swimming, tennis, senior programs, day camps, special events, trips, and a before- and after-school program for grade school children. In 2019, staff is estimating that there will be 30,600 people registered for recreation programs, an additional 11,800 golfers at Lombard Golf Course and 52,990 pass and paid entries to Paradise Bay.

Administrative Staff

The District has five members of the Administrative Staff. They are Paul W. Friedrichs, Executive Director; Andrea Chiappetta, Director of Finance and Personnel; Joe S. McCann, Director of Recreation; Kevin Ingram, Superintendent of Golf Course Operations; and Dean Styburski, Superintendent of Parks.

Staff

The District has an appointed executive director responsible for administrative efforts of the Park District including 35 full-time staff, 130 year-round part-time employees, approximately 275 seasonal employees, and hundreds of volunteers. Full time equivalent employees by department are as follows: 9.5 Administration, 53 Recreation, 6 Golf Course and 27 Maintenance. A copy of the 2020 Organizational Chart is on the page 20.

Awards

The District has received the following awards in 2019: 2018 Certificate of Achievement for Excellence in Financial Reports from GFOA; 2019 Distinguished Budget Presentation Award from GFOA; 2019 Gold Medal Finalist from NRPA, and Second Place Large Format Marketing at the 2018 IPRA/IAPD State Conference. In addition the District maintains the following certifications: CAPRA Certification from NRPA; Distinguished Accreditation from IAPD/IPRA; and PDRMA Reaccreditation – Level A.

Contact

Lombard Park District: 1-630-627-1281;
Fax: 1-630-627-1286;
E-mail: info@lombardparks.com
Web Site <http://www.lombardparks.org>

PARK & FACILITIES

VISIT LOMBARDPARKS.COM FOR INTERACTIVE MAPS

	ACRES	MAP #	AQUATIC FACILITY	BASEBALL FIELD	BASKETBALL COURT	BOATING (permit req'd)	FITNESS CENTER	FISHING	FOOTBALL FIELD	FRISBEE GOLF	GOLF-9 HOLES	HORTICULTURAL AREA	ICE SKATING	NATURAL AREA	PLAYGROUND	PICNIC AREA (reservable)	RENTAL FACILITY	RESTROOM	SAND VOLLEYBALL	SHELTER (reservable)	SKATE PARK	SLEDDING	SOCCER FIELD	SOFTBALL FIELD	SPLASH / SPRAY PARK	TENNIS COURT	WALKING PATH	WETLAND	
Babcock Grove Memorial Garden Park Rd. at Washington Blvd.	0.48	1																											
Broadview Slough Broadview Ave. & Crystal Ave.	19.8	2												●															●
Crescent Tot Lot Crescent Blvd. east of Finley Rd.	0.75	3													●														
Eastview Terrace Charlotte St. at Circle Terr.	0.53	4																											
Edson Park Morris Ave. & Edson St.	0.34	5													●														●
Four Seasons Finley Rd. & 16th St.	39	6	●	●	●		●								●		●	●	●		●		●	●		●	●	●	●
Lilacia Park Park Ave. & Parkside Ave.	5.89	7									●																		●
Lombard Common Grace St. & St. Charles Rd.	49.3	8	●	●	●			●	●			●			●	●	●	●		●			●	●		●	●	●	●
Lombard Lagoon Grace St. & Marcus Dr.	10.8	9				●		●							●		●			●						●	●	●	●
Madison Meadow Madison St. & Ahrens Ave.	92.5	10	●	●	●		●	●	●			●			●	●		●		●	●		●		●	●	●	●	●
Madison Meadow Athletic Center 500 E. Wilson Ave.	5.79	11	●				●										●	●								●	●	●	●
Old Grove Michelle Ln. & Lewis Ave.	8.3	12						●					●		●								●						●
Southland Grace St. & Central Ave.	15.6	13	●					●							●								●						●
Sunset Knoll Finley Rd. & Wilson Ave.	36.9	14	●	●				●				●			●		●			●		●		●		●	●	●	●
Terrace View Elizabeth St. & Greenfield Ave.	43.1	15	●		●			●						●	●											●	●	●	●
Vista Pond Edgewood Ave. & Greenfield Ave.	10.4	16				●		●							●											●	●	●	●
Water Spray Park St. Charles Rd. west of Main St.	0.25	17																●						●					●
Lombard Golf Course 2400 W. Butterfield Rd. Lombard	64	18								●				●			●	●											●
Westmore Woods Maple St. & Highland Ave.	21.2	19	●					●						●	●											●	●	●	●



List of Principal Officers

Board of Park Commissioners



Sarah Richardt
President



Jim Scalzo
Vice President



Bob Bachner
Commissioner



Michael Kuderna
Commissioner



Dave Lemar
Commissioner



Gregory Ludwig
Commissioner



Peter Nolan
Commissioner

Administrative Staff



Paul W. Friedrichs
Executive Director



Andrea Chiappetta
Dir. of Finance/Personnel



Joe S. McCann
Director of Recreation

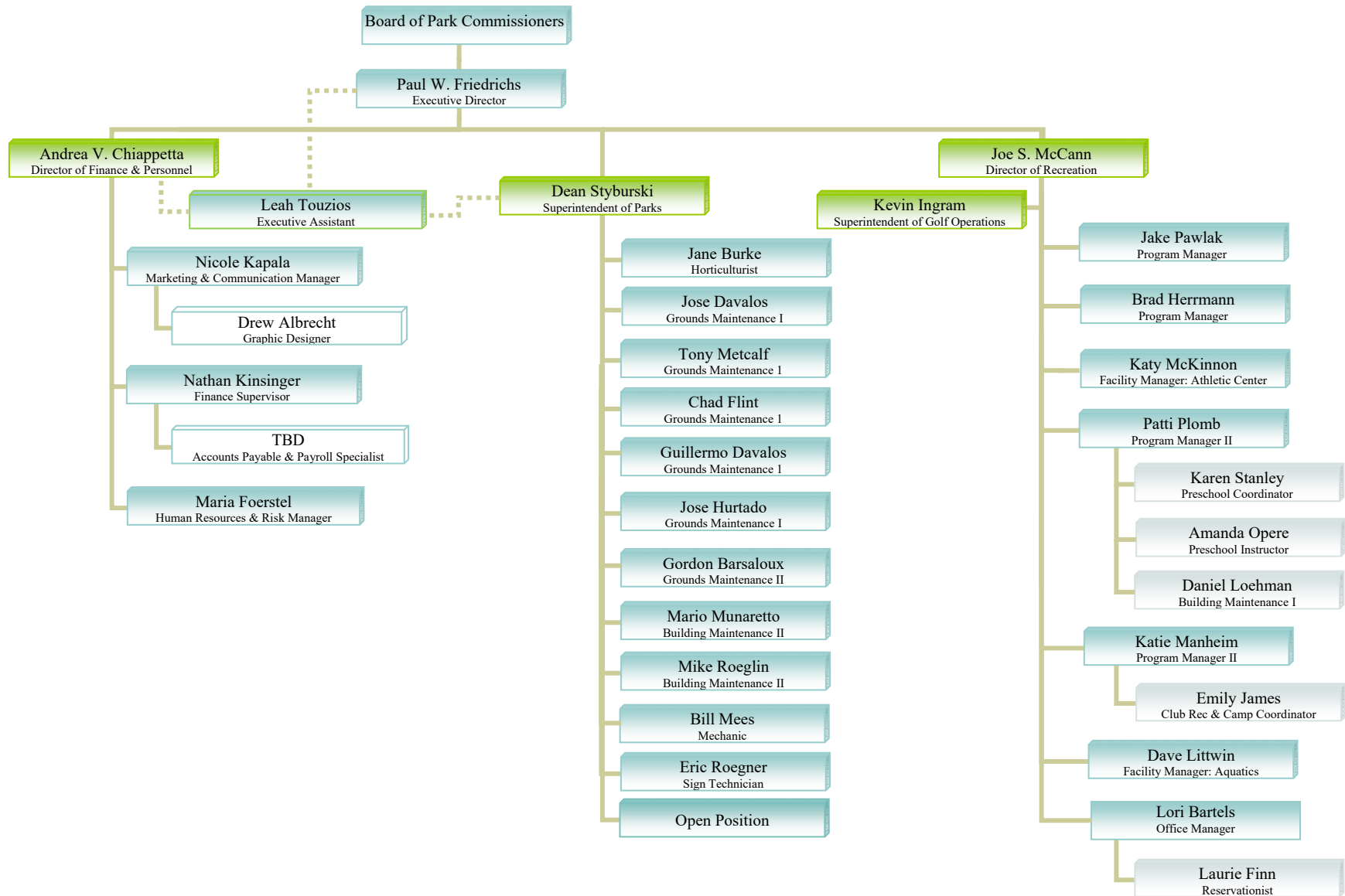


Dean Styburski
Supt. of Parks

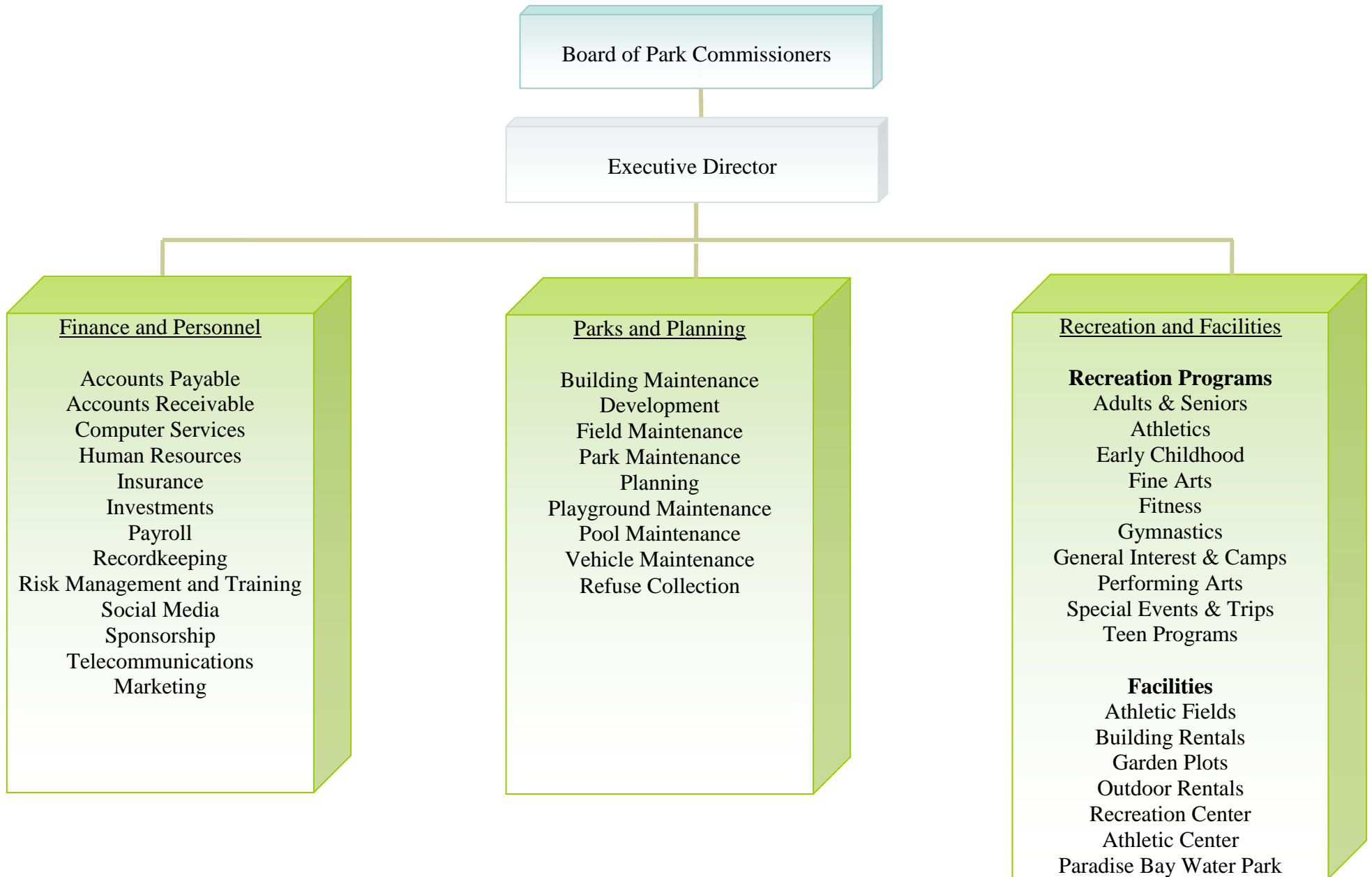


Kevin Ingram
Supt. of Golf Operations

Lombard Park District Organizational Chart 2020



Organizational Chart by Function



Budget Process

Basis for the budget includes background material from the District's Strategic Plan, Capital Replacement Plan, and ADA Accessibility Plan. These comprehensive plans were developed to coordinate all facets of the Park District's operation including community needs, facilities, budget and personnel in an effort to maximize existing resources. The plans are an integral part of the budget planning process. As projects are approved, the effects of those capital improvements are made a part of the operating budget.

The District combines a year-end review with the next year's budget to assure that the base line information used for comparison purposes is reasonably close to year-end expectations. Detail budgeting begins in August and several review meetings take place September through November. The draft annual budget and capital improvements are presented to the Board of Park Commissioners at a Special Meeting in November. If there are Board directed changes, they are added to the budget and the Annual Budget is tentatively approved for public display in December. It is on display at the Park District's Administration Office, 227 W. Parkside Avenue, Lombard, IL and on the website at lombardparks.com 30 days prior to the public hearing in January and the adoption of the Budget and Appropriation Ordinance. In addition, public notice is published in the local press for the January public hearing. Finally, the Budget and Appropriation Ordinance must be adopted before the first quarter of each year and filed with the DuPage County Clerk within 30 days of adoption.

State law prohibits further appropriation at anytime within the same fiscal year. The Board of Park Commissioners has the authority after the first six months of the fiscal year to make transfers between various items in any fund in the appropriation ordinance with two-thirds vote. Transfers cannot exceed 10%, in the aggregate, of the total amount appropriated for the fund or item that is having funds reallocated.

Budget Implementation and Monitoring

The budget process continues with implementation of budget policies during the process. Goals and objectives of the budget are translated into purchase orders and check requests. Management and program supervisors receive monthly reports detailing budget status on a monthly and year-to-date activity basis to actively monitor the budget policy implementation.

Budget policies are implemented on a timely basis. Policies, such as pool and golf fee increases, are put into effect at the beginning of the season and recreational program increases take place in the winter session of classes. Monitoring of registration fees is an on-going basis with the review of individual programs for each program season.

Budgetary control is employed as a management control device during the year through an internal reporting process. The process includes verification of appropriation amounts prior to expenditures and monthly review of all account totals compared with appropriations. Additionally, the Board of Park Commissioners reviews all expenditures, with a monthly review of all account totals compared with the appropriations and projected year-end totals.

**Lombard Park District
2019 Tax Levy & 2020 Budget Calendar**

August

Staff completes draft of Capital Improvements (Aug. 21)

September

Staff Enters Budget Information in MSI (Sept. 6)

Line Item Notes (Sept. 6)

Submit Goals & Objectives (Sept. 6)

Commissioner Goals and Objectives & Capitals (Sept. 6)

Manager Meetings with Director of Rec. (Sept. 9, 11 & 12)

Survey Results (Sept. 13)

Fee History (Sept. 13)

Meetings with Dir. Finance & Personnel (Sept. 18, 19 & 20)

Changes Due in MSI (Sept. 20 at 5 pm)

Meet with Executive Director (week of Sept. 30)

October

Modify Budgets based on Budget Report by Fund (Oct. 4)

Budget Document delivered to Board (Oct. 22)

**Truth in Taxation Compliance - Initial Estimate of Tax Levy -
Board Meeting (Oct. 22)**

Review and Initiate 2019 Capitals – (Oct. 22)

November

Review Proposed Budgets – Special Meeting (Nov. 12)

Review Salary and Employee Benefits Package – Special
Meeting (Nov. 12)

Approve Goals & Objectives at Nov. Board Meeting (Nov. 26)

Items in red involve public input.

December

Staff completes Employee Performance Appraisals (Nov. 29)

Revisions to Proposed Budgets per Board Consensus (Nov. 29)

Tentative Approval of the 2020 Budget (Dec. 17)

Adopt 2018 Tax Levy Ordinance (Dec. 17)

Display for Public Viewing (Dec. 18)

Staff Completes Salary Schedules/Reviews (Dec. 18 – Dec. 26)

January

Public Hearing – 2020 Budget (Jan. 22, 2020)

Adopt 2019 Budget & Appropriation Ordinance (Jan. 28, 2019)

February

File the Budget and Ordinance with proper certification with
the County Clerk’s Office within 30 days of adoption by the
Board (no later than February 27, 2020)

June

The Board of Park Commissioners may amend the Budget and
Appropriation Ordinance in the same manner as its original
enactment. After six months of the fiscal year and by two-
thirds vote, the Board of Park Commissioners may transfer any
appropriation item it anticipates being unexpended to any other
appropriation item. Such transfers, in the aggregate, may not
exceed ten percent of the total amount appropriated in such
fund. (June 28, 2020)

Lombard Park District's 2019 Budget seeks to meet important community and organization needs while maintaining the fiscal discipline necessary to ensure fulfillment of the District basic commitment: Providing quality recreation opportunities for people to enjoy life.

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Lombard Park District for its annual budget for the fiscal year beginning January 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications devise.

This award is valid for one year only. The District believes the current budget continues to conform to program requirements and will be submitting it to GFOA to determine its eligibility for another award.



Financial Policies

The Lombard Park District maintains a conservative, fiscally prudent approach to budgeting and management of its fiscal affairs. The overall goal of the District's financial policies is to establish and maintain effective management of Park District financial resources. Formal policy statements provide the foundation for achieving this goal. This section outlines the policies used in guiding the preparation and management of the District's overall budget and the major objectives to be accomplished.

Accounting, Auditing, and Financial Reporting Policies

Policy

- The Park District will maintain its position as a leader in producing financial reports in conformance with generally accepted accounting principles and pronouncement by the Governmental Accounting Standards Board (GASB). The Park District follows generally accepted accounting principles in accounting for the funds of the District.
- The District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.
- All governmental funds, including, General Corporate, Recreation, Special Recreation, Debt Service, and Capital Project funds are accounted for using the modified accrual basis of accounting for both the budget and audit, with revenues being recorded when the services or goods are available and measurable. Expenditures are recorded when the liability is incurred. General property tax revenue is recognized as revenue at the time it is considered measurable and available to finance current expenditures. Other revenue sources are fees for services and these offset expenses associated with the service. The District uses a detailed line item budget for accounting expenditure control, and monitoring purposes.
- The Comprehensive Annual Financial Report (CAFR) shows the status of the District's finances on the basis of "generally accepted accounting principles" (GAAP). This is consistent with the way the District prepares its budget.
- The District strives to meet guidelines and criteria to receive the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting. The District has received the award annually since 1999.

Compliance

Annually, independent auditors perform an audit of financial practices. The 2018 Audit resulted in an unmodified opinion.

The District uses nine different funds for financial reporting.

This is actively monitored by the Director of Finance and Personnel and Finance Supervisor on a daily basis. Department heads and managers monitor their areas of supervision and receive monthly detailed financial reports to ensure accuracy.

In 2018, independent auditors prepared the CAFR and issued an unmodified opinion.

The District anticipates receiving the Award of Financial Reporting Achievement from GFOA for the 2018 Audit.

- An annual audit will be performed by an independent public accounting firm; with an audit opinion to be included with the Park District's published Annual Financial Report.
- The annual budget document provides basic understanding of the District's planned financial operations for the coming year. This budget conforms to the Government Finance Officers Association's program requirements, and will be submitted to GFOA to determine its eligibility for the award. The District received this award annually since 2013.

Investment and Cash Management Policy

Policy

- The District adheres to treasury management practices permitted by state statutes and adopted investment policies. The primary objective is to invest public funds in a manner which will provide a competitive investment return with the maximum security while meeting daily cash flow demands of the District and conforming to all state statutes governing the investment of public funds.

Operating Budget Policies

Policy

- The Park District is committed to providing quality park areas and recreational facilities and services to meet the demands of resident of the Lombard Park District.
- A comprehensive annual budget will be prepared for all funds expended by the Park District.
- The budget will be prepared in such a manner as to facilitate its understanding by citizens and elected officials.
- The Park District is committed to providing all Park District services and operations in a responsive, efficient and cost effective manner.

Independent auditors performed the most current audit which was the 2018 Audit.

The District received this award in 2019 and will submit the 2020 Budget to GFOA for this award.

Compliance

The District's Treasurer actively manages the cash flow for the District. In addition, any investments are through the Illinois Trust which is rated AAA by Standard and Poor's.

Compliance

A Capital Replacement Plan has been designed and reviewed regularly to ensure quality parks and facilities. In addition, money is spent every year to help improve such facilities.

The 2020 Budget demonstrates the comprehensive annual budget.

Public meetings take place to discuss the budget and the overview is designed to prove a basic understanding of the entire budget.

Staff performs regular surveys to determine the needs of the community and offer programs that are affordable and fiscally responsible.

- The District is committed to complying with the American with Disabilities Act (ADA) through funding for facility improvements, training of employees and offering of programs.
- The Board of Park Commissioners and staff complied with state law when preparing and adopting the tax levy.
- Pension (IMRF), audit, liability, and special recreation (NEDSRA) have separate tax levy extensions, and are accounted for in separate funds. This is required under Park District statute.
- The Park District continues to work toward the goal that operating expenditures will not exceed projected revenues. Exceptions to this goal are planned reduction in fund balance reserves; a portion of the fund balance reserves may be used for capital repair and replacement; a portion may need to cover unanticipated drops in revenue or increases in costs. Ending fund balances must meet minimum policy levels. It is allowable for total expenditures to exceed revenue in a given year as long as the projected ending fund balance meets minimum policy levels.
- The Park District considers the budget balanced if operating revenues are equal or greater than operating expenditures.
- The Park District is committed to meeting PDRMA (risk management agency) safety rules and regulations. In fact, the District is currently undergoing the PDRMA Loss Control Review and expects it will successfully passed its audit and will be re-accredited for three more years.
- The District may accumulate funds for the purpose of building repairs and improvements.

The District's ADA Plan is reviewed on a regular basis and annually money is spent to improve the District's ADA compliance.

This is evident through the filing of the annual Tax Levy Ordinance.

Separate funds have been established and spending from these funds is monitored on a regular basis to ensure compliance.

Staff provides detailed information on fund balance in order to show the impacts of the operating budget. Capital Fund balance is reported separately in order to gain a better understanding of the operating budget.

The Budget Presentation provided to the Board illustrates the net position change before Capital Expenses.

The Safety Committee meets on a monthly basis to review safety rules and regulations. In addition, every three years the District undergoes the re-accreditation process.

Any funds accumulated are reported within the fund balance report under Capital Projects.

Debt Policy

The Park District's primary objective in debt management is to keep the level of indebtedness within available resources. It is imperative to keep the debt, within the legal debt limitations established by state law, at a minimum cost to the taxpayer. The District adheres to the following guidelines when approaching the option of debt as a source of revenue:

Policy

- Debt is used only to provide funding for essential and necessary capital projects. Long-term borrowing will not be used to finance current operations or normal maintenance.
- The goal of providing cost-effective services must be weighed against the ability to borrow at the lowest possible rate.
- Benefits of the improvement must outweigh its costs, including the interest cost of financing.
- Financing of the improvement will not exceed its useful life.
- All debt issued, including lease-purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements financed by the debt.
- The cumulative debt profile will be retired within an average life of 10 years.
- The District will maintain bond spending records.

Revenue Policies

Policy

- The District will estimate annual revenues on an objective, reasonable and conservative basis. Revenues will be estimated based on historical trend analysis. Staff conducts an in-depth analysis of most revenues annually including customer needs, cost to provide the service, market conditions, target markets, trends, climate impact and facility availability.
- The District proposes program fees and taxes that exceed general operating expense each year to generate a surplus for emergency, reserves and future capital projects.

Compliance

The Board of Park Commissioners annually approve the capital spending to ensure compliance and will approve all debt issued.

This analysis took place the last time debt was issued in 2019.

Annual analysis is performed prior to the approval of any capital projects.

Annual analysis is performed prior to the approval of any debt.

The District issues debt for one or two years for items that have a useful life between three and ten years.

The current average life is 6.25 years.

This is completed annually within the Operating Budget.

Compliance

Revenues are recorded when they are both measurable and available, which is 60 days of the end of the current fiscal period. Compliance to this policy is reviewed and discussed each year during the budget process.

This is monitored through analysis of the operating budget (non-capital expenses).

- Registration fees are based on the District’s revenue policy. Non-resident fees are more than resident fees. Program pricing is intended to cover direct and indirect costs, and be within an acceptable range of what other park districts or private enterprises are charging for similar services.
- Non-residents do not support the Park District through taxes and therefore are charged an additional fee to assist with paying for overhead, facility maintenance and program development expenses that are normally covered by taxes.
- Recreation programs attempt to recover 100% of direct costs and a portion of indirect costs on a budget year basis. However, on an individual basis, some programs are subsidized (free) while other programs recover additional costs.
- Golf course fees are based on the District’s revenue policy and are approved by the Board of Park Commissioners at the January Regular Board Meeting.
- The Park District will actively pursue opportunities for grant funding and sponsorship.

The Director of Recreation reviews this during the budget process through a fee history, fee comparison, and detailed program budgets.

This is evident on a quarterly basis through the Activity Guide.

Compliance to this policy is meant through the detailed review of budgets in September.

The Board of Park Commissioners approves the fees on an annual basis.

The District has applied for grants during 2019 and received several sponsorships. These monies are tracked and spent per the agreements.

Expenditure Policies

Policy

- The budget will provide for adequate maintenance of capital, plant and equipment and for their orderly replacement
- The responsibility for purchasing rests solely with the Department Heads of the Park District, with final approval for purchases acknowledged by the Executive Director. Authorization for purchases of unbudgeted products or services must include the source of additional funds or a corresponding reduction in the budget, which will fund such a request.
- An operational control of department budgets is maintained by preliminary check of funds availability on a line-item basis. Each department is responsible for ensuring funds are available within the specific line-item before the issuance of purchase orders.
- The Park District is committed to updating the capital improvement plan and ADA improvement plan.

Compliance

The budget reports detail such spending and are approved by the Board of Park Commissioners.

The Accounts Payable Coordinator monitors this whenever an invoice is paid and the Executive Director signs off on all payments.

Employees who have purchasing authority monitor compliance with the Accounts Payable Coordinator having final review.

Staff has updated these plans and includes them in the annual budget.

- Salaries and wages of full-time staff will be projected based on authorized staffing levels (Appendix XIV, Statistical Section, Table 2). Projections will comply with the existing compensation plan. Overtime and seasonal work is budgeted separately.

Annually discussions on salaries and wages and changes in staffing levels takes place in September and get approved by the Board.

Capital Improvement Policies

Policy

- The purpose of the Capital Replacement Schedule is to systematically plan, schedule and finance capital projects to ensure cost-effectiveness. The plan is updated annually. Capital budget appropriations lapse at the end of the fiscal year, however, they are re-budgeted until the project is complete. As capital improvement projects are completed, the operations of these facilities are funded in the operating budget.
- A capital outlay is defined as an item or project that costs \$2,500 or more and has a life of at least three years.

Compliance

Staff reviews and updates the Capital Replacement Plan on an annual basis and provides details on capital projects with the Capital Fund each year.

The Director of Finance & Personnel monitors this when capital project ideas are submitted.

Fund Balance Policies

The District has established fund balance policies for the government funds. A portion of the fund balance reserves may be used for capital repair and replacement; a portion may need to cover unanticipated drops in revenue or increases in costs. Ending fund balance must meet minimum policy levels. It is allowable for total expenditures to exceed revenues in a given year as long as the projected ending fund balance meets minimum policy levels.

Policy

- The General Corporate Fund restricts a portion of fund balance based on the amount of deferred property tax revenue at fiscal year-end. The General Fund assigns a minimum of 25% of the annual budgeted expenditures for fiscal sustainability.
- The Recreation Fund restricts a portion of fund balance based on the amount of deferred property tax revenue at fiscal year-end. The Recreation Fund assigns a minimum of 25% of the annual budgeted expenditures for fiscal sustainability.
- The Debt Service, Special Recreation, Audit, Liability Insurance, Social Security, IMRF and Capital Projects Funds do not have established fund balance limits due to the nature of the transactions accounted for in these funds.

Compliance

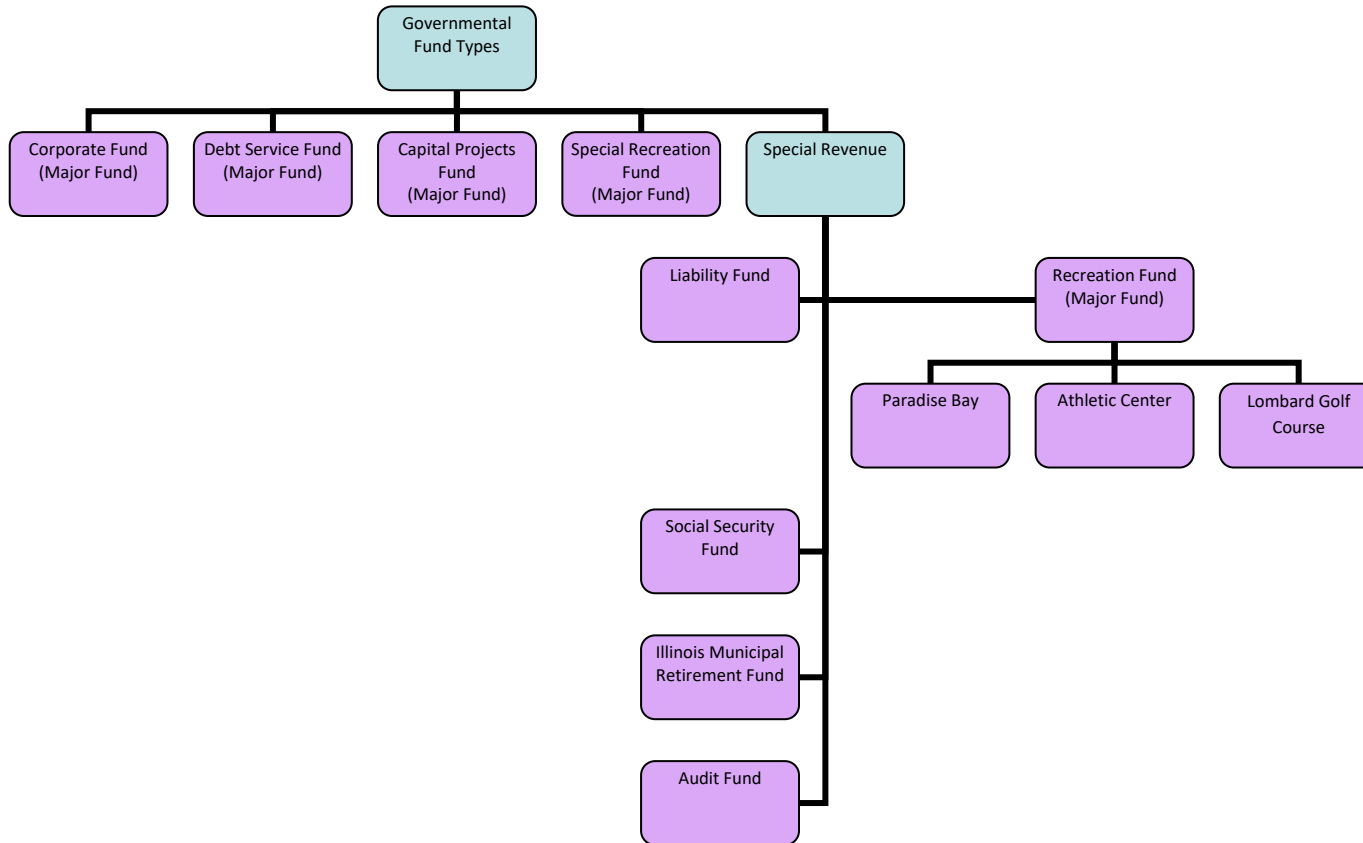
The estimated year end fund balance for the Corporate Fund is 38.6% and is increasing to 43.2% in 2020, which means the District is in compliance with this policy

The estimated year end fund balance for the Recreation Fund is 36.3% and increasing to 43.0% in 2020, which means the District is in compliance with this policy

All of these funds have a positive fund balance and are in full compliance with this policy.

Fund Structure

In governmental accounting, all financial transactions are organized within funds. The Park District abides by Generally Accepted Accounting Principles (GAAP) governing the use of funds. First, a fund contains a group of accounts segregated for certain purposes.



Second, the financial transactions related to these purposes will be recorded in the accounts of the fund. Third, these accounts must be self-balancing and must include information about all the financial resources revenues, expenditures and fund balance. The Park District uses a detailed line item format to monitor revenues and expenditures.

The Park District makes use of five Governmental Fund types, General Corporate Fund, Recreation Fund, Special Recreation Fund, Debt Service Fund, and Capital Projects Fund and Non-Major Funds (Liability Fund, Social Security Fund, and Illinois Municipal Retirement Fund and Audit Fund).

Major Funds

General Corporate Fund – This fund is used to account for the administrative, maintenance, parks and all other financial resources except those required to be accounted for in another fund. The primary funding is provided from property taxes, TIFF proceeds, reimbursements and contracts, rentals, donations and interest income.

Recreation Fund – The Recreation Fund is used to account for operations of all recreation programs. Financing is provided from program fees, an annual property tax levy, rentals, reimbursements & contracts, merchandise for resale, donations, and interest income. This includes all revenue from the Recreation Department, Paradise Bay Water Park, Madison Meadow Athletic Center, and

Lombard Golf Course which all make up the Recreation Fund.

Special Recreation Fund – This fund was established to account for revenues derived from a specific annual property tax levy and expenditures of these monies to Northeast DuPage Special Recreation Association, to provide special recreation programs for the physically and mentally handicapped.

Debt Service Fund – The Debt Service Fund is used to account for the short-term and long-term payment of principal and interest on borrowed funds. It was established to account for the accumulation of resources and payments of general obligation bond principal and interest. The District issues general obligation bonds to provide funds for the acquisition and construction of major capital improvements. General obligation bonds have been issued for general government activities and are direct obligations and pledge the full faith and credit of the Park District. Financing is provided from the annual tax levy.

Capital Projects Fund – This fund is used to account for financial resources to be used for the acquisition or construction of major capital projects.

Non-Major Funds

Liability Fund – This fund accounts for the operation of the Park District’s insurance and risk management activities. Financing is primary provided from an annual property tax levy. This fund records the insurance expenditures.

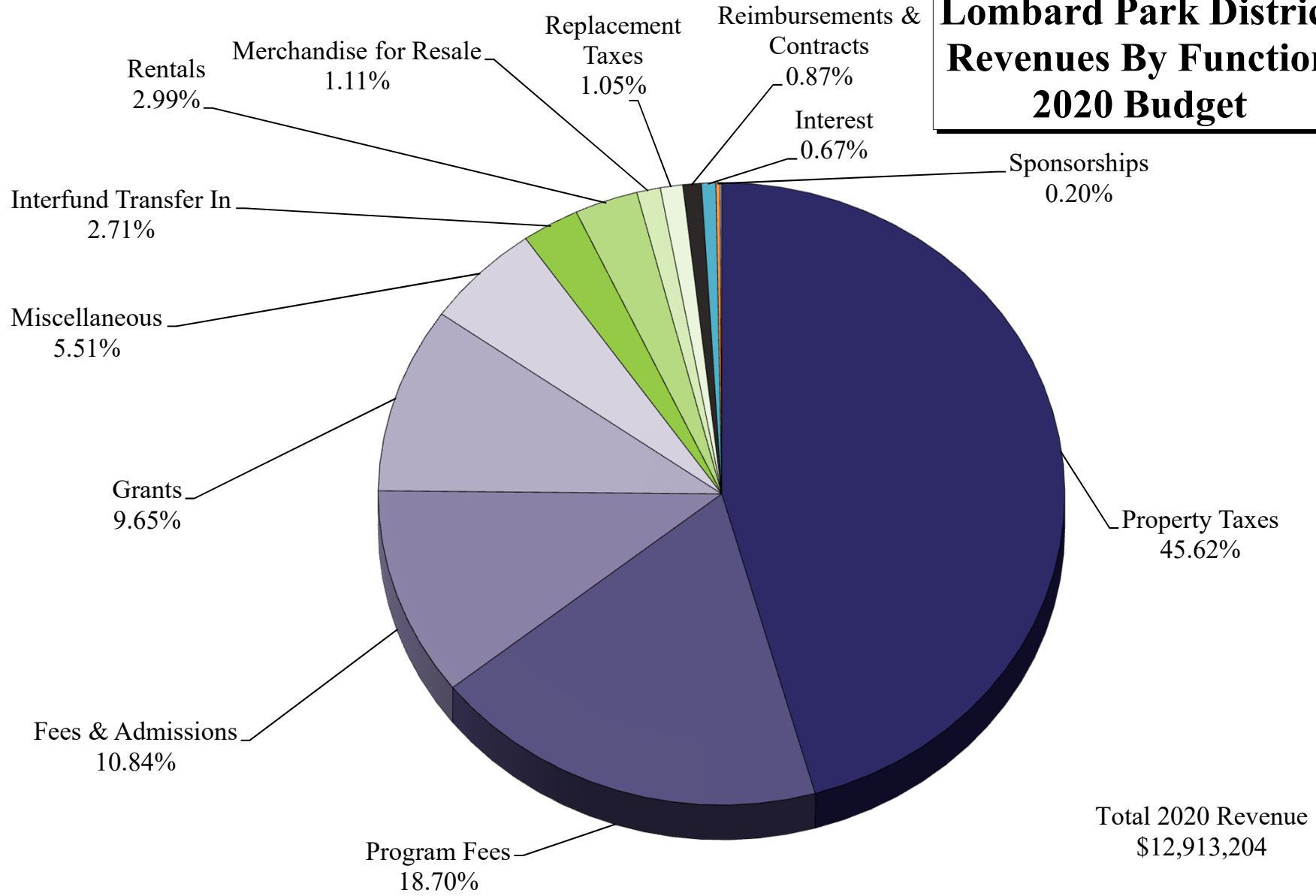
Social Security Fund – The Social Security Fund is used to account for revenues derived from an annual property tax levy for purposes of meeting costs associated with participation in the “Social Security Act.”

Illinois Municipal Retirement Fund – The IMRF Fund accounts for the activities resulting from the Park District’s participation in the Illinois Municipal Retirement Fund. Revenues are provided by a specific annual property tax levy, which produces a sufficient amount to pay the Park District’s contributions to the Fund on behalf of the Park District’s employees. Payments to IMRF and receipt of property taxes are the major activities in this fund.

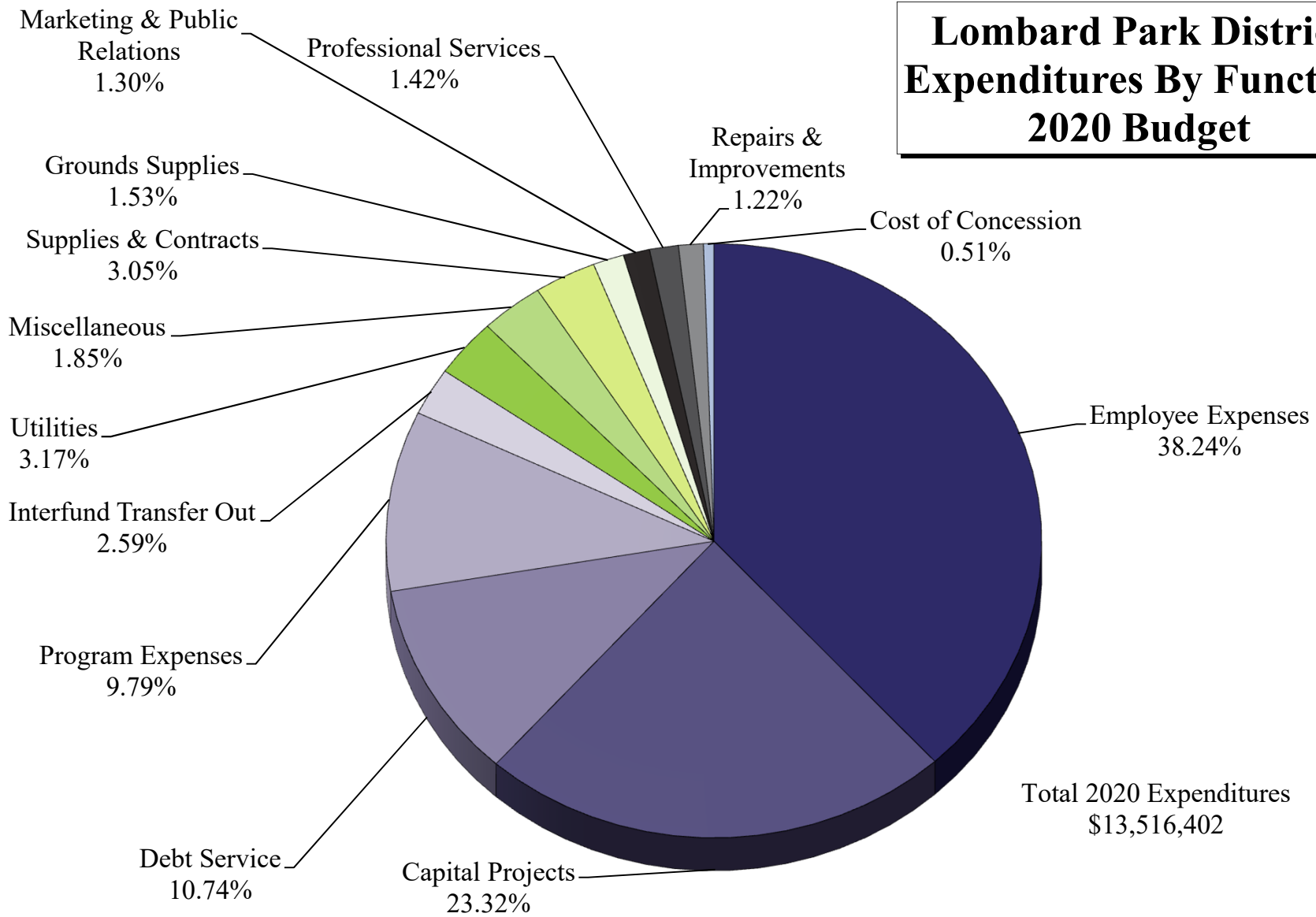
Audit Fund – This fund accounts for the expenditures related to the Park District’s annual financial compliance audit which is mandated by State statute. Financing is provided from an annual property tax levy, the proceeds of which can only be used for this purpose. Transactions consist of property taxes received and audit expense

In addition these funds are organized in two major areas: Administrative Funds and Recreation Funds. The Administrative Funds are the Corporate, Special Recreation, Liability, Debt Service, Social Security and Illinois Municipal Retirement Funds. The Recreation Fund includes revenue from the Recreation, Paradise Bay Water Park Madison Meadow Athletic Center and Lombard Golf Course areas. Each fund is considered a separate accounting entity and they are all subject to the 5% budget appropriation. A listing and definition of funds, activities, and their relationship are detailed above. Further detail on the funding sources for each fund can be found on the Fund Summary chart on page 33.

Lombard Park District Revenues By Function 2020 Budget



Lombard Park District Expenditures By Function 2020 Budget

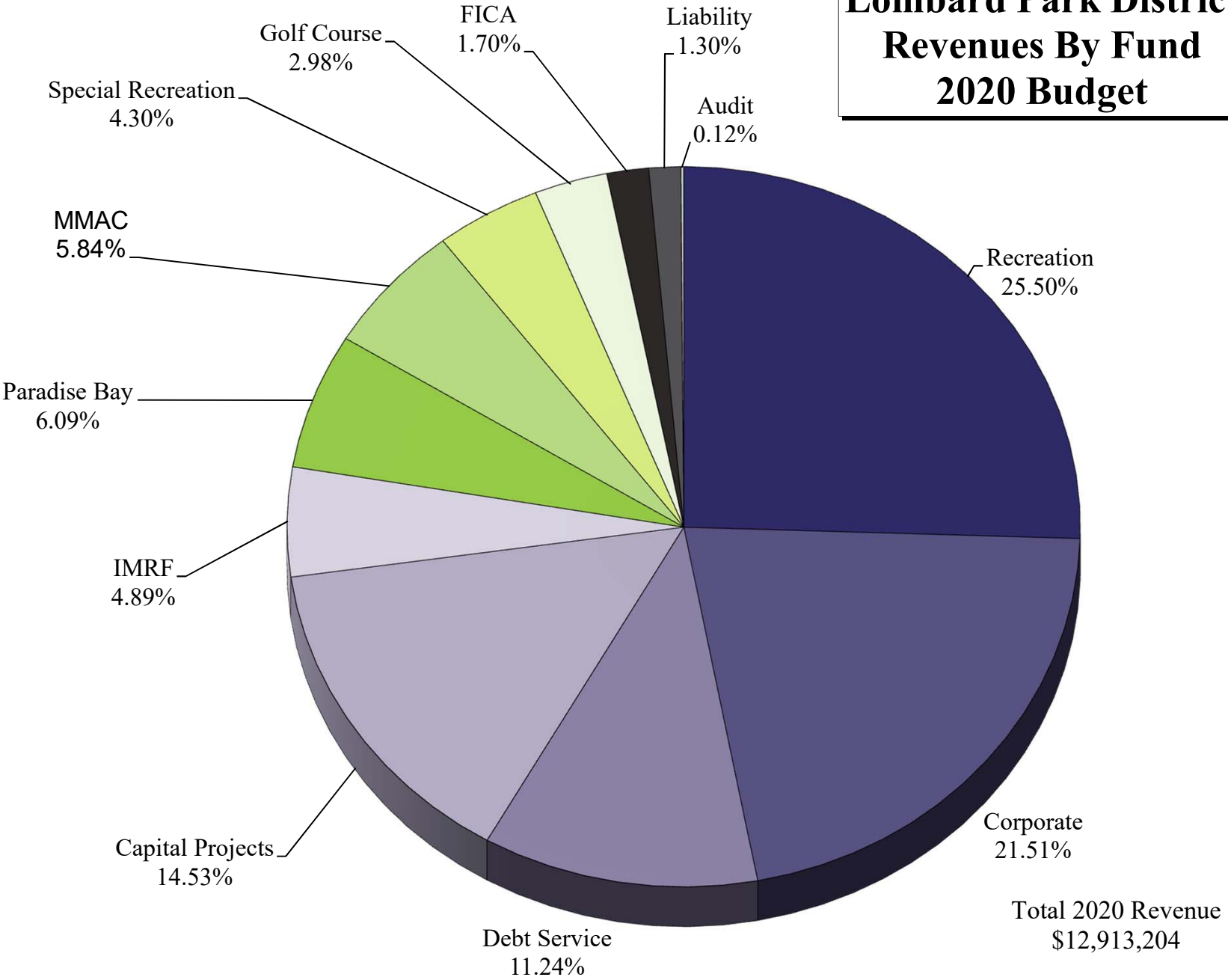


Total 2020 Expenditures
\$13,516,402

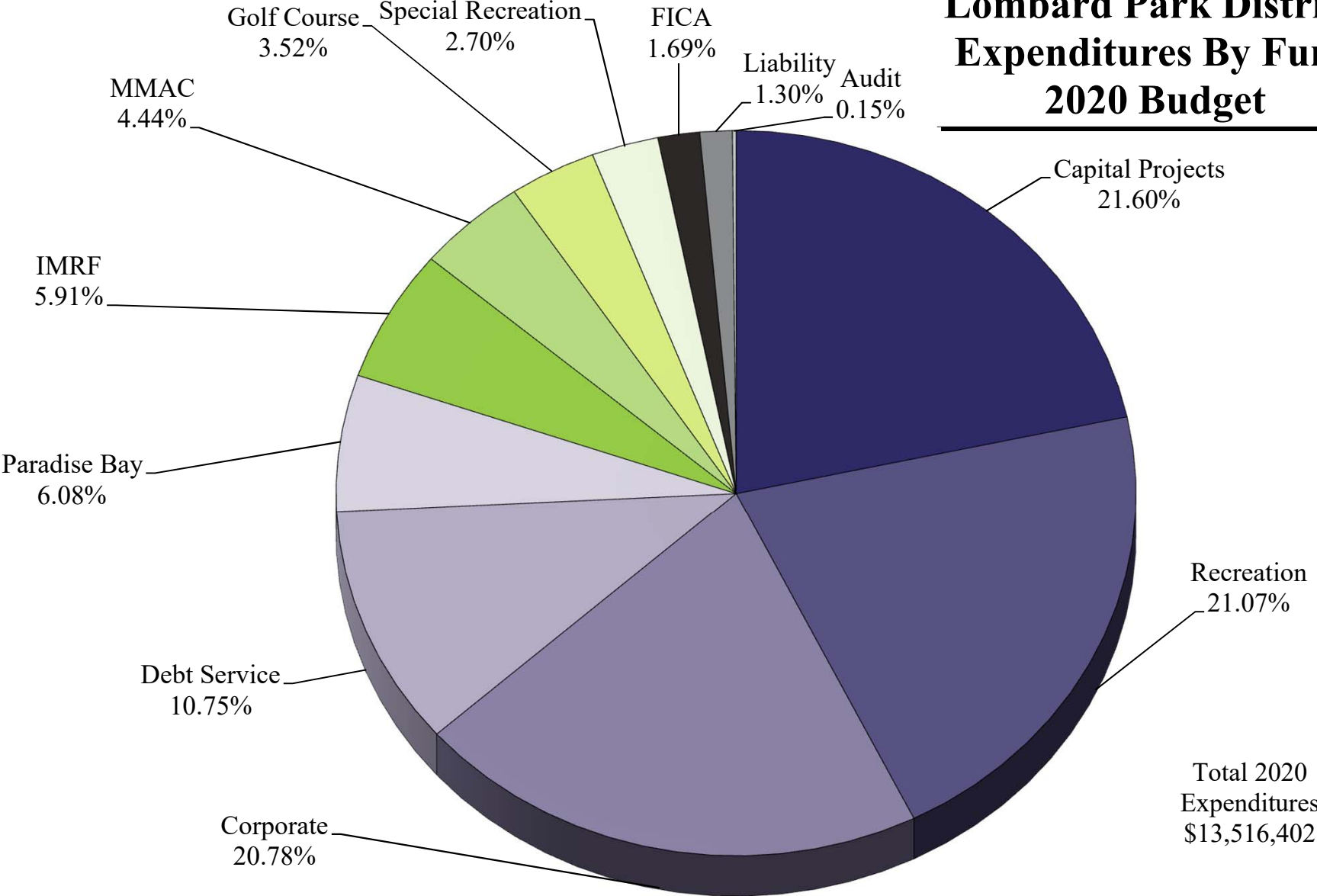
Lombard Park District
Fund Summary - Proposed Budget Report
All Funds
Fiscal Year 2020

Account Number	Madison Meadow												TOTAL
	Corporate Fund 05	Recreation Fund 10	Pool Fund 20	MMAC Fund 25	Golf Fund 30	Spec. Rec. Fund 40	Liability Fund 50	Debt Serv. Fund 60	FICA Fund 70	IMRF Fund 75	Audit Fund 80	Cap. Proj. Fund 90	
REVENUE													
210 Taxes	\$ 2,525,493	\$ 825,291	\$ -	\$ -	\$ -	\$ 554,426	\$ 158,005	\$ 1,451,609	\$ 217,256	\$ 279,181	\$ 15,518	\$ -	\$ 6,026,779
220 Interest	47,705	12,962	-	-	-	206	2,970	-	2,340	2,570	-	18,170	86,923
230 Fees & Admissions	-	-	532,240	603,400	264,000	-	-	-	-	-	-	-	1,399,640
240 Rentals	36,300	168,149	58,645	42,780	79,659	-	-	-	-	-	-	-	385,533
310 Permits & Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-
320 Merchandise for Resale	-	11,882	88,555	7,200	35,855	-	-	-	-	-	-	-	143,492
330 Donations	9,487	850	-	-	-	-	-	-	-	-	-	-	10,337
332 Grants	-	-	-	-	-	-	-	-	-	-	-	1,246,500	1,246,500
335 Sponsorships	-	25,400	-	-	-	-	-	-	-	-	-	-	25,400
340 Reimbursements & Contracts	59,881	29,728	15,775	-	-	-	6,600	-	-	-	-	-	111,984
350 TIFF Proceeds	84,090	-	-	-	-	-	-	-	-	-	-	-	84,090
360 Miscellaneous Income	15,000	120	137	370	300	-	-	-	-	-	-	611,580	627,507
360 Interfund Transfers In	-	-	-	-	-	-	-	-	-	350,000	-	-	350,000
410 Program Fees	-	2,218,739	90,481	100,589	5,210	-	-	-	-	-	-	-	2,415,019
TOTAL REVENUE	\$ 2,777,956	\$ 3,293,121	\$ 785,833	\$ 754,339	\$ 385,024	\$ 554,632	\$ 167,575	\$ 1,451,609	\$ 219,596	\$ 631,751	\$ 15,518	\$ 1,876,250	\$ 12,913,204
EXPENSE													
510 Employee Expenses	\$ 1,686,292	\$ 1,236,035	\$ 358,956	\$ 382,312	\$ 309,109	\$ 5,520	\$ 164,039	\$ -	\$ 228,265	\$ 798,321	\$ -	\$ -	\$ 5,168,849
520 Utilities	107,308	151,843	89,383	48,634	31,604	-	-	-	-	-	-	-	428,772
530 Repairs & Improvements	102,018	23,226	19,997	2,532	17,550	-	-	-	-	-	-	-	165,323
540 Supplies & Contracts	192,343	76,138	42,614	51,405	45,082	-	5,132	-	-	-	-	-	412,714
550 Grounds Supplies	158,922	-	12,500	-	35,000	-	-	-	-	-	-	-	206,422
560 Professional Services	163,276	-	2,775	-	-	-	5,000	-	-	-	20,910	-	191,961
610 Marketing & Public Relations	37,350	89,727	15,900	20,500	10,800	-	2,000	-	-	-	-	-	176,277
620 Permits & Licenses	-	1,200	1,856	-	-	-	-	-	-	-	-	-	3,056
630 Merchandise - Cost of Sales	-	8,158	41,500	4,800	14,750	-	-	-	-	-	-	-	69,208
640 Banking & Credit Card Fees	120	71,361	4,450	300	6,640	-	-	-	-	-	-	-	82,871
650 Special Recreation	-	-	-	-	-	-	310,056	-	-	-	-	-	310,056
660 Interfund Transfers Out	350,000	-	-	-	-	-	-	-	-	-	-	-	350,000
670 Miscellaneous Expense	10,850	9,600	400	-	1,985	-	-	1,328	-	-	-	-	24,163
710 Program Salaries	-	589,712	36,525	85,834	-	-	-	-	-	-	-	-	712,071
720 Program Supplies	-	155,150	5,235	4,000	500	-	-	-	-	-	-	-	164,885
730 Program Contractual Services	-	435,962	7,035	-	2,667	-	-	-	-	-	-	-	445,664
900 Capital Expenditures	-	-	182,600	-	-	-	50,000	-	-	-	-	1,887,561	2,120,161
903 2015 Bond	-	-	-	-	-	-	-	564,800	-	-	-	-	564,800
905 2014 Bond	-	-	-	-	-	-	-	272,800	-	-	-	-	272,800
906 2016 Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
907 2017 Bond	-	-	-	-	-	-	-	-	-	-	-	594,044	594,044
908 2017A Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
909 2017B Bond	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000
910 2018 Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
911 2019 Bond	-	-	-	-	-	-	-	614,009	-	-	-	166,468	780,477
912 2020 Bond	-	-	-	-	-	-	-	-	-	-	-	266,829	266,829
TOTAL EXPENSE	\$ 2,808,479	\$ 2,848,112	\$ 821,726	\$ 600,317	\$ 475,687	\$ 365,576	\$ 176,171	\$ 1,452,937	\$ 228,265	\$ 798,321	\$ 20,910	\$ 2,919,902	\$ 13,516,402
TOTAL REVENUE	\$ 2,777,956	\$ 3,293,121	\$ 785,833	\$ 754,339	\$ 385,024	\$ 554,632	\$ 167,575	\$ 1,451,609	\$ 219,596	\$ 631,751	\$ 15,518	\$ 1,876,250	\$ 12,913,204
TOTAL EXPENSE	2,808,479	2,848,112	821,726	600,317	475,687	365,576	176,171	1,452,937	228,265	798,321	20,910	2,919,902	13,516,402
Change in Fund Balance	\$ (30,523)	\$ 445,009	\$ (35,893)	\$ 154,022	\$ (90,663)	\$ 189,056	\$ (8,596)	\$ (1,328)	\$ (8,669)	\$ (166,570)	\$ (5,392)	\$ (1,043,652)	\$ (603,198)

**Lombard Park District
Revenues By Fund
2020 Budget**



Lombard Park District Expenditures By Fund 2020 Budget



**Lombard Park District
Consolidated - Proposed Budget Report
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020	Projected 2021	Projected 2022
REVENUE								
Corporate	\$ 2,571,249	\$ 2,664,908	\$ 2,646,657	\$ 2,645,181	\$ 2,739,936	\$ 2,777,956	\$ 2,849,066	\$ 2,934,645
Recreation	2,414,595	2,750,920	3,120,676	2,880,962	3,023,956	3,293,121	3,391,915	3,493,672
Paradise Bay	717,380	785,311	777,475	708,082	721,700	785,833	809,408	833,690
Madison Meadow Athletic Ctr	-	266,203	556,090	651,036	758,325	754,339	776,969	800,278
Lombard Golf Course	366,817	303,036	381,859	291,774	295,261	385,024	396,575	408,472
Special Recreation	501,286	531,172	540,700	536,976	541,639	554,632	568,054	581,801
Liability	155,813	160,391	161,213	160,046	165,699	167,575	175,954	184,751
Debt Service	1,367,038	1,398,971	1,417,874	1,407,198	1,418,818	1,451,609	1,495,157	1,540,012
F.I.C.A	196,432	212,595	214,207	211,140	215,437	219,596	227,282	235,237
I.M.R.F	255,318	267,857	269,980	271,182	276,098	631,751	653,862	676,747
Audit	16,289	15,928	16,219	15,028	15,152	15,518	16,294	17,109
Capital Projects	9,774,486	645,360	803,656	16,219	839,164	1,876,250	650,000	663,000
TOTAL REVENUE	\$ 18,336,703	\$ 10,002,652	\$ 10,906,606	\$ 9,794,824	\$ 11,011,184	\$ 12,913,204	\$ 12,010,536	\$ 12,369,415
EXPENSE								
Corporate	\$ 2,259,396	\$ 2,279,887	\$ 2,474,101	\$ 1,798,026	\$ 2,392,766	\$ 2,808,479	\$ 2,878,691	\$ 2,957,910
Recreation	2,347,442	2,603,560	2,842,706	1,954,713	2,653,868	2,848,112	2,919,315	3,006,894
Paradise Bay	596,457	589,011	745,585	632,680	730,197	821,726	842,269	867,537
Madison Meadow Athletic Ctr	-	238,177	528,193	408,598	537,121	600,317	615,325	633,785
Lombard Golf Course	437,986	451,149	466,586	354,753	438,862	475,687	487,579	502,207
Special Recreation	910,524	501,815	540,700	308,707	521,918	365,576	374,715	383,784
Liability	144,160	148,596	162,730	102,111	156,697	176,171	184,980	194,229
Debt Service	1,355,321	1,387,902	1,419,202	74,903	1,419,202	1,452,937	1,489,260	1,533,938
F.I.C.A.	193,181	205,821	228,938	173,660	218,982	228,265	235,113	243,342
I.M.R.F.	239,183	238,694	196,992	162,393	193,458	798,321	822,271	851,050
Audit	13,900	14,500	14,870	15,460	15,460	20,910	21,956	23,053
Capital Projects	5,312,795	4,174,502	986,420	600,593	890,023	2,919,902	550,000	550,000
TOTAL EXPENSE	\$ 13,810,343	\$ 12,833,614	\$ 10,607,023	\$ 6,586,597	\$ 10,168,553	\$ 13,516,402	\$ 11,421,473	\$ 11,747,728
TOTAL REVENUE	\$ 18,336,703	\$ 10,002,652	\$ 10,906,606	\$ 9,794,824	\$ 11,011,184	\$ 12,913,204	\$ 12,010,536	\$ 12,369,415
TOTAL EXPENSE	13,810,343	12,833,614	10,607,023	6,586,597	10,168,553	13,516,402	11,421,473	11,747,728
Change in Fund Balance	\$ 4,526,359	\$ (2,830,962)	\$ 299,583	\$ 3,208,227	\$ 842,631	\$ (603,198)	\$ 589,063	\$ 621,687

Five-Year Financial Forecast

	Estimated	Projected				
	Year End 2019	2020	2021	2022	2023	2024
Revenue						
Property Taxes	\$ 5,756,781	\$ 6,026,779	\$ 6,168,408	\$ 6,313,366	\$ 6,461,730	\$ 6,613,581
Bond Proceeds	605,122	606,080	612,141	618,262	624,445	630,689
Fees, Charges & Other Revenue	4,649,281	6,280,345	5,229,987	5,437,787	5,605,575	5,776,743
Total Revenue	\$ 11,011,184	\$ 12,913,204	\$ 12,010,536	\$ 12,369,415	\$ 12,691,750	\$ 13,021,013
Expense						
Total Expense	\$ 10,168,553	\$ 13,516,402	\$ 11,421,473	\$ 11,747,728	\$ 12,041,422	\$ 12,342,457
Net Surplus (Deficit)	\$ 842,631	\$ (603,198)	\$ 589,063	\$ 621,687	\$ 650,328	\$ 678,556
Non-Spendable						
Restricted	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Unrestricted	603,772	602,273	610,582	638,477	635,977	637,441
Assigned	2,901,116	2,756,200	2,864,490	2,978,861	2,993,346	3,025,274
Unassigned	2,682,611	2,652,088	2,764,321	2,887,649	2,973,825	3,020,486
Est. Fund Balance - Beg. Of Year	\$ 6,147,539	\$ 6,990,170	\$ 6,387,199	\$ 6,976,262	\$ 7,597,949	\$ 8,248,277
Est. Fund Balance - End of Year	\$ 6,990,170	\$ 6,387,199	\$ 6,976,262	\$ 7,597,949	\$ 8,248,277	\$ 8,926,833

Projections are a blend of historical trends, net of inter-fund transfers, expenditure guidelines of 2.5% increase, CPI of 1.9% increase, CPI projections, and tax cap limits.

Fund Balance

The District has established fund balance policies for the government funds. A portion of the fund balance reserves may be used for capital repair and replacement; a portion may need to cover unanticipated drops in revenue or increases in costs. Ending fund balance must meet minimum policy levels. It is allowable for total expenditures to exceed revenues in a given year as long as the projected ending fund balance meets minimum policy levels, which are:

- The Corporate and Recreation Funds restricts a portion of fund balance based on the amount of deferred property tax revenue at fiscal year-end. The Corporate and Recreation Funds assign a minimum of 25% of the annual budgeted expenditures for fiscal sustainability.
- The Debt Service, Special Recreation, Audit, Liability Insurance, Social Security, IMRF and Capital Projects Funds do not have established fund balance limits due to the nature of the transactions accounted for in these funds.

Fund balances are maintained to avoid cash flow interruptions; provide for unanticipated expenditures or emergencies of a non-recurring nature; meet unexpected increases in service delivery costs; and maintain the District's current AA Standard and Poor's rating.

The District has projected increases in the Corporate, Recreation, I.M.R.F., and Capital Project Funds. The Liability, Debt Service, F.I.C.A. (Social Security), and Audit funds are anticipated to decrease in fund balance however all funds are in a surplus position. The District is committed to holding fund balances stable and attaining a minimum balance of 25% for annual operating expenses, which is approximately three months operating expenditures.

The overall fund balance for the District is anticipated to decrease by 9.4% in 2020 due to a substantial investment in capital and the cost of the Early Retirement Incentive payout. Finally, the 2014 General Obligation (GO) Bond, 2015A GO Bond, 2017A General Obligation (Alternate Revenue) Bond, and the 2019 General Obligation GO Bond proceeds will be spent in 2020 as per spend down estimates.

**Lombard Park District
Projected Fund Balances**

As of Audited December 31, 2018; Projected December 31, 2019 and Budgeted December 31, 2020

FUND EQUITY	Audit 2018	2019 Increase/ (Decrease)	2019 Year End Fund Balance	2020 Increase/ (Decrease)	2020 Year End Fund Balance	% Change 2019 Year End Versus 2020 Projected Year End
Corporate	\$ 2,349,440	\$ 347,171	\$ 2,696,611	\$ (30,523)	\$ 2,666,088	-1.1%
Recreation, Pool, Golf & MMAC	2,096,455	439,193	2,535,648	472,475	3,008,123	18.6%
Special Recreation	40,352	19,721	60,073	189,056	249,129	N/A
Liability	102,626	9,002	111,628	(8,596)	103,032	-7.7%
Debt Service	169,952	(384)	169,568	(1,328)	168,240	-0.8%
F.I.C.A	82,584	(3,545)	79,039	(8,669)	70,370	-11.0%
I.M.R.F.	93,047	82,640	175,687	(166,570)	9,117	-94.8%
Audit	8,085	(308)	7,777	(5,392)	2,385	-69.3%
Capital Projects (2)	144,856	220,612	365,468	(617,391)	(251,923)	-168.9%
	\$ 5,087,397	\$ 1,114,102	\$ 6,201,499	\$ (176,938)	\$ 6,024,561	-2.9%

(1) Net of G.O. Bond Proceeds *** See Below***

Bond Proceeds	Audit 2018	2019 Increase/ (Decrease)	2019 Year End Fund Balance	2020 Increase/ (Decrease)	2020 Year End Fund Balance	
2017A GO Bonds Alt Rev.	623,116	(7,237)	615,879	(594,044)	21,835	
2017B GO Bonds	47,930	(43,309)	4,621	(5,000)	(379)	
2017C GO Bonds	149,394	(149,467)	(73)	-	-	
2018 GO Bonds	239,703	(239,856)	(153)	-	-	
2019 GO Bonds	-	168,397	168,397	(166,468)	1,929	
2020 GO Bond				339,252	339,252	
	\$ 6,147,539	\$ 842,631	\$ 6,990,170	\$ (603,198)	\$ 6,387,199	9.4%

(1) The 2019 Year End Fund Balance for the 2019 GO Bonds includes \$141,328.13 for the June 2020 Bond Interest payment.

Lombard Park District
2020 Goals & Objectives – Preliminary Draft to Board
Goals & Objectives are developed by Staff and Board of Park Commissioners
Goals & Objectives carried over from 2019

The Mission of the Lombard Park District is “providing quality recreation opportunities for people to enjoy life.” All operations of the District are also committed to instill the values of public trust, human dignity, environmental preservation, and customer satisfaction.

2019 Summary

The District established 103 goals in 2019 and as of October 18 had accomplished 54% of them. Those goals that were established in 2019 and were not completed will rollover to 2020. A summary of the 2019 Goals & Objectives can be found in the Appendix.

Districtwide

Enhance the image and general operations of the LPD:

1. Drone certification. (3/20)
2. Update the menu board at the Lombard Golf Course. (4/20)
3. Replace Paradise Bay Water Park gator crossing and tot soft play features. (5/20)
4. Refresh photos for all recreation program areas, events, and adding to marketing photo library. (7/20)
5. District website organization, creating landing pages that are user-friendly and informative. (7/20)
6. Change all athletic photos in the activity guide to in-house photos. (9/20)
7. Record and produce 1-2 videos for District special events. (12/20)
8. Investigate the remodeling efforts at the Lombard Golf Course Clubhouse (12/20)

Recreation

Provide a wide range of quality leisure services to the residents of the Lombard Park District:

9. Add three or more acting classes to the performing arts section. (3/20)
10. Hire and train at least one new art instructor to enhance fine art offerings. (4/20)
11. Offer at least one new fine art program per brochure season. (4/20)
12. Establish times for free greens fees for juniors with a playing adult. (4/20)
13. Research contractual fine arts programs to provide fine art programming to younger participants. (4/20)
14. Investigate the addition of an elite dance team. (6/20)
15. Develop a new fitness program centered for youth and teens. (8/20)
16. Add a three day, three year old class in the afternoon to Kiddie Campus Preschool. (9/20)
17. Investigate the addition of a four or five day Senior Campus class. (9/20)
18. Expand the girls travel softball program by at least one team. (9/20)
19. In an effort to build community awareness, staff will offer a Kiddie Campus Day at Sunset Knoll Splash Pad, as well as Play at the Park dates in June and August. (9/20)
20. Improve School Day Off program by adding field trips for the 2020-2021 school year. (9/20)
21. Develop a MMAC birthday party package for private gym rentals. (9/20)
22. Evaluate and expand offerings for active adults and seniors. (12/20)
23. Make improvements to Holiday Lights by adding activities on the weekends to replace the train rides. (12/20)
24. **Plan and implement at least one adult softball tournament marketed primarily to in-house teams. (9/20) – Rollover**

Improve overall efficiency and effectiveness of the Districts specialized facilities and operations:

25. Facilitate quarterly program brainstorm and development sessions with recreation staff. (Quarterly)
26. Research a group fitness app to streamline program registration and communication. (3/20)
27. Evaluate Paradise Bay Water Park concession offerings and add new menu items. (4/20)
28. Cross-train parks staff in critical job skills. Identify critical skills within the parks maintenance department. Examples: pool operator, golf course maintenance operations, athletic field, quality turf grass maintenance, and facility maintenance. Train staff accordingly. (4/20)
29. Investigate the need and purpose of a vehicle tracking system. Obtain information to install and apply tracking information hardware on all vehicles to provide real time data to administrators and park stakeholders. (6/20)
30. Research the possibility of offering weekly automatic billing options for Day Camp, similar to the Club Rec program. (8/20)
31. Continue to enhance the Club Rec program. Purchase laptops for school sites to be utilized for online homework. (9/20)
32. Develop end of season surveys for Paradise Bay Water Park rentals, camp groups, pass holders, birthday parties, and swim lessons. (9/20)
33. Investigate an aquatic app to see if it would be beneficial for record keeping and operations. (9/20)
34. Develop a work order and record system. Coordinate with department heads a uniform system that will be used with the Districts email system to request and track work orders. (10/20)
35. Update parks maintenance standards. Identify maintenance tasks, operating conditions, and the desired standards for all parks. (12/20)
36. Develop a standard operating procedure for parks maintenance operating tasks. Identify maintenance task priorities and the procedures to complete the task to standard. (12/20)
37. Develop a master schedule for turf field usage with Glenbard East. (12/20)

38. Review, make changes to, and implement how facility reservations are processed, including email, online, and in-person, and update the recreation software accordingly. (12/20)
39. Investigate going paperless with memberships. (12/20)
40. Increase the size of the patio paver brick area and add 3 more ADA tables. (10/20) – Rollover
41. Repurpose the Sunset Knoll fitness room. Move pool tables from Lombard Community Building to half the space and develop a party room on the other half. (11/20) – Rollover
42. Develop a new special event to be held at MMAC. (12/20) – Rollover

Develop positive public relations and management strategies in the provision of broad-based programs, facilities, and services:

43. Rebrand and implement a new marketing plan for Paradise Bay Water Park birthday party packages. (3/20)
44. Complete a direct mailing to advantage card participants prior to the season. (4/20)
45. USPS Every Door Direct for Lombard Golf Course to reach our target audience with five miles. (5/20)
46. Rebrand the spring Mommy and Me Tea Party and enhance cross marketing to existing early childhood programs. (5/20)
47. Improve the Lilac Beer and Wine Tasting based on participant feedback. (5/20)
48. Increase Mutt Strut participation by 10% through increased marketing. (6/20)
49. Implement and enhanced marketing plan that includes a series of promotions throughout the season. (6/20)
50. Implementation of adult programming quarterly newsletter. (8/20)
51. Increase participation in Sticks for Kids lesson program. (9/20)
52. Create go live on a Madison Meadow Athletic Center website. (10/20)
53. Increase golfers in leagues through marketing and advertising. (10/20)
54. Enhance volunteer communication through increased correspondence, open dialog, and communication about upcoming programs and events. (11/20)

Grounds and Facilities

Enhance and maintain quality park buildings, facilities, equipment and grounds:

- 55. Increase staff pesticide operator's licenses. Two additional staff members will receive training and testing to achieve a license to apply pesticide. (4/20)
- 56. Install drain tiles behind five green and five approach. (5/20)
- 57. Establish a landscape and maintenance plan for the wetland area on the west side of hole two. (5/20)
- 58. Investigate the need and purpose for G.I.S. Identify parks space, trees, monarch weigh stations, and park amenities, and coordinate the information with a G.I.S. vendor. (6/20)
- 59. Increase green speed by verti-cutting, rolling, and topdressing more often. (10/20)

Personnel & Finance

Develop, maintain, evaluate, and update a system of financial accounting, record systems and purchasing to maximize the validity and efficient management of PD funds:

- 60. Review and update Paradise Bay Water Park and Lombard Golf Course cash handling and deposit procedures. (3/20)
- 61. Prepare request for proposal for auditing services. (4/20)
- 62. Investigate options for lowering credit card fees. (4/20)
- 63. Demo financial software with a spring 2021 implementation. (10/20)
- 64. Create Lombard Park District Foundation. (10/20)
- 65. Asset inventory evaluation. (11/20)

Investigate outside sources of revenue:

66. Secure \$22,000 in sponsorship for 2020. (12/20)

Enhance overall awareness and improved consciousness of protection and safety related situations within PD operations:

67. Implement Keller Online Training program. (1/20)

68. Host an all staff meeting for athletic staff to enhance training for youth basketball and school gym operations. (1/20)

69. Enhance staff supervisor and leadership skills. Enroll one full time staff member in the NRPA Maintenance Management School resident course. (2/20)

70. Update all OSHA (SDS) Safety Data Sheets for each facility. (3/20)

71. Enhance lifeguard training by offering two indoor certification classes in the off season. (5/20)

72. Enhance staff training and communication with in-house athletic staff. (6/20)

73. Provide additional training to Early Childhood summer season staff to include use of equipment, sanitation, cleanup, playground and sandbox inspection, and allergy training. (6/20)

74. Develop a long term Madison Meadow Athletic Center capital improvement and preventative maintenance plan. (8/20)

75. Enhance the pool staff appreciation program by recognizing staff that impact a rescue, perform first aid, and offer exceptional customer service. (9/20)

76. Enhance in-house soccer by working with Firebirds soccer on expanded volunteer coach training opportunities. (9/20)

77. Have at least one additional staff member become a Certified Park and Recreation Professional. (10/20)

78. Implement two Madison Meadow Athletic Center trainings a year for facility staff to stay current on responsibilities and procedures. (10/20)

79. Obtain Risk Management Certification. (10/20)

80. Encourage staff workplace safety. Enroll and participate in PDRMA online and resident training programs. (12/20)
81. Continue to enhance staff training on RecTrac for Kiddie Campus billing, Club Rec, Madison Meadow Athletic Center, and program registration. (12/20)
82. Send two Program Managers to complete the PDRMA Help level one human resources program. (12/20)
83. Implement Frontline's onboarding packets. (12/20)
84. Organize and complete an Ergonomic Assessment in each department of the District. (11/20) – Rollover
85. Send one Program Manager to complete the PDRMA Help level two human resources program. (12/20) – Rollover

**Lombard Park District
Estimated 2019 Tax Levy
2020 Proposed Budget**

The Lombard Park District total property tax extension for the 2018 tax year (collectible during 2019) amounted to \$5,809,124. It consisted of the C.P.I. increase (as determined by the Office of the DuPage County Clerk) of 2.1%, area growth that resulted from annexations, plus \$1,433,149 for Bonds and Interest. The Clerk’s Office has advised us that for the 2019 tax year (collectible during 2020) the maximum increase available to the District is 1.9% (the change in the DuPage County Consumer Price Index during 2019) or \$73,766. This total equals the District’s Capped Funds (less Bond and Interest as well as Special Recreation) multiplied by 1.9%. The total anticipated tax revenue of \$3,882,396 (net of Bonds and Interest and the Special Recreation levy) does not include any adjustment for growth in the community. For purposes of the 2020 Proposed Budget, staff understands the growth factor could be around 2.0%. Staff has conservatively based the tax computations in the various funds on a total estimated levy of \$3,882,396 considering a growth factor of 0.0%, an overall increase of 1.9% over last year. When the final Equalized Assessed Valuation (EAV) is determined (sometime during March 2020), the District will know exactly what the growth component is and will place those additional funds in the Corporate Fund.

Staff will again, per Board approval, levy for 5.0% increase in the tax levy over last year. This enables the Park District to get as much, if not all, of the available growth factor. Staff believes the growth estimate should be close to 2.0%. To attain the full 5.0% increase in tax levy, the growth component would need to increase by 3.1%. The tax revenue for this budget is based only on the CPI increase of 1.9%.

Staff estimates that due to the Tax Cap Limitation Act, the final Park District levy rate will be approximately .4232 (up from .4222 in 2018) per \$100 of equalized assessed valuation (Tax Proceeds divided by Estimated EAV = \$5,888,431/\$1,391,406,907*100 = .4232). This is based on a 1.9% change in EAV during 2019, received from York Township Assessor with a 1.9% increase in EAV due to CPI and increase in home values. A breakdown of tax bills for the average homeowner is as follows:

Home Valued At:	Assessed Value	Less Homestead Exemption	2019 Estimated Tax Rate	2019 Estimated Tax Bill
\$ 275,000	\$ 90,750	\$ 85,750	0.4232	\$ 362.89
300,000	99,000	94,000	0.4232	397.81
325,000	107,250	102,250	0.4232	432.72
350,000	115,500	110,500	0.4232	467.64
375,000	123,750	118,750	0.4232	502.55
400,000	132,000	127,000	0.4232	537.46

Lombard Park District 2020 Proposed Budget Corporate Fund – 05

The Corporate Fund is the Park District's major operating fund. All revenues that, by law or for administrative control, are not in separate funds are deposited in the Corporate Fund. A major portion of the revenue is derived from a specific annual property tax levy and expenditures of these monies are used toward the maintenance and repair of parks and facilities throughout the District as well as Administrative service expenditures.

The Corporate Fund was budgeted for a surplus of \$172,556 in 2019; staff is currently projecting a surplus of over \$347,000 at year-end. This increase is from both an increase in anticipated revenues and a reduction in anticipated expenditures. On the revenue side, property taxes received were greater than anticipated as well as favorable interest rates on certificates of deposits (CD's). As for expenditures, we experienced a reduction in employee expenses due to retirements and employee overturn. As stated in the Transmittal Letter, staff went to great lengths to control costs throughout the 2019 Proposed Budget. This is evident in evolving partnerships such as the purchase of road salt, a joint use agreement for purchase gasoline and diesel, cooperative tree work, pond maintenance, and the joint use of sign making equipment.



In the General Center (00) of the Corporate Budget, one will notice an increase in current Real Estate Taxes, Personal Property Replacement Taxes and interest revenue. Real Estate Taxes are showing a slight increase based on CPI and new construction growth as well as Personal Property Replacement Taxes increasing 15.4% due to recent communication from the Illinois Department of Revenue (IDOR). Finally, there is a reduction in Corporate Donations due to brochure sponsorships being moved to the Recreation fund where the brochure printing expense is paid from. Corporate expenditures are expected to increase in 2020.

First, the Administrative Center (05) of the Corporate Budget is presented. Employee Expenses in this budget area covers most of the administrative personnel salaries and wages, as well as all of the administrative and most of the maintenance personnel benefits. With the adoption of the Early Retirement Incentive (ERI) in 2019, the District will incur \$580,678 of retirement costs, which can be seen in an interfund transfer of \$350,000 to the IMRF fund however cost savings are already evident and are partially offsetting this expense. This is mainly attributable to filling retirement positions with lower starting salaries as well as a reduction in health insurance expense. Employees who retired under the ERI paid 8% of their insurance premiums while new hires pay 15% of their premiums. Professional Services are budgeted to increase due to an increase in attorney's fees, IT services and the addition of \$10,000 for an asset inventory evaluation. Finally, marketing dollars have decreased as facility specific marketing expenses have been moved to their corresponding areas.

Next, the Operating Center (10) of the Corporate Budget is presented and accounts for most of the maintenance operations of the District, not including the Rental Facilities. Salaries & Wages are estimated to increase by 2.5% in 2020. A full time position has been added in this area to replace the Assistant Superintendent of Parks who was promoted in 2019. The Part Time Grounds (1010) account is budgeted to increase due to moving the wages previously budgeted in Horticulture (05-20-00-510-1010) and the Picnic Shelter accounts (10-25-65-240-0545). Overtime (1025) is budgeted with a 3% increase due to additional time spent on snow removal, mowing emergency call-in's and support to other District departments and functions. Furthermore, the Part Time Clerical wages were not budgeted in 2020 due to this position becoming full time and split 50/50 with the Administration Office. Travel, Meeting & Conferences is budgeted to increase significantly to invest some much needed training dollars in staff for Maintenance Management School, Great Lakes Institute for Supervisory Management as well as the ILCA Conference.

Staff budgeted the major accounts with a 3%-5% increase over 2019 estimated projections. Utilities were budgeted by using a 3-4 year average with the exception of water which was budgeted with a 2.75% increase per the Village of Lombard.

The District continues its intergovernmental agreement with the Village of Lombard for the purchase of gasoline and diesel. This agreement served both parties well since starting in 2016. Historical data was used to determine Facility Repairs (1400) budget for 2020. Trees, Shrubs, Sod & Seed (1725) remains at a level that will allow staff to replace every tree removed with two new trees throughout the District. In addition, there is money budgeted in Capital Expenses to assist with this replacement plan. Athletic Field Material (1730) has been budgeted at \$48,000 for continuing to replacing ball mix, re-grading infields, top dressing for soccer and football fields, extra field lining materials, chalk and Turface drying agents. Finally, the Permits and License account is increasing in 2020 due to moving both the City Reporter and BHFx licenses from Computer Supplies and Software account (1565).



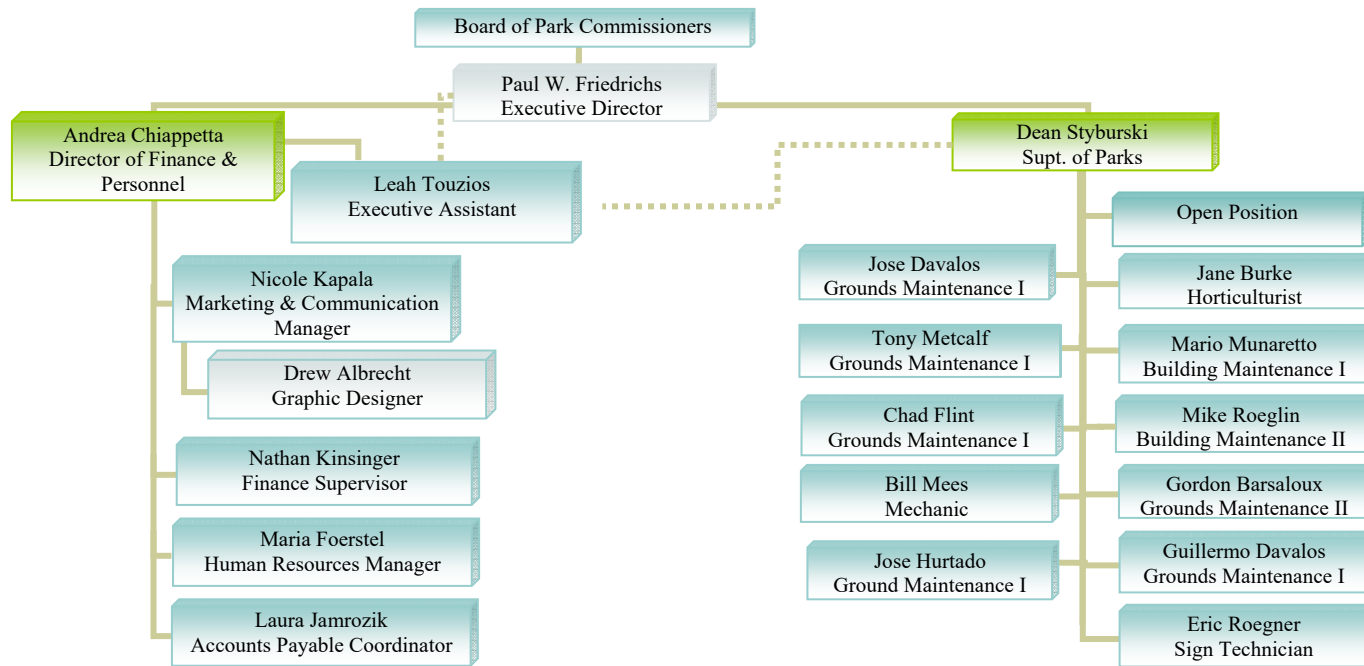
Thirdly, the Buildings Center (15) of the Corporate Budget is presented and accounts building maintenance and recycling. There have been no significant changes to this area in the 2020 budget.

Next, in the Corporate Fund is the Horticulture Center. Expenditures for the Horticulturalist are presented here, Salaries and Wages Part Time Grounds have been moved to 05-10-00-510-1010. The Plant Sale (0700) continues to flourish with new offerings each year, therefore a substantial increase has been budgeted in 2020. Most of the Supplies expended in this budget area are for District-wide materials and have been budgeted using a 3 year average with a 2% increase.

Finally, Facilities (25) within the Corporate Fund are presented. Staff is projecting a 2.75% increase in water rates and other utilities have been averaged using the last 3-4 years of actual use as mentioned above. With the completion of the LED light installation throughout the District, a reduction in electric operating costs was budgeted for in 2020.

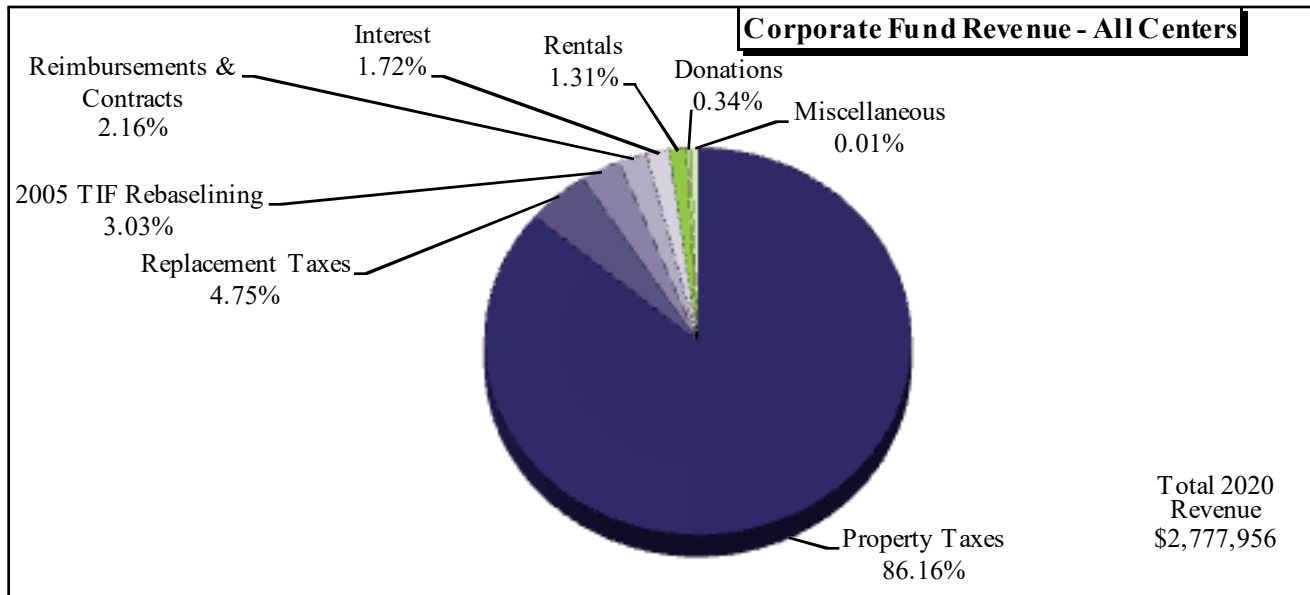
Performance Measures:

	Actual 2016	Actual 2017	Actual 2018	Estimated 2019	Proposed 2020
<u>General</u>					
Number of Full-Time Equivalent (FTE)	36.5	38.0	35.5	34.5	36.0
<u>Administration</u>					
Number of Electronic Followers	6,815	7,694	9,839	14,030	16,500
Number of Visits to Website	180,286	193,809	223,025	225,079	228,000
Number of FOIA Requests	5	8	10	18	18
Number of Wage and Tip Statements (W-2) Issued	365	356	449	457	455
Number of Accounts Payable Checks	1,222	1,539	1,371	1350	1400
Number of P-Card Transactions	2,898	3,125	3,109	3000	3020
<u>Operating, Building, Horticulture, & Facilities</u>					
Maintenance Cost per Acre	\$ 2,852	\$ 3,008	\$ 3,018	\$ 3,082	3016
Total Acres	458	458	458	458	458
Number of Athletic Fields	39	39	39	39	39
Number of Playgrounds	17	17	17	17	17
Building Square Footage	89,095	89,095	113,550	113,550	113,550



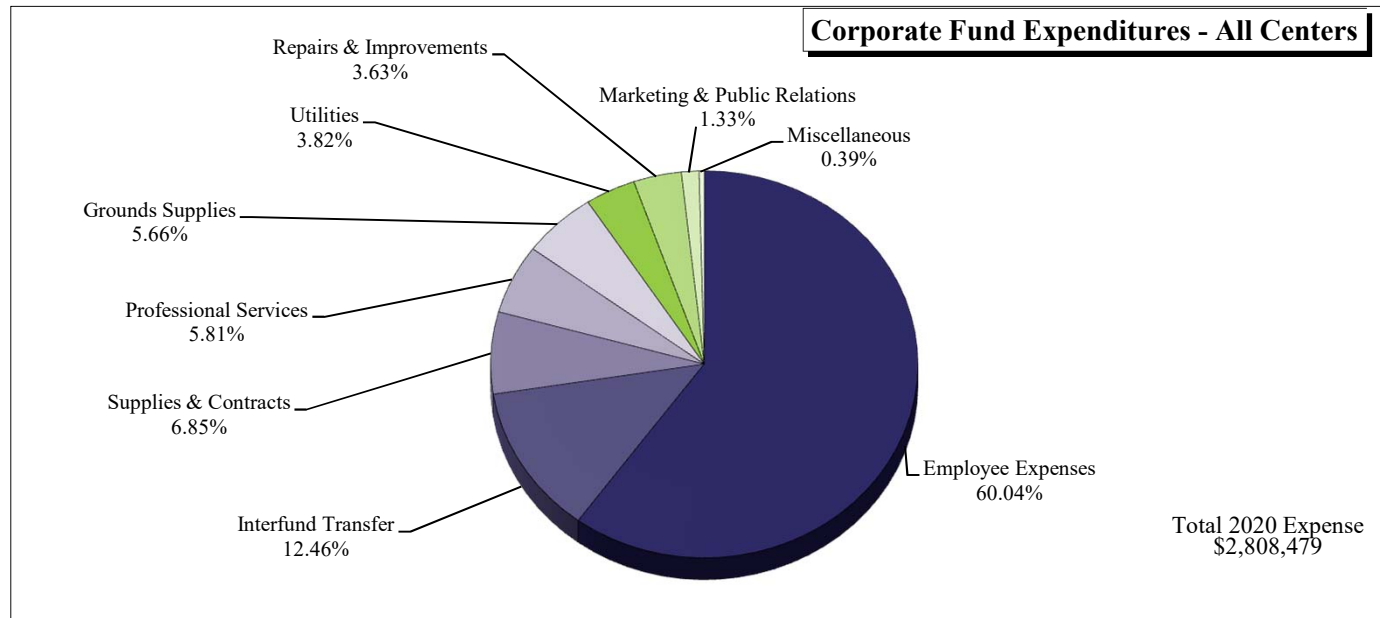
**LOMBARD PARK DISTRICT
CORPORATE FUND REVENUE - ALL CENTERS
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Property Taxes	\$ 2,393,459	86.16%	\$ 75,578	3.26%
Replacement Taxes	132,034	4.75%	33,977	34.65%
2005 TIF Rebaselining	84,090	3.03%	-	0.00%
Reimbursements & Contracts	59,881	2.16%	1,556	2.67%
Interest	47,705	1.72%	24,548	106.01%
Rentals	36,300	1.31%	-	0.00%
Donations	9,487	0.34%	(14,360)	0.00%
Miscellaneous	15,000	0.54%	10,000	200.00%
	\$ 2,777,956	100.00%	\$ 131,299	4.96%



**LOMBARD PARK DISTRICT
CORPORATE FUND EXPENDITURES - ALL CENTERS
PROPOSED BUDGET 2020**

Expenditure	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Employee Expenses	\$ 1,686,292	60.04%	\$ (29,670)	-1.73%
Interfund Transfer	350,000	12.46%	350,000	N/A
Supplies & Contracts	192,343	6.85%	(8,303)	-4.14%
Professional Services	163,276	5.81%	29,505	22.06%
Grounds Supplies	158,922	5.66%	(16,670)	-9.49%
Utilities	107,308	3.82%	(2,015)	-1.84%
Repairs & Improvements	102,018	3.63%	14,033	15.95%
Marketing & Public Relations	37,350	1.33%	(11,271)	-23.18%
Miscellaneous	10,970	0.39%	8,770	398.64%
	\$ 2,808,479	100.00%	\$ 334,378	13.52%



**Lombard Park District
Fund Summary - Proposed Budget Report
Corporate Fund - 05
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
210 Taxes	\$ 2,336,438	\$ 2,383,121	\$ 2,415,938	\$ 2,448,924	\$ 2,468,045	\$ 2,525,493
220 Interest	26,649	56,642	23,157	28,832	63,199	47,705
240 Rentals	35,448	36,087	36,300	29,150	36,300	36,300
330 Donations	26,133	18,546	23,847	19,169	19,141	9,487
340 Reimbursements & Contracts	61,420	56,130	58,325	64,819	58,325	59,881
350 TIFF Proceeds	80,069	84,090	84,090	43,450	84,090	84,090
360 Miscellaneous Income	5,093	30,291	5,000	10,836	10,836	15,000
TOTAL REVENUE	\$ 2,571,249	\$ 2,664,908	\$ 2,646,657	\$ 2,645,181	\$ 2,739,936	\$ 2,777,956
EXPENSE						
510 Employee Expenses	\$ 1,616,276	\$ 1,612,604	\$ 1,715,962	\$ 1,293,114	\$ 1,662,426	\$ 1,686,292
520 Utilities	109,721	100,586	109,323	57,368	102,965	107,308
530 Repairs & Improvements	73,362	96,892	87,985	90,343	98,637	102,018
540 Supplies & Contracts	169,333	192,719	200,646	141,812	188,921	192,343
550 Grounds Supplies	170,063	154,971	175,592	83,271	165,784	158,922
560 Professional Services	86,258	78,660	133,772	99,317	126,095	163,276
610 Marketing & Public Relations	26,453	32,165	48,621	27,615	42,723	37,350
640 Banking & Credit Card Fees	6,536	6,655	300	609	637	120
660 Interfund Transfers Out	-	-	-	-	-	350,000
670 Miscellaneous Expense	1,396	4,635	1,900	4,577	4,577	10,850
TOTAL EXPENSE	\$ 2,259,396	\$ 2,279,887	\$ 2,474,101	\$ 1,798,026	\$ 2,392,766	\$ 2,808,479
TOTAL REVENUE	\$ 2,571,249	\$ 2,664,908	\$ 2,646,657	\$ 2,645,181	\$ 2,739,936	\$ 2,777,956
TOTAL EXPENSE	2,259,396	2,279,887	2,474,101	1,798,026	2,392,766	2,808,479
Change in Fund Balance	\$ 311,853	\$ 385,021	\$ 172,556	\$ 847,155	\$ 347,171	\$ (30,523)

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL TAXES								
05-00-00-210-0405	REAL ESTATE TAXES - CURRENT	2,217,833	2,274,986	2,316,631	2,315,729	2,334,850	2,391,229	3%
05-00-00-210-0410	REAL ESTATE TAX-PRIOR YEAR(S)	1,147	1,352	1,250	5,749	5,749	2,230	78%
05-00-00-210-0415	PERSONAL PROPERTY REPLC. TAX	117,457	106,782	98,057	127,445	127,445	132,034	34%
TOTAL TAXES		2,336,437	2,383,120	2,415,938	2,448,923	2,468,044	2,525,493	4%
INTEREST								
05-00-00-220-0450	INVESTMENT INTEREST	26,648	53,582	23,157	28,513	62,880	47,705	106%
05-00-00-220-0455	REAL ESTATE TAX INTEREST	0	3,060	0	319	319	0	0%
TOTAL INTEREST		26,648	56,642	23,157	28,832	63,199	47,705	106%
GRANTS AND DONATIONS								
05-00-00-330-0660	BROCHURE SPONSOR	18,150	11,500	16,000	11,850	11,850	0	(100%)
TOTAL GRANTS AND DONATIONS		18,150	11,500	16,000	11,850	11,850	0	(100%)
REIMBURSEMENTS & CONTRACTS								
05-00-00-340-0730	REIMBURSEMENT - SD #44	7,603	9,076	9,775	6,267	9,775	9,775	0%
05-00-00-340-0735	REIMBURSEMENT-LOMBARD BASEBALL	17,850	9,650	9,650	19,650	9,650	9,650	0%
05-00-00-340-0780	CELL TOWER	35,965	37,404	38,900	38,900	38,900	40,456	4%
TOTAL REIMBURSEMENTS & CONTRACTS		61,418	56,130	58,325	64,817	58,325	59,881	2%
TIFF PROCEEDS								
05-00-00-350-0805	ST. CHARLES TIFF-REBASE LINING	80,068	84,090	84,090	43,449	84,090	84,090	0%
TOTAL TIFF PROCEEDS		80,068	84,090	84,090	43,449	84,090	84,090	0%
OTHER INCOME								
05-00-00-360-0875	MISCELLANEOUS	5,092	30,290	5,000	10,836	10,836	15,000	200%
TOTAL OTHER INCOME		5,092	30,290	5,000	10,836	10,836	15,000	200%
TOTAL GENERAL		2,527,813	2,621,772	2,602,510	2,608,707	2,696,344	2,732,169	4%
TOTAL REVENUES: GENERAL		2,527,813	2,621,772	2,602,510	2,608,707	2,696,344	2,732,169	4%
HORTICULTURE REVENUES								

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
HORTICULTURE								
GENERAL DONATIONS								
05-20-00-330-0650	BUY A BRICK	3,015	2,979	2,845	1,253	1,500	2,500	(12%)
05-20-00-330-0655	MEMORIALS/DONATIONS	4,138	2,255	3,100	3,442	3,167	3,187	2%
05-20-00-330-0700	PLANT SALE	829	1,811	1,902	2,623	2,623	3,800	99%
TOTAL DONATIONS		7,982	7,045	7,847	7,318	7,290	9,487	20%
TOTAL GENERAL		7,982	7,045	7,847	7,318	7,290	9,487	20%
TOTAL REVENUES: HORTICULTURE		7,982	7,045	7,847	7,318	7,290	9,487	20%
FACILITIES REVENUES								
541 E. MADISON RENTALS								
05-25-05-240-0550	RENTAL PROPERTY	13,200	13,200	13,200	9,900	13,200	13,200	0%
TOTAL RENTALS		13,200	13,200	13,200	9,900	13,200	13,200	0%
TOTAL 541 E. MADISON		13,200	13,200	13,200	9,900	13,200	13,200	0%
545 E. MADISON RENTALS								
05-25-06-240-0550	RENTAL PROPERTY	22,248	22,887	23,100	19,250	23,100	23,100	0%
TOTAL RENTALS		22,248	22,887	23,100	19,250	23,100	23,100	0%
TOTAL 545 E. MADISON		22,248	22,887	23,100	19,250	23,100	23,100	0%
TOTAL REVENUES: FACILITIES		35,448	36,087	36,300	29,150	36,300	36,300	0%
GENERAL EXPENSES								
GENERAL INTERFUND TRANSFER								
05-00-00-660-0915	TRANSFER TO/FROM IMRF FUND	0	0	0	0	0	350,000	0%
TOTAL INTERFUND TRANSFER		0	0	0	0	0	350,000	0%
TOTAL GENERAL		0	0	0	0	0	350,000	0%
TOTAL GENERAL		0	0	0	0	0	350,000	0%
ADMINISTRATION EXPENSES								

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC (DEC)
ADMINSTRATION							
GENERAL							
EMPLOYEE EXPENSES							
05-05-00-510-1000	SALARIES & WAGES FT	330,394	340,760	382,236	264,594	375,411	389,586 1%
05-05-00-510-1020	SALARIES & WAGES PT CLERICAL	17,179	12,380	26,900	11,830	14,740	23,600 (12%)
05-05-00-510-1110	MEDICAL INSURANCE PREMIUM	270,233	271,882	282,765	227,041	268,057	281,395 0%
05-05-00-510-1115	EAP	1,069	1,059	1,108	828	1,096	1,109 0%
05-05-00-510-1120	LIFE INSURANCE	4,601	4,531	5,262	3,576	4,707	4,801 (8%)
05-05-00-510-1125	DENTAL INSURANCE	16,246	16,038	16,354	12,554	15,064	15,095 (7%)
05-05-00-510-1200	UNIFORMS	1,010	865	800	543	800	825 3%
05-05-00-510-1205	WORKSHOPS & SEMINARS	185	1,244	1,000	493	1,000	2,975 197%
05-05-00-510-1210	TRAVEL, MEETING & CONFERENCES	24,880	19,332	25,690	20,608	25,000	29,029 12%
05-05-00-510-1220	IN-HOUSE TRAINING	106	146	200	32	100	200 0%
05-05-00-510-1225	PROFESSIONAL MEMBERSHIPS	12,121	11,477	12,916	10,771	12,000	12,815 0%
05-05-00-510-1230	MILEAGE REIMBURSEMENT	533	475	520	477	520	600 15%
05-05-00-510-1235	PARK DISTRICT LICENSE PLATES	0	0	148	67	67	148 0%
05-05-00-510-1240	PHYSICALS & PHYSICIANS REPORTS	395	869	710	385	450	710 0%
05-05-00-510-1250	GROUP TERM LIFE	0	1,038	0	0	0	0 0%
TOTAL EMPLOYEE EXPENSES		678,952	682,096	756,609	553,799	719,012	762,888 0%
UTILITIES							
05-05-00-520-1325	CELL PHONE	1,920	1,865	2,340	2,020	2,480	2,760 17%
05-05-00-520-1330	DSL LINE	1,903	1,229	1,300	891	1,301	1,366 5%
TOTAL UTILITIES		3,823	3,094	3,640	2,911	3,781	4,126 13%
SUPPLIES & CONTRACTS							
05-05-00-540-1520	MAINT. OF EQUIPMENT - OFFICE	119	0	500	0	0	500 0%
05-05-00-540-1565	COMPUTER SUPPLIES & SOFTWARE	2,942	3,141	4,650	3,018	4,200	5,463 17%
05-05-00-540-1570	OFFICE SUPPLIES	3,953	12,406	5,689	1,885	2,150	4,075 (28%)
05-05-00-540-1575	JANITORIAL SUPPLIES	1,035	1,121	1,120	657	1,260	1,162 3%
05-05-00-540-1625	MINOR OFFICE EQUIPMENT	1,179	0	850	220	850	1,100 29%
05-05-00-540-1660	MAINT. CONTRACT - COPY MACHINE	2,711	2,850	1,591	1,209	2,450	3,110 95%
05-05-00-540-1665	MAINT. CONTRACT - COMPUTERS	11,116	13,899	14,507	13,390	14,507	16,812 15%
05-05-00-540-1675	SECURITY ALARM MONITORING	1,020	1,170	1,320	1,320	1,320	1,320 0%
05-05-00-540-1680	POSTAGE METER RENTAL	444	444	444	444	444	444 0%
TOTAL SUPPLIES & CONTRACTS		24,519	35,031	30,671	22,143	27,181	33,986 10%

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
ADMINISTRATION							
GENERAL							
PROFESSIONAL SERVICES							
05-05-00-560-1800	ATTORNEY	21,274	10,480	20,000	10,000	23,000	15%
05-05-00-560-1805	TAX CONSORTIUM COUNSEL	1,511	1,290	800	1,200	1,400	75%
05-05-00-560-1820	COMPUTER PROGRAMMER	22,230	20,755	21,798	26,695	28,030	28%
05-05-00-560-1830	CONSULTANT	14,139	20,775	63,363	65,000	85,946	35%
TOTAL PROFESSIONAL SERVICES		59,154	53,300	105,961	102,895	138,376	30%
MARKETING & PUBLIC RELATIONS							
05-05-00-610-1900	POSTAGE	570	1,195	2,000	2,000	1,500	(25%)
05-05-00-610-1910	MARKETING & PUBLICITY	9,976	12,142	21,000	21,000	17,000	(19%)
05-05-00-610-1915	PRINTING - GENERAL	2,309	6,220	3,200	3,200	3,200	0%
05-05-00-610-1930	PAID ADVERTISING-CLASSIFIED AD	206	365	600	1,560	600	0%
05-05-00-610-1935	LEGAL NOTICES	489	448	500	500	500	0%
05-05-00-610-1940	NEWSPAPER SUBSCRIPTIONS	0	0	620	620	620	0%
05-05-00-610-1955	REMEMBRANCES	199	61	600	400	450	(25%)
05-05-00-610-1960	RECOGNITION - EMPLOYEES	3,740	3,100	5,074	5,074	3,650	(28%)
05-05-00-610-1965	RECOGNITIONS-PUBLIC RELATIONS	191	36	500	200	200	(60%)
05-05-00-610-1970	COMMUNITY RELATIONS	570	2,033	2,500	2,500	2,500	0%
TOTAL MARKETING & PUBLIC RELATIONS		18,250	25,600	36,594	37,054	30,220	(17%)
BANKING FEES							
05-05-00-640-2110	BANKING FEES	6,535	6,654	300	637	120	(60%)
TOTAL BANKING FEES		6,535	6,654	300	637	120	(60%)
OTHER EXPENSE							
05-05-00-670-2115	MISCELLANEOUS EXPENSE	150	3,589	500	1,997	1,905	281%
TOTAL OTHER EXPENSE		150	3,589	500	1,997	1,905	281%
TOTAL GENERAL		791,383	809,364	934,275	892,557	971,621	3%
TOTAL ADMINISTRATION		791,383	809,364	934,275	892,557	971,621	3%

OPERATING EXPENSES

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED	----- 2019 ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC (DEC)
OPERATING								
GENERAL								
EMPLOYEE EXPENSES								
05-10-00-510-1000	SALARIES & WAGES FT	499,420	519,803	508,680	408,138	496,023	461,020	(9%)
05-10-00-510-1010	SALARIES & WAGES PT GROUNDS	261,194	267,179	277,970	199,191	277,970	310,420	11%
05-10-00-510-1015	SALARIES & WAGES PT BUILDINGS	43,741	48,881	54,572	30,171	54,572	55,937	2%
05-10-00-510-1020	SALARIES & WAGES PT CLERICAL	21,315	23,708	23,634	10,683	10,683	0	(100%)
05-10-00-510-1025	OVERTIME	28,930	31,432	23,814	31,634	33,000	33,990	42%
05-10-00-510-1200	UNIFORMS	5,759	5,624	5,150	2,365	5,150	5,500	6%
05-10-00-510-1205	WORKSHOPS & SEMINARS	2,687	1,065	2,200	678	1,493	2,325	5%
05-10-00-510-1210	TRAVEL, MEETING & CONFERENCES	0	249	1,050	214	515	2,730	160%
05-10-00-510-1215	CONTINUING EDUCATION	5,866	4,194	4,450	1,499	4,450	3,000	(32%)
05-10-00-510-1225	PROFESSIONAL MEMBERSHIPS	467	924	1,050	807	1,050	1,170	11%
TOTAL EMPLOYEE EXPENSES		869,379	903,059	902,570	685,380	884,906	876,092	(2%)
UTILITIES								
05-10-00-520-1315	WATER & SEWER - FIRE HYDRANT	3,559	2,437	4,692	0	3,666	3,852	(17%)
05-10-00-520-1325	CELL PHONE	3,582	3,631	4,158	1,348	1,961	2,340	(43%)
TOTAL UTILITIES		7,141	6,068	8,850	1,348	5,627	6,192	(30%)
REPAIRS & IMPROVEMENTS								
05-10-00-530-1400	FACILITY REPAIRS	54,034	61,805	65,383	68,318	70,935	63,504	(2%)
05-10-00-530-1415	VANDALISM	7,220	4,426	9,485	2,346	6,085	6,029	(36%)
05-10-00-530-1420	PLAYGROUND REPAIR & LOOSE FILL	0	0	0	0	0	10,000	0%
05-10-00-530-1425	POND MAINTENANCE	0	0	0	0	0	1,600	0%
TOTAL REPAIRS & IMPROVEMENTS		61,254	66,231	74,868	70,664	77,020	81,133	8%
SUPPLIES & CONTRACTS								
05-10-00-540-1500	GASOLINE	23,956	29,261	32,398	19,158	27,378	27,402	(15%)
05-10-00-540-1505	DIESEL	6,992	11,062	12,180	4,764	9,752	9,454	(22%)
05-10-00-540-1510	OIL, GREASE & OTHER FLUIDS	4,416	4,322	4,500	860	2,715	3,894	(13%)
05-10-00-540-1515	MAINTENANCE OF EQUIPMENT	1,803	1,786	1,803	1,054	1,400	1,697	(5%)
05-10-00-540-1525	MAINT. OF EQUIPMENT - TRUCKS	25,015	25,507	27,136	18,811	28,000	26,928	0%
05-10-00-540-1530	MAINT OF EQUIP-TRACTORS,GROUND	21,966	22,277	23,601	24,178	26,000	23,886	1%
05-10-00-540-1565	COMPUTER SUPPLIES & SOFTWARE	8,999	8,566	10,771	8,301	8,403	3,830	(64%)
05-10-00-540-1570	OFFICE SUPPLIES	1,335	1,432	1,654	1,147	1,654	1,539	(6%)
05-10-00-540-1575	JANITORIAL SUPPLIES	3,976	4,090	4,164	3,738	4,164	4,943	18%
05-10-00-540-1580	GARBAGE BAGS	3,425	3,596	3,776	3,867	4,500	4,500	19%
05-10-00-540-1585	BUILDING SUPPLIES	2,504	2,974	2,742	719	3,199	2,950	7%

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
OPERATING EXPENSES								
GENERAL								
SUPPLIES & CONTRACTS								
05-10-00-540-1590	SIDEWALK SALT	4,057	4,395	4,400	3,909	4,400	4,650	5%
05-10-00-540-1600	GARDENING SUPPLIES	1,056	1,080	1,103	63	400	400	(63%)
05-10-00-540-1610	MECHANICAL & TOOL SUPPLIES	5,166	4,919	5,355	4,028	4,770	5,400	0%
05-10-00-540-1615	SAFETY SUPPLIES	1,355	1,346	1,455	1,527	1,527	1,582	8%
05-10-00-540-1620	OTHER SUPPLIES	572	577	578	443	443	500	(13%)
05-10-00-540-1665	MAINT. CONTRACT - COMPUTERS	2,746	3,485	4,092	3,347	4,092	3,613	(11%)
05-10-00-540-1675	SECURITY ALARM MONITORING	957	957	1,260	957	1,260	1,260	0%
05-10-00-540-1690	PORT-O-LET RENTALS	3,765	2,180	3,000	789	3,000	4,000	33%
TOTAL SUPPLIES & CONTRACTS		124,061	133,812	145,968	101,660	137,057	132,428	(9%)
GROUND SUPPLIES								
05-10-00-550-1700	CHEMICALS	3,727	3,912	4,508	4,897	5,000	4,688	3%
05-10-00-550-1725	TREES, SHRUBS, SOD & SEED	69,462	62,505	70,000	23,175	60,000	60,000	(14%)
05-10-00-550-1730	ATHLETIC FIELD MATERIAL	46,243	48,723	48,691	32,410	48,691	48,000	(1%)
TOTAL GROUND SUPPLIES		119,432	115,140	123,199	60,482	113,691	112,688	(8%)
PROFESSIONAL SERVICES								
05-10-00-560-1825	STUMP & TREE REMOVAL	24,702	24,900	24,900	8,857	20,000	22,000	(11%)
05-10-00-560-1830	WATER & SOIL GENERAL TESTING	0	0	210	200	200	200	(4%)
05-10-00-560-1835	CONSULTANT	2,400	459	2,700	500	3,000	2,700	0%
TOTAL PROFESSIONAL SERVICES		27,102	25,359	27,810	9,557	23,200	24,900	(10%)
MARKETING & PUBLIC RELATIONS								
05-10-00-610-1915	PRINTING - GENERAL	0	0	210	0	210	210	0%
05-10-00-610-1930	PAID ADVERTISING-CLASSIFIED AD	0	58	100	0	100	100	0%
05-10-00-610-1945	SIGNAGE	8,197	6,502	11,717	4,686	5,359	6,820	(41%)
TOTAL MARKETING & PUBLIC RELATIONS		8,197	6,560	12,027	4,686	5,669	7,130	(40%)
OTHER EXPENSE								
05-10-00-670-2100	PERMITS & LICENSES	1,245	1,045	1,400	2,580	2,580	8,945	538%
TOTAL OTHER EXPENSE		1,245	1,045	1,400	2,580	2,580	8,945	538%
TOTAL GENERAL		1,217,811	1,257,274	1,296,692	936,357	1,249,750	1,249,508	(3%)
TOTAL OPERATING		1,217,811	1,257,274	1,296,692	936,357	1,249,750	1,249,508	(3%)

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BUILDINGS EXPENSES							
GENERAL UTILITIES							
05-15-00-520-1335	REFUSE	8,731	8,624	8,652	5,372	8,652	5%
05-15-00-520-1340	RECYCLING	3,327	1,464	2,930	259	1,500	(26%)
TOTAL UTILITIES		12,058	10,088	11,582	5,631	10,152	(3%)
REPAIRS & IMPROVEMENTS							
05-15-00-530-1405	BUILDING	12,107	30,659	13,117	19,677	21,617	59%
TOTAL REPAIRS & IMPROVEMENTS		12,107	30,659	13,117	19,677	21,617	59%
SUPPLIES & CONTRACTS							
05-15-00-540-1515	MAINTENANCE OF EQUIPMENT	284	326	355	350	350	(1%)
05-15-00-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	2,777	1,658	3,063	2,330	2,456	(23%)
05-15-00-540-1585	BUILDING SUPPLIES	2,910	3,142	3,255	2,517	3,255	(12%)
05-15-00-540-1610	MECHANICAL & TOOL SUPPLIES	2,736	2,745	2,756	1,038	2,405	(2%)
05-15-00-540-1615	SAFETY SUPPLIES	1,041	898	1,132	1,459	1,658	8%
05-15-00-540-1620	OTHER SUPPLIES	165	78	175	55	75	(41%)
05-15-00-540-1685	TOOL & EQUIPMENT - RENTAL	0	22	300	1,438	1,507	900%
TOTAL SUPPLIES & CONTRACTS		9,913	8,869	11,036	9,187	11,706	13%
TOTAL GENERAL		34,078	49,616	35,735	34,495	43,475	24%
TOTAL BUILDINGS		34,078	49,616	35,735	34,495	43,475	24%
HORTICULTURE EXPENSES							
GENERAL EMPLOYEE EXPENSES							
05-20-00-510-1000	SALARIES & WAGES FT	58,332	17,276	40,942	36,558	41,141	15%
05-20-00-510-1010	SALARIES & WAGES PT GROUNDS	9,605	10,162	15,840	17,367	17,367	(100%)
TOTAL EMPLOYEE EXPENSES		67,937	27,438	56,782	53,925	58,508	(16%)
SUPPLIES & CONTRACTS							
05-20-00-540-0655	MEMORIAL/DONATIONS	2,868	3,814	4,095	3,995	4,420	(7%)
05-20-00-540-1600	GARDENING SUPPLIES	1,118	1,074	1,332	1,268	1,332	4%
05-20-00-540-1605	GREENHOUSE SUPPLIES	3,316	3,199	3,377	1,479	3,377	3%
TOTAL SUPPLIES & CONTRACTS		7,302	8,087	8,804	6,742	9,129	(1%)

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
HORTICULTURE								
GENERAL								
GROUND SUPPLIES								
05-20-00-550-1700	CHEMICALS	5,246	4,210	5,509	5,209	5,209	5,248	(4%)
05-20-00-550-1715	FERTILIZER & LANDSCAPE SUPPLY	16,599	13,934	16,600	1,722	16,600	14,330	(13%)
05-20-00-550-1720	BULBS, FLOWERS & PLANTS	15,041	14,462	16,107	11,607	16,107	17,756	10%
05-20-00-550-1725	TREES, SHRUBS, SOD & SEED	13,742	7,222	14,177	4,248	14,177	8,900	(37%)
TOTAL GROUND SUPPLIES		50,628	39,828	52,393	22,786	52,093	46,234	(11%)
TOTAL GENERAL		125,867	75,353	117,979	83,453	119,730	102,211	(13%)
TOTAL HORTICULTURE		125,867	75,353	117,979	83,453	119,730	102,211	(13%)
FACILITIES								
EXPENSES								
545 E. MADISON								
SUPPLIES & CONTRACTS								
05-25-06-540-1650	MAINTENANCE	3,215	6,602	3,545	1,763	3,545	4,421	24%
TOTAL SUPPLIES & CONTRACTS		3,215	6,602	3,545	1,763	3,545	4,421	24%
TOTAL 545 E. MADISON		3,215	6,602	3,545	1,763	3,545	4,421	24%
ADMINISTRATION OFFICE								
UTILITIES								
05-25-10-520-1300	ELECTRICITY	5,972	6,274	6,055	4,686	6,460	6,718	10%
05-25-10-520-1305	NATURAL GAS	1,185	1,114	1,004	691	1,388	1,557	55%
05-25-10-520-1310	WATER & SEWER	2,211	455	951	160	1,072	1,104	16%
05-25-10-520-1320	TELEPHONE	11,212	7,923	10,542	5,418	8,034	8,436	(19%)
TOTAL UTILITIES		20,580	15,766	18,552	10,955	16,954	17,815	(3%)
TOTAL ADMINISTRATION OFFICE		20,580	15,766	18,552	10,955	16,954	17,815	(3%)
FOUR SEASONS PARKING LOT								
ELECTRICITY								
05-25-20-520-1300	ELECTRICITY	447	474	524	337	500	530	1%
TOTAL ELECTRICITY		447	474	524	337	500	530	1%
TOTAL FOUR SEASONS PARKING LOT		447	474	524	337	500	530	1%

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
FOUR SEASONS - RESTROOM UTILITIES								
05-25-21-520-1300	ELECTRICITY	0	485	426	321	480	504	18%
05-25-21-520-1310	WATER & SEWER	357	336	320	105	352	363	13%
TOTAL UTILITIES		357	821	746	426	832	867	16%
TOTAL FOUR SEASONS - RESTROOM		357	821	746	426	832	867	16%
LILACIA - COACH HOUSE UTILITIES								
05-25-30-520-1300	ELECTRICITY	2,672	2,971	3,091	2,957	3,899	3,950	27%
05-25-30-520-1305	NATURAL GAS	758	1,073	923	677	1,070	1,146	24%
05-25-30-520-1310	WATER & SEWER	371	563	512	309	834	859	67%
TOTAL UTILITIES		3,801	4,607	4,526	3,943	5,803	5,955	31%
TOTAL LILACIA - COACH HOUSE		3,801	4,607	4,526	3,943	5,803	5,955	31%
LILACIA - GREENHOUSE UTILITIES								
05-25-31-520-1305	NATURAL GAS	1,404	2,308	1,622	1,136	2,202	2,300	41%
05-25-31-520-1310	WATER & SEWER	12,270	8,870	12,360	1,583	9,980	10,280	(16%)
TOTAL UTILITIES		13,674	11,178	13,982	2,719	12,182	12,580	(10%)
TOTAL LILACIA - GREENHOUSE		13,674	11,178	13,982	2,719	12,182	12,580	(10%)
LOMBARD COMMONS - MAPLE TENNIS UTILITIES								
05-25-40-520-1300	ELECTRICITY	3,070	1,584	2,730	580	700	721	(73%)
05-25-40-520-1310	WATER & SEWER	105	187	148	56	130	134	(9%)
TOTAL UTILITIES		3,175	1,771	2,878	636	830	855	(70%)
TOTAL LOMBARD COMMONS - MAPLE TENNIS		3,175	1,771	2,878	636	830	855	(70%)
MADISON MEADOW - FIELD #14&#15 UTILITIES								
05-25-46-520-1300	ELECTRICITY	3,314	4,465	2,580	1,121	1,400	1,445	(43%)
TOTAL UTILITIES		3,314	4,465	2,580	1,121	1,400	1,445	(43%)
TOTAL MADISON MEADOW - FIELD #14&#15		3,314	4,465	2,580	1,121	1,400	1,445	(43%)

FUND: CORPORATE

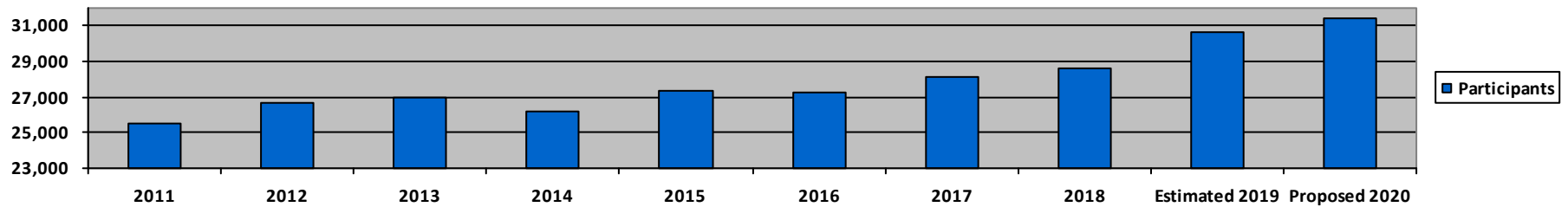
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
MADISON MEADOW - FIELD #18								
UTILITIES								
05-25-48-520-1310	WATER & SEWER	170	94	234	56	146	150	(35%)
TOTAL UTILITIES		170	94	234	56	146	150	(35%)
TOTAL MADISON MEADOW - FIELD #18		170	94	234	56	146	150	(35%)
MADISON MEADOW - AHRENS								
UTILITIES								
05-25-49-520-1300	ELECTRICITY	350	355	368	218	360	379	2%
05-25-49-520-1310	WATER & SEWER	824	679	791	205	868	894	13%
TOTAL UTILITIES		1,174	1,034	1,159	423	1,228	1,273	9%
TOTAL MADISON MEADOW - AHRENS		1,174	1,034	1,159	423	1,228	1,273	9%
MADISON MEADOW - LILAC WAY								
UTILITIES								
05-25-50-520-1300	ELECTRICITY	665	672	632	660	784	807	27%
TOTAL UTILITIES		665	672	632	660	784	807	27%
TOTAL MADISON MEADOW - LILAC WAY		665	672	632	660	784	807	27%
MADISON MEADOW - RESTROOM								
UTILITIES								
05-25-51-520-1300	ELECTRICITY	342	378	352	247	353	360	2%
TOTAL UTILITIES		342	378	352	247	353	360	2%
TOTAL MADISON MEADOW - RESTROOM		342	378	352	247	353	360	2%
MADISON MEADOW - TASTE								
UTILITIES								
05-25-53-520-1300	ELECTRICITY	2,866	1,572	3,061	1,053	1,500	1,810	(40%)
05-25-53-520-1310	WATER & SEWER	1,730	255	378	105	238	245	(35%)
TOTAL UTILITIES		4,596	1,827	3,439	1,158	1,738	2,055	(40%)
TOTAL MADISON MEADOW - TASTE		4,596	1,827	3,439	1,158	1,738	2,055	(40%)
SPLASH PAD - ST. CHARLES								

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
SPLASH PAD - ST. CHARLES								
UTILITIES								
05-25-75-520-1300	ELECTRICITY	1,962	2,243	1,950	1,456	2,000	2,380	22%
05-25-75-520-1310	WATER & SEWER	2,182	2,601	2,236	443	2,957	3,046	36%
TOTAL UTILITIES		4,144	4,844	4,186	1,899	4,957	5,426	29%
TOTAL SPLASH PAD - ST. CHARLES		4,144	4,844	4,186	1,899	4,957	5,426	29%
SUNSET KNOLL - MAINT.								
UTILITIES								
05-25-81-520-1300	ELECTRICITY	8,698	9,602	9,938	7,023	9,768	10,038	1%
05-25-81-520-1305	NATURAL GAS	5,176	7,615	4,678	5,053	9,202	8,400	79%
05-25-81-520-1310	WATER & SEWER	1,247	1,229	1,169	473	992	1,022	(12%)
05-25-81-520-1320	TELEPHONE	5,898	4,616	6,017	3,458	5,145	5,402	(10%)
05-25-81-520-1330	DSL LINE	1,798	1,798	1,890	1,214	1,822	1,913	1%
TOTAL UTILITIES		22,817	24,860	23,692	17,221	26,929	26,775	13%
TOTAL SUNSET KNOLL - MAINT.		22,817	24,860	23,692	17,221	26,929	26,775	13%
SUNSET KNOLL - MAINT. SD#44								
UTILITIES								
05-25-82-520-1300	ELECTRICITY	2,747	3,032	3,433	2,217	2,850	3,150	(8%)
05-25-82-520-1305	NATURAL GAS	1,634	2,405	1,668	1,595	2,905	2,650	58%
05-25-82-520-1310	WATER & SEWER	394	388	378	149	313	323	(14%)
05-25-82-520-1335	REFUSE	2,651	2,704	2,290	1,696	2,700	2,750	20%
TOTAL UTILITIES		7,426	8,529	7,769	5,657	8,768	8,873	14%
SUPPLIES & CONTRACTS								
05-25-82-540-1675	SECURITY ALARM MONITORING	302	302	622	302	302	303	(51%)
TOTAL SUPPLIES & CONTRACTS		302	302	622	302	302	303	(51%)
TOTAL SUNSET KNOLL - MAINT. SD#44		7,728	8,831	8,391	5,959	9,070	9,176	9%
TOTAL FACILITIES		90,199	88,224	89,418	49,523	87,251	90,490	1%
TOTAL FUND REVENUES & BEG. BALANCE		2,571,243	2,664,904	2,646,657	2,645,175	2,739,934	2,777,956	4%
TOTAL FUND EXPENSES		2,259,338	2,279,831	2,474,099	1,797,970	2,392,763	2,808,478	13%
FUND SURPLUS (DEFICIT)		311,905	385,073	172,558	847,205	347,171	(30,522)	(117%)

**Lombard Park District
2020 Proposed Budget
Recreation Fund – 10
General**

Leisure for all ages: learn a craft, exercise to stay in shape, play a sport, or find a fun and meaningful way to fill your precious leisure hours. The Park District’s Recreation Department answers these needs with classes in cultural and performing arts, athletic activities, exercise classes, day camps, trips, aquatics, and special events. Quarterly program brainstorming will continue to be held to regularly enhance current offerings and create new programming opportunities. Participation finished at 28,628 in 2018. Participation is estimated at 30,600 in 2019. Staff has prepared the 2020 budget based on approximately 31,460 participants.

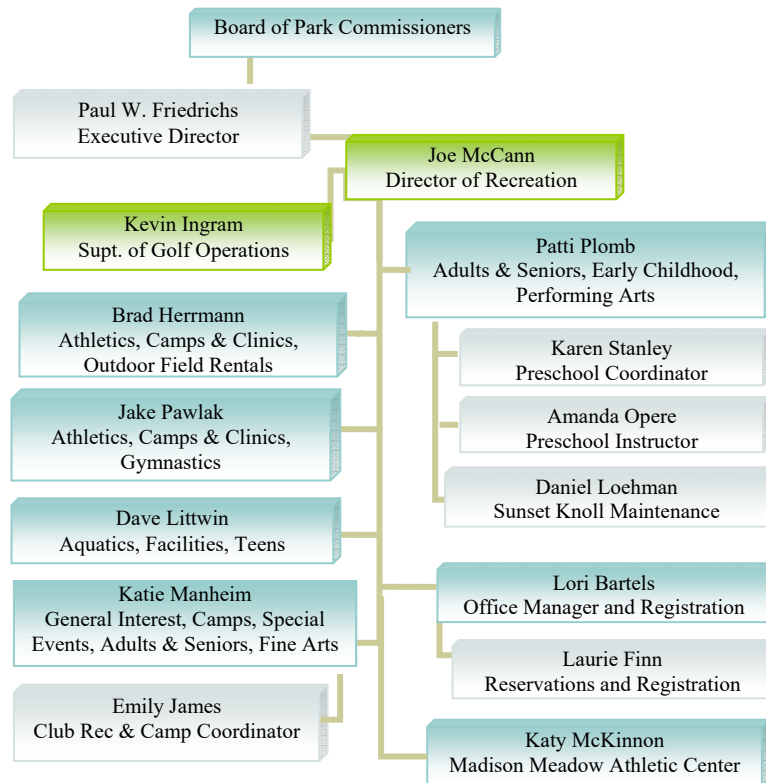


The Recreation Fund is a Special Revenue Fund established to account for revenues and expenditures for a specific purpose, recreation. Financing is provided by a specific annual property tax levy to the extent user charges (primarily program registration fees) are not sufficient to provide such financing.

In reviewing the General Center (00), one will notice that this budget area drives the administrative aspect of the Recreation Department. Besides tax revenue, the major source of revenue in this area is attributed to affiliate field usage fees and reimbursements for utilities from affiliates. Revenue includes reimbursement for utilities from Lombard Baseball League (0735), along with field usage fees from Falcons Football/Cheer (0740), and Firebirds Soccer (0745). Reimbursement from Lombard Baseball League and Lombard Falcons for their portion of the LED field light conversion is reflected in this section. Both affiliates are scheduled to reimburse the Park District their portion over five payments from 2019-2023. Reimbursement from Sacred Heart (0741) was not included in the 2020 budget, as 2019 was the first time in fifty years they did not have a football team. Starting in 2017, the Firebirds and Falcons were charged \$10 per participant to help offset field maintenance costs. This is budgeted to continue in 2020.

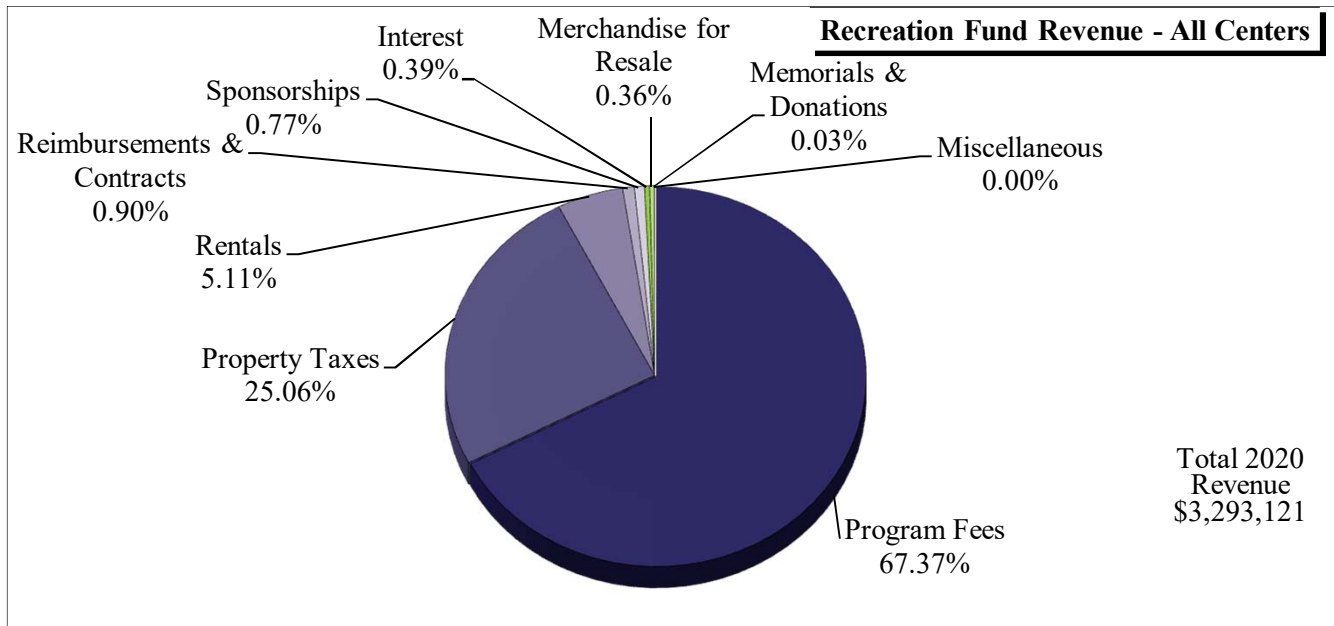
Staff is budgeting for two interns in 2020. These internships provide a weekly stipend over 15 weeks. Travel Meetings and Conferences (1210) includes expenses related to the annual State Conference, National Conference and related trainings. Continuing Education (1215) budget reflects the expenses of staff certifications.

	Performance Measures:					
	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Projected 2019	Proposed 2020
Number of Participants	27,316	27,266	28,087	28,628	30,600	31,460
Number of Programs Offered	2,645	2,997	2,974	2,994	-	-
Number of Conducted Programs	1,913	2,094	2,163	2,155	-	-



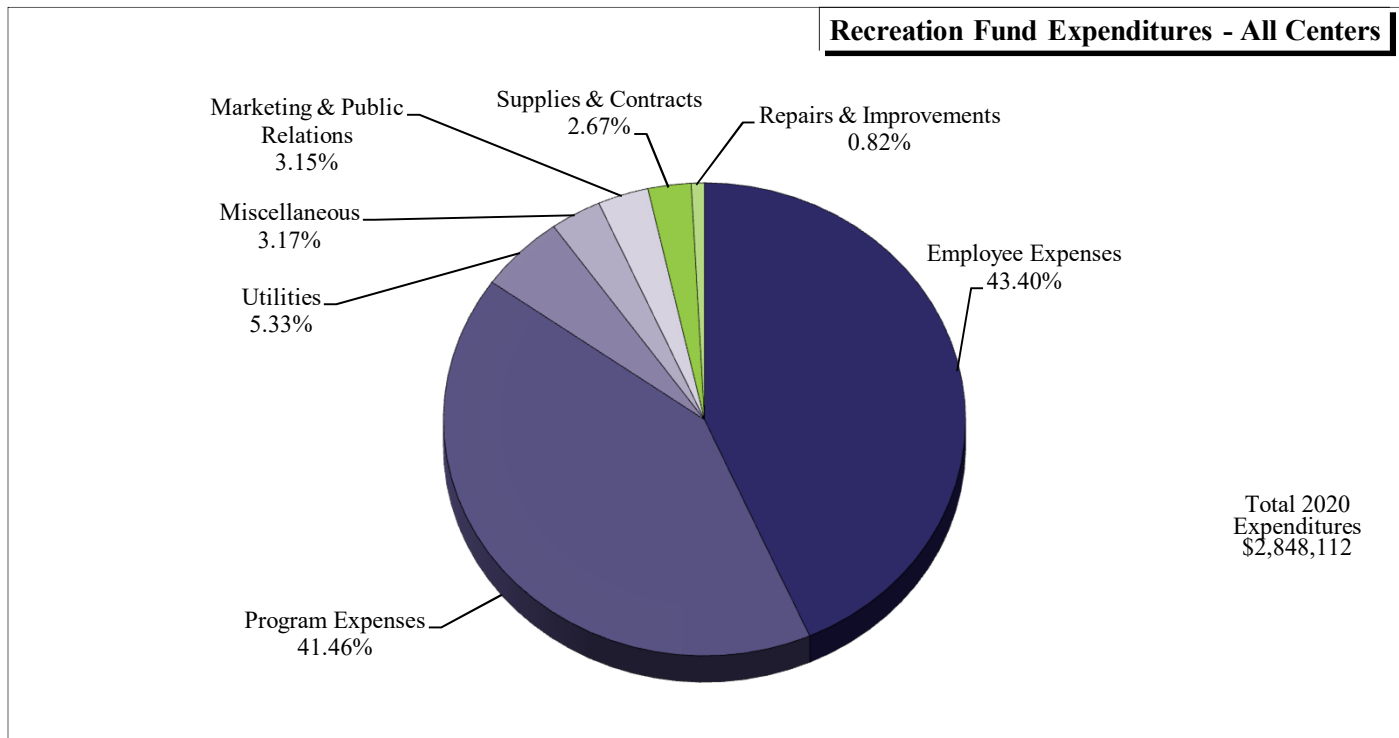
**LOMBARD PARK DISTRICT
RECREATION FUND REVENUE - ALL CENTERS
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Program Fees	\$ 2,218,739	67.37%	\$ 107,864	5.11%
Property Taxes	825,291	25.06%	14,336	1.77%
Rentals	168,149	5.11%	6,939	4.30%
Reimbursements & Contracts	29,728	0.90%	11,032	59.01%
Sponsorships	25,400	0.77%	23,500	1236.84%
Interest	12,962	0.39%	12,112	1424.94%
Merchandise for Resale	11,882	0.36%	(618)	-4.94%
Memorials & Donations	850	0.03%	(2,720)	-76.19%
Miscellaneous	120	0.00%	-	0.00%
	\$ 3,293,121	100.00%	\$ 172,445	5.53%



**LOMBARD PARK DISTRICT
RECREATION FUND EXPENDITURES - ALL CENTERS
PROPOSED BUDGET 2020**

Expenditure	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Employee Expenses	\$ 1,236,035	43.40%	\$ (21,473)	-1.71%
Program Expenses	1,180,824	41.46%	(8,247)	-0.69%
Utilities	151,843	5.33%	3,808	2.57%
Miscellaneous	90,319	3.17%	29,024	47.35%
Marketing & Public Relations	89,727	3.15%	(890)	-0.98%
Supplies & Contracts	76,138	2.67%	4,934	6.93%
Repairs & Improvements	23,226	0.82%	(1,750)	-7.01%
	\$ 2,848,112	100.00%	\$ 5,406	0.19%



Lombard Park District
Fund Summary - Proposed Budget Report
Recreation Fund - 10
Fiscal Year 2020

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
210 Taxes	\$ 784,386	\$ 796,378	\$ 810,955	\$ 799,234	\$ 805,833	\$ 825,291
220 Interest	5,221	15,684	3,570	4,052	17,980	12,962
240 Rentals	151,264	155,008	161,210	144,359	162,089	168,149
320 Merchandise for Resale	13,749	12,771	12,500	10,880	10,494	11,882
330 Donations	1,354	10	850	200	200	850
335 Sponsorships	-	2,700	1,900	10,250	10,250	25,400
340 Reimbursements & Contracts	16,142	14,926	18,696	14,759	18,256	29,728
360 Miscellaneous Income	1,294	688	120	13,774	13,794	120
410 Program Fees	1,441,184	1,752,756	2,110,875	1,883,454	1,985,059	2,218,739
TOTAL REVENUE	\$ 2,414,595	\$ 2,750,920	\$ 3,120,676	\$ 2,880,962	\$ 3,023,956	\$ 3,293,121
EXPENSE						
510 Employee Expenses	\$ 1,142,572	\$ 1,243,617	\$ 1,257,508	\$ 917,277	\$ 1,217,319	\$ 1,236,035
520 Utilities	160,706	143,194	148,035	66,257	151,395	151,843
530 Repairs & Improvements	22,639	22,766	24,976	16,096	21,959	23,226
540 Supplies & Contracts	56,139	62,511	71,204	47,478	69,028	76,138
560 Professional Services	-	-	500	-	-	-
610 Marketing & Public Relations	100,220	85,614	90,617	64,228	85,862	89,727
620 Permits & Licenses	-	1,600	1,200	1,150	1,150	1,200
630 Merchandise - Cost of Sales	11,199	10,887	10,671	9,113	9,228	8,158
640 Banking & Credit Card Fees	34,759	56,226	39,053	55,541	68,636	71,361
670 Miscellaneous Expense	8,031	8,144	9,870	7,896	8,400	9,600
710 Program Salaries	306,977	443,643	566,351	372,110	495,523	589,712
720 Program Supplies	129,309	137,702	161,007	96,152	139,146	155,150
730 Program Contractual Services	374,892	387,655	461,713	301,415	386,223	435,962
900 Capital Expenditures	-	-	-	-	-	-
TOTAL EXPENSE	\$ 2,347,442	\$ 2,603,560	\$ 2,842,706	\$ 1,954,713	\$ 2,653,868	\$ 2,848,112
TOTAL REVENUE	\$ 2,414,595	\$ 2,750,920	\$ 3,120,676	\$ 2,880,962	\$ 3,023,956	\$ 3,293,121
TOTAL EXPENSE	2,347,442	2,603,560	2,842,706	1,954,713	2,653,868	2,848,112
Change in Fund Balance	\$ 67,153	\$ 147,360	\$ 277,970	\$ 926,249	\$ 370,088	\$ 445,009

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	BUDGETED	2019 10 MO. ACTUAL	PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL TAXES								
10-00-00-210-0405	REAL ESTATE TAXES - CURRENT	784,386	796,377	810,955	799,233	805,833	825,291	1%
TOTAL TAXES		784,386	796,377	810,955	799,233	805,833	825,291	1%
INTEREST								
10-00-00-220-0450	INVESTMENT INTEREST	5,221	15,683	3,570	4,051	17,980	12,962	263%
TOTAL INTEREST		5,221	15,683	3,570	4,051	17,980	12,962	263%
DONATIONS								
10-00-00-330-0655	MEMORIALS/DONATIONS	0	0	350	0	0	350	0%
TOTAL DONATIONS		0	0	350	0	0	350	0%
BROCHURE SPONSORSHIP								
10-00-00-335-0660	BROCHURE SPONSORSHIP	0	0	0	0	0	13,000	0%
TOTAL BROCHURE SPONSORSHIP		0	0	0	0	0	13,000	0%
REIMBURSEMENTS & CONTRACTS								
10-00-00-340-0735	REIMBURSEMENT-LOMBARD BASEBALL	7,347	7,007	11,996	12,498	11,996	21,447	78%
10-00-00-340-0740	REIMBURSEMENT-FALCONS FOOTBALL	4,194	2,547	2,100	2,260	2,260	4,281	103%
10-00-00-340-0741	REIMBURSEMENT-SACRED HEART	900	1,260	900	0	0	0	(100%)
10-00-00-340-0745	REIMBURSEMENT-FIREBIRDS	3,700	4,110	3,700	0	4,000	4,000	8%
TOTAL REIMBURSEMENTS & CONTRACTS		16,141	14,924	18,696	14,758	18,256	29,728	59%
OTHER INCOME								
10-00-00-360-0855	STATE SALES TAX	0	18	20	2	2	20	0%
10-00-00-360-0865	N.S.F. SERVICE CHARGE	180	80	100	55	75	100	0%
10-00-00-360-0875	MISCELLANEOUS	1,113	589	0	13,716	13,716	0	0%
TOTAL OTHER INCOME		1,293	687	120	13,773	13,793	120	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
GENERAL							
GENERAL							
PROGRAM FEES							
10-00-00-410-0875	MISCELLANEOUS	0	2,692	0	0	0	0%
TOTAL PROGRAM FEES		0	2,692	0	0	0	0%
TOTAL GENERAL		807,041	830,363	833,691	831,815	855,862	5%
TOTAL REVENUES: GENERAL		807,041	830,363	833,691	831,815	855,862	5%
EXPENSES							
GENERAL							
EMPLOYEE EXPENSES							
10-00-00-510-1000	SALARIES & WAGES FT	839,353	913,480	920,743	680,173	896,752	(1%)
10-00-00-510-1085	INTERN	4,224	8,976	12,000	5,200	5,200	0%
10-00-00-510-1110	MEDICAL INSURANCE PREMIUM	141,625	146,155	144,583	103,261	145,074	(6%)
10-00-00-510-1115	EAP	389	452	475	349	469	0%
10-00-00-510-1120	LIFE INSURANCE	1,718	2,055	2,167	1,548	2,081	(1%)
10-00-00-510-1125	DENTAL INSURANCE	7,410	7,407	6,690	5,667	7,431	4%
10-00-00-510-1200	UNIFORMS	800	648	1,000	0	1,000	0%
10-00-00-510-1205	WORKSHOPS & SEMINARS	515	390	700	840	840	0%
10-00-00-510-1210	TRAVEL, MEETING & CONFERENCES	8,155	8,335	11,885	6,910	9,911	0%
10-00-00-510-1215	CONTINUING EDUCATION	0	395	890	171	415	0%
10-00-00-510-1225	PROFESSIONAL MEMBERSHIPS	2,954	1,994	2,300	2,523	2,523	13%
10-00-00-510-1230	MILEAGE REIMBURSEMENT	773	1,954	1,200	1,127	1,200	16%
TOTAL EMPLOYEE EXPENSES		1,007,916	1,092,241	1,104,633	807,769	1,072,896	(1%)
UTILITIES							
10-00-00-520-1325	CELL PHONE	3,600	3,505	4,865	3,180	3,690	(18%)
TOTAL UTILITIES		3,600	3,505	4,865	3,180	3,690	(18%)
SUPPLIES & CONTRACTS							
10-00-00-540-1565	COMPUTER SUPPLIES & SOFTWARE	3,487	2,965	3,000	1,351	3,000	20%
10-00-00-540-1570	OFFICE SUPPLIES	5,219	8,453	6,600	2,652	6,600	0%
10-00-00-540-1615	SAFETY SUPPLIES	49	488	2,375	612	1,200	0%
10-00-00-540-1625	MINOR OFFICE EQUIPMENT	239	499	1,250	0	1,250	0%
10-00-00-540-1680	POSTAGE METER RENTAL	444	565	444	222	444	0%
TOTAL SUPPLIES & CONTRACTS		9,438	12,970	13,669	4,837	12,494	4%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
GENERAL								
GENERAL								
MARKETING & PUBLIC RELATIONS								
10-00-00-610-1900	POSTAGE	1,919	3,399	3,000	2,434	3,000	3,000	0%
10-00-00-610-1905	POSTAGE - ACTIVITY GUIDE	15,487	15,766	16,500	11,861	15,775	16,500	0%
10-00-00-610-1910	MARKETING & PUBLICITY	3,779	4,675	4,000	585	4,000	3,360	(16%)
10-00-00-610-1915	PRINTING - GENERAL	7,246	7,177	8,000	6,907	6,500	6,500	(18%)
10-00-00-610-1920	PRINTING - ACTIVITY GUIDE	39,525	41,490	41,150	33,095	42,095	42,900	4%
10-00-00-610-1925	PAID ADVERTISING	499	1,773	3,000	1,331	2,000	3,000	0%
10-00-00-610-1930	PAID ADVERTISING-CLASSIFIED AD	2,032	3,747	3,000	2,108	3,000	3,000	0%
10-00-00-610-1940	NEWSPAPER SUBSCRIPTIONS	671	621	685	465	685	685	0%
10-00-00-610-1960	RECOGNITION - EMPLOYEES	4,182	1,492	3,237	824	3,237	3,322	2%
10-00-00-610-1965	RECOGNITIONS-PUBLIC RELATIONS	4,078	3,993	4,165	4,319	4,165	4,200	0%
10-00-00-610-1970	COMMUNITY RELATIONS	19,863	931	3,000	75	500	2,300	(23%)
TOTAL MARKETING & PUBLIC RELATIONS		99,281	85,064	89,737	64,004	84,957	88,767	(1%)
BANKING & CREDIT CARD FEES								
10-00-00-640-2105	VISA & MASTERCARD	26,208	47,521	38,703	54,682	67,820	71,211	83%
10-00-00-640-2110	BANKING FEES	8,550	8,704	350	858	816	150	(57%)
TOTAL BANKING & CREDIT CARD FEES		34,758	56,225	39,053	55,540	68,636	71,361	82%
OTHER EXPENSE								
10-00-00-670-2115	MISCELLANEOUS EXPENSE	180	(674)	300	344	300	300	0%
10-00-00-670-2125	SCHOLARSHIP EXPENSE	7,520	8,819	8,970	7,552	8,100	9,000	0%
TOTAL OTHER EXPENSE		7,700	8,145	9,270	7,896	8,400	9,300	0%
TOTAL GENERAL		1,162,693	1,258,150	1,261,227	943,226	1,251,073	1,270,818	0%
TOTAL GENERAL		1,162,693	1,258,150	1,261,227	943,226	1,251,073	1,270,818	0%
TOTAL REVENUES								
TOTAL REVENUES		807,041	830,363	833,691	831,815	855,862	881,451	5%
TOTAL EXPENSES								
TOTAL EXPENSES		1,162,693	1,258,150	1,261,227	943,226	1,251,073	1,270,818	0%
SURPLUS (DEFICIT)								
SURPLUS (DEFICIT)		(355,652)	(427,787)	(427,536)	(111,411)	(395,211)	(389,367)	(8%)
TOTAL REVENUES								
TOTAL REVENUES		807,041	830,363	833,691	831,815	855,862	881,451	5%
TOTAL EXPENSES								
TOTAL EXPENSES		1,162,693	1,258,150	1,261,227	943,226	1,251,073	1,270,818	0%
SURPLUS (DEFICIT)								
SURPLUS (DEFICIT)		(355,652)	(427,787)	(427,536)	(111,411)	(395,211)	(389,367)	(8%)

**Lombard Park District
2020 Proposed Budget
Recreation Fund – 10
Facilities – 25**

	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Y-T-D 2019</u>	<u>Estimated 2019</u>	<u>Proposed 2020</u>
Revenue	\$ 153,508	\$ 156,075	\$ 161,959	\$ 144,877	\$ 162,221	\$ 168,281
Expense	<u>363,427</u>	<u>364,670</u>	<u>383,573</u>	<u>231,946</u>	<u>371,149</u>	<u>380,376</u>
Net Income	\$ (209,919)	\$ (208,595)	\$ (221,614)	\$ (87,069)	\$ (208,928)	\$ (212,095)
Performance Measure:						
Number of Rentals	787	832	830	588	798	830



This area includes all rental facilities within the Recreation Fund including Athletic Field Rentals, Lagoon, Lilacia Park, Log Cabin, Community Building, Garden Plots, Picnic Shelters, and Sunset Knoll. Overall, staff is proposing a 3% increase in rental fees for 2020. The availability of facility rentals are impacted each year by the amount of space requirements from programs. Staff expects the demand for rental buildings to increase with expanded availability.

In 2019, the Community Building received interior upgrades with new carpeting in the main lobby, as well as, new floor and finishes in Room 1. A new floor was also installed in the main room in the Log Cabin in 2019. The Lagoon is scheduled for floor and finish upgrades in 2020.

Lilacia Park hosted seven weddings in 2019 and staff expects that number to increase in 2020.

Athletic field rentals continue to be popular. The turf field and the outfield of Four Seasons Field 22 are the most popular outdoor field rental locations. The Firebirds are the largest renter for outdoor field space. Outdoor grass soccer fields are not available for rental, so this makes the the Glenbard East turf field and the outfield of Four Seasons Field 22 desirable for rentals. Both spaces also have lights.

Community Building vending was discontinued in mid-2018 and was not used in 2019 due to fitness classes moving to the MMAC. Vending was moved from Community Building to Paradise Bay for both revenues and expenses.

The Garden Plots will have some changes for 2020. Staff will be relabeling each plot and recreating each plot sign. Also, staff is proposing to add a charge (that will not be budgeted for) for failure to upkeep overgrown garden plots. This charge will be applied to a household account if the rules and requirements are not followed.

The Glen Ellyn Park District and Lombard Park District established an intergovernmental agreement in 2017 that allows Lombard residents to use the Spring Avenue Dog Park. In 2018, there were 128 dog park reimbursements. There were 125 dogs in 2019 through October 15. Staff is budgeting to reimburse the first 150 dog park permits sold at the Glen Ellyn Park District to Lombard residents in 2020. Staff has budgeted \$6,750 for these reimbursements.

Picnic shelters salaries & wages part-time grounds will be moved out of this budget area in 2020 and into corporate part-time grounds. This year it totaled nearly \$6,000.

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	BUDGETED	2019 10 MO. ACTUAL	PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
FACILITIES								
REVENUES								
ATHLETIC FIELDS								
RENTALS								
10-25-15-240-0545	RENTAL INCOME	25,962	29,937	26,720	11,810	29,400	27,500	2%
TOTAL RENTALS		25,962	29,937	26,720	11,810	29,400	27,500	2%
TOTAL ATHLETIC FIELDS		25,962	29,937	26,720	11,810	29,400	27,500	2%
LAGOON								
RENTALS								
10-25-25-240-0545	RENTAL INCOME	26,004	28,009	32,000	30,441	29,000	28,840	(9%)
TOTAL RENTALS		26,004	28,009	32,000	30,441	29,000	28,840	(9%)
TOTAL LAGOON		26,004	28,009	32,000	30,441	29,000	28,840	(9%)
LILACIA - COACH HOUSE								
RENTALS								
10-25-30-240-0545	RENTAL INCOME	8,307	4,186	8,030	6,229	3,564	8,280	3%
TOTAL RENTALS		8,307	4,186	8,030	6,229	3,564	8,280	3%
TOTAL LILACIA - COACH HOUSE		8,307	4,186	8,030	6,229	3,564	8,280	3%
LOG CABIN								
RENTALS								
10-25-35-240-0545	RENTAL INCOME	33,870	33,616	32,601	30,743	32,750	34,505	5%
TOTAL RENTALS		33,870	33,616	32,601	30,743	32,750	34,505	5%
TOTAL LOG CABIN		33,870	33,616	32,601	30,743	32,750	34,505	5%
LOMBARD COMMUNITY BUILDING								
RENTALS								
10-25-41-240-0545	RENTAL INCOME	38,145	40,451	41,300	46,600	48,100	48,550	17%
TOTAL RENTALS		38,145	40,451	41,300	46,600	48,100	48,550	17%
MERCHANDISE FOR RESALE								
10-25-41-320-0600	CONCESSION SALES	1,392	416	0	517	0	0	0%
TOTAL MERCHANDISE FOR RESALE		1,392	416	0	517	0	0	0%
TOTAL LOMBARD COMMUNITY BUILDING		39,537	40,867	41,300	47,117	48,100	48,550	17%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
MADISON MEADOW - GARDEN PLOTS								
RENTALS								
10-25-45-240-0545	RENTAL INCOME	3,530	3,815	3,988	3,966	3,966	4,148	4%
TOTAL RENTALS		3,530	3,815	3,988	3,966	3,966	4,148	4%
TOTAL MADISON MEADOW - GARDEN PLOTS		3,530	3,815	3,988	3,966	3,966	4,148	4%
OTHER FACILITIES								
RENTALS								
10-25-55-240-0565	PARTY WAGON RENTAL	750	550	0	200	350	0	0%
TOTAL RENTALS		750	550	0	200	350	0	0%
TOTAL OTHER FACILITIES		750	550	0	200	350	0	0%
PICNIC SHELTERS								
RENTALS								
10-25-65-240-0545	RENTAL INCOME	12,863	13,316	15,000	12,774	13,500	14,826	(1%)
TOTAL RENTALS		12,863	13,316	15,000	12,774	13,500	14,826	(1%)
TOTAL PICNIC SHELTERS		12,863	13,316	15,000	12,774	13,500	14,826	(1%)
PLEASANT LANE								
RENTALS								
10-25-70-240-0545	RENTAL INCOME	0	0	171	0	0	0	(100%)
TOTAL RENTALS		0	0	171	0	0	0	(100%)
TOTAL PLEASANT LANE		0	0	171	0	0	0	(100%)
SUNSET KNOLL								
RENTALS								
10-25-80-240-0545	RENTAL INCOME	1,832	1,127	1,400	1,595	1,459	1,500	7%
TOTAL RENTALS		1,832	1,127	1,400	1,595	1,459	1,500	7%
MERCHANDISE FOR RESALE								
10-25-80-320-0600	CONCESSION SALES	853	650	750	0	132	132	(82%)
TOTAL MERCHANDISE FOR RESALE		853	650	750	0	132	132	(82%)
TOTAL SUNSET KNOLL		2,685	1,777	2,150	1,595	1,591	1,632	(24%)
TOTAL REVENUES: FACILITIES		153,508	156,073	161,960	144,875	162,221	168,281	3%
EXPENSES								

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES							
ATHLETIC FIELDS							
EMPLOYEE EXPENSES							
10-25-15-510-1065	FACILITY SUPERVISOR	2,380	3,497	3,360	1,983	3,300	3,494 3%
TOTAL EMPLOYEE EXPENSES		2,380	3,497	3,360	1,983	3,300	3,494 3%
TOTAL ATHLETIC FIELDS		2,380	3,497	3,360	1,983	3,300	3,494 3%
DOG PARK							
SUPPLIES & CONTRACTS							
10-25-17-540-1648	DOG PARK	3,300	5,710	6,750	5,030	5,500	6,750 0%
TOTAL SUPPLIES & CONTRACTS		3,300	5,710	6,750	5,030	5,500	6,750 0%
TOTAL DOG PARK		3,300	5,710	6,750	5,030	5,500	6,750 0%
FOUR SEASONS - FIELD #22							
UTILITIES							
10-25-22-520-1300	ELECTRICITY	1,233	708	1,289	326	690	908 (29%)
TOTAL UTILITIES		1,233	708	1,289	326	690	908 (29%)
TOTAL FOUR SEASONS - FIELD #22		1,233	708	1,289	326	690	908 (29%)
LAGOON							
EMPLOYEE EXPENSES							
10-25-25-510-1005	SALARIES & WAGES P-T CUSTODIAN	3,232	5,500	5,202	3,582	5,202	5,333 2%
TOTAL EMPLOYEE EXPENSES		3,232	5,500	5,202	3,582	5,202	5,333 2%
UTILITIES							
10-25-25-520-1300	ELECTRICITY	1,761	1,929	1,805	1,329	1,890	1,920 6%
10-25-25-520-1305	NATURAL GAS	1,183	1,747	1,528	1,166	1,909	2,082 36%
10-25-25-520-1310	WATER & SEWER	371	366	389	205	428	441 13%
TOTAL UTILITIES		3,315	4,042	3,722	2,700	4,227	4,443 19%
REPAIRS & IMPROVEMENTS							
10-25-25-530-1405	BUILDING	653	595	726	946	946	746 2%
10-25-25-530-1415	VANDALISM	300	67	300	0	300	300 0%
TOTAL REPAIRS & IMPROVEMENTS		953	662	1,026	946	1,246	1,046 1%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
LAGOON								
SUPPLIES & CONTRACTS								
10-25-25-540-1515	MAINTENANCE OF EQUIPMENT	200	143	200	43	187	180	(10%)
10-25-25-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	325	638	670	316	541	511	(23%)
10-25-25-540-1575	JANITORIAL SUPPLIES	1,601	1,690	1,776	765	1,583	1,658	(6%)
10-25-25-540-1615	SAFETY SUPPLIES	76	95	96	96	96	91	(5%)
10-25-25-540-1670	MAINT. CONTRACT - PEST CONTROL	0	10	249	0	249	255	2%
TOTAL SUPPLIES & CONTRACTS		2,202	2,576	2,991	1,220	2,656	2,695	(9%)
MARKETING & PUBLIC RELATIONS								
10-25-25-610-1975	DECORATIONS	318	123	125	55	180	210	68%
TOTAL MARKETING & PUBLIC RELATIONS		318	123	125	55	180	210	68%
TOTAL LAGOON		10,020	12,903	13,066	8,503	13,511	13,727	5%
LILACIA - COACH HOUSE								
EMPLOYEE EXPENSE								
10-25-30-510-1065	BUILDING SUPERVISOR	1,776	1,216	1,800	373	500	1,200	(33%)
TOTAL EMPLOYEE EXPENSE		1,776	1,216	1,800	373	500	1,200	(33%)
PROFESSIONAL SERVICES								
10-25-30-560-1620	EQUIPMENT RENTAL	0	0	500	0	0	0	(100%)
TOTAL PROFESSIONAL SERVICES		0	0	500	0	0	0	(100%)
TOTAL LILACIA - COACH HOUSE		1,776	1,216	2,300	373	500	1,200	(47%)
LOG CABIN								
EMPLOYEE EXPENSES								
10-25-35-510-1005	SALARIES & WAGES P-T CUSTODIAN	3,122	5,384	4,994	3,714	4,994	5,119	2%
TOTAL EMPLOYEE EXPENSES		3,122	5,384	4,994	3,714	4,994	5,119	2%
UTILITIES								
10-25-35-520-1300	ELECTRICITY	2,431	2,577	2,850	2,004	2,600	2,650	(7%)
10-25-35-520-1305	NATURAL GAS	1,261	1,869	1,585	334	621	1,444	(8%)
10-25-35-520-1310	WATER & SEWER	265	265	277	132	265	273	(1%)
TOTAL UTILITIES		3,957	4,711	4,712	2,470	3,486	4,367	(7%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
LOG CABIN								
REPAIRS & IMPROVEMENTS								
10-25-35-530-1405	BUILDING	580	676	726	1,675	1,530	1,000	37%
10-25-35-530-1415	VANDALISM	92	0	200	0	200	200	0%
TOTAL REPAIRS & IMPROVEMENTS		672	676	926	1,675	1,730	1,200	29%
SUPPLIES & CONTRACTS								
10-25-35-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	650	680	714	1,693	1,281	750	5%
10-25-35-540-1575	JANITORIAL SUPPLIES	1,781	1,867	1,965	883	1,965	1,900	(3%)
10-25-35-540-1615	SAFETY SUPPLIES	100	101	101	101	101	101	0%
10-25-35-540-1670	MAINT. CONTRACT - PEST CONTROL	258	210	280	273	343	275	(1%)
TOTAL SUPPLIES & CONTRACTS		2,789	2,858	3,060	2,950	3,690	3,026	(1%)
MARKETING & PUBLIC RELATIONS								
10-25-35-610-1975	DECORATIONS	0	58	105	74	74	100	(4%)
TOTAL MARKETING & PUBLIC RELATIONS		0	58	105	74	74	100	(4%)
TOTAL LOG CABIN		10,540	13,687	13,797	10,883	13,974	13,812	0%
LOMBARD COMMUNITY BUILDING								
EMPLOYEE EXPENSES								
10-25-41-510-1005	SALARIES & WAGES P-T CUSTODIAN	4,883	5,658	6,055	5,647	6,055	6,207	2%
10-25-41-510-1065	BUILDING SUPERVISOR	10,505	13,740	12,250	9,213	12,250	13,500	10%
TOTAL EMPLOYEE EXPENSES		15,388	19,398	18,305	14,860	18,305	19,707	7%
UTILITIES								
10-25-41-520-1300	ELECTRICITY	6,368	5,548	5,987	3,838	5,800	5,800	(3%)
10-25-41-520-1305	NATURAL GAS	3,066	4,440	4,050	2,411	3,262	3,321	(18%)
10-25-41-520-1310	WATER & SEWER	1,320	1,245	1,269	439	1,055	1,087	(14%)
10-25-41-520-1320	TELEPHONE	1,605	1,865	2,463	1,271	1,982	2,081	(15%)
10-25-41-520-1330	DSL LINE	580	0	0	151	0	0	0%
10-25-41-520-1335	REFUSE	12,097	7,261	7,532	3,933	7,532	7,909	5%
TOTAL UTILITIES		25,036	20,359	21,301	12,043	19,631	20,198	(5%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES							
LOMBARD COMMUNITY BUILDING REPAIRS & IMPROVEMENTS							
10-25-41-530-1405	BUILDING	2,654	2,448	2,745	1,996	2,745	0%
10-25-41-530-1415	VANDALISM	0	0	150	0	150	0%
TOTAL REPAIRS & IMPROVEMENTS		2,654	2,448	2,895	1,996	2,895	0%
SUPPLIES & CONTRACTS							
10-25-41-540-1515	MAINTENANCE OF EQUIPMENT	299	324	314	235	350	11%
10-25-41-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	2,427	2,133	2,696	750	1,500	(44%)
10-25-41-540-1560	MAINTENANCE OF EQUIPMENT-PIANO	0	85	150	0	0	(100%)
10-25-41-540-1575	JANITORIAL SUPPLIES	3,354	3,509	3,698	2,910	3,700	0%
10-25-41-540-1585	BUILDING SUPPLIES	157	286	550	896	1,555	182%
10-25-41-540-1615	SAFETY SUPPLIES	199	14	200	100	200	0%
10-25-41-540-1670	MAINT. CONTRACT - PEST CONTROL	505	533	573	518	550	(4%)
10-25-41-540-1675	SECURITY ALARM MONITORING	840	990	1,140	1,140	1,140	0%
TOTAL SUPPLIES & CONTRACTS		7,781	7,874	9,321	6,549	8,240	(3%)
MARKETING & PUBLIC RELATIONS							
10-25-41-610-1960	RECOGNITION - EMPLOYEES	228	0	150	0	150	0%
10-25-41-610-1975	DECORATIONS	192	114	200	89	200	0%
TOTAL MARKETING & PUBLIC RELATIONS		420	114	350	89	350	0%
MERCHANDISE COST OF SALES							
10-25-41-630-0600	CONCESSION SALES	512	274	2,400	0	0	(100%)
TOTAL MERCHANDISE COST OF SALES		512	274	2,400	0	0	(100%)
TOTAL LOMBARD COMMUNITY BUILDING		51,791	50,467	54,572	35,537	49,421	(4%)
MADISON MEADOW - GARDEN PLOTS UTILITIES							
10-25-45-520-1310	WATER & SEWER	2,547	1,438	1,554	130	1,263	(16%)
TOTAL UTILITIES		2,547	1,438	1,554	130	1,263	(16%)
TOTAL MADISON MEADOW - GARDEN PLOTS		2,547	1,438	1,554	130	1,263	(16%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES							
MADISON MEADOW - FIELD #17							
UTILITIES							
10-25-47-520-1300	ELECTRICITY	3,772	3,010	2,131	2,056	2,400	1,350 (36%)
10-25-47-520-1310	WATER & SEWER	152	127	158	190	264	272 (72%)
TOTAL UTILITIES		3,924	3,137	2,289	2,246	2,664	1,622 (29%)
TOTAL MADISON MEADOW - FIELD #17		3,924	3,137	2,289	2,246	2,664	1,622 (29%)
MADISON MEADOW - FIELD #18							
UTILITIES							
10-25-48-520-1300	ELECTRICITY	3,960	4,030	2,317	781	1,300	1,350 (41%)
10-25-48-520-1310	WATER & SEWER	10,197	10,099	5,733	309	8,168	8,413 (46%)
TOTAL UTILITIES		14,157	14,129	8,050	1,090	9,468	9,763 (21%)
TOTAL MADISON MEADOW - FIELD #18		14,157	14,129	8,050	1,090	9,468	9,763 (21%)
MADISON MEADOW - LILAC WAY							
UTILITIES							
10-25-50-520-1300	ELECTRICITY	1,740	1,938	1,599	336	1,050	1,082 (32%)
TOTAL UTILITIES		1,740	1,938	1,599	336	1,050	1,082 (32%)
TOTAL MADISON MEADOW - LILAC WAY		1,740	1,938	1,599	336	1,050	1,082 (32%)
PICNIC SHELTERS							
EMPLOYEE EXPENSES							
10-25-65-510-1010	SALARIES & WAGES P-T GROUNDS	3,842	6,507	5,930	682	833	0 (100%)
TOTAL EMPLOYEE EXPENSES		3,842	6,507	5,930	682	833	0 (100%)
REPAIRS & IMPROVEMENTS							
10-25-65-530-1405	BUILDING	198	247	262	88	262	250 (4%)
10-25-65-530-1415	VANDALISM	0	0	200	50	200	200 (0%)
TOTAL REPAIRS & IMPROVEMENTS		198	247	462	138	462	450 (2%)
SUPPLIES & CONTRACTS							
10-25-65-540-1620	OTHER SUPPLIES	388	489	489	1,253	1,253	500 (2%)
TOTAL SUPPLIES & CONTRACTS		388	489	489	1,253	1,253	500 (2%)
TOTAL PICNIC SHELTERS		4,428	7,243	6,881	2,073	2,548	950 (86%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
PLEASANT LANE UTILITIES								
10-25-70-520-1320	TELEPHONE	792	(55)	0	0	0	0	0%
TOTAL UTILITIES		792	(55)	0	0	0	0	0%
OTHER EXPENSE								
10-25-70-670-2115	MISCELLANEOUS	330	0	600	0	0	300	(50%)
TOTAL OTHER EXPENSE		330	0	600	0	0	300	(50%)
TOTAL PLEASANT LANE		1,122	(55)	600	0	0	300	(50%)
SUNSET KNOLL EMPLOYEE EXPENSES								
10-25-80-510-1000	SALARIES & WAGES FT	36,733	38,065	39,248	30,846	39,433	40,944	4%
10-25-80-510-1005	SALARIES & WAGES P-T CUSTODIAN	23,563	24,495	26,880	18,268	26,880	27,554	2%
10-25-80-510-1020	SALARIES & WAGES P-T CLERICAL	43,658	45,075	45,030	34,415	43,600	46,508	3%
10-25-80-510-1025	OVERTIME	260	1,730	1,375	776	1,375	2,275	65%
10-25-80-510-1200	UNIFORMS	691	500	750	0	0	750	0%
TOTAL EMPLOYEE EXPENSES		104,905	109,865	113,283	84,305	111,288	118,031	4%
UTILITIES								
10-25-80-520-1300	ELECTRICITY	18,143	18,212	18,340	13,338	17,500	18,440	0%
10-25-80-520-1305	NATURAL GAS	7,291	9,664	8,101	6,662	11,199	10,450	28%
10-25-80-520-1310	WATER & SEWER	45,375	33,098	41,600	3,967	47,340	42,848	3%
10-25-80-520-1320	TELEPHONE	11,339	10,349	12,700	6,904	10,435	10,957	(13%)
10-25-80-520-1330	DSL LINE	4,181	3,507	3,700	2,354	3,523	3,699	0%
10-25-80-520-1335	REFUSE	10,493	10,700	10,928	6,250	10,928	11,475	5%
TOTAL UTILITIES		96,822	85,530	95,369	39,475	100,925	97,869	2%
REPAIRS & IMPROVEMENTS								
10-25-80-530-1405	BUILDING	18,159	18,575	19,467	11,338	15,426	17,435	(10%)
10-25-80-530-1415	VANDALISM	0	155	200	0	200	200	0%
TOTAL REPAIRS & IMPROVEMENTS		18,159	18,730	19,667	11,338	15,626	17,635	(10%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC (DEC)
FACILITIES								
SUNSET KNOLL								
SUPPLIES & CONTRACTS								
10-25-80-540-1515	MAINTENANCE OF EQUIPMENT	773	921	1,050	1,013	1,836	1,200	14%
10-25-80-540-1575	JANITORIAL SUPPLIES	7,628	7,659	8,252	4,794	8,781	8,183	0%
10-25-80-540-1585	BUILDING SUPPLIES	7,357	4,079	6,966	3,817	6,039	5,942	(14%)
10-25-80-540-1615	SAFETY SUPPLIES	449	250	540	350	350	356	(34%)
10-25-80-540-1660	MAINT. CONTRACT - COPY MACHINE	2,545	3,570	3,250	2,102	3,390	3,500	7%
10-25-80-540-1665	MAINT. CONTRACT - COMPUTERS	9,733	11,732	12,959	11,716	12,959	14,347	10%
10-25-80-540-1670	MAINT. CONTRACT - PEST CONTROL	1,265	1,152	1,187	1,118	1,119	1,214	2%
10-25-80-540-1675	SECURITY ALARM MONITORING	480	660	720	720	720	720	0%
TOTAL SUPPLIES & CONTRACTS		30,230	30,023	34,924	25,630	35,194	35,462	1%
MARKETING & PUBLIC RELATIONS								
10-25-80-610-1975	DECORATIONS	196	248	300	0	300	300	0%
TOTAL MARKETING & PUBLIC RELATIONS		196	248	300	0	300	300	0%
MERCHANDISE COST OF SALES								
10-25-80-630-0600	CONCESSION SALES	587	483	638	410	525	525	(17%)
TOTAL MERCHANDISE COST OF SALES		587	483	638	410	525	525	(17%)
TOTAL SUNSET KNOLL		250,899	244,879	264,181	161,158	263,858	269,822	2%
SUNSET KNOLL - FIELDS #25&#26								
UTILITIES								
10-25-83-520-1300	ELECTRICITY	3,570	3,740	3,285	2,248	3,400	3,500	6%
TOTAL UTILITIES		3,570	3,740	3,285	2,248	3,400	3,500	6%
TOTAL SUNSET KNOLL - FIELDS #25		3,570	3,740	3,285	2,248	3,400	3,500	6%
TOTAL FACILITIES		363,427	364,637	383,573	231,916	371,147	380,376	0%
TOTAL REVENUES		153,508	156,073	161,960	144,875	162,221	168,281	3%
TOTAL EXPENSES		363,427	364,637	383,573	231,916	371,147	380,376	0%
SURPLUS (DEFICIT)		(209,919)	(208,564)	(221,613)	(87,041)	(208,926)	(212,095)	(4%)
TOTAL REVENUES		153,508	156,073	161,960	144,875	162,221	168,281	3%
TOTAL EXPENSES		363,427	364,637	383,573	231,916	371,147	380,376	0%
SURPLUS (DEFICIT)		(209,919)	(208,564)	(221,613)	(87,041)	(208,926)	(212,095)	(4%)

Net Income - Programming

	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Y-T-D Oct-19	Estimated Year End	Budget 2020	Budget 2020 To Est. 2019
Activity 30 Athletics 1	\$ 78,196	\$ 91,047	\$ 88,509	\$ 104,283	\$ 134,351	\$ 92,535	\$ 104,598	13.04%
Activity 35 Athletics 2	129,807	138,291	147,326	157,461	225,394	163,694	160,746	-1.80%
Activity 40 Gymnastics	33,600	30,555	22,803	24,383	23,388	20,808	22,704	9.11%
Activity 45 General Interest & Camps	56,100	86,122	260,544	363,812	433,484	454,063	474,363	4.47%
Activity 50 Special Events	(20,166)	(29,050)	(26,625)	(34,965)	(8,167)	(26,010)	(28,522)	-9.66%
Activity 55 Teen Programs	16,688	18,877	21,805	24,574	21,150	21,626	22,494	4.01%
Activity 60 Fine Arts	1,503	6,304	1,726	6,386	4,821	6,398	4,230	-33.89%
Activity 65 Adults & Seniors	210	100	689	849	4,385	686	492	-28.28%
Activity 70 Early Childhood	197,825	211,532	208,622	218,240	212,162	182,115	222,740	22.31%
Activity 75 Performing Arts	48,493	46,895	53,956	56,737	69,438	53,913	62,317	15.59%
Activity 80 Fitness (2)	29,241	31,994	4,391	5,360	4,330	4,400	4,750	7.95%
	\$ 571,497	\$ 632,667	\$ 783,746	\$ 927,120	\$ 1,124,736	\$ 974,228	\$ 1,050,912	7.87%

Budget 2020 to Budget 2019	13.35%
Estimated 2019 to Budget 2020	7.87% (1)
Actual 2018 to Estimated 2019	24.30%

This report assumes an average 5% participation increase and an average 3% fee increase in all existing programs. In addition, this is assuming all new programs running which is an additional 2% increase.

(1) This figure is based upon all programs being held at their maximums. Historically the Park District's annual program revenue is approximately 85 - 92% of budget. Based on 90% of classes being held in 2020 we would expect this figure to be \$945,821, or an decrease from estimated 2019 to budget 2020 of 3.0%. This decrease is due to implementing the minimum wage law in 2020.

(2) As of June 30, 2018, most of the fitness expense is now being accounted for in the MMAC Fund 25

**Lombard Park District
2020 Proposed Budget
Recreation Fund – 10
Athletics, Camps & Clinics – 30**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$352,403	\$330,856	\$377,725	\$297,694	\$304,799	\$329,038
Sponsorship				\$2,000	\$2,000	\$7,000
Program Salaries	50,405	41,642	43,079	24,539	27,757	22,095
Program Supplies	42,734	42,871	48,890	33,046	40,595	46,731
Program Contractual	<u>168,203</u>	<u>158,834</u>	<u>181,473</u>	<u>107,757</u>	<u>145,912</u>	<u>162,614</u>
Net Income	\$91,061	\$87,509	\$104,283	\$134,352	\$92,535	\$104,598
Performance Measure:						
Number of Participants	4,379	3,825	4,047	2,865	3,190	3,450

Performance Objectives:

Adult Athletic Programs

1. Provide at least three varieties of adult instructional programs.
2. Offer a minimum of three drop-in classes for adults.
3. Have 75% of all drop-in classes run with a minimum of six participants.

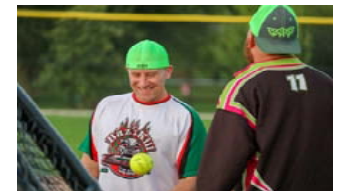
Adult Athletic Leagues

1. Provide a minimum of four different sport leagues.
2. Ensure games are officiated by certified officials.
3. Continue to have successful adult athletic leagues.

Program 2520 *Fencing:* A new instructor started in the fall of 2019 that may impact enrollment in 2020 due to the popularity and close following of the previous instructor.

Program 2525 Family MMA: 2019 was the first time an MMA style program was offered. Victory Family MMA is working on additional marketing to increase enrollment.

Program 2600 *Youth Softball:* The first travel team ran in 2018. Staff is expecting three travel teams in 2020. Teams will begin practicing in January at the Madison Meadow Athletic Center.



Program 2605-2620 *Adult Softball and Baseball:* Adult Softball is played at Madison Meadow Fields 14 and 15. There were 120 teams for the summer and fall in 2019. Over 30 Baseball is played at Madison Meadow Fields 17 and 18. There were 19 teams in 2019.

Program 2625 *Pickleball Clinics:* Clinics were new in 2019 and are offered at the MMAC. Clinics are offered on Wednesday afternoons and Friday mornings.

Program 2660 *Volleyball Adult League:* The Adult Volleyball League did not run in 2019, yet interest levels have increased. Staff will try to offer leagues in 2020. There is a successful drop-in program for adults on Monday evenings at the MMAC that is budgeted to MMAC Open Gym.

Program 2705 The Co-op budget for 2020 has been reduced due to changing program needs at School District 44 and 45.



Program 2730 *5K Mutt Strut:* There were 381 participants registered for the Mutt Strut 5K and Puppy Path in 2019, compared to 292 in 2018. Weather still played a role in attendance and participation, but was not as drastic as in previous years. This was the third year the recertified 5K course was used, which allowed the start and finish lines to be near the Administration Building and the Pancake Breakfast. This event continued to be chip-timed, which was done first in 2017. Race sponsorship totaled \$1,950 in 2019. Staff is planning for over 400 runners and \$3,000 in sponsorships in 2020.

Program 2800 *Chicago Fire Soccer:* These programs and camps have experienced reduced enrollment due to an increase in contractual soccer offerings.

Program 2810 *Baseball Hitting and Pitching:* This program takes place in the Glenbard East field house and utilizes the indoor batting cages. The head baseball coach at Glenbard East has provided instruction for this program for the past several years and staff hopes to continue this in 2020.

Program 2900-2975 *Rams Camps:* These camps are conducted in a cooperative effort with Glenbard East staff and coaches. Participant numbers decreased by 28 (4%) compared to last year. Major participation increases occurred in football (17) and tennis (9). The largest participation decreases occurred in volleyball (23), cross country (10), and girl's badminton (9).

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
ATHLETICS 1								
REVENUES								
GENERAL								
SPONSORSHIP								
10-30-00-335-2600	SPONSORSHIPS	0	0	0	2,000	2,000	2,500	0%
10-30-00-335-2730	SPONSORSHIP	0	0	0	0	0	4,500	0%
TOTAL SPONSORSHIP		0	0	0	2,000	2,000	7,000	0%
PROGRAM FEES								
10-30-00-410-2500	TRUE HERO SELF DEFENSE	5,473	4,985	5,236	4,953	5,560	4,627	(11%)
10-30-00-410-2505	KARATE	22,103	19,348	20,797	17,280	18,627	19,580	(5%)
10-30-00-410-2510	SULLIVAN'S KARATE	9,761	7,910	8,910	10,114	9,200	9,000	1%
10-30-00-410-2515	TAE KWON DO	10,746	12,792	12,450	11,310	11,616	11,790	(5%)
10-30-00-410-2520	FENCING	9,844	10,062	10,713	7,377	8,000	8,703	(18%)
10-30-00-410-2525	MIXED MARTIAL ARTS	0	0	0	0	0	819	0%
10-30-00-410-2600	SOFTBALL - YOUTH	23,999	25,394	30,805	34,821	31,871	42,691	38%
10-30-00-410-2605	SUMMER SOFTBALL - ADULT	61,535	64,725	67,300	62,468	63,293	67,710	0%
10-30-00-410-2610	FALL SOFTBALL - ADULT	38,750	38,850	41,900	31,950	33,450	33,800	(19%)
10-30-00-410-2615	SOFTBALL TOURNAMENTS	0	0	1,500	0	0	1,500	0%
10-30-00-410-2620	BASEBALL - OVER 30	23,725	22,767	24,250	16,825	19,450	21,575	(11%)
10-30-00-410-2625	PICKLEBALL	0	0	1,920	2,950	2,800	2,560	33%
10-30-00-410-2650	BASKETBALL - ADULT	8,125	0	6,350	0	0	0	(100%)
10-30-00-410-2660	VOLLEYBALL LEAGUE-ADULT CO-ED	0	0	4,400	0	0	4,400	0%
10-30-00-410-2705	CO-OP PROGRAMS	37,964	31,700	32,910	17,937	16,217	9,110	(72%)
10-30-00-410-2712	ULTIMATE FRISBEE	2,101	3,417	3,560	3,989	4,004	3,950	10%
10-30-00-410-2715	ICE SKATING	6,478	5,091	6,146	2,715	3,345	4,032	(34%)
10-30-00-410-2725	SOFTBALL CLINICS	2,565	2,920	4,330	0	4,330	4,562	5%
10-30-00-410-2730	SPRING 5K	11,224	8,839	11,250	9,682	9,682	6,060	(46%)
10-30-00-410-2735	LACROSSE	400	200	270	0	0	270	0%
10-30-00-410-2800	CHICAGO FIRE SOCCER	5,865	4,456	4,524	3,110	3,110	3,180	(29%)
10-30-00-410-2805	WESTLAKE VOLLEYBALL CAMP	4,455	3,330	4,155	3,135	3,135	3,975	(4%)
10-30-00-410-2810	BASEBALL HITTING & PITCHING	2,260	1,515	5,450	0	0	1,350	(75%)
10-30-00-410-2815	JR. HIGH BASKETBALL CAMP	3,700	3,139	3,625	2,530	2,530	3,025	(16%)
10-30-00-410-2900	BADMINTON	2,710	2,908	2,970	2,275	2,275	2,645	(10%)
10-30-00-410-2905	TENNIS TEAM	3,401	5,727	5,862	6,485	6,485	6,082	3%
10-30-00-410-2910	SOCCER CAMP - BOYS	3,864	5,835	6,020	5,780	5,780	6,060	0%
10-30-00-410-2915	SOCCER CAMP - GIRLS	1,465	1,566	1,675	1,980	1,980	1,785	6%
10-30-00-410-2920	CROSS COUNTRY CAMP	4,031	3,987	4,226	3,080	3,080	3,746	(11%)
10-30-00-410-2925	VOLLEYBALL CAMP	14,626	13,947	14,107	12,275	12,307	13,132	(6%)
10-30-00-410-2930	WRESTLING CAMP	407	366	407	0	0	407	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
ATHLETICS 1								
REVENUES								
GENERAL								
PROGRAM FEES								
10-30-00-410-2935	BASKETBALL CAMP - GIRLS	2,197	1,668	1,872	2,720	2,720	2,022	8%
10-30-00-410-2940	BASKETBALL CAMP - BOYS	11,873	9,509	10,488	9,075	9,075	10,388	0%
10-30-00-410-2945	GYMNASTICS - GIRLS	458	854	908	0	0	608	(33%)
10-30-00-410-2950	SOFTBALL CAMP - GIRLS	1,932	1,281	1,572	0	0	732	(53%)
10-30-00-410-2955	CHEERLEADING CAMP	0	0	981	0	0	981	0%
10-30-00-410-2965	BASEBALL CAMP - SUMMER	2,446	1,983	2,186	1,300	1,300	1,731	(20%)
10-30-00-410-2970	FOOTBALL CAMP	11,310	9,777	11,090	9,574	9,574	9,840	(11%)
10-30-00-410-2975	BOWLING	610	0	610	0	0	610	0%
TOTAL PROGRAM FEES		352,403	330,848	377,725	297,690	304,796	329,038	(12%)
TOTAL GENERAL		352,403	330,848	377,725	299,690	306,796	336,038	(11%)
TOTAL REVENUES: ATHLETICS 1		352,403	330,848	377,725	299,690	306,796	336,038	(11%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-30-00-710-2600	SOFTBALL - YOUTH	1,770	0	0	0	0	0	0%
10-30-00-710-2605	SUMMER SOFTBALL - ADULT	4,544	3,428	3,902	3,771	3,841	3,993	2%
10-30-00-710-2610	FALL SOFTBALL - ADULT	3,549	2,621	3,091	1,874	3,000	3,163	2%
10-30-00-710-2620	BASEBALL - OVER 30	1,598	2,139	2,466	37	1,337	1,904	(22%)
10-30-00-710-2625	PICKLEBALL	0	0	0	720	1,440	400	0%
10-30-00-710-2650	BASKETBALL - ADULT	987	318	710	0	0	0	(100%)
10-30-00-710-2705	CO-OP PROGRAMS	32,260	27,253	27,973	13,737	13,737	7,743	(72%)
10-30-00-710-2712	ULTIMATE FRISBEE	1,100	756	780	1,011	1,010	800	2%
10-30-00-710-2725	SOFTBALL CLINICS	200	570	0	0	0	0	0%
10-30-00-710-2730	SPRING 5K	215	661	638	726	726	715	12%
10-30-00-710-2805	WESTLAKE VOLLEYBALL CAMP	3,782	2,893	3,519	2,660	2,665	3,377	(4%)
10-30-00-710-2810	BASEBALL HITTING & PITCHING	400	0	0	0	0	0	0%
TOTAL PROGRAM SALARIES		50,405	40,639	43,079	24,536	27,756	22,095	(48%)
PROGRAM SUPPLIES								
10-30-00-720-2600	SOFTBALL - YOUTH	9,715	10,223	10,693	10,578	10,592	11,642	8%
10-30-00-720-2605	SUMMER SOFTBALL - ADULT	9,730	10,501	10,831	6,045	9,861	11,081	2%
10-30-00-720-2610	FALL SOFTBALL - ADULT	6,327	5,777	7,425	2,004	4,304	4,825	(35%)
10-30-00-720-2615	SOFTBALL TOURNAMENTS	0	0	656	0	0	656	0%
10-30-00-720-2620	BASEBALL - OVER 30	5,184	5,485	5,032	3,019	4,419	4,877	(3%)
10-30-00-720-2625	PICKLEBALL	0	0	1,200	0	0	1,200	0%
10-30-00-720-2650	BASKETBALL - ADULT	1,327	0	1,030	0	0	0	(100%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017--	--2018--	2019		--2020--	% INC(DEC)
		ACTUAL	ACTUAL	10 MO. BUDGETED	ACTUAL PROJECTED	REQUESTED BUDGET	
ATHLETICS 1							
EXPENSES							
GENERAL							
PROGRAM SUPPLIES							
10-30-00-720-2660	VOLLEYBALL LEAGUE-ADULT CO-ED	0	0	680	0	680	0%
10-30-00-720-2725	SOFTBALL CLINICS	195	89	180	0	200	11%
10-30-00-720-2730	SPRING 5K	5,352	4,743	4,588	5,000	5,000	8%
10-30-00-720-2900	BADMINTON	350	385	400	333	500	25%
10-30-00-720-2905	TENNIS TEAM	123	200	225	264	0	(100%)
10-30-00-720-2910	SOCCER CAMP - BOYS	808	970	1,000	1,512	1,200	20%
10-30-00-720-2915	SOCCER CAMP - GIRLS	0	880	550	1,027	800	45%
10-30-00-720-2920	CROSS COUNTRY CAMP	0	352	400	0	375	(6%)
10-30-00-720-2925	VOLLEYBALL CAMP	1,752	1,975	2,000	1,860	1,900	(5%)
10-30-00-720-2935	BASKETBALL CAMP - GIRLS	409	280	350	342	350	0%
10-30-00-720-2940	BASKETBALL CAMP - BOYS	1,263	908	1,350	1,060	1,250	(7%)
10-30-00-720-2945	GYMNASTICS - GIRLS	50	96	75	0	70	(6%)
10-30-00-720-2950	SOFTBALL CAMP - GIRLS	149	0	150	0	50	(66%)
10-30-00-720-2955	CHEERLEADING CAMP	0	0	75	0	75	0%
TOTAL PROGRAM SUPPLIES		42,734	42,864	48,890	33,044	40,594	(4%)
PROGRAM CONTRACTUAL							
10-30-00-730-2500	TRUE HERO SELF DEFENSE	3,622	3,377	3,500	2,543	3,109	(11%)
10-30-00-730-2505	KARATE	17,012	15,126	15,967	3,540	14,764	(7%)
10-30-00-730-2510	SULLIVAN'S KARATE	7,111	5,737	6,487	5,362	6,250	(3%)
10-30-00-730-2515	TAE KWON DO	8,384	10,128	9,704	6,016	9,112	(6%)
10-30-00-730-2520	FENCING	6,520	6,778	7,058	3,320	5,462	(22%)
10-30-00-730-2525	MIXED MARTIAL ARTS	0	0	0	0	614	0%
10-30-00-730-2600	SOFTBALL - YOUTH	5,407	7,541	10,922	8,975	7,217	13%
10-30-00-730-2605	SUMMER SOFTBALL - ADULT	22,792	23,683	24,726	23,157	24,784	0%
10-30-00-730-2610	FALL SOFTBALL - ADULT	15,083	14,476	15,329	5,147	11,709	(15%)
10-30-00-730-2615	SOFTBALL TOURNAMENTS	0	0	418	0	418	0%
10-30-00-730-2620	BASEBALL - OVER 30	12,266	11,141	12,012	2,025	10,670	(11%)
10-30-00-730-2650	BASKETBALL - ADULT	4,043	2,100	3,380	0	0	(100%)
10-30-00-730-2660	VOLLEYBALL LEAGUE-ADULT CO-ED	0	0	1,881	0	1,881	0%
10-30-00-730-2715	ICE SKATING	5,182	4,064	4,916	0	2,676	(34%)
10-30-00-730-2725	SOFTBALL CLINICS	1,496	1,593	2,990	0	3,175	6%
10-30-00-730-2730	SPRING 5K	4,380	3,255	5,450	3,456	4,250	(22%)
10-30-00-730-2735	LACROSSE	301	133	203	0	203	0%
10-30-00-730-2800	CHICAGO FIRE SOCCER	5,640	2,817	3,393	2,124	2,305	(32%)
10-30-00-730-2810	BASEBALL HITTING & PITCHING	320	480	2,400	0	430	(82%)
10-30-00-730-2815	JR. HIGH BASKETBALL CAMP	3,132	2,741	3,060	2,150	2,571	(15%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
ATHLETICS 1							
EXPENSES							
GENERAL							
PROGRAM CONTRACTUAL							
10-30-00-730-2900	BADMINTON	1,915	2,046	2,086	1,600	1,600	1,720 (17%)
10-30-00-730-2905	TENNIS TEAM	2,719	4,584	4,677	5,237	5,237	5,080 8%
10-30-00-730-2910	SOCCER CAMP - BOYS	2,455	3,906	3,987	3,401	3,401	3,839 (3%)
10-30-00-730-2915	SOCCER CAMP - GIRLS	1,224	428	853	655	625	696 (18%)
10-30-00-730-2920	CROSS COUNTRY CAMP	3,242	2,979	3,136	2,618	2,618	2,744 (12%)
10-30-00-730-2925	VOLLEYBALL CAMP	9,684	9,735	9,796	8,600	8,600	9,033 (7%)
10-30-00-730-2930	WRESTLING CAMP	340	306	340	0	0	340 0%
10-30-00-730-2935	BASKETBALL CAMP - GIRLS	1,426	1,114	1,209	1,970	1,970	1,331 10%
10-30-00-730-2940	BASKETBALL CAMP - BOYS	8,636	7,039	7,405	6,653	6,653	7,391 0%
10-30-00-730-2945	GYMNASTICS - GIRLS	332	617	690	0	0	438 (36%)
10-30-00-730-2950	SOFTBALL CAMP - GIRLS	1,465	1,071	1,159	0	0	561 (51%)
10-30-00-730-2955	CHEERLEADING CAMP	0	0	741	0	0	741 0%
10-30-00-730-2965	BASEBALL CAMP - SUMMER	2,044	1,657	1,823	1,105	1,105	1,441 (20%)
10-30-00-730-2970	FOOTBALL CAMP	9,520	8,171	9,265	8,096	8,096	8,174 (11%)
10-30-00-730-2975	BOWLING	510	0	510	0	0	510 0%
TOTAL PROGRAM CONTRACTUAL		168,203	158,823	181,473	107,750	145,910	162,614 (10%)
TOTAL GENERAL		261,342	242,326	273,442	165,330	214,260	231,440 (15%)
TOTAL ATHLETICS 1		261,342	242,326	273,442	165,330	214,260	231,440 (15%)
TOTAL REVENUES		352,403	330,848	377,725	299,690	306,796	336,038 (11%)
TOTAL EXPENSES		261,342	242,326	273,442	165,330	214,260	231,440 (15%)
SURPLUS (DEFICIT)		91,061	88,522	104,283	134,360	92,536	104,598 0%
TOTAL REVENUES		352,403	330,848	377,725	299,690	306,796	336,038 (11%)
TOTAL EXPENSES		261,342	242,326	273,442	165,330	214,260	231,440 (15%)
SURPLUS (DEFICIT)		91,061	88,522	104,283	134,360	92,536	104,598 0%

**Lombard Park District
2020 Proposed Budget
Recreation Fund – 10
Athletics, Camps & Clinics – 35**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$257,322	\$291,246	\$303,268	\$350,311	\$311,238	\$323,594
Program Salaries	50,999	52,684	52,919	46,957	51,134	54,914
Program Supplies	29,499	31,342	33,662	26,311	28,367	36,433
Program Contractual	<u>38,525</u>	<u>59,894</u>	<u>59,226</u>	<u>51,649</u>	<u>68,044</u>	<u>71,501</u>
Net Income	\$138,299	\$147,326	\$157,461	\$225,394	\$163,693	\$160,746

Performance Measure:

Number of Participants	3,963	3,831	4,381	3,621	3,791	4,000
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Performance Objectives:

Youth Athletic Programs

1. Offer a minimum of ten different instructional sports each season.
2. Have 80% of participants respond with agree or strongly agree on program surveys that their child's skill has improved.
3. Offer two new youth instructional programs per year.

Youth Athletic Leagues

1. Offer an opportunity for youth to participate in an athletic league in all four seasons.
2. Ensure competitions are officiated by qualified officials.
3. Provide opportunities for designated weekly practice times.
4. Have an overall increase in participation for all youth leagues.

Program 3050

Youth Soccer: There were 1,345 participants in the spring and fall program in 2019. Staff will continue to adjust the program structure to encourage more effective and instructional game play for younger age groups, as well as an end of the season tournament for older age groups. Staff will continue using Quickscores online scheduling program for all leagues. There will be an increase in contractual expenses in 2019 due the number of Lombard teams expected to participate in the cooperative league with Glen Ellyn. The home team covers the contractual referee costs. The Park District is also using contractual officials to officiate all games in 2020 in an attempt to improve the overall quality of officiating.

Program 3100 *T-Ball:* There were 151 participants in 2019, compared to 147 in 2018. Additional staff members were added to provide enhanced structure for the program.

Program 3150 *Youth Basketball Leagues:* Winter leagues begin practice in December and games in January. Staff will be needed at all game locations, including the Madison Meadow Athletic Center, causing salaries to be slightly higher.

Program 3200 *Tennis Lessons:* Quality instruction has been a large factor in the success of this program. 2019 enrollment continued to be steady in comparison to 2018. Lessons are offered at the Lombard Common Tennis Courts. New LED light fixtures were installed in the fall of 2018.



Program 3300 *3Point Basketball:* This area is primarily for the after school basketball camp that runs on Tuesdays at Pleasant Lane. The program has continued to grow in participation every year since starting in 2015. Staff is adding another day off after school basketball due to the increased interest in the program.

Program 3310 *Youth Basketball Clinics:* Additional clinics were added at the MMAC in 2019. Staff will continue to add clinics as interest grows.

Program 3330 *3Point Youth Sports:* The District's partnership with 3Point Athletics has proven effective in providing youth instruction year-round. Participation in these programs has increased from 266 in 2018, to a projected 350 participants in 2019.

Program 3340 *Soccer Skills Training:* This program is offered by trainers from CoachFinder, who also provides trainers for the Firebirds Soccer Club. The Park District has gradually increased the amount of program offerings with this organization. They have proven to provide quality soccer instruction. Current programs offered include a summer camp, spring and fall instructional classes, as well as, a winter futsal class at the Glenbard East field house.

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
ATHLETICS 2								
REVENUES								
GENERAL								
PROGRAM FEES								
10-35-00-410-3000	COSTUMES & UNIFORMS	10,602	11,102	12,040	8,758	9,134	11,280	(6%)
10-35-00-410-3050	YOUTH SOCCER - OUTDOOR	86,152	96,196	96,565	95,814	95,615	98,465	1%
10-35-00-410-3055	LITTLE KICKERS SOCCER	2,748	2,972	3,132	2,335	2,381	2,998	(4%)
10-35-00-410-3060	YOUTH SOCCER - INDOOR	1,362	2,073	1,473	755	1,569	1,705	15%
10-35-00-410-3065	ADULT SOCCER	0	0	740	0	0	0	(100%)
10-35-00-410-3100	T-BALL	11,383	10,919	11,625	11,695	11,695	12,485	7%
10-35-00-410-3150	BASKETBALL - YOUTH	78,780	87,754	87,360	129,972	89,650	89,455	2%
10-35-00-410-3155	BASKETBALL-HIGH SCHOOL LEAGUE	7,019	8,451	8,860	10,576	7,811	8,740	(1%)
10-35-00-410-3200	TENNIS LESSONS	20,346	19,716	22,440	19,826	18,273	21,692	(3%)
10-35-00-410-3250	FLAG FOOTBALL	690	0	1,123	1,408	1,227	1,220	8%
10-35-00-410-3300	3-PT AFTER SCHOOL BASKETBALL	4,312	5,104	6,623	4,571	6,000	6,380	(3%)
10-35-00-410-3310	YOUTH BASKETBALL CLINICS	0	5,815	10,840	7,054	8,494	9,228	(14%)
10-35-00-410-3315	VOLLEYBALL PROFESSIONALS	6,284	9,904	6,426	21,718	21,227	21,974	241%
10-35-00-410-3320	GIRLS LACROSSE	2,330	600	1,640	685	500	580	(64%)
10-35-00-410-3330	3 POINT YOUTH PROGRAMS	14,268	20,616	21,876	23,339	25,697	22,872	4%
10-35-00-410-3340	COACH FINDER SOCCER CAMP	7,445	7,635	10,255	11,748	11,748	11,655	13%
10-35-00-410-3350	CHALLENGER SOCCER CAMP	0	0	0	0	0	2,605	0%
10-35-00-410-3400	OPEN GYM - ADULT VOLLEYBALL	3,310	2,152	0	0	0	0	0%
10-35-00-410-3405	OPEN GYM - ADULT BASKETBALL	117	35	0	0	0	0	0%
10-35-00-410-3410	OPEN GYM - YOUTH	0	9	0	0	0	0	0%
10-35-00-410-3415	FAMILY OPEN GYM	0	8	0	0	0	0	0%
10-35-00-410-3450	TURKEY SHOOT	174	183	250	53	215	260	4%
TOTAL PROGRAM FEES		257,322	291,244	303,268	350,307	311,236	323,594	6%
TOTAL GENERAL		257,322	291,244	303,268	350,307	311,236	323,594	6%
TOTAL REVENUES: ATHLETICS 2		257,322	291,244	303,268	350,307	311,236	323,594	6%
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-35-00-710-3050	YOUTH SOCCER - OUTDOOR	6,644	3,335	3,696	2,021	3,600	4,081	10%
10-35-00-710-3055	LITTLE KICKERS SOCCER	247	323	832	192	192	672	(19%)
10-35-00-710-3060	YOUTH SOCCER - INDOOR	156	665	574	0	400	510	(11%)
10-35-00-710-3065	ADULT SOCCER	0	0	420	0	0	0	(100%)
10-35-00-710-3100	T-BALL	3,234	3,275	3,342	2,586	2,586	4,320	29%
10-35-00-710-3150	BASKETBALL - YOUTH	26,373	32,572	31,172	30,273	31,873	32,790	5%
10-35-00-710-3155	BASKETBALL-HIGH SCHOOL LEAGUE	2,378	2,965	3,073	3,842	3,842	3,094	0%
10-35-00-710-3200	TENNIS LESSONS	8,829	8,422	9,190	7,564	8,268	9,045	(1%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC (DEC)
ATHLETICS 2								
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-35-00-710-3250	FLAG FOOTBALL	313	0	372	30	372	372	0%
10-35-00-710-3300	3-PT AFTER SCHOOL BASKETBALL	54	0	248	0	0	0	(100%)
10-35-00-710-3315	VOLLEYBALL PROFESSIONALS	609	283	0	0	0	0	0%
10-35-00-710-3330	3 POINT YOUTH PROGRAMS	76	0	0	0	0	0	0%
10-35-00-710-3340	COACH FINDER SOCCER CAMP	82	0	0	446	0	0	0%
10-35-00-710-3400	OPEN GYM - ADULT VOLLEYBALL	1,689	841	0	0	0	0	0%
10-35-00-710-3405	OPEN GYM - ADULT BASKETBALL	249	0	0	0	0	0	0%
10-35-00-710-3410	OPEN GYM - YOUTH	66	0	0	0	0	0	0%
10-35-00-710-3450	TURKEY SHOOT	0	0	0	0	0	30	0%
TOTAL PROGRAM SALARIES		50,999	52,681	52,919	46,954	51,133	54,914	3%
PROGRAM SUPPLIES								
10-35-00-720-3000	COSTUMES & UNIFORMS	7,480	12,773	9,515	14,957	10,272	10,535	10%
10-35-00-720-3050	YOUTH SOCCER - OUTDOOR	9,289	8,886	11,967	4,013	7,000	12,652	5%
10-35-00-720-3055	LITTLE KICKERS SOCCER	525	536	600	172	400	624	4%
10-35-00-720-3060	YOUTH SOCCER - INDOOR	0	0	0	0	40	40	0%
10-35-00-720-3065	ADULT SOCCER	0	0	120	0	0	0	(100%)
10-35-00-720-3100	T-BALL	2,033	1,808	2,321	2,329	2,298	2,578	11%
10-35-00-720-3150	BASKETBALL - YOUTH	7,231	5,240	5,920	3,053	5,656	6,877	16%
10-35-00-720-3155	BASKETBALL-HIGH SCHOOL LEAGUE	2,627	1,379	2,164	1,785	2,164	1,962	(9%)
10-35-00-720-3200	TENNIS LESSONS	80	516	720	0	200	795	10%
10-35-00-720-3250	FLAG FOOTBALL	0	0	135	0	135	170	25%
10-35-00-720-3400	OPEN GYM - ADULT VOLLEYBALL	119	0	0	0	0	0	0%
10-35-00-720-3450	TURKEY SHOOT	115	200	200	0	200	200	0%
TOTAL PROGRAM SUPPLIES		29,499	31,338	33,662	26,309	28,365	36,433	8%
PROGRAM CONTRACTUAL SERVICES								
10-35-00-730-3050	YOUTH SOCCER - OUTDOOR	8,767	13,310	11,490	4,974	10,700	11,500	0%
10-35-00-730-3100	T-BALL	0	0	0	248	0	248	0%
10-35-00-730-3150	BASKETBALL - YOUTH	6,566	10,397	7,450	3,619	7,369	6,775	(9%)
10-35-00-730-3155	BASKETBALL-HIGH SCHOOL LEAGUE	604	850	730	42	42	730	0%
10-35-00-730-3300	3-PT AFTER SCHOOL BASKETBALL	3,026	3,329	4,407	2,367	4,200	4,459	1%
10-35-00-730-3305	FIREBIRDS D SQUAD	0	1,462	0	0	0	0	0%
10-35-00-730-3310	YOUTH BASKETBALL CLINICS	0	3,843	7,668	2,194	5,945	6,430	(16%)
10-35-00-730-3315	VOLLEYBALL PROFESSIONALS	5,289	6,721	4,485	12,964	14,800	15,613	248%
10-35-00-730-3320	GIRLS LACROSSE	1,864	480	1,296	548	400	464	(64%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017--	--2018--	----- 2019 -----		--2020--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
ATHLETICS 2							
EXPENSES							
GENERAL							
PROGRAM CONTRACTUAL SERVICES							
10-35-00-730-3330	3 POINT YOUTH PROGRAMS	9,634	13,379	14,522	16,388	17,987	15,589 7%
10-35-00-730-3340	COACH FINDER SOCCER CAMP	2,775	6,120	7,178	8,302	6,600	8,009 11%
10-35-00-730-3350	CHALLENGER SOCCER CAMP	0	0	0	0	0	1,684 0%
TOTAL PROGRAM CONTRACTUAL SERVICES		38,525	59,891	59,226	51,646	68,043	71,501 20%
TOTAL GENERAL		119,023	143,910	145,807	124,909	147,541	162,848 11%
TOTAL ATHLETICS 2		119,023	143,910	145,807	124,909	147,541	162,848 11%
TOTAL REVENUES		257,322	291,244	303,268	350,307	311,236	323,594 6%
TOTAL EXPENSES		119,023	143,910	145,807	124,909	147,541	162,848 11%
SURPLUS (DEFICIT)		138,299	147,334	157,461	225,398	163,695	160,746 2%
TOTAL REVENUES		257,322	291,244	303,268	350,307	311,236	323,594 6%
TOTAL EXPENSES		119,023	143,910	145,807	124,909	147,541	162,848 11%
SURPLUS (DEFICIT)		138,299	147,334	157,461	225,398	163,695	160,746 2%

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
Gymnastics - 40**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$111,721	\$82,074	\$85,207	\$68,478	\$73,361	\$74,680
Program Salaries	4,181	3,174	5,487	2,325	4,320	5,222
Program Supplies	3,098	5,514	4,975	212	1,320	1,500
Program Contractual	<u>73,886</u>	<u>50,584</u>	<u>50,362</u>	<u>42,554</u>	<u>46,913</u>	<u>45,254</u>
Net Income	\$30,556	\$22,802	\$24,383	\$23,387	\$20,808	\$22,704

Performance Measure:

Number of Participants	1,200	865	850	863	950	950
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Performance Objectives:

1. Provide a variety of gymnastics and poms programs for participants ranging in ages from 18 months to 14 years old including Parent/Tot classes, Tiny and Super Times, Beginner 1 & 2 and Team.

Program 3500

Tumbling Times Gymnastics: The Park District has been partnering with Tumbling Times Inc. for seven years for gymnastics programs. Starting in the fall of 2015, Tumbling Times opened a new gymnastics facility in Addison. Classes offered at Tumbling Times include Beginner Levels 1 and 2, as well as Junior and Team gymnastics which compete in meets. The contractual split is 80/20 for all programs offered at the Tumbling Times facility. There are no classes scheduled at Sunset Knoll Recreation Center in 2020. Enrollment declined in 2018 and 2019 as Tumbling Times has partnered with surrounding communities.



Program 3510

Tumbling Times Tot: All tot classes are held at Tumbling Times.

Program 3600

Poms Team: There were 57 participants for the 2018/2019 competition season. Poms practices were moved from Pleasant Lane gym to Sunset Knoll Recreation Center in the fall of 2019.

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
GYMNASTICS								
REVENUES								
GENERAL								
PROGRAM FEES								
10-40-00-410-3500	LOMBARD LEAPERS	54,655	38,737	42,381	28,325	30,850	30,510	(28%)
10-40-00-410-3510	LITTLE LEAPERS	36,408	22,011	21,446	24,560	25,734	24,650	14%
10-40-00-410-3600	POMS TEAM	20,658	21,441	21,380	15,592	16,777	19,520	(8%)
10-40-00-410-3700	GYMNASTICS - YOUTH	0	(116)	0	0	0	0	0%
TOTAL PROGRAM FEES		111,721	82,073	85,207	68,477	73,361	74,680	(12%)
TOTAL GENERAL		111,721	82,073	85,207	68,477	73,361	74,680	(12%)
TOTAL REVENUES: GYMNASTICS		111,721	82,073	85,207	68,477	73,361	74,680	(12%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-40-00-710-3600	POMS TEAM	4,181	3,173	5,487	2,324	4,320	5,222	(4%)
TOTAL PROGRAM SALARIES		4,181	3,173	5,487	2,324	4,320	5,222	(4%)
PROGRAM SUPPLIES								
10-40-00-720-3600	POMS TEAM	3,098	5,513	4,975	211	1,320	1,500	(69%)
TOTAL PROGRAM SUPPLIES		3,098	5,513	4,975	211	1,320	1,500	(69%)
PROGRAM CONTRACTUAL SERVICES								
10-40-00-730-3500	LOMBARD LEAPERS	43,360	28,833	33,177	18,134	23,137	24,186	(27%)
10-40-00-730-3510	LITTLE LEAPERS	28,006	18,801	15,135	22,313	22,000	18,918	24%
10-40-00-730-3600	POMS TEAM	2,520	2,949	2,050	2,106	1,776	2,150	4%
TOTAL PROGRAM CONTRACTUAL SERVICES		73,886	50,583	50,362	42,553	46,913	45,254	(10%)
TOTAL GENERAL		81,165	59,269	60,824	45,088	52,553	51,976	(14%)
TOTAL GYMNASTICS		81,165	59,269	60,824	45,088	52,553	51,976	(14%)
TOTAL REVENUES		111,721	82,073	85,207	68,477	73,361	74,680	(12%)
TOTAL EXPENSES		81,165	59,269	60,824	45,088	52,553	51,976	(14%)
SURPLUS (DEFICIT)		30,556	22,804	24,383	23,389	20,808	22,704	(6%)
TOTAL REVENUES		111,721	82,073	85,207	68,477	73,361	74,680	(12%)
TOTAL EXPENSES		81,165	59,269	60,824	45,088	52,553	51,976	(14%)
SURPLUS (DEFICIT)		30,556	22,804	24,383	23,389	20,808	22,704	(6%)

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
General Interest, Camps, and Clinics - 45**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$150,734	\$482,993	\$782,098	\$700,508	\$817,264	\$930,750
Program Salaries	41,682	168,679	326,509	208,737	291,871	370,866
Program Supplies	5,159	17,066	21,400	11,787	20,191	20,755
Program Contractual	<u>17,767</u>	<u>36,703</u>	<u>70,377</u>	<u>46,500</u>	<u>50,239</u>	<u>61,946</u>
Net Income	\$86,126	\$260,545	\$363,812	\$433,484	\$454,963	\$477,183

Performance Measure:

Number of Participants	2,162	3,354	2,954	4,651	5,150	5,253
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Performance Objectives:

1. Provide a wide variety of programs that appeal to youth ranging in ages from 6-12 years old.
2. Offer services for parents in need of child supervision before and after school and school days off.
3. Offer services for parents in need of child supervision during the summer and holiday breaks.
4. Provide programs that aid in independent thinking and encourage creativity.
5. Provide educational programs that help in youth development.
6. Continually keep up with trends and offer new and innovative youth programs.

Program 4000

Day Camp: Day Camp experienced a significant increase in enrollment in 2019. Increase in staff and a change in staff structure was needed to accommodate the increased participation numbers. In addition, an increase in staff wages is anticipated in 2020 to accommodate the new minimum wage laws. Sunrise and Sunset Camp (Program 4010) is being combined again with Day Camp in 2020.



Program 4005 *School Break Camps:* Lombard Park District will continue to offer school break camps during Winter Break, Spring Break and Thanksgiving. These three camps will be combined into Program 4005, previously known as Cabin Fever Camp.

Program 4050 *Club Rec:* The Lombard Park District began its Before and After School Program, Club Rec in fall of 2018 at five School District 44 schools. A Full-Time Club Rec & Day Camp Coordinator was hired in 2018 to facilitate the program. The program has seen great success and is expected to continue to grow in 2020. A fee increase was budgeted for the 2020-2021 school year. School site laptops, a continued partnership with Arbor for afternoon snack, and continued use of ePACT are budgeted for 2020.



Program 4100 *Chess Camp and Robotic Camp:* Enrollment for Chess Camp continues to be steady. RoboThink has been contracted to continue to offer STEM and Robotics classes for 2020.

Program 4200 *Youth Wellness:* Home Alone, First Aid, and Babysitter Training are offered by various contractual groups. Fees are not projected to increase, as prices are comparable to other Park Districts. Glitzy Girlz programs have not run in over a year. These programs will be eliminated for 2020 and new contractual opportunities will be researched.

Program 4300 *School Day Off:* The Lombard Park District will continue to offer a School Day Off Program on days when School District 44 is not in session. This program will be available to Club Rec participants at a discounted rate, but will also be available to residents and non-residents. The program will be held at the Lombard Community Building. The budget reflects an increase in fees starting in August 2020 for the 2020-2021 school year. The increase in fees will allow the planning of field trips and in-house entertainment on those program days.

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
GENERAL INTERST & CAMPS								
REVENUES								
GENERAL								
PROGRAM FEES								
10-45-00-410-4000	DAY CAMP	112,176	158,717	197,820	233,566	233,566	247,310	25%
10-45-00-410-4005	CABIN FEVER	4,789	4,690	15,585	6,778	13,250	15,545	0%
10-45-00-410-4010	SUNRISE SUNSET	25,850	30,304	0	0	0	0	0%
10-45-00-410-4050	CLUB REC	0	278,137	540,057	439,879	546,996	640,377	18%
10-45-00-410-4100	GENERAL INTEREST CAMPS	5,164	6,950	5,460	4,770	5,200	5,460	0%
10-45-00-410-4200	YOUTH WELLNESS	2,755	4,249	3,801	3,867	4,103	4,163	9%
10-45-00-410-4300	SCHOOL DAYS OFF	0	(56)	19,375	11,647	14,148	17,895	(7%)
TOTAL PROGRAM FEES		150,734	482,991	782,098	700,507	817,263	930,750	19%
TOTAL GENERAL		150,734	482,991	782,098	700,507	817,263	930,750	19%
TOTAL REVENUES: GENERAL INTERST & CAMPS		150,734	482,991	782,098	700,507	817,263	930,750	19%
EXPENSES								
GENERAL								
UTILITIES								
10-45-00-520-4050	DSL AND CELL PHONE	0	0	0	0	900	2,820	0%
TOTAL UTILITIES		0	0	0	0	900	2,820	0%
PROGRAM SALARIES								
10-45-00-710-4000	DAY CAMP	35,544	55,657	68,855	82,823	82,823	111,282	61%
10-45-00-710-4005	CABIN FEVER	1,071	1,926	7,260	3,015	6,125	7,620	4%
10-45-00-710-4010	SUNRISE SUNSET	4,656	9,085	0	0	0	0	0%
10-45-00-710-4050	CLUB REC	0	101,742	241,934	119,207	197,357	245,760	1%
10-45-00-710-4100	GENERAL INTEREST CAMPS	411	267	0	0	0	0	0%
10-45-00-710-4300	SCHOOL DAY OFF	0	0	8,460	3,691	5,566	6,204	(26%)
TOTAL PROGRAM SALARIES		41,682	168,677	326,509	208,736	291,871	370,866	13%
PROGRAM SUPPLIES								
10-45-00-720-4000	DAY CAMP	4,204	4,934	5,700	7,114	6,356	6,755	18%
10-45-00-720-4005	CABIN FEVER	170	106	1,200	11	800	700	(41%)
10-45-00-720-4010	SUNRISE SUNSET	435	908	0	0	0	0	0%
10-45-00-720-4050	CLUB REC	0	11,024	14,000	4,615	12,735	12,800	(8%)
10-45-00-720-4100	GENERAL INTEREST CAMPS	350	93	0	0	0	0	0%
10-45-00-720-4300	SCHOOL DAY OFF	0	0	500	46	300	500	0%
TOTAL PROGRAM SUPPLIES		5,159	17,065	21,400	11,786	20,191	20,755	(3%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017--	--2018--	----- 2019 -----		--2020--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
GENERAL INTERST & CAMPS							
GENERAL							
PROGRAM CONTRACTUAL SERVICES							
10-45-00-730-4000	DAY CAMP	12,954	14,312	15,400	17,707	16,440	17,000 10%
10-45-00-730-4005	CABIN FEVER	0	0	1,800	982	1,800	1,800 0%
10-45-00-730-4050	CLUB REC	0	16,278	43,325	23,041	23,216	29,375 (32%)
10-45-00-730-4100	GENERAL INTEREST CAMPS	2,971	4,371	4,116	2,705	4,160	4,116 0%
10-45-00-730-4200	YOUTH WELLNESS	1,842	1,741	2,736	2,064	3,122	3,255 18%
10-45-00-730-4300	SCHOOL DAY OFF	0	0	3,000	0	1,500	6,400 113%
TOTAL PROGRAM CONTRACTUAL SERVICES		17,767	36,702	70,377	46,499	50,238	61,946 (11%)
TOTAL GENERAL		64,608	222,444	418,286	267,021	363,200	456,387 9%
TOTAL GENERAL INTERST & CAMPS		64,608	222,444	418,286	267,021	363,200	456,387 9%
TOTAL REVENUES		150,734	482,991	782,098	700,507	817,263	930,750 19%
TOTAL EXPENSES		64,608	222,444	418,286	267,021	363,200	456,387 9%
SURPLUS (DEFICIT)		86,126	260,547	363,812	433,486	454,063	474,363 30%
TOTAL REVENUES		150,734	482,991	782,098	700,507	817,263	930,750 19%
TOTAL EXPENSES		64,608	222,444	418,286	267,021	363,200	456,387 9%
SURPLUS (DEFICIT)		86,126	260,547	363,812	433,486	454,063	474,363 30%

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
Special Events - 50**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$27,943	\$28,310	\$35,755	\$20,275	\$20,434	\$31,825
Donations and Merchandise Sales	12,856	11,714	12,250	10,362	10,362	12,250
Sponsorship		2,700	1,900	7,950	7,950	3,900
Permits and Licenses		1,600	1,200	1,150	1,150	1,200
Cost of Merchandise	10,098	10,130	7,633	8,703	8,703	7,633
Program Salaries	4,710	6,042	10,323	3,067	5,956	9,029
Program Supplies	24,875	16,250	19,970	11,675	17,880	18,945
Program Contractual	30,157	35,328	45,744	22,160	31,067	39,690
Net Income	(29,041)	(26,626)	(34,965)	(8,168)	(26,010)	(28,522)

Performance Measure:

Number of Participants (Registration Programs Only)	1,468	1,399	1,436	1,171	1,255	1,292
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Performance Objectives:

1. Offer a wide variety of special events to the community every year.
2. Provide free or low cost quality events to the community seasonally.
3. Provide special events that encourage a sense of community pride and cohesiveness.
4. Provide an opportunity for arts, crafts, and various forms of entertainment.
5. Provide special events to celebrate holidays and seasons.
6. Aid in promotion and marketing for other programs and events in the District.

Program 4500

Lilac Time: Lilac Time continues to be popular throughout the Midwest and beyond. The May celebration includes, concerts, plant sales, special events, the Country Store, and more.

- Program 4505** *Lilac Time Grants:* The Village of Lombard Tourism Grant offsets special advertising during Lilac Time. The Park District will apply for a grant in 2020 to assist with the marketing of Lilac Time. Staff will continue to explore different creative advertising mediums. The grant was not applied for in 2019.
- Program 4510** *Holiday Lights:* This event takes place in Lilacia Park. The Park District and Village have teamed up to do a lighting of Lilacia Park in conjunction with Jingle Bell Jubilee on the first Saturday in December. Roaming holiday characters and other entertainment will be included. The park is a whimsical display of decorations and activities. Due to crowd size and the growing popularity of the event, the Gold Medal Express was retired from operation in 2019. Additional activities, like Carolers around the fire, and an “Elf on the Shelf” hunt will be introduced to fill the void of the train.
- Program 4550** *Wine Tasting:* Famous Liquors was the vendor for this event. The 2019 goal was to create a more free flowing event. Feedback was mostly positive of the changes, but additional improvements will be made for 2020 including more staff to help pour wine to eliminate long lines. A food truck was unable to be secured for 2019, but staff will work to secure one for 2020.
- Program 4555** *Beer Tasting:* Famous Liquors was the vendor for this event. Changes in 2019 were made to create a freer flowing event. Unfortunately, participation numbers continue to decrease every year for this event. Plans at making more improvements are being prepared including potentially transitioning to a pop-up Beer Garden style event instead of a formal tasting.
- Program 4560** *Pancake Breakfast:* This annual outdoor Pancake Breakfast is held the day of the Mutt Strut. Breakfast is included with race registration. Walk-ups are also welcome to attend.
- Program 4565** *Summer Entertainment Series:* Movies and Concerts in the Park is a popular event during the summer. Payment for royalties and licensing are included in the budget for 2020. Three concerts and three movies are planned for 2020. Feedback has been that while movies are enjoyed, concerts are more family friendly due to the late start of movies.
- Program 4600** *Winter Carnival:* The winter carnival is held in February at Sunset Knoll Recreation Center.
- Program 4605** *Family Event:* The Fishing Derby and the Family Campout are included in this budget program area.



- Program 4610** *Spring Events:* In 2019, the District received \$750 from the Lombard Lions Club for the event and will continue to seek sponsors in the future. This budget also includes Lunch with the Bunny.
- Program 4615** *Fall Fest:* Fall Fest is a free event geared towards families. Staff will continue to seek sponsorship to help offset costs in 2020. This event includes a pumpkin patch, petting zoo, pony rides, candy hunts, hay rides, a DJ, and several inflatables. In addition, Boo Bingo is included in this area. There were approximately 2,500 attendees in 2019.
- Program 4625** *Bounce Back to School:* Bounce Back to School was moved to its own line item for the 2020 budget. In 2019, the Park District partnered with School District 44 to hold the event. The event included inflatables, concessions, DJ, roving entertainment, and community group interactions.
- Program 4700** *Special Events/Other:* The Polar Express will be offered once again in 2020. Staff hopes to have three trains again. A Mommy and Me Tea Party is also included in this area. In 2019, enrollment in the tea party was down significantly. Staff believes an improvement in the naming and marketing of the event will generate increased participation. Touch-a-Truck is included in this area. Bounce Back to School has been moved from 4700 to 4625.
- Program 4800** *Birthday Party Package:* Birthday parties continue to be offered at Sunset Knoll Recreation Center. Improvements to the former Fitness Center at Sunset Knoll will potentially allow an opportunity to market and offer more birthday party options.
- Program 4900** *Community Involvement:* The Trick or Treat Food Drive is a majority of this budget. Staff receives numerous volunteer requests from local families and groups for this event each year. Several scout groups and families assisted in 2019.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
SPECIAL EVENTS & TRIPS								
REVENUES								
GENERAL								
MERCHANDISE FOR RESALE								
10-50-00-320-0605	MERCHANDISE SALES	11,502	11,704	11,750	10,361	10,361	11,750	0%
TOTAL MERCHANDISE FOR RESALE		11,502	11,704	11,750	10,361	10,361	11,750	0%
DONATIONS								
10-50-00-330-0655	DONATIONS	1,354	10	500	0	0	500	0%
TOTAL DONATIONS		1,354	10	500	0	0	500	0%
SPONSORSHIPS								
10-50-00-335-0665	SPONSORSHIPS	0	2,700	1,900	7,950	7,950	1,900	0%
10-50-00-335-4625	BOUNCE BACK SPONSORSHIP	0	0	0	0	0	2,000	0%
TOTAL SPONSORSHIPS		0	2,700	1,900	7,950	7,950	3,900	105%
PROGRAM FEES								
10-50-00-410-4505	LILAC TIME GRANTS	7,765	6,999	7,565	0	0	7,000	(7%)
10-50-00-410-4510	HOLIDAY LIGHTS	83	1,852	1,800	500	1,800	1,800	0%
10-50-00-410-4550	WINE TASTING	3,550	3,572	4,050	4,405	4,405	4,600	13%
10-50-00-410-4555	BEER TASTING	2,925	2,990	4,050	1,600	1,600	2,700	(33%)
10-50-00-410-4560	PANCAKE BREAKFAST	1,736	711	1,140	921	921	1,140	0%
10-50-00-410-4565	MOVIES IN THE PARK	0	0	250	0	0	250	0%
10-50-00-410-4600	WINTER CARNIVAL	0	0	350	0	0	350	0%
10-50-00-410-4605	CAMPOUT/FISHING DERBY	1,393	1,374	1,510	1,566	1,566	1,660	9%
10-50-00-410-4610	SPRING EVENT	2,211	1,924	2,300	1,840	1,840	2,180	(5%)
10-50-00-410-4615	FALL FEST	0	0	350	0	250	350	0%
10-50-00-410-4700	SPECIAL EVENTS - OTHER	6,454	6,703	7,295	8,354	6,564	7,295	0%
10-50-00-410-4800	BIRTHDAY PARTY PACKAGE	1,826	2,184	4,895	838	1,238	2,250	(54%)
10-50-00-410-4900	COMMUNITY INVOLVEMENT	0	0	200	250	250	250	25%
TOTAL PROGRAM FEES		27,943	28,309	35,755	20,274	20,434	31,825	(10%)
TOTAL GENERAL		40,799	42,723	49,905	38,585	38,745	47,975	(3%)
TOTAL REVENUES: SPECIAL EVENTS & TRIPS		40,799	42,723	49,905	38,585	38,745	47,975	(3%)
EXPENSES								

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)	
SPECIAL EVENTS & TRIPS								
GENERAL								
PERMITS & LICENSES								
10-50-00-620-4565	PERMITS & LICENSES	0	1,600	1,200	1,150	1,150	0%	
TOTAL PERMITS & LICENSES		0	1,600	1,200	1,150	1,150	0%	
MERCHANDISE - COST OF SALES								
10-50-00-630-0605	MERCHANDISE - COST OF SALES	10,098	10,129	7,633	8,702	8,702	0%	
TOTAL MERCHANDISE - COST OF SALES		10,098	10,129	7,633	8,702	8,702	0%	
PROGRAM SALARIES								
10-50-00-710-4500	LILAC FESTIVAL	2,075	1,121	3,975	1,607	1,607	(38%)	
10-50-00-710-4510	HOLIDAY LIGHTS	(10)	2,749	2,185	0	2,185	23%	
10-50-00-710-4550	WINE TASTING	72	0	160	112	112	50%	
10-50-00-710-4555	BEER TASTING	108	0	120	140	140	33%	
10-50-00-710-4560	PANCAKE BREAKFAST	31	0	180	0	0	0%	
10-50-00-710-4565	MOVIES IN THE PARK	110	137	330	24	24	(50%)	
10-50-00-710-4600	WINTER CARNIVAL	109	0	200	212	212	20%	
10-50-00-710-4605	CAMPOUT/FISHING DERBY	232	193	250	135	135	0%	
10-50-00-710-4610	SPRING EVENT	524	0	480	227	227	(25%)	
10-50-00-710-4615	FALL FEST	150	420	250	0	250	20%	
10-50-00-710-4625	BOUNCE BACK SALARIES	0	0	0	0	0	0%	
10-50-00-710-4700	SPECIAL EVENTS - OTHER	636	816	1,255	365	725	(41%)	
10-50-00-710-4800	BIRTHDAY PARTY PACKAGE	648	603	788	242	337	(19%)	
10-50-00-710-4900	COMMUNITY INVOLVEMENT	25	0	150	0	0	0%	
TOTAL PROGRAM SALARIES		4,710	6,039	10,323	3,064	5,954	(12%)	
PROGRAM SUPPLIES								
10-50-00-720-4500	LILAC FESTIVAL	1,504	1,310	1,000	1,556	1,556	50%	
10-50-00-720-4510	HOLIDAY LIGHTS	2,362	2,849	3,270	0	3,270	(8%)	
10-50-00-720-4550	WINE TASTING	814	973	1,200	1,079	1,079	23%	
10-50-00-720-4555	BEER TASTING	789	856	1,150	865	865	(21%)	
10-50-00-720-4560	PANCAKE BREAKFAST	1,703	711	960	921	921	0%	
10-50-00-720-4565	MOVIES IN THE PARK	3,590	94	200	72	13	(50%)	
10-50-00-720-4600	WINTER CARNIVAL	1,397	525	1,380	1,101	1,101	(13%)	
10-50-00-720-4605	CAMPOUT/FISHING DERBY	867	591	570	429	578	635	11%
10-50-00-720-4610	SPRING EVENT	4,922	4,144	3,700	3,572	3,572	0%	
10-50-00-720-4615	FALL FEST	2,056	913	1,900	562	1,900	0%	
10-50-00-720-4625	BOUNCE BACK SUPPLIES	0	0	0	0	0	370	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017--	--2018--	----- 2019 -----		--2020--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
SPECIAL EVENTS & TRIPS EXPENSES							
GENERAL							
PROGRAM SUPPLIES							
10-50-00-720-4700	SPECIAL EVENTS - OTHER	3,029	1,485	1,400	950	1,400	1,750 25%
10-50-00-720-4800	BIRTHDAY PARTY PACKAGE	716	1,226	2,140	198	500	800 (62%)
10-50-00-720-4900	COMMUNITY INVOLVEMENTS	1,126	567	1,100	365	1,121	650 (40%)
TOTAL PROGRAM SUPPLIES		24,875	16,244	19,970	11,670	17,876	18,945 (5%)
PROGRAM CONTRACTUAL SERVICES							
10-50-00-730-4500	LILAC FESTIVAL	5,733	5,600	6,100	5,200	5,200	5,600 (8%)
10-50-00-730-4505	LILAC TIME GRANTS	7,957	7,191	11,574	0	0	7,000 (39%)
10-50-00-730-4510	HOLIDAY LIGHTS	3,654	3,879	4,620	0	4,620	5,220 12%
10-50-00-730-4550	WINE TASTING	452	150	1,225	1,616	1,616	1,295 5%
10-50-00-730-4555	BEER TASTING	636	516	1,225	785	785	875 (28%)
10-50-00-730-4565	MOVIES IN THE PARK	0	2,000	3,000	3,300	3,300	3,000 0%
10-50-00-730-4600	WINTER CARNIVAL	2,210	2,640	3,000	2,770	2,770	3,000 0%
10-50-00-730-4605	CAMPOUT/FISHING DERBY	200	500	200	0	200	200 0%
10-50-00-730-4610	SPRING EVENT	0	0	300	375	375	375 25%
10-50-00-730-4615	FALL FEST	5,175	6,575	6,300	4,730	6,300	6,500 3%
10-50-00-730-4625	BOUNCE BACK CONTRACTUAL	0	0	0	0	0	3,325 0%
10-50-00-730-4700	SPECIAL EVENTS - OTHER	4,140	6,276	8,000	3,382	5,900	3,300 (58%)
10-50-00-730-4800	BIRTHDAY PARTY PACKAGE	0	0	200	0	0	0 (100%)
TOTAL PROGRAM CONTRACTUAL SERVICES		30,157	35,327	45,744	22,158	31,066	39,690 (13%)
TOTAL GENERAL		69,840	69,339	84,870	46,744	64,748	76,497 (9%)
TOTAL SPECIAL EVENTS & TRIPS		69,840	69,339	84,870	46,744	64,748	76,497 (9%)
TOTAL REVENUES		40,799	42,723	49,905	38,585	38,745	47,975 (3%)
TOTAL EXPENSES		69,840	69,339	84,870	46,744	64,748	76,497 (9%)
SURPLUS (DEFICIT)		(29,041)	(26,616)	(34,965)	(8,159)	(26,003)	(28,522) (18%)
TOTAL REVENUES		40,799	42,723	49,905	38,585	38,745	47,975 (3%)
TOTAL EXPENSES		69,840	69,339	84,870	46,744	64,748	76,497 (9%)
SURPLUS (DEFICIT)		(29,041)	(26,616)	(34,965)	(8,159)	(26,003)	(28,522) (18%)

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
Teens – 55**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$31,573	\$35,250	\$44,595	\$34,509	\$36,109	\$42,535
Program Salaries	7,804	8,505	11,126	7,838	8,194	11,276
Program Supplies	1,123	1,376	2,890	1,685	2,088	2,940
Program Contractual	<u>3,667</u>	<u>3,563</u>	<u>6,005</u>	<u>3,836</u>	<u>4,201</u>	<u>5,825</u>
Net Income	\$18,979	\$21,806	\$24,574	\$21,150	\$21,626	\$22,494

Performance Measure:

Number of Participants	2,050	2,312	2,515	1,474	1,825	2,007
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Performance Objectives:

1. Provide a variety of programs and trips that meet the recreation needs and appeal to teens ranging in ages from 11-17 years old.
2. Continually keep up with trends and offer new and innovative teen programs. Work cooperatively with neighboring park districts to enhance teen programming.
3. Provide programs that aid in social development, independent thinking, and encourage creativity.
4. Provide educational programs that promote teen development.

Program 5000

Teen Camp: Teen Camp was at maximum capacity for several weeks in 2019. Additional staff is being allocated to accommodate additional campers on non-field trip days.

Program 5005

Counselors in Training: The 2019 Counselor in Training program was a success with higher numbers than previous years. Staff will continue to work on promoting the program, and offering opportunities for 6th-8th graders.

Program 5105

Jr. High Dance: The majority of participation occurs during the summer months when the dances are held at Paradise Bay Water Park. 2019 saw difficult weather on dance nights resulting in a decrease in participation. In addition, four themed dances are offered during the school year at the Lombard Community Building. Jr. High Dance Nights include a DJ and are supervised by Park District staff. Enrollment in 2019 was down for school year dances as well as Teen Nights at the Pool.

Program 5200

Teen Trips: There has been limited success in this area over the past several years. Staff will continue to revamp this area. A Teen Advisory Committee is being offered in hopes that local teens will provide input on what trips they would like to see offered.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
TEEN PROGRAMS								
REVENUES								
GENERAL								
PROGRAM FEES								
10-55-00-410-5000	TEEN CAMP	21,261	23,396	30,175	27,478	27,478	29,150	(3%)
10-55-00-410-5005	COUNSELORS IN TRAINING	745	712	1,210	1,672	1,672	1,975	63%
10-55-00-410-5105	JR. HIGH DANCE	9,567	11,141	11,700	5,359	6,959	9,900	(15%)
10-55-00-410-5200	TEEN TRIPS	0	0	1,510	0	0	1,510	0%
TOTAL PROGRAM FEES		31,573	35,249	44,595	34,509	36,109	42,535	(4%)
TOTAL GENERAL		31,573	35,249	44,595	34,509	36,109	42,535	(4%)
TOTAL REVENUES: TEEN PROGRAMS		31,573	35,249	44,595	34,509	36,109	42,535	(4%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-55-00-710-5000	TEEN CAMP	6,396	7,239	8,960	6,709	6,709	9,500	6%
10-55-00-710-5005	COUNSELORS IN TRAINING	0	0	36	0	0	36	0%
10-55-00-710-5105	JR. HIGH DANCE	1,408	1,265	1,950	1,128	1,485	1,560	(20%)
10-55-00-710-5200	TEEN TRIPS	0	0	180	0	0	180	0%
TOTAL PROGRAM SALARIES		7,804	8,504	11,126	7,837	8,194	11,276	1%
PROGRAM SUPPLIES								
10-55-00-720-5000	TEEN CAMP	429	580	750	1,102	905	1,000	33%
10-55-00-720-5005	COUNSELORS IN TRAINING	138	0	450	474	474	250	(44%)
10-55-00-720-5105	JR. HIGH DANCE	556	795	1,690	107	708	1,690	0%
TOTAL PROGRAM SUPPLIES		1,123	1,375	2,890	1,683	2,087	2,940	1%
PROGRAM CONTRACTUAL SERVICES								
10-55-00-730-5000	TEEN CAMP	2,467	2,163	3,300	2,686	2,461	3,300	0%
10-55-00-730-5005	COUNSELORS IN TRAINING	0	0	280	0	240	300	7%
10-55-00-730-5105	JR. HIGH DANCE	1,200	1,400	1,600	1,150	1,500	1,400	(12%)
10-55-00-730-5200	TEEN TRIPS	0	0	825	0	0	825	0%
TOTAL PROGRAM CONTRACTUAL SERVICES		3,667	3,563	6,005	3,836	4,201	5,825	(2%)
TOTAL GENERAL		12,594	13,442	20,021	13,356	14,482	20,041	0%
TOTAL TEEN PROGRAMS		12,594	13,442	20,021	13,356	14,482	20,041	0%
TOTAL REVENUES		31,573	35,249	44,595	34,509	36,109	42,535	(4%)
TOTAL EXPENSES		12,594	13,442	20,021	13,356	14,482	20,041	0%
SURPLUS (DEFICIT)		18,979	21,807	24,574	21,153	21,627	22,494	(8%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
TOTAL REVENUES		31,573	35,249	44,595	34,509	36,109	42,535	(4%)
TOTAL EXPENSES		12,594	13,442	20,021	13,356	14,482	20,041	0%
SURPLUS (DEFICIT)		18,979	21,807	24,574	21,153	21,627	22,494	(8%)

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
Fine Arts - 60**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$20,159	\$10,978	\$19,780	\$15,182	\$16,788	\$18,100
Program Salaries	12,042	7,458	10,794	7,873	7,873	10,320
Program Supplies	1,811	1,793	2,600	2,488	2,517	3,550
Net Income	\$6,306	\$1,727	\$6,386	\$4,821	\$6,398	\$4,230
Performance Measure:						
Number of Participants	508	413	475	398	440	453

Performance Objectives:

1. Provide a wide variety of Fine Art programs.
2. Build knowledge and appreciation for Fine Art programs through careful and organized instruction.
3. Increase awareness of the different art forms by keeping up with trends and to offer new Fine Art programs seasonally.
4. Provide Fine Art programs that help participants develop independent and critical thinking and encourage creativity and expression.

Program 5510

Drawing: Drawing classes have seen steady enrollment in 2019. Attempts at hiring a new art instructor for drawing are underway as the former art instructor had schedule conflicts and could no longer offer classes.

Program 5520

Mixed Media: This area has been slow to develop. A variety of classes are anticipated for 2020. Art Camp, previously in Program area 4100, has been moved into 5520.



Program 5600

Ceramics: This program area slowed in 2018 after an instructor relocated, but rebounded nicely in 2019 with the addition of two ceramics instructors. The purchase of a slab roller is budgeted for 2020 to help improve the quality of instruction.

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
FINE ARTS								
REVENUES								
GENERAL								
PROGRAM REVENUE								
10-60-00-410-5510	DRAWING	2,772	2,220	2,860	2,316	2,316	2,415	(15%)
10-60-00-410-5520	MIXED MEDIA	0	0	4,420	1,264	2,159	2,715	(38%)
10-60-00-410-5600	CERAMICS	17,387	8,758	12,500	11,601	12,312	12,970	3%
TOTAL PROGRAM REVENUE		20,159	10,978	19,780	15,181	16,787	18,100	(8%)
TOTAL GENERAL		20,159	10,978	19,780	15,181	16,787	18,100	(8%)
TOTAL REVENUES: FINE ARTS		20,159	10,978	19,780	15,181	16,787	18,100	(8%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-60-00-710-5510	DRAWING	1,897	1,184	1,680	549	549	1,080	(35%)
10-60-00-710-5520	MIXED MEDIA	0	0	2,394	324	324	1,716	(28%)
10-60-00-710-5600	CERAMICS	10,145	6,274	6,720	7,000	7,000	7,524	11%
TOTAL PROGRAM SALARIES		12,042	7,458	10,794	7,873	7,873	10,320	(4%)
PROGRAM SUPPLIES								
10-60-00-720-5510	DRAWING	51	100	150	17	17	150	0%
10-60-00-720-5520	MIXED MEDIA	0	0	600	147	300	300	(50%)
10-60-00-720-5600	CERAMICS	1,760	1,693	1,850	2,323	2,200	3,100	67%
TOTAL PROGRAM SUPPLIES		1,811	1,793	2,600	2,487	2,517	3,550	36%
TOTAL GENERAL		13,853	9,251	13,394	10,360	10,390	13,870	3%
TOTAL FINE ARTS		13,853	9,251	13,394	10,360	10,390	13,870	3%

TOTAL REVENUES		20,159	10,978	19,780	15,181	16,787	18,100	(8%)
TOTAL EXPENSES		13,853	9,251	13,394	10,360	10,390	13,870	3%
SURPLUS (DEFICIT)		6,306	1,727	6,386	4,821	6,397	4,230	(33%)

TOTAL REVENUES		20,159	10,978	19,780	15,181	16,787	18,100	(8%)
TOTAL EXPENSES		13,853	9,251	13,394	10,360	10,390	13,870	3%
SURPLUS (DEFICIT)		6,306	1,727	6,386	4,821	6,397	4,230	(33%)

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
Adults & Seniors - 65**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$5,790	\$9,035	\$11,223	\$6,035	\$7,055	\$9,765
Sponsorship				\$300	\$300	\$300
Program Salaries	823	995	1,180	536	606	1,030
Program Supplies	899	974	1,100	699	900	1,100
Program Contractual	<u>3,965</u>	<u>6,376</u>	<u>8,094</u>	<u>715</u>	<u>5,163</u>	<u>7,443</u>
Net Income	\$103	\$690	\$849	\$4,385	\$686	\$492
Performance Measure:						
Number of Participants	3,928	3,906	3,750	2,722	4,115	4,000

Performance Objectives:

1. Offer a wide variety of classes and programs to meet the diverse interests of the community.
2. Offer a variety of extended and one day trips to the community.
3. Offer entertainment based programs at an affordable price or free of cost to seniors.
4. Allow seniors/adults an opportunity to contribute and expand their talents and knowledge.

Program 6000

Trips: In 2019 staff offered trips to Chicago, Starved Rock, and Brookfield Zoo. Trips offered in the spring and fall sessions did not meet the minimums to run. Trips were offered utilizing travel companies, as well as the Park District mini-bus. The popular Chicago Christmas Lights trip is scheduled to run in December.

Program 6005

Extended Trips: Extended Trips were offered with mild success in the past. Staff will explore new trip ideas for 2020.



- Program 6100** *Lilac Town Seniors/Lilac Town Senior Chorus:* Attendance at Lilac Town Senior meetings remains steady. Seniors enjoy bingo monthly, in addition to a Holiday Party in December. In 2020, staff will continue to solicit sponsors for monetary donations. The Senior Chorus budget remained the same as the chorus continues to hold practice twelve months of the year. The Chorus is also busy singing at various functions in the surrounding communities as well as in Lombard.
- Program 6200** *Adult Classes:* This section includes Sign Language and Garden Workshops. The instructor for Sign Language was unavailable this year and is scheduled to return in Spring 2020. Garden workshops were offered in 2019 and staff plans to offer them in 2020.
- Program 6205** *Senior Crafts:* This section encompasses the senior/adult Calligraphy classes, as well as cooperative programs. Calligraphy classes experienced only partial interest, with some cancellations in 2019.
- Program 6210** *55 Alive:* 55 Alive/Drivers Safety is a contractual service agreement with AARP in which all proceeds go to AARP. AARP sets the fee for this program. No fee increase is forecasted for 2020.
- Program 6300** *Special Events:* The annual Holiday Party remains popular with 75-85 participants attending yearly. The event is sponsored by Lexington.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	BUDGETED	2019 10 MO. ACTUAL	PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
ADULTS & SENIORS								
REVENUES								
GENERAL								
SPONSORSHIP								
10-65-00-335-6300	SPONSORSHIP	0	0	0	300	300	300	0%
TOTAL SPONSORSHIP		0	0	0	300	300	300	0%
PROGRAM FEES								
10-65-00-410-6000	TRIPS	2,305	5,180	6,178	3,372	3,000	4,635	(24%)
10-65-00-410-6005	EXTENDED TRIPS	0	66	200	173	0	200	0%
10-65-00-410-6100	LILAC TOWN SENIORS	425	600	500	101	200	500	0%
10-65-00-410-6105	LILAC TOWN SENIORS-SPCL EVENTS	107	105	200	0	200	200	0%
10-65-00-410-6200	ADULT CLASSES	1,168	1,531	1,409	1,500	1,430	1,409	0%
10-65-00-410-6205	ADULT ARTS & CRAFTS	609	795	1,176	322	500	976	(17%)
10-65-00-410-6210	55 ALIVE	670	405	625	545	790	910	45%
10-65-00-410-6300	ADULT & SENIOR SPECIAL EVENTS	506	352	935	22	935	935	0%
TOTAL PROGRAM FEES		5,790	9,034	11,223	6,035	7,055	9,765	(12%)
TOTAL GENERAL		5,790	9,034	11,223	6,335	7,355	10,065	(10%)
TOTAL REVENUES: ADULTS & SENIORS		5,790	9,034	11,223	6,335	7,355	10,065	(10%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-65-00-710-6200	ADULT CLASSES	478	500	625	356	356	625	0%
10-65-00-710-6205	ADULT ARTS & CRAFTS	345	495	555	180	250	405	(27%)
TOTAL PROGRAM SALARIES		823	995	1,180	536	606	1,030	(12%)
PROGRAM SUPPLIES								
10-65-00-720-6100	LILAC TOWN SENIORS	899	896	900	477	900	900	0%
10-65-00-720-6105	LILAC TOWN SENIORS-SPCL EVENTS	0	77	200	0	0	200	0%
10-65-00-720-6200	ADULT CLASSES	0	0	0	221	0	0	0%
TOTAL PROGRAM SUPPLIES		899	973	1,100	698	900	1,100	0%
PROGRAM CONTRACTUAL SERVICES								
10-65-00-730-6000	TRIPS	1,998	4,721	5,436	0	2,500	4,500	(17%)
10-65-00-730-6100	LILAC TOWN SENIORS	646	546	980	210	980	980	0%
10-65-00-730-6200	ADULT CLASSES	170	351	160	0	0	160	0%
10-65-00-730-6210	55 ALIVE	645	405	625	505	790	910	45%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
ADULTS & SENIORS								
EXPENSES								
GENERAL								
PROGRAM CONTRACTUAL SERVICES								
10-65-00-730-6300	ADULT & SENIOR SPECIAL EVENTS	506	352	893	0	893	893	0%
TOTAL PROGRAM CONTRACTUAL SERVICES		3,965	6,375	8,094	715	5,163	7,443	(8%)
TOTAL GENERAL		5,687	8,343	10,374	1,949	6,669	9,573	(7%)
TOTAL ADULTS & SENIORS		5,687	8,343	10,374	1,949	6,669	9,573	(7%)
TOTAL REVENUES		5,790	9,034	11,223	6,335	7,355	10,065	(10%)
TOTAL EXPENSES		5,687	8,343	10,374	1,949	6,669	9,573	(7%)
SURPLUS (DEFICIT)		103	691	849	4,386	686	492	(42%)
TOTAL REVENUES		5,790	9,034	11,223	6,335	7,355	10,065	(10%)
TOTAL EXPENSES		5,687	8,343	10,374	1,949	6,669	9,573	(7%)
SURPLUS (DEFICIT)		103	691	849	4,386	686	492	(42%)

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
Early Childhood - 70**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$296,520	\$290,045	\$316,510	\$275,341	\$275,125	\$320,172
Sponsorship		\$1,150	\$1,500	\$200	\$200	\$1,200
Program Salaries	66,738	64,935	76,015	52,217	72,961	76,516
Program Supplies	11,361	9,231	12,389	5,085	12,379	12,329
Program Contractual	6,881	7,258	9,865	6,077	7,870	9,787
Net Income	\$211,540	\$209,771	\$219,741	\$212,162	\$182,115	\$222,740

Performance Measure:

Number of Participants	2,707	2,457	2,850	1,865	2,480	2,810
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Performance Objectives:

1. Offer a state licensed preschool for 3-5 year old children which will include physical, social, emotional, cognitive, and creative development.
2. Offer a variety of parent/tot programs for participants six months to four years of age to encourage social development and prepare tots to attend class sans parent.
3. Offer a wide variety of tot theme classes for ages 2.5-6 years of age including art, literature, nature, and large motor programs.
4. Provide opportunities for participants to experience interactions, develop empathy, and recognize similarities and unique qualities in others.
5. Develop a sense of self-esteem as children begin to form trust, experience autonomy and develop initiative.
6. Acquire inner control as appropriate for a child.
7. Acquire knowledge through self-initiated, hands on exploration of materials and environment.



Program 6500

Kiddie Campus: Kiddie Campus tuition will increase tuition 4% for the 2020/2021 school year. Kiddie Campus is licensed by the Department of Children and Family Services. Enrollment has decreased for 2019/2020 school year to 135 students. The decline has been identified in the four year old age group. Staff has budgeted for 143 students for the 2020/2021 school year. Staff will be offering a new three day, three year old program, to occur on Monday/Wednesday/Friday afternoons.

Program 6550

Babysitting: Babysitting is a program that allows parent/tot class participants an opportunity to drop off their child's sibling(s) for an hour, while the parent participates in a program at SKRC. Staff costs are determined by the ages of the children that frequent the nursery. In 2020 there will be no fee for babysitting, to continue to entice more participants to register for Parent/Tot classes at an affordable rate.

Program 6555

Parent's Time Out: Parent's Time Out is a nursery program that runs Monday and Wednesday-Friday, to coincide with the babysitting program. Children are registered in this program by the day, and parent's are able to drop children off and run errands, attend doctor's appointment, etc. As with the babysitting program, staff costs are determined by the number of children attending and their ages. Participation in Parent's Time Out has increased thus far in 2019.

Program 6605

Lil' Rascals: Lil' Rascals remained steady with 240 campers, compared with 241 in 2018. More campers this summer opted for the two day program, as opposed to the three day option. For 2020, staff has budgeted to offer all camps at four hours in length. Afternoon Action is also encompassed in this section, which experienced an increase in enrollment. The camps utilize the park around Sunset Knoll to its fullest, enjoying the playgrounds, splash pad, and fishing pond.

Program 6650

Daddy/Daughter Dance: Daddy/Daughter dances are held twice a year, once at Lilac Time, and once in December. The Holiday Dance and Little Lady Lilac Ball continue to be popular. Mom Prom, a Mother/Son dance is held in October.

Program 6655

Seasonal Special Events: This area includes many small special events such as: Monster Bash, Cookie Decorating, Candy Making, Ornament Making, and Letters From Santa. Fees are not proposed to be raised for these programs in 2020.

Program 6700

Preschool Parties: Preschool Parties are now held only during the summer season, due to increased offerings within Kiddie Campus Preschool. No fee increase was proposed for Preschool Parties in 2020.

- Program 6750** *Take Time for Tots Day:* The Park District received \$200 in donations from area businesses to help cover the cost of entertainment at this event. Staff was able to help defer the costs of the pony rides, bounce house obstacle course, and a balloon artist with these donations. Staff will continue to solicit donations from area businesses.
- Program 6800** *Preschool Sports:* Pee Wee Gym is a large motor parent/tot activity class held on Wednesday mornings for ages six months through three year olds. Short Sports is a parent/tot class held on Friday mornings. These classes have experienced an increase in participation in 2019. No fee increase was proposed for this area in 2020.
- Program 6850** *Preschool Science:* Preschool science classes are contracted with Bricks 4 Kidz, and are held in cooperation with the Villa Park Recreation Department and Oakbrook Terrace Park District.
- Program 6855** *Computertots:* The ComputerTots/Explorers programs are offered for participants ages 8-12 year olds. Summer camps held in 2019 were very popular.
- Program 6900** *Tot Theme:* This budget area includes several small programs including animals, science/nature, story/craft, kiddie chefs and Tiny Tykes Cooking. Participation in Tot Theme classes remained constant in 2019.
- Program 6905** *Parent/Tot:* Parent/Tot class enrollment increased significantly for the first three seasons of the year, and staff is confident this increase will continue throughout the fall session.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
EARLY CHILDHOOD								
REVENUES								
GENERAL								
DONATIONS								
10-70-00-330-6750	TAKE TIME FOR TOTS SPONSORSHIP	0	0	0	200	200	0	0%
TOTAL DONATIONS		0	0	0	200	200	0	0%
TAKE TIME FOR TOTS SPONSORSHIP								
10-70-00-335-6750	TAKE TIME FOR TOTS SPONSORSHIP	0	0	0	0	0	1,200	0%
TOTAL TAKE TIME FOR TOTS SPONSORSHIP		0	0	0	0	0	1,200	0%
PROGRAM FEES								
10-70-00-410-6500	KIDDIE CAMPUS	200,833	205,679	218,564	194,319	183,349	216,737	0%
10-70-00-410-6555	MOM'S TIME OUT	4,623	5,043	6,612	3,618	5,352	5,662	(14%)
10-70-00-410-6600	CAMP SNOWBALL	1,972	698	1,760	163	1,324	1,828	3%
10-70-00-410-6605	LI'L RASCALS	44,077	42,802	46,842	41,439	41,440	45,302	(3%)
10-70-00-410-6650	DADDY/DAUGHTER DANCE	8,437	8,092	9,225	5,067	8,156	8,410	(8%)
10-70-00-410-6655	SEASONAL SPECIAL EVENTS	1,230	940	1,401	359	1,231	1,356	(3%)
10-70-00-410-6700	PRESCHOOL PARTIES	3,152	1,666	1,760	1,549	1,497	1,090	(38%)
10-70-00-410-6750	TAKE TIME FOR TOTS DAY	1,950	0	0	0	0	0	0%
10-70-00-410-6800	PRESCHOOL SPORTS	7,804	4,163	5,374	7,595	8,572	9,052	68%
10-70-00-410-6850	PRESCHOOL/YOUTH SCIENCE	1,686	412	1,369	2,206	2,050	2,584	88%
10-70-00-410-6855	COMPUTER TOTS	1,687	3,224	4,299	2,243	1,997	3,461	(19%)
10-70-00-410-6900	TOT THEMED CLASSES	2,641	2,676	3,830	2,470	2,924	4,008	4%
10-70-00-410-6905	PARENT/TOT	4,711	4,308	5,086	5,304	5,996	6,508	27%
10-70-00-410-6910	MESSY ARTS	11,717	10,339	10,388	9,006	11,237	14,174	36%
TOTAL PROGRAM FEES		296,520	290,042	316,510	275,338	275,125	320,172	1%
TOTAL GENERAL		296,520	290,042	316,510	275,538	275,325	321,372	1%
TOTAL REVENUES: EARLY CHILDHOOD		296,520	290,042	316,510	275,538	275,325	321,372	1%
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-70-00-710-6500	KIDDIE CAMPUS	37,696	37,316	43,638	26,929	41,798	43,073	(1%)
10-70-00-710-6550	BABYSITTING	3,116	2,973	3,488	1,837	3,432	3,844	10%
10-70-00-710-6555	MOM'S TIME OUT	3,371	3,320	3,705	2,255	3,669	3,875	4%
10-70-00-710-6600	CAMP SNOWBALL	219	460	660	234	693	710	7%
10-70-00-710-6605	LI'L RASCALS	13,488	13,923	14,717	13,978	13,878	14,317	(2%)
10-70-00-710-6650	DADDY/DAUGHTER DANCE	27	52	90	56	142	150	66%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC (DEC)
EARLY CHILDHOOD EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-70-00-710-6655	SEASONAL SPECIAL EVENTS	90	0	218	0	215	224	2%
10-70-00-710-6700	PRESCHOOL PARTIES	1,142	540	1,008	431	503	341	(66%)
10-70-00-710-6800	PRESCHOOL SPORTS	1,880	944	1,159	1,464	2,049	2,111	82%
10-70-00-710-6900	TOT THEMED CLASSES	77	324	718	396	470	718	0%
10-70-00-710-6905	PARENT/TOT	1,991	2,446	2,732	2,237	2,650	2,733	0%
10-70-00-710-6910	MESSY ARTS	3,641	2,631	3,882	2,396	3,462	4,420	13%
TOTAL PROGRAM SALARIES		66,738	64,929	76,015	52,213	72,961	76,516	0%
PROGRAM SUPPLIES								
10-70-00-720-6500	KIDDIE CAMPUS	6,896	6,394	7,400	4,169	7,400	7,400	0%
10-70-00-720-6555	MOM'S TIME OUT	11	0	30	0	30	30	0%
10-70-00-720-6600	CAMP SNOWBALL	0	0	50	0	40	40	(20%)
10-70-00-720-6605	LIL RASCALS	1,165	503	1,155	282	1,155	1,155	0%
10-70-00-720-6650	DADDY/DAUGHTER DANCE	1,411	976	1,625	332	1,625	1,625	0%
10-70-00-720-6655	SEASONAL SPECIAL EVENTS	182	176	210	0	210	210	0%
10-70-00-720-6700	PRESCHOOL PARTIES	147	9	100	0	100	50	(50%)
10-70-00-720-6800	PRESCHOOL SPORTS	699	7	500	0	500	500	0%
10-70-00-720-6900	TOT THEMED CLASSES	214	707	444	127	444	444	0%
10-70-00-720-6905	PARENT/TOT	40	136	275	115	275	275	0%
10-70-00-720-6910	MESSY ARTS	596	319	600	57	600	600	0%
TOTAL PROGRAM SUPPLIES		11,361	9,227	12,389	5,082	12,379	12,329	0%
PROGRAM CONTRACTUAL SERVICES								
10-70-00-730-6500	KIDDIE CAMPUS	1,381	1,921	2,450	2,181	2,450	2,450	0%
10-70-00-730-6650	DADDY/DAUGHTER DANCE	1,100	1,190	1,600	880	1,470	1,600	0%
10-70-00-730-6750	TAKE TIME FOR TOTS	1,867	1,475	1,500	930	930	1,200	(20%)
10-70-00-730-6850	PRESCHOOL/YOUTH SCIENCE	1,256	332	1,080	1,355	1,640	2,041	88%
10-70-00-730-6855	COMPUTER TOTS	1,277	2,339	3,235	730	1,380	2,496	(22%)
TOTAL PROGRAM CONTRACTUAL SERVICES		6,881	7,257	9,865	6,076	7,870	9,787	0%
TOTAL GENERAL		84,980	81,413	98,269	63,371	93,210	98,632	0%
TOTAL EARLY CHILDHOOD		84,980	81,413	98,269	63,371	93,210	98,632	0%
TOTAL REVENUES		296,520	290,042	316,510	275,538	275,325	321,372	1%
TOTAL EXPENSES		84,980	81,413	98,269	63,371	93,210	98,632	0%
SURPLUS (DEFICIT)		211,540	208,629	218,241	212,167	182,115	222,740	2%

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
Visual & Performing Arts & Crafts - 75**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$90,798	\$105,389	\$117,554	\$101,776	\$108,262	\$122,780
Program Salaries	19,250	22,822	28,918	18,022	24,850	28,444
Program Supplies	8,297	11,183	13,131	3,164	12,910	10,867
Program Contractual	<u>16,354</u>	<u>17,428</u>	<u>18,767</u>	<u>11,152</u>	<u>16,589</u>	<u>21,152</u>
Net Income	\$46,897	\$53,956	\$56,738	\$69,438	\$53,913	\$62,317

Performance Measure:

Number of Participants	2,209	2,340	2,390	2,453	2,500	2,546
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Performance Objectives:

1. Offer a wide variety of genres of dance to the community.
2. Provide a wide variety of musical classes for all age groups and skill levels.
3. Offer an annual dance recital.
4. Dance students will develop dance skills necessary for annual dance recital performance.
5. Dance students will exhibit respect for the contributions of self and others in a dance performance.

Program 7000

Pre-Ballet: Pre-Ballet includes Pre-Ballet I & II for four and five year old children, Movin & Shakin for three year olds, Fairytale Dance for three and four year olds, Fairy Princess Dance for four to six year olds, and Twirling Toddlers, which is a parent/tot program. Revenue in this section decreased slightly, due to the maternity leave of an instructor, creating a shorter spring session. Registration in the four year old classes declined beginning in the Fall season.

- Program 7005** *Ballet:* This section includes both Ballet and Lyrical classes. Ballet and Lyrical classes realized an increase in enrollment during the show and spring season. Ballet I realized a significant increase in enrollment with the fall session.
- Program 7010** *Jazz:* Pre Tap and Jazz does well with large class sizes during the show season. Enrollment also increased throughout the year, with sessions being held every season. This section also encompasses the Competitive “Inspire” Dance Team, which for the 2019/2020 competition season will be split into seven age levels/genres, and Jazz I & II which does well during the show season.
- Program 7015** *Tap:* Tap/Jazz classes had decreased participation in all seasons, except the show season. The fall session is experiencing an increase in participation.
- Program 7020** *Street Dance:* This area experienced an increase in 2019 in the five to eight year old age range during the show, spring showcase, and fall session.
- Program 7030** *Pom Pon:* Pom Pon is offered as a combo class with Jazz to help boost registration and fill existing spaces in classes. Pom/Jazz experienced increased enrollment throughout 2019.
- Program 7100** *Dance Show:* The Dance Show will once again be held at Glenbard East High School in February 2020. Ticket prices will remain at \$8 per person. Staff has budgeted the instructor salaries for the show and dress rehearsal to be taken from this line item, as well as more extensive stage decorations and Glenbard East High School staffing in the contract service line item. The Master of Ceremonies continues to delight the audience.
- Program 7300** *Music Lessons:* This budget combines all music oriented programs into one budget, including Piano, and Guitar Pickers. Little Guitar Pickers decreased participation in 2019, but Ukulele classes are expected to increase in popularity. Piano Lessons have remained steady throughout the year. Voice Lessons had to cancel 1.5 sessions, due to instructor availability.
- Program 7400** *Kid Rock:* Kid Rock is a musical contract service program that offers classes from 12 months through four year olds.
- Program 7405** *Music Together:* Music Together is a national music program, research based, with developmentally appropriate curriculum for the very young child. This program is for infants through kindergarteners and their parents. This program offers evening classes for the working parent, as well as daytime programming.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
PERFORMING ARTS								
REVENUES								
GENERAL								
PROGRAM FEES								
10-75-00-410-7000	PRE-BALLET	14,794	16,769	17,875	15,413	15,062	17,535	(1%)
10-75-00-410-7005	BALLET	11,306	13,268	13,764	14,962	14,689	17,540	27%
10-75-00-410-7010	JAZZ	13,801	17,315	20,625	19,074	18,737	20,408	(1%)
10-75-00-410-7015	TAP	2,481	2,437	3,052	1,764	1,796	3,244	6%
10-75-00-410-7020	STREET DANCE	6,827	7,015	6,945	8,116	8,286	9,668	39%
10-75-00-410-7030	POM PON	1,342	2,118	2,669	3,331	3,258	4,053	51%
10-75-00-410-7100	DANCE SHOW	8,167	6,971	8,100	8,748	8,748	9,200	13%
10-75-00-410-7105	COSTUMES/UNIFORMS	10,367	11,997	11,000	4,330	11,000	11,000	0%
10-75-00-410-7300	MUSIC LESSONS	6,173	9,337	13,534	9,085	8,696	9,823	(27%)
10-75-00-410-7400	KID ROCK	3,878	7,154	7,438	6,732	7,394	7,711	3%
10-75-00-410-7405	MUSIC TOGETHER	11,662	11,006	12,552	10,220	10,596	12,598	0%
TOTAL PROGRAM FEES		90,798	105,387	117,554	101,775	108,262	122,780	4%
TOTAL GENERAL		90,798	105,387	117,554	101,775	108,262	122,780	4%
TOTAL REVENUES: PERFORMING ARTS		90,798	105,387	117,554	101,775	108,262	122,780	4%
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-75-00-710-7000	PRE-BALLET	4,836	5,109	5,356	3,429	4,968	5,775	7%
10-75-00-710-7005	BALLET	2,877	2,924	3,605	1,992	3,561	4,645	28%
10-75-00-710-7010	JAZZ	3,397	4,687	5,916	3,815	5,910	6,049	2%
10-75-00-710-7015	TAP	690	573	651	214	321	500	(23%)
10-75-00-710-7020	STREET DANCE	1,606	1,350	1,891	1,157	1,536	1,992	5%
10-75-00-710-7030	POM PON	384	690	679	570	752	781	15%
10-75-00-710-7100	DANCE SHOW	882	603	900	1,046	1,046	1,050	16%
10-75-00-710-7300	MUSIC LESSONS	4,578	6,882	9,920	5,796	6,756	7,652	(22%)
TOTAL PROGRAM SALARIES		19,250	22,818	28,918	18,019	24,850	28,444	(1%)
PROGRAM SUPPLIES								
10-75-00-720-7000	PRE-BALLET	50	150	75	0	75	75	0%
10-75-00-720-7005	BALLET	0	0	100	0	100	100	0%
10-75-00-720-7010	JAZZ	0	1,365	2,339	2,093	2,162	75	(96%)
10-75-00-720-7015	TAP	50	26	210	0	115	210	0%
10-75-00-720-7020	STREET DANCE	40	50	278	0	278	278	0%
10-75-00-720-7030	POM PON	70	49	199	0	199	199	0%
10-75-00-720-7100	DANCE SHOW	0	0	30	80	81	30	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
PERFORMING ARTS EXPENSES								
GENERAL								
PROGRAM SUPPLIES								
10-75-00-720-7105	COSTUMES/UNIFORMS	8,087	9,541	9,900	990	9,900	9,900	0%
TOTAL PROGRAM SUPPLIES		8,297	11,181	13,131	3,163	12,910	10,867	(17%)
PROGRAM CONTRACTUAL SERVICES								
10-75-00-730-7010	JAZZ	0	0	0	0	0	2,160	0%
10-75-00-730-7100	DANCE SHOW	3,762	2,855	2,790	2,143	2,143	2,790	0%
10-75-00-730-7400	KID ROCK	3,010	5,362	5,559	3,318	5,546	5,784	4%
10-75-00-730-7405	MUSIC TOGETHER	9,582	9,210	10,418	5,690	8,900	10,418	0%
TOTAL PROGRAM CONTRACTUAL SERVICES		16,354	17,427	18,767	11,151	16,589	21,152	12%
TOTAL GENERAL		43,901	51,426	60,816	32,333	54,349	60,463	0%
TOTAL PERFORMING ARTS		43,901	51,426	60,816	32,333	54,349	60,463	0%
TOTAL REVENUES		90,798	105,387	117,554	101,775	108,262	122,780	4%
TOTAL EXPENSES		43,901	51,426	60,816	32,333	54,349	60,463	0%
SURPLUS (DEFICIT)		46,897	53,961	56,738	69,442	53,913	62,317	9%
TOTAL REVENUES		90,798	105,387	117,554	101,775	108,262	122,780	4%
TOTAL EXPENSES		43,901	51,426	60,816	32,333	54,349	60,463	0%
SURPLUS (DEFICIT)		46,897	53,961	56,738	69,442	53,913	62,317	9%

**Lombard Park District
2020 Proposed Budget
Recreation Fund - 10
Fitness – 80**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
Program Fees	\$96,206	\$83,887	\$17,160	\$13,345	\$14,625	\$15,500
Program Salaries	48,318	67,708	-	-		-
Program Supplies	424	101	-	-		-
Program Contractual	<u>15,469</u>	<u>11,687</u>	<u>11,800</u>	<u>9,015</u>	<u>10,225</u>	<u>10,750</u>
Net Income	\$31,995	\$4,391	\$5,360	\$4,330	\$4,400	\$4,750

Performance Measure:

Number of Participants	2,168	2,676	150	550	600	615
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Performance Objectives:

1. Offer a variety of group fitness classes from certified instructors to encourage physical fitness and exercise for youth, teens, adults and older adults.
2. Provide opportunities for youth and teen participants to be introduced to group fitness programs in a safe manner.
3. Provide personal training and wellness counseling to offer one on one instruction for those looking for additional guidance with an exercise program.
4. Keep up with fitness trends by offering new programs seasonally and add a wellness component to the class offerings.

The majority of the Fitness budget was moved in 2019 to Fund 25 under the Madison Meadow Athletic Center. Budget items started to transition to Fund 25 in the middle of the 2018 fiscal year. Programs included in this area for the proposed budget in 2020 include Senior Exercise and Tai Chi. All other fitness related programs are located in Fund 25.

Program 8150

Senior Exercise: This is a contractual program led by long time instructor, Deby Shipton. It is offered weekday mornings at the Lombard Community Building from 8:30-9:30 a.m. This is considered a specialty class and not part of the unlimited group fitness membership available for MMAC members.

Program 8250

Tai Chi: This is a contractual program offered on Tuesday evenings at Sunset Knoll Recreation Center for beginning and continuing students. This is considered a specialty class and not part of the unlimited group fitness membership available for MMAC members.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
FITNESS								
REVENUES								
GENERAL								
PROGRAM FEES								
10-80-00-410-8000	YOGA	26,412	24,516	0	0	0	0	0%
10-80-00-410-8050	BODYWORK	4,457	2,831	0	0	0	0	0%
10-80-00-410-8060	KICKBOXING	3,616	2,200	0	0	0	0	0%
10-80-00-410-8100	POWER SCULPT	6,195	4,161	0	0	0	0	0%
10-80-00-410-8105	VARIETY TRAINING	4,672	3,443	0	0	0	0	0%
10-80-00-410-8115	WAKE-UP CALL	19,182	15,775	0	0	0	0	0%
10-80-00-410-8150	SENIOR EXERCISE	10,359	10,014	11,000	8,103	10,125	10,500	(4%)
10-80-00-410-8200	NUTRITION	50	865	0	48	0	0	0%
10-80-00-410-8250	TAI CHI	6,466	4,595	6,160	5,194	4,500	5,000	(18%)
10-80-00-410-8450	WEIGHT ROOM	9,587	3,694	0	0	0	0	0%
10-80-00-410-8455	PERSONAL TRAINER	5,209	11,790	0	0	0	0	0%
TOTAL PROGRAM FEES		96,205	83,884	17,160	13,345	14,625	15,500	(9%)
TOTAL GENERAL		96,205	83,884	17,160	13,345	14,625	15,500	(9%)
TOTAL REVENUES: FITNESS		96,205	83,884	17,160	13,345	14,625	15,500	(9%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-80-00-710-8000	YOGA	14,383	17,178	0	0	0	0	0%
10-80-00-710-8050	BODYWORK	3,775	4,662	0	0	0	0	0%
10-80-00-710-8060	KICKBOXING	1,752	2,223	0	0	0	0	0%
10-80-00-710-8100	POWER SCULPT	3,101	2,079	0	0	0	0	0%
10-80-00-710-8105	VARIETY TRAINING	6,335	8,610	0	0	0	0	0%
10-80-00-710-8115	WAKE-UP CALL	10,406	14,885	0	0	0	0	0%
10-80-00-710-8200	NUTRITION	452	240	0	0	0	0	0%
10-80-00-710-8300	FITNESS WORKSHOPS	25	225	0	0	0	0	0%
10-80-00-710-8450	WEIGHT ROOM	4,609	9,827	0	0	0	0	0%
10-80-00-710-8455	PERSONAL TRAINER	3,477	7,776	0	0	0	0	0%
TOTAL PROGRAM SALARIES		48,315	67,705	0	0	0	0	0%
PROGRAM SUPPLIES								
10-80-00-720-8000	YOGA	169	0	0	0	0	0	0%
10-80-00-720-8060	KICKBOXING	234	0	0	0	0	0	0%
10-80-00-720-8105	VARIETY TRAINING	19	0	0	0	0	0	0%
10-80-00-720-8450	WEIGHT ROOM	0	100	0	0	0	0	0%
TOTAL PROGRAM SUPPLIES		422	100	0	0	0	0	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017--	--2018--	2019		--2020--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
FITNESS							
GENERAL							
PROGRAM CONTRACTUAL SERVICES							
10-80-00-730-8150	SENIOR EXERCISE	7,362	7,333	7,600	6,190	7,075	7,250 (4%)
10-80-00-730-8250	TAI CHI	4,807	3,272	4,200	2,825	3,150	3,500 (16%)
10-80-00-730-8450	WEIGHT ROOM	3,298	1,081	0	0	0	0 0%
TOTAL PROGRAM CONTRACTUAL SERVICES		15,467	11,686	11,800	9,015	10,225	10,750 (8%)
TOTAL GENERAL		64,204	79,491	11,800	9,015	10,225	10,750 (8%)
TOTAL FITNESS		64,204	79,491	11,800	9,015	10,225	10,750 (8%)
TOTAL REVENUES		96,205	83,884	17,160	13,345	14,625	15,500 (9%)
TOTAL EXPENSES		64,204	79,491	11,800	9,015	10,225	10,750 (8%)
SURPLUS (DEFICIT)		32,001	4,393	5,360	4,330	4,400	4,750 (11%)
TOTAL REVENUES		96,205	83,884	17,160	13,345	14,625	15,500 (9%)
TOTAL EXPENSES		64,204	79,491	11,800	9,015	10,225	10,750 (8%)
SURPLUS (DEFICIT)		32,001	4,393	5,360	4,330	4,400	4,750 (11%)

**Lombard Park District
2020 Proposed Budget
Paradise Bay Water Park – 20**

	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Projected 2019	Proposed 2020
Performance Measures:						
Number of Registrations	1,280	1,192	1,317	1,337	1,337	1,275
Daily Admissions	52,780	58,218	60,508	52,990	52,990	58,628
Total Visits	97,295	105,173	104,621	96,411	96,411	102,568
Hotel Motel Visits	43	13	-	103	103	-
Family and Friends Passes	231	323	-	122	122	-

Performance Objectives:

1. Develop a more cohesive swim lesson program that offers consistent curriculum, instructors and times offered. The program will be focused on swimmer development and customer satisfaction. Staff will focus on salesmanship and ease of program registration.
2. Offer private swim lessons to those looking to enhance swimming skills through individual instruction.
3. Offer a swim and dive team program for grades 1-12 that offers opportunities for competition, skill development, and teamwork for swimmers and divers of all ability levels.
4. Offer a variety of one day special events to enhance the overall experience at Paradise Bay.
5. Promote water safety by offering a Junior Lifeguard program.
6. Provide aquatic exercise opportunities through group aqua fitness programs.

Paradise Bay Water Park proved to have a successful year in 2019, despite the unfavorable weather in June and August. Pool passes and daily admissions (0500, 0505, and 0510) combined to generate almost \$501,000 in revenue. Although this is down \$70,000 from 2018, it is up \$10,000 from 2017. Merchandise Sales (0600 and 0605), which includes the concession stand and other non-food items, increased in 2019 and generated almost \$83,000 in revenue, up from \$79,000 last year, and \$73,000 in 2017. Group outings, birthday parties, and private rentals generated over \$49,000 in revenue.

The average high temperature for the 2019 season was 83 degrees, compared to last summer's 85 degrees. It rained 27 days during the season. Temperatures in 2019 included 15 days in the 90's and 30 days in the 70's or cooler. In 2018, there were 35 days in the 90's and 20 days in the 70's or cooler. Attendance for passes, daily fees, and group admissions was 62,539. This is



down from 2018 where there were 70,173, and closer to 2017 where there were 64,514. Paradise Bay was fully open 74 days, closed two full days and 24 partial days, and experienced many days of low attendance due to cool temperatures.

Even with a colder year, concession operations (0600) resulted in just over \$82,000 in sales during the season. This is due to new and improved product offerings in 2019. The addition of Mini-Melts, brats, and Cool Tropics smoothies contributed to increased sales. Next year, staff is proposing another increase in sales by adding an air fryer and new products, including fries and chicken fingers.

Paradise Bay hosted six home swim meets, three dive meets, and the “B” conference swim meet for the Waves Swim and Dive Teams. The Waves finished in first place in their division of the DuPage Swim and Dive Conference. They will now be moving into the top division of the Conference.

Safety is always a top priority at Paradise Bay and staff was thrilled to be awarded three exceeding audits in the 2019 season. This season marked the first year returning to Ellis & Associates (E&A) lifeguarding company from Star Guard Elite. E&A is the leader in aquatics risk management around the world. With this program, staff have increased aquatics safety and lifeguard vigilance. Receiving “Exceeds” on an audit is the highest cumulative rating that can be received from Ellis & Associates. Staff improved the “Visual Awareness Training” program in 2019. This program tests lifeguards proactive ability to locate a possible guest in distress in the water within ten seconds, and their ability to reach and render care within twenty seconds of identifying an issue. These programs help lifeguards build confidence in their skills and maintain vigilance, as well as, help management identify training areas for staff to be more successful. The goal for 2020 is to achieve a perfect score on lifeguard scan audits. Staff received a full “exceeds” score on two of our three scanning audits and only a few individuals scored “meets” on scanning on the first audit. The goal is to make 2020 a perfect audit season.

In 2020, staff is projecting most revenue figures at three or five year averages, with a three to five percent fee increase in programs and pool pass fees, and no increase in daily admission fees. Outdoor pools typically see a decrease in pass sales after cool summers and increased sales after hot summers. As pass and daily admission sales were down in 2019 following an exceptional 2018 season, we hope to bounce back with great weather and increased sales.

There were several differences in staffing operations from 2018 to 2019. New positions and rates established for head lifeguards, concession lead staff and lifeguard instructors. New starting rates were established for pool facility managers and the cashier/concessions manager. Starting lifeguard rates were increased by \$.25. The maintenance position (1045) was used less than previous seasons, and all staff clocked in either 15 or 30 minutes prior to shifts. The additional 15 to 30 minutes impacted the budget, but increased efficiency in operations. More lifeguards were budgeted for in 2019 and less guest service were budgeted for in the staffing



plan. It was decided to add an extra guest service back into the staffing plan to help clean and patrol the pool deck and facility. This was particularly beneficial on hot and busy days. Excess staff were sent home on slower days.

Extra Cashier/Concessions staff (1040) were hired for the 2019 season to address potential long lines at the admissions booth and concessions stand. During busy times in 2019, staff utilized the third concession window for admissions purposes. Staff were shifted around or called in on hotter days to assist with admissions. Having one window was difficult at times in past years and this operational change reduced the wait time for patrons. Concession staff also assisted with cleaning of tables and the concessions deck.

Staff expenses for 2020 are budgeted with an increase attributed to minimum wage increases and an extra seven days in the pool season. The 2020 staffing plan is similar to 2019 with a few exceptions. Staff is adding a fifth Guest Service Attendant (1055) position and only using Maintenance (1045) for pre/post and in-season cleaning. This budget also represents the increase of staffing levels on popular, hot and busy days, as well as a decrease in slower, colder and less busy days. There are two new line items budgeted for staffing in 2020. One is Lifeguard Instructor (1051) and the other is In-service Training (1052). Separating these wages out of the position wages provides the ability to track training cost with improved efficiency. These two new line items will have a similar impact on the budget with a limited overall increase other than the minimum wage and extra operational day increases. Staff is also moving preseason in-water lifeguard training into an indoor aquatic facility in March and May. This will ensure staff can provide appropriate training without the risk of inclement weather. Staff will have the ability to maximize time and efficiency during training with these new standards in place.

Staff uniforms were adjusted in 2019. Position titles were added to the back of shirts to make staff more recognizable on the pool deck. The Lifeguard Store online portal was used for staff to purchase their uniforms including the swim suit, pack, and seal easy. They also had the option to purchase jackets, rain gear, sweat shirts and pants, cover shorts and more. Lifeguards were provided a whistle, lanyard, tank top, t-shirt, and visor.

Financial differences in operation from 2019 to 2020 are mostly attributed to the minimum wage scheduled to increase twice in 2020. Wage scales have been created for employees 18 and up, under 18, and 15 year olds. These increases will impact wages more than in previous years. The average wage for a lifeguard will go from \$9.07 per hour in 2019 to \$10.75 per hour after July 1. This is an 18.52% (\$1.68) increase. As previously stated, there is also an increase in seven operational days from 2019 to 2020. The staff cost of the extra seven days of operation in 2020 will be approximately an additional \$10,000 between all positions. Paradise Bay is scheduled to open two days earlier and close five days later in 2020.

The swim lesson program (8510 and 8515) experienced a decrease in revenue this year. One reason for the decrease was the cool weather in June. Staff plans to increase participation in the swim lesson program by continuing with program improvements implemented in 2019. Staff introduced the Lombard Swim School in 2019 and had positive reviews. The changes made were well received by staff, parents and

participants. Changes were based on current trends from park districts and private swim school programs to maximize swimmer success and safety. With the feedback received in 2019 and a little assistance from “Mother Nature”, staff plans to continue to improve the program in 2020.

Paradise Bay offered an abundance of special events. These included; World’s Largest Swimming Lesson, Root Beer Float Night, Father’s Day, Mother’s Day, Teen Nights at the Pool, Swim Lesson Splash Bash, Grandparents Day, and Rubber Ducky Night. Paradise Bay staff hosted the free Customer Appreciation Night in August. The evening was a success with 568 people attending the event. Weather cooperated and it was an extremely fun night! Highlights included prizes, giveaways, contests, and games.

The “Family and Friends” punch card program was again well received. The punch card was given to all pass holders. It gave them the ability to bring in their family or friends at the 11:30 a.m. pass holder’s entrance time at regular admission rates for public swim. Each pass included ten punches.

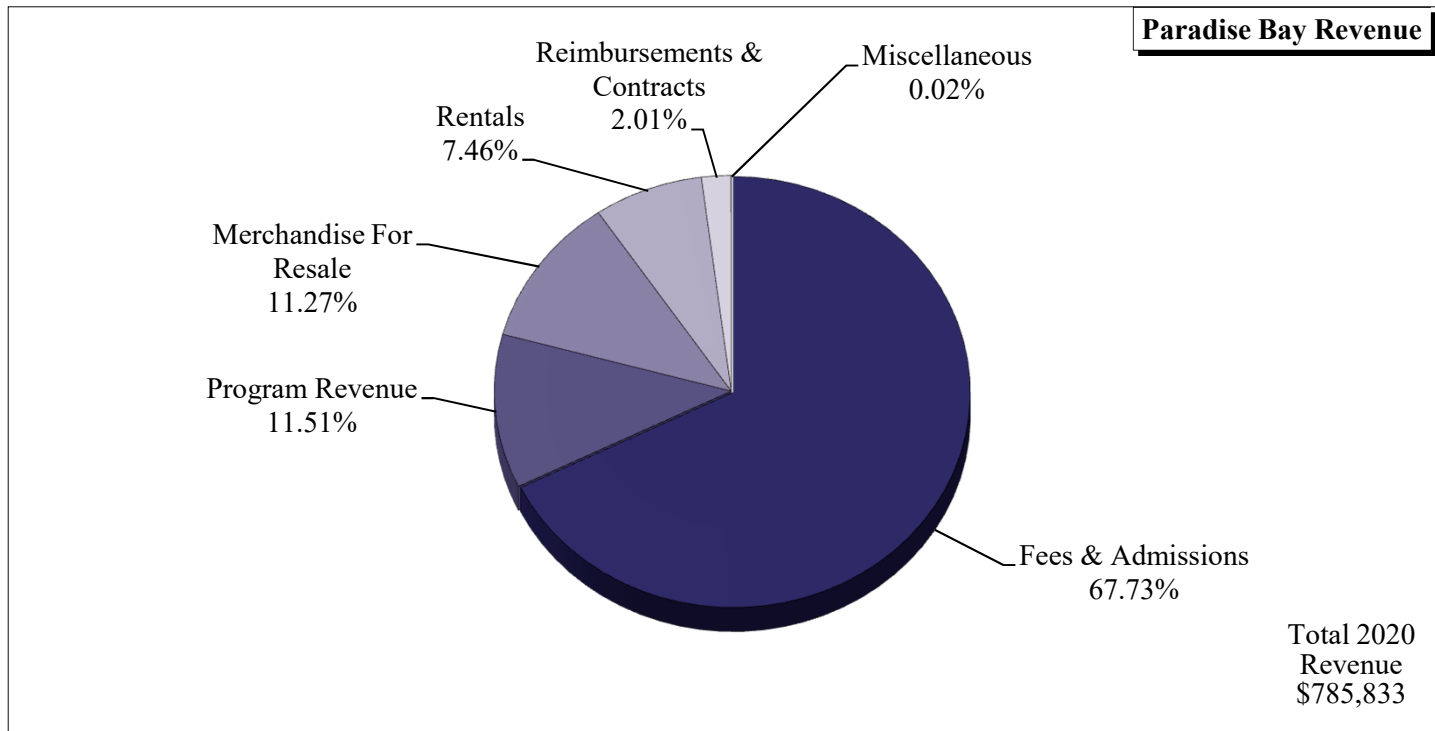
There are \$182,000 of capital improvements planned for the 2020 season which include concession stand equipment replacement, shade structures at admissions, new garbage cans, replacement of gator crossing features, slide structure painting and repairs, and new umbrella bases for the concession tables. As the facility is entering its twelfth season, staff is anticipating future capital replacement for larger items, including pool pumps and aging equipment. Information on 2020 capitals for the pool can be found in the Capital Project section of this budget.

Planning is underway for the 2020 pool season. Staff is excited to implement the positive changes for the 2020 season. Remaining Paradise Bay fund balance at the end of 2020 is planned to total \$1,307,148.



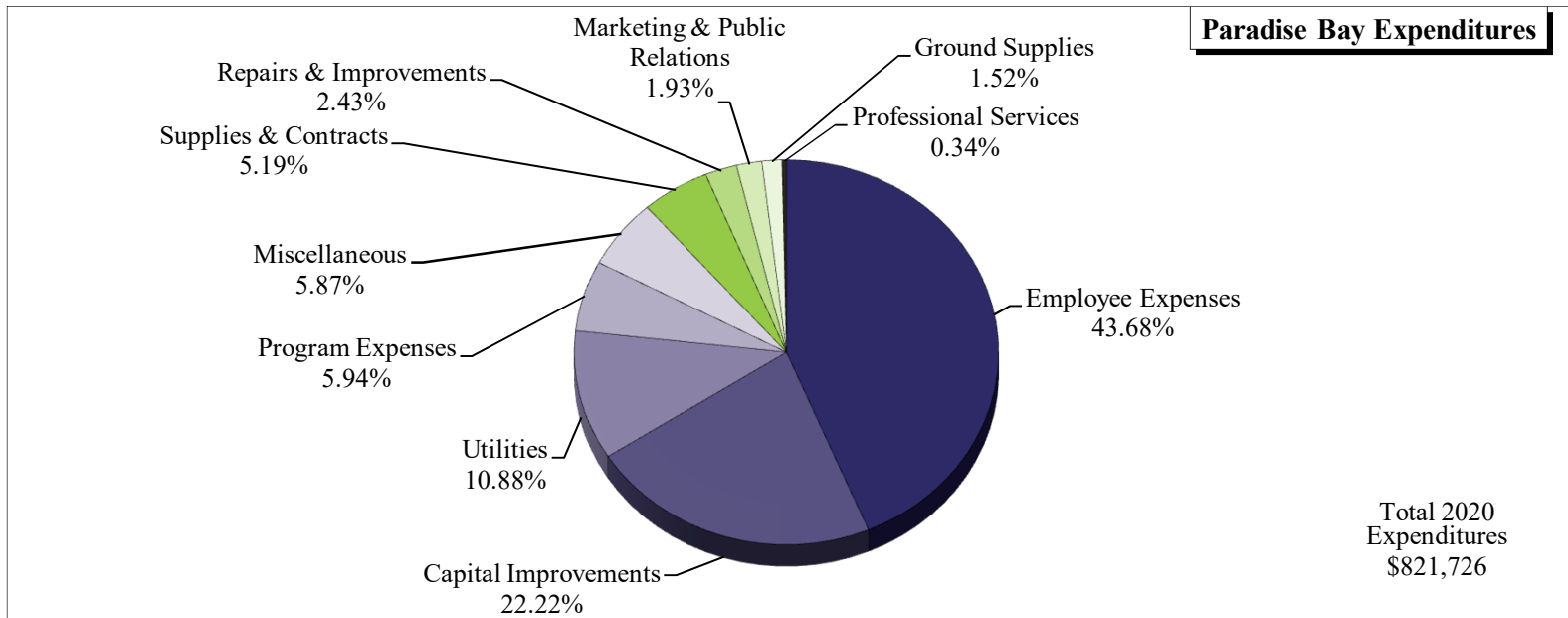
**LOMBARD PARK DISTRICT
PARADISE BAY REVENUE
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Fees & Admissions	\$ 532,240	67.73%	\$ 205	0.04%
Program Revenue	90,481	11.51%	(3,634)	-3.86%
Merchandise For Resale	88,555	11.27%	8,686	10.88%
Rentals	58,645	7.46%	3,166	5.71%
Reimbursements & Contracts	15,775	2.01%	(75)	-0.47%
Miscellaneous	137	0.02%	10	7.87%
	<u>\$ 785,833</u>	<u>100.00%</u>	<u>\$ 8,423</u>	<u>1.08%</u>



**LOMBARD PARK DISTRICT
PARADISE BAY PARK EXPENDITURES
PROPOSED BUDGET 2020**

Expense	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Employee Expenses	\$ 358,956	43.68%	\$ 36,601	11.35%
Capital Improvements	182,600	22.22%	10,631	6.18%
Utilities	89,383	10.88%	19,727	28.32%
Program Expenses	48,795	5.94%	(6,788)	-12.21%
Miscellaneous	48,206	5.87%	3,717	8.35%
Supplies & Contracts	42,614	5.19%	12,825	43.05%
Repairs & Improvements	19,997	2.43%	134	0.67%
Marketing & Public Relations	15,900	1.93%	800	5.30%
Ground Supplies	12,500	1.52%	(1,231)	-8.97%
Professional Services	2,775	0.34%	(275)	-9.02%
	\$ 821,726	100.00%	\$ 76,141	10.21%



Lombard Park District
Fund Summary - Proposed Budget Report
Swimming Pool Fund - 20
Fiscal Year 2020

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
230 Fees & Admissions	\$ 490,430	\$ 569,295	\$ 532,035	\$ 500,626	\$ 500,626	\$ 532,240
240 Rentals	49,623	46,589	55,479	49,076	49,694	58,645
320 Merchandise for Resale	73,154	79,271	79,869	82,817	82,816	88,555
340 Reimbursements & Contracts	17,000	16,150	15,850	2,775	15,775	15,775
360 Miscellaneous Income	363	(612)	127	114	114	137
410 Program Fees	86,810	74,618	94,115	72,674	72,674	90,481
TOTAL REVENUE	\$ 717,380	\$ 785,311	\$ 777,475	\$ 708,082	\$ 721,700	\$ 785,833
EXPENSE						
510 Employee Expenses	\$ 300,717	\$ 294,489	\$ 322,355	\$ 301,423	\$ 326,039	\$ 358,956
520 Utilities	81,928	79,794	69,656	34,925	79,581	89,383
530 Repairs & Improvements	18,760	21,268	19,863	17,743	29,429	19,997
540 Supplies & Contracts	24,502	33,384	29,789	30,913	33,776	42,614
550 Grounds Supplies	11,693	12,596	13,731	12,175	13,093	12,500
560 Professional Services	3,000	3,350	3,050	925	3,050	2,775
610 Marketing & Public Relations	16,453	15,090	15,100	13,439	13,639	15,900
620 Permits & Licenses	1,853	1,894	2,531	1,906	1,906	1,856
630 Merchandise - Cost of Sales	36,908	40,487	38,500	40,080	40,080	41,500
640 Banking & Credit Card Fees	8,650	9,618	3,058	5,891	4,750	4,450
670 Miscellaneous Expense	-	3,589	400	-	-	400
710 Program Salaries	34,756	35,635	41,460	32,915	32,915	36,525
720 Program Supplies	6,835	4,393	9,068	3,405	4,396	5,235
730 Program Contractual Services	1,730	1,630	5,055	4,760	4,760	7,035
900 Capital Expenditures	48,673	31,794	171,969	132,182	142,782	182,600
TOTAL EXPENSE	\$ 596,457	\$ 589,011	\$ 745,585	\$ 632,680	\$ 730,197	\$ 821,726
TOTAL REVENUE	\$ 717,380	\$ 785,311	\$ 777,475	\$ 708,082	\$ 721,700	\$ 785,833
TOTAL EXPENSE	596,457	589,011	745,585	632,680	730,197	821,726
Change in Fund Balance	\$ 120,923	\$ 196,301	\$ 31,890	\$ 75,402	\$ (8,497)	\$ (35,893)

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
FACILITIES								
REVENUES								
PARADISE BAY								
FEES & ADMISSIONS								
20-25-60-230-0500	SEASON PASS	260,722	275,145	272,221	252,723	252,723	274,575	0%
20-25-60-230-0505	DAILY FEES - RESIDENT	80,831	93,595	92,029	107,785	107,785	94,100	2%
20-25-60-230-0510	DAILY FEES - NON-RESIDENT	148,877	200,554	167,785	140,118	140,118	163,565	(2%)
TOTAL FEES & ADMISSIONS		490,430	569,294	532,035	500,626	500,626	532,240	0%
RENTALS								
20-25-60-240-0520	GROUP OUTINGS	29,657	29,082	30,550	27,109	27,210	31,025	1%
20-25-60-240-0535	BIRTHDAY PARTY	3,618	3,427	4,420	4,770	4,770	5,500	24%
20-25-60-240-0540	PRIVATE RENTALS	16,347	14,080	20,509	17,196	17,714	22,120	7%
TOTAL RENTALS		49,622	46,589	55,479	49,075	49,694	58,645	5%
MERCHANDISE SALES								
20-25-60-320-0600	CONCESSION SALES	72,304	78,511	79,000	82,174	82,174	87,750	11%
20-25-60-320-0605	MERCHANDISE SALES	849	759	869	642	642	805	(7%)
TOTAL MERCHANDISE SALES		73,153	79,270	79,869	82,816	82,816	88,555	10%
REIMBURSEMENTS & CONTRACTS								
20-25-60-340-0760	REIMBURSEMENT FROM PDRMA	3,000	3,150	2,850	2,775	2,775	2,775	(2%)
20-25-60-340-0765	HOTEL & MOTEL GRANT	14,000	13,000	13,000	0	13,000	13,000	0%
TOTAL REIMBURSEMENTS & CONTRACTS		17,000	16,150	15,850	2,775	15,775	15,775	0%
OTHER INCOME								
20-25-60-360-0855	STATE SALES TAX	97	99	77	112	112	87	12%
20-25-60-360-0860	OVERAGE & SHORTAGE	251	(711)	0	1	1	0	0%
20-25-60-360-0865	N.S.F. SERVICE CHARGE	20	0	50	0	0	50	0%
20-25-60-360-0875	MISCELLANEOUS	(5)	0	0	0	0	0	0%
TOTAL OTHER INCOME		363	(612)	127	113	113	137	7%
TOTAL PARADISE BAY		630,568	710,691	683,360	635,405	649,024	695,352	1%
TOTAL REVENUES: FACILITIES		630,568	710,691	683,360	635,405	649,024	695,352	1%
PARADISE BAY								
REVENUES								

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
PARASIDE BAY								
GENERAL								
PROGRAM FEES								
20-85-00-410-8500	PARENT TOT	2,020	2,533	2,700	3,228	3,228	3,600	33%
20-85-00-410-8505	SPECIAL EVENTS	159	98	400	0	0	400	0%
20-85-00-410-8510	SWIM LESSONS - YOUTH	42,140	39,101	46,118	34,608	34,608	43,300	(6%)
20-85-00-410-8515	SWIM LESSONS - PARENT & TOT	2,793	1,723	2,733	2,630	2,630	3,200	17%
20-85-00-410-8525	SWIM CAMP	1,771	914	1,802	650	650	1,150	(36%)
20-85-00-410-8530	SWIM TEAM	29,560	22,604	26,675	22,561	22,561	26,715	0%
20-85-00-410-8535	DIVE TEAM	1,314	1,355	2,290	1,885	1,885	2,105	(8%)
20-85-00-410-8540	DIVING CLASS	528	867	2,500	582	582	1,000	(60%)
20-85-00-410-8545	WATER EXERCISE	3,492	3,323	3,842	3,189	3,189	3,626	(5%)
20-85-00-410-8565	LIFEGUARD CERTIFICATION	3,033	2,098	5,055	3,340	3,340	5,385	6%
TOTAL PROGRAM FEES		86,810	74,616	94,115	72,673	72,673	90,481	(3%)
TOTAL GENERAL		86,810	74,616	94,115	72,673	72,673	90,481	(3%)
TOTAL REVENUES: PARASIDE BAY		86,810	74,616	94,115	72,673	72,673	90,481	(3%)
GENERAL EXPENSES								
GENERAL								
EMPLOYEE EXPENSES								
20-00-00-510-1000	SALARIES & WAGES FT	65,133	62,966	66,837	48,368	66,292	69,468	3%
20-00-00-510-1020	SALARIES & WAGES PT CLERICAL	5,498	6,372	7,680	13,232	13,800	14,276	85%
20-00-00-510-1100	IMRF	7,967	7,276	6,292	4,900	6,298	7,412	17%
20-00-00-510-1105	FICA	23,059	22,358	24,790	23,642	24,577	25,482	2%
20-00-00-510-1205	WORKSHOPS & SEMINARS	0	0	100	55	205	250	150%
20-00-00-510-1210	TRAVEL, MEETING & CONFERENCES	264	370	1,500	528	528	550	(63%)
20-00-00-510-1225	PROFESSIONAL MEMBERSHIPS	269	269	1,254	1,083	1,254	289	(76%)
20-00-00-510-1230	MILEAGE REIMBURSEMENT	0	175	625	447	525	625	0%
TOTAL EMPLOYEE EXPENSES		102,190	99,786	109,078	92,255	113,479	118,352	8%
CAPITALS								
20-00-00-900-9000	CAPITALS	48,672	31,793	171,969	132,181	142,782	182,600	6%
TOTAL CAPITALS		48,672	31,793	171,969	132,181	142,782	182,600	6%
TOTAL GENERAL		150,862	131,579	281,047	224,436	256,261	300,952	7%
TOTAL GENERAL		150,862	131,579	281,047	224,436	256,261	300,952	7%
FACILITIES EXPENSES								

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED	----- 2019 ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC (DEC)
FACILITIES								
PARADISE BAY								
EMPLOYEE EXPENSES								
20-25-60-510-1030	MANAGERS	14,687	16,225	22,703	22,847	24,000	23,056	1%
20-25-60-510-1035	CASHIERS	12,222	15,661	15,373	14,493	14,493	16,000	4%
20-25-60-510-1040	CONCESSIONS	19,134	19,809	17,845	24,025	24,025	23,987	34%
20-25-60-510-1045	MAINTENANCE	12,488	12,409	8,361	2,007	3,750	3,780	(54%)
20-25-60-510-1050	POOL GUARDS	102,671	97,729	117,603	110,415	110,415	117,207	0%
20-25-60-510-1051	LIFEGUARD INSTRUCTOR	0	0	0	0	0	4,296	0%
20-25-60-510-1052	IN-SERVICE TRAINING	0	0	0	0	0	19,182	0%
20-25-60-510-1055	ATTENDANTS	33,230	30,886	26,792	31,575	31,575	28,796	7%
20-25-60-510-1200	UNIFORMS	3,625	1,907	4,000	3,799	4,000	3,800	(5%)
20-25-60-510-1205	WORKSHOPS & SEMINARS	465	70	600	0	300	500	(16%)
TOTAL EMPLOYEE EXPENSES		198,522	194,696	213,277	209,161	212,558	240,604	12%
UTILITIES								
20-25-60-520-1300	ELECTRICITY	30,207	28,866	20,000	25,911	34,200	36,000	80%
20-25-60-520-1305	NATURAL GAS	7,975	8,327	7,909	327	3,462	8,840	11%
20-25-60-520-1310	WATER & SEWER	39,061	38,578	37,450	5,700	37,714	38,845	3%
20-25-60-520-1320	TELEPHONE	2,885	2,222	2,407	1,546	2,313	2,429	0%
20-25-60-520-1330	DSL LINE	1,798	1,798	1,890	1,438	1,892	3,269	72%
TOTAL UTILITIES		81,926	79,791	69,656	34,922	79,581	89,383	28%
REPAIRS & IMPROVEMENTS								
20-25-60-530-1400	FACILITY REPAIRS	18,026	19,898	18,928	13,298	25,118	18,815	0%
20-25-60-530-1405	BUILDING	733	615	735	4,079	4,079	680	(7%)
20-25-60-530-1415	VANDALISM	0	753	200	363	231	502	151%
TOTAL REPAIRS & IMPROVEMENTS		18,759	21,266	19,863	17,740	29,428	19,997	0%
SUPPLIES & CONTRACTS								
20-25-60-540-1535	MAINT. OF EQUIPMENT - PLUMBING	365	559	577	2,945	3,094	3,000	419%
20-25-60-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	850	875	982	895	1,120	967	(1%)
20-25-60-540-1545	MAINT. OF EQUIP.-HEATER/BOILER	1,050	1,061	1,158	3,797	3,797	2,000	72%
20-25-60-540-1550	MAINTENANCE OF EQUIPMENT-PUMPS	1,800	2,562	2,078	2,298	2,298	2,732	31%
20-25-60-540-1555	MAINT. OF EQUIPMENT-CONCESSION	300	599	400	0	0	400	0%
20-25-60-540-1565	COMPUTER SUPPLIES & SOFTWARE	1,404	4,754	2,600	3,327	3,327	2,600	0%
20-25-60-540-1570	OFFICE SUPPLIES	953	816	850	1,111	1,532	1,100	29%
20-25-60-540-1575	JANITORIAL SUPPLIES	4,141	4,649	4,566	4,241	4,241	4,500	(1%)
20-25-60-540-1585	BUILDING SUPPLIES	734	770	811	787	787	800	(1%)

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES EXPENSES								
PARADISE BAY								
SUPPLIES & CONTRACTS								
20-25-60-540-1595	PAINTING SUPPLIES	681	2,696	525	1,230	2,000	2,500	376%
20-25-60-540-1610	MECHANICAL & TOOL SUPPLIES	250	191	450	479	479	500	11%
20-25-60-540-1615	SAFETY SUPPLIES	2,532	2,624	7,100	7,489	7,489	6,500	(8%)
20-25-60-540-1655	MAINT. CONTRACT-SLIDE COATING	5,250	9,425	5,000	0	1,300	12,000	140%
20-25-60-540-1665	MAINT. CONTRACT - COMPUTERS	4,187	1,797	2,692	2,309	2,309	3,015	11%
TOTAL SUPPLIES & CONTRACTS		24,497	33,378	29,789	30,908	33,773	42,614	43%
GROUND SUPPLIES								
20-25-60-550-1705	CHLORINE	8,092	9,297	9,762	7,323	8,224	9,000	(7%)
20-25-60-550-1710	POOL CHEMICALS - OTHER	3,600	3,298	3,969	4,850	4,869	3,500	(11%)
TOTAL GROUND SUPPLIES		11,692	12,595	13,731	12,173	13,093	12,500	(8%)
PROFESSIONAL SERVICES								
20-25-60-560-1810	AQUATIC AUDIT	3,000	3,350	3,050	925	3,050	2,775	(9%)
TOTAL PROFESSIONAL SERVICES		3,000	3,350	3,050	925	3,050	2,775	(9%)
MARKETING & PUBLIC RELATIONS								
20-25-60-610-1900	POSTAGE	850	875	1,000	900	900	1,000	0%
20-25-60-610-1910	MARKETING & PUBLICITY	2,250	2,245	5,900	4,590	4,590	6,000	1%
20-25-60-610-1915	PRINTING - GENERAL	2,673	2,540	2,600	3,126	3,126	3,000	15%
20-25-60-610-1930	PAID ADVERTISING - DISPLAY	7,187	6,649	2,000	1,543	1,543	2,000	0%
20-25-60-610-1960	RECOGNITION - EMPLOYEES	1,351	307	1,500	1,099	1,300	1,500	0%
20-25-60-610-1965	RECOGNITIONS-PUBLIC RELATIONS	0	0	100	45	45	100	0%
20-25-60-610-1980	PHOTO I.D.	2,140	2,473	2,000	2,134	2,134	2,300	15%
TOTAL MARKETING & PUBLIC RELATIONS		16,451	15,089	15,100	13,437	13,638	15,900	5%
PERMITS & LICENSES								
20-25-60-620-2100	PERMITS & LICENSES	1,853	1,894	2,531	1,906	1,906	1,856	(26%)
TOTAL PERMITS & LICENSES		1,853	1,894	2,531	1,906	1,906	1,856	(26%)

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED	----- 2019 ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
PARADISE BAY								
MERCHANDISE SALES								
20-25-60-630-0600	CONCESSION SALES	34,765	39,553	38,000	39,642	39,642	41,000	7%
20-25-60-630-0605	MERCHANDISE SALES	2,142	932	500	437	437	500	0%
TOTAL MERCHANDISE SALES		36,907	40,485	38,500	40,079	40,079	41,500	7%
BANKING & CREDIT CARD FEES								
20-25-60-640-2105	VISA & MASTERCARD	4,374	5,266	2,888	5,415	4,000	4,000	38%
20-25-60-640-2110	BANKING FEES	4,275	4,352	170	475	750	450	164%
TOTAL BANKING & CREDIT CARD FEES		8,649	9,618	3,058	5,890	4,750	4,450	45%
OTHER EXPENSE								
20-25-60-670-2115	MISCELLANEOUS EXPENSE	0	3,589	400	0	0	400	0%
TOTAL OTHER EXPENSE		0	3,589	400	0	0	400	0%
TOTAL PARADISE BAY		402,256	415,751	408,955	367,141	431,856	471,979	15%
TOTAL FACILITIES		402,256	415,751	408,955	367,141	431,856	471,979	15%
PARASIDE BAY								
EXPENSES								
GENERAL								
PROGRAM SALARIES								
20-85-00-710-8505	SPECIAL EVENTS	138	0	0	0	0	0	0%
20-85-00-710-8510	SWIM LESSONS - YOUTH	23,177	21,436	25,480	19,273	19,273	20,245	(20%)
20-85-00-710-8525	SWIM CAMP	548	0	787	0	0	0	(100%)
20-85-00-710-8530	SWIM TEAM	8,697	11,830	10,900	10,848	10,848	12,824	17%
20-85-00-710-8535	DIVE TEAM	715	923	1,746	923	923	1,200	(31%)
20-85-00-710-8540	DIVING CLASS	158	61	690	219	219	400	(42%)
20-85-00-710-8545	WATER EXERCISE	1,320	1,383	1,856	1,650	1,650	1,856	0%
TOTAL PROGRAM SALARIES		34,753	35,633	41,459	32,913	32,913	36,525	(11%)
PROGRAM SUPPLIES								
20-85-00-720-8500	PARENT TOT	0	100	100	0	100	100	0%
20-85-00-720-8505	SPECIAL EVENTS	6,216	216	6,600	1,928	1,928	2,800	(57%)
20-85-00-720-8510	SWIM LESSONS	0	650	650	51	650	600	(7%)
20-85-00-720-8530	SWIM TEAM	618	3,350	1,618	1,425	1,618	1,635	1%

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017--	--2018--	2019		--2020--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	

PARASIDE BAY							
EXPENSES							
GENERAL							
PROGRAM SUPPLIES							
20-85-00-720-8535	DIVE TEAM	0	75	100	0	100	100 0%
TOTAL PROGRAM SUPPLIES		6,834	4,391	9,068	3,404	4,396	5,235 (42%)

PROGRAM CONTRACTUAL							
20-85-00-730-8565	LIFEGUARD CERTIFICATION	1,730	1,630	5,055	4,760	4,760	7,035 39%
TOTAL PROGRAM CONTRACTUAL		1,730	1,630	5,055	4,760	4,760	7,035 39%
TOTAL GENERAL		43,317	41,654	55,582	41,077	42,069	48,795 (12%)
TOTAL PARASIDE BAY		43,317	41,654	55,582	41,077	42,069	48,795 (12%)
TOTAL FUND REVENUES & BEG. BALANCE		717,378	785,307	777,475	708,078	721,697	785,833 1%
TOTAL FUND EXPENSES		596,435	588,984	745,584	632,654	730,186	821,726 10%
FUND SURPLUS (DEFICIT)		120,943	196,323	31,891	75,424	(8,489)	(35,893) (212%)

**Lombard Park District
2020 Proposed Budget
Madison Meadow Athletic Center – 25**

The 38,000 square foot Madison Meadow Athletic Center had its one-year anniversary on June 30, 2019. Amenities at the MMAC include two basketball courts, two group fitness studios, fitness center, indoor track, two batting cages, and babysitting services. The MMAC is run by one full time manager and over 30 part time employees. The facility is open 364 days a year, and is open 16.5 hours a day on weekdays and 11 hours a day on weekends, in addition to athletic court rentals outside of normal operating hours.

Staff is operating the MMAC as a revenue generating facility and is projecting to show a profit in the first full year of operation. The proposed 2020 budget includes total revenues of \$754,339 and total expenses at \$599,550. Facility revenue consists of Memberships (0500), Daily Fees (0505), Open Gym (0510), Rentals (0540), Concession Sales/Vending (0600), and Programming.

When preparing the 2020 budget, staff is anticipating selling and maintaining 2,000 annual memberships. Staff is not recommending a membership fee increase in 2020. A special introductory rate was offered for members who paid the early bird rate in 2018 and renewed in 2019. Regular rates were introduced after the first month that the facility was open. These rates were continued in 2019. The MMAC hit its highest point with memberships just before the first full year with 4,141 members and 2,303 memberships sold. As expected, memberships increased through the fall, winter and spring months and then experienced a slight decline in the summer months. Similar trends are expected to continue in 2020. Actuals as of October 1, 2019 included 3,648 total members and 2,030 active memberships. All paid in full memberships are deferred quarterly based on the month of purchase.

Organized gym usage consists of Park District programs, affiliate rentals, and outside group rentals. Private rentals (0540) are budgeted to generate just under \$43,000 of revenue in 2020. This includes affiliate rentals anticipated by Lombard Baseball League and Firebirds Soccer Club.

The majority of the Fitness programming budget was moved from Fund 10-80 to Madison Meadow Athletic Center Fund 25 in 2019. This transition started in the middle of the 2018 fiscal year. The 2019 fiscal year was the first full year that all fitness programs were budgeted in Fund 25. Registration options for group fitness programs include the Unlimited Group Fitness Pass (8085), daily fee (8070), and seasonal registration by class (8075). Depending on the season, there are 40 to 50 Group Fitness classes offered per



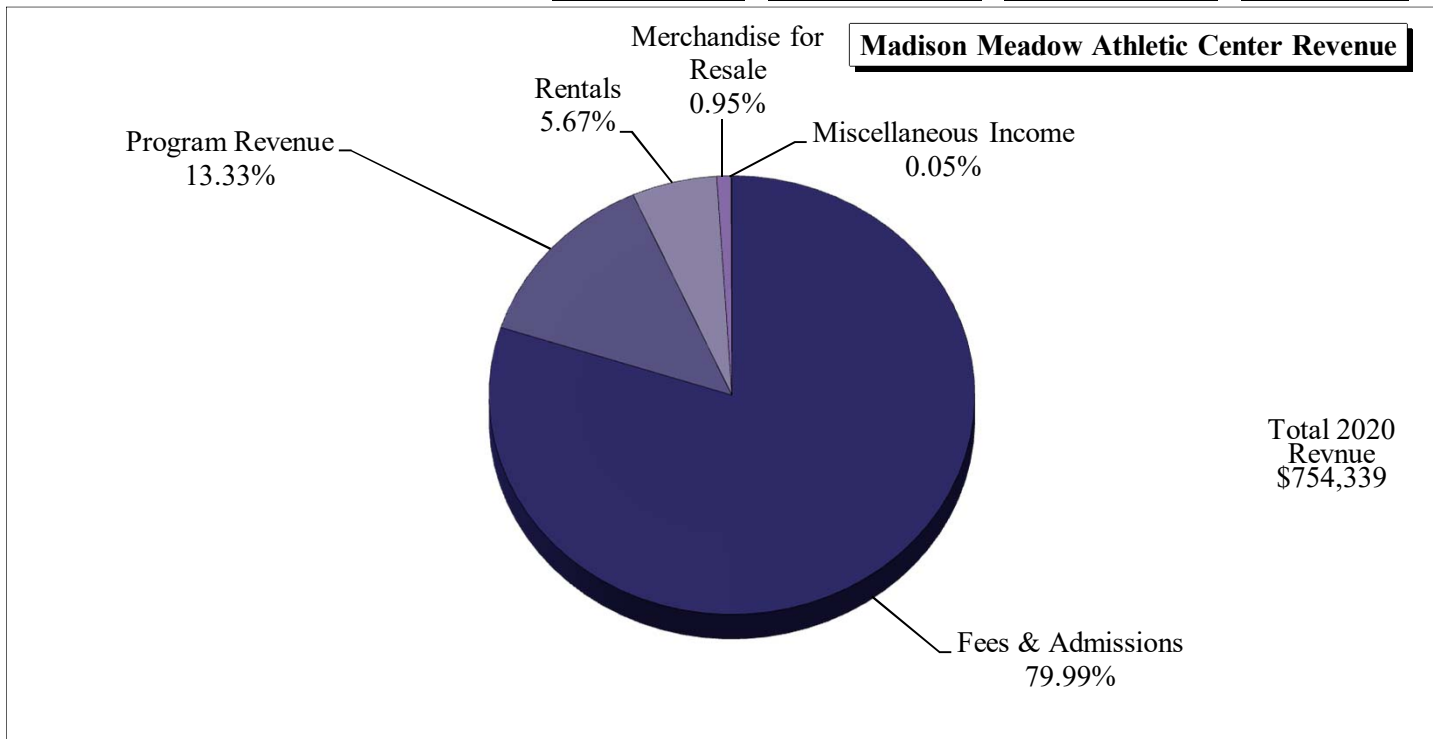
week. Additional options under programming include Nutrition classes (8200) and Personal Training (8455). Total revenue for programming for 2020 is budgeted just over \$100,000. Staff costs are the largest expense for programming, followed supplies and equipment.

As the expense area is reviewed, salary and wages account for the largest portion. The employee expenses include front desk staff, facility attendants, fitness staff, a facility manager, membership specialist (new in 2020), shift supervisors (new in 2020), and custodial personnel. The 2020 budget continues to reflect one full time staff member (Facility Manager) and proposes one part-time IMRF position (membership specialist). After staff expenses, supply and contract expenses are the next largest area, followed by utilities. Expenses have been determined based on actuals from the first year (plus) of operation and could fluctuate as needs are discovered through the second full year of operation.



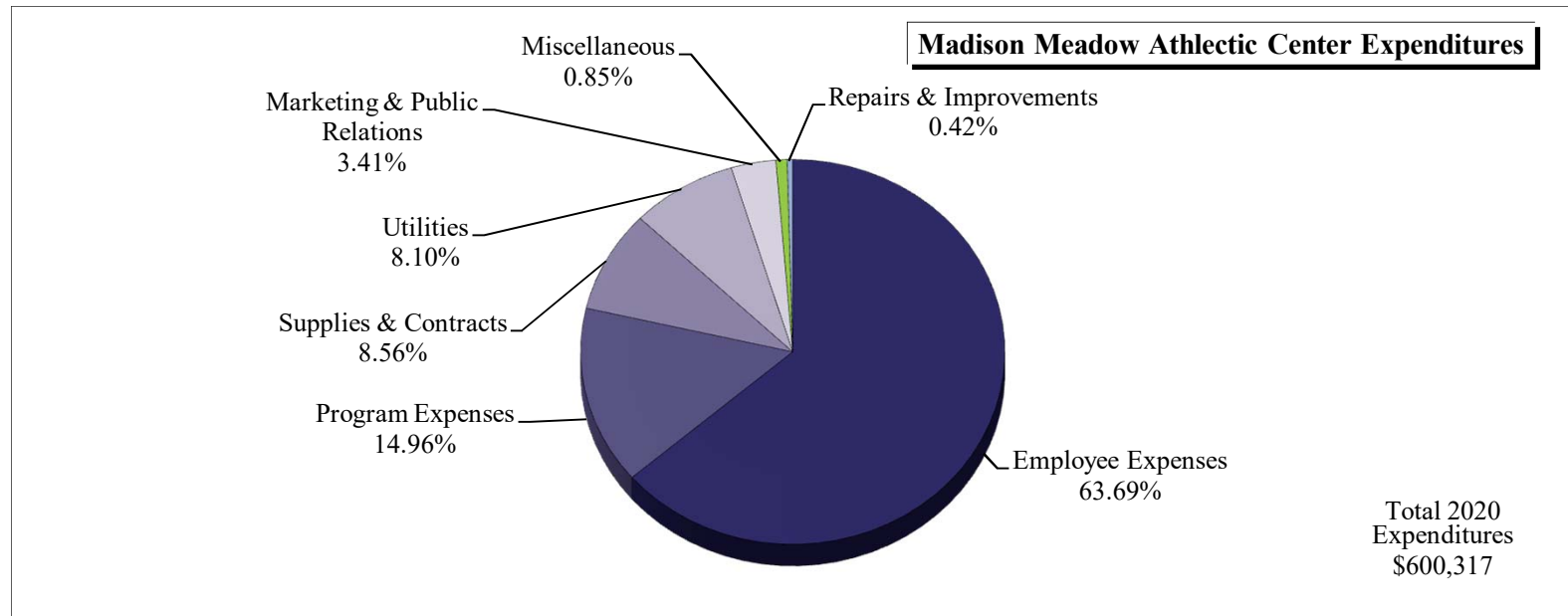
**LOMBARD PARK DISTRICT
MADISON MEADOW ATHLETIC CENTER REVENUE
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Fees & Admissions	\$ 603,400	79.99%	\$ 206,400	51.99%
Program Revenue	\$ 100,589	13.33%	\$ (7,336)	-6.80%
Rentals	\$ 42,780	5.67%	\$ (1,120)	-2.55%
Merchandise for Resale	7,200	0.95%	\$ 200	N/A
Miscellaneous Income	370	0.05%	105	N/A
	<u>\$ 754,339</u>	<u>100.00%</u>	<u>\$ 198,249</u>	<u>35.65%</u>



**LOMBARD PARK DISTRICT
MADISON MEADOW ATHLETIC CENTER EXPENDITURES
PROPOSED BUDGET 2020**

Expense	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Employee Expenses	\$ 382,312	63.69%	\$ 51,608	15.61%
Program Expenses	89,834	14.96%	12,684	16.44%
Supplies & Contracts	51,405	8.56%	5,800	12.72%
Utilities	48,634	8.10%	700	1.46%
Marketing & Public Relations	20,500	3.41%	1,000	5.13%
Miscellaneous	5,100	0.85%	(700)	N/A
Repairs & Improvements	2,532	0.42%	1,032	68.80%
	<u>\$ 600,317</u>	<u>100.00%</u>	<u>\$ 72,124</u>	<u>13.65%</u>



Lombard Park District
Fund Summary - Proposed Budget Report
Madison Meadow Athletic Center - 25
Fiscal Year 2020

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
230 Fees & Admissions	-	\$ 236,128	\$ 397,000	\$ 541,259	\$ 621,000	\$ 603,400
240 Rentals	-	10,798	43,900	18,714	35,000	42,780
320 Merchandise for Resale	-	2,603	7,000	7,709	8,200	7,200
360 Miscellaneous Income	-	242	265	312	425	370
410 Program Fees	-	16,433	107,925	83,043	93,700	100,589
TOTAL REVENUE	\$ -	\$ 266,203	\$ 556,090	\$ 651,036	\$ 758,325	\$ 754,339
EXPENSE						
510 Employee Expenses	\$ -	\$ 185,947	\$ 330,704	\$ 263,996	\$ 340,014	\$ 382,312
520 Utilities	-	23,117	47,934	35,813	47,441	48,634
530 Repairs & Improvements	-	966	1,500	2,117	3,000	2,532
540 Supplies & Contracts	-	16,200	45,605	33,135	42,976	51,405
610 Marketing & Public Relations	-	10,573	19,500	4,622	15,000	20,500
630 Merchandise - Cost of Sales	-	1,374	4,800	3,193	4,500	4,800
640 Banking & Credit Card Fees	-	-	1,000	422	540	300
710 Program Salaries	-	-	73,650	64,083	80,150	85,834
720 Program Supplies	-	-	3,500	1,217	3,500	4,000
TOTAL EXPENSE	\$ -	\$ 238,177	\$ 528,193	\$ 408,598	\$ 537,121	\$ 600,317
TOTAL REVENUE	\$ -	\$ 266,203	\$ 556,090	\$ 651,036	\$ 758,325	\$ 754,339
TOTAL EXPENSE	-	238,177	528,193	408,598	537,121	600,317
Change in Fund Balance	\$ -	\$ 28,026	\$ 27,897	\$ 242,438	\$ 221,204	\$ 154,022

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
FACILITIES								
REVENUES								
RECREATION CENTER								
FEES & ADMISSIONS								
25-25-95-230-0500	MEMBERSHIPS	0	207,788	359,000	499,789	575,000	557,000	55%
25-25-95-230-0505	DAILY FEES	0	25,412	13,000	7,042	10,000	10,000	(23%)
25-25-95-230-0510	OPEN GYM	0	2,927	25,000	34,427	36,000	36,400	45%
TOTAL FEES & ADMISSIONS		0	236,127	397,000	541,258	621,000	603,400	51%
RENTALS								
25-25-95-240-0540	PRIVATE RENTALS	0	10,797	43,900	18,713	35,000	42,780	(2%)
TOTAL RENTALS		0	10,797	43,900	18,713	35,000	42,780	(2%)
MERCHANDISE FOR RESALE								
25-25-95-320-0600	CONCESSION SALES	0	2,602	7,000	7,709	8,200	7,200	2%
TOTAL MERCHANDISE FOR RESALE		0	2,602	7,000	7,709	8,200	7,200	2%
OTHER INCOME								
25-25-95-360-0855	STATE SALES TAX	0	1	0	6	105	105	0%
25-25-95-360-0860	OVERAGE & SHORTAGE	0	240	240	214	230	240	0%
25-25-95-360-0865	N.S.F. SERVICE CHARGE	0	0	25	0	0	25	0%
25-25-95-360-0875	MISCELLANEOUS	0	0	0	90	90	0	0%
TOTAL OTHER INCOME		0	241	265	310	425	370	39%
TOTAL RECREATION CENTER		0	249,767	448,165	567,990	664,625	653,750	45%
TOTAL REVENUES: FACILITIES		0	249,767	448,165	567,990	664,625	653,750	45%
FITNESS								
REVENUES								
GENERAL								
PROGRAM FEES								
25-80-00-410-8065	UNLIMITED FITNESS PASS	0	16,132	52,800	34,780	40,000	42,000	(20%)
25-80-00-410-8070	GROUP FITNESS DAILY	0	301	3,000	2,325	3,000	3,000	0%
25-80-00-410-8075	GROUP FITNESS REGISTRATION	0	0	24,650	25,210	25,000	25,480	3%
25-80-00-410-8080	MMAC SPECIAL EVENTS	0	0	0	0	0	2,000	0%
25-80-00-410-8200	NUTRITION	0	0	2,275	127	500	1,094	(51%)

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FITNESS								
REVENUES								
GENERAL								
PROGRAM FEES								
25-80-00-410-8455	PERSONAL TRAINER	0	0	25,200	20,600	25,200	27,015	7%
TOTAL PROGRAM FEES		0	16,433	107,925	83,042	93,700	100,589	(6%)
TOTAL GENERAL		0	16,433	107,925	83,042	93,700	100,589	(6%)
TOTAL REVENUES: FITNESS		0	16,433	107,925	83,042	93,700	100,589	(6%)
GENERAL								
EXPENSES								
GENERAL								
EMPLOYEE EXPENSES								
25-00-00-510-1000	SALARIES & WAGES FT	0	38,780	50,219	39,238	51,432	53,232	5%
25-00-00-510-1100	IMRF	0	4,294	4,771	3,903	4,886	8,177	71%
25-00-00-510-1105	FICA	0	11,727	28,195	23,240	29,306	32,443	15%
25-00-00-510-1220	IN-HOUSE TRAINING	0	595	500	0	500	500	0%
25-00-00-510-1230	MILEAGE REIMBURSEMENT	0	0	250	141	320	540	116%
TOTAL EMPLOYEE EXPENSES		0	55,396	83,935	66,522	86,444	94,892	13%
TOTAL GENERAL		0	55,396	83,935	66,522	86,444	94,892	13%
TOTAL GENERAL		0	55,396	83,935	66,522	86,444	94,892	13%
FACILITIES								
EXPENSES								
RECREATION CENTER								
EMPLOYEE EXPENSES								
25-25-95-510-1015	SALARIES & WAGES PT BUILDINGS	0	32,841	84,300	51,512	63,500	75,740	(10%)
25-25-95-510-1020	SALARIES & WAGES PT CLERICAL	0	86,341	131,399	125,024	162,500	175,000	33%
25-25-95-510-1025	OVERTIME	0	0	1,000	0	0	1,000	0%
25-25-95-510-1030	BABYSITTING	0	8,024	28,000	20,114	25,500	33,280	18%
25-25-95-510-1200	UNIFORMS	0	3,342	2,070	819	2,070	2,400	15%
TOTAL EMPLOYEE EXPENSES		0	130,548	246,769	197,469	253,570	287,420	16%

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES							
RECREATION CENTER							
UTILITIES							
25-25-95-520-1300	ELECTRICITY	0	10,252	26,400	20,683	24,500	(5%)
25-25-95-520-1305	NATURAL GAS	0	1,980	1,800	3,723	5,731	245%
25-25-95-520-1310	WATER & SEWER	0	1,446	4,500	1,326	2,816	(35%)
25-25-95-520-1320	TELEPHONE	0	6,164	9,360	6,020	8,412	(10%)
25-25-95-520-1330	DSL LINE	0	3,273	5,874	4,059	5,874	3%
TOTAL UTILITIES		0	23,115	47,934	35,811	47,441	1%
REPAIRS & IMPROVEMENTS							
25-25-95-530-1400	FACILITY REPAIRS	0	966	1,000	2,116	2,032	103%
25-25-95-530-1415	VANDALISM	0	0	500	0	500	0%
TOTAL REPAIRS & IMPROVEMENTS		0	966	1,500	2,116	3,000	68%
SUPPLIES & CONTRACTS							
25-25-95-540-1515	MAINT. OF EQUIPMENT	0	32	1,000	464	1,000	0%
25-25-95-540-1520	MAINT. OF EQUIPMENT - OFFICE	0	0	500	0	500	0%
25-25-95-540-1540	MAINT. OF EQUIPMENT - HVAC	0	1,406	5,500	5,419	5,591	0%
25-25-95-540-1542	MAINT. OF EQUIPMENT - ELEVATOR	0	0	3,600	2,068	3,000	(2%)
25-25-95-540-1543	FITNESS EQUIPMENT	0	0	0	0	1,000	0%
25-25-95-540-1565	COMPUTER SUPPLIES & SOFTWARE	0	330	3,930	3,728	4,000	7%
25-25-95-540-1570	OFFICE SUPPLIES	0	3,446	2,500	3,859	4,800	95%
25-25-95-540-1575	JANITORIAL SUPPLIES	0	9,171	12,000	9,411	12,000	25%
25-25-95-540-1585	BUILDING SUPPLIES	0	556	6,020	4,340	6,020	(50%)
25-25-95-540-1590	SIDEWALK SALT	0	500	500	200	500	0%
25-25-95-540-1610	MECHANICAL & TOOL SUPPLIES	0	29	250	80	250	14%
25-25-95-540-1615	SAFETY SUPPLIES	0	0	500	509	880	76%
25-25-95-540-1625	MINOR OFFICE EQUIPMENT	0	597	2,500	0	2,500	0%
25-25-95-540-1660	MAINT. CONTRACT - COPY MACHINE	0	0	1,000	0	0	(100%)
25-25-95-540-1665	MAINT. CONTRACT - COMPUTERS	0	0	2,285	1,673	2,285	(3%)
25-25-95-540-1667	MAINT. CONTRACT - FITNESS	0	0	2,500	0	5,145	105%
25-25-95-540-1675	SECURITY ALARM MONITORING	0	130	1,020	1,380	1,250	22%
TOTAL SUPPLIES & CONTRACTS		0	16,197	45,605	33,131	42,976	12%
MARKETING & PUBLIC RELATIONS							
25-25-95-610-1900	POSTAGE	0	2,800	4,000	0	2,000	0%
25-25-95-610-1910	MARKETING & PUBLICITY	0	0	2,500	1,598	2,500	0%
25-25-95-610-1915	PRINTING - GENERAL	0	2,299	5,000	2,172	3,000	0%

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES							
EXPENSES							
RECREATION CENTER							
MARKETING & PUBLIC RELATIONS							
25-25-95-610-1930	PAID ADVERTISING - DISPLAY	0	5,473	6,000	851	6,000	0%
25-25-95-610-1970	COMMUNITY RELATIONS	0	0	0	0	1,000	0%
25-25-95-610-1980	PHOTO I.D.	0	0	2,000	0	2,000	0%
TOTAL MARKETING & PUBLIC RELATIONS		0	10,572	19,500	4,621	15,000	20,500 5%
CONCESSION SALES							
25-25-95-630-0600	CONCESSIONS	0	1,373	4,800	3,193	4,500	4,800 0%
TOTAL CONCESSION SALES		0	1,373	4,800	3,193	4,500	4,800 0%
BANKING & CREDIT CARD FEES							
25-25-95-640-2105	VISA & MASTERCARD	0	0	900	140	240	240 (73%)
25-25-95-640-2110	BANKING FEES	0	0	100	281	300	60 (40%)
TOTAL BANKING & CREDIT CARD FEES		0	0	1,000	421	540	300 (70%)
TOTAL RECREATION CENTER		0	182,771	367,108	276,762	367,027	415,591 13%
TOTAL FACILITIES		0	182,771	367,108	276,762	367,027	415,591 13%
FITNESS							
EXPENSES							
GENERAL							
PROGRAM SALARIES							
25-80-00-710-8080	MMAC SPECIAL EVENTS	0	0	0	0	0	660 0%
25-80-00-710-8200	NUTRITION	0	0	1,650	108	150	775 (53%)
25-80-00-710-8450	GROUP FITNESS	0	0	53,100	46,871	60,000	61,660 16%
25-80-00-710-8455	PERSONAL TRAINER	0	0	18,900	17,103	20,000	22,739 20%
TOTAL PROGRAM SALARIES		0	0	73,650	64,082	80,150	85,834 16%
PROGRAM SUPPLIES							
25-80-00-720-8080	MMAC SPECIAL EVENTS	0	0	0	0	0	500 0%
25-80-00-720-8450	GROUP FITNESS	0	0	3,500	1,217	3,500	3,500 0%
TOTAL PROGRAM SUPPLIES		0	0	3,500	1,217	3,500	4,000 14%
TOTAL GENERAL		0	0	77,150	65,299	83,650	89,834 16%

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
TOTAL FITNESS		0	0	77,150	65,299	83,650	89,834	16%
TOTAL FUND REVENUES & BEG. BALANCE		0	266,200	556,090	651,032	758,325	754,339	35%
TOTAL FUND EXPENSES		0	238,167	528,193	408,583	537,121	600,317	13%
FUND SURPLUS (DEFICIT)		0	28,033	27,897	242,449	221,204	154,022	452%

**Lombard Park District
2020 Proposed Budget
Lombard Golf Course – 30**

Performance Measures

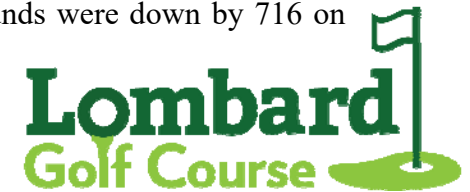
	Actual 2016	Actual 2017	Actual 2018	Estimated 2019	Proposed 2020
Number of Rounds	15,681	14,947	12,827	11,800	15,790
Revenue Per Round	\$ 23.77	\$ 24.54	\$ 23.62	\$ 25.02	\$ 24.38
Cost Per Round	\$ 27.89	\$ 29.30	\$ 35.17	\$ 37.15	\$ 30.10

Performance Objectives:

1. Offer a nine hole golf course that is open April-October that generates 17,000+ rounds per year.
2. Provide golf programming and lessons that teach the game of golf and encourage skill development for youth and adult participants.
3. Provide opportunities for golf outings, leagues, and clubhouse rentals to further meet the needs of patrons.

Lombard Golf Course plans to host 11,800 rounds of golf in 2019, which is down 1,027 rounds from last season. This decrease can partially be attributed to extremely wet conditions through portions of the season. The course flooded twice during April and May. The continued effort from the staff to minimize impact on the course following rain events has been noticeable. Course conditions seem to bounce back much faster from rain than previous years. This can be attributed to the multi-flow drains that staff added to the course to move water from problem areas to the ponds over the past few years. In the past, carts wouldn't have been allowed for several days after a moderate to significant rain event. There were many times this season where carts were permitted the day after a significant rain occurred. Weather conditions did impact a few of the fairways during the season, but staff was able to slit seed and top dress any damaged areas of the course. Overall, the course stayed in very good shape throughout the year, despite the challenges from weather conditions and lost days due to flooding. Despite staff efforts, rounds fell behind last year's pace starting May 1 and never recovered. Rounds were down by 716 on May 31, 233 on June 30, 621 on July 31, 775 on August 31, and 1,030 on September 30.

During 2017, staff began the process to determine if a rebranding of the golf course would be beneficial. This included market research, focus group discussions, and secret shoppers. From this process, the staff developed several action items for the 2018-2020 seasons. The data suggested a couple of items that could be implemented in order to help the performance of the golf course. First, a new name that would connect the course to Lombard. Next, a remodeling of the clubhouse to make it more appealing and would increase the ability to rent out in the off season, which staff proposed to spend \$250,000 in capital dollars in 2018. Third, improved signage at the entrance to the course. Finally, improved marketing and customer service training.



Rebranding of the course was implemented in 2019. The name of the course was changed from Western Acres to Lombard Golf Course. This was done to make the course more recognizable to potential new customers and connect Park District residents with the course. New signs were installed at the entrance of the facility, on the clubhouse, and at all tee boxes. The course was also highlighted on the cover of the Autumn Activity Guide delivered to Lombard homes in July. The clubhouse capital improvements budgeted for 2018 were carried over as a “B Priority” for in 2019. The same is proposed for 2020. Marketing will be a major focus in 2020. The goal is to keep regular customers coming back, while also acquiring new customers. Planned course promotions include direct mail coupons, free greens fees for juniors with a paying adult at designated times, direct marketing to Park District and affiliate athletic programs, and reduced greens fees on weekdays from 11:00 a.m.-2:00 p.m. at various times throughout the year. In addition, staff will continue to offer the Advantage Card, which rewards golfer’s one free round after golfing 10 paid rounds. Additional details will be included in the 2020 marketing plan.

Staff is proposing that all daily fees (0505) for residents and non-residents remain the same. A resident round of golf will be \$16 on a weekday and \$19 on a weekend. Overall, staff is estimating 11,800 rounds in 2019 and staff budgeted for 15,790 rounds in 2020. This figure is based on rounds returning to closer to the three year average from 2015-2017, with a slight increase. It is estimated that 19,496 rounds is the breakeven point for operations at Lombard Golf Course, based on the 2020 proposed revenue per round. Staff is proposing a \$1 increase for Gas Carts (0580). The 2019 cost to rent a cart is \$9 a single rider and \$18 for two riders. The proposed increase for 2020 is \$10 for a single rider and \$20 for two riders. Lessons (8700) had 58 participants in the Sticks for Kids program in 2019.



As for outings, groups will continue to be required to make a 50% deposit at the time of booking a shotgun start and the balance will be due seven days prior to the event. All other groups of 28 golfers or more will be required to make a deposit and then confirm the number of participants seven days prior. This allows staff the ability to better manage the course on days that groups are scheduled to participate.

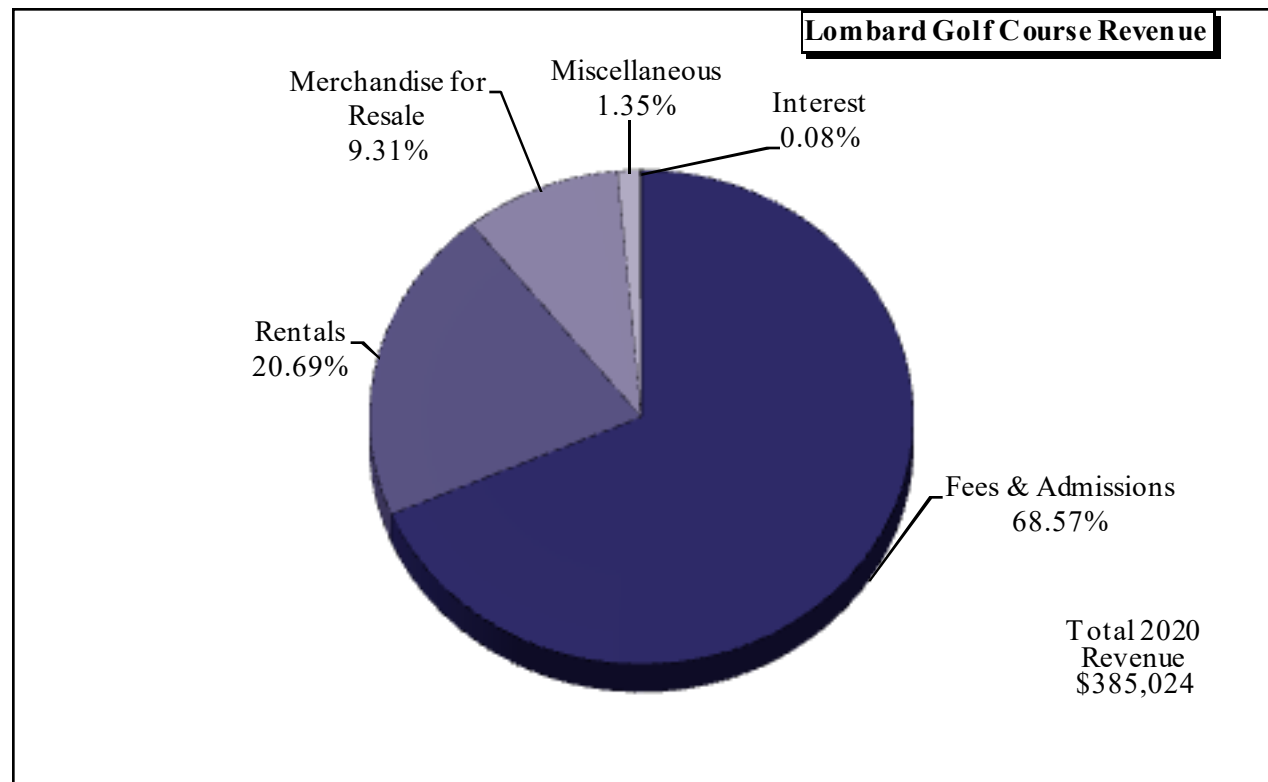
The Estimated 2020 salaries & wages full time (1000) includes 4.8% of the indirect wages and benefits for administrative staff that helps oversee the golf course have been allocated to this line item. Part-time wages for cashiers (1035) and starters (1060) are expected to increase with the increase in minimum wage slated for January 1 and July 1, 2020.

Footgolf (0510 and 0530) was introduced at the course in 2015. Footgolf has generated \$2,635 in revenue over the last three years for an average of \$878 per year. There has been limited demand for this activity and staff believes it is not financially sustainable to offer footgolf at the course. Staff is recommending that footgolf is not offered at the Lombard Golf Course and that the holes are removed prior to the 2020 season.

Staff have proposed to replace two mowers, a slit seeder, two pond fountains, and the clubhouse carpeting in 2020. These expenses are reflected in the 2020 capital projects.

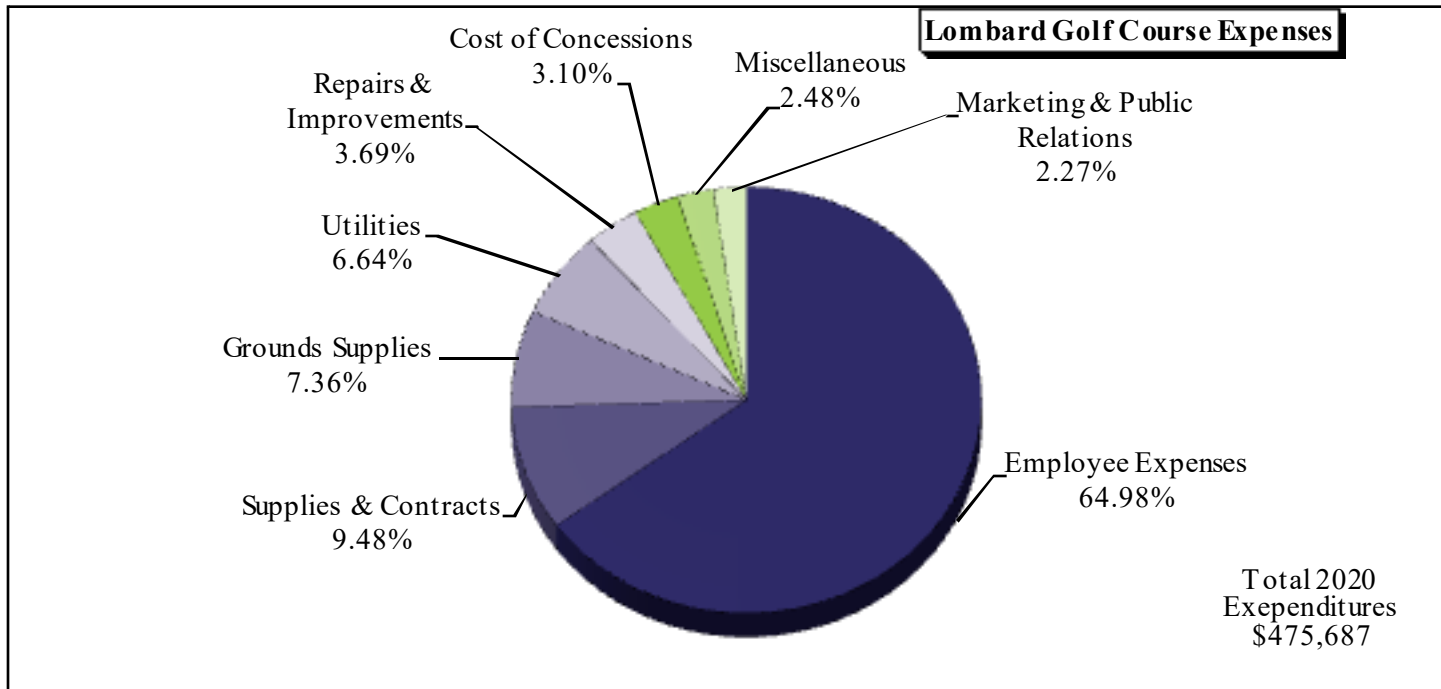
**LOMBARD PARK DISTRICT
LOMBARD GOLF COURSE REVENUE
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Fees & Admissions	\$ 264,000	68.57%	\$ (1,000)	-0.38%
Rentals	79,659	20.69%	3,550	4.66%
Merchandise for Resale	35,855	9.31%	-	0.00%
Miscellaneous	5,210	1.35%	615	13.38%
Interest	300	0.08%	-	0.00%
	<u>\$ 385,024</u>	<u>100.00%</u>	<u>\$ 3,165</u>	<u>0.83%</u>



**LOMBARD PARK DISTRICT
LOMBARD GOLF COURSE EXPENSES
PROPOSED BUDGET 2020**

Expense	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Employee Expenses	\$ 309,109	64.98%	\$ 7,525	2.50%
Supplies & Contracts	45,082	9.48%	(150)	-0.33%
Grounds Supplies	35,000	7.36%	(15)	-0.04%
Utilities	31,604	6.64%	(344)	-1.08%
Repairs & Improvements	17,550	3.69%	50	0.29%
Cost of Concessions	14,750	3.10%	(2,500)	-14.49%
Miscellaneous	11,792	2.48%	985	9.11%
Marketing & Public Relations	10,800	2.27%	3,550	48.97%
	\$ 475,687	100.00%	\$ 9,101	1.95%



**Lombard Park District
Fund Summary - Proposed Budget Report
Golf Course Fund - 30
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
220 Interest	\$ 2,141	\$ 568	\$ -	\$ -	\$ -	\$ -
230 Fees & Admissions	252,893	206,136	265,000	195,209	197,640	264,000
240 Rentals	73,441	64,353	76,109	63,082	63,943	79,659
320 Merchandise for Resale	34,611	29,018	35,855	29,856	30,050	35,855
360 Miscellaneous Income	(169)	(234)	300	(17)	(17)	300
410 Program Fees	3,900	3,195	4,595	3,645	3,645	5,210
TOTAL REVENUE	\$ 366,817	\$ 303,036	\$ 381,859	\$ 291,774	\$ 295,261	\$ 385,024
EXPENSE						
510 Employee Expenses	\$ 281,760	\$ 288,089	\$ 301,584	\$ 229,600	\$ 291,535	\$ 309,109
520 Utilities	28,090	30,104	31,948	21,591	30,379	31,604
530 Repairs & Improvements	27,969	25,102	17,500	19,146	20,010	17,550
540 Supplies & Contracts	38,944	36,226	45,232	33,232	40,210	45,082
550 Grounds Supplies	28,767	36,357	35,015	28,879	31,845	35,000
610 Marketing & Public Relations	5,810	2,304	7,250	2,803	3,485	10,800
630 Merchandise - Cost of Sales	13,153	15,795	17,250	10,216	10,508	14,750
640 Banking & Credit Card Fees	8,805	9,237	5,622	5,268	6,507	6,640
670 Miscellaneous Expense	2,153	5,779	1,985	1,621	1,985	1,985
710 Program Salaries	2,535	1,463	2,700	-	-	-
720 Program Supplies	-	-	500	-	-	500
730 Program Contractual Services	-	692	-	2,397	2,397	2,667
TOTAL EXPENSE	\$ 437,986	\$ 451,149	\$ 466,586	\$ 354,753	\$ 438,862	\$ 475,687
TOTAL REVENUE	\$ 366,817	\$ 303,036	\$ 381,859	\$ 291,774	\$ 295,261	\$ 385,024
TOTAL EXPENSE	437,986	451,149	466,586	354,753	438,862	475,687
Change in Fund Balance	\$ (71,169)	\$ (148,113)	\$ (84,727)	\$ (62,979)	\$ (143,601)	\$ (90,663)

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	BUDGETED	2019 10 MO. ACTUAL	PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL INTEREST								
30-00-00-220-0450	INVESTMENT INTEREST	2,140	567	0	0	0	0	0%
TOTAL INTEREST		2,140	567	0	0	0	0	0%
TOTAL GENERAL		2,140	567	0	0	0	0	0%
TOTAL REVENUES: GENERAL		2,140	567	0	0	0	0	0%
FACILITIES REVENUES								
LOMBARD GOLF - CLUBHOUSE FEES & ADMISSIONS								
30-25-90-230-0505	DAILY FEES - RESIDENT	204,611	163,067	212,000	155,926	156,000	212,000	0%
30-25-90-230-0510	FOOTGOLF	635	820	1,000	155	155	0	(100%)
30-25-90-230-0525	GOLF LEAGUES	32,880	30,094	36,500	27,577	29,575	36,500	0%
30-25-90-230-0530	GOLF OUTINGS	14,767	12,155	15,500	10,640	11,000	15,500	0%
30-25-90-230-0535	FOOTGOLF OUTINGS	0	0	0	910	910	0	0%
TOTAL FEES & ADMISSIONS		252,893	206,136	265,000	195,208	197,640	264,000	0%
RENTALS								
30-25-90-240-0545	RENTAL INCOME	2,932	3,612	3,600	4,838	4,965	4,250	18%
30-25-90-240-0570	CLUBS	690	772	850	825	825	850	0%
30-25-90-240-0575	BALLS USED IN DRIVING AREA	822	706	890	516	573	890	0%
30-25-90-240-0578	BALL RENTAL - FOOT GOLF	30	65	100	20	20	0	(100%)
30-25-90-240-0580	GAS CARTS	65,976	56,392	67,000	54,375	55,000	70,000	4%
30-25-90-240-0585	HAND CARTS	2,991	2,805	3,669	2,506	2,560	3,669	0%
TOTAL RENTALS		73,441	64,352	76,109	63,080	63,943	79,659	4%
MERCHANDISE SALES								
30-25-90-320-0600	CONCESSION SALES	30,890	25,582	32,000	26,528	26,650	32,000	0%
30-25-90-320-0605	MERCHANDISE SALES	3,720	3,435	3,855	3,327	3,400	3,855	0%
TOTAL MERCHANDISE SALES		34,610	29,017	35,855	29,855	30,050	35,855	0%

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017--	--2018--	2019		--2020--	% INC (DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
FACILITIES							
LOMBARD GOLF - CLUBHOUSE							
OTHER INCOME							
30-25-90-360-0855	STATE SALES TAX	32	20	50	37	38	50 0%
30-25-90-360-0860	OVERAGE & SHORTAGE	(405)	(254)	250	(55)	(55)	250 0%
30-25-90-360-0875	MISCELLANEOUS	204	0	0	0	0	0 0%
TOTAL OTHER INCOME		(169)	(234)	300	(18)	(17)	300 0%
TOTAL LOMBARD GOLF - CLUBHOUSE		360,775	299,271	377,264	288,125	291,616	379,814 0%
TOTAL REVENUES: FACILITIES		360,775	299,271	377,264	288,125	291,616	379,814 0%
LOMBARD GOLF COURSE							
REVENUES							
GENERAL							
PROGRAM FEES							
30-90-00-410-8700	LESSONS	3,900	3,195	3,595	3,645	3,645	4,210 17%
30-90-00-410-8705	TOURNAMENTS	0	0	1,000	0	0	1,000 0%
TOTAL PROGRAM FEES		3,900	3,195	4,595	3,645	3,645	5,210 13%
TOTAL GENERAL		3,900	3,195	4,595	3,645	3,645	5,210 13%
TOTAL REVENUES: LOMBARD GOLF COURSE		3,900	3,195	4,595	3,645	3,645	5,210 13%
GENERAL EXPENSES							
GENERAL							
EMPLOYEE EXPENSES							
30-00-00-510-1000	SALARIES & WAGES FT	113,589	116,531	121,788	90,411	121,239	126,093 3%
30-00-00-510-1025	OVERTIME	0	3,093	0	3,984	4,564	4,000 0%
30-00-00-510-1100	IMRF	17,754	18,535	16,947	12,248	16,031	17,340 2%
30-00-00-510-1105	FICA	17,181	17,614	18,793	14,793	18,022	19,069 1%
30-00-00-510-1110	MEDICAL INSURANCE PREMIUM	19,098	19,437	19,760	14,820	19,760	20,580 4%
30-00-00-510-1115	EAP	79	79	79	59	79	79 0%
30-00-00-510-1120	LIFE INSURANCE	464	411	466	320	431	440 (5%)
30-00-00-510-1125	DENTAL INSURANCE	840	848	848	636	848	888 4%
30-00-00-510-1200	UNIFORMS	669	1,013	1,100	533	533	1,100 0%
30-00-00-510-1210	WORKSHOPS & SEMINARS	89	105	100	0	0	100 0%
30-00-00-510-1225	PROFESSIONAL MEMBERSHIPS	230	15	230	240	240	250 8%
TOTAL EMPLOYEE EXPENSES		169,993	177,681	180,111	138,044	181,747	189,939 5%

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
GENERAL								
GENERAL								
MARKETING & PUBLIC RELATIONS								
30-00-00-610-1960	RECOGNITION - EMPLOYEES	330	352	450	287	450	2,600	477%
TOTAL MARKETING & PUBLIC RELATIONS		330	352	450	287	450	2,600	477%
TOTAL GENERAL		170,323	178,033	180,561	138,331	182,197	192,539	6%
TOTAL GENERAL		170,323	178,033	180,561	138,331	182,197	192,539	6%
FACILITIES								
EXPENSES								
LOMBARD GOLF CLUBHOUSE								
EMPLOYEE EXPENSES								
30-25-90-510-1035	CASHIERS	35,476	40,836	45,500	30,668	37,739	42,000	(7%)
30-25-90-510-1060	STARTER	16,887	16,664	17,250	14,260	15,800	18,550	7%
30-25-90-510-1065	BUILDING SUPERVISOR	540	0	800	0	300	800	0%
30-25-90-510-1075	BEVERAGE CART ATTENDANT	545	41	750	0	0	0	(100%)
TOTAL EMPLOYEE EXPENSES		53,448	57,541	64,300	44,928	53,839	61,350	(4%)
UTILITIES								
30-25-90-520-1300	ELECTRICITY	10,195	11,078	11,206	7,645	10,500	11,000	(1%)
30-25-90-520-1305	NATURAL GAS	1,176	2,032	1,618	1,181	1,801	1,984	22%
30-25-90-520-1310	WATER & SEWER	1,272	2,047	2,276	2,123	2,137	2,201	(3%)
30-25-90-520-1320	TELEPHONE	3,089	2,985	3,342	2,188	3,206	3,342	0%
30-25-90-520-1330	DSL LINE	4,232	3,822	4,335	2,735	4,148	4,313	0%
30-25-90-520-1335	REFUSE	3,185	3,236	3,468	1,901	3,468	3,468	0%
TOTAL UTILITIES		23,149	25,200	26,245	17,773	25,260	26,308	0%
REPAIRS & IMPROVEMENTS								
30-25-90-530-1405	BUILDING	1,037	1,351	1,200	1,173	1,173	1,250	4%
TOTAL REPAIRS & IMPROVEMENTS		1,037	1,351	1,200	1,173	1,173	1,250	4%
SUPPLIES & CONTRACTS								
30-25-90-540-1515	MAINTENANCE OF EQUIPMENT	1,079	1,299	750	0	0	750	0%
30-25-90-540-1555	MAINT. OF EQUIP. CONCESSIONS	1,125	553	1,000	1,420	1,420	1,000	0%
30-25-90-540-1565	COMPUTER SUPPLIES & SOFTWARE	527	827	1,000	360	660	1,000	0%
30-25-90-540-1570	OFFICE SUPPLIES	311	338	400	57	157	400	0%

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC (DEC)
FACILITIES EXPENSES								
LOMBARD GOLF CLUBHOUSE								
SUPPLIES & CONTRACTS								
30-25-90-540-1585	BUILDING SUPPLIES	0	256	350	345	345	350	0%
30-25-90-540-1595	JANITORIAL SUPPLIES	1,456	1,468	1,575	1,432	1,432	1,575	0%
30-25-90-540-1615	SAFETY SUPPLIES	11	136	200	147	147	200	0%
30-25-90-540-1630	CLUBHOUSE SUPPLIES	811	1,251	1,500	2,563	2,563	1,500	0%
30-25-90-540-1635	OUTING SUPPLIES	102	160	500	0	0	500	0%
30-25-90-540-1665	MAINT. CONTRACT - COMPUTERS	2,746	2,931	2,290	2,142	2,290	2,549	11%
30-25-90-540-1670	MAINT. CONTRACT - PEST CONTROL	615	700	895	815	815	895	0%
30-25-90-540-1675	SECURITY ALARM MONITORING	1,877	1,625	2,063	1,680	1,825	2,063	0%
TOTAL SUPPLIES & CONTRACTS		10,660	11,544	12,523	10,961	11,654	12,782	2%
MARKETING & PUBLIC RELATIONS								
30-25-90-610-1900	POSTAGE	0	0	100	0	0	500	400%
30-25-90-610-1910	MARKETING & PUBLICITY	843	157	1,000	836	1,000	1,000	0%
30-25-90-610-1915	PRINTING - GENERAL	900	234	1,000	1,035	1,035	2,000	100%
30-25-90-610-1925	PAID ADVERTISING - DISPLAY	3,737	1,559	4,500	644	1,000	4,500	0%
30-25-90-610-1930	PAID ADVERTISING-CLASSIFIED AD	0	0	200	0	0	200	0%
TOTAL MARKETING & PUBLIC RELATIONS		5,480	1,950	6,800	2,515	3,035	8,200	20%
MERCHANDISE - COST OF SALES								
30-25-90-630-0600	CONCESSION COST OF GOODS SOLD	11,241	10,983	14,500	10,215	10,507	12,000	(17%)
30-25-90-630-0605	MERCHANDISE COST OF GOODS SOLD	1,911	4,811	2,750	0	0	2,750	0%
TOTAL MERCHANDISE - COST OF SALES		13,152	15,794	17,250	10,215	10,507	14,750	(14%)
BANKING & CREDIT CARD FEES								
30-25-90-640-2105	VISA & MASTERCARD	5,654	6,030	5,522	5,050	6,266	6,580	19%
30-25-90-640-2110	BANKING FEES	3,150	3,206	100	217	241	60	(40%)
TOTAL BANKING & CREDIT CARD FEES		8,804	9,236	5,622	5,267	6,507	6,640	18%
OTHER EXPENSE								
30-25-90-670-2100	PERMITS & LICENSES	2,152	2,023	1,985	1,620	1,985	1,985	0%
30-25-90-670-2120	MISCELLANEOUS EXPENSE	0	3,756	0	0	0	0	0%
TOTAL OTHER EXPENSE		2,152	5,779	1,985	1,620	1,985	1,985	0%
TOTAL LOMBARD GOLF CLUBHOUSE		117,882	128,395	135,925	94,452	113,960	133,265	(1%)

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED	----- 2019 ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
FACILITIES								
LOMBARD GOLF - MAINTENANCE								
EMPLOYEE EXPENSES								
30-25-91-510-1070	GROUNDS MAINTENANCE	54,063	48,861	53,080	42,882	52,164	53,729	1%
30-25-91-510-1080	GROUNDS MECHANIC	4,248	4,001	4,091	3,740	3,782	4,091	0%
TOTAL EMPLOYEE EXPENSES		58,311	52,862	57,171	46,622	55,946	57,820	1%
UTILITIES								
30-25-91-520-1300	ELECTRICITY	2,296	2,452	2,591	1,949	2,591	2,668	2%
30-25-91-520-1305	NATURAL GAS	677	1,002	886	666	1,052	1,108	25%
30-25-91-520-1310	WATER & SEWER	1,454	1,476	1,690	1,198	1,476	1,520	(10%)
30-25-91-520-1320	TELEPHONE	510	(30)	536	0	0	0	(100%)
TOTAL UTILITIES		4,937	4,900	5,703	3,813	5,119	5,296	(7%)
REPAIRS & IMPROVEMENTS								
30-25-91-530-1400	FACILITY REPAIRS	22,997	20,014	12,300	12,036	12,300	12,300	0%
30-25-91-530-1405	IRRIGATION SYSTEM	3,934	3,736	4,000	5,937	6,537	4,000	0%
TOTAL REPAIRS & IMPROVEMENTS		26,931	23,750	16,300	17,973	18,837	16,300	0%
SUPPLIES & CONTRACTS								
30-25-91-540-1500	GASOLINE	3,250	3,773	5,500	2,384	4,000	5,500	0%
30-25-91-540-1505	DIESEL	6,227	7,968	7,000	5,015	7,000	7,000	0%
30-25-91-540-1510	OIL, GREASE & OTHER FLUIDS	0	0	800	1,053	1,053	800	0%
30-25-91-540-1515	MAINTENANCE OF EQUIPMENT	16,493	11,394	14,420	11,971	12,000	14,000	(2%)
30-25-91-540-1610	MECHANICAL & TOOL SUPPLIES	0	0	200	0	0	200	0%
30-25-91-540-1640	SUPPLIES	1,164	475	2,683	933	2,600	2,600	(3%)
30-25-91-540-1645	CANINE SUPPLIES	201	433	350	386	500	500	42%
30-25-91-540-1685	TOOL & EQUIPMENT - RENTAL	0	0	500	0	500	500	0%
30-25-91-540-1690	PORT-O-LET RENTALS	941	629	1,256	522	900	1,200	(4%)
TOTAL SUPPLIES & CONTRACTS		28,276	24,672	32,709	22,264	28,553	32,300	(1%)
GROUND SUPPLIES								
30-25-91-550-1700	CHEMICALS	13,738	18,729	17,510	17,472	18,247	18,000	2%
30-25-91-550-1715	FERTILIZER & LANDSCAPE SUPPLY	11,755	10,791	13,505	9,187	11,378	13,000	(3%)
30-25-91-550-1725	TREES, SHRUBS, SOD & SEED	3,273	6,835	4,000	2,219	2,219	4,000	0%
TOTAL GROUND SUPPLIES		28,766	36,355	35,015	28,878	31,844	35,000	0%
TOTAL LOMBARD GOLF - MAINTENANCE		147,221	142,539	146,898	119,550	140,299	146,716	0%

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- 2019 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
TOTAL FACILITIES		265,103	270,934	282,823	214,002	254,259	279,981 (1%)
LOMBARD GOLF COURSE EXPENSES							
GENERAL							
PROGRAM SALARIES							
30-90-00-710-8700	LESSONS SALARIES	2,535	1,462	2,700	0	0	(100%)
TOTAL PROGRAM SALARIES		2,535	1,462	2,700	0	0	(100%)
PROGRAM SUPPLIES							
30-90-00-720-8705	TOURNAMENTS	0	0	500	0	500	0%
TOTAL PROGRAM SUPPLIES		0	0	500	0	500	0%
LESSONS							
30-90-00-730-8700	LESSONS CONTRACTUAL	0	692	0	2,397	2,667	0%
TOTAL LESSONS		0	692	0	2,397	2,667	0%
TOTAL GENERAL		2,535	2,154	3,200	2,397	3,167	(1%)
TOTAL LOMBARD GOLF COURSE		2,535	2,154	3,200	2,397	3,167	(1%)
TOTAL FUND REVENUES & BEG. BALANCE							
TOTAL FUND REVENUES & BEG. BALANCE		366,815	303,033	381,859	291,770	295,261	385,024 0%
TOTAL FUND EXPENSES		437,961	451,121	466,584	354,730	438,853	475,687 1%
FUND SURPLUS (DEFICIT)		(71,146)	(148,088)	(84,725)	(62,960)	(143,592)	(90,663) 7%

**Lombard Park District
2020 Proposed Budget
Special Recreation Fund – 40**

*Special programs for special people...*recreational and leisure services are available to people with disabilities through the Northeast Special Recreation Association (NEDSRA).

The NEDSRA Board of Directors consists of one representative from each participating Park District. The Board is responsible for establishing all major policies and changes therein and for approving all budgets, capital outlay, programming and master plans.

The Special Recreation Fund is a Special Revenue Fund established to account for revenues derived from a specific annual property tax levy and expenditures of these monies to NEDSRA to provide special recreation programs for people with disabilities. Capital projects for 2020 were identified through the 2011 ADA Master Plan and current projects. The schedule can be found in the Capital Projects section and may vary slightly based any needs that arise during the year. Phase I & II of the ADA Master Plan is included in the Capital Replacement Plan

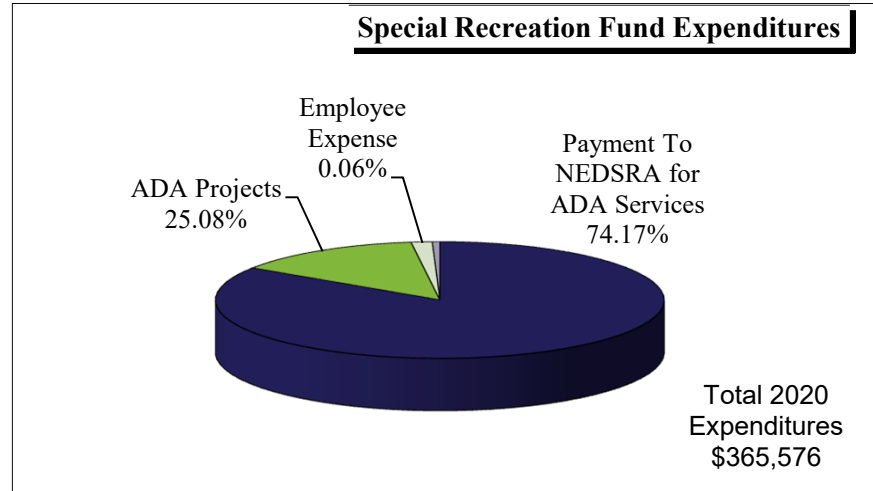
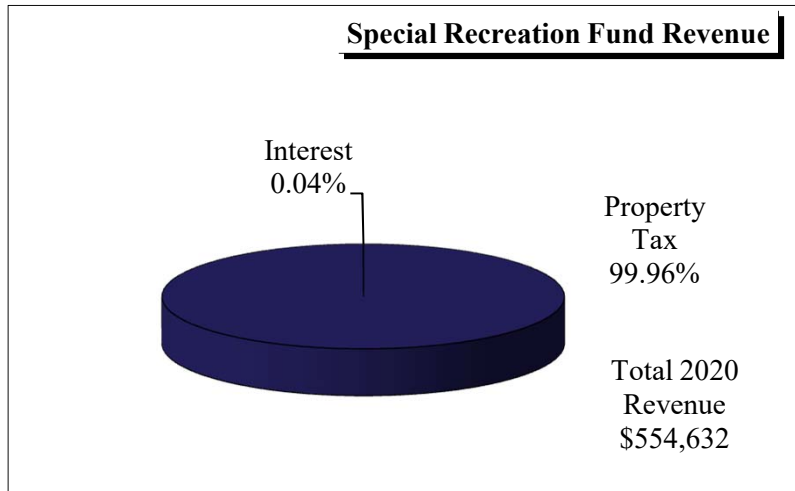
The 2020 NEDSRA budget was determined using the new funding mechanism approved during 2013. There will be \$239,056 of ADA improvements which is being levied in the current year.

**Tax Levy Estimate
2020 Proposed Budget**

2019 Contribution	\$	302,312
Expected Increase Per Agreement	\$	5,744
Inclusion Costs	\$	2,000
ADA Training	\$	5,520
2020 Lombard ADA – District Wide	\$	50,000
Future Lombard ADA – District Wide	\$	<u>188,850</u>
Lombard Levy	\$	554,426
Lombard Receivable From NEDSRA	\$	<u>246,370</u>
Net to NEDSRA	\$	305,269

**LOMBARD PARK DISTRICT
SPECIAL RECREATION FUND REVENUE & EXPENDITURES
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Property Tax	\$ 554,426	99.96%	\$ 13,789	2.55%
Interest	206	0.04%	143	226.98%
	<u>\$ 554,632</u>	<u>100.00%</u>	<u>\$ 13,932</u>	<u>2.58%</u>
Expenditures				
Payment To NEDSRA for ADA Services	\$ 308,056	84.27%	\$ 5,744	1.90%
ADA Projects	50,000	13.68%	(182,868)	-78.53%
Employee Expense	5,520	1.51%	-	0.00%
Program/Integration	2,000	0.55%	2,000	N/A
	<u>\$ 365,576</u>	<u>100.00%</u>	<u>\$ (175,124)</u>	<u>-32.39%</u>



**Lombard Park District
Fund Summary - Proposed Budget Report
Special Recreation Fund - 40
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
210 Taxes	\$ 501,205	\$ 530,919	\$ 540,637	\$ 536,921	\$ 541,355	\$ 554,426
220 Interest	81	254	63	54	284	206
TOTAL REVENUE	\$ 501,286	\$ 531,172	\$ 540,700	\$ 536,976	\$ 541,639	\$ 554,632
EXPENSE						
510 Employee Expenses	\$ 1,702	\$ 1,072	\$ 5,520	\$ -	\$ 4,530	\$ 5,520
650 Special Recreation	290,004	296,094	302,312	302,312	304,046	310,056
660 Transfer to Capital Projects	-	-	203,197	-	203,197	-
900 Capital Expenditures	618,818	204,649	29,671	6,395	10,145	50,000
TOTAL EXPENSE	\$ 910,524	\$ 501,815	\$ 540,700	\$ 308,707	\$ 521,918	\$ 365,576
TOTAL REVENUE	\$ 501,286	\$ 531,172	\$ 540,700	\$ 536,976	\$ 541,639	\$ 554,632
TOTAL EXPENSE	910,524	501,815	540,700	308,707	521,918	365,576
Change in Fund Balance	\$ (409,238)	\$ 29,357	\$ -	\$ 228,269	\$ 19,721	\$ 189,056

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
GENERAL								
REVENUES								
GENERAL								
TAXES								
40-00-00-210-0405	REAL ESTATE TAXES - CURRENT	501,205	530,918	540,637	536,921	541,355	554,426	2%
TOTAL TAXES		501,205	530,918	540,637	536,921	541,355	554,426	2%
INTEREST								
40-00-00-220-0450	INVESTMENT INTEREST	80	253	63	54	284	206	226%
TOTAL INTEREST		80	253	63	54	284	206	226%
OTHER INCOME								
40-00-00-360-0875	MISCELLANEOUS	0	0	0	0	0	0	0%
TOTAL OTHER INCOME		0	0	0	0	0	0	0%
TOTAL GENERAL		501,285	531,171	540,700	536,975	541,639	554,632	2%
TOTAL REVENUES: GENERAL		501,285	531,171	540,700	536,975	541,639	554,632	2%
EXPENSES								
GENERAL								
EMPLOYEE EXPENSES								
40-00-00-510-1210	TRAVEL, MEETING & CONFERENCES	1,702	1,072	5,520	0	4,530	5,520	0%
TOTAL EMPLOYEE EXPENSES		1,702	1,072	5,520	0	4,530	5,520	0%
PAYMENT TO NEDSRA								
40-00-00-650-2000	PAYMENT TO NEDSRA	290,004	296,094	302,312	302,311	302,312	308,056	1%
40-00-00-650-2010	PROGRAM INTEGRATION EXPENSE	0	0	0	0	1,733	2,000	0%
TOTAL PAYMENT TO NEDSRA		290,004	296,094	302,312	302,311	304,045	310,056	2%
INTERFUND TRANSFER								
40-00-00-660-0920	TRANSFER TO/FROM CAPITAL PROJ.	0	0	203,197	0	203,197	0	(100%)
TOTAL INTERFUND TRANSFER		0	0	203,197	0	203,197	0	(100%)
CAPITAL PROJECTS								
40-00-00-900-9001	ADA PROJECTS	618,817	204,649	29,671	6,395	10,145	50,000	68%
TOTAL CAPITAL PROJECTS		618,817	204,649	29,671	6,395	10,145	50,000	68%
TOTAL GENERAL		910,523	501,815	540,700	308,706	521,917	365,576	(32%)
TOTAL GENERAL		910,523	501,815	540,700	308,706	521,917	365,576	(32%)
TOTAL FUND REVENUES & BEG. BALANCE		501,285	531,171	540,700	536,975	541,639	554,632	2%
TOTAL FUND EXPENSES		910,523	501,815	540,700	308,706	521,917	365,576	(32%)
FUND SURPLUS (DEFICIT)		(409,238)	29,356	0	228,269	19,722	189,056	0%

**Lombard Park District
2018 Proposed Budget
Liability Fund - 50**

The Park District has been a member of the Park District Risk Management Fund (PDRMA) since 1985. PDRMA has over 130 members who have formed an insurance pool in order to obtain better control of the insurance market and risk management. PDRMA provides comprehensive coverages to all members for property, boiler and machinery, crime and lost revenues, general liability, auto liability, public officials' errors and omissions, workers compensation, employer's liability as well as volunteer medical accident coverage.

The Liability Fund is a Special Revenue Fund established to account for revenues derived from a specific annual property tax levy and expenditures of these monies for appropriated liability premiums, safety supplies, background checks, and safety awards.

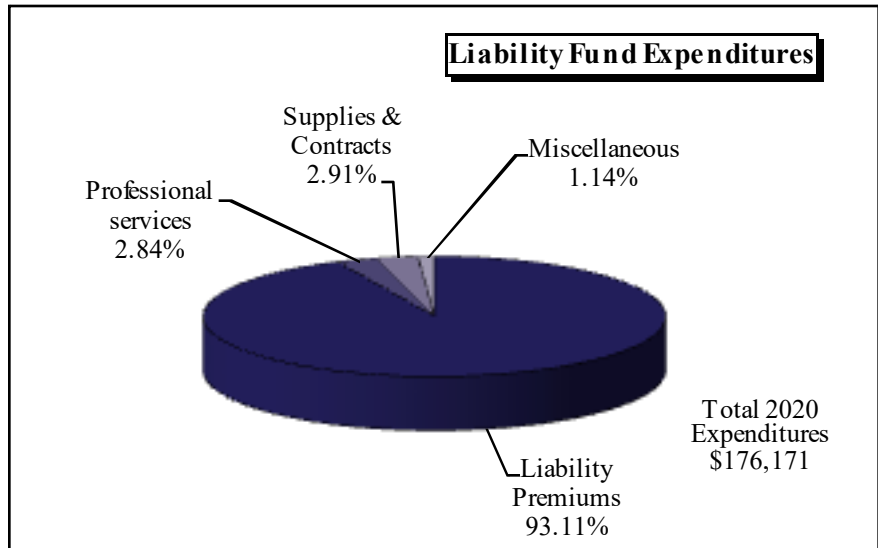
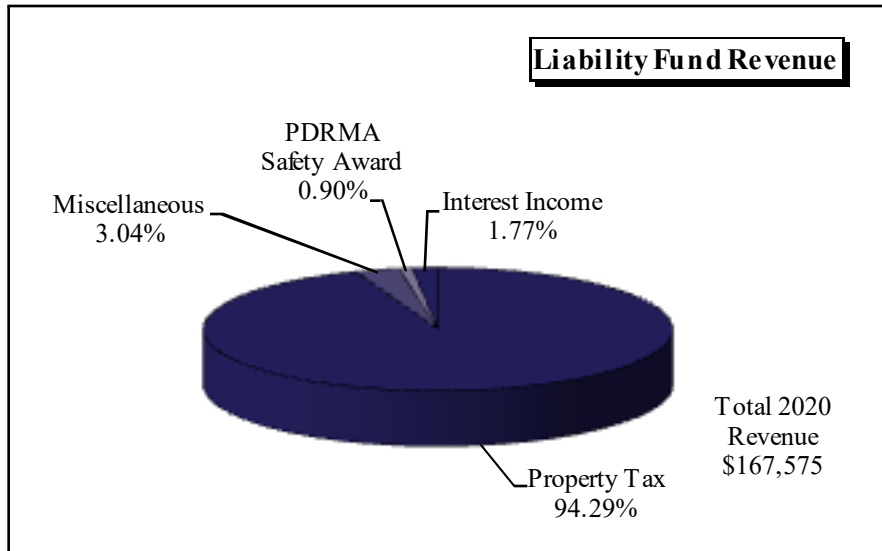
Staff budgeted to increase rates overall by approximately 6% for the variety of liability premiums that the District pays each year. PDRMA is still working on their estimated rate increases at this time. The District should hear something more definitive from them by December, so staff should be able to change the final budget estimates to actual costs prior to the document going on public display.

Staff has also continued to budget \$5,000 for unemployment costs. Staff doesn't anticipate any additional unemployment expenses during 2020. The budget amount is the total maximum the District could be held liable for in one (1) unemployment claim.



LOMBARD PARK DISTRICT
LIABILITY FUND REVENUE & EXPENDITURES
PROPOSED BUDGET 2020

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Property Tax	\$ 158,005	94.29%	\$ 3,923	2.55%
Miscellaneous	5,100	3.04%	100	2.00%
PDRMA Safety Award	1,500	0.90%	-	0.00%
Interest Income	2,970	1.77%	2,339	370.68%
	<u>\$ 167,575</u>	<u>100.00%</u>	<u>\$ 6,362</u>	<u>3.95%</u>
Expenditures				
Liability Premiums	\$ 164,039	93.11%	\$ 9,509	6.15%
Professional services	5,000	2.84%	-	0.00%
Supplies & Contracts	5,132	2.91%	3,132	156.60%
Miscellaneous	2,000	1.14%	800	66.67%
	<u>\$ 176,171</u>	<u>100.00%</u>	<u>\$ 13,441</u>	<u>8.26%</u>



**Lombard Park District
Fund Summary - Proposed Budget Report
Liability Fund - 50
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
210 Taxes	\$ 147,856	\$ 151,312	\$ 154,082	\$ 153,016	\$ 154,279	\$ 158,005
220 Interest	1,467	3,389	631	1,160	4,050	2,970
340 Reimbursements & Contracts	6,490	5,690	6,500	5,870	7,370	6,600
TOTAL REVENUE	\$ 155,813	\$ 160,391	\$ 161,213	\$ 160,046	\$ 165,699	\$ 167,575
EXPENSE						
510 Employee Expenses	\$ 137,798	\$ 143,777	\$ 154,530	\$ 99,288	\$ 149,497	\$ 164,039
540 Supplies & Contracts	623	1,999	2,000	-	2,000	5,132
560 Professional Services	4,720	1,757	5,000	2,276	4,000	5,000
610 Marketing & Public Relations	1,019	1,063	1,200	548	1,200	2,000
TOTAL EXPENSE	\$ 144,160	\$ 148,596	\$ 162,730	\$ 102,111	\$ 156,697	\$ 176,171
TOTAL REVENUE	\$ 155,813	\$ 160,391	\$ 161,213	\$ 160,046	\$ 165,699	\$ 167,575
TOTAL EXPENSE	144,160	148,596	162,730	102,111	156,697	176,171
Change in Fund Balance	\$ 11,653	\$ 11,796	\$ (1,517)	\$ 57,935	\$ 9,002	\$ (8,596)

		FUND: LIABILITY						
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
GENERAL REVENUES								
GENERAL TAXES								
50-00-00-210-0405	REAL ESTATE TAXES - CURRENT	147,855	151,311	154,082	153,015	154,279	158,005	2%
TOTAL TAXES		147,855	151,311	154,082	153,015	154,279	158,005	2%
INVESTMENT INTEREST								
50-00-00-220-0450	INVESTMENT INTEREST	1,467	3,389	631	1,160	4,050	2,970	370%
TOTAL INVESTMENT INTEREST		1,467	3,389	631	1,160	4,050	2,970	370%
REIMBURSEMENTS & CONTRACTS								
50-00-00-340-0760	PDRMA SAFETY INCENTIVE AWARD	1,500	300	1,500	0	1,500	1,500	0%
50-00-00-340-0775	LIQUOR LICENSE REIMBURSEMENT	4,990	5,390	5,000	5,870	5,870	5,100	2%
TOTAL REIMBURSEMENTS & CONTRACTS		6,490	5,690	6,500	5,870	7,370	6,600	1%
TOTAL GENERAL		155,812	160,390	161,213	160,045	165,699	167,575	3%
TOTAL REVENUES: GENERAL		155,812	160,390	161,213	160,045	165,699	167,575	3%
EXPENSES								
GENERAL EMPLOYEE EXPENSES								
50-00-00-510-1150	UNEMPLOYMENT INSURANCE PREMIUM	0	0	5,000	0	0	5,000	0%
50-00-00-510-1155	LIABILITY INSURANCE PREMIUM	21,679	22,684	23,217	15,478	23,217	25,637	10%
50-00-00-510-1160	EMPLOYMENT PRACTICES PREMIUM	7,528	7,810	7,772	5,181	7,771	9,445	21%
50-00-00-510-1165	WORKER'S COMP. PREMIUM	62,539	64,764	69,048	46,009	69,014	69,824	1%
50-00-00-510-1170	PROPERTY INSURANCE PREMIUM	44,169	46,568	47,493	31,662	47,493	51,949	9%
50-00-00-510-1175	POLLUTION LIABILITY PREMIUM	1,315	1,385	1,435	956	1,434	1,619	12%
50-00-00-510-1180	LIQUOR LICENSE PREMIUM	565	565	565	0	565	565	0%
TOTAL EMPLOYEE EXPENSES		137,795	143,776	154,530	99,286	149,494	164,039	6%
SUPPLIES & CONTRACTS								
50-00-00-540-1615	SAFETY SUPPLIES	623	1,999	2,000	0	2,000	5,132	156%
TOTAL SUPPLIES & CONTRACTS		623	1,999	2,000	0	2,000	5,132	156%

FUND: LIABILITY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
GENERAL								
GENERAL								
PROFESSIONAL SERVICES								
50-00-00-560-1815	BACKGROUND CHECK	4,720	1,757	5,000	2,275	4,000	5,000	0%
TOTAL PROFESSIONAL SERVICES		4,720	1,757	5,000	2,275	4,000	5,000	0%
MARKETING & PUBLIC RELATIONS								
50-00-00-610-1960	RECOGNITION - EMPLOYEES	1,019	1,062	1,200	547	1,200	2,000	66%
TOTAL MARKETING & PUBLIC RELATIONS		1,019	1,062	1,200	547	1,200	2,000	66%
TOTAL GENERAL		144,157	148,594	162,730	102,108	156,694	176,171	8%
TOTAL GENERAL		144,157	148,594	162,730	102,108	156,694	176,171	8%
TOTAL FUND REVENUES & BEG. BALANCE		155,812	160,390	161,213	160,045	165,699	167,575	3%
TOTAL FUND EXPENSES		144,157	148,594	162,730	102,108	156,694	176,171	8%
FUND SURPLUS (DEFICIT)		11,655	11,796	(1,517)	57,937	9,005	(8,596)	466%

**Lombard Park District
2018 Proposed Budget
Debt Service Fund - 60**

This fund was established in 2003, with the restoration of the District's ability to issue non-referendum debt, to account for the accumulation of resources and payment of general obligation bond principal and interest. The District issues general obligation bonds to provide funds for acquisition and construction of major capital improvements over \$2,500. General obligation bonds are issued for general government activities, are direct obligations and pledge the full faith and credit of the District.

In June 2011, Standard and Poor's upgraded the District rating to AA while affirming the stable outlook. The rating action took place due to the "District's maintenance of strong financial reserves." The AA rating will allow the Park District to issue debt and obtain a lower interest rate as the District has proven itself to maintain "strong income levels" and "adequate financial operations with very strong fund reserves." During bond issues in 2014, 2015, & 2016, Standard & Poor's re-affirmed the 'AA' rating based on the strong income level and very strong market value per capita, maintenance of positive operations and very strong reserves, and low net debt burden

As for the remainder of 2019, a payment will be due on November 1 for principal and interest for debt related to the 2018 self-purchased Bond in the amount of \$600,723.98. The District will also have a December 15 principal and interest payment due for the purpose of paying the 2005 Bond (called in 2014). Those payments total \$247,275. A payment will be due on December 15 for principal and interest for the debt related to the 2008 Referendum (called in 2015) in the amount of \$496,300. A payment will be due on December 15 for principal and interest for debt related to the 2017A Bond in the amount of \$248,100.

The District is planning on issuing debt once in 2020 for \$619,927. The primary purpose of this issuance is for the December 15, 2020 & June 15, 2021 principal and interest payments of the 2017A Alternate Revenue Bonds. The secondary purpose is for the potential payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

Since only the current tax year debt level is maximized, the District has the ability to take advantage of future opportunities for growth while maintaining a consistent tax rate for the residents. This can be done while maintaining the District's current assets while meeting future needs.

Finally with regards to the Debt Service Fund, you will notice a Fund Balance at the end of the 2019 of \$169,568. When the District issued the 2005 debt (which was called in 2014), it was required that the June 1, 2007 interest payment be included in the 2005 tax levy. This was done to prevent a default should the County be unable to, or delayed in, the forwarding of the District's anticipated tax revenue due June 1, 2007. In the future, the District will always have the June 1 interest payment in the bank at the end of the preceding year.

Debt Maturity Schedule

Budget Year	2014 Bond Issue (2005 Re-		2015 Bond Issue (2008 Re-		2017A Bond Issue (Alternate		2020 Bond Issue		All General Obligation Issues	
	Issue)		Issue)		Revenue)		Bond	Interest	Bond	Interest
	Bond	Interest	Bond	Interest	Bond	Interest				
6/15/2020	\$ -	\$ 18,900	\$ -	\$ 42,400	\$ -	\$ 141,328	\$ -	\$ -	\$ -	\$ 202,628
12/15/2020	\$ 235,000	\$ 18,900	\$ 480,000	\$ 42,400	\$ 115,000	\$ 141,328	\$ 606,080	\$ 13,847	\$ 1,436,080	\$ 216,475
6/15/2021	\$ -	\$ 15,375	\$ -	\$ 32,800	\$ -	\$ 139,388	\$ -	\$ -	\$ -	\$ 187,563
12/15/2021	\$ 245,000	\$ 15,375	\$ 510,000	\$ 32,800	\$ 125,000	\$ 139,388	\$ -	\$ -	\$ 880,000	\$ 187,563
6/15/2022	\$ -	\$ 11,700	\$ -	\$ 22,600	\$ -	\$ 137,278	\$ -	\$ -	\$ -	\$ 171,578
12/15/2022	\$ 250,000	\$ 11,700	\$ 550,000	\$ 22,600	\$ 140,000	\$ 137,278	\$ -	\$ -	\$ 940,000	\$ 171,578
6/15/2023	\$ -	\$ 7,950	\$ -	\$ 11,600	\$ -	\$ 134,916	\$ -	\$ -	\$ -	\$ 154,466
12/15/2023	\$ 260,000	\$ 7,950	\$ 580,000	\$ 11,600	\$ 155,000	\$ 134,916	\$ -	\$ -	\$ 995,000	\$ 154,466
6/15/2024	\$ -	\$ 4,050	\$ -	\$ -	\$ -	\$ 132,300	\$ -	\$ -	\$ -	\$ 136,350
12/15/2024	\$ 270,000	\$ 4,050	\$ -	\$ -	\$ 445,000	\$ 132,300	\$ -	\$ -	\$ 715,000	\$ 136,350
6/15/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,791	\$ -	\$ -	\$ -	\$ 124,791
12/15/2025	\$ -	\$ -	\$ -	\$ -	\$ 640,000	\$ 124,791	\$ -	\$ -	\$ 640,000	\$ 124,791
6/15/2026	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,991	\$ -	\$ -	\$ -	\$ 113,991
12/15/2026	\$ -	\$ -	\$ -	\$ -	\$ 670,000	\$ 113,991	\$ -	\$ -	\$ 670,000	\$ 113,991
6/15/2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,684	\$ -	\$ -	\$ -	\$ 102,684
12/15/2027	\$ -	\$ -	\$ -	\$ -	\$ 695,000	\$ 102,684	\$ -	\$ -	\$ 695,000	\$ 102,684
6/15/2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,956	\$ -	\$ -	\$ -	\$ 90,956
12/15/2028	\$ -	\$ -	\$ -	\$ -	\$ 725,000	\$ 90,956	\$ -	\$ -	\$ 725,000	\$ 90,956
6/15/2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,722	\$ -	\$ -	\$ -	\$ 78,722
12/15/2029	\$ -	\$ -	\$ -	\$ -	\$ 760,000	\$ 78,722	\$ -	\$ -	\$ 760,000	\$ 78,722
6/15/2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,897	\$ -	\$ -	\$ -	\$ 65,897
12/15/2030	\$ -	\$ -	\$ -	\$ -	\$ 795,000	\$ 65,897	\$ -	\$ -	\$ 795,000	\$ 65,897
6/15/2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,481	\$ -	\$ -	\$ -	\$ 52,481
12/15/2031	\$ -	\$ -	\$ -	\$ -	\$ 830,000	\$ 52,481	\$ -	\$ -	\$ 830,000	\$ 52,481
6/15/2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,475	\$ -	\$ -	\$ -	\$ 38,475
12/15/2032	\$ -	\$ -	\$ -	\$ -	\$ 870,000	\$ 38,475	\$ -	\$ -	\$ 870,000	\$ 38,475
6/15/2033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,794	\$ -	\$ -	\$ -	\$ 23,794
12/15/2033	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 23,794	\$ -	\$ -	\$ 900,000	\$ 23,794
6/15/2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,606	\$ -	\$ -	\$ -	\$ 8,606
12/15/2034	\$ -	\$ -	\$ -	\$ -	\$ 510,000	\$ 8,606	\$ -	\$ -	\$ 510,000	\$ 8,606
6/15/2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12/15/2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OriginalTotal	\$ 1,260,000	\$ 115,950	\$ 2,120,000	\$ 218,800	\$ 8,375,000	\$ 2,771,214	\$ 606,080	\$ 13,847	\$ 12,361,080	\$ 3,119,811

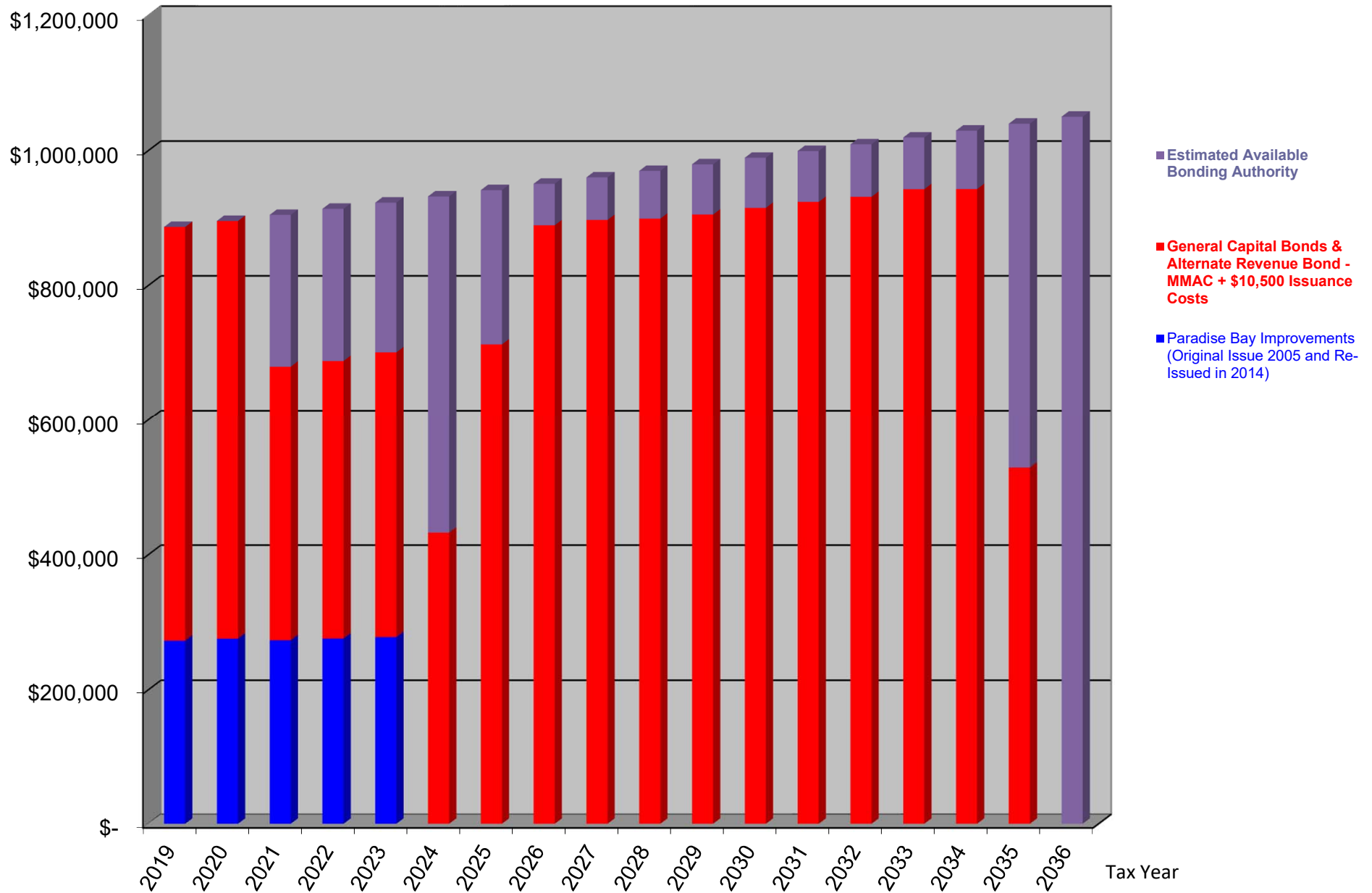
\$3,517,000 General Obligation Limited Park Bonds, Series 2014: These bonds were issued for the purpose of significant renovation to and expansion of an existing 40-year old swimming pool; for other capital projects of the District. The 2005B bond was called and re-issued in 2014 and the principal interest represent the updated amounts. All principal payments are made on December 15.

\$3,725,000 General Obligation Park Bonds, Series 2015: These bonds were issued for the purpose of constructing and equipping an outdoor community pool and related facilities and building, maintaining, improving and protecting other parks and facilities of the District. The 2008 bond was called and re-issued in 2015 and the principal & interest represent the updated amounts. All principal payments are made on December 15.

\$8,575,000 General Obligation Limited Park Bonds, Series 2017A (Alternate Revenue): These bonds were issued for the purpose of constructing and equipping a community recreation center and related facilities and building, improving and protecting other parks and facilities of the District. All principal payments are made on December 15.

\$606,080 General Obligation Limited Park Bonds, Series 2020: These bonds were issued for the purpose of payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District. All principal payments are made on December 15.

2005 Bond Sales - PBW, 2017A Bond Sale - MMAC, Bi-Annual Bond & Available Bonding Authority



**Computation of Legal Debt Margin
October 24, 2019**

2018 equalized assessed valuation	\$	<u><u>1,391,406,907</u></u>
-----------------------------------	----	-----------------------------

0.575%

Non-Referendum

Bonds

Debt limitation - % of assessed valuation	\$	<u><u>8,000,590</u></u>
---	----	-------------------------

Amount of debt applicable to debt limit

Non-Referendum Bonds 2014 & 2015	\$	<u>(1,866,080)</u>
----------------------------------	----	--------------------

Total Debt	\$	<u>(1,866,080)</u>
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Legal debt margin	\$	<u><u>9,866,670</u></u>
-------------------	----	-------------------------

The overall legal debt limit for the Park District bonds is 2.875% of assessed valuation for total debt including referendum, contracts, payable and non-referendum bonds.

The legal debt limit for non-referendum bonds is .575% of assessed valuation.

Non-Referendum Limited General Obligation Park Bonds are bonds that are secured by the full faith and credit of the issuer. The debt service on these bonds is limited to \$741,334 per year, with a yearly increase based on the Consumer Price Index. The limit for 2018 is \$886,810.

**Lombard Park District
Fund Summary - Proposed Budget Report
Debt Service Fund - 60
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
210 Taxes	\$ 1,367,038	\$ 1,398,971	\$ 1,417,874	\$ 1,407,198	\$ 1,418,818	\$ 1,451,609
TOTAL REVENUE	\$ 1,367,038	\$ 1,398,971	\$ 1,417,874	\$ 1,407,198	\$ 1,418,818	\$ 1,451,609
EXPENSE						
670 Miscellaneous Expense	\$ 878	\$ 1,328	\$ 1,328	\$ 1,328	\$ 1,328	\$ 1,328
903 2015 Bond	519,600	534,200	547,600	51,300	547,600	564,800
905 2014 Bond	272,750	276,300	269,550	22,275	269,550	272,800
906 2016 Bond	-	-	-	-	-	-
907 2017 Alt. Revenue Bond	-	-	-	-	-	-
908 2017C Bond	562,093	-	-	-	-	-
909 2017B Bond	-	576,074	-	-	-	-
910 2018 Bond	-	-	600,724	-	600,724	-
911 2019 Bond	-	-	-	-	-	614,009
TOTAL EXPENSE	\$ 1,355,321	\$ 1,387,902	\$ 1,419,202	\$ 74,903	\$ 1,419,202	\$ 1,452,937
TOTAL REVENUE	\$ 1,367,038	\$ 1,398,971	\$ 1,417,874	\$ 1,407,198	\$ 1,418,818	\$ 1,451,609
TOTAL EXPENSE	1,355,321	1,387,902	1,419,202	74,903	1,419,202	1,452,937
Change in Fund Balance	\$ 11,717	\$ 11,069	\$ (1,328)	\$ 1,332,295	\$ (384)	\$ (1,328)

FUND: DEBT SERVICES FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	BUDGETED	2019 10 MO. ACTUAL	2019 PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL TAXES								
60-00-00-210-0405	REAL ESTATE TAXES - CURRENT	1,367,037	1,398,970	1,417,874	1,407,198	1,418,818	1,451,609	2%
TOTAL TAXES		1,367,037	1,398,970	1,417,874	1,407,198	1,418,818	1,451,609	2%
TOTAL GENERAL		1,367,037	1,398,970	1,417,874	1,407,198	1,418,818	1,451,609	2%
TOTAL REVENUES: GENERAL		1,367,037	1,398,970	1,417,874	1,407,198	1,418,818	1,451,609	2%
EXPENSES								
GENERAL OTHER EXPENSE								
60-00-00-670-2115	MISCELLANEOUS EXPENSE	878	1,328	1,328	1,328	1,328	1,328	0%
TOTAL OTHER EXPENSE		878	1,328	1,328	1,328	1,328	1,328	0%
2008 BOND ISSUE (CALLED 2015)								
60-00-00-903-0955	BOND PRINCIPAL PAYMENT	385,000	415,000	445,000	0	445,000	480,000	7%
60-00-00-903-0960	BOND INTEREST PAYMENT	134,600	119,200	102,600	51,300	102,600	84,800	(17%)
TOTAL 2008 BOND ISSUE (CALLED 2015)		519,600	534,200	547,600	51,300	547,600	564,800	3%
2014 BOND ISSUANCE (2005)								
60-00-00-905-0955	BOND PRINCIPAL PAYMENT	215,000	225,000	225,000	0	225,000	235,000	4%
60-00-00-905-0960	BOND INTEREST PAYMENT	57,750	51,300	44,550	22,275	44,550	37,800	(15%)
TOTAL 2014 BOND ISSUANCE (2005)		272,750	276,300	269,550	22,275	269,550	272,800	1%
2017 BOND ISSUANCE								
60-00-00-908-0955	BOND PRINCIPAL PAYMENT	556,000	0	0	0	0	0	0%
60-00-00-908-0960	BOND INTEREST PAYMENT	6,092	0	0	0	0	0	0%
TOTAL 2017 BOND ISSUANCE		562,092	0	0	0	0	0	0%
2017B BOND ISSUANCE								
60-00-00-909-0955	BOND PRINCIPAL PAYMENT	0	566,289	0	0	0	0	0%
60-00-00-909-0960	BOND INTEREST PAYMENT	0	9,785	0	0	0	0	0%
TOTAL 2017B BOND ISSUANCE		0	576,074	0	0	0	0	0%

FUND: DEBT SERVICES FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
GENERAL								
GENERAL								
2018 BOND ISSUANCE								
60-00-00-910-0955	PRINCIPAL PAYMENT	0	0	586,390	0	586,390	0	(100%)
60-00-00-910-0960	INTEREST PAYMENT	0	0	14,333	0	14,333	0	(100%)
TOTAL 2018 BOND ISSUANCE		0	0	600,723	0	600,723	0	(100%)
2019 BOND ISSUANCE								
60-00-00-911-0955	PRINCIPAL PAYMENT	0	0	0	0	0	600,335	0%
60-00-00-911-0960	BOND INTEREST PAYMENT	0	0	0	0	0	13,674	0%
TOTAL 2019 BOND ISSUANCE		0	0	0	0	0	614,009	0%
TOTAL GENERAL		1,355,320	1,387,902	1,419,201	74,903	1,419,201	1,452,937	2%
TOTAL GENERAL		1,355,320	1,387,902	1,419,201	74,903	1,419,201	1,452,937	2%
TOTAL FUND REVENUES & BEG. BALANCE		1,367,037	1,398,970	1,417,874	1,407,198	1,418,818	1,451,609	2%
TOTAL FUND EXPENSES		1,355,320	1,387,902	1,419,201	74,903	1,419,201	1,452,937	2%
FUND SURPLUS (DEFICIT)		11,717	11,068	(1,327)	1,332,295	(383)	(1,328)	0%

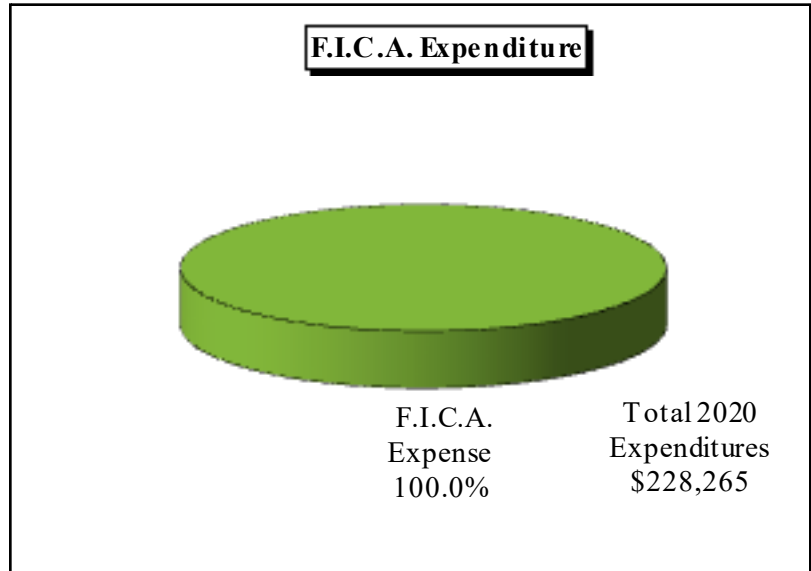
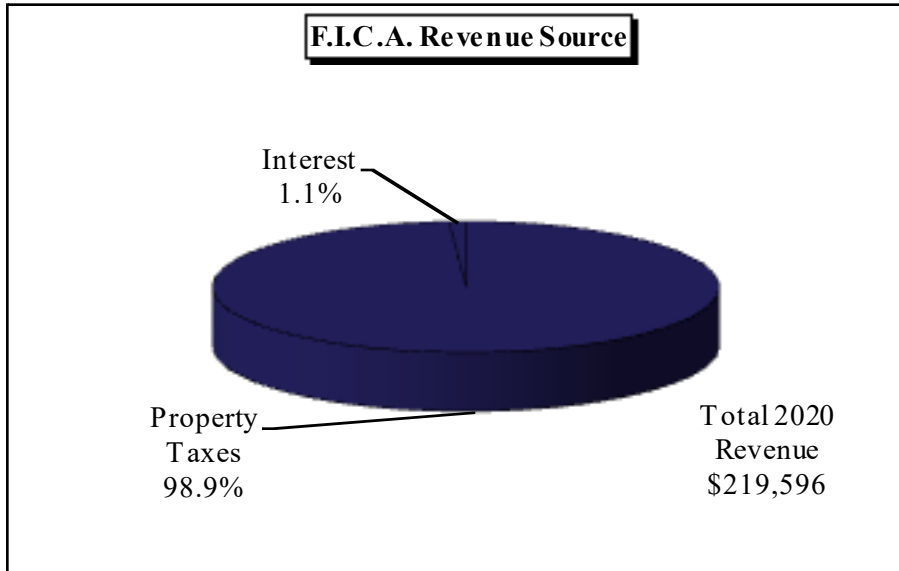
**Lombard Park District
2018 Proposed Budget
FICA Fund – 70**

The FICA Fund is a Special Revenue Fund established for the purpose of expending monies derived from a specific annual property tax levy. These funds are expended to FICA for all funds except the Pool and Golf Course and are directly tied to the all salaries and wages.

The Park Districts total payroll estimated for 2020 is \$3,990,296. Of that amount, \$2,983,853 in payroll earnings is estimated to be covered by the FICA Fund. The remaining FICA expenses are covered by Paradise Bay, Madison Meadow Athletic Center and Lombard Golf Course funds in the amount of \$1,006,443.

**LOMBARD PARK DISTRICT
F.I.C.A. FUND REVENUE & EXPENDITURES
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Property Taxes	\$ 217,256	98.9%	\$ 3,705	1.7%
Interest	2,340	1.1%	1,684	256.6%
	<u>\$ 219,596</u>	<u>100.0%</u>	<u>\$ 5,389</u>	<u>2.5%</u>
Expenditure				
F.I.C.A. Expense	\$ 228,265	100.0%	\$ (673)	-0.3%
	<u>\$ 228,265</u>	<u>100.0%</u>	<u>\$ (673)</u>	<u>-0.3%</u>



**Lombard Park District
Fund Summary - Proposed Budget Report
F.I.C.A. Fund - 70
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
210 Taxes	\$ 195,470	\$ 209,713	\$ 213,551	\$ 210,397	\$ 212,134	\$ 217,256
220 Interest	962	2,882	656	743	3,303	2,340
TOTAL REVENUE	\$ 196,432	\$ 212,595	\$ 214,207	\$ 211,140	\$ 215,437	\$ 219,596
EXPENSE						
510 Employee Expenses	\$ 193,181	\$ 205,821	\$ 228,938	\$ 173,660	\$ 218,982	\$ 228,265
TOTAL EXPENSE	\$ 193,181	\$ 205,821	\$ 228,938	\$ 173,660	\$ 218,982	\$ 228,265
TOTAL REVENUE	\$ 196,432	\$ 212,595	\$ 214,207	\$ 211,140	\$ 215,437	\$ 219,596
TOTAL EXPENSE	193,181	205,821	228,938	173,660	218,982	228,265
Change in Fund Balance	\$ 3,251	\$ 6,774	\$ (14,731)	\$ 37,480	\$ (3,545)	\$ (8,669)

FUND: FICA

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL TAXES								
70-00-00-210-0405	REAL ESTATE TAXES - CURRENT	195,470	209,712	213,551	210,396	212,134	217,256	1%
TOTAL TAXES		195,470	209,712	213,551	210,396	212,134	217,256	1%
INTEREST								
70-00-00-220-0450	INVESTMENT INTEREST	961	2,882	656	743	3,303	2,340	256%
TOTAL INTEREST		961	2,882	656	743	3,303	2,340	256%
TOTAL GENERAL		196,431	212,594	214,207	211,139	215,437	219,596	2%
TOTAL REVENUES: GENERAL		196,431	212,594	214,207	211,139	215,437	219,596	2%
EXPENSES								
GENERAL EMPLOYEE EXPENSES								
70-00-00-510-1105	FICA	193,180	205,821	228,938	173,659	218,982	228,265	0%
TOTAL EMPLOYEE EXPENSES		193,180	205,821	228,938	173,659	218,982	228,265	0%
TOTAL GENERAL		193,180	205,821	228,938	173,659	218,982	228,265	0%
TOTAL GENERAL		193,180	205,821	228,938	173,659	218,982	228,265	0%
TOTAL FUND REVENUES & BEG. BALANCE		196,431	212,594	214,207	211,139	215,437	219,596	2%
TOTAL FUND EXPENSES		193,180	205,821	228,938	173,659	218,982	228,265	0%
FUND SURPLUS (DEFICIT)		3,251	6,773	(14,731)	37,480	(3,545)	(8,669)	(41%)

**Lombard Park District
2018 Proposed Budget
IMRF Fund - 75**

The IMRF Fund is a Special Revenue Fund established for the purpose of expending monies derived from a specific annual property tax levy. These funds are expended to the Illinois Municipal Retirement Fund (IMRF) for all funds except the Pool and Golf Course.

The Park District contributes to IMRF, an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for approximately 3,000 local governments and school districts in Illinois. The Park Districts total payroll estimated for 2020 is \$3,990,296. Of that amount, \$2,039,769 in payroll earnings is estimated to be covered by the IMRF system.

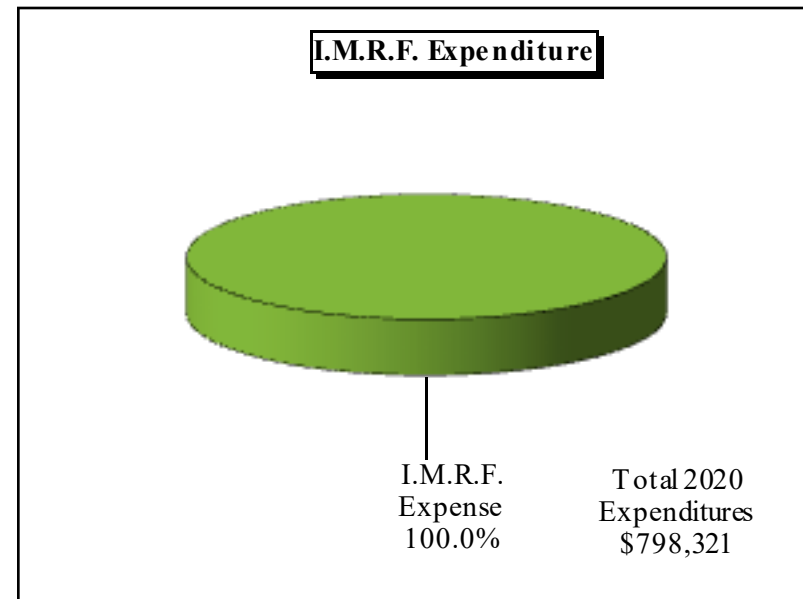
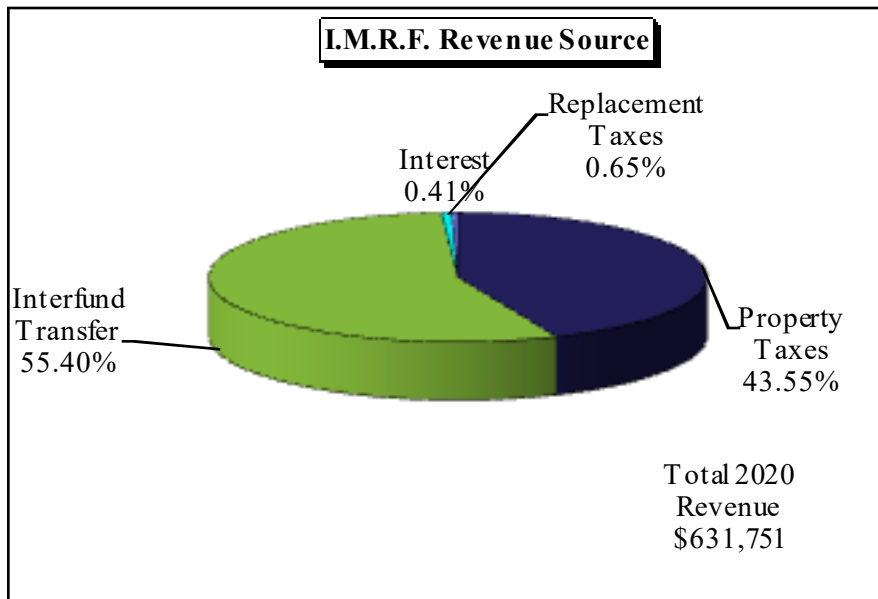
All employees hired in positions that meet or exceed the prescribed annual hourly standard of 1,000 hours must be enrolled in IMRF as participating members. Participating members are required to contribute 4.5% of their annual salary to I.M.R.F. The Park District is required to contribute the remaining amounts necessary to fund the system, using the actuarial basis specified by statute. The District's prescribed rate to IMRF has increased from 9.50% to 10.67% this year, an increase of 12.3%.

During the 1997 Audit, a point was made that a portion of the Personal Property Replacement Taxes received should go into this account. Staff has once again budgeted 3% of this tax revenue into the IMRF Fund, amounting to \$4,084.

An IMRF Early Retirement Incentive (ERI) was approved by the Board on January 22, 2019. In 2019, five employees retired under the ERI with a cost to the District of \$580,678, which has been included in the 2020 budget.

**LOMBARD PARK DISTRICT
I.M.R.F. FUND REVENUE & EXPENDITURES
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Property Taxes	\$ 275,097	43.55%	\$ 8,833	3.32%
Interfund Transfer	\$ 350,000	55.40%	\$ 350,000	100.00%
Replacement Taxes	4,084	0.65%	1,051	34.65%
Interest	2,570	0.41%	1,888	276.83%
	<u>\$ 631,751</u>	<u>100.00%</u>	<u>\$ 361,772</u>	<u>134.00%</u>
Expenditure				
I.M.R.F. Expense	\$ 798,321	100.00%	\$ 601,329	305.26%
	<u>\$ 798,321</u>	<u>100.00%</u>	<u>\$ 601,329</u>	<u>305.26%</u>



**Lombard Park District
Fund Summary - Proposed Budget Report
I.M.R.F. Fund - 75
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
210 Taxes	\$ 254,235	\$ 264,780	\$ 269,297	\$ 270,353	\$ 272,553	\$ 279,181
220 Interest	1,083	3,077	683	829	3,545	2,570
360 Interfund Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -	350,000
TOTAL REVENUE	\$ 255,318	\$ 267,857	\$ 269,980	\$ 271,182	\$ 276,098	\$ 631,751
EXPENSE						
510 Employee Expenses	\$ 239,183	\$ 238,694	\$ 196,992	\$ 162,393	\$ 193,458	\$ 798,321
TOTAL EXPENSE	\$ 239,183	\$ 238,694	\$ 196,992	\$ 162,393	\$ 193,458	\$ 798,321
TOTAL REVENUE	\$ 255,318	\$ 267,857	\$ 269,980	\$ 271,182	\$ 276,098	\$ 631,751
TOTAL EXPENSE	239,183	238,694	196,992	162,393	193,458	798,321
Change in Fund Balance	\$ 16,136	\$ 29,163	\$ 72,988	\$ 108,789	\$ 82,640	\$ (166,570)

FUND: IMRF

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	----- BUDGETED	2019 10 MO. ACTUAL	----- PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL								
REVENUES								
GENERAL								
TAXES								
75-00-00-210-0405	REAL ESTATE TAXES - CURRENT	250,602	261,477	266,264	266,411	268,611	275,097	3%
75-00-00-210-0415	PERSONAL PROPERTY REPLACE. TAX	3,632	3,302	3,033	3,941	3,941	4,084	34%
TOTAL TAXES		254,234	264,779	269,297	270,352	272,552	279,181	3%
INTEREST								
75-00-00-220-0450	INVESTMENT INTEREST	1,082	3,076	682	828	3,545	2,570	276%
TOTAL INTEREST		1,082	3,076	682	828	3,545	2,570	276%
--- UNDEFINED CODE ---								
75-00-00-660-0915	TRANSFER TO/FROM IMRF FUND	0	0	0	0	0	350,000	0%
TOTAL --- UNDEFINED CODE ---		0	0	0	0	0	350,000	0%
TOTAL GENERAL		255,316	267,855	269,979	271,180	276,097	631,751	134%
TOTAL REVENUES: GENERAL		255,316	267,855	269,979	271,180	276,097	631,751	134%
EXPENSES								
GENERAL								
IMRF								
75-00-00-510-1100	IMRF	239,182	238,693	196,992	162,393	193,458	798,321	305%
TOTAL IMRF		239,182	238,693	196,992	162,393	193,458	798,321	305%
TOTAL GENERAL		239,182	238,693	196,992	162,393	193,458	798,321	305%
TOTAL GENERAL		239,182	238,693	196,992	162,393	193,458	798,321	305%
TOTAL FUND REVENUES & BEG. BALANCE		255,316	267,855	269,979	271,180	276,097	631,751	134%
TOTAL FUND EXPENSES		239,182	238,693	196,992	162,393	193,458	798,321	305%
FUND SURPLUS (DEFICIT)		16,134	29,162	72,987	108,787	82,639	(166,570)	(328%)

**Lombard Park District
2018 Proposed Budget
Audit Fund - 80**

The Illinois Revised Statutes requires that an annual independent audit of all accounts of the Park District be performed by a Certified Public Accountant designated by the Board of Park Commissioners. This requirement has been complied with, and the District has retained the firm Selden Fox, LTD as its certified independent auditor.

The Government Finance Officers Association's *Certificate of Achievement in Financial Reporting* has been applied for and received each year since 1999.

The Audit Fund was established to account for revenues derived from a specific annual property tax levy and expenditures of these monies for the annual audit for the District. This is budgeted for an decrease in fund balance of \$5,392 to adjust for accumulated fund balance.



**LOMBARD PARK DISTRICT
AUDIT FUND REVENUE & EXPENDITURE
PROPOSED BUDGET 2020**

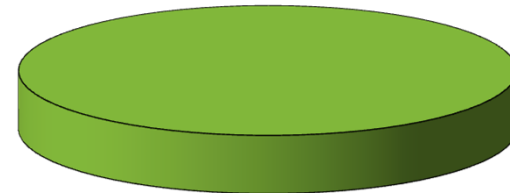
Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Tax Receipts	\$ 15,518	100.0%	\$ (701)	-4.3%
	<u>\$ 15,518</u>	<u>100.0%</u>	<u>\$ (701)</u>	<u>-4.3%</u>
Expenditure				
Professional Services	\$ 20,910	100.0%	\$ 6,040	40.6%
	<u>\$ 20,910</u>	<u>100.0%</u>	<u>\$ 6,040</u>	<u>40.6%</u>

Audit Fund Revenue



Tax Receipts 100% \$15,518

Audit Fund Expenditure



Professional Services For Audit Expense 100% \$20,910

**Lombard Park District
Fund Summary - Proposed Budget Report
Audit Fund - 80
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
210 Taxes	\$ 16,289	\$ 15,928	\$ 16,219	\$ 15,028	\$ 15,152	\$ 15,518
TOTAL REVENUE	\$ 16,289	\$ 15,928	\$ 16,219	\$ 15,028	\$ 15,152	\$ 15,518
EXPENSE						
560 Professional Services	\$ 13,900	\$ 14,500	\$ 14,870	\$ 15,460	\$ 15,460	\$ 20,910
TOTAL EXPENSE	\$ 13,900	\$ 14,500	\$ 14,870	\$ 15,460	\$ 15,460	\$ 20,910
TOTAL REVENUE	\$ 16,289	\$ 15,928	\$ 16,219	\$ 15,028	\$ 15,152	\$ 15,518
TOTAL EXPENSE	13,900	14,500	14,870	15,460	15,460	20,910
Change in Fund Balance	\$ 2,389	\$ 1,428	\$ 1,349	\$ (432)	\$ (308)	\$ (5,392)

FUND: AUDIT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2017-- ACTUAL	--2018-- ACTUAL	BUDGETED	2019 10 MO. ACTUAL	2019 PROJECTED	--2020-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL								
REVENUES								
GENERAL								
TAXES								
80-00-00-210-0405	REAL ESTATE TAXES - CURRENT	16,289	15,927	16,219	15,028	15,152	15,518	(4%)
		-----	-----	-----	-----	-----	-----	-----
TOTAL TAXES		16,289	15,927	16,219	15,028	15,152	15,518	(4%)
TOTAL GENERAL		16,289	15,927	16,219	15,028	15,152	15,518	(4%)
TOTAL REVENUES: GENERAL		16,289	15,927	16,219	15,028	15,152	15,518	(4%)
EXPENSES								
GENERAL								
PROFESSIONAL SERVICES								
80-00-00-560-1840	AUDIT	13,900	14,500	14,870	15,460	15,460	20,910	40%
		-----	-----	-----	-----	-----	-----	-----
TOTAL PROFESSIONAL SERVICES		13,900	14,500	14,870	15,460	15,460	20,910	40%
TOTAL GENERAL		13,900	14,500	14,870	15,460	15,460	20,910	40%
TOTAL GENERAL		13,900	14,500	14,870	15,460	15,460	20,910	40%
TOTAL FUND REVENUES & BEG. BALANCE		16,289	15,927	16,219	15,028	15,152	15,518	(4%)
TOTAL FUND EXPENSES		13,900	14,500	14,870	15,460	15,460	20,910	40%
FUND SURPLUS (DEFICIT)		2,389	1,427	1,349	(432)	(308)	(5,392)	(499%)

**Lombard Park District
2018 Proposed Budget
Capital Projects Fund - 90**

Revenue in the Capital Projects Fund comes from Investment Interest, Grants, and General Obligation Debt. To account for the 2016 Series General Obligation Debt proceeds and expenditures, a separate Subclass (906) was set up within the Capital Projects Fund. To account for the 2017 Series General Obligation (Alternate Revenue) Debt proceeds and expenditures, a separate Subclass (907) was created in the Capital Projects Fund. To account for the 2017A Series General Obligation Debt proceeds and expenditures, a separate Subclass (908) was set up within the Capital Projects fund. To account for the 2017B Series General Obligation Debt proceeds and expenditures, a separate Subclass (909) was set up within the Capital Projects fund. To account for the 2018 Series General Obligation Debt proceeds and expenditures, a separate Subclass (910) was set up within the Capital Projects fund. To account for the 2019 Series General Obligation Debt proceeds and expenditures, a separate Subclass (911) was set up within the Capital Projects fund. And finally to account for the 2020 Series General Obligation Debt proceeds and expenditures, a separate Subclass (912) was set up within the Capital Projects fund.

There is \$5,500 budgeted in Miscellaneous (0875) for the reimbursements from Lombard Baseball League for their portion of the concession stand.

Within this section is the detail of 2020 Capital Projects. The list includes \$182,600 worth of capital projects that are Recreation related and paid for from proceeds at Paradise Bay. The total of budgeted 2020 Capital Projects (funded through the Recreation, Special Recreation and Capital Projects fund) is over \$2,959,000 of which nearly \$196,000 worth of capital projects is carried over from 2019.

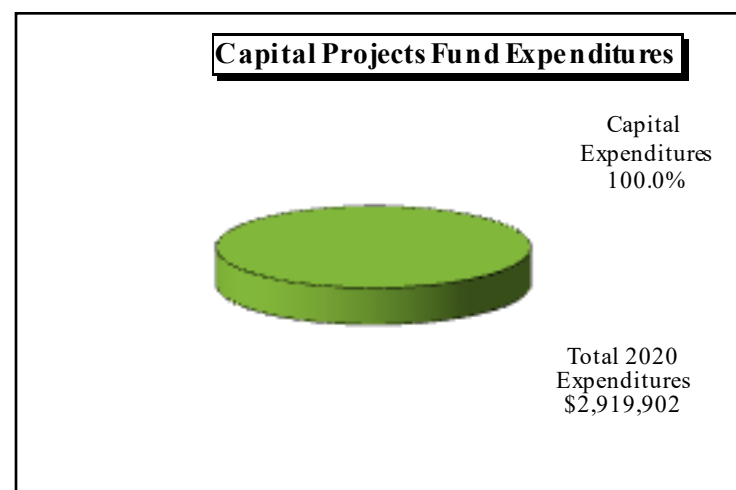
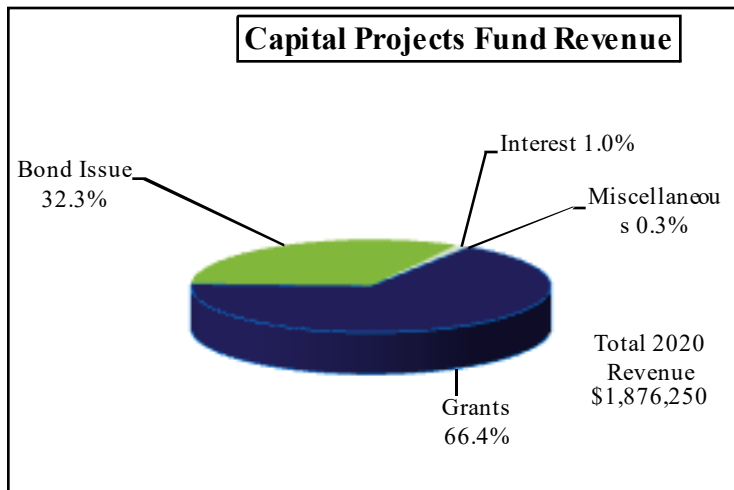
In 2020, we have budgeted \$1,803,500 worth of capital projects of which \$1,246,500 will be funded by the Capital Bill Grant (\$846,500) and the OSLAD Grant (\$400,000) leaving the remainder of the OSLAD project at Four Seasons to be covered by the District (\$557,000). If the State of Illinois doesn't fund these projects we may still need to proceed with some of the replacements/repairs. These projects are itemized on the Capital Project List.

Overall the impact of these capital improvements will lead to a reduction in current and future operating expenses. This is attributable to the fact that most of the capital improvements are replacing aging equipment that have increased maintenance costs and are less energy efficient.

Finally, the Building Replacement, Vehicle & Equipment Replacement and ADA Action Plans have been included in this section. These detail the long range replacement schedules of the District. Each year, staff will review the plans, update them as necessary and include items in the Capital Projects list for the new budget year.

**LOMBARD PARK DISTRICT
CAPITAL PROJECTS FUND REVENUE & EXPENDITURES
PROPOSED BUDGET 2020**

Revenue Source	Budget Amount 2020	Percent of Total	Increase (Decrease) From Budget 2019	Percent of Increase (Decrease)
Grants	1,246,500	66.4%	-	N/A
Bond Issue	\$ 606,080	32.3%	\$ 13,121	2.2%
Interest	18,170	1.0%	16,170	808.5%
Miscellaneous	5,500	0.3%	-	0.0%
Interfund Transfer	-	0.0%	(203,197)	N/A
	<u>\$ 1,876,250</u>	<u>100.0%</u>	<u>\$ 13,121</u>	<u>133.5%</u>
Expenditures				
Capital Expenditures	<u>\$ 2,919,902</u>	<u>100.0%</u>	<u>\$ 1,933,482</u>	<u>196.0%</u>
	<u>\$ 2,919,902</u>	<u>100.0%</u>	<u>\$ 1,933,482</u>	<u>196.0%</u>



**Lombard Park District
Fund Summary - Proposed Budget Report
Capital Projects Fund - 90
Fiscal Year 2020**

Account Number	Actual 2017	Actual 2018	Budget 2019	Y-T-D 2019	Estimated 2019	Proposed 2020
REVENUE						
0450 Interest	\$ 68,438	\$ 53,470	\$ 2,000	\$ 10,719	\$ 25,345	\$ 18,170
0875 Miscellaneous Income	8,759	5,500	5,500	5,500	5,500	5,500
0950 Bond Proceeds	9,697,289	586,390	592,959	-	605,122	606,080
332 Grants	-	-	-	-	-	1,246,500
360 Interfund Transfers In	-	-	203,197	-	203,197	-
TOTAL REVENUE	\$ 9,774,486	\$ 645,360	\$ 803,656	\$ 16,219	\$ 839,164	\$ 1,876,250
EXPENSE						
900 Capital Expenditures	\$ (56,557)	20,732	22,900	11,790	12,045	1,887,561
906 2016 Bond	(9,595,083)	133,935	8,000	-	-	-
907 2017 Bond	13,357,448	3,298,337	-	8,622	8,622	594,044
908 2017A Bond	786,399	182,104	185,020	138,982	149,467	-
909 2017B Bond	820,588	291,661	2,500	39,800	43,309	5,000
910 2018 Bond	-	247,733	337,100	252,408	252,408	-
911 2019 Bond	-	-	430,900	148,991	424,172	166,468
912 2020 Bond	-	-	-	-	-	266,829
TOTAL EXPENSE	\$ 5,312,795	\$ 4,174,502	\$ 986,420	\$ 600,593	\$ 890,023	\$ 2,919,902
TOTAL REVENUE	\$ 9,774,486	\$ 645,360	\$ 803,656	\$ 16,219	\$ 839,164	\$ 1,876,250
TOTAL EXPENSE	5,312,795	4,174,502	986,420	600,593	890,023	2,919,902
Change in Fund Balance	\$ 4,461,692	\$ (3,529,141)	\$ (182,764)	\$ (584,374)	\$ (50,859)	\$ (1,043,652)

Lombard Park District
Capital Projects

Project Number	Location	PBW Capital 20-00-00-900-9000	Capital Fund Balance 90-00-00-900-9000	Grant Funding 90-00-00-900-9000	2017A Bond Capital 90-00-00-907-9000	2017B Bond Capital 90-00-00-909-9000	2019 Bond Capital 90-00-00-911-9000	2020 Bond Capital 90-00-00-912-9000	Special Recreation Funding 40-00-00-900-9001	B Priority
Administration										
AO-03	Computer Improvements	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
BND-01	Bond Payment - GO Bonds 17A	-	-	-	-	-	141,328	256,328	-	-
	Financial Software	-	-	-	-	-	-	-	-	\$ 105,000
	Facility Total	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 141,328	\$ 256,328	\$ -	\$ 105,000
Babcock Grove										
	Concrete Replacement (Funded Through State Grant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
	Facility Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
District Wide - ADA Projects										
	ADA Related Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
	Facility Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
District Wide										
DW-13	Tree Replacement	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
DW-22	Sealcoating, Crack Filling & Restriping Asphalt	-	-	-	30,000	-	-	-	-	-
DW-31	Park Entry Sign Replacement	-	-	-	15,000	-	-	-	-	-
	Soccer Goal Replacement	-	-	-	8,000	-	-	-	-	-
	Amber 49" Lightbar (6) Snowplow Trucks	-	-	-	-	5,000	-	-	-	-
	Facility Total	\$ -	\$ -	\$ -	\$ 63,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
District Wide - Athletic Fields										
DW-28	Ball Field Improvements	\$ -	\$ -	\$ -	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Facility Total	\$ -	\$ -	\$ -	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -
Four Seasons										
	Ballfield Fencing #22	\$ -	\$ 5,819	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Four Seasons OSLAD Project	-	-	957,000	-	-	-	-	-	-
	Convert Field #22 from Baseball to Soccer	-	-	-	-	-	-	-	-	300,000
	Facility Total	\$ -	\$ 5,819	\$ 957,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Lagoon										
	Floor Replacement	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Facility Total	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -
Lilacia Park										
LP-09	Holiday Displays	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Pond Re-Construction Phase 1	-	-	40,000	-	-	-	-	-	135,000
	Coach House Window Repl. (B in 2015)	-	-	-	-	-	-	-	-	32,000
	Facility Total	\$ -	\$ -	\$ 40,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 167,000
Log Cabin										
	Furnace Replacement	-	-	-	11,000	-	-	-	-	-
	Window Replacement (B in 2015)	-	-	-	-	-	-	-	-	18,000 ^
	Facility Total	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 18,000

Project Number	Location	PBW Capital 20-00-00-900-9000	Capital Fund Balance 90-00-00-900-9000	Grant Funding 90-00-00-900-9000	2017A Bond Capital 90-00-00-907-9000	2017B Bond Capital 90-00-00-909-9000	2019 Bond Capital 90-00-00-911-9000	2020 Bond Capital 90-00-00-912-9000	Special Recreation Funding 40-00-00-900-9001	B Priority
Lombard Common										
	Ballfield Fencing 5, 7, 8, 9, 28		\$ 7,142							
	Playground Replacement (Edgewood)	* \$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Facility Total	\$ -	\$ 7,142	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lombard Community Building										
LCB-12	Furniture Replacement	* \$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Electrical Wiring and Fixture Replacement	-	-	82,600	-	-	-	-	-	-
	Room #2 Floor Replacement	-	-	-	-	-	-	-	-	7,500
	Electric Sign	-	-	-	-	-	-	-	-	45,000
	HVAC Controls (was B in 2015)	-	-	-	-	-	-	-	-	4,000
	Facility Total	\$ -	\$ -	\$ 82,600	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 56,500
Madison Meadow Athletic Center										
	Water Pressure Booster	\$ -	\$ -	\$ -	\$ 10,500	\$ -	\$ -	\$ -	\$ -	\$ -
	Fitness Equipment	\$ -	\$ -	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -
	Facility Total	\$ -	\$ -	\$ -	\$ 26,500	\$ -	\$ -	\$ -	\$ -	\$ -
Madison Meadow										
	#14 Ballfield Fencing	\$ -	\$ -	\$ -	\$ 21,486	\$ -	\$ -	\$ -	\$ -	\$ -
	#15 Ballfield Fencing	-	-	-	27,495	-	-	-	-	-
	#16 & #17 Ballfield Fencing	-	-	-	9,619	-	-	-	-	-
	#20 Ballfield Fencing	-	-	-	5,840	-	-	-	-	-
	Sideline Fence Field #18	-	-	-	21,383	-	-	-	-	-
	Skate Park Resurfacing	-	-	-	8,500	-	-	-	-	-
	2 Football Goal Posts	-	-	-	20,000	-	-	-	-	-
	Privacy Fence	-	-	-	35,000	-	-	-	-	-
	Replace Skate Park Features	-	-	-	-	-	-	-	-	TBD
	Pathway along Norths side of MM	-	-	-	-	-	-	-	-	250,000
	CXT Rest. Shelter & Storage (B in 2015)	-	-	-	-	-	-	-	-	250,000
	Irrigation at #14, #15 and #20	-	-	-	-	-	-	-	-	135,000
	Light Field #20	-	-	-	-	-	-	-	-	125,000
	Madison St. Restroom Replacement	-	-	-	-	-	-	-	-	150,000
	Facility Total	\$ -	\$ -	\$ -	\$ 149,323	\$ -	\$ -	\$ -	\$ -	\$ 910,000
Old Grove										
	West Playground Repl. (B in 2015)	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Facility Total	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Number	Location	PBW	Capital	Grant	2017A Bond	2017B Bond	2019 Bond	2020 Bond	Special	B Priority
		Capital	Fund Balance	Funding	Capital	Capital	Capital	Capital	Recreation	
		20-00-00-900-9000	90-00-00-900-9000	90-00-00-900-9000	90-00-00-907-9000	90-00-00-909-9000	90-00-00-911-9000	90-00-00-912-9000	40-00-00-900-9001	
Paradise Bay										
(7) Check Valve Replacements		\$ 5,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bowl Slide Painting		5,000	-	-	-	-	-	-	-	-
Caulk Walkway Expansion Joints		5,000	-	-	-	-	-	-	-	-
Hurricane Cove Control Upgrade		3,000	-	-	-	-	-	-	-	-
Kiddie Island Replacement		-	-	58,000	-	-	-	-	-	-
(3) Slide Pump Rebuilds		30,000	-	-	-	-	-	-	-	-
Slide Paint Touch Up *		3,500	-	-	-	-	-	-	-	-
Concession Equipment		5,500	-	-	-	-	-	-	-	-
Palm & Frond Replacement		9,750	-	-	-	-	-	-	-	-
Turnstile Shade Structure		20,000	-	-	-	-	-	-	-	-
(20) Garbage Cans		8,000	-	-	-	-	-	-	-	-
(6) Gator Crossing Features		30,000	-	-	-	-	-	-	-	-
Starfish Replacement		5,000	-	-	-	-	-	-	-	-
Painting of Slide Structure		45,000	-	-	-	-	-	-	-	-
Concession Table Base Replacements (26)		2,600	-	-	-	-	-	-	-	-
Block Wall Seal Coating		5,000	-	-	-	-	-	-	-	-
Raise & Mount Swim Team Scoreboard		-	-	-	-	-	-	-	-	10,000
Facility Total		\$ 182,600	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Southland										
Ballfield Fencing #21		\$ -	\$ -	\$ -	\$ 6,114	\$ -	\$ -	\$ -	\$ -	\$ -
Southland Playground Replacement		-	-	125,000	-	-	-	-	-	-
Facility Total		\$ -	\$ -	\$ 125,000	\$ 6,114	\$ -	\$ -	\$ -	\$ -	\$ -
Sunset Knoll Recreation Center										
Kiln		-	-	-	\$ 3,500	-	-	-	-	-
Floor Screen Studios *		-	-	-	9,000	-	-	-	-	-
Sunset Knoll Roof Replacement		-	-	225,900	-	-	-	-	-	-
Renovate Former Fitness Room *		-	50,000	65,000	-	-	-	-	-	-
Facility Total		\$ -	\$ 50,000	\$ 290,900	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ -
Sunset Knoll										
Sunset Knoll Splash Pad Control Box		\$ -	\$ -	\$ -	\$ 6,995	\$ -	\$ -	\$ -	\$ -	\$ -
Ballfield Fencing #25		-	-	-	\$ 2,812	-	-	-	-	-
Ballfield Fencing #26		-	-	-	-	-	\$ 5,140	-	-	-
Sled Hill and Field Lighting		-	-	-	-	-	-	-	-	200,000
Facility Total		\$ -	\$ -	\$ -	\$ 9,807	\$ -	\$ 5,140	\$ -	\$ -	\$ 200,000
Vehicle Replacement										
Replacement Bed Truck #129		\$ -	\$ 6,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Scag 61" Cheetah Mower (2)		-	-	-	-	-	20,000	-	-	-
Slit-Seeder, Self Propelled		-	15,000	-	-	-	-	-	-	-
Lift Trailer, Utility		-	-	-	12,500	-	-	-	-	-
Fairway Ultra Roller 15'		-	-	-	17,400	-	-	-	-	-
Mower Trailer		-	-	-	4,000	-	-	-	-	-
Western Salt Spreader		-	-	-	12,000	-	-	-	-	-
Toro Groundmaster 4000-D Mower		-	-	-	55,000	-	-	-	-	-
Facility Total		\$ -	\$ 21,100	\$ -	\$ 100,900	\$ -	\$ 20,000	\$ -	\$ -	\$ -

Project Number	Location	PBW Capital 20-00-00-900-9000	Capital		2017A Bond Capital 90-00-00-907-9000	2017B Bond Capital 90-00-00-909-9000	2019 Bond Capital 90-00-00-911-9000	2020 Bond Capital 90-00-00-912-9000	Special Recreation Funding 40-00-00-900-9001	B Priority
			Fund Balance 90-00-00-900-9000	Grant Funding 90-00-00-900-9000						
Lombard Golf Course										
2 Zero Turn Mowers		\$ -	\$ -	\$ -	\$ 17,400	\$ -	\$ -	\$ -	\$ -	\$ -
Slit-Seeder, Self Propelled		-	-	-	\$ 15,000	-	-	-	-	-
2 Otterbine Sunburst Pond Fountains		-	-	-	11,000	-	-	-	-	-
Clubhouse Carpet Replacement		-	-	-	9,000	-	-	-	-	-
Cold Storage Shingle Replacement		-	-	-	7,000	-	-	-	-	-
Cart Shed Shingle Replacement		-	-	-	15,500	-	-	-	-	-
LGC Basin		-	-	-	11,000	-	-	-	-	-
6 Yamaha Golf Carts		-	-	-	-	-	-	-	-	29,000
Tractor		-	-	-	-	-	-	-	-	45,000
Facility Total		\$ -	\$ -	\$ -	\$ 85,900	\$ -	\$ -	\$ -	\$ -	\$ 74,000
GRAND TOTAL		\$ 182,600	\$ 84,061	\$ 1,803,500	\$ 594,044	\$ 5,000	\$ 166,468	\$ 256,328	\$ 50,000	\$ 1,865,500
Est. Ending Balance 12/31/19		\$ 1,339,670		365,468	\$ 615,879	\$ 4,621	\$ 163,610	\$ -	\$ 60,073	
Grant Funding				1,246,500						
Est. Ending Balance 12/31/20		\$ 1,157,070	(1)	(251,923)	\$ 21,835	\$ (379)	\$ (2,858)	\$ 339,252	\$ 10,073	

ADA Projects were deemed necessary through a 2011 ADA Plan that was completed.

*Carry over projects from 2019.

^Identified from Capital Project Replacement Schedule.

(1) Includes \$18,170 of investment income and \$5,500 for DCEO Grant

90-00-00-911-9000 has \$141,328 worth of interest payments for the Alternate Revenue Bonds

90-00-00-912-9000 has \$256,328 worth of bond & interest payments for the Alternate Revenue Bonds



Strategic Plan

This plan has been developed from information derived from the information derived from the Comprehensive Master Plan, ADA Transition Plan, Capital Replacement Schedule, and Vehicle & Equipment Replacement Schedule.

**Providing quality recreation opportunities
for people to *enjoy life.***



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Section II: Action Items

Section III: Facility Inventory

Section IV: Capital Replacement Schedule

Section V: Equipment Replacement Schedule

Section VI: ADA Action Plan

Section I: Background

The purpose of the “Plan” is to develop a prioritized working plan of action, which is synergistic with the mission and vision statements of the agency, includes citizen input, and is endorsed by the Board of Commissioners. The actual implementation of the plan is dependent upon a number of fixed variables as well as the commitment of current and future Boards and staff to utilize the parameters of the plan to improve and enhance the recreational services as afforded to the community. All facets of the Park District are reviewed and evaluated within the scope of the plan to identify deficiencies, establish and prioritize objectives, forecast revenues and expenses and develop a comprehensive listing of capital improvements. While it is prudent to be cognizant of the past, a focused approach towards the future will ensure the delivery of parks and recreational services. It is also the intent of this plan to determine the corrective actions necessary to implement the various components as noted. The plan then provides the community with information about the proposed course of action the Park District has established to meet the residents’ needs and wants.

This Plan is intended to be implemented over a five year period and will be reviewed and updated on an annual basis during the budget process. The District has determined that this is an ideal time to update the Strategic Plan because this is when all staff and board are involved in implementing the Comprehensive Master Plan as well as any annual feedback from the community. The plan is dynamic by design and will change as residents needs and want warrant change and new opportunities are presented to the District.

Goals of the Strategic Plan

1. Reaffirm the Mission and Vision Statements, which reflects the purpose, philosophies, and beliefs of the Lombard Park District.
2. Objectively utilize citizen input to develop the needs assessments within various operations of the Lombard Park District.
3. Prioritize and integrate established needs within annual objectives and capital improvements.
4. Develop strategies and/or corrective actions necessary to successfully accomplish stated objectives pursuant to available funding
5. Per National Park and Recreation Associations guidelines, visualize the global aspects of the community within the development of a comprehensive parks and recreation environment. This includes an analysis and potential consolidation of internal and external operations, which impact the Park District.
6. Promote effective and efficient management of the Park District as well as strive to improve the aspects of overall image, comprehensive services, and customer relations.

Initiative Updates

Initiative updates are provided in purple and initiatives that have been completed have been indicated with a check mark in the box.

Mission Statement

Providing quality recreation opportunities for people to enjoy life.

Vision Statement

The Lombard Park District strives to provide quality recreation opportunities for people to enjoy life. The vision and values of the Lombard Park District is pursuant to policies, procedures, and day-to-day operations as characterized through Public Trust, Environmental Preservation, Human Dignity, Recreation Opportunities, and Customer Satisfaction:

Public Trust

- Demonstration of fiscal responsibility
- Employ competent and responsive personnel
- Include citizen participation in the decision-making process
- Guided by and committed to the democratic process
- Provide visionary leadership
- Policy governance and non-interference of politics

Environmental Preservation

- Preserve and maintain open space
- Positive sensitivity towards environmental issues
- Efficient management of natural resources
- Aesthetic enhancement of the whole community
- Provide leadership in environmental education

Human Dignity

- Promise and enforce non-discriminatory practices
- Honor open lines of communication
- Accent honesty, mutual trusts and respect
- Provide moral integrity within its decisions
- Encourage freedom and expression
- Maintain positive employer/employee relationships

Recreational Opportunities

- Promote physical, mental, and personal well-being
- Provide opportunities for social interaction.
- Offer a broad spectrum of programs, facilities and services
- Emphasize leisure education as well as personal enjoyment
- Provide methods to evaluate, improve and enhance services

Customer Satisfaction

- Identify, meet and exceed customer expectations
- Provide positive, courteous and friendly experiences
- Provide an organized, clean and safe environment for all users
- Provide responsive, timely and consistent service
- Quality will not be compromised at the expense of quantity
- Demonstrate integrity through “Satisfaction Guaranteed”

Section II: Action Items

District-wide

Primary Initiative:

- Address ADA accessibility issues in all parks and facilities in accordance with directives in ADA Transition Plan
Annually the District commits approximately \$170,000 towards ADA improvements. See the ADA Transition Plan for details on completed projects.
- Establish pond restoration stabilization and erosion control guidelines for all open water assets
Shoreline stabilization has occurred at Old Grove, Madison Meadow, Four Seasons, and Lombard Lagoon. In addition, new outflows were established at Four Seasons, Broadview Slough, and Madison Meadow.
- Conduct ongoing playground and equipment upgrades based on age/useful life criteria
Replaced a playground at Madison Meadow and Lombard Common. All other playgrounds are closely monitored and have been added to a replacement schedule.

Ongoing Initiatives:

- Currently, the ponds within the District parks have an aesthetic and environmental value to the District. There is an opportunity to increase their recreational value by providing water access for fishing, boating, canoeing, or nature programming.
The District added a fishing pier at Sunset Knoll in 2017.
- Provide visual and physical neighborhood connections at all parks and open spaces.

Crescent Tot Lot

- Plan to add new benches and Picnic area.
New benches have been added in order to accommodate a picnic area.

Water Spray Park

- Evaluate the need for more parking.
Based on capacity of the spray park, the amount of parking is adequate based on Health Department regulations.
- Evaluate the potential of expansion.
A five year extension of the agreement with the Village of Lombard completed during 2016 and prohibits future expansion
- Plan to increase safety measures.
- Plan to update features.
- Design fencing around the park and improved landscaping.
Fencing is around the facility and staff improved the landscaping.

Lombard Lagoon

- Design play container to fit equipment or add equipment to fill.
- Design the potential addition of bio-filter and/or treatment to reduce pollutants entering lagoons.

The water intake to this pond is controlled by the Village of Lombard.

- ☑ Design shoreline improvements and native planting enhancements.
Numerous planting beds have been added and about half of the shoreline has been stabilized with gravel.

Old Grove

- ☐ Plan to remove the west playground and replace with unique play experience.

Southland

- ☑ Plan accessible route between baseball field and parking lot.
Completed in 2014.
- ☑ Design fan/player area for soccer above the swale in a dry location.
Benches were added to create a fan/player area for soccer.

Terrace View

- ☑ Plan improved access to playground and ball fields.
With the establishment of an intergovernmental agreement with School District #44, the playground was replaced in 2016.
- ☐ Design the park to enhance classic park pastoral nature areas. Look for long views, framed views, and sculptural or architectural enhancements.

Westmore Woods

- ☑ Design planting at detention pond edges.
Additional planting beds were added in 2016.

Four Seasons

- ☑ Plan to address drainage issues. Park Master Plan was created in 2019. OSLAD Grant was applied for in 2019. Grant was awarded in January 2020. Staff is planning on going out to bid and starting Phase I park improvements in 2020. This phase of the project includes drainage and grading improvements to the existing soccer fields.
- ☑ Plan to improve cabin area site amenities.
With a partnership with the Lombard Garden Club, numerous beds and planting improvements took place in 2014. Further improvements are scheduled with Phase I of the OSLAD project in 2020, including an outdoor classroom and woodland trail with interpretive signage.
- ☐ Design the potential connecting of internal trail around the pond and provide access to the baseball fields.
- ☐ Design a buffer between west playground, parking lot, and pond.

Lilacia Park

- ☑ Plan to replace fountain mechanical system.
This was budgeted to take place in 2017. With the potential construction of a new library, this project will be postponed until after the completion of the library.
- ☑ Plan to for the replacement of the deck in Lilacia Park.
Deck surfacing was replaced and a new fence was installed in 2015.

- Design plans from Jens Jensen and consider proposing appropriate enhancements to park.
With the potential expansion of the Library, this project is temporarily on hold. Discussions with Library has included the potential for re-acquiring some of the 1977 property provided to the Library.

Lombard Common

- Plan to improve access and amenities surrounding basketball courts.
Improved two asphalt path entrances in 2016.
- Plan to relocate bike racks to more appropriate areas.
- Design a looped pathway that connects amenities.
- Design a potential shelter/core area for support to baseball/softball.

Madison Meadow

- Evaluate the structural integrity of large shelter.
Structure was inspected and is in good shape. The shelter roof was to be replaced in 2017.
- Plan to replace tough timber systems with more permanent playground container.
Timber system was removed in 2014.
- Plan to replace north playground.
Replaced in 2014.
- Plan to add sports field lighting. Lighting at fields 14, 15, 17, 18, and the football field were replaced with LED fixtures in 2019.

Sunset Knoll

- Evaluate recreation center improvements.
This occurs on an annual basis. In 2016, a new fire alarm with visual (ADA) component was installed. Staff replaced carpet in the main office and in the preschool landing in 2018. In addition, staff is evaluating options for the current fitness area. Staff replaced carpet Board room and hallway outside the Board room in 2019.
- Plan and design a replacement playground for TLC playground. Consider obstacle course.
A new playground was installed in 2013 and the TLC playground will be removed once it is past its useful life.
- Plan to complete decorative paving in splash pad.
- Plan to provide color coat and container around central play structure.
Color surface was removed in 2013.
- Design a more efficient parking area.

New Parks, Trails, and Facilities

- Explore acquisition opportunities for Mini Parks in Planning Areas 2, 3, 7, 9, and 13.
- Explore land acquisition opportunities for Neighborhood Parks in Planning Areas 8, 9, and 13.
- Explore land acquisition opportunities to increase Community Park acreage.
- Explore land repurposing opportunities to increase Community Acreage (adjacent acquisition, home vacancies, etc.)

Indoor Recreation Facility

- Construct new active recreation and fitness facility on existing District property and renovate SKRC facility for suitable purpose.

The 38,000 Madison Meadow Athletic Center opened on June 30, 2018. Amenities include a fitness center, indoor track, two basketball courts, two batting cages, two fitness studios, and babysitting services. The fitness floor has 35 pieces of cardio equipment, a weight circuit, and free weights. Facility hours are 5:30 am – 10:00 pm on weekdays and 7:00 am – 6:00 pm on weekends. The MMAC serves over 3,900 members.

Lombard Golf Course

- Address seasonal flooding.

Minor drainage improvements have taken place on holes #2-#5, #6, #7 and #8. Staff continues to monitor conditions and makes improvements every year.

- Consider a conservative financial investment.
- Determine opportunities to increase public-private partnerships.
- Maintain (as is) with minor clubhouse and drainage improvements and program expansions.

Minor improvements take place on an annual basis. Improvements include: new carpeting, new table and chairs, ADA improvements to the bathrooms, replaced outdoor patio furniture, added outdoor paver bricks for patio, new tent that accommodates 100 people, gravel road replacement in 2017, and bunker improvements in 2017. In 2017, staff replaced the gravel road with an asphalt road. Course name change and rebranding took place in 2019. The course name was changed from Western Acres to Lombard Golf Course in an effort to further connect the community with the course. All signage was updated to reflect the new name and a new website was launched. Drainage improvements continue on an annual basis. Work is planned in 2020 to address the .9 acre basin near hole 2. This basin stopped holding water in 2019. Plans have been secured to manage this wetland area by removing invasive plants and adding native plantings and seed mixes to the banks and bottom of the basin. The FootGolf course that was introduced in 2015 is scheduled for removal in 2020. New carpeting for the Clubhouse is scheduled for 2020.

Trail Strategies

- Develop Lilacia Trail loop. Connect Lilacia Park, Sunset Knoll Recreation Center, Lombard Common, Madison Meadow, Terrace View and schools.
- Establish design standards to identification and way finding signage and other trail amenities.
- Collaborate with the Village on any initiatives.

Staff has been involved in discussion with the Village to connect our trails via the bicycle lanes in accordance to the Villages Bicycle and Pedestrian Plan.

Recreation Program Strategies

The following recommendations are directly related to Household Survey Results, Core Program Identification, Program Mix, Lifecycle Analysis, Age Segment Analysis, Current Program Assessment, Future Programs, and Marketing Approaches Review in Chapters 2 and 3.

Recreation Best Practices

A key to developing consistent services is the use of service and program standards.

Several program standards have been put in place, however the majority of these standards deal with the certification of instructors. Having standards provides a more consistent service environment. As program growth continues, and as staff time permits, additional standards can be put into place throughout the entire recreation program system, such as customer requirements and program consistency. Examples of standards include:

- ☑ The instructor/participant ratios are appropriate for the participant to feel attended to and safely directed.
Ratios are reviewed seasonally when preparing the program for implementation.
- ☑ Instructor must check that all class equipment/supplies are available and room set-ups are in place prior to start time.
This task is completed prior to every start time.
- ☑ Instructor completes a 30-second site survey to look for potential hazards or safety concerns.
Ongoing training continues with instructors regarding 30-second site surveys.
- ☐ Each instructor will be provided a tool kit or “instructor packet” that includes their class or program roster with phone numbers or email addresses, name tags for participants, customer evaluations to hand out to users, registration forms, a program guide, pertinent park information and emergency phone numbers, thank you cards for the instructor or program supervisor to give to participants at the end of the class, and an introduction sheet of what will be occurring in the program or class, how it will be conducted and what outcomes LPD hopes to achieve. Instructor should also check with participants to make sure roster information is accurate.
- ☑ Customer feedback methods are in place to seek input from participants on their expectations of the program and the results of their experience. These methods should include pre and/or post evaluations, focus groups, trailer calls, and general program surveys.
Feedback is solicited on a regular basis and SurveyMonkey is utilized for post evaluations. Program surveys are issued to participants seasonally.
Survey comments are reviewed by staff and shared with the Board quarterly.
- ☐ Class, program curriculum, or work plans will be prepared by the instructor before the class or program is to begin and then signed off by the appropriate program supervisor within the recreation division.
- ☑ A class or program budget will be prepared for each activity and shared with the instructor or supervisor on how class monies are spent. Final budget results will be documented at the end of the program segment and then shared with the supervisor or manager.
Program Managers are responsible for their budget areas.
- ☑ The general standard for class cancellation will be three business days before the class begins. This may include class combination.
Procedures are in place and staff are trained on these procedures
- ☑ Holiday hours for facilities must be posted at least eight days in advance.
Special hours are posted for applicable holidays.

In addition to standards, efforts should be made to develop a listing of key customer requirements for core program/membership areas. Key customer requirements are defined as those areas of the program purchasing process that are most important to registrants. For example, an adult softball player’s key

requirements may include: cost of the league, quality of athletic field maintenance, cleanliness of restrooms, quality of the umpires, game times and location of the facility. Identifying key requirements is vitally important for staff to deliver the items most important to the customer.

Key requirements should be identified by customers and can be included as part of an importance/performance matrix. This determines how important a requirement is to the customer and how the Lombard Park District is performing.

Program registration reports should be reviewed by core program or facility area set up as cost centers in order to determine overall expense and revenue for the key areas. These reports should be done on a quarterly basis and condensed to a higher level of detail. Some areas closely track financial performance, while others do not. A robust measurement system generally includes a more comprehensive set of measures, including:

- Program capacity rate (ratio of total maximum enrollments for number of spots filled)
Minimums and maximums are set for all applicable classes. Staff monitors enrollment weekly and reports enrollment by program to the board quarterly.
- Number of programs per age segment
Program offerings and participation are monitored by staff weekly and provided to the Board quarterly.
- Customer satisfaction toward the registration system
Customer satisfaction is incorporated in program surveys. A quarterly random registration survey is also sent to 100 households.
- Facility utilization rate
- Program success rate (or cancellation rate)
Staff prepares quarterly reports on cancellation rates and shares this information with the Board along with historical data.
- Cost recovery rates by core program area
Procedural guidelines are in place by program area.
- Number of new programs offered annually
Staff conducts quarterly brainstorming to create new programs and enhance existing offerings. New programs are designated in quarterly activity guides.
- Household percentage of program participation
- Percent of programs in introduction and growth stage
- Market penetration by age group
- Customer retention, repurchase intent, and referral

Program Monitoring and Assessment

- The percentage of households that participate in recreation programs and services: Lombard (40%), Illinois (39%) and Nation (34%). Lombard's participation is achieved with less indoor space than other Illinois communities. Only 31% of households in Lombard rated their programs as excellent related to program quality. The Illinois average is 37%. This is a targeted improvement area.
- District staff should continuously monitor fee sensitivity and locations for programs and services as these are among the top reasons for participation. If

specific programs are being cancelled, consider changing the location, program time and fee, as these are the top three participation barriers. Also consider focus groups to assist with program assessments.

Program surveys included questions regarding program fee and location. Fees are reviewed by staff and recommendations are made to the Board as part of the annual budget process. A historical fee history is updated annually.

- Consistently monitor and evaluate core programs. These are the foundation of recreation programs.
All programs are monitored regularly, particularly core programs.
- Fitness programs (18%) and Early Childhood programs (14%) had the most offerings for 2012. Martial Arts (3%) and Golf (1%) had the lowest number of programs offered. Staff should continue to focus on implementing more fitness and wellness programs.
Additional opportunities are available with the opening of the MMAC.
- Any program area in the decline stage should be repositioned or deleted. Staff should monitor programs in the mature stages to prevent a decline in registrations.
- Implementation of program enhancements is necessary to insure participant satisfaction.
Programs are evaluated seasonally and program action plans are created to enhance offerings.
- Development of a program capacity measurement process would help identify the percentage of actual number of registrants compared to the potential number of registrants available by core program areas. This can assist in the decision making process of repositioning decline stage programs.
Minimums and maximums are established for each program. Program enrollment is reported weekly. Participation and cancellation reports are further developed and analyzed quarterly.
- Other than current performance measures, the Household Survey can provide guidance in repositioning programs.
- In order to identify Lombard Park District trends, establish cost recovery goals at a core program level regarding registration numbers and financial performance. This should be reported and reviewed quarterly, and tracked year to year.
Participation is monitored weekly. Financials are monitored regularly and reported to the Board monthly. A more detailed financial breakdown by program area is provided to the Board quarterly.
- Reviewing program percentage changes is helpful in determining the next step. Adult athletics had the largest percentage change from 2009-2011 at 23.4%. Implementing enhancements and changes is necessary to help the program area survive.
Program participation by program area is recorded seasonally and included in historical reports. A detailed Recreation Department Review that includes individual program numbers is completed annually.
- Formulate a process using HHC Core Program Assessment which ensures the alignment of programs to future resident needs and the financial viability of programs.
- According to the 2013 Lombard Household Survey Results, the top three program areas the community has a high level of need for are Culinary programs, Nature programs/environmental education, and Adult fitness & wellness programs. Staff should review the 2013 Lombard Household Survey Results on page 10 of this Recreation Assessment for additional community programming needs.
A limited number of nature programs were introduced in 2016 through a contractual provider. Staff continues to offer a variety of adult fitness and wellness opportunities. Opportunities increased with the MMAC. There are typically 50+ fitness classes offered per week. A plan to further develop nature/environmental education is scheduled for 2020.
- To assist with increasing Nature programs/environmental education, there may be an opportunity of cooperative ventures with the Forest Preserve District of DuPage County.

Staff researched this possibility and determined that this was not a viable option. However, in 2016, staff did offer some nature/science programming cooperatively with other agencies through a contractual provider. A plan to further develop nature/environmental education is scheduled for 2020.

- ☑ Although Adult fitness and wellness programs have the greatest number of offerings, there are still a substantial percentage of households who feel their need is not met. Staff should continue to expand programming in this program area due to community input. Nutritional and wellness offerings may help fill the need for both culinary and fitness types of programming.

Nutritional counseling has been added to program offerings. The number of fitness classes has been expanded to 50+ per week at the Madison Meadow Athletic Center.

Hiring contractors to instruct classes in parks is a regional trend and can be a new revenue source for the District. This may include exercises like P90X or Insanity.

The Majority of classes are offered by in-house instructors.

Marketing Approaches

- ☑ Have a Director's message in seasonal catalogs highlighting specific programs and/or event successes or highlighting upcoming programs/events in the current edition of the catalog.

Currently the Board President has a message; this message can also provide highlights if there is no director's message.

- ☑ Highlighting maintenance-related projects staff have completed and parks/facilities. Providing education about sustainable practices the District follows and educating residents about sustainable practices they can implement at home.

The Winter 2015 Activity Guide reflects the implementation of educating our residents of sustainable practices of the District. Also, the website now features updates on projects as they are underway. Brochure and website updates have been provided throughout the planning and construction of the Madison Meadow Athletic Center.

- ☑ Creation of consumer advisory panels for specific user groups to meet with staff to review quality and opportunities for improvement in programs or services.

The District utilizes an Ad Hoc Committee to provide feedback and review of program services.

- ☑ Highlighting community relationships with affiliates, businesses, etc. Honor sponsors and volunteers at board meetings.

The District honors community relationships and volunteers at Board Meetings, on the website, in our seasonal Activity Guide, and social media outlets.

- ☑ Adding customer testimonials about programs, projects or facility visits to the catalog/website can help brand and image.

Testimonials have been added to the golf course website. In 2020, we plan to add testimonials from customers to our Athletic Center landing page as well as Paradise Bay Water Park.

- ☑ Adding home phone numbers on Board of Commissioner page can promote welcomed communication (currently, just email addresses).

It has been determined that the emails are the best way of communication with board members.

- ☑ If a volunteer program is created, a "thank you" event promotes brand/image.

An annual volunteer event takes place a Paradise Bay in August, all volunteers are listed in the Winter Activity Guide and in the fall selected volunteers receive a volunteer award at a Board meeting.

- ☑ Add press releases to website promoting Park District highlights.

Items are listed under “Latest News” on the website.

- Highlighting survey results and explaining the direction the District will go with this new information from residents.
- Highlight a specific park or two in each catalog; tell a brief history and future plans.
- Anything environmental or health/fitness related are hot topics. Promote what Lombard is already doing in these categories.
Electronic newsletters are set out to all MMAC members and those who subscribe to our mailing list each quarter. We also frequently post on the MMAC and Lombard Park District’s Facebook page ways to stay active and healthy.
- Staff and Board speaker’s bureau to present an overview of the District to community groups.
Staff members have presented to the Kiwanis, Lions, Rotary, School District, affiliate groups and on the Village of Lombard’s television channel.

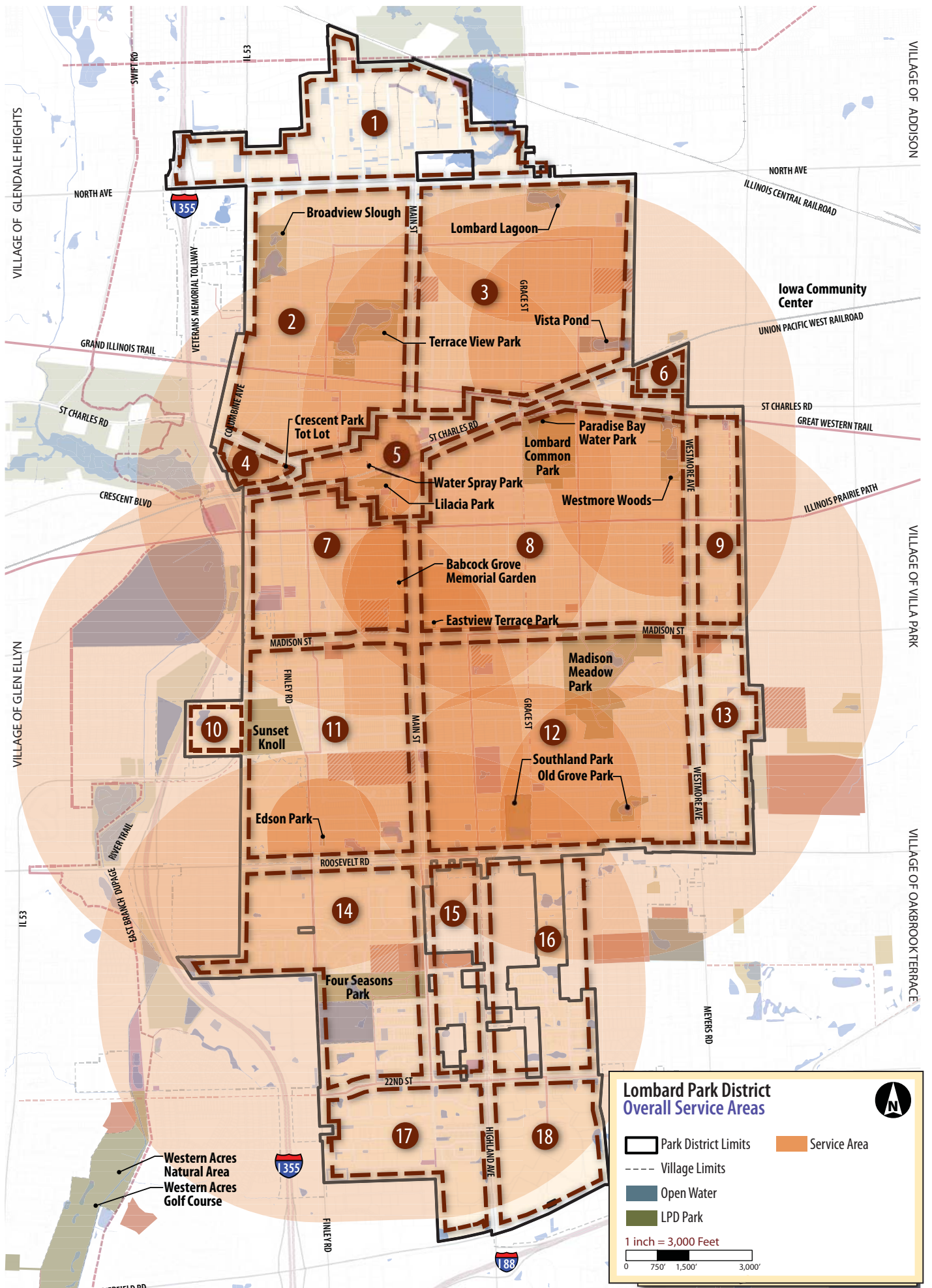
Activity Guide

- Differentiate programs for Active Adults and Seniors, including switching the current heading of Adults and Senior Programs in the Activity Guide. Programming for these individual age segments are becoming increasingly important as the population ages.
Added a Senior Trips section to the activity guide.
- Marketing for park and recreation agencies has become a vital area. In addition to the current full time staff member dedicated to marketing, adding a half time position can assist with additional support and the opportunity of being more strategic.
Our marketing team consists of a full-time Marketing & Communications Manager as well as a full-time Graphic Designer.
- A positive marketing tool to reflect the District’s brand would be to create a new title for the Activity Guide.
- Construct a key in the Activity Guide that instructs readers on how to read information in the program guide.
A key is located on the first page of each Activity Guide.
- Use caution if considering eliminating a hard copy of the Activity Guide.
Continue to recognize that the Activity Guide is a primary source of information for the residents of Lombard. Activity guides are mailed to residents and available on the website.
- Review program titles. Customers generally look at the price first, then the program title when determining whether or not to register for a class. Developing more creative titles may help attract more registrations.
This is an ongoing item and is reviewed seasonally with the development of the brochure.
- Review program descriptions and make sure they include features, attributes, and benefits. Identify the “hook” that will entice people to register in each description.
Include logos for featured programs with benefits.
- Include a reference box on the “birthday parties” page that includes brief rental information and a page number the information can be found on.
- Design more visually appealing and creative-looking special event pages in the Activity Guide that includes photos from previous events. It would also be a good idea to market sponsors/partners for these events on these pages.
These pages are now event advertisements with a creative and artistic spin.
- Include phone numbers and/or email addresses for Administrative Staff as well as contact information for Recreation Staff. This promotes open communication and ease of accessibility for the District. In addition, promoting or highlighting a few program/instructional staff in each Activity Guide brings a personal and approachable touch to the programs. Positive customer testimonials are also an important form of marketing.

Phone numbers of all Administrative and Recreation Staff are listed on the first page of each Activity Guide.

Website and Online Presence

- ☑ The Website can appear bland. An up-to-date calendar with scrolling events, images, contests, etc. can get users excited about the offerings. The addition of scrolling images with information regarding events and programs adds an interactive piece to a website. Users click on the image or information and the link directs them to more information or directly to online registration.
Scrolling images have been added to the website. Staff regularly updates the websites and will add new features when appropriate.
- ☑ Online registration (31%) is higher than the Leisure Vision database of Illinois agencies (25%). Online registration will undoubtedly increase in the future, so continuous website evaluation is needed to keep up with technology trends. An annual evaluation is recommended, including external customer feedback through focus groups.
Online registration: 39% in 2016, 37% in 2017, 39% in 2018, 46% in 2019.
- ☑ Adding photos or videos to pages on your website can have a much quicker “sell” than the current text-only approach.
Photos and graphics were added when the website was redesigned in 2014.
- ☑ To keep up-to-date with current technology trends, the applications and wire application protocol (WAP) enabled website Lombard has created can easily be viewed by smart phone and tablet users. The Google Map view on the Maps & Amenities section of the Parks/Facilities tab is a nice feature.
Website is smart phone friendly and park/facilities are now sortable by amenity. Also, the District added a new rainout line in 2018 to enhance communications with patrons.
- ☑ Facebook and Twitter accounts currently keep the community informed and connected to the Park District. Other avenues to increase social media are Flickr and YouTube. These sites can display photos and videos.
The District currently uses Edgar to consistently and clearly communicate across all social media platforms (Facebook, Twitter, Instagram, and Snapchat)
- ☑ The use of an interactive program guide is a nice feature for users. A PDF version is also available for users who may want to print the guide if they have misplaced their original.
- ☑ Developing a volunteer program can create a sense of community involvement and has the ability to raise revenue while decreasing staff expenses. Using the website once the program is further in development will help promote opportunities and share the benefits of the volunteer program.
Volunteers assist the Park District in a variety of capacities. Volunteer coaches are used for the youth sports leagues. Volunteers also assist with special events.
- ☐ Incorporate Geographical Information System (GIS) with registration software to develop a demographic analysis with the use of visual maps.



Chapter Six: Park Inventory

Mini Park Inventory

Babcock Grove Memorial Gardens

Lilac Lane and Main Street

Classification Mini
 Acres .53
 Tax Number 06-07-410-001
 Acquired

Observations

Natural Resources and Environmental Conditions

- Park landscape consists of mature shade trees, mature pine trees, ornamental plantings, and turf.

Site Design and Aesthetics

- The park includes a sidewalk system and is adjacent to a cemetery.
- Site furnishings include benches and street lighting.
- The park is well maintained and free of litter.
- Park identification signs are present.
- Parking is not provided at the park.

Health, Safety, and Compliance

- Appears to meet ADA accessibility requirements.
- The park has lighting.
- The park's street frontage allows for adequate surveillance.

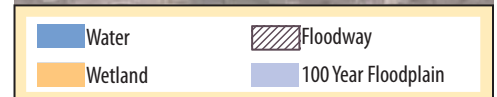
Users and Context

- Park receives low number of visitors. Visitors are mainly accessing cemetery.
- Park is located along Main Street among a residential neighborhood.
- The park does not have any internal walkways, however the adjacent walkway north of the park is connected to the neighborhood walk system.

Recommendations and Considerations

- EVALUATE: returning to private use or Village control
- EVALUATE: erosion control measures
- PLAN: horticulture maintenance and turf repair
- DESIGN: consider creating memorial courtyard
- DESIGN: consider additional botanical displays
- DEISGN: consider buffer between residential

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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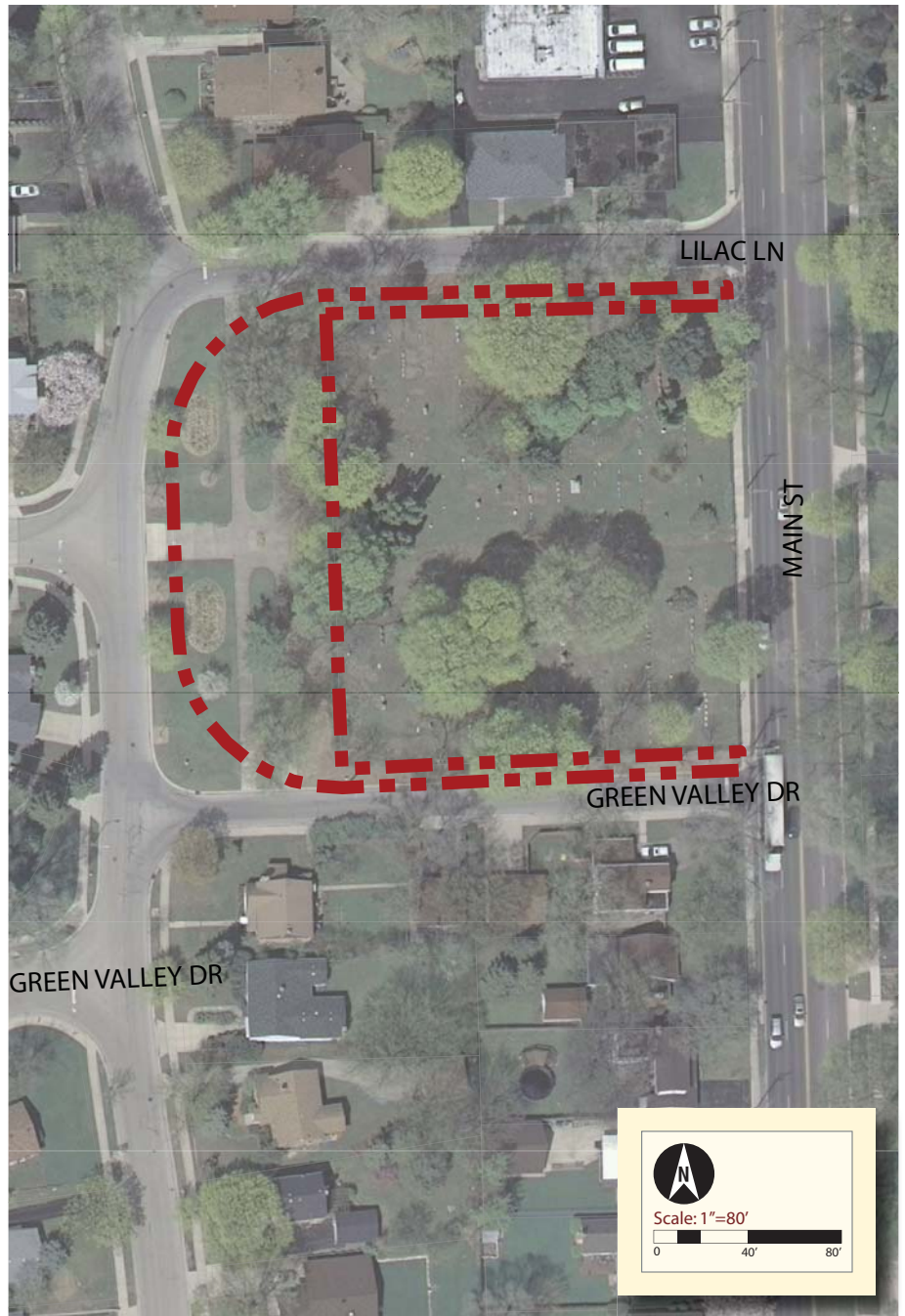
View from Northwest Lilac Lane



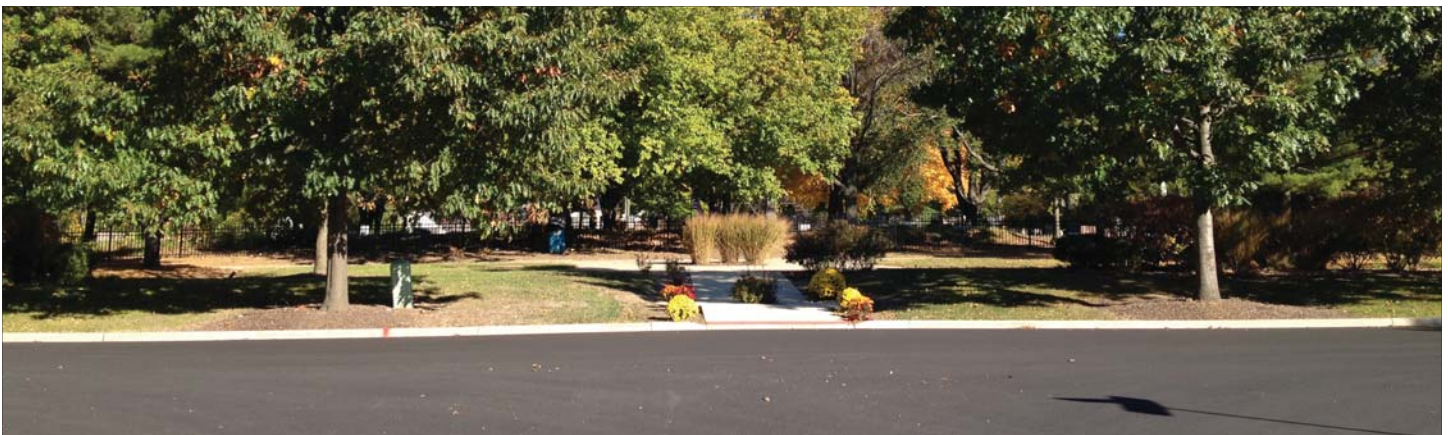
Entry Gate



View from Green Valley Drive



Aerial Photo of Babcock Grove Memorial Gardens



Lilac Lane Facade

Crescent Tot Lot

Crescent Boulevard east of Finley Road

Classification Mini
 Acres 1.28
 Tax Number Leased
 Acquired Leased from Village (2005)

Observations

Natural Resources and Environmental Conditions

- Portions of the park are located within the 100 year flood plain.
- No wetlands are present in this park.
- A detention basin lies on the northern half of the park.
- Park features rolling topography and the playground is built upon a steep hillside
- Park landscape consists of 2-3 mature oak trees and turf.

Site Design and Aesthetics

- The playground includes a 2-5 play structure, 5-12 play structure, 2 belt swings, 2 tot swings, and poured-in-place play surfacing.
- Site furnishings include benches, trash receptacles, picnic tables, and street lighting.
- The park is well maintained and free of litter.
- Park identification signs are not present.
- Parking is not provided at the park.

Health, Safety, and Compliance

- The playground does not appear to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The playground environment does not appear to meet ADA accessibility requirements for play environments.
- The playground does not have adequate separation from busy Crescent Boulevard to the south.
- The park does not have security lighting.
- The park's street frontage allows for adequate surveillance.
- Rules and age appropriate notification signs are present.
- Lift station and detention basin appear dangerous.

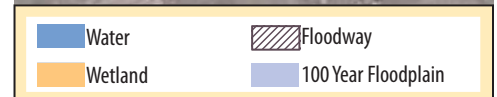
Users and Context

- Playground receives drop-in visitors from adjacent multi-family dwellings.
- Multi-family residential is immediately adjacent to the park. Commercial land uses are located on the southern side of Crescent Boulevard.
- The park does not have any internal walkways, however the adjacent walkway north of the park is connected to the neighborhood walk system.
- Adjacent Village sidewalk is in poor condition.
- Detention basin and lift station is shared with Village.

Recommendations and Considerations

- PLAN: new benches and picnic area
- PLAN: connections to multi-family residential context
- DESIGN: master plan, consider buffer plantings, accent plantings, interpretive signage

Quantity	Year Built	
.01	2005	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	2005	Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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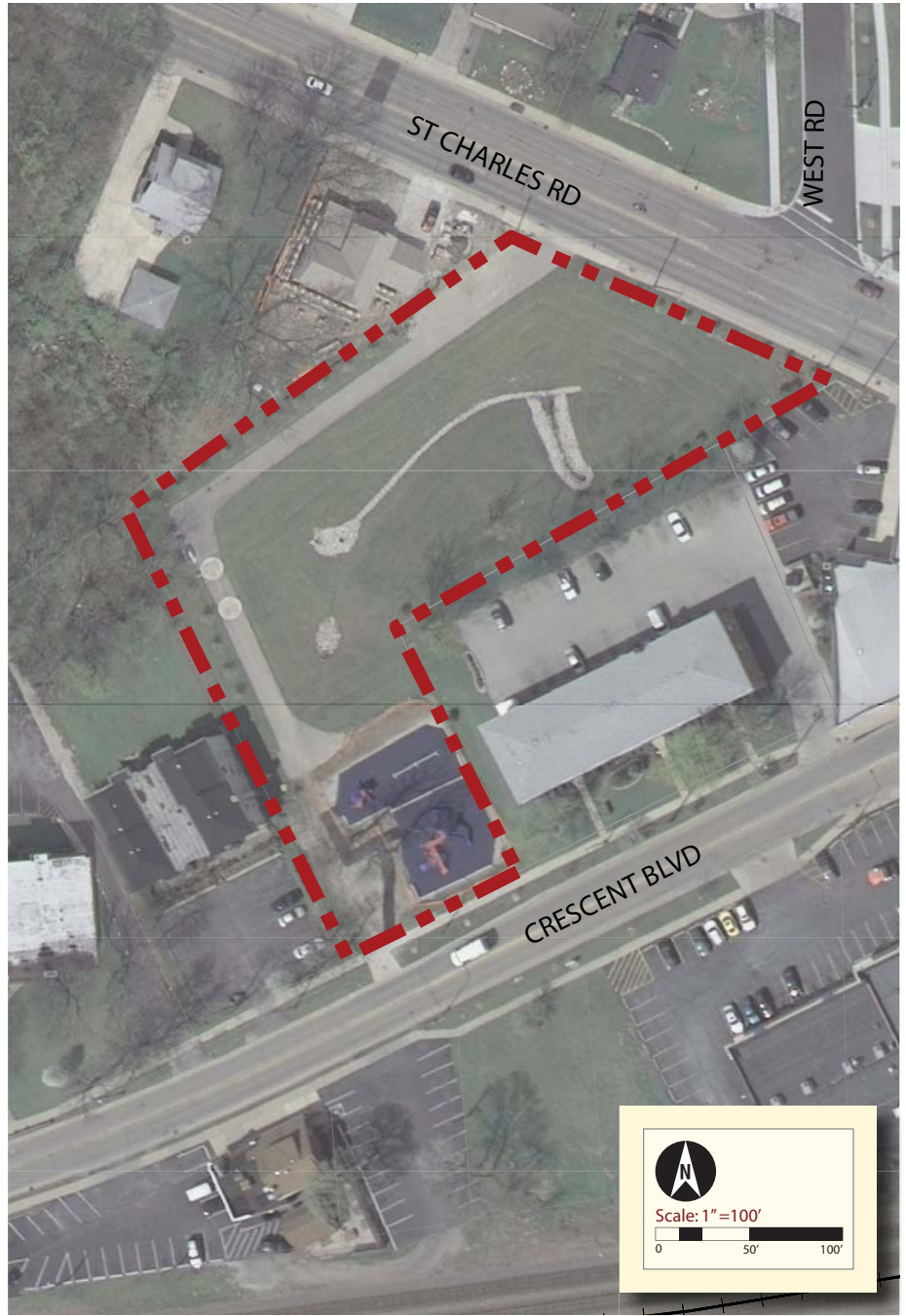
5-12 Play Structure



Swings (2 belt, 2 bucket)



Detention Area



Aerial Photo of Crescent Tot Lot



Playground

Eastview Terrace Park

Charlotte Street at Circle and Eastview Streets

Classification Mini
 Acres .48
 Tax Number 06-08-319-001
 Acquired

Observations

Natural Resources and Environmental Conditions

- Park landscape consists of mature trees and turf.

Site Design and Aesthetics

- The park is designed for non-programmed use.
- The park is well maintained and free of litter.
- Park identification signs are present.
- Parking is not provided at the park.

Health, Safety, and Compliance

- The park is in the middle of a traffic circle.
- Pedestrian access is not encouraged.
- The park does not have security lighting.
- The park's street frontage allows for adequate surveillance.

Users and Context

- Park receives a low number of users, as there are no attractions to draw visitors and residents into the space.
- Park lacks a connection to the surrounding pedestrian network.
- Park lies in the heart of a residential neighborhood.

Recommendations and Considerations

- EVALUATE: releasing to Village responsibility
- DESIGN: consider botanical display
- DESIGN: consider memorial garden or celebration courtyard
- DESIGN: consider seasonal / neighborhood festival or event space

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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View from Eastview Terrace



Park Identification Sign



Park Identification Sign



Aerial Photo of Eastview Terrace Park



View of Park Signage

Edson Park

Morris Avenue and Edson Street

Observations

Natural Resources and Environmental Conditions

- Park landscape consists of mature trees and turf.

Site Design and Aesthetics

- The park has a 2-12 play year play structure, spring seesaw, and t-swing set with one belt swing and one tot swing.
- The park also features a half court basketball court and a 0.1 mile asphalt trail that connects to the surrounding neighborhood pedestrian system on the north and south.
- Site furnishings include a small picnic area, benches, and trash receptacles. A wooden fence acts as a buffer between the park and single-family dwellings on the east.
- The park is well maintained and free of litter.
- Park identification signs are not present.
- Parking is not provided by the District; however, there is a parking lot west of the park that primarily serves the multi-family housing.

Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The playground environment does not appear to meet ADA accessibility requirements for play environments as there is not accessible route/entrance for the play environment and the internal walkway's slope appear to be too steep to meet ADA requirements.
- The playground has adequate separation from the roadway; however safe pedestrian entry and exit is limited.
- No lighting is present.
- The park's street frontage and proximity to multi- and single-family residential allows for adequate passive surveillance.
- Rules and age appropriate notification signs are present.

Users and Context

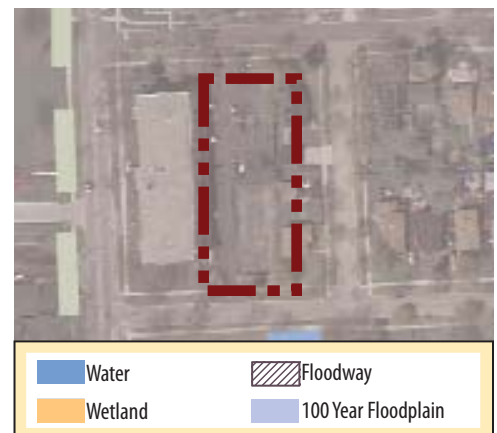
- Playground receives drop-in visitors from adjacent multi-family and single-family dwellings.
- Multi-family residential is located west of the park while the eastern side is single-family residential.
- The park's 0.1 mile internal walkway is connected to the neighborhood walk system.

Recommendations and Considerations

- PLAN: stronger connections to adjacent multi-family residents
- PLAN: color surfacing and play container curbing to add interest
- DESIGN: consider enhanced park entry and identification
- DESIGN: enhanced buffer between single-family residential (north)

Classification Mini
 Acres .45
 Tax Number Leased - Vacated Street
 Acquired Leased from Village (1991)

Quantity	Year Built	
.1	2005	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
1		Picnic Area
1	2004	Playground
		Sand Play
		Baggo
1	2005	Basketball (HALF)
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Playground



Trail and Playground



Multi-Use Trail



Aerial Photo of Edson Park



Playground, Swings, and Picnic Area

Water Spray Park

St. Charles Road, west of Lincoln Ave

Classification Mini
 Acres .32
 Tax Number 06-07-231-002
 Acquired Leased from Village (2007)

Observations

Natural Resources and Environmental Conditions

- The park does not have any natural resources or landscape.

Site Design and Aesthetics

- The park features a shade sail, designated picnic area, and restrooms outside of the fenced in spray park.
- Site furnishings includes picnic tables, trash receptacles, and vending machines.
- The park is well maintained and free of litter.
- Park identification signs are present.
- Parking (3 spaces) is provided by a lot on the south side of the park. Parking is shared with adjacent uses.

Health, Safety, and Compliance

- The spray pad environment and picnic area appears to meet ADA accessibility requirements.
- The spray park itself is fenced in and has adequate separation from the roadway; however, the picnic area is not fenced in and lacks adequate separation from the busy roads.
- Lighting is provided by the downtown street lights.
- The park's street frontage and adjacent land uses allow for adequate passive surveillance.
- Rules signs are present.

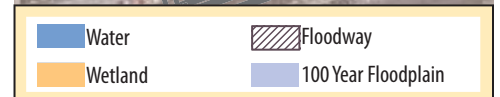
Users and Context

- Playground receives drop-in visitors from adjacent residents and non-residents.
- The park is located in the downtown business district. Multi-family residential is located east of the park while the western side is commercial development
- The spray park is connected to the downtown walk system.

Recommendations and Considerations

- EVALUATE: need for more parking
- EVALUATE: expansion
- PLAN: increased safety measures
- PLAN: feature updates
- DESIGN: master plan, consider fencing around park, landscape treatments

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1	2006	Restrooms
1	2006	Concessions (Vending)
		Storage Facility/Building
1	2006	Picnic Shelter
1	2006	Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
1	2006	Splash Pad
		Irrigation
		Lighting
3	2006	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Spray Park



Restrooms, Vending, and Picnic Area



Entry Gate for Spray Park



Aerial Photo of Water Spray Park



View from Lincoln Avenue

Neighborhood Park Inventory

Lombard Lagoon

Grace Street and Marcus Drive

Classification Neighborhood
 Acres 10.41
 Tax Number 06-05-200-012
 Acquired

Observations

Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The park includes a pond with native plantings and boulders along the shoreline.
- The park landscape is composed of turf and mature shade trees. Additional ornamental plantings are located around the pond and warming shelter.
- Large storm pipes drain neighborhood stormwater into the pond.

Site Design and Aesthetics

- The park has open areas for non-programmed use that function as an ice skating rink in the winter as well as a warming house located near the playground.
- The playground includes a 2-12 play structure, 4 belt swings, 4 tot swings, wave climbing structure, spring seesaw, sand play, concrete edge separation, and engineered wood fiber play surfacing.
- The park features a stocked pond for fishing; however, boating is prohibited.
- The park has a half mile internal asphalt trail system that connects to the neighborhood sidewalk system.
- Site furniture that can be found throughout the park include a shelter, trash receptacles, a bike rack, benches, and picnic tables.
- The park is well maintained and free of litter.
- Park identification signs are present.
- An off-street asphalt parking lot has approximately 50 spaces.

Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The playground has adequate separation from the roadway.
- The park has lighting along pond for ice skating.
- The park's street frontage allows for adequate surveillance.
- Rules signs are present.

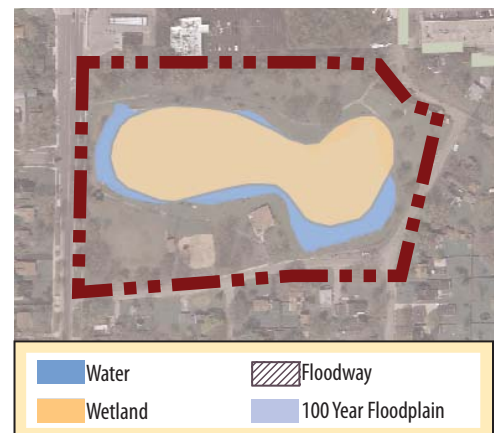
Users and Context

- The park is located within a culturally diverse neighborhood
- Within the half mile service area radius within the planning area of the Lagoon there are 1,109 households. 24% of the population within these households is under the age of 18.
- The warming house is a rentable facility.
- The internal trail system connects to the surrounding neighborhood pedestrian network.

Recommendations and Considerations

- EVALUATE: return of skating to the lagoon
- EVALUATE: non-motorized boating rental and access
- DESIGN: play container to fit equipment or add equipment to fill lagoons
- DESIGN: consider bio-filter and/or treatment to reduce pollutants entering lagoons
- DESIGN: consider expansion of fishing facilities
- DESIGN: consider shoreline improvements and native planting enhancements

Quantity	Year Built	
.5	2009	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
1		Storage Facility/Building
1	1993	Picnic Shelter
1	1993	Picnic Area
1	2008	Playground
1	2008	Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
.		Fishing
		Fishing Dock
.		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
.		Lighting
50	2008	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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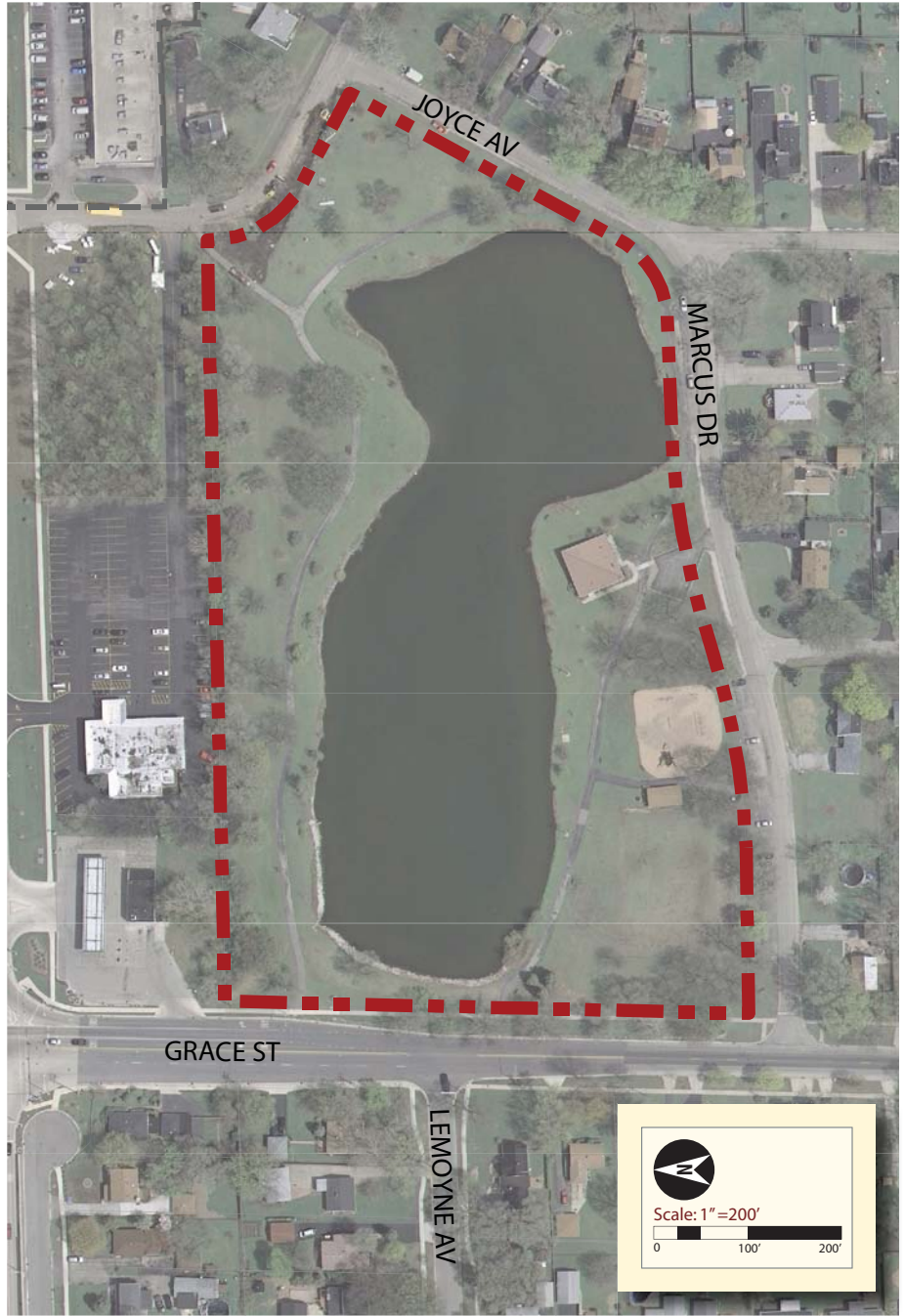
Park Benches



5-12 Play Structure



Picnic Site



Aerial Photo of Lombard Lagoon



Lagoon

Old Grove Park

Michelle Lane and Fairview Avenue

Classification Neighborhood
 Acres 8.31
 Tax Number 06-17-412-013
 Acquired

Observations

Natural Resources and Environmental Conditions

- The park is located within a flood plain.
- Wetlands are present in this park.
- The park landscape is composed of turf and some mature shade trees.
- The park contains a stormwater detention basin.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The east playground includes a 2-12 play structure, 2 belt/2 tot swings, and engineered wood fiber surfacing. The west playground includes a 2-5 play structure, 2 belt/2 tot swings, dome climbing structure, spring seesaw, overhead climber, and engineered wood fiber surfacing.
- Other park amenities include a practice baseball field and pond for fishing.
- Site furniture found throughout the park include benches, trash receptacles, bleachers, and picnic tables.
- The park is well maintained and free of litter.
- Park identification signs are present.
- An off-street asphalt parking lot has approximately 24 spaces.

Health, Safety, and Compliance

- The east playground environment/structure is new and complaint with ASTM/CPSC standards.
- The west playground environment/structure is beyond its useful life and needs upgraded.
- The playground has adequate separation from the roadway.
- The park has minimal lighting.
- The park's street frontage allows for adequate surveillance.
- Rules signs are present.

Users and Context

- The park lacks a pedestrian connection to the neighborhood pedestrian system.

Recommendations and Considerations

- PLAN: remove west playground and replace with unique play experience
- DESIGN: provide shelter and gathering area with views to water

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
2	1994/2005	Playground
		Sand Play
		Baggo
		Basketball
1		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
.		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
24	2009	Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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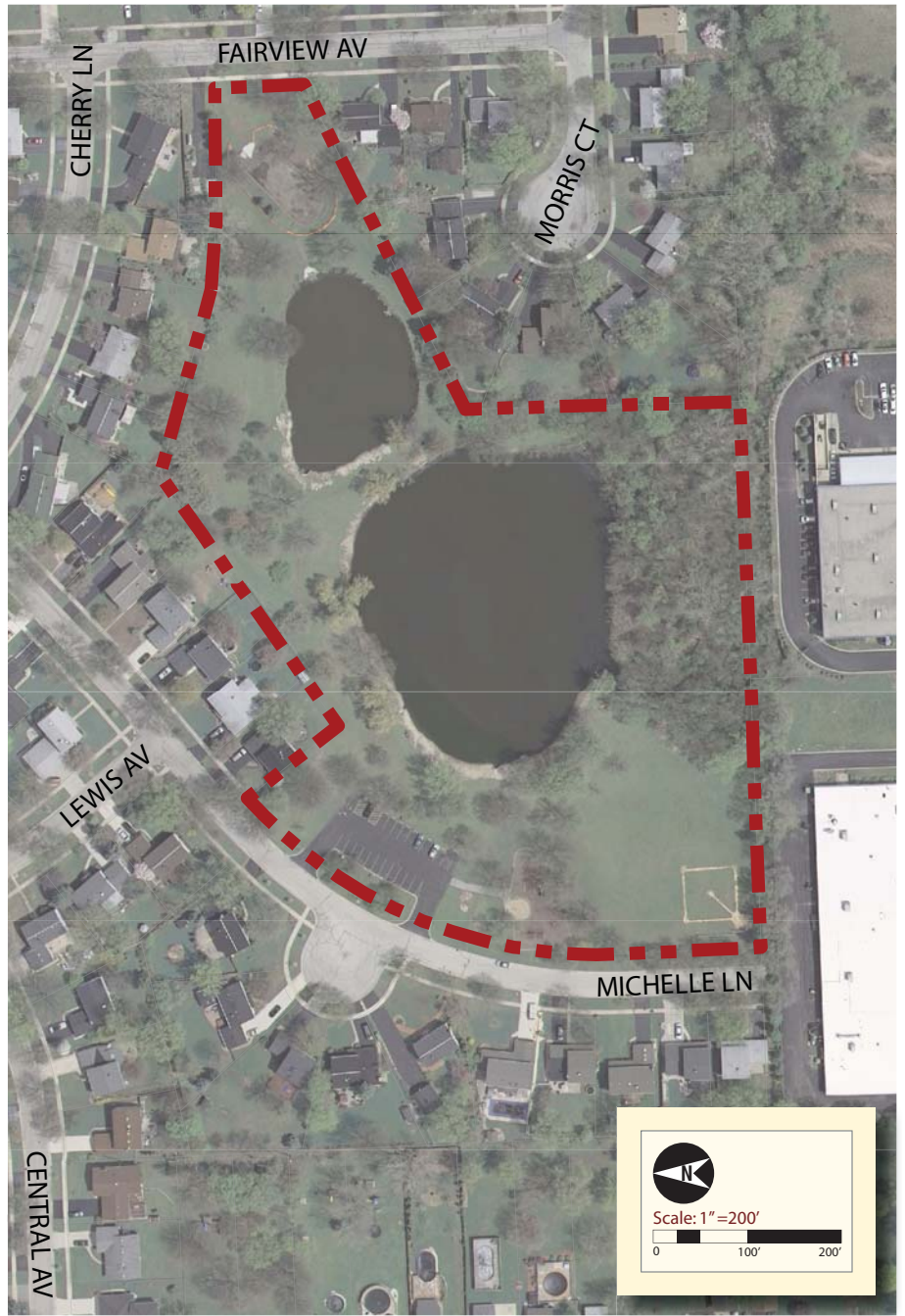
East Playground



West Playground



Practice Field



Aerial Photo of Old Grove Park



Old Grove Pond

Southland Park

Grace Street and Central Avenue

Observations

Natural Resources and Environmental Conditions

- The stormwater detention basin on the south serves as a constructed wetland.
- The park includes a detention basin with native planting and rock stabilizing the edge.
- A swale runs east-west on the south side of the soccer field and north of the sled hill and baseball field.
- The park landscape is composed of turf and shade trees.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The park includes a playground with a 2-12 play structure, dinosaur spring rider, sand play, 2 belt swings, and engineered wood fiber surfacing. Other park amenities include a 250-300 ft. baseball field (#21), a sledding hill, and soccer field.
- The soccer field serves both soccer and ultimate frisbee players.
- The baseball field lacks dugouts.
- The park includes a .49 mile trail system that lies around the northern perimeter but does not connect to the southern portion of the park.
- Site furniture found throughout the park include benches, trash receptacles, bleachers, and picnic tables.
- The park is well maintained and free of litter.
- Park identification signs are present.
- An off-street asphalt parking area is provided at the park that can accommodate approximately 47 cars.

Health, Safety, and Compliance

- The east playground environment/structure is new and complaint with ASTM/CPSC standards.
- Access to the detention pond is not encouraged.
- The playground has adequate separation from the roadway.
- The park's street frontage allows for adequate surveillance.
- Rules signs are not present.

Users and Context

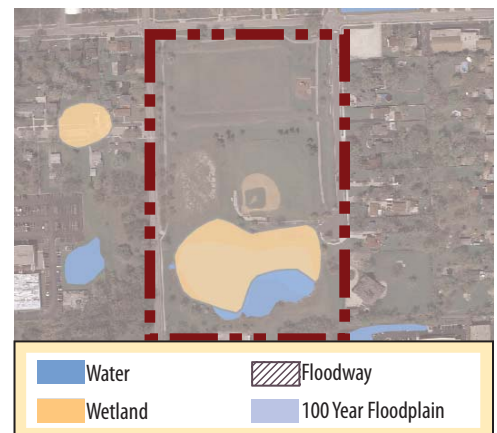
- The park has internal walkways and connection to the neighborhood walk system.

Recommendations and Considerations

- PLAN: upgrade of spectator areas at baseball field
- PLAN: accessible route between baseball field and parking lot
- DESIGN: consider locating fan/player area for soccer above the swale in a drier location
- DESIGN: consider loop trail with fishing access
- DESIGN: consider shelter near playground

Classification Neighborhood
 Acres 15.59
 Tax Number 06-17-316-010
 Acquired 1966, 1981

Quantity	Year Built	
.49	1994	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1	2012	Restrooms (portable)
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	1996	Playground
1	1996	Sand Play
		Baggo
		Basketball
1	2006	Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
1		Soccer
		Softball
		Tennis
		Volleyball
.		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
47	2007	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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5-12 Play Structure



Soccer Field



Detention Area



Aerial Photo of Southland Park



Baseball Field

Terrace View Park

Elizabeth Street, Greenfield Avenue, and Park Streets

Observations

Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The park includes a pond that acts as a stormwater detention basin for the surrounding neighborhood.
- The park landscape is composed of turf and shade trees with a forested area to the northeast and a native area managed by the Lombard Garden Club south of Greenfield Avenue.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The playground includes a 2-12 universally designed play structure, 6 belt swings, concrete edge separation, and engineered wood fiber play surfacing.
- Other park amenities include a baseball field, softball field, and inner walking trail. The baseball and softball fields have well-kept backstops and fencing.
- The park includes a .86 mile trail system that lies around the northern perimeter but does not connect to the southern portion of the park.
- Site furniture that can be found throughout the park include benches, trash receptacles, and picnic tables.
- The park is well maintained and free of litter.
- Park identification signs are present.
- No off-street parking is provided.

Health, Safety, and Compliance

- The playground equipment appears to meet most ADA accessibility requirements for play environments, but does not have an accessible entry into the play surfacing.
- The playground has adequate separation from the roadway.
- The park has minimal lighting.
- The park's street frontage does not allow for passive surveillance.
- Rules signs are not present.

Users and Context

- The park has a .86 mile internal walking trail but lacks a strong connection to the neighborhood pedestrian system.

Recommendations and Considerations

- PLAN: improved access to playground and ball fields
- DESIGN: enhance classic park pastoral nature. Look for long views, framed views, and sculptural or architectural enhancements
- DESIGN: consider a picnic shelter
- DESIGN: compliment school with play environment, outdoor classroom / outdoor lab at water's edge

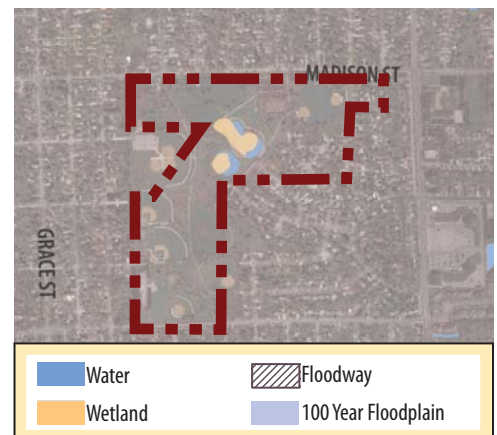
Classification Neighborhood

Acres 44.52

Tax Number 06-06-401-003, 06-06-404-003, 06-06-410-004, 06-06-416-009/032/033/055, 06-06-420-001/002/003

Acquired 1929, 1974

Quantity	Year Built	
.86	2005	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	1994	Playground
		Sand Play
		Baggo
1		Basketball (FULL)
2	2008/2008	Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
.		Fishing
.		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Playground and Basketball Court



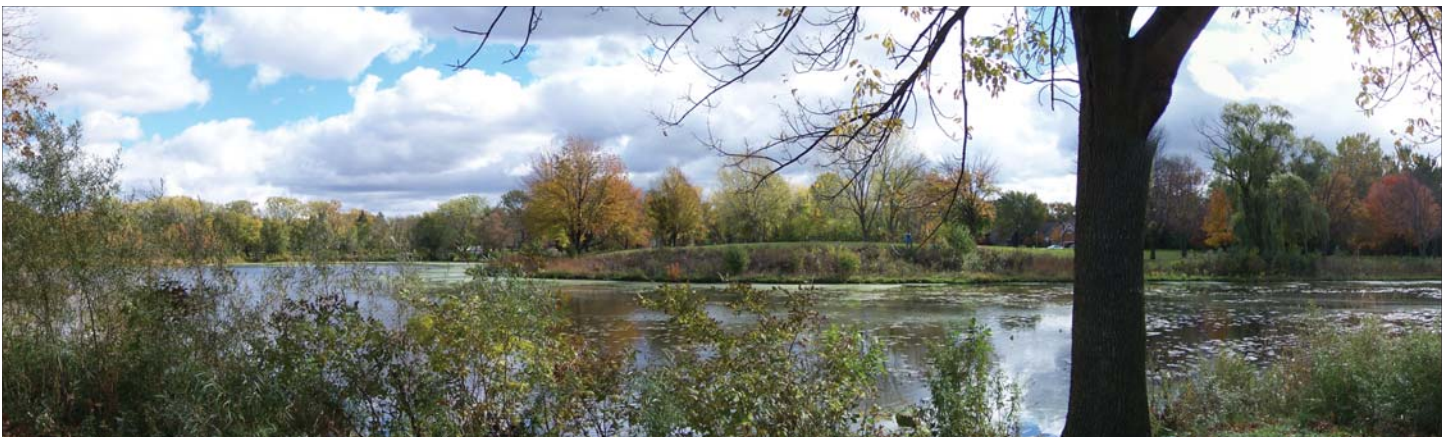
Baseball Field



5-12 Play Structure



Aerial Photo of Terrace View Park



Terrace View Pond

Vista Pond Park

Edgewood Avenue and Westwood Avenue

Classification Neighborhood
 Acres 10.13
 Tax Number Leased
 Acquired Leased from Village (1976)

Observations

Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The park has frequent flooding issues
- The park landscape is composed of turf and mature shade trees.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The playground includes a 5-12 universally designed play structure, a 2-5 play structure, 2 belt/2 tot swings, plastic separation curb, and engineered wood fiber play surfacing.
- The park includes a .46 mile walking trail that loops around the pond but lacks any connection to the neighborhood pedestrian system. There are opportunities for access at the ends of the dead end residential streets as well as from the sidewalk on the east side of the park along Edgewood Avenue.
- Site furnishings includes benches, trash receptacles, and picnic tables
- The park is well maintained and free of litter.
- A park identification sign is present.
- No off-street parking is provided.

Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The 5-12 play structure is accessible; however, the actual play environment does not have an accessible entry point.
- The playground has adequate separation from the roadway.
- The park lacks any safety lighting.
- There is a lack of street frontage making visibility limited, but the park is located on the sides of single-family residences making passive surveillance somewhat present.
- Rules signs are not present.

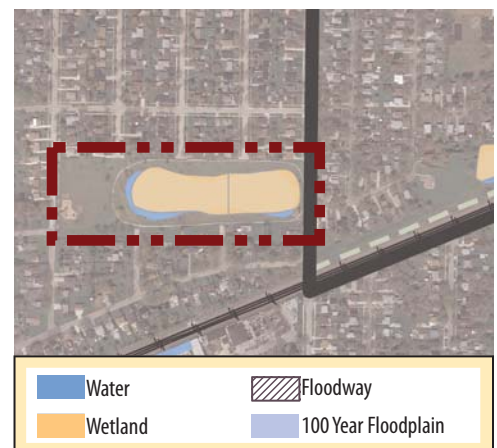
Users and Context

- Drop-in users utilize park for non-programmed use.
- The park has a .86 mile internal walking trail but lacks a strong connection to the neighborhood pedestrian system.

Recommendations and Considerations

- DESIGN: consider connection from sidewalk to loop trail and playground
- DESIGN: consider fishing access and shoreline enhancement
- DESIGN: consider fitness and/or interpretive stations along trail
- DESIGN: consider shelter

Quantity	Year Built	
.46		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	2005	Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
•		Fishing
•		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Vista Pond



5-12 Play Structure



2-5 Play Structure



Aerial Photo of Vista Pond Park



Vista Pond

Westmore Woods

Maple Street, Westmore Avenue, and Highland Avenue

Classification Neighborhood
 Acres 21.25
 Tax Number 06-09-104-120
 Acquired 1970, 1988

Observations

Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The site includes two stormwater detention basins.
- The park landscape is composed of turf and mature shade trees.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The playground includes 2-12 modular play structure , 4 belt swings, plastic separation curb, and engineered wood fiber play surfacing.
- The park features a baseball field.
- A .51 mile walking trail connects the playground to the Great Western Trail at the northern end of the site.
- Site furnishings found throughout the park include benches and trash receptacles.
- The park is well maintained and free of litter.
- A park identification sign is present.
- The off-street asphalt parking lot provides 37 parking spaces.

Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The playground environment is accessible, however the play structures do not have ADA accessible features.
- The playground has adequate separation from the roadway.
- The park lacks any safety lighting.
- Street frontage is absent.
- Rules signs are not present.

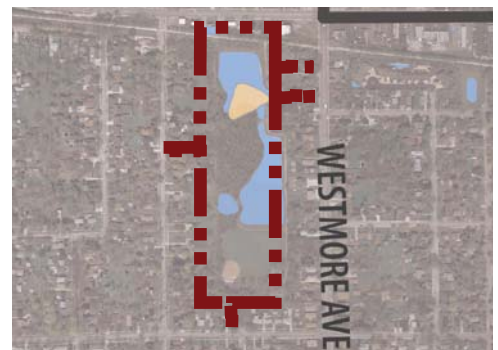
Users and Context

- Park is located within a single-family residential neighborhood.
- Typical users include residents from surrounding single-family development.
- While the .51 mile trail connects to the regional trail system, the park lacks a connection to the neighborhood pedestrian network.

Recommendations and Considerations

- DESIGN: add planting at detention pond edges
- DESIGN: consider loop trail through wooded area
- DESIGN: consider a challenge course
- DESIGN: consider tree-house play concept or nature-based play

Quantity	Year Built	
.51	2011	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	2004	Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
1		Soccer
1	2007	Softball
		Tennis
		Volleyball
.		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
37	2008	Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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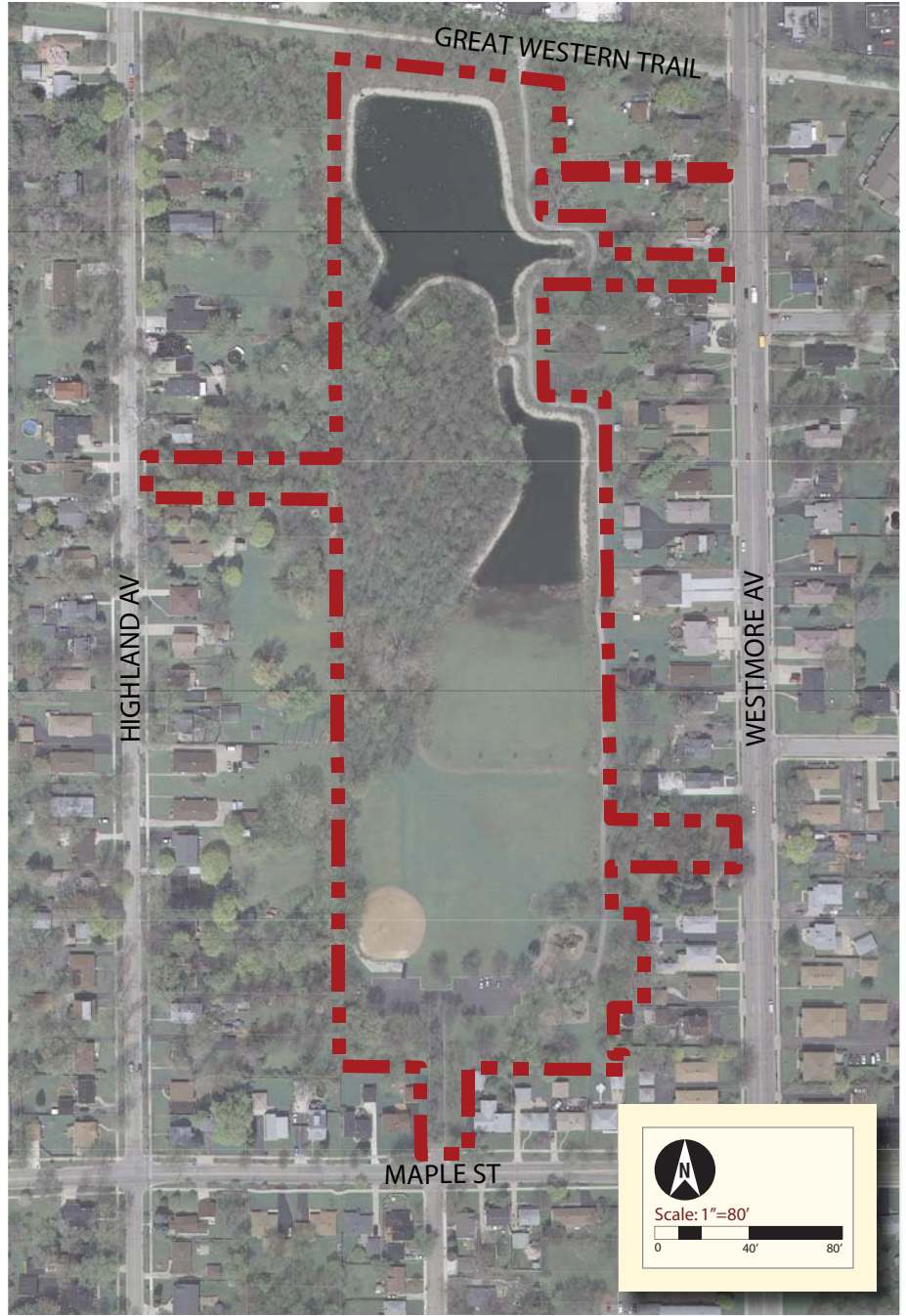
Park Identification Sign



Playground



Westmore Woods Detention Basin



Aerial Photo of Westmore Woods



Baseball and Soccer Fields

Community Park Inventory

Four Seasons Park

Main Street and Finley Road

Classification Community
 Acres 38.68
 Tax Number 06-19-400-029/014
 Acquired 1966, 1971, 1975

Observations

Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The park landscape is composed of turf and mature shade trees.
- Drainage issues exists between the two baseball fields at the east.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The park includes a 5-12 playground on the east that features a universally-designed play structure and a traditional composite structure, 2 belt/2 tot swings, wood tie separation curb, and engineered wood fiber play surfacing. The west play area includes a 2-5 year play modular play structure, 2 belt swings, concrete separation curb, and engineered wood fiber surfacing.
- The park includes two baseball fields, 2 basketball fields, a volleyball court, 6 soccer fields, a fishing dock, log cabin shelter, and a .66 mile long trail.
- Site furniture that can be found throughout the park include benches, a picnic shelter, picnic tables, and trash receptacles.
- The park is well maintained and free of litter.
- A park identification sign is present. Wayfinding signage is minimal but present.
- An off-street asphalt parking lot provides 203 spaces. The northwest parking lot is shared with Glenn Westlake Middle School.

Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The universally design playground structure meets ADA accessibility requirements for play environments, but there is not an accessible entry into the play surfacing at either the east or west playgrounds.
- The playground has adequate separation from the roadway.
- The park lacks any safety lighting.
- The park's street frontage and proximity to residential areas allows for adequate passive surveillance.
- Rules signs are not present.

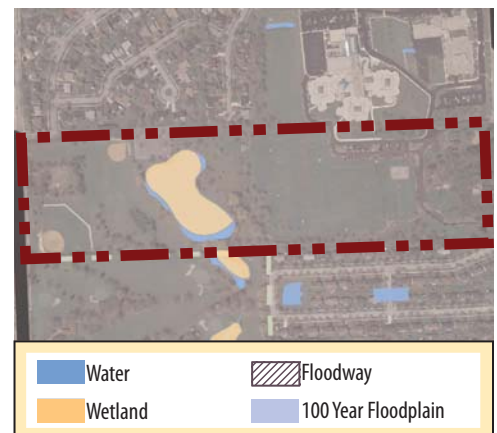
Users and Context

- Park is located between residential dwelling, Ken Loch Golf Course, and Glenn Westlake Middle School.
- The park has an internal trail system but lacks a strong connection to the neighborhood walk system.
- The log cabin in a rentable facility.

Recommendations and Considerations

- EVALUATE: viability of cross-countyskiing course route
- PLAN: address drainage issues
- PLAN: improve cabin area site amenities
- DESIGN: consider connecting the internal trail around the pond, provide access to the baseball fields
- DESIGN: consider improving buffer between Ken Loch
- DESIGN: consider soccer area shelter and core support space
- DESIGN: consider winter/skating improvements
- DESIGN: consider challenge course near cabin
- DESIGN: provide buffer between west playground, parking lot, and pond

Quantity	Year Built	
.66	1995	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1	1995	Restrooms
1		Concessions
		Storage Facility/Building
1	2009	Picnic Shelter
2		Picnic Area
2	2003/2009	Playground
		Sand Play
		Baggo
2	2000/2000	Basketball (FULL)
2	2009/2011	Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
1		Sledding Hill
6		Soccer
		Softball
		Tennis
1		Volleyball
•		Fishing
•		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
•	1995	Lighting
203	1995/1994	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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5-12 Play Structure



Soccer Field



Lombard Log Cabin



Aerial Photo of Four Seasons Park



Lilacia Park

150 S. Park Avenue

Classification Community
 Acres 5.78
 Tax Number 06-04-212-042/044
 Acquired 1927

Observations

Natural Resources and Environmental Conditions

- Designed by Jens Jensen, the park landscape is composed of turf, lilacs, perennials, and mature shade trees.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The park features fountains and sculptures along a .61 nature trail. The fountain is aging and will soon be a maintenance priority.
- The park includes a coach house, storage building, greenhouse, and maintenance shed. The site also includes the administration building.
- Site furniture that can be found throughout the park include a shelter, benches, trash receptacles, and picnic tables.
- The park is well maintained and free of litter.
- A park identification sign is present.
- Off-street parking (16 spaces) is provided by a small asphalt parking lot that also accommodates parking for the adjacent administration building.

Health, Safety, and Compliance

- The park has adequate separation from the roadway.
- The park has minimal lighting.
- The park's street frontage and proximity to residential areas allows for adequate passive surveillance.

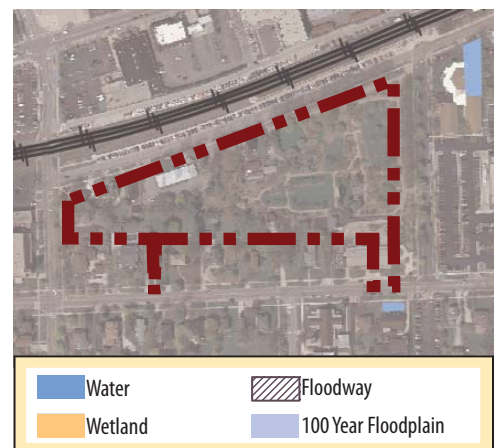
Users and Context

- The park includes the Lombard Park District Administration Building in the downtown Lombard business district.
- The park has a .61 mile internal nature trail that also connects the park to the neighborhood pedestrian system.

Recommendations and Considerations

- PLAN: improve greenhouse interface with park
- PLAN: improve library interface with park
- PLAN: replace fountain mechanical system
- PLAN: review deck with plan and replace
- PLAN: commission a dog replacement sculpture
- DESIGN: review Jens Jensen plan and consider new master plan proposing appropriate enhancements to park
- DESIGN: consider landscape accent lighting
- DESIGN: add seating areas to the north

Quantity	Year Built	
		Trails-Multi-Use (miles)
.61		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
1	1997	Storage Facility/Building
1	1993	Picnic Shelter
1		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
.	2006	Lighting
16	2012	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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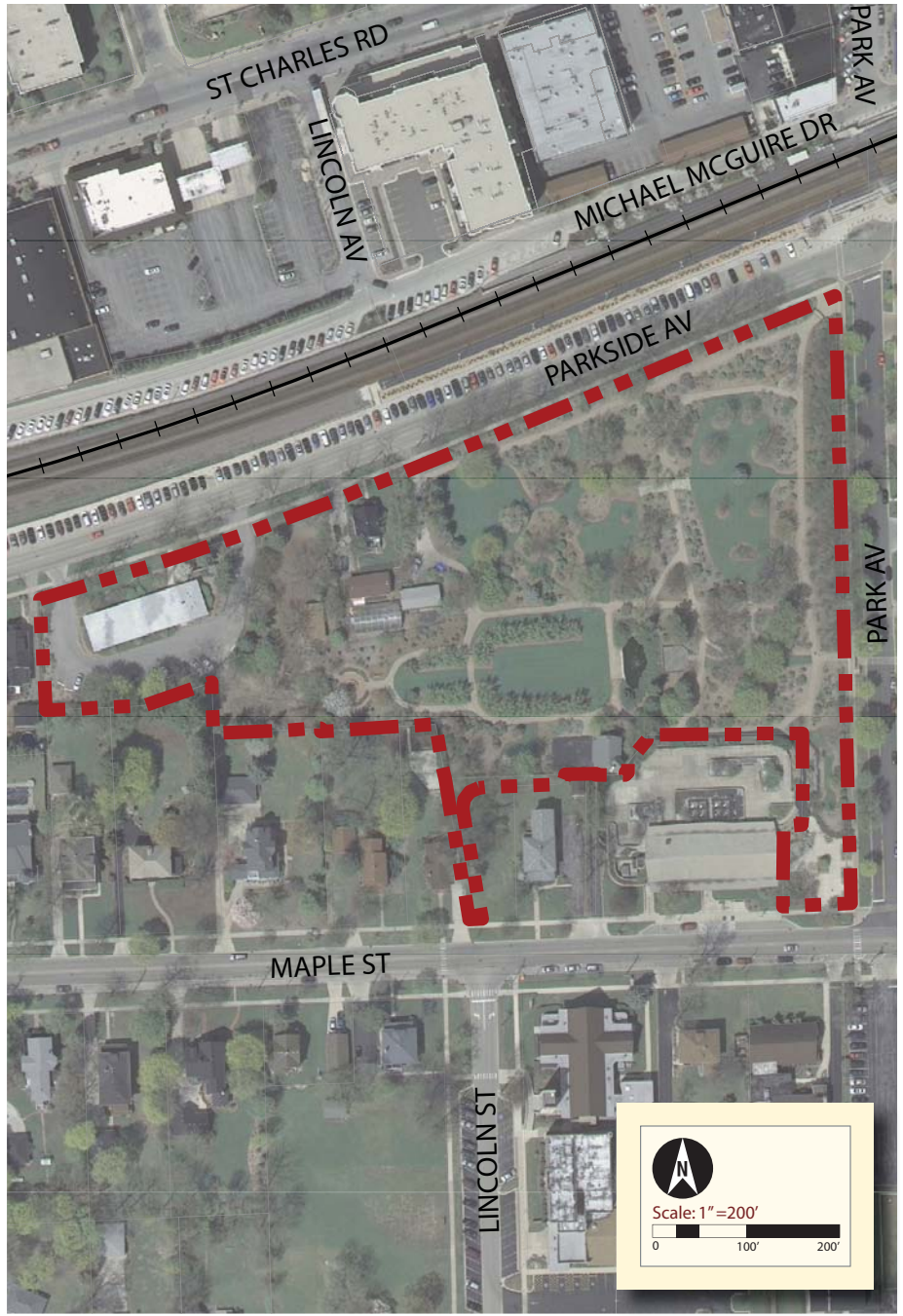
The Iron Deer



The Coach House



Lawn



Aerial Photo of Lilacia Park



Fountain

Lombard Common Park

Grace Street and St. Charles Road

Classification Community
 Acres 49.30
 Tax Number 06-08-201-004
 Acquired 1952

Observations

Natural Resources and Environmental Conditions

- The park landscape consists of turf and mature shade trees with some ornamental vegetation near the water park and community building.

Site Design and Aesthetics

- The park contains sites for non-programmed use.
- The Grace Street playground includes a universally designed modular play structure, dome climber, horse spring rider, 4 belt/4 tot swings, sand play, a concrete separation curb, and engineer wood fiber surfacing. The Edgewood Street playground includes a helicopter-themed play structure, freestanding play elements, and 2 belt/2tot swings.
- Other park features include a 9-hole frisbee golf course, tennis courts, basketball courts, volleyball courts, soccer fields, and the Paradise Bay Water Park.
- The park features the Veterans Memorial, located on the south end of the park
- The park includes a 1.22 mile multi-use trail. The trail makes a strong connection to the surrounding neighborhood pedestrian system but misses the opportunity to connect to the Great Western Trail that lies on the northern boundary of the park.
- Site furniture includes benches, picnic shelter, trash receptacles, picnic tables, drinking fountains, and bike racks.
- The park is well maintained and free of litter.
- A park identification sign is present.
- There are two off-street asphalt parking lots that provide 100 spaces. The parking lots provide parking for the park, community building, and water park.

Health, Safety, and Compliance

- The playground appears to meet CPSC/ASTM standards; however, the playground environment lacks an accessible access point. The slope at the access point is too steep.
- The play structure is a universally designed structure; however, it lacks an accessible entry point.
- The park has adequate separation from the roadway.
- The park lacks lighting.
- The park's street frontage and proximity to residential areas allows for adequate passive surveillance.
- Rules signs are not present.

Users and Context

- The park is adjacent to single-family residential dwellings.
- The trail makes a strong connection to the surrounding neighborhood pedestrian system but misses the opportunity to connect to the Great Western Trail that lies on the northern boundary of the park.

Recommendations and Considerations

- PLAN: improve access and amenities surrounding basketball courts
- PLAN: relocate bike racks to more appropriate areas
- DESIGN: provide loop and connection pathways to amenities
- DESIGN: consider baseball/softball shelter/core support area

Quantity	Year Built	
1.22		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1	2001	Restrooms
		Concessions
		Storage Facility/Building
1	1993	Picnic Shelter
2		Picnic Area
2	1994/2005	Playground
		Sand Play
		Baggo
2	2006/2006	Basketball (FULL)
5	2009 (5)	Baseball
		Batting Cages
		Bocce
9		Disc Golf (holes)
		Driving Range
1		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
1		Soccer
		Softball
4		Tennis
1		Volleyball
		Fishing
		Fishing Dock
.		Ice Skating
.	2009	Swimming Pool
		Splash Pad
		Irrigation
.	2005	Lighting
114	2007(2), 2009 (3), 2011	Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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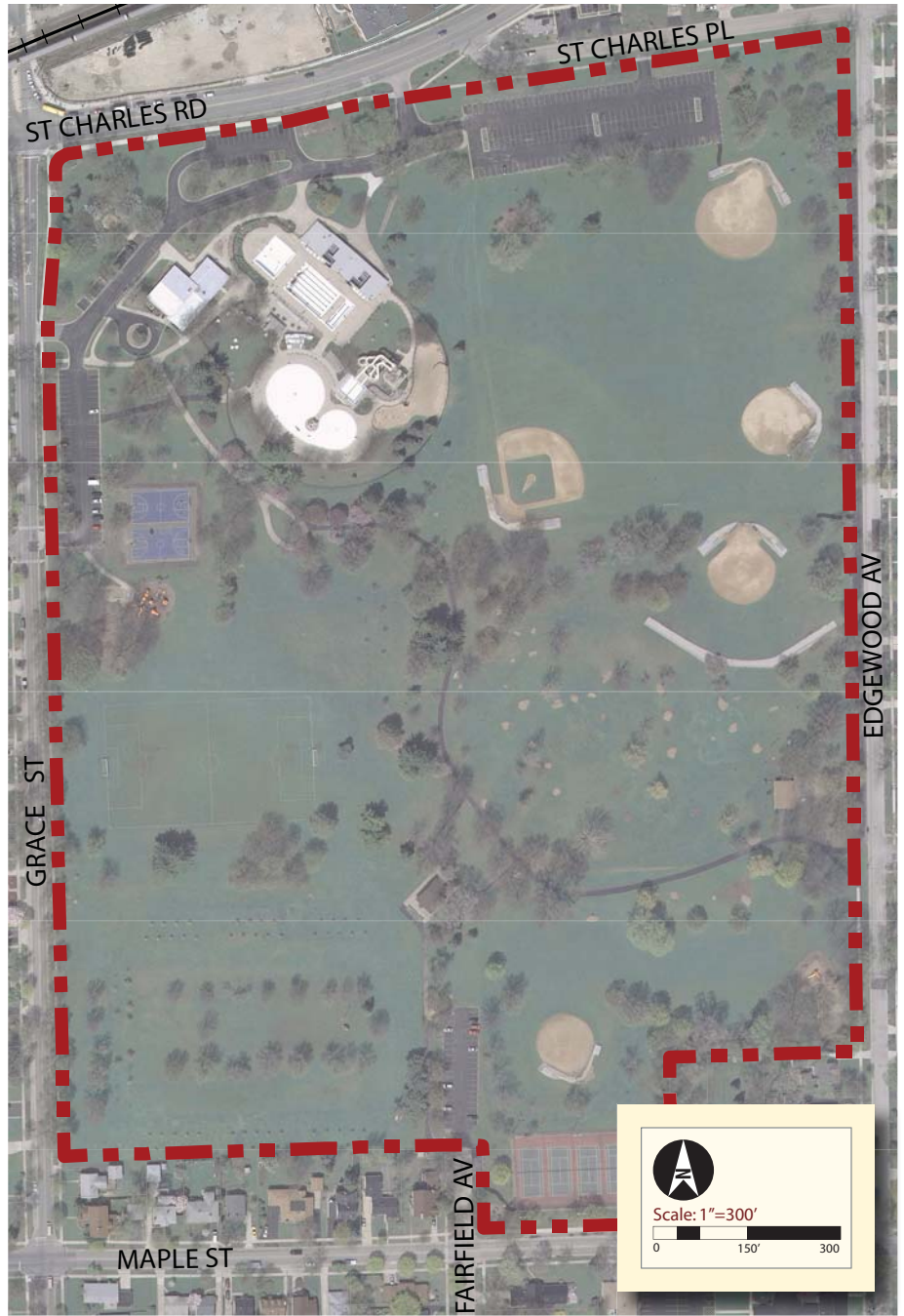
5-12 Play Structure



Paradise Bay Water Park



Picnic Shelter



Aerial Photo of Lombard Commons Park



Veteran's Memorial

Madison Meadows Park

Madison Street and Ahrens Avenue

Classification Community
 Acres 85.78
 Tax Number 06-16-100-002, 06-17-212-007, 06-17-212-002 (House), 06-17-202-003 (House)
 Acquired 1952, 1971

Observations

Natural Resources and Environmental Conditions

- Portions of the park are located in a flood plain.
- Wetlands are present in this park near the detention basin.
- The park landscape is composed of turf and shade trees. The detention basin/pond edge consists of native vegetation and large rocks.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The northwest playground is beyond its useful life. It includes a universally designed play structure, a 5-12 year traditional play structure, log roll, balance beam, spring seesaw, pull up bars, climber, and 4 belt/3 tot/ 1 ADA swings.
- The south playground includes a 2-12 year play structure, 2 belt/ 1 tot/ 1 ADA swings, plastic separation curb, and engineered wood fiber play surfacing.
- The park also includes football, baseball, softball, basketball, 18-hole disc golf, tennis, a skate park, and a roller hockey court. The basketball court has some surface cracking and the roller hockey court needs new nets and resurfacing. The baseball and softball fields have sports lighting and well-kept backstops.
- A 1.56 mile walking trail connects many of the park features, but stronger connections need to be made to the playgrounds.
- Site furnishings include a picnic shelter, park benches, trash receptacles, picnic tables, lighting, bike racks, and drinking fountains.
- The park is well maintained and free of litter.
- A park identification sign is present.
- Off-street asphalt parking lots and on-street parking along Ahrens and Madison provide 489 parking spaces.

Health, Safety, and Compliance

- The playgrounds appear to meet CPSC/ASTM standards.
- The north playground offers both an accessible play environment entry and a universally designed play structure. The south playground lacks an accessible access point.
- The park has adequate separation from the roadway.
- The park lacks lighting.
- The park's street frontage and proximity to residential areas allows for adequate passive surveillance.
- Rules signs are not present.

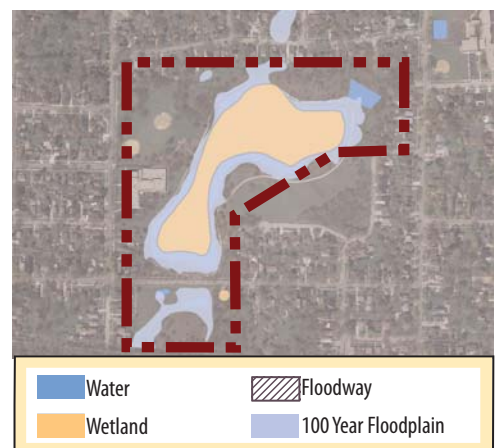
Users and Context

- The park is adjacent to single-family residential dwellings.
- The 1.56 mile walking trail needs a stronger connection to the neighborhood pedestrian system.

Recommendations and Considerations

- EVALUATE: non-motorized boat access
- EVALUATE: structural integrity of large shelter
- PLAN: replace tough timber system with more permanent playground container
- PLAN: solidify disc golf greens with decomposed granite paving beneath. Improve tee signs
- PLAN: repair or refurbish football storage building
- PLAN: replace north playground
- DESIGN: consider improved practice/game turf in football area
- DESIGN: consider adding restrooms on the south side of park

Quantity	Year Built	
1.56		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
2	1995/2001	Restrooms
2	2010	Concessions
1		Storage Facility/Building
1	1993	Picnic Shelter
3		Picnic Area
2	1994/2008	Playground
		Sand Play
		Baggo
1	2009	Basketball (FULL)
3	2000/2009 (2)	Baseball
		Batting Cages
		Bocce
18		Disc Golf (holes)
		Driving Range
2		Football
		Golf (holes)
1	2009	Roller Hockey
1	2010	Skate Park
		Sledding Hill
1		Soccer
6	2000(3)/2009(3)	Softball
2	2009 (2)	Tennis
		Volleyball
•		Fishing
•		Fishing Dock
•		Ice Skating
		Swimming Pool
		Splash Pad
•	2000	Irrigation
•	1994	Lighting
489	2000-2011	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Tennis Courts



North Playground



Football Field



Aerial Photo of Madison Meadows Park



Madison Meadow Pond

Sunset Knoll Park

Finley Road and Wilson Avenue

Observations

Natural Resources and Environmental Conditions

- A detention pond is present in this park.
- The park landscape is composed of turf and mature shade trees with a detention pond on the northwest portion of the site. The park includes a natural area with native vegetation.

Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The central playground is one year old and includes a 2-5 year modular play structure, 2 belt/1 tot/ 1 ADA swings, a splash pad, and Neos electronic play structure. The central playground lacks a separation curb but includes poured in place rubber play surfacing. The northwest playground includes a universally designed play structure, 2-5 year play structure, car spring rider, sand play, talk tubes, 2 belt/2 tot wings, concrete separation curb, and engineered wood fiber play surfacing.
- The park also includes basketball, baseball, batting cages, and soccer. The detention pond/constructed wetland offers opportunities for fishing.
- A decomposed granite trail and nature area is located on the southeast side of the park. The park also includes a 1.0 mile walking trail.
- The park includes the Sunset Knoll Recreation Center, the hub for most of the park district's programs and the Sunset Knoll Maintenance Facility. The maintenance facility was recently built and in good condition; however, the recreation facility is not large enough to accommodate all of the desired programs and is in need of update or replacement.
- Site furniture includes a picnic shelter, benches, trash receptacles, picnic tables, bike racks, bleachers, and drinking fountains.
- The park is well maintained and free of litter.
- Park identification signage and wayfinding signage is present.
- Three off-street asphalt parking lots provide 161 parking spaces. Lots accommodate parking for the park and the recreation center. The south parking lot is shared with Glenbard East High School.

Health, Safety, and Compliance

- The playgrounds appear to meet CPSC/ASTM and ADA standards and guidelines.
- The park has adequate separation from the roadway.
- The park has security lighting.
- The park's street frontage and adjacent land uses allow for minimal surveillance.
- Rules signs are present.

Users and Context

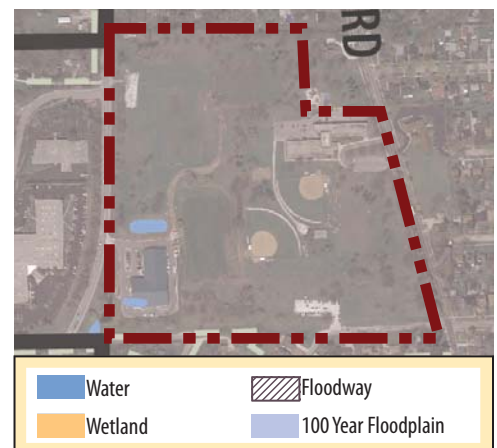
- The park is adjacent to single-family residential dwellings, and Illinois Route 53 lies along the west border of the park.
- The 1.0 mile internal walkway connects the park features as well as provides minimal connection to the neighborhood pedestrian system.

Recommendations and Considerations

- EVALUATE: recreation center improvements
- PLAN & DESIGN: remove TLC playground, consider obstacle course or other TLC amenity
- PLAN: complete decorative paving in splash pad
- PLAN: provide color coat and container around central play structure
- DESIGN: parking efficiency
- DESIGN: consider restrooms/warming hut near sled hill
- DESIGN: provide landscape layering in core area.

Classification Community
 Acres 36.50
 Tax Number 06-18-106-008
 Acquired 1952, 1971
 OSRAD Development Grant 2011

Quantity	Year Built	
1.00	2011	Trails-Multi-Use (miles)
		Trails-Nature(miles)
2	2010 (2)	Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
1	2010	Picnic Shelter
1		Picnic Area
2	2000/2011	Playground
1	2000	Sand Play
2	2011 (2)	Baggo
2	2011 (2)	Basketball (HALF)
2	2011 (2)	Baseball
2	2011 (2)	Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
1		Sledding Hill
2	2011 (2)	Soccer
		Softball
		Tennis
		Volleyball
•		Fishing
		Fishing Dock
•	2011	Ice Skating
		Swimming Pool
1	2011	Splash Pad
•	2011	Irrigation
•	2011	Lighting
161	2003/2010/2011	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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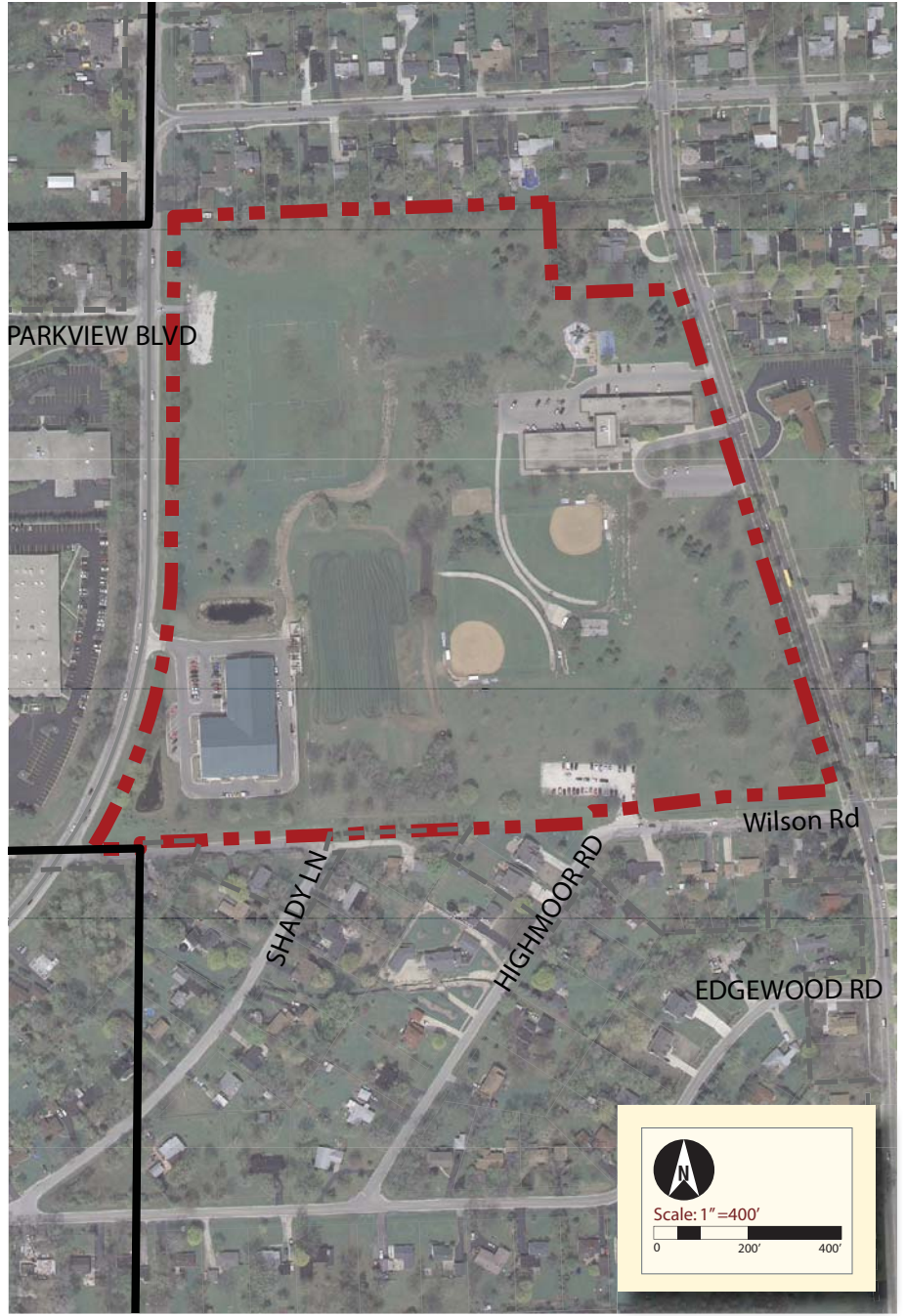
Fitness Station and Detention Pond



TLC Playground



Basketball Courts



Aerial Photo of Sunset Knoll Park



Playground and Shelter

Natural Areas Inventory

Broadview Slough

Broadview Avenue and Crystal Avenue

Observations

Natural Resources and Environmental Conditions

- The park is located in a flood plain.
- Wetlands are present in this park.
- The park is natural area with a pond and mature vegetation that collects water from adjacent properties with limited access. Community use is not intended for this park.
- The northern portion of the park is owned by the Forest Preserve and managed by the Park District.

Site Design and Aesthetics

- The park is a natural area.
- The park is well maintained and free of litter.
- Park identification signage is present.
- Two parking spaces are present for the park; however, these are used by adjacent residents for personal use.

Health, Safety, and Compliance

- Access to the slough/pond is not encouraged.
- The park lacks security lighting.
- There is little opportunity for passive surveillance.
- Rules signs are not present.

Users and Context

- The park is adjacent to single-family residential dwellings.
- There is no connection to neighborhood pedestrian walkways.

Recommendations and Considerations

- EVALUATE: fishing access and shoreline improvements
- EVALUATE: parking agreement with church on north end of park
- PLAN: aquatic improvements, dredging and restoration
- PLAN: establish as center of nature programming
- DESIGN: consider nature center
- DESIGN: consider boardwalk system, outdoor lab, and/or learning center
- DESIGN: consider ropes course
- DESIGN: consider bird watching amenities

Classification Natural Area

Acres 19.80

Tax Number 06-06-102-048, 06-06-100-029 to 033, 06-06-102-007, 06-06-101-010 to 012

Acquired 1998, Forest Preserve owns all parcels except 06-06-102-048

Quantity	Year Built	
1.00	2011	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
2		Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Slough Wildlife



North Trail



North Trail



Aerial Photo of Broadview Slough Park



The Slough

Western Acres Natural Area

21 W680 Butterfield Road, Glen Ellyn, IL

Classification Natural Area

Acres 40

Tax Number

Acquired

Observations

Natural Resources and Environmental Conditions

- The park is located in a flood plain.
- Wetlands are present in this park.
- The park is natural area with a pond and mature vegetation that collects water from adjacent properties with limited access. Community use is not intended for this park.
- This park is located north of Western Acres Golf Course

Site Design and Aesthetics

- The park is a natural area.
- Park identification signage is not present.
- Parking is not provided as use is not intended

Health, Safety, and Compliance

- Access is not encouraged.
- There is little opportunity for passive surveillance.
- Rules signs are not present.

Users and Context

- The park is adjacent to Western Acres Golf Course.
- There is no connection to neighborhood pedestrian walkways.

Recommendations and Considerations

- EVALUATE: land-swap with Forest Preserve, County or other related organization
- EVALUATE: wetland-banking operations
- PLAN & DESIGN: consider developing meaningful public access

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Aerial Photo of Western Acres Natural Area

Special Use Facility Inventory

Western Acres Golf Course

21W680 Butterfield Road, Glen Ellyn, IL

Observations

Natural Resources and Environmental Conditions

- The golf course is located in a flood plain.
- Wetlands are present in the golf course as well as in the 40 acres to the north that are owned by the park district.
- The East Branch of the DuPage River runs through the golf course.
- The landscape consists of manicured lawns and mature shade trees.
- The golf course experiences significant flooding issues from the river to the east.

Site Design and Aesthetics

- The golf course consists of 9 regulation-size holes, a driving range, and club house with concessions, and permanent tent and table plaza.
- Site furnishing include picnic tables, benches, and trash receptacles near club house.
- Golf course is well-maintained and free of litter.
- An identification sign is present.

Health, Safety, and Compliance

- Flooding issues impair the safety of the course.
- The course has security lighting.
- There is opportunity for passive surveillance.
- Rules signs are present.

Users and Context

- The course is adjacent to single-family residential dwellings.
- The course has access to Illinois Route 56.
- There is confusion with the Butterfield Park District facilities that are located on the west side of the course.
- There is poor connection to neighborhood pedestrian walkways.

Recommendations and Considerations

- Consider clubhouse and/or patio expansion.
- Improve arrival experience.
- Consider major renovation, bringing wetland into site while raising fairways.
- Consider trail system connection within site and to surrounding neighborhoods.

Classification Special Use

Acres 103.56

Tax Number 05-25-100-036, 05-25-203-032, 05-025-300-009, 05-26-403-003/004/009

Acquired 1966

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1		Restrooms
1		Concessions
1		Storage Facility/Building
1		Picnic Shelter
1		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
1		Driving Range
		Football
9		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
64		Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Clubhouse



Driving Range



Practice Putting Green



Aerial Photo of Western Acres Golf Course



Fairway

Indoor Facility Inventory

Administration Building

Park Avenue and Parkside Avenue

Observations

Site Conditions

- Central location in Lilacia Park
- Recently upgraded parking surface to limit rain runoff to residential surroundings
- Minimal on-site parking for visitors and guests
- Convenient public parking close

Facility Conditions

- Single story wood frame

Health, Safety, and Compliance

- No obvious ADA issues

Users and Context

- Staff
- Visitors

Programming

- Staff
- Program enrollment

Recommendations and Considerations

- Determine if additional office space is necessary for future staff

Classification Indoor Facility

Square Feet 3,480

Built

Quantity	Sq. Feet	
2	260	Restrooms
		Locker Rooms
		Kitchen
8	1200	Offices
5	310	Storage
		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
1	255	Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
1	80	Reception/Lobby
1	90	Mechanical
1	100	Computer
1	140	Work/Copy Room
1	110	Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Club House - Western Acres

21 W680 Butterfield Road, Glen Ellyn, IL

Classification Indoor Facility

Square Feet

Built 1998

Observations

Site Conditions

- Located on southern end of site.
- Has easy access to and high visibility from Butterfield Road.
- Golf course and clubhouse are susceptible to frequent closures due to high water and flooding. This results in poor public image and reduced revenue.
- Event tent has been added and overlooks the 9th green.
- Practice/warm-up area is limited to artificial turf and nets due to site constraints.

Facility Conditions

- Clubhouse includes a glue-laminated timber pitched roof framing with wood deck and a brick veneer wall construction.
- Clubhouse was constructed in 1998.
- Cart storage includes structural wood framed walls with wood siding and pre-engineered roof trusses.

Health, Safety, and Compliance

- Drinking fountain obstructs access to bathrooms.

Users and Context

- Daily Fee
- League
- High school
- Events and rentals
- Facility is staffed at all times during golf season.

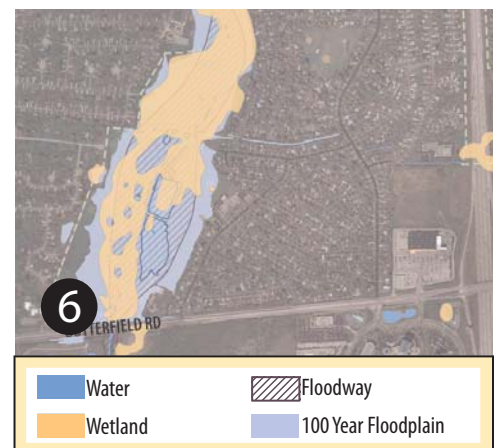
Programming

- Golf
- Facility is closed in the off-season.

Recommendations and Considerations

- Establish a long term vision for the golf course that addresses stormwater management and establishes a plan for addressing vertical facilities.
- Consider a 6-hole golf course with driving range.
- Consider a co-op with Links Across America or The First Tee programs.
- Consider adding pedestrian and bicycle access to surrounding residential areas to promote your access.
- Consider creating a platform tennis complex.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
•		Kitchen
		Offices
•		Storage
		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
•		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
•		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----



Clubhouse



Back Patio



Event Tent



Western Acres Club House Floorplan



Front View of Building

Coach House - Lilacia Park

Park Avenue and Parkside Avenue

Classification Indoor Facility

Square Feet 1,500

Built

Observations

Site Conditions

- Centrally located within Lilacia Park, adjacent to Library.
- Concealed location within park creates a unique setting for the facility.
- Facility has multi-level entrance points.
- The walkway is adjacent to library is visually imposing.

Facility Conditions

- Coach house is a historic wood-framed building with shingle siding and high pitched roofs.
- The boutique upper level is well presented.
- Lower level restrooms are accessible from park.

Health, Safety, and Compliance

- Due to the historic nature of the building and extensive topography, the facility has many compliance issues.

Users and Context

- Facility is not staffed.
- Rentable facility.

Programming

- Party rentals
- Park Support

Recommendations and Considerations

- Promote history of building with dedication plaques.
- Create a tea/coffee garden outside building/starbucks.
- Improve library interaction/adjacency, creating more cohesion between the two sites.
- Create interaction between adjacent historic water feature.
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
		Kitchen
		Offices
•		Storage
		Maintenance
•		Community Rooms
		Classrooms
		Auditorium
		Art Room
•		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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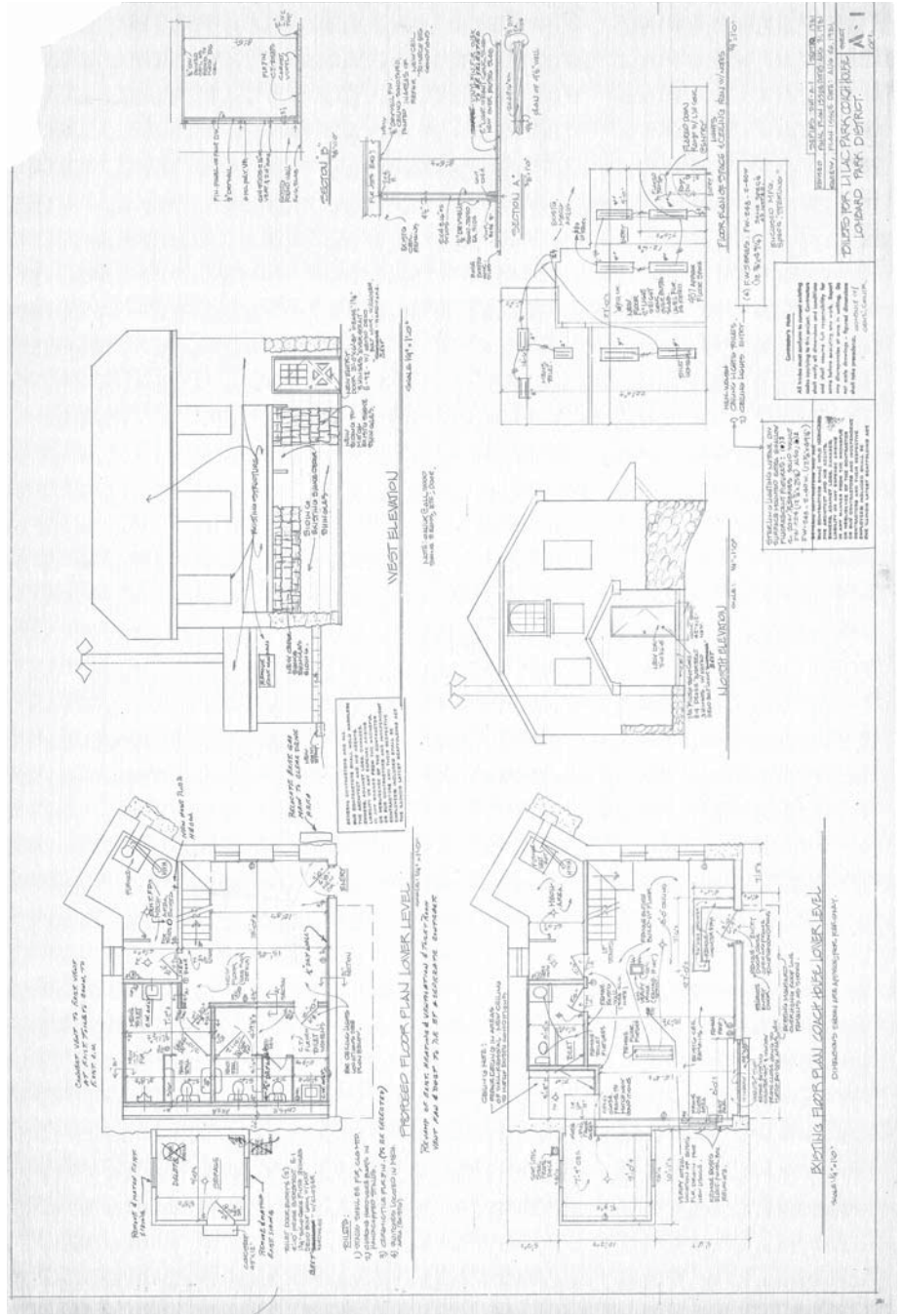
Entrance



Interior



Interior



Coach House Floorplan



Exterior

Community Building - Lombard Common Park

433 E. St. Charles Road

Classification Indoor Facility
 Square Feet 10,000
 Built

Observations

Site Conditions

- North centrally located and easily accessible.
- Facility shares the site with Paradise Bay nicely.
- Parking concern during heavy pool use and community building events.
- Easily visible and accessible entrance.

Facility Conditions

- Constructed of brick on block wall construction with a heavy timber low pitched roof.
- Well organized floor plan with a nice entrance and lobby.
- Facility has water migration and moisture issues on the lower level.
- Facility finishes are dated.

Health, Safety, and Compliance

- No obvious ADA issues.
- Lower level not accessible

Users and Context

- Facility is staffed.

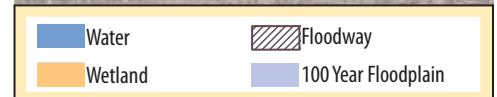
Programming

- Frequent party rentals
- Fitness and aerobics classes.
- Lower level men's pool table league.

Recommendations and Considerations

- Consider improving interior finishes throughout facility.
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
•		Kitchen
•		Offices
•		Storage
		Maintenance
•		Community Rooms
		Classrooms
		Auditorium
		Art Room
•		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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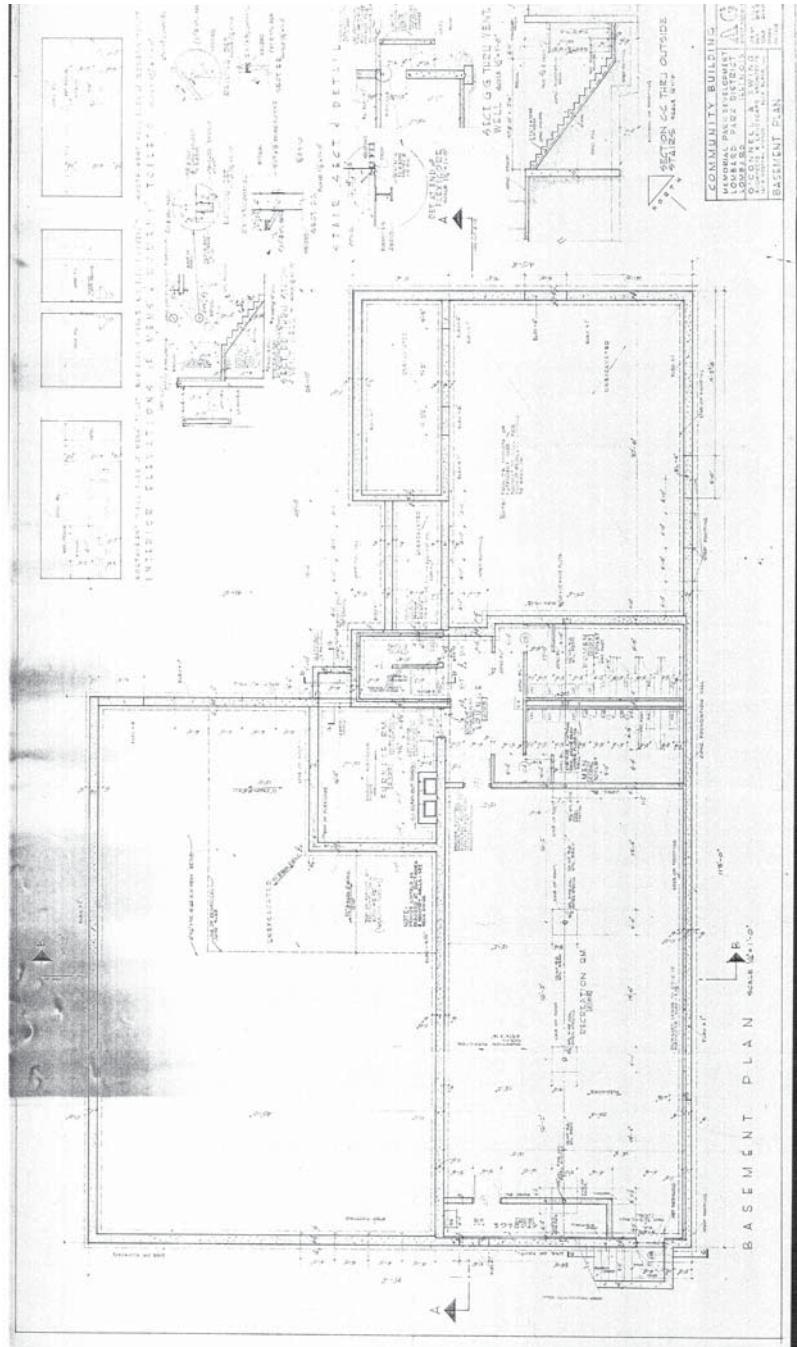
Teen Multi-purpose Room



Interior Lobby



Kitchen



Lombard Community Building Floorplan (see appendix for full set)



Exterior

Greenhouse - Lilacia Park

Park Avenue and Parkside Avenue

Classification Indoor Facility

Square Feet 1,344

Built

Observations

Site Conditions

- Centrally located within Lilacia Park
- Back of house/planting areas are visible to park patrons.

Facility Conditions

- Multi-phase greenhouse facility is of varied construct assemblies.

Health, Safety, and Compliance

- Not applicable.

Users and Context

- No public access although visible to public.

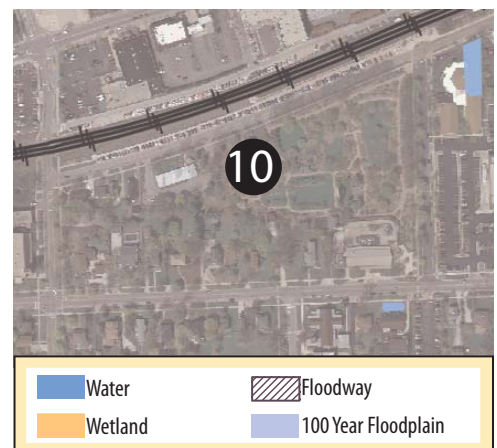
Programming

- None

Recommendations and Considerations

- Based on the prominence of the Lilac Festival it would seem natural to make showcase facility.
- Consider making the greenhouse complex a museum to the Lilac.
- Consider alternative programming opportunity (lawn, garden, water feature classes).
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
•		Kitchen
		Offices
•		Storage
		Maintenance
•		Community Rooms
		Classrooms
		Auditorium
		Art Room
•		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Exterior

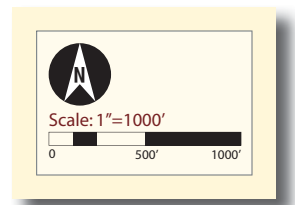


Interior



Interior

Greenhouse Floorplan



Exterior

Log Cabin - Four Seasons

Park Avenue and Parkside Avenue

Classification Indoor Facility

Square Feet 1,700

Built

Observations

Site Conditions

- South central is easy to access.
- Facility shares parking with adjacent school and ball fields.
- Mature setting matches rustic building features.
- Site drainage is problematic and may result in water migration. Some improvements have helped.

Facility Conditions

- Constructed in 198? Relocate to existing site in 199?
- Log timber wall and roof construction.
- Wood burning fireplace.

Health, Safety, and Compliance

- Restrooms should be reviewed for ADA compliance.

Users and Context

- Facility not staffed.

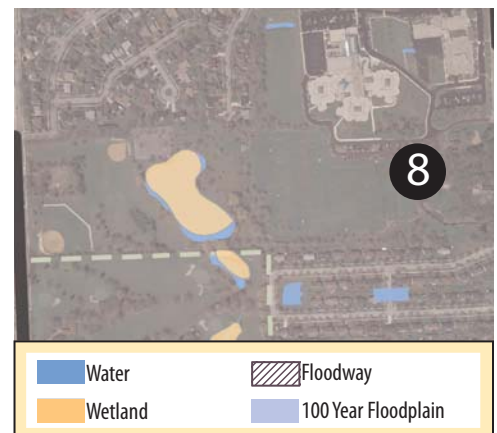
Programming

- Party Rentals
- Community Meetings

Recommendations and Considerations

- Create log timber covered seating area to expand offerings and enhance setting.
- ave a 3rd party Reserve/Replacement Study prepared.

Quantity	Sq. Feet	
		Restrooms
		Locker Rooms
		Kitchen
		Offices
		Storage
•		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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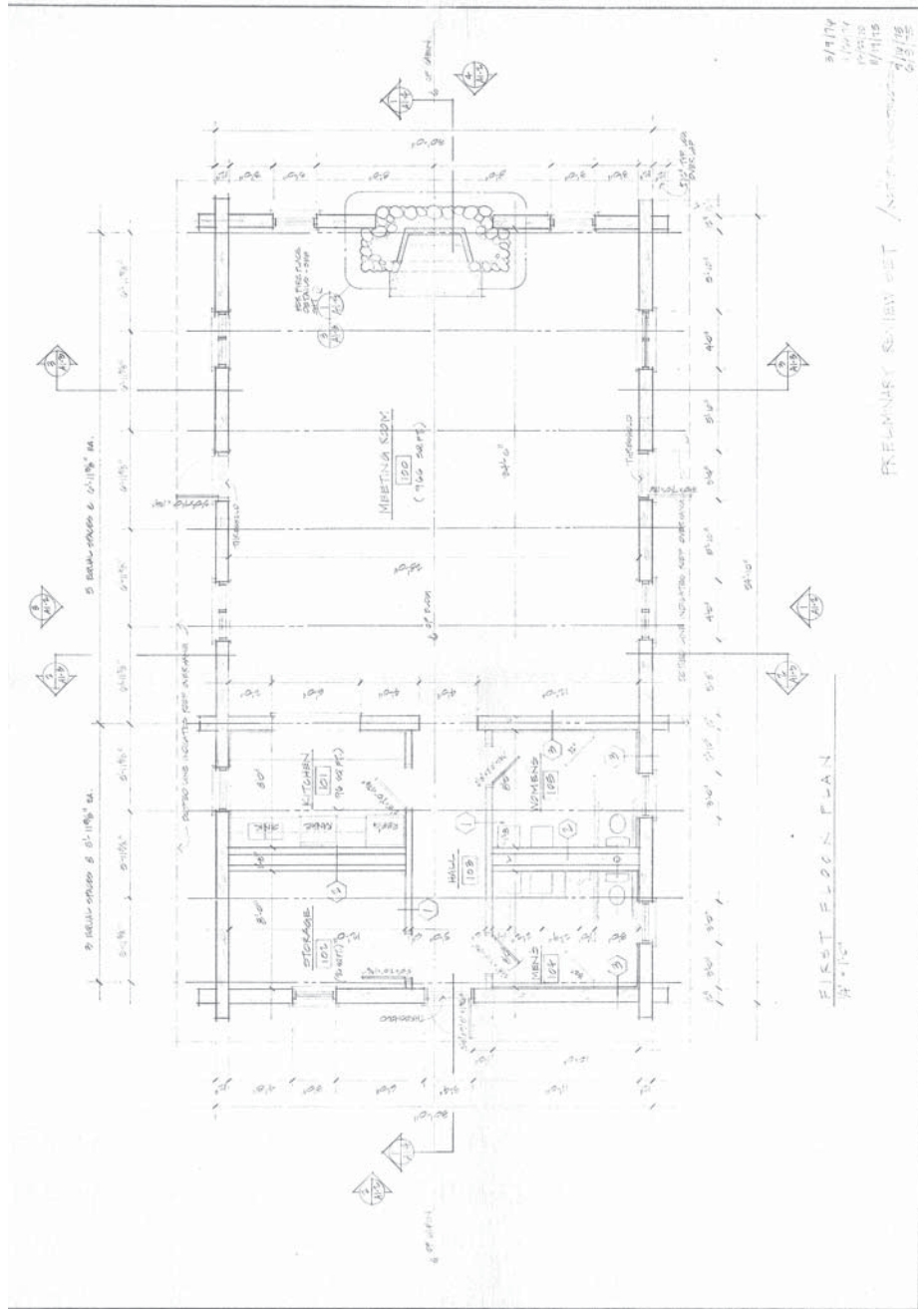
Fireplace



Light Fixture



Exterior



Log Cabin Floorplan



Exterior

Operations Center - Sunset Knoll Park

820 S. Finley Road

Classification Indoor Facility

Square Feet 24,675

Built

Observations

Site Conditions

- Good drainage from building.
- Easy access to Illinois Route 53.
- Centrally located with Sunset Knoll Park.
- Uncovered material bins propote contaimeination of material.
- Facility main entrance is often close, so guests are redirected to side entrance, creating confusion.

Facility Conditions

- Constructed as a pre-fabricate low pitched roof structure.
- Spacious and well organized and maintained structure.

Health, Safety, and Compliance

- No obvious ADA issues.
- Unsecured storage yard is easily accessible to public, creating potential hazard.

Users and Context

- Facility is shared with school district.
- Minimal public interaction.

Programming

- Administration areas/ positions are underutilized.
- Signage and graphics department is a major asset.
- Party wagons are stored and distributed from this location.
- All major maintenance tools and facilities are located here.

Recommendations and Considerations

- Consider additional programming such as a mechanics shop, graphics, shop, or home improvements.
- Promote and market graphic department to other park districts while being sensitive to prive competing businesses.
- Consider securing service yard.
- Enhance party wagon offerings for a fee (i.e. power generator, lights, etc.)
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
•		Kitchen
•		Offices
•		Storage
•		Maintenance
		Community Rooms
		Classrooms
		Auditorium
•		Art Room
		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
•		Staff/Breakroom
		Event Tent



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----

Paradise Bay Indoor Facility - Lombard Common Park

433 E. St. Charles Street

Classification Indoor Facility
 Square Feet 5,617
 Built

Observations

Site Conditions

- North centrally located within Lombard Common Park, making the facility easily accessible and visible to public.
- Facility shared site with community building.
- Entrance and visible and easily accessible.

Facility Conditions

- Constructed in 2009.
- Constructed of brick on block wall construction with a combination low pitch and flat roof.
- Contemporary design is spacious and allows for filtered natural light.
- Unprotected and exposed slide pumps may age prematurely and require more frequent replacement.
- Unprotected and exposed pool heaters may age prematurely and require more frequent replacement.
- South facing concessions can result in overheating of staff areas.

Health, Safety, and Compliance

- No obvious ADA issues.

Users and Context

- Facility is fully staffed during operating hours.
- Facility is utilized by area high schools for practice and meets.

Programming

- Daily and season passes.
- Party rentals.
- Swimming lessons.
- Swimming meets.

Recommendations and Considerations

- Enclose slide pumps and pool heaters.
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
•		Locker Rooms
		Kitchen
•		Offices
		Storage
		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----



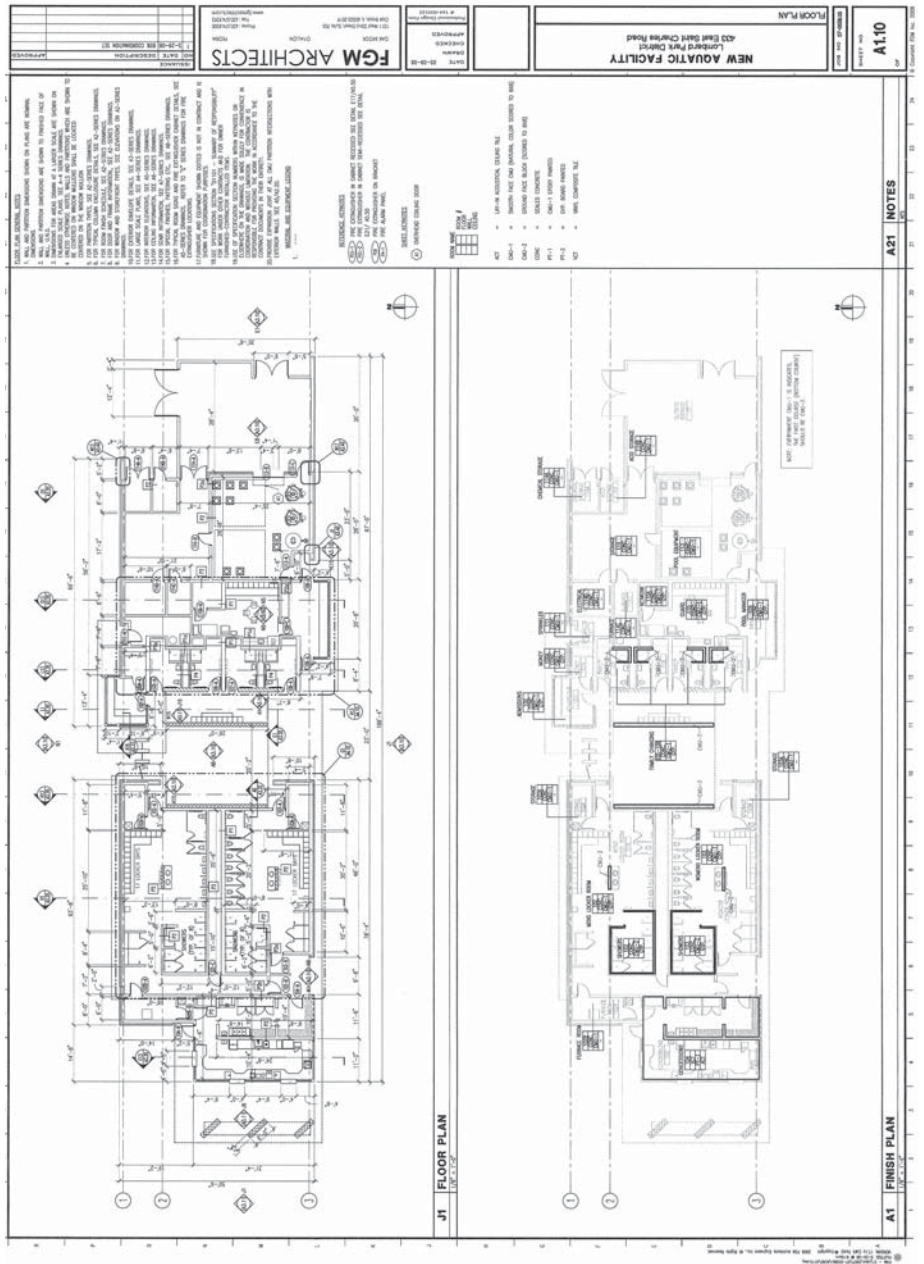
Exterior



Exterior



Concession Area



Paradise Bay Floorplan



Entrance

Pleasant Lane Gym

401 N Main Street

Classification Indoor Facility
 Square Feet
 Built

Observations

Site Conditions

- Located at Pleasant Lane School

Facility Conditions

- Recent construction in cooperation with School District
- Shared gym space

Health, Safety, and Compliance

- None

Users and Context

- School and Park District residents
- Shared-use

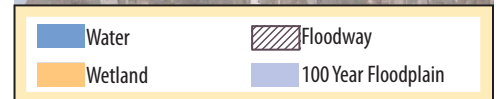
Programming

- Open gym 7-9pm Wednesdays

Recommendations and Considerations

- None

Quantity	Sq. Feet	
		Restrooms
		Locker Rooms
		Kitchen
		Offices
		Storage
•		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----

Recreation Center - Sunset Knoll Park

820 S Finley Road

Classification Indoor Facility

Square Feet 26,732

Built

Observations

Site Conditions

- West-central location within Sunset Knoll Park.
- Parking is limited when adjacent ball fields and park are active.

Facility Conditions

- Constructed as a school.
- Constructed of brick on block wall constructed with a flat roof with mansard surround.

Health, Safety, and Compliance

- Internal access between level does not comply with ADA requirements.

Users and Context

- Facility is fully staffed at all times.
- Program classes.
- Open access to fitness rooms.
- Administration.

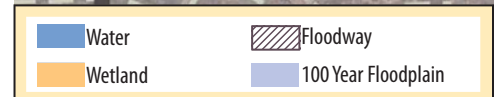
Programming

- Fitness (aerobics, weights, cardio).
- Youth
- Adults
- Administration

Recommendations and Considerations

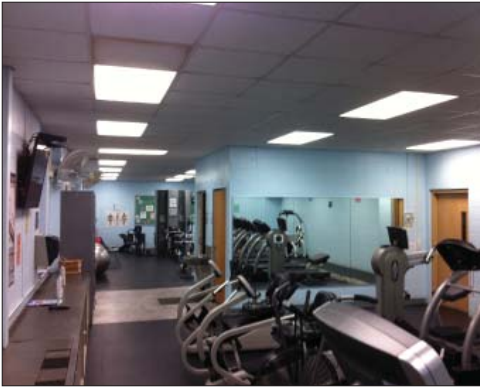
- Dedicate the facility to adult and youth programs.
- Construct a 'field house' type recreation facility for indoor basketball, soccer, fitness and swimming.
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
		Kitchen
•		Offices
		Storage
		Maintenance
•		Community Rooms
•		Classrooms
		Auditorium
•		Art Room
•		Multi-purpose Room
•		Gymnasium
		Indoor Turf Field
•		Fitness/Weight Room
		Indoor Track
		Aquatics
•		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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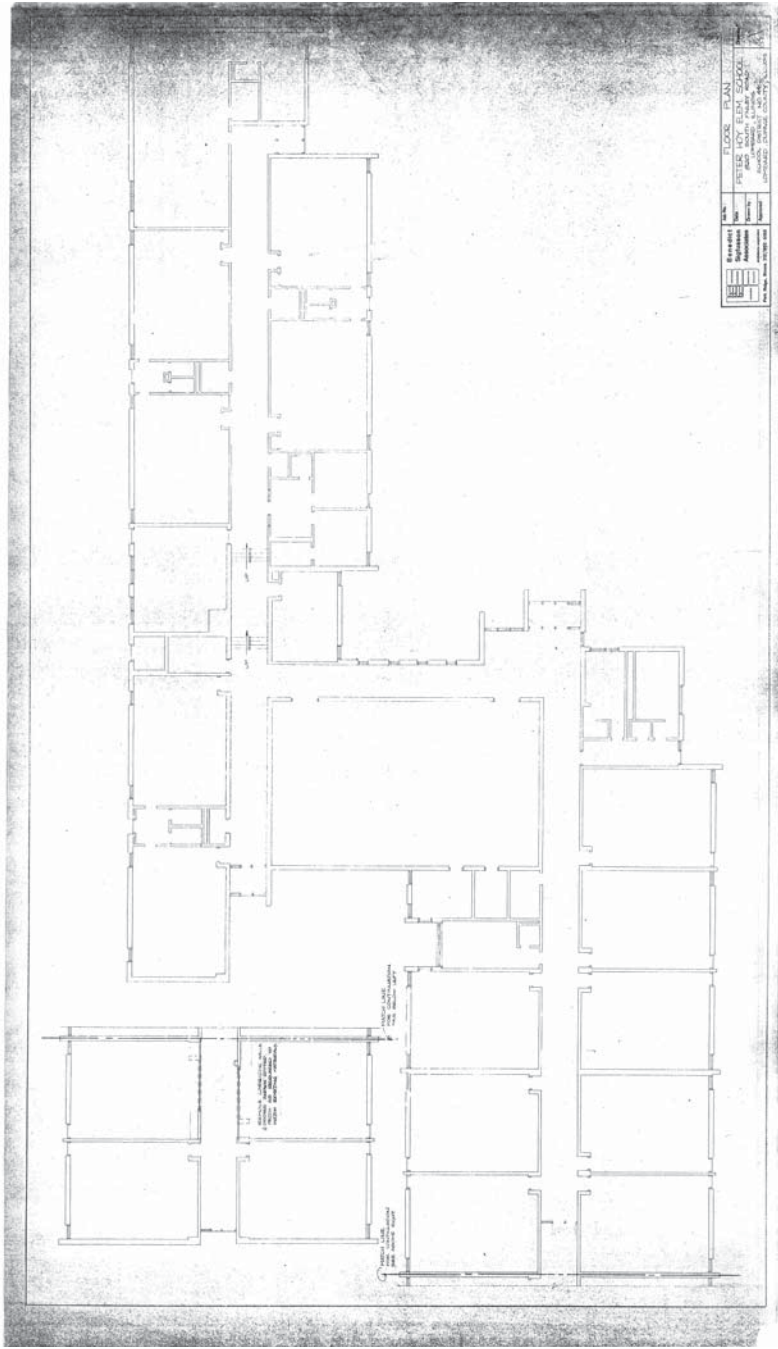
Fitness Center



Art Room



Community Rooms



Sunset Knoll Recreation Center Floorplan



Exterior



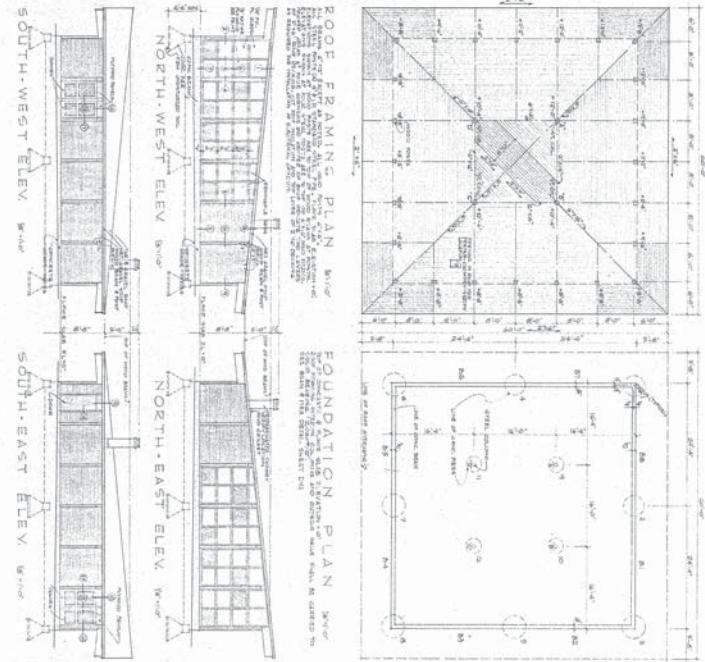
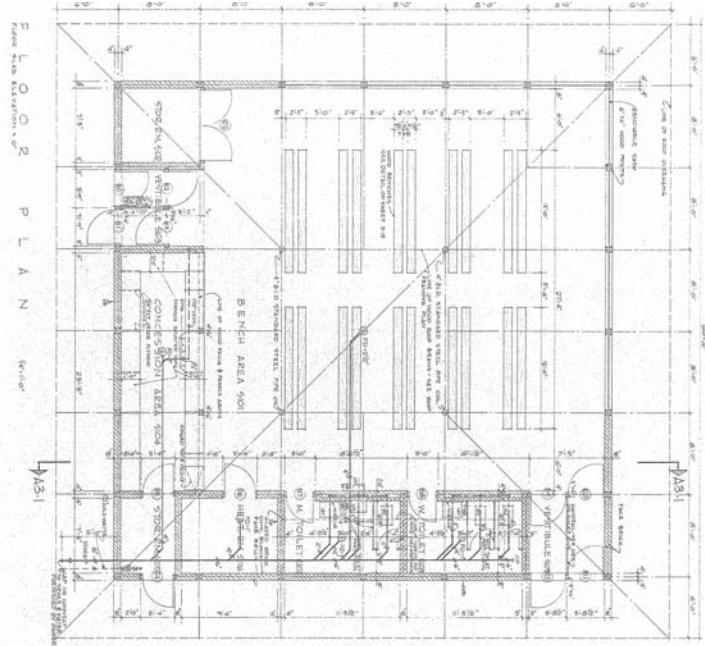
Interior



Kitchen



Interior



Lombard Warming Shelter Floorplan



Exterior

Overall Recommendations

Parks

- Make each park unique and ensure each park has its own sense of place.
- Consider shoreline treatments and water management.
- Consider fishing access, docks, and management.
- Consider design guidelines for standard amenities (benches, picnic tables, etc.).
- Provide landscape and hardscape layering.
- Provide Ash tree replacement plan.
- Remove and replace wood timbers/tuff timbers.
- Transition to PVC coated fencing.
- Consider the addition of trees and landscaping.

Buildings and Facilities

- Consider clubhouse and/or patio expansion.
- Improve arrival experience.
- Consider major renovation, bringing wetland into site while raising fairways.
- Consider trail system connection within site and to surrounding neighborhoods.

Quantity	Sq. Feet	
•		Restrooms
•		Locker Rooms
•		Kitchen
•		Offices
•		Storage
•		Maintenance
•		Community Rooms
•		Classrooms
		Auditorium
•		Art Room
•		Multi-purpose Room
•		Gymnasium
		Indoor Turf Field
•		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts

Mini: 1.93
 Neighborhood: 115.08
 Community: 218.29
 Natural Area: 19.79
 Special Use: 103.56
Total Acreage: 446.33

Facilities: 11
 Total Facilities (+ancillary): 22
Total Square Feet: 84,188

Quantity	Year Built	
7.26		Trails-Multi-Use (miles)
1.2		Trails-Nature(miles)
2		Trails-Fitness (Stations)
6		Restrooms
6		Concessions
4		Storage Facility/Building
7		Picnic Shelter
13		Picnic Area
17		Playground
3		Sand Play
2		Baggo
8		Basketball
16		Baseball
2		Batting Cages
27		Disc Golf (holes)
1		Driving Range
3		Football
9		Golf (holes)
1		Roller Hockey
1		Skate Park
2		Sledding Hill
14		Soccer
7		Softball
6		Tennis
2		Volleyball
9		Fishing
2		Fishing Dock
4		Ice Skating
1		Swimming Pool
2		Splash Pad
•		Irrigation
•		Lighting
1200		Parking (spaces)
		Rentals

Babcock Grove

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2008	Benches	12	2021	\$ 3,183	
2008	Garbage Cans, Lids	12	2021	\$ 1,273	
1991	Concrete ADA work	30	2023	\$ 26,523	curb cut/domes/ramp
2014	Sandblasted Sign	15	2029	\$ 1,000	re-paint every five yrs

Broadview Slough

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2012	Sandblasted Signs	15	2020	\$ 2,000	re-paint every five yrs

Crescent Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2008	Benches	12	2020	\$ 2,251	
2008	Picnic Tables	12	2020	\$ 5,628	
2005	Sandblasted Signs	15	2020	\$ 1,000	
2015	Rubber Surface	10	2026	\$ 107,675	repairs only
2005	Playground	20	2026	\$ 107,675	
2005	Brick/Block Retaining Wall	20	2026	\$ 12,668	

East View Terrace

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2013	Brick paver path	10	2022	\$ 10,768	
2015	ADA bench	12	2025	\$ 2,388	
2013	Sandblasted Signs	15	2020	\$ 1,000	

Edson Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	LPD#
2019	Sandblasted Signs	15	2034	\$ 2,000	
2006	Garbage Cans, Lids	15	2021	\$ 2,546	
2012	1/2 Court Basketball	6	2021	\$ 1,591	Sealcoat
2005	Asphalt Path	18	2023	\$ 2,460	Sealcoat every six years (\$2,500)
2006	Benches	20	2026	\$ 4,000	
2004	Playground	20	2026	\$ 107,675	
2005	Post & Backboard	20	2026	\$ 2,534	
2006	Picnic Table	20	2026	\$ 2,000	
2015	Rubber Surface	15	2026	\$ 107,675	

Four Seasons

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	West Playground Fibar Surface	2	2021	\$ 2,200	add surface every two yrs
2019	East Playground Fibar Surface	2	2021	\$ 4,500	add surface every two yrs
2017	Basketball Surface	5	2022	\$ 8,487	paint and crack fill
2018	Log Cabin Staining	4	2022	\$ 1,200	re-stain (staff)
2015	Ballfield #27/Vitrified Clay	3	2020	\$ 7,500	re-grade/add mix
2004	Asphalt Parking Lot (West) and Drive	Overlay 2004	2020	\$ 8,500	Sealcoat and restripe every four years
2019	Benches	15	2034	\$ 6,000	
2019	Garbage Cans/Lids	15	2034	\$ 12,000	Installed six metal can 2018
2003	Log Cabin HVAC	20	2023	\$ 14,758	
2009	Picnic Tables	15	2024	\$ 8,500	
2005	Log Cabin Windows	20	2025	\$ 25,000	
2003	Playground (East)	20	2025	\$ 153,734	
1995	Light Towers, Wiring (East)	30	2025	\$ 13,048	

1995	Light Towers, Wiring (West)	30	2025	\$	13,048	
2016	Log Cabin Kitchen Cabinets	10	2026	\$	35,000	
2016	Log Cabin Sink/Faucet	10	2026	\$	1,613	
2019	Log Cabin Floor Tile	30	2049	\$	20,000	

Lombard Lagoon

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	Sandblasted Signs	15	2034	\$ 2,000	re-paint every five yrs
2013	Lagoon Ejector Pump	8	2021	\$ 2,000	
2012	Grill	10	2022	\$ 317	
2002	Lagoon HVAC	20	2022	\$ 35,822	
1993	Picnic Shelter, Wood	30	2023	\$ 6,149	
2005	Lagoon Stove	20	2025	\$ 1,957	
2015	Lagoon Drinking Fountain (Indoor)	15	2030	\$ 7,500	
2020	Floor		2020	\$ 55,000	

Lilacia Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	Green house lighting	15	2034	\$ 6,000	
2016	Admin Lot Re-sealed	4	2020	\$ 6,000	
	Sandblasted Signs - Library		2020	\$ 1,000	
	Coach House Windows		2021	\$ 45,000	replacement windows
2014	Coach House Asphalt Lot	5	2020	\$ 1,200	re-seal every five yrs
	Maint.Shed Restroom Fixtures		2020	\$ 2,000	
2010	Pump/Filter System	20	2030	\$ -	replaced 2010
	Admin Fence (rear property)		2021	\$ 25,000	Replace with black vinyl
2011	Admin Back-Up Generator	10	2021	\$ 8,500	
2007	Admin Microwave	15	2022	\$ 380	
2013	Admin Copy Machine	10	2022	\$ 15,133	
1998	Admin Plumbing Fixtures/Partitions	25	2022	\$ 18,448	

2018	Coach House Restain	5	2023	\$ 2,500	work performed by staff
1998	Admin Security Alarm System	25	2023	\$ 6,149	annual test/ service
2014	Admin Conference Room Table, Chairs	10	2023	\$ 4,000	
2013	Wood Deck	10	2023	\$ 9,224	
2008	Green House Heater	15	2023	\$ 8,609	
1994	Entrance Sign - Arch	30	2024	\$ 8,500	re-paint every five yrs
	Pump Shed		2025	\$ 5,000	
	Maint.Shed/Electrical System/Holiday Walk		2025	\$ 12,000	
2002	Admin Cabinets	25	2026	\$ -	
2002	Admin Desks	25	2026	\$ -	
2017	Admin Chairs	10	2027	\$ 9,000	
1998	Admin Fire Alarm System	25	2027	\$ 10,000	annual test/service
2018	Admin Window Shades, Exterior/Interior Doors	10	2028	\$ 10,000	
2019	Admin Carpeting	10	2029	\$ 12,500	

Lombard Common

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2017	Ballfield #8 Infield Mix	2	2020	\$ 1,500	touch up every other year
2019	Restroom Shelter/Paint Interior Walls	3	2022	\$ 500	re-paint every three yrs
2018	Basketball Court Re-coated	2	2020	\$ 8,500	
2010	Ballfield #5 Infield Mix/Vitrified Clay	5	2020	\$ 7,500	re-grade/add mix
2015	Ballfield #7 Infield Mix/Vitrified Clay	5	2020	\$ 7,500	re-grade/add mix
2019	Edgewood Playground Surface	2	2021	\$ 1,200	add surface every two years
2019	Grace St. Playground Surface	2	2021	\$ 2,800	add surface every two years

2015	Ballfield #9 Infield Mix	5	2020	\$ 1,500	re-grade/add mix
	Ballfield #7 Outfield Fence		2020	\$ 16,974	
	Memorial garden		2022	\$ 15,914	sewer line replacement
2019	LCB Lobby Carpet	10	2029	\$ 9,004	
2016	Parking Lot (West) Sealcoat	5	2021	\$ 8,115	
2016	Parking Lot (North) Sealcoat	5	2021	\$ 3,478	
2016	Parking Lot (Maple) Sealcoat	5	2021	\$ 8,115	
2018	Tennis Court Surface/Painted Asphalt	4	2022	\$ 28,000	
2019	LCB Furnaces	20	2039	\$ 4,776	
	Senior Memorial Garden/Brick Paver		2025	\$ 1,061	re-sand every
2015	Tennis Court Backboards	10	2020	\$ 1,957	re-paint every five yrs (\$500)
1990	LCB Roof, Rubber		2026	\$ 195,716	re-seal every five yrs (\$2,500)
2001	Restroom Shelter Partitions	25	2026	\$ 20,159	

Madison Meadow

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	Baseball Field 14 Infield Mix/Vitrified Clay	2	2021	\$ 7,500	re-grade,add mix
2019	Basketball Court, Surface, Painted	5	2024	\$ 6,500	\$3,500 for re-painting
2018	Playground (Madison St.) Surface (Fibar)	2	2020	\$ 3,500	add surfacing every two yrs
2018	Ball Field 18 Infield Mix/Vitrified Clay	2	2020	\$ 7,500	re-grade/add mix
2018	Ball Field 20 Infield Mix	3	2021	\$ 1,500	re-grade/add mix
2018	Playground (Wilson St.) Surface (Fibar)	2	2020	\$ 2,500	add surfacing every two yrs
2018	Ball Field 19 Infield Mix/Vitrified Clay	2	2020	\$ 1,500	re-grade/add mix

2018	Skate Park, Surface	2	2020	\$ 8,500	re-coat every two years
2018	Baseball Field 13 Infield Mix	2	2020	\$ 1,500	re-grade add mix
2018	Ball Field 16 Infield Mix	2	2020	\$ 1,500	re-grade/ add mix
2018	Ball Field 17 Infield Mix/Vitrified Clay	2	2020	\$ 7,500	re-grade/add mix
	Football Field (Madison St.) Goal Posts		2020	\$ 6,500	
1995	CXT Building - Madison St.	20	2021	\$ 132,613	
	Infrastructure-Storm Sewer Lines		2020	\$ 13,506	
2014	Tennis Court Backboard	7	2021	\$ 3,821	re paint every five yrs
2018	Baseball Field 12 Infield Mix	3	2021	\$ 1,500	re-grade/add mix
2018	Parking Lot (Madison), Asphalt	3	2021	\$ 13,792	Seal every three yrs
2018	Parking Lot (Wilson), Asphalt	3	2021	\$ 6,800	Seal every three yrs
2016	Tennis Courts, inline skating and skateboard (surface & painted)	5	2021	\$ 32,460	Re-paint every 5
2018	In-Line Court/Hockey Goals Surface, Painted	3	2021	\$ 8,500	re-coat every 3 years
	Restroom (18) Plumbing Fixtures, Sidewalk, Water Line	20	2021	\$ 5,796	
2014	Pond Aerator Light Kit	8	2021	\$ 8,609	
2012	Picnic/Shelter Grills	10	2022	\$ 1,500	
2018	Parking Lot (Field 18), Asphalt	10	2028	\$ 65,000	replace
2018	Parking Lot (Harrison)	10	2028	\$ 45,000	replace & sealcoating
1994	Lighted Football Field Steel Poles	40	2036	\$ 86,000	

Old Grove

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2018	Parking Lot, Asphalt	2	2020	\$ 4,244	Seal every five yrs
2019	Playground (East) Surface (Fibar)	2	2021	\$ 2,600	add surfacing
2019	Playground (West) Surface (Fibar)	2	2021	\$ 1,800	add surfacing
1994	Playground (West)		2021	\$ 74,263	
	Benches		2025	\$ 3,000	

Paradise Bay Water Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	PBW Tot Pool Pump	10	2029	\$ 10,000	
2009	PBW Turbine Pumps	12	2021	\$ 35,000	rebuild
2018	PBW Painting of Pools, Epoxy	5	2023	\$ 50,000	every five years
2018	PBW Security Alarm	10	2028	\$ 1,000	annual test/service

Southland

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2018	Playground Surface (Fibar)	2	2020	\$ 2,400	top off every two years
2017	Ball Field 21 Infield Mix/Re-grade & Install Vitrified Clay	3	2020	\$ 7,500	re-grade/add mix

Sunset Knoll

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	Ball Field 25 Infield Mix/Vitrified Clay	2	2021	\$ 7,500	re-grade/add clay mix
2019	Ball Field 26 Infield Mix/Vitrified Clay	2	2021	\$ 7,500	re-grade/add clay mix
2014	Dance Room Floor, Wood	5	2020	\$ 5,000	re-finish every three yrs
2019	Northwest Parking Lot Sealcoated	3	2022	\$ 6,896	
2014	Dance Room 3 Floor, Wood	5	2020	\$ 4,244	refinish every five yrs
2019	Carpeting, Room 15	12	2331	\$ 6,365	
2019	SKRC Parking Lot (North) Sealcoated	3	2022	\$ 6,896	
2009	Carpeting (Pre-School Classrooms)	10	2021	\$ 13,113	
2019	Playground, Fibar	2	2021	\$ 2,800	top off every two yrs
2019	Carpeting, Board Room	4	2023	\$ 6,000	replace every 4 years
2019	Carpeting, West Hall	6	2025	\$ 4,000	
2019	Carpeting, Office	6	2025	\$ 5,500	
2019	SKMF Forced Air Furnaces (2)	20	2039	\$ 40,000	20,000 each
2018	Batting cages (screenings)	2	2020	\$ 1,000	every two years
2019	SKRC Parking Lot (East) Asphalt, Concrete Curbs Sealcoat	3	2022	\$ 15,000	
2013	Path, Asphalt, Sealcoated, Repaired	3	2021	\$ 17,505	sealcoat
2016	SKMF Desktop Copy Machine	4	2020	\$ 1,639	
2012	SKRC Board Room Conference Table, Chairs	8	2020	\$ 25,075	
2009	SKRC Roof Repairs	10	2021	\$ 110,000	replace
2016	Wilson St. Parking Lot (South) Concrete (Ice Rink), Concrete Curbs	5	2021	\$ 7,500	

2011	Spray Park Features & Controls (in-ground)	10	2021	\$ 10,927	electronic controls
2011	Neos System	10	2021	\$ 55,344	
2014	Well	6	2021	\$ 7,994	Pump
2011	Splash Pad	10	2021	\$ 11,593	
2013	SKMF Roof, Steel	25	2022	\$ 4,500	check/caulk every five yrs
2014	SKRC HW Heater	10	2022	\$ 1,791	
2013	SKRC Copy Machine	10	2022	\$ 14,264	
2013	SKMF Heater/AC Units (Sign Shop, Mechanic)	8	2023	\$ 10,500	mechanics/signshop
2003	Well Pump/Wiring	20	2023	\$ 9,839	
Pond Aerators/Control					
2003	Panel/Wiring (small)	20	2023	\$ 6,764	re-build (\$2,500)
2003	SKRC Security Alarm System	20	2023	\$ 18,448	
2003	SKMF AC Condensers	20	2023	\$ 22,138	
2003	SKMF Heaters (Shop)	20	2023	\$ 12,299	
2003	SKMF Hot Water Heater	20	2023	\$ 5,000	replace with 2-50 gallon units
2003	SKMF Fire Alarm System Controls	20	2023	\$ 14,758	Yearly testing (\$575)
2003	SKMF Security Alarm System	20	2023	\$ 6,149	Yearly testing (\$175)
1997-1998	SKRC Roof	25	2024	\$ 215,228	flat roof
2004/2008	Fitness Room Restroom/Shower Remodeled	20	2024	\$ 6,334	
2004	SKMF Fridge/Washer, Dryer/Microwaves	20	2024	\$ 10,134	
2005	SKRC Doors, Automatic Main	20	2025	\$ 19,572	
2005	SKRC Rooftop AC Unit (All Purpose Room)	20	2025	\$ 32,619	yearly maint
2001	SKRC Parking Lot (North) Asphalt/Concrete Curbs	25	2026	\$ 33,598	grind/overlay every three years (2017)
2011	Irrigation System Pumps /Control Panel (by dry well)	15	2026	\$ 70,000	yearly maint contract 4,000

2006	SKRC Doors, Automatic West	20	2026	\$ 16,127	
2018	Carpeting, Director of Recreation	10	2028	\$ 6,000	
2018	Carpeting, Registration Office	10	2028	\$ 8,500	
2004-2005	SKRC Uni-Vents	25	2029	\$ 250,000	yearly maint (\$3,500)

Terrace View

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2017	Path (Screenings) Asphalt	2	2019	\$ 10,000	
2008	Benches, Picnic Tables, Information Center	10	2020	\$ 8,000	replace benches/tables
2008	Garbage cans/lids	10	2020	\$ 12,731	re-cycled plastic
2018	Ball Field 1 Infield Mix	3	2021	\$ 1,500	
2018	Ball Field 2 Infield Mix	3	2021	\$ 1,500	
	Path (Screenings) Asphalt		2021	\$ 200,000	Change from screenings to asphalt
2004	Elizabeth St. Sign	20	2024	\$ 1,900	re-paint every five yrs
2019	Habitat Garden (North & South)	10	2029	\$ 20,000	Annual ongoing mainten

Vista Pond

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	Screened path	3	2022	\$ 2,652	screenings
2019	Playground Surface (Fibar)	2	2021	\$ 2,678	add every two years
2008	ADA path/bench	10	2020	\$ 53,045	
2005	Benches	20	2025	\$ 5,500	
2005	Picnic Tables	20	2025	\$ 3,500	
2005	Block Retaining Wall	20	2025	\$ 8,481	

Lombard Golf Course Golf Course

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2018	Septic System	1	2019	\$ 1,000	treat monthly/pump yearly
2012	Cart Shed Siding	8	2021	\$ 2,000	re-stain every 7 yrs
2002	Starter Shed, Rebuilt	16	2021	\$ 3,000	
2014	Clubhouse Carpet	6	2020	\$ 12,000	
1997	Practice Area	20	2020	\$ 18,030	replace posts/fabric
2006	Garbage Cans, Lids	15	2020	\$ 19,702	
2018	Clubhouse Parking Lot Seal, Stripe	3	2021	\$ 15,000	every three years
1988	Maint. Garage Radiant Heater	30	2021	\$ 4,502	
2011	Maint. Garage H.W. Heater	10	2021	\$ 738	
2002	Maint entrance garage doors	20	2022	\$ 3,500	Entry one replaced 2013
2002	Maint Garage doors	20	2022	\$ 1,000	spring/maintain
2012-2013	Cart Shed Garage Doors, Replace	10	2022	\$ 896	replace maintain springs
2007	Pump House Control Satelites	15	2022	\$ -	
1972	Storage Building Pad, Concrete	50	2022	\$ -	
2003	Maint. Garage Wall-Hung Heater	15	2023	\$ 1,845	
2013	Bag storage rack	20	2023	\$ 1,845	
2014	Tent	10	2024	\$ 20,000	clean yearly (\$1,000)
2010	Brick Pavers (Patio)	10	2024	\$ 12,668	re-sand every three yrs (\$1,100)
2005	Clubhouse HVAC	20	2025	\$ 52,191	
1985	Pump House		2025	\$ -	concrete building
2011	Clubhouse Counters/Cabinets/Countertops	15	2025	\$ 13,048	
2011	Restrooms- Countertops/Faucets/Mirrors	15	2025	\$ 15,657	

2006	Clubhouse Parking Lot Asphalt Overlay	20	2025	\$ 65,239	
2012	Pump House Doors, Frame	15	2026	\$ 6,048	
2007	Shelter Picnic Tables/Benches	20	2026	\$ 8,735	
1988	Cart Shed Roof	35	2027	\$ 25,000	
	Cold Storage Roof Shingles		2020	\$ 7,000	

Water Spray Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2017	Paint, Caulk Walls	2	2021	\$ 500	every two years
2016	Paver sand	3	2019	\$ -	Village Maintained
2006	Pumps/Filter System	15	2021	\$ 7,957	
2016	Parking Lot Seal, Re-stripe	4	2021	\$ 6,190	
2006	Electrical Controls	15	2021	\$ 13,911	
2006	Shade Tarp	15	2021	\$ 9,274	
2006	Garbage Cans, Lids	15	2021	\$ 1,968	re-cycled plastic
2018	Spray Pad Seal, Caulk	4	2022	\$ 1,500	seal every four years
2014	Electric Heater	10	2024	\$ 1,013	
2006	Spray Features	20	2026	\$ 13,439	
2006	Plumbing Fixtures	20	2026	\$ 10,751	

Westmore Woods

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2004	Garbage Cans	15	2020	\$ 6,000	replace with metal cans
2018	Playground Surface (Fibar)	2	2020	\$ 5,000	top off every two years
2018	Ball Field 11 Infield Mix	2	2020	\$ 1,500	re-grade/add mix
2016	Parking Lot, Seal/Stripe	5	2020	\$ 8,104	re-seal every five years
2016	Paths, Asphalt, Sealcoat	5	2021	\$ 9,042	re-seal every five years
2004	Benches	20	2021	\$ 8,063	

VEHICLE REPLACEMENT SCHEDULE

LPD#	YEAR	MAKE/MODEL/DESCRIPTION	VIN/SN #	LICENSE PLATE NUMBER	PROJECTED LIFE	REPLACEMENT YEAR	PROJECTED COST
106	1996	Chevy 2500 Dump 4x4 Truck	1GBJK34R7TE214908	M70653	20	2023	To LGC
120	2001	Ford F-350 Utility Truck	1FDWF36F61ED157H6	M127404	20	2021	\$40,000.00
126	2006	Ford F-250 4x2 Truck	1FTNF20556EA60234	M154821	15	2021	\$25,000.00
127	2008	Ford F-550 Dump Truck	1FDAF56Y28EB59044	M171997	15	2023	\$50,000.00
128	2007	Ford F-150 4x2 Truck	1FTRF12W98KD36789	M172550	12	2019	To LGC
129	2009	Ford F-350 Stake 4x4 Truck	1FDWF37Y39EB12213	M177380	11	2020 (Bed Only)	\$45,000.00
130	2004	Dodge Dakota 4x4 Truck	1D7HG38N745669026	M145095	18	2022	\$28,000.00
131	2011	Ford F-250 4x4 Truck	1FTBF2B66BEC75544	M186257	10	2021	\$37,000.00
132	2011	Ford F-250 4x2 Truck	1FT7W2A69BEC75545	M186258	12	2023	\$38,000.00
133	2011	Ford F-350 Stake 4x2 Truck	1FDRF3G63BEC75607	M181327	10	2021	\$40,000.00
134	2013	Ford F-250 4x4 Truck w/ Plow	1FTBF2B69DEB52999	M195985	10	2023	\$39,000.00
135	2013	Ford E-150 Van	1FTNE1EW4DDB08579	M195301	15	2028	\$34,000.00
136	2014	Chevy Bus	1GB362BGGH22401	M197937	20	2034	\$85,000.00
137	2014	Ford E-150 Van	1FTNE1EW3EDA21029	M197607	15	2029	\$35,000.00
138	2015	Ford F-250 4x4 Truck w/ Plow	1FTBF2B62FED69474	M205204	10	2025	\$40,000.00
139	2015	Ford F-250 4x2 Truck	1FTBF2A60FED57437	M205203	10	2025	\$31,000.00
140	2016	Ford F-550 Dump Truck	1FDUF5HY1GFA23125	M205112	15	2031	\$55,000.00
141	2016	Ford Transit Rec. Van	1FMZK1ZM2GKA21990	M206658	10	2026	\$30,000.00
142	2016	Ford F-150 4x2 Four Door Truck	1FTEWICF9GKE50075	M209136	12	2028	\$30,000.00
143	2016	Ford F-250 4x4 Truck w/ Plow	1FTBF2B65GED01218	M209698	10	2026	\$42,000.00
144	2016	Ford F-350 4x4 Dump Truck-Lilacia	1FDRF3G68GED29281	M210713	12	2028	\$45,000.00
145	2017	Ford F-150 4x2 Truck	1FTEX1CF3HKD48110	M212652	12	2029	\$30,000.00
146	2018	Ford 550 Boom Lift Truck	1FDUF5GY4JEB54610	M99891	20	2038	\$125,000.00
147	2019	Ford F-350 4x4 Truck w/Plow	1FTRF3B67KEE67379	M220864	12	2031	\$51,000.00

EQUIPMENT REPLACEMENT SCHEDULE

YEAR	MAKE/MODEL/DESCRIPTION	VIN/SN #	MODEL NUMBER	PROJECTED LIFE	REPLACEMENT YEAR	PROJECTED COST
2008	Toro Zero Turn 60" Mower 25000	314000340	74915	12	2020	\$13,000.00
2008	Toro Zero Turn 60" Mower 25000	314000339	Z555	12	2020	\$13,000.00
2010	Stihl Gas Pole Saw	244088986	ST101	10	2020	\$700.00
1990	Honda Rototiller Walk Behind	G300-135563	RF700	30	2020	\$2,000.00
2013	Western Salt Spreader	1303022000067800	SS800	7	2020	\$12,000.00
2004	Toro Proline Walk Behind 48" Mower	230000136	30523	16	2021	\$7,800.00
2008	Toro Zero Turn 48" Mower	311000538	Z453	12	2021	\$10,000.00
2009	Smithco Ballfield Tractor Sand Pro	43138	Sand Pro	11	2021	\$18,500.00
2017	Shindaiwa Weed Whip	T816400912	S245	3	2021	\$450.00
1991	Ford 2120 Tractor with Brush	UV24592	2120	30	2021	\$45,000.00
2016	Troy Built Push Mower	1D075KC1731	12AVB2A3711	5	2021	\$450.00
2016	Troy Built Push Mower	1D075KC1732	14AVB2A3708	5	2021	\$450.00
2016	Troy Built Push Mower	1D075KC1727	14AVB2A3916	5	2021	\$450.00
2016	Troy Built Push Mower	1D0755C1729	14AVB2A3912	5	2021	\$450.00
2009	Progressive Pull Behind Mower	8651315	TD65	12	2021	\$18,000.00
2010	Smithco Ballfield Tractor Sand Pro	43182	Sand Pro	11	2021	\$19,000.00
2016	Echo 500 Blower	PS160001011	T500	5	2021	\$475.00
2016	Echo T600 Blower	T19011371	T600	5	2021	\$500.00
2016	Stihl Gas Auger-Lilacia	299715620	BT45	5	2021	\$550.00
2010	Jacobsen Triple Deck Mower	7052901987	BC9016	12	2022	\$78,000.00
2007	Vermeer BC252 Stump Grinder	1VRN07F771012295	BC252	15	2022	\$24,000.00
2017	Stihl Hedge Trimmer	10364770	HS45	5	2022	\$450.00
2017	Stihl Hedge Trimmer	10364769	HS45	5	2022	\$450.00
2017	Echo 430T Blower	T18700116	430T	5	2022	\$500.00
2016	Black Hawk Log Splitter	2461234	2491	6	2022	\$2,500.00
2008	Ballfield Groomer with Tank	008-003	TR-3	25	2022	\$20,000.00
2014	Snow Blower Troy	11164880024	27	8	2022	\$3,000.00
1997	Mill Creek Top Dresser	TD3683	3683	25	2022	\$19,500.00
1997	Leroi Compressor	3273X600	Q185DPE	25	2022	\$25,000.00
2012	Honda Pump (Small)	3024682	WX10	10	2022	\$550.00
1993	Vermeer TS 44A Tree Spade	Spade 25	TS 44A	30	2023	\$65,000.00
2018	Stihl Auger	517738285	BT45-2	5	2023	\$600.00
2018	Stihl Auger	515834976	BT45-2	5	2023	\$600.00

EQUIPMENT REPLACEMENT SCHEDULE

2015	Snow Blower Troy	1G234B1033T	33	8	2023	\$3,700.00
2015	Snow Blower Troy	11034B10015	45	8	2023	\$4,500.00
1998	Gandy Aerator	96141	400FD	25	2023	\$21,000.00
2013	Honda 2" Pump	5103040	GC02	10	2023	\$300.00
2019	Echo Backpack Blower - A	P44614419960	PB580T	4	2023	\$320.00
2019	Echo Backpack Blower - B	P44614419948	PB580T	4	2023	\$320.00
2019	Echo Backpack Blower - C	P44614419945	PB580T	4	2023	\$320.00
2019	Echo Backpack Blower - D	P44614419962	PB580T	4	2023	\$320.00
2019	Echo Backpack Blower - E	P02212003949	PB500T	4	2023	\$320.00
2019	Echo Backpack Blower - F	504885904	BR600	4	2023	\$368.00
2019	Echo Backpack Blower - G	296844480	BR430	4	2023	\$320.00
2019	Shindaiwa Weed Whip - A	123972	T230	4	2023	\$319.00
2019	Shindaiwa Weed Whip - B	11915006349	T235	4	2023	\$319.00
2019	Shindaiwa Weed Whip - C	11915009208	T235	4	2023	\$319.00
2019	Shindaiwa Weed Whip - D	1191506550	T235	4	2023	\$319.00
2019	Shindaiwa Weed Whip - E	1191506866	T235	4	2023	\$319.00
2019	Shindaiwa Weed Whip - F	1191506669	T235	4	2023	\$319.00
2019	Shindaiwa Weed Whip - G	1191506237	T235	4	2023	\$319.00
2019	Shindaiwa Weed Whip - H	1191509281	T235	4	2023	\$319.00
2019	Shindaiwa Weed Whip - I	11915006499	T35	4	2023	\$319.00
2019	Shindaiwa Weed Whip - J	10212015060	T254	4	2023	\$319.00
2019	STIHL Chainsaw	518569596	MS261	4	2023	\$700.00
2019	STIHL Chainsaw	519145529	MS193	4	2023	\$500.00
2019	STIHL Chainsaw	519145539	MS193	4	2023	\$500.00
1999	New Holland Skidster	70279	LX665	25	2024	\$65,000.00
2016	Snow Blower Troy	11634B10035	45	8	2024	\$4,500.00
2016	Snow Blower Troy	1G234B10291	33	8	2024	\$3,700.00
2009	Turco Edger	M00242	M42	15	2024	\$3,500.00
2013	John Deere Gator UTV	1M0625GSCBM15065	625I	12	2025	\$24,000.00
2006	Vermeer Wood Chipper	1VR20161V261000235	BC1500	20	2026	\$35,000.00
2014	Cushman Turf Truckster 4x4 w/ Sprayer	840680001906	TWRD	12	2026	\$30,000.00
2016	Stihl Gas Pole Saw	481001062	ST101	10	2026	\$725.00
2001	Ryan Aerator	00509944	GX120	25	2026	\$5,500.00
1996	Kohler Generator	0052799	GEN930	30	2026	\$12,500.00
2001	Turf Aerator Walk Behind	509944	TA44	25	2026	\$6,200.00
1997	Ford 1220 Tractor (Train)	UC28392	1220	30	2027	\$40,000.00

EQUIPMENT REPLACEMENT SCHEDULE

2017	Scag Zero Turn 48" Mower	7403840	SC752V23FX	10	2027	\$12,500.00
2002	Kubota 5700 Tractor	50860	5700	25	2027	\$50,000.00
2002	Kubota M5700 Tractor	52645	M5700	25	2027	\$50,000.00
2017	Generac Generator	8661572B	M59821	10	2027	\$1,500.00
2020	Western Salt Spreader			7	2027	\$12,000.00
2018	Scag Zero Turn 61" Mower	K0601011	87431	10	2028	\$13,000.00
2016	Echo Sod Cutter	I69914001216	BR280	12	2028	\$4,200.00
1993	Howard Rototiller	020356399	DK7800	35	2028	\$12,500.00
2013	Hus. Concrete Saw with Cart	2004280	CS280	15	2028	\$4,500.00
2018	Honda Pump (Small)	3470631	WX10	10	2028	\$600.00
2014	Ryan Sod Cutter	S4495401465	544954C	15	2029	\$4,500.00
2009	Genie Lift (Blue)	EL1977	SN1927	20	2029	\$85,000.00
2015	Toro 4500D Triple Deck Mower	314000304	30881A	15	2030	\$95,000.00
2015	Echo Bed Redfiner	T69914001216	T699	15	2030	\$850.00
2020	Scag 61" Cheetah Mower			10	2030	\$10,000.00
2020	Scag 61" Cheetah Mower			10	2030	\$10,000.00
2020	Slit-Seeder Self Propelled			10	2030	\$15,000.00
2019	Pull Behind Mower Bush Hg	1HDSR1181060022	TD1500	12	2031	\$18,500.00
2017	New Holland Boomer 55 Tractor	B55R10033	B55	15	2032	\$70,000.00
2020	Fairway Ultra Roller 15'			12	2032	\$17,400.00
2020	Toro Groundsmaster Mower		4000-D	12	2032	\$55,000.00
2006	Kamatsu Forklift	203312	FG25ST16	30	2036	\$45,000.00
2012	John Deere Backhoe	1T0310SKCCE227683	SK310	25	2037	\$85,000.00

ADA Action Plan - Phase I

This schedule has been completed to show capital replacement information for the years 2011-2020, as well as general operating/budget information. A copy will be maintained at the Administration office as well as at the Parks Department. It will be updated throughout the year as projects are completed or when additional information is received. Any project that is in purple has been completed. There are over \$143,000 worth of remaining Phase I projects that need to be completed through 2020.

Updated

January 28, 2020

Completed by

Dean Styburski
Superintendent of Parks
&
Andrea Chiappetta
Director of Finance & Personnel

Phase 1

	\$\$\$\$	Date	Notes
Crescent Tot Lot			
Exterior Accessible Route			
Correct or fill gap at entry to play area (CTL5, CTL5a)	COMPLETE	2014	
Correct or repair sidewalk cross slope along AR to max 2% (CTL4, CTL4a)	COMPLETE	2014	
Correct or repair sidewalk running slope along AR to max 5% (CTL6, CTL6a, CTL1, CTL1a, CTL2, CTL2a, CTL3, CTL3a)	COMPLETE	2014	
Edson Park			
Exterior Accessible Route			
Correct slope on curb ramp to max 8.33% (EP1, EP1a) & correct cross slope on curb ramp to max 2.08% (EP2, EP2a), Install compliant detectable warning at curb ramps (EP1a), Repair, bevel, or ramp CIL along AR (EP3) & Resurface AR where cracks create gaps (WP6a)	COMPLETE	2012	
Correct or repair sidewalk cross slope along AR to max 2% (EP4, EP4a) & correct or repair sidewalk running slope along AR to max 5% (EP5, EP5a)			Village of Lombard
Four Seasons Park			
Parking			
Relocate one parking stall to be adjacent to the shelter	COMPLETE	2016	
Add one van parking sign to one accessible stall	COMPLETE	2016	
Move accessible parking sign to within 5' of accessible parking stall (FS2, FS2a)	COMPLETE	2016	
Exterior Accessible Route			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice	COMPLETE	2013	
Mount no parking signs to prevent cars from obstructing curb ramps	COMPLETE	2013	
Create curb ramps with max running slope 8.33%, max cross slope 2.08%, a top landing as wide as ramp and 36" deep and side flares with max slope 10% where AR crosses curbs	COMPLETE	2016	
Install compliant detectable warning at new curb ramps and transitions from walkways to vehicular ways (FS5, FS6)	COMPLETE	2013	
Correct or repair sidewalk running slope along AR to max 5% (FS7, FS7a)	COMPLETE	2015	

Phase 1

	\$\$\$\$	Date	Notes
Extend AR to connect to plumbing entry (FS41)	COMPLETE	2015	
Other – Shelter and Restroom Building			
Insulate exposed pipes under sink in both restrooms	COMPLETE	2015	
Lower hooks in multi-user restrooms accessible stalls to max 48" aff (FS45,FS45a)	COMPLETE	2015	
Adjust self closing stall doors to close all the way	COMPLETE	2015	
Inspect, adjust, and maintain 5 lbf to open restroom stall doors	COMPLETE	2015	
Widen route to the sink in the women's restroom to min. 36" (FS46, FS46a)	COMPLETE	2015	
Four Seasons Park-Log Cabin			
Exterior Accessible Route			
<i>Create lined cross walk</i> where pedestrian pathway crosses through vehicular traffic (smart practice)(checklist)	COMPLETE	2013	
<i>Install compliant detectable warning</i> at curb ramps and transitions from walkways to vehicular ways (checklist)	COMPLETE	2012	
<i>Repair, bevel, or ramp</i> CIL along AR (FSC5, FSC5a)	COMPLETE	2012	
<i>Correct or fill</i> gaps along AR (FSC1, FSC1a, FSC4, FSC4a)	COMPLETE	2012	
<i>Correct or repair</i> sidewalk cross slope along AR to max 2% (FSC2, FSC2a)	COMPLETE	2012	
<i>Correct or repair</i> sidewalk running slope along AR to max 5% (FSC3, FSC3a)	COMPLETE	2012	
Exterior Entry Doors			
<i>Relocate storage, furniture, and other obstacles</i> to create adequate 60" maneuvering space around doors (checklist)	ONGOING	2014	
<i>Replace doors</i> with doors having 32" clear width and 80" overhead clearance (FSC8, FSC6, checklist)	COMPLETE	2012	
<i>Repair, bevel, or ramp CIL</i> at 3 door entries to be max .25" (FSC7, FSC7a, FSC10, FSC10a, FSC11, FSC11a) & Fill and maintain gaps at back doorways to max .5" (FSC9, FSC9a)	COMPLETE	2012 & 2016	
Interior Accessible Route and Doors (includes common areas and stairs)			
<i>Correct</i> deficits to one more entry to meet 60% requirement (checklist, see 1.4 above)	COMPLETE	2012	

Phase 1

	\$\$\$\$	Date	Notes
Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)			
<i>Lower or raise operating mechanisms</i> in main room to 15" min and max 48" aff to the highest operable part (FSC12, FSC12a, FSC13)	COMPLETE	2017	
Employee Offices and Spaces			
For all deficits, <i>leave as is</i> , employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (FSC14, checklist)			
Restrooms			
<i>Remount</i> grab bars in accessible restrooms to 33" to 36" aff (FSC19, FSC19a, FSC24, FSC24a)	COMPLETE	2016	
<i>Lower mirrors</i> in restrooms so that reflective surface of mirror is max 40" aff (FSC20, FSC20a, FSC27, FSC27a)	COMPLETE	2016	
<i>Lower hooks</i> in restrooms to max 48" aff (FSC21, FSC21a, FSC28, FSC28a)	COMPLETE	2016	
<i>Lower</i> baby changing station to max 48" to handle and 34" aff to surface when open (FAS22, FSC22a, FSC29, FSC29a) & Above correction should bring the lower edge of the baby changer to 27" which is at a cane detectable height (FSC23, FSC23a, FSC30, FSC30a)	COMPLETE	2016	
<i>Adjust timing</i> of auto faucets to remain on for min 10 seconds (checklist)	COMPLETE	2016	
<i>Replace</i> toilet tank in women's with one having flush mechanism on the open side, in the alternative, install an auto flush unit (FSC25)	COMPLETE	2016	
Kitchen			
Kitchen lacks 60" clearance, <i>remove a cabinet</i> if feasible to provide adequate turning space (FSC15, FSC15a) & Remove under sink cabinets to provide knee and toe clearances under sinks and remount sink to max 34" aff and insulate exposed pipes (FSC16, FSC16a, checklist) & Lower operable parts to max 48" aff or 44" for a forward reach over the counter (FSC17, FSC17a, FSC18, FSC18a)	COMPLETE	2016	
Aural and Visual Alarms			
Upon renovation <i>install audible and visual</i> alarms in all rooms and spaces (checklist)	\$ 10,000	2021	No phone lines to monitor

Phase 1

	\$\$\$\$	Date	Notes
Lilacia Park			
Exterior Accessible Route			
Mount signage directing patrons to an accessible park entry (LP1)	COMPLETE	2016	
Re-cut or re-pour curb ramp to max running slope 8.33%, max cross slope 2.08%, top landing as wide as ramp and 36" deep and side flares with slope max 10% (LP2) & Install compliant detectable warning at curb ramps (LP2)	Village of Lombard Owned \$3,500)		
Repair and reset pavers to eliminate CIL and gaps (LP3)	Village of Lombard Owned \$5,000)	2017	Completed by the Village of Lombard
Lombard Common			
Parking			
Repair or correct slope of parking space and access aisle to max 2% in any direction (LC1, LC1a)	\$ 5,000	2020	
Raise existing accessible parking signs so that lowest end of sign is min. 60" aff (LC2, LC2a, LC3, LC3a, LC4, LC4a)	COMPLETE	2014	
Exterior Accessible Route			
Remove parking bumper from the entry to the AR (LC5)	COMPLETE	2012	
Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice	\$ 1,000	2020	
Install compliant detectable warning at transitions from walkways to vehicular ways	COMPLETE	2012/2013/ 2014	
Create AR through park connecting one of each of park features	COMPLETE	2014	
Lombard Lagoon			
Exterior Accessible Route			
Install compliant detectable warning at walkways transitions to vehicular ways	COMPLETE	2012	1 truncated dome
Correct or fill multiple gaps along AR (LL1, LL1a, LL2)	COMPLETE	2014	
Extend the AR to the edge of the lake	\$ 6,000	2020	
Sand box/Play tables			

Phase 1

	\$\$\$\$	Date	Notes
Acquire and install an accessible sand play structure and place along AR (LL11)	COMPLETE	2014	
Park Site			
<i>Replace <u>portable toilet</u> with compliant model and place along AR (LL12)</i>	COMPLETE	2012	
Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the <u>grill</u> (LL13)	COMPLETE	2014	
Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to a designated <u>skating area</u> entry (LL14, LL15)			No skating over the last ten years
Relocate <u>bike rack</u> to be along the AR (LL16)	COMPLETE	2014	
Construct firm, stable, and slip resistant pads at least 36" by 48" adjacent to 20% of <u>benches</u> , and locate along an AR (checklist) & Lower bench seat to max 17" to 19" off as a best practice (LL17, LL17a, LL18, LL18a, LL19, LL19a) & Acquire and install at least one armrest to 20% of existing benches as a smart practice (checklist)	COMPLETE	2013	
Other – Shelter			
Replace 20% of the picnic tables with ones with knee and toe clearance, 19" deep at 27" high and 24" deep at 9" high, with a 36" AR around the table (LL20)	COMPLETE	2015	
Lombard Lagoon Building			
Parking			
Raise existing accessible parking signs so that lowest end of bottom sign is min.60" aff (LLB1, LLB1a, LLB1b)	COMPLETE	2014	
Exterior Accessible Route			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic (smart practice) (checklist)	COMPLETE	2018	
Install compliant detectable warning at curb ramps and transitions from walkways to vehicular ways (LLB2, LLB2a, checklist)	COMPLETE	2012	1 truncated dome
Repair, bevel, or ramp CIL along AR (LLB3, LLB3a) & Correct or repair sidewalk cross slope along AR to max 2% (LLB4, LLB4a)	COMPLETE	2012	

Phase 1

	\$\$\$\$	Date	Notes
Exterior Entry Doors			
Replace doors with doors having 80" overhead clearance (LLB5)	COMPLETE	2013	
Repair, bevel, or ramp CIL at 2 door entries to be max .25" (LLB6, LLB6a, LLB6b, LLB13, LLB13a)	COMPLETE	2014	
Inspect, adjust, and maintain 8.5 lbf to open exterior doors (checklist)	COMPLETE	2013	
Interior Accessible Route and Doors (includes common areas and stairs)			
When in operation, <i>maintain</i> exit doors and leave latch lock open for emergency egress (LLB9, LLB10, LLB10a)	COMPLETE	2014	
Relocate storage, furniture, and other obstacles to create adequate 60" maneuvering space around doors (LLB14, LLB14a)	ONGOING	2014	
Replace doors with doors having 80" of overhead clearance (LLB7, LLB8, LLB11) & Replace hardware with lever hardware where indicated (LLB10a, LLB14) & Replace hardware on doors to hazardous areas with knurled lever hardware (checklist) & Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees (checklist)	\$ 8,000	2020	Four interior doors upon major reconstruction still need to be completed
Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST]			
Lower drinking fountain to that leading edge is 27" aff (LLB15)	COMPLETE	2015	
Employee Offices and Spaces			
Employee only areas permit approach, entry and exit , <i>relocate obstacles</i> (such as tables and chairs) to create AR through storage (LLB14, LLB14a)	\$ -		
Employee only areas permit approach, entry and exit, <i>relocate obstacles</i> to create turning space of 60" in storage and janitor closet if feasible (LLB14, LLB14a)	\$ -		
Restrooms			
Acquire and mount 36" rear grab bar to the correct placement behind the water closet, 12" to one side of center and 24" to the other and 33" to 36" aff in both restrooms (LLB22, LLB22a, LLB25)	COMPLETE	2014	

Phase 1

	\$\$\$\$	Date	Notes
Relocate or recess hand dryers in restrooms to not interfere with general circulation path, protrusions can't be greater than 4" (LLB24, LLB24a, LLB26)	COMPLETE	2014	
Insulate exposed pipes under sink in men's restroom (checklist)	COMPLETE	2014	
Adjust timing of faucets to remain on for min 10 seconds (checklist)	COMPLETE	2012	
Kitchen			
Lower operating mechanisms in kitchen to max 48" aff to the highest operable part or max 44" for a forward reach over a counter (LLB19, LLB19a, LLB20, LLB20a)	COMPLETE	2016	
Aural and Visual Alarms			
Upon renovation <i>install audible and visual</i> alarms in all rooms and spaces	\$ 10,000	2021	No phone lines
Directional and Permanent Space Signs			
Relocate sign to have CFS for viewing (LLB28)	COMPLETE	2014	
<i>Mount compliant signage</i> at inaccessible entrances directing patrons in wheelchairs to accessible entrance (checklist)	COMPLETE	2014	
Mount compliant signage at entrance designating it as accessible (checklist)	COMPLETE	2014	
Madison Meadows			
Parking			
Acquire and mount at appropriate heights and locations accessible parking signs for stalls (MM4, MM5, MM6, MM7) & Raise existing accessible parking signs so that lowest end of sign is min 60" aff as a smart practice (MM1, MM1a, MM2, MM2a, MM2b, MM3, MM3a)	COMPLETE	2012	20 completed
Repaint accessible stalls at Taylor Road ball field providing accessible stalls and 8' access aisles for each (MM2b)	COMPLETE	2015	
Exterior Accessible Route			
PARK- Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice & BLDG- Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice	COMPLETE	2013	
PARK- Create curb ramps along AR with max running slope 8.33%, max cross slope 2.08%, a top landing wide as ramp and 36" deep and side flares with max slope 10%	COMPLETE	2013	Work needed at #17

Phase 1

	\$\$\$\$	Date	Notes
PARK- Repair, bevel, or ramp CIL along AR (MM8, MM8a, MM9, MM9a, MM9b, MM10, MM10a)	COMPLETE	2013	
PARK- Establish protocols for regular and frequent inspection and maintenance of surface of AR (MM11)	\$ -		
PARK- Correct or repair sidewalk cross slope along AR to max 2% (MM12a)	\$ 1,200	2021	
PARK- Correct or repair sidewalk running slope along AR to max 5% (MM13, MM13a, MM69, MM69a)	\$ 10,000	2021	
BLDG- Correct slope on curb ramp to max 8.33% (MM74, MM74a), Install compliant detectable warning at curb ramps, Repair, bevel, or ramp CIL along AR (MM75, MM75a) & Correct or repair sidewalk running slope along AR to max 5% (MM76, MM76a)	COMPLETE	2012	1 truncated dome
Paradise Bay			
Parking			
Create one more 8' accessible parking stalls, with one 8' adjacent access aisle, with proper signage and striping & Repaint stalls and access aisles to 8' each, or 11' and 5' as an alternative van stall (PB1, PB1a, PB2, PB2a)	COMPLETE	2016	
Add one van parking sign to one accessible stall in front lot	COMPLETE	2016	
Raise existing accessible parking signs so that lowest end of bottom sign is min.60" aff as a smart practice (PB7, PB7a, PB8)	COMPLETE	2015	
See 1.1.2 above for recommendations for connection of stalls to AR (PB9, PB10)	COMPLETE	2015	
Exterior Accessible Route			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic (PB11)	COMPLETE	2018	
Depending on whether stalls are relocated, provide a path through the island at the pool entry (PB11)	COMPLETE		Path will be around the island and not through
Install compliant detectable warning at curb ramps (PB12, PB 13) One of the detectable warning curbs completed in 2012	COMPLETE	2018	
Designate an access aisle for the passenger drop off area by painting an aisle that is 60" wide and 20' long (PB11)	\$ 1,000	2020	
Exterior Entry Signage			
Mount compliant signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance	COMPLETE	2016	

Phase 1

	\$\$\$\$	Date	Notes
Mount compliant signage at entrance designating it as accessible	COMPLETE	2016	
Exterior Entry Doors			
Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors, where feasible (PB17)	ONGOING		
Replace noncompliant threshold at exterior doors	COMPLETE	2016	
Inspect, adjust, and maintain 8.5 lbf to open exterior doors	ONGOING		
Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	ONGOING		
Interior Accessible Route and Doors (includes common areas and stairs)			
Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors (PB14, PB18, PB19)	ONGOING		
Replace noncompliant threshold at interior doors	COMPLETE	2016	
Replace hardware on hazardous area doors with knurled hardware	COMPLETE	2014	
Inspect, adjust, and maintain closing speed on door closers so doors do not close to 3" faster than 3 seconds when started at 70 degrees	ONGOING		
Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)			
Relocate protruding objects in managers office or place cane detectable warning at foot of counter (PB22, PB22a)	Complete	2014	
Remove, or relocate storage in CFS at fixtures and operable parts (PB23)	ONGOING		
Employee Offices and Spaces			
Employee only areas permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through rooms indicated (PB16, PB15, PB29, PB30, PB31a, PB32, PB32a, PB33, PB33a, PB34)	ONGOING		
Employee only areas permit approach, entry, and exit, relocate obstacles to create turning space of 60" in rooms indicated	ONGOING		
Restrooms			
Recommendations for Single			

Phase 1

	\$\$\$\$	Date	Notes
Remount grab bars in F2 to 33" to 36" aff (PB37, PB37a)	Construction Tolerance		
Relocate or recess hand dryers in restrooms to not interfere with general circulation path, protrusions can't be greater than 4" (PB40)	\$ 3,000	2020	
Recommendations for Multi-User			
Remount grab bars in restrooms to 33" to 36" aff (PB39, PB39a)	Construction Tolerance		
Relocate or recess hand dryers in restrooms to not interfere with general circulation path, protrusions can't be greater than 4" (PB40, PB40a)	\$ 3,000	2020	
Create a compliant ambulatory accessible stall with grab bars and fixtures mounted in correct locations and heights in men's restroom			Construction Tolerance
Lower hooks in women's multi-user restrooms accessible stalls to max 48" aff (PB35, PB35a)	Complete	2015	
Widen ambulatory stall door in women's to 32" when opened to 90 degrees (PB36, PB36a)	Construction Tolerance		
Remount grab bars in women's restroom ambulatory stall to 33" to 36" aff (PB38, PB38a)			Construction Tolerance
Enlarge women's accessible stall to 96" for an inward swinging door, or rehang door to swing outward			Construction Tolerance
Kitchen – Concessions			
Locate accessible tables along the AR with the wheelchair seating accessible from AR and level (PB53, PB53a)	ONGOING	2014	
Relocate menu to be within viewing distance appropriate for letter size, or provide a second menu for patrons with vision impairments (PB44)	COMPLETE	2016	
Locker Rooms			
Designate 5% or no less than 1 locker as accessible, with signs with the access symbol and hooks and operating mechanisms max 48" aff as a smart practice	COMPLETE	2018	
Install 59" shower hoses to shower head in accessible showers (PB41)	COMPLETE	2016	
Enlarge dressing stalls to 60" by 60" and replace bench with one with seat 24" deep, 48" long, affixed to the wall or having a back and mounted 17" to 19" aff (PB42, PB42a, PB43, PB43a)			Construction Tolerance
Directional and Permanent Space Signs			
Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements	ONGOING		

Phase 1

	\$\$\$\$	Date	Notes
Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces	\$ -		
Mount compliant signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door	COMPLETE	2016	
Other – Swimming Pool			
Correct or repair cross slope of pool deck to max 2% where technically feasible (PB52, PB52a, PB53, PB53a)			Construction Tolerance
See 1.12.1 above for correction to CFS at table (PB53, PB53a)	\$ -		Construction Tolerance
Install pool lift at lap pool and make it available every hour pool is open	COMPLETE	2013	
Correct stair riser heights to be uniform (PB55, PB55a)	Construction Tolerance		
Install another handrail at the pool stairs in both pools, 20" to 24" from an existing handrail (PB56, PB56a, PB55, PB55a)	\$ 5,000	2020	
Create designated wheelchair seating at the bleachers (PB57)			Upon reconstruction
Southland Park			
Parking			
Repaint accessible stalls and access aisles to 8' each (SP1, SP1a)	COMPLETE	2012	
Raise existing accessible parking signs so that lowest end of sign is min. 60" aff (SP2, SP2a)	COMPLETE	2012	
Exterior Accessible Route			
Extend AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to ball field and soccer field (SP3)	\$ 20,000	2021	2014 Completed AR to ball field
Create curb ramp with max running slope 8.33%, max cross slope 2.08%, having a top landing as wide as ramp and 36" deep and side flares with max slope 10%, Repair, bevel, or ramp CIL along AR (SP17, SP17a) & Correct or fill 1" gap along AR (SP18, SP18a)	COMPLETE	2012	11 truncated domes were added to this project
Correct or repair sidewalk cross slope along AR to max 2% (SP4, SP4a, SP19, SP19a) & Correct or repair sidewalk running slope along AR to max 5% (SP3, SP3a)	COMPLETE	2013	2 truncated domes

Phase 1

	\$\$\$\$	Date	Notes
Splash Park			
Other			
Replace insulation on sink pipes in restrooms (SP4, SP5)	COMPLETE	2014	
Sunset Knoll Park			
Exterior Accessible Route			
Correct or repair sidewalk cross slope along AR to max 2% (SK1, SK1a) & Correct or repair sidewalk running slope along AR to max 5% (SK2, SK2a, SK3, SK3a)			Upon major reconstruction
Terrace View			
Exterior Accessible Route			
Create curb ramp along the AR with max running slope 8.33%, max cross slope 2.08%, having a top landing as wide as ramp and 36" deep and side flares with max slope 10%	Property Owned by School District #44		
Establish protocols for regular and frequent inspection and maintenance of surface of AR (TVP3)	Ongoing		
Repair, bevel, or ramp CIL along AR (TVP5, TVP5a)	Property Owned by School District #44		
Correct or repair trail cross slope along AR and from play area to school to max 2% (TVP1, TVP1a, TVP6, TVP6a)	Property Owned by School District #44		
Correct or repair sidewalk running slope along AR to max 5% (TVP4, TVP4a, TVP7, TVP7a)	Property Owned by School District #44		
Relocate park signage to AR, with level 30" by 48" CFS for viewing (TVP2)	COMPLETE	2018	
Westmore Woods			
Parking			
Repair or correct slope of parking space and access aisle to max 2% in any direction (WW2, WW2a)	\$ 5,000	2020	
Raise existing accessible parking signs so lowest end of sign is min 60" aff (WW1, WW1a, WW3, WW3a)	COMPLETE	2016	
Create AR connecting accessible parking to park play area (WW4)	COMPLETE	2016	

Phase 1

	\$\$\$\$	Date	Notes
Exterior Accessible Route			
Install compliant detectable warning at curb ramps and walkways transitions to vehicular ways (WW5, WW6)	COMPLETE	2012	4 truncated domes
See section 1.10 for AR to park features	COMPLETE	2015	
Total Cost	\$ 88,200		
The following facilities have no phase one improvements			
Administration Offices Building			
Broadview Slough			
Eastview Terrace			
Lombard Community Building			
Sunset Knoll Maintenance			
Old Grove Park			
Sunset Knoll Recreation Center			
Vista Pond			
Washington Cemetery			
Western Acres Golf Course			

ADA Action Plan - Phase II

This schedule has been completed to show capital replacement information for the years 2019-2030, as well as general operating/budget information. A copy will be maintained at the Administration office as well as at the Parks Department. It will be updated throughout the year as projects are completed or when additional information is received. Any project that is in purple has been completed. There are over \$820,000 worth of remaining Phase II projects that need to be completed through 2030.

Updated

January 28, 2020

Completed by

Dean Styburski
Superintendent of Parks
&
Andrea Chiappetta
Director of Finance & Personnel

Phase 2

	\$\$\$\$	Date	Notes
Crescent Tot Lot			
Transfer System			
Install transfer system on 2 to 5 play structure with access to 50% of the EPC's, if feasible (CTL11, CTL12, CTL12a)			Upon Replacement
Ground Level Play Components			
Lower chin up bar to within reach range of 18" to 44" for 5 to 12 year old play component (CTL9, CTL9a)	\$ 500	2020	
Add one more type of GLPC's such as spinners or rockers, to meet incentive scoping			Upon Replacement
Edson Park			
Playground Designated Entry			
Correct or repair running slope of designated entry to max 5% (EP8, EP8a)			Village of Lombard property
Playground Surface/Accessible Route within			
Repair or correct running slope of play area accessible surface to max 5% (EP9, EP9a)			Upon Replacement
Repair or correct cross slope of play area accessible surface to max 2% (EP7, EP7a)			Upon Replacement
Four Seasons Park			
Playground Designated Entry			
Correct or repair running slope of <u>playground B</u> designated entry to max 5% (FS8, FS8a)	ONGOING	2016	
Repair, bevel or ramp CIL at <u>playground B</u> entry/border (FS10, FS10a)	COMPLETE	2015	
Playground Surface/Accessible Route within			
Fill and compact EWF surface so that it maintains its accessibility characteristics (FS13, FS13a, FS26, FS26a, FS9, FS9a)	ONGOING		

Phase 2

	\$\$\$\$	Date	Notes
Establish protocols for regular and frequent inspection and maintenance of accessible playground surfaces	ONGOING		
Ramps			
Inspect ramp segments and adjust or raise segments to achieve ramp slope of max 8.33% (FS17, FS17a, FS18, FS18a)			Upon Replacement
Elevated Play Components			
Install ramp for access to the EPC's on the <u>play area A- 5 to 12</u> , or remove two play components to be below the 20 that triggers ramp requirement			Upon Replacement
Ground Level Play Components			
Lower one chin up bar play component to within reach range of 20" to 36" for tots (FS22, FS22a, FS23, FS23a)			Upon Replacement
Parking			
Repair or correct slope of parking space and access aisle to max 2% in any direction			Upon Major Reconstruction
Lombard Commons			
Playground Designated Entry			
Correct or repair running slope of designated entries to max 5% (LC6, LC6a, LC15, LC15a) & Correct or repair cross slope of designated entry to 5 to 12 play area to max 2% (LC16, LC16)	COMPLETE	2013	
Repair, bevel or ramp CIL at playground entry/border (LC17, LC17a)	COMPLETE	2014	
Playground Surface/AR within			
Repair or correct cross slope of 2 to 5 play area accessible surface to max 2% (LC7, LC7a)	COMPLETE	2014	
Establish protocols for regular and frequent inspection and maintenance of accessible playground surface (LC18)	ONGOING		
Transfer System			
Install transfer system on play structure with access to 50% of the EPC's, if feasible (LC8)	COMPLETE	2015	
Ramps			

Phase 2

	\$\$\$\$	Date	Notes
Inspect ramp segments and adjust or raise segments to achieve ramp slope of max 8.33% (LC19, LC19a)	COMPLETE	2014	
Install compliant handrails along both sides of ramp at 20" to 28" aff (LC20, LC20a)	COMPLETE	2014	
Lombard Lagoon			
Playground Designated Entry & Playground Surface/Accessible Route within			
Correct or repair running slope of designated entry to max 5% (LL3, LL3a) & Repair or correct cross slope of play area accessible surface to max 2% (LL4, LL4a)	COMPLETE	2014	
Transfer System			
Consider adding second transfer system as a smart practice			Upon Replacement
Madison Meadow			
Playground Designated Entry			
Widen the designated entries to 60" width (smart practice) (MM14, MM14a, MM35, MM35a)	COMPLETE	2014	
Correct or repair running slope of designated entries and AR to entries to max 5% (MM15, MM15a, MM16, MM16a, MM18, MM18a, MM37, MM37a) & Correct or repair cross sope of designated entry to 2 to 5 play area to max 2% (MM17, MM17a) & Repair, bevel or ramp CIL at playground entry (MM36, MM36a)	COMPLETE	2014	
Playground Surface/Accessible Route within			
Establish protocols for regular and frequent inspection and maintenance of accessible playground surface (MM22, MM39, MM39a, MM39b)	COMPLETE	2014	
Repair or correct cross slope of play area accessible surface to max 2% (MM38, MM38a)	COMPLETE	2014	
Transfer System			
Consider adding second transfer system on each structure as a smart practice	COMPLETE	2015	
Lower platform on south 5 to 12 structure transfer system to 11" to 18" aff, in the alternative, add and maintain surface fill level to achieve the same (MM40, MM40a)	COMPLETE	2014	
Correct transfer step riser height on south 5 to 12 structure to 8" max and uniform (MM41, MM41a, MM41b)	COMPLETE	2015	

Phase 2

	\$\$\$\$	Date	Notes
Ramps			
Inspect ramp segments and adjust or raise segments to achieve ramp slope of max 8.33% on both north structures (MM19, MM19a, MM21, MM21a)	COMPLETE	2014	
Southland Park			
Playground Surface/Accessible Route within			
Repair or correct running slope of play area accessible surface to max 5% (SP6, SP6a) & Repair or correct cross slope of play area accessible surface to max 2% (SP5, SP5a) & Repair, bevel or ramp CIL's within playground and at playground entry/border (SP7, SP7a)			Upon Replacement
Transfer System			
Correct transfer step riser height to 8" max and uniform (SP8, SP8a, SP8b)			Upon Replacement
Sand box/Play tables			
Section 1.4 for corrections to AR within play area			Upon Replacement
Acquire and install an accessible sand play structure and place along AR			Upon Replacement
Splash Park			
Parking			
Repair or correct slope of parking space and access aisle to max 2% in any direction, due to this being city parking, this will require coordination with the Village of Lombard (SP7, SP7a)	\$ 300	2019	Village of Lombard
Exterior Accessible Route			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic (smart practice) (SP8)	\$ 300	2019	Village of Lombard
Correct or repair sidewalk running slope along AR to max 5% (SP1, SP1a)	\$ 12,000	2019	Village of Lombard
Sunset Knoll Park			

Phase 2

	\$\$\$\$	Date	Notes
Playground Designated Entry			
Widen the designated entries to 60" width as a smart practice (SK9, SK9a, SK10, SK10a)			Upon Replacement
Playground Surface/Accessible Route within			
Repair or correct running slope of play area accessible surface to max 5% (SK11, SK11a, SK24, SK24a)	COMPLETE	2012	
Repair or correct cross slope of play area accessible surface to max 2% (SK12, SK12a)	COMPLETE	2012	
Repair, bevel or ramp CIL's at entries and at ramp (SK13, SK9a, SK14, SK14a)			Upon Replacement
Repair or replace rubber tiles where gaps occur (SK15, SK15a, SK16, SK16a, SK17)	COMPLETE	2012	
Transfer System			
Consider adding second transfer system on both structures as a smart practice			Upon Replacement
Sand box/Play tables			
Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the sand box (SK23)			Upon Replacement
Acquire and install an accessible sand play structure and place along AR (SK23)			Upon Replacement
Sunset Knoll Recreation Center			
Parking			
Repair or correct slope of access aisles to max 2% in any direction (SK1, SK1a, SK2, SK2a)	\$ 30,000	2021	
Raise existing accessible parking signs so that lowest end of bottom sign is min.60" aff as a smart practice (SK3, SK3a, SK4, SK5, SK5a, SK6, SK6a)	\$ 450	2021	
Create a curb ramp at the head of the access aisles to be max running slope 8.33%, max cross slope 2.08%, having a top landing as wide as the ramp and 36" deep and side flares with a max slope 10% (SK7)	\$ 8,000	2021	
Exterior Accessible Route			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic (smart practice)	COMPLETE	2012	

Phase 2

	\$\$\$\$	Date	Notes
Install compliant detectable warning at curb ramps (SK8, SK8a) & Repair, bevel, or ramp CIL along AR (SK10, SK10a, SK11, SK11a)	\$ 16,000	2021	
Correct or fill 1" gap along AR (SK9, SK9a)	\$ 100	2021	
Correct or repair sidewalk cross slope along AR to max 2% (SK12, SK12a)	\$ 12,000	2021	
Install a second handrail along the exterior ramp & Install rail along bottom edge of ramp that prevents a 4" sphere from passing through as edge protection (SK278)	COMPLETE	2018	
Exterior Entry Doors			
Enlarge cement pad at exit to allow 18" clearance on latch side, and extend a pathway away from the building for emergency egress (SK273, SK158, SK157)	\$ 7,000	2024	
Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors (SK152, SK235, SK238)	ONGOING		
Relocate parking bumpers to create 60" maneuvering clearance at exit doors (SK170, SK174)	\$ 750	2023	
Widen doors to 32" as noted (SK138, SK138a, SK221a, SK228)	\$ 7,500	2023	
One door was replaced in 2012			
Replace doors with doors having 80" overhead clearance (SK134a, SK156, SK156a, SK211, SK211a, SK220, SK219, SK237)	\$ 20,000	2023	
Repair, bevel, or ramp CIL at 13 door entries to be max .25" (SK140, SK141, SK146, SK146a, SK161, SK161a, SK169, SK169a, SK173, SK173a, SK182, SK182a, SK212, SK217, SK217a, SK222, SK230, SK230a, SK239, SK239a) & Replace threshold at exterior doors (SK139, SK147, SK170, SK185) & Fill and maintain gaps at doorways to max .5" (SK159, SK159a, SK223, SK223a)	\$ 52,000	2023	
Replace hardware with lever hardware as noted (SK142, SK183, SK199, SK240) & Replace hardware on hazardous area doors with knurled hardware	\$ 900	2023	
One door was replaced in 2012			
Install a power door opener that opens both sets of doors simultaneously, keeping them open for an adequate amount of time to allow patrons entry (SK184)	COMPLETE	2011	
Inspect, adjust, and maintain 8.5 lbf to open exterior doors	ONGOING		
Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	ONGOING		
Interior Accessible Route and Doors			
DOORS- Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors (SK151, SK153, SK145a, SK162, SK175, SK175a, SK176, SK180, SK181, SK236, SK189, SK194a, SK179, SK179a, SK205, SK206, SK108, SK213, SK115, SK274, SK275)	ONGOING		
DOORS- Remove and rehang door to open from opposite side to allow 18" maneuvering clearance on pull side (SK272, SK160, SK144a, SK168, SK193, SK192, SK218, SK224)	\$ 17,600	2025	

Phase 2

	\$\$\$\$	Date	Notes
DOORS- Replace doors ones having 32" clear width where indicated (SK137, SK137a, SK150, SK150a, SK163, SK163a, SK166, SK166a, SK171, SK171a, SK172, SK172a, SK187, SK187a, SK194, SK194a, SK196, SK203, SK208, SK210, SK215, SK225, SK233)	\$ 45,000	2025	
DOORS- Replace doors with doors having 80" overhead clearance (SK135, SK135a, SK136, SK136a, SK144, SK144a, SK241, SK145, SK145a, SK190, SK190a, SK165, SK168, SK168a, SK178, SK186, SK186a, SK188, SK188a, SK191, SK193, SK193a, SK195, SK194a, SK192, SK192a, SK196, SK196a, SK197, SK197a, SK200, SK200a, SK202, SK202a, SK205, SK205a, SK206, SK206a, SK207, SK209, SK209a, SK211, SK211a, SK213, SK213a, SK214, SK216, SK218, SK218a, SK219, SK224, SK224a, SK226, SK226a, SK219, SK227, SK227a, SK231, SK232, SK234, SK234a)	\$ 105,000	2027	
DOORS- Replace hardware with lever hardware where indicated (SK177, SK164, SK167, SK198, SK199, SK201, SK204) & Replace hardware on hazardous area doors with knurled hardware	\$ 2,100	2025	
DOORS- Inspect, adjust, and maintain 5 lbf to open interior doors	\$ -	Ongoing	
DOORS- Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	\$ -		
INTERIOR- Provide interior ramp access from recreation areas to preschool area, (SK13)	\$ 40,000	2030	
INTERIOR- Lower operating mechanisms along interior AR to max 48" aff to the highest operable part (SK15, SK15a, SK17, SK17a, SK19, SK19a)	\$ 500	2026	
INTERIOR- Replace drinking fountain with hi-lo bowl fountain (SK16, SK16a, SK16b)	\$ 10,500	2021	
INTERIOR- Replace or extend handrail extension on stairs and remount handrails to 34" to 38" aff (SK13, SK13a, SK13a, SK14, SK14a)	\$ 1,000	2021	
Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)			
Relocate obstacles such as tables and chairs to create AR through preschool 3 (SK116, SK116a)	\$ -	Ongoing	
Raise shower bar to 80" for overhead clearance (SK94, SK94a)	\$ 100	2022	
Relocate protruding objects in preschool 1 or place cane detectable warning at foot of shelf (SK118, SK118a)	\$ -	Ongoing	
Tape or bevel a 32" wide portion of the gym mats to provide an entry (SK90)	\$ 5,000	2022	
Remove, or relocate storage in CFS at fixtures and operable parts (SK30, SK30a, SK30b, SK31, SK31a, SK31b, SK32, SK43, SK44, SK45, SK52, SK53, SK54, SK70, SK71, SK97, SK120, SK126, SK126a, SK131, SK81, SK82)	\$ -	Ongoing	

Phase 2

	\$\$\$\$	Date	Notes
Lower operating mechanisms in rooms noted to max 48" aff to highest operable part (SK33, SK33a, SK34, SK34a, SK35, SK36, SK36a, SK148, SK148a, SK37, SK37a, SK46, SK46a, SK47, SK47a, SK45, SK45a, SK56, SK56a, SK53, SK53a, SK57, SK57a, SK58, SK58a, SK74, SK74a, SK76, SK76a, SK83, SK83a, SK84, SK84a, SK98, SK98a, SK100, SK100a, SK124, SK124a, SK122, SK122a, SK123, SK123a, SK132, SK132a, SK85, SK85a, SK86, SK86a, SK99a, SK103, SK103a)	\$ 8,100	2022	
Remove base cabinets to provide knee clearance and lower a portion of the counter to max 34", in the alternative, provide another work surface with knee clearance (SK63, SK63a)	\$ 5,500	2023	
Remove base cabinets to provide knee clearance and lower sink heights to max 34" aff in rooms indicated (SK38, SK38a, SK121, SK121a, SK125, SK126, SK133, SK104, SK104a)	\$ 40,000	2023	
Replace sink hardware with level hardware (SK39, SK105)	\$ 500	2023	
Employee Offices and Spaces			
Employee only areas permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through rooms indicated (SK28, SK29, SK40, SK40a, SK49, SK50, SK50a, SK65, SK65a, SK66, SK66a, SK67, SK91, SK92, SK93, SK93a, SK95, SK107, SK107a, SK108, SK115, SK127, SK127a)	\$ -	Ongoing	
Employee only areas permit approach, entry, and exit, relocate obstacles to create turning space of 60" in rooms indicated (SK41, SK42, SK49, SK67, SK95, SK108, SK109, SK130, SK129)	\$ -	Ongoing	
Restrooms			
MULTI- Lower baby changing table to max 48" aff to the handle in both restrooms (SK21, SK21a, SK22, SK22a)	\$ 200	2023	
MULTI- Relocate or recess hand dryers and baby changers in restrooms to not interfere with CFS at the sink and urinals, protrusions can't exceed 4" (SK25, SK25a, SK26, SK26a)	COMPLETE	2015	
MULTI- Lower mirror in men's so reflective surface is max 40" aff (SK20, SK20a)	\$ 200	2023	
MULTI- Create ambulatory accessible stall with grab bars and fixtures mounted in correct locations and at correct heights in men's restroom	\$ 10,000	2024	
MULTI- Replace toilet tank with one having flush mechanism on the open side, in the alternative, install an auto flush unit in men's (SK24)	\$ 400	2024	
MULTI- Replace stall door of accessible stall with one that is self-closing (SK27)	\$ 200	2022	
MULTI- Replace toilet seat, or re-set or replace water closet to 17" to 19" aff in women's (SK23, SK23a)	\$ 150	2022	
SINGLE- Acquire and mount compliant signage for fitness restroom with access symbol (SK243)	COMPLETE	2018	
SINGLE- Widen fitness restroom to 60" clear width (SK245)	\$ 100,000	2022	

Phase 2

	\$\$\$\$	Date	Notes
SINGLE- Acquire and mount correct grab bars on side and back walls in correct location and 33" to 36" aff (SK246, SK246a, SK247, SK247a, SK248, SK248a, SK249)	\$ 1,500	2022	
SINGLE- Remount toilet paper dispenser in fitness restroom to max 7" to 9" from front of toilet and 15" to 48" aff (SK251, SK252)	\$ 1,500	2022	
SINGLE- Lower mirror in fitness restroom so that reflective surface of mirror is max 40" aff (SK254, SK254a)	\$ 100	2022	
SINGLE- Lower hooks in fitness restroom to max 48" aff (SK257, SK257a)	\$ 100	2022	
SINGLE- Create one compliant single user accessible restroom with grab bars and fixtures mounted in correct locations and at correct heights in one of the preschool rooms (SK260, SK260a, SK261, SK261a, SK262, SK263, SK264, SK264a, SK265, SK265a, SK266, SK267, SK268, SK269, SK270)	\$ 25,000	2022	
SINGLE- Leave remaining restrooms inaccessible, acquire and mount compliant signage at restroom directing patrons to accessible restroom (SK258, SK259)	\$ 300	2022	
Aural and Visual Alarms			
Upon renovation install audible and visual alarms in all rooms and spaces	COMPLETE	2016	
Directional and Permanent Space Signs			
Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements	\$ -		
Mount compliant signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door	\$ 4,000	2022	
Other			
FITNESS- Create a 30" by 48" "parking space" next to one of each type of fitness equipment offered in the center (SK277, SK276)	ONGOING		
SHOWER- Widen CFS to access shower to 30" wide and 48" deep, measuring from the control wall & Install required seat in transfer shower (SK28)	\$ 45,000	2022	
Westmore Woods			
Exterior Accessible Route			
Correct or repair sidewalk cross slope along AR to max 2% (WW9, WW9a, WW8, WW8a) & Correct or repair sidewalk running slope along AR to max 5% (WW7, WW7a,)	COMPLETE	2015	

Phase 2

	Total Cost	\$\$\$\$	Date	Notes
	\$	637,350		
The following facilities have no phase two improvements				
Administration Offices Building				
Broadview Slough				
Eastview Terrace				
Four Seasons Park-Log Cabin				
Lilacia Park				
Lombard Community Building				
Lombard Lagoon Building				
Old Grove Park				
Paradise Bay				
Sunset Knoll Maintenance				
Terrace View				
Vista Pond				
Washington Cemetery				
Western Acres Golf Course				

Statistical Section

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Lombard Park District
Statistic Table Descriptions

Information in this section is presented chronologically for the last complete fiscal year and the nine fiscal years preceding it. Park District staff uses this information to measure performance, monitor trends and assist in determining the focus for resource disbursement.

Table 1 Lombard Golf Course Total Rounds

Graph shows the amount of acreage owned by the Park District and the quantity of recreational amenities.

Table 2 Government Employees by Function/Program

The amount of full time and full time equivalent employees are detailed. Full time equivalent is based on the total number of hours worked based on 2080 hours in a fiscal year.

Table 3 Recreation Participation

Program information is displayed by annual participation within all recreation programs.

Table 4 Pool Admissions & Total Visits

Attendance figures are based on total admissions and total visits. Total Admissions are pass users and daily paid attendees. Total visits includes special event participants, swim team, swim lessons and rental groups. Increases and decreases in attendance are mostly weather related. In addition, the Park District built a new facility, Paradise Bay Water Park, in 2009 which replaced a 53 year old pool.

Table 5 Lombard Golf Course Total Rounds

Rounds are displayed by annual rounds. A round is considered one play of the District's 9 holes.

Table 6 Demographic and Economic Statistics

Demographic and Economic Statistics provide a broad spectrum of information from a variety of sources in one location.

Table 8 Area Park District Comparison

Several area park districts were selected based on proximity, size, EAV and tax proceeds to provide comparative data. Budget and tax information is presented per capita.

Lombard Park District
Capital Asset Statistics by Function/Program

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
<u>Function/Program</u>										
Lombard Golf Course Total Rounds										
Parks and Recreation										
Acreage	458	458	458	458	458	458	458	458	458	457
Playgrounds	17	17	17	17	17	17	17	17	17	16
Basketball courts	7	7	7	7	7	7	7	7	7	5
Baseball/softball diamonds	22	22	22	22	22	22	22	22	22	22
Soccer/football fields	16	16	16	16	16	16	16	16	16	14
Athletic center	1	1	0	0	0	0	0	0	0	0
Community centers	4	4	4	4	4	4	4	4	4	4
Aquatic center	1	1	1	1	1	1	1	1	1	1

The new Madison Meadow Athletic Center opened June 2018

Source: Park District Records

Lombard Park District
Government Employees by Function/Program

<u>Full Time Employees as of December 31st</u>											
<u>Function/Program</u>	<u>2020 Budget</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Administration	8	8	8	8	8	8	7	7	7	7	7
Recreation	13	13	13	11	10	10	10	10	10	10	10
Golf Course	1	1	1	1	1	1	1	1	1	1	1
Maintenance	13	12	13	13	14	13	13	13	13	13	13
Total Full Time	35	34	35	33	33	32	31	31	31	31	31

<u>Full Time Equivalent Employees as of December 31st</u>											
<u>Function/Program</u>	<u>2020 Budget</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Parks and Recreation											
Administration	1.5	1.5	0.5	0.5	0.5	0.5	1.0	0.5	0.5		
Recreation	40.0	40.0	40.0	25.0	25.0	24.0	22.5	24.5	21.0		
Golf Course	5.0	5.0	5.0	5.0	5.0	4.5	5.0	5.0	5.5		
Maintenance	15.0	15.0	15.0	14.0	14.0	15.0	13.0	12.5	13.0		
Total Full Time Equivalent	61.5	61.5	60.5	44.5	44.5	44.0	41.5	42.5	40.0		
Total	96.5	95.5	95.5	77.5	77.5	76.0	72.5	73.5	71	73	77

Source: Lombard Park Districts Human Resource Department

Full Time Equivalent Employees are based on the total number of hours worked divided by 2,080 hours which a full time employee will work during a year. FTE by department is not available prior to 2011.

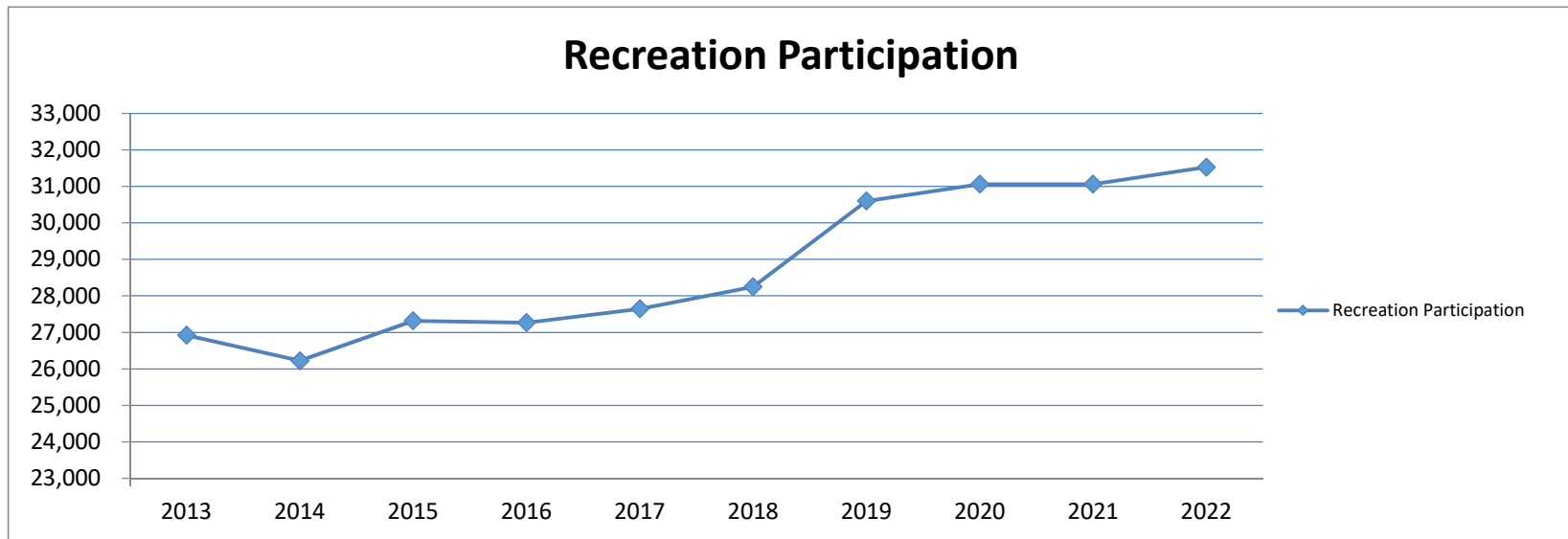
The changes in the Recreation Fund relate to the opening of a new recreation center and offering of a before and after school program for School District #44.

Lombard Park District
Recreation Participation

2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
26,676	26,922	26,222	27,316	27,266	27,646	28,250	30,600	31,059	31,059	31,525

Lombard Golf Course Total Rounds

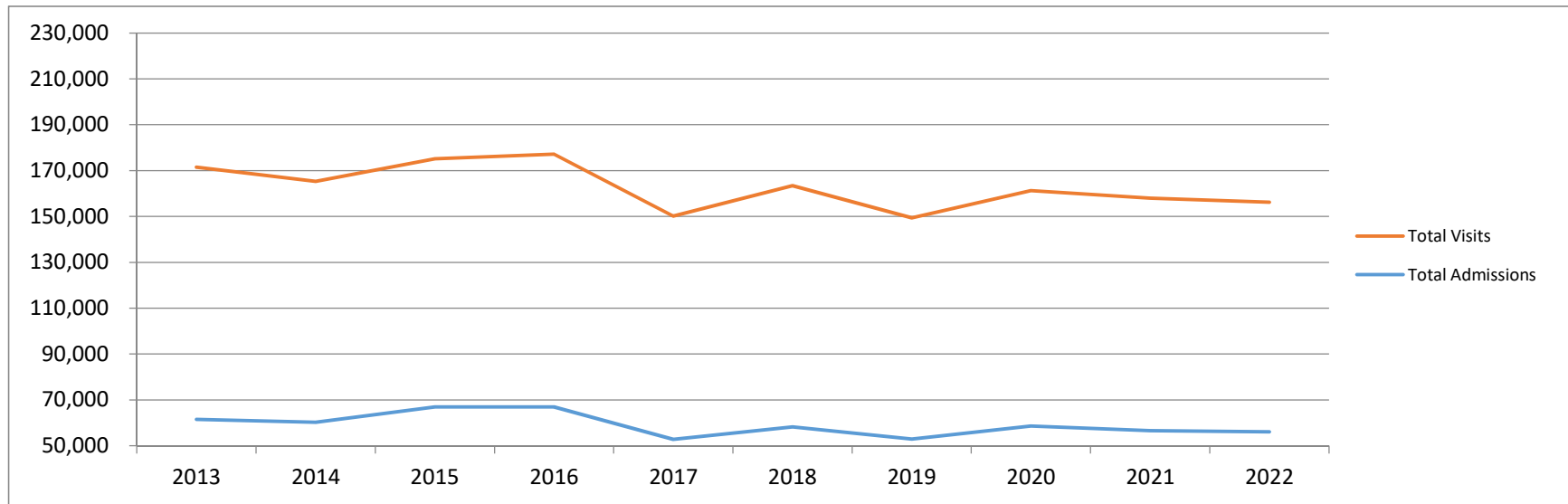
2020-2022 Estimated Participation is based on historical data and trends
Source: Park District Records



Lombard Park District
Pool Admissions & Total Visits

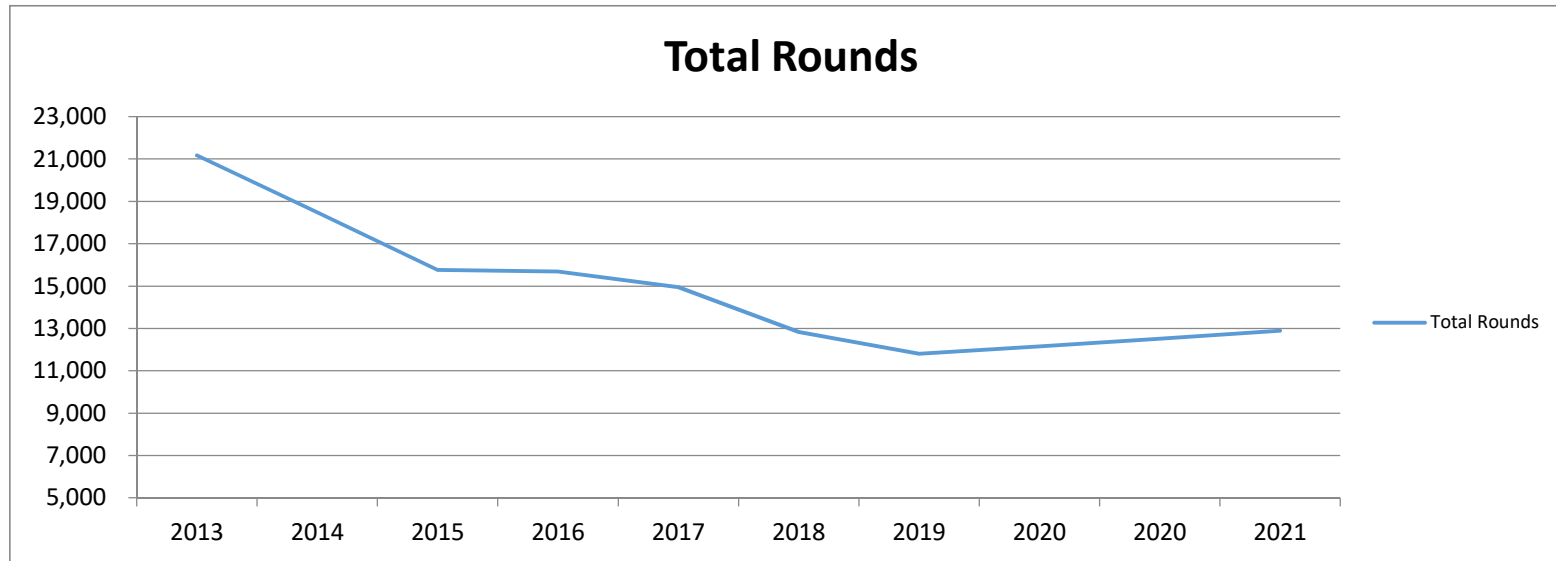
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Total Admissions	61,475	60,260	67,001	66,978	52,854	58,218	52,990	58,628	56,612	56,077
Total Visits	110,000	105,000	108,150	110,206	97,295	105,173	96,411	102,568	101,384	100,121

Source: Park District Records



Lombard Park District
Lombard Golf Course Total Rounds

<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2020</u>	<u>2021</u>
21,174	18,481	15,759	15,681	14,947	12,827	11,800	12,154	12,519	12,894



Lombard Park District
Demographic and Economic Statistics

<u>Lombard Golf Course Tot</u>	<u>Population</u>	<u>Personal Income (thousand of dollars)</u>	<u>Per Capita Personal Income</u>	<u>Median Age</u>	<u>Education Level in Years of Schooling</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
2018	43,395	1,649,923	38,021	40.5	13.2	6,455	2.9%
2017	43,395	1,649,923	38,021	40.5	13.2	6,610	3.9%
2016	43,395	1,649,923	38,021	40.5	13.2	6,883	4.6%
2015	43,395	1,649,923	38,021	39.1	13.2	6,730	5.3%
2014	43,395	1,649,923	38,021	39.1	13.2	6,895	5.6%
2013	43,395	1,649,923	38,021	39.1	13.2	7,009	7.8%
2012	43,395	1,649,923	38,021	39.1	13.2	6,443	8.5%
2011	43,165	1,649,923	38,224	40.9	13.2	6,434	8.7%
2010	43,894	1,649,923	37,589	36.7	13.2	5,703	9.5%
2009	43,894	1,649,923	37,589	36.7	13.2	5,750	8.9%
2008	43,894	1,649,923	37,589	36.7	13.2	5,739	5.3%

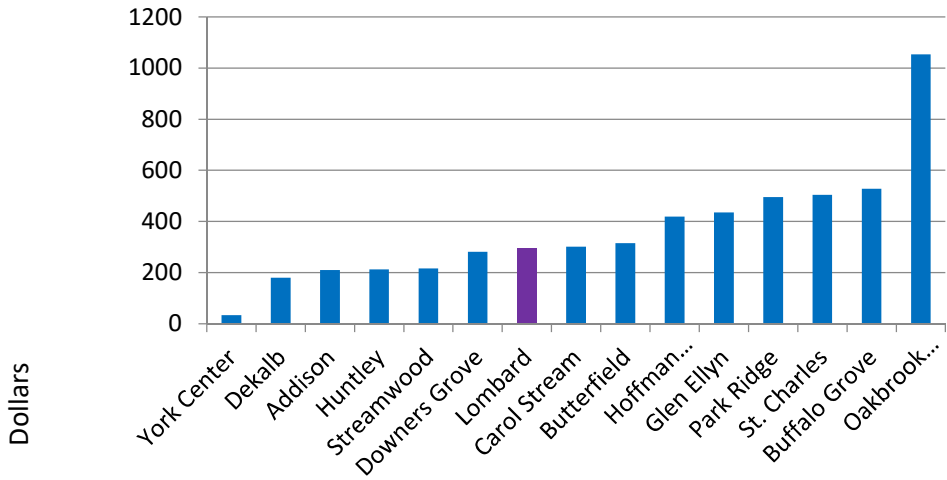
Sources: Bureau of Census, Annual School Census District 44 and Glenbard East High School and the Village of Lombard.

Lombard Park District
Demographic and Economic Statistics

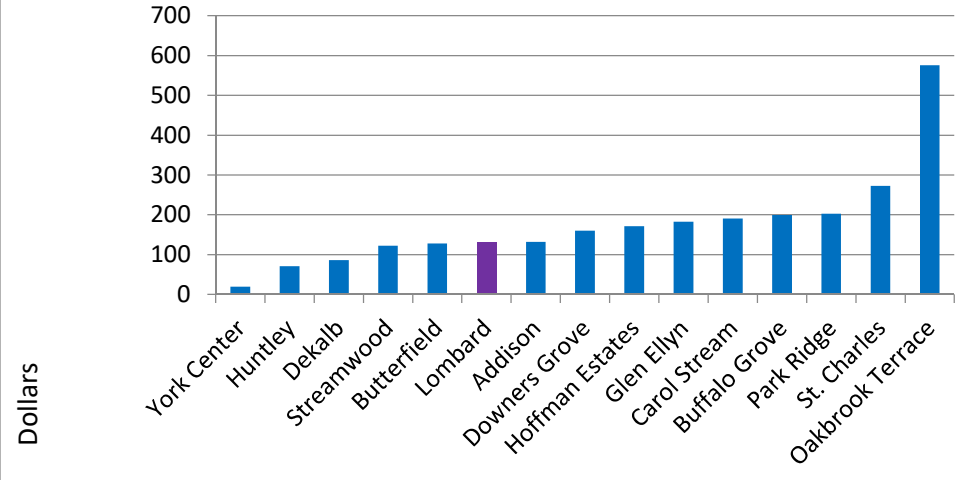
Total Population		43,395
	Male	48.00%
	Female	52.00%
Lombard Golf Course Total Rounds	African American	4.80%
	Asian	12.90%
	Hispanic	12.30%
	White	68.20%
	Other	1.80%
	Average Household Size	2.47
	Households with one or more people under 18 years	20.40%
	Households with one or more people 65 years and over	15.40%
	Total Housing Units	18,576
	Occupied	94.10%
	Vacant	5.90%
	Owner Occupied	73.10%
	Renter Occupied	26.90%
	Median Home Value	\$ 242,400

Sources: Bureau of Census, Annual School Census District 44 and Glenbard East High School and the Village of Lombard.
<https://censusreporter.org/>

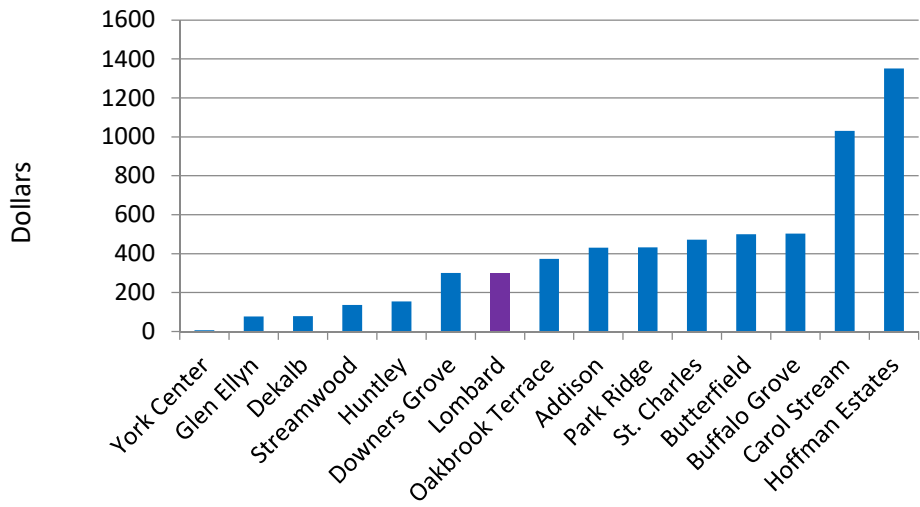
Budget Expense per Capita



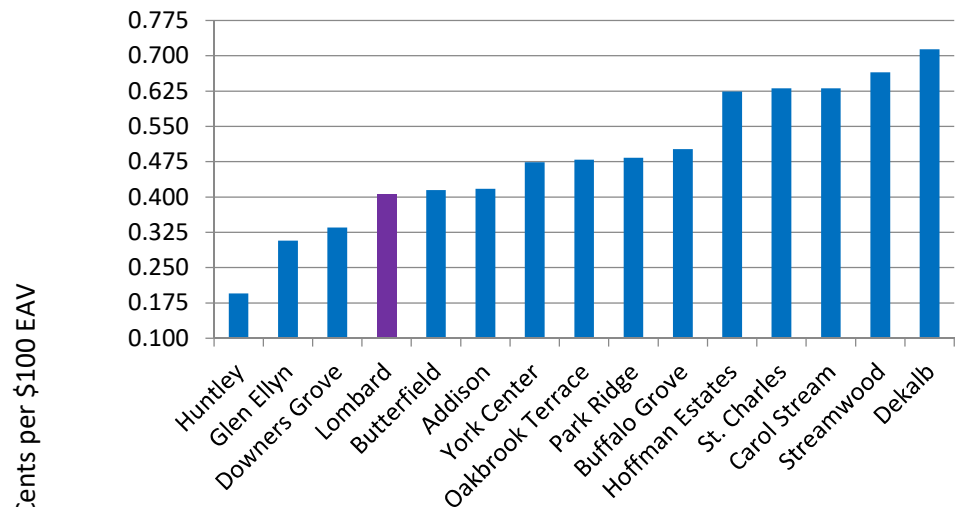
Tax Proceeds per Capita



Indebtedness per Capita



Tax Rate



#	2019 Goals & Objectives	Staff	December	Notes
1	Add evening hours to Kiddie Campus Tour Day. (1/19)	Plomb	Complete	Kiddie Campus tour day was January 16, 1:30-5:30pm. Time was extended from 4:00 to 5:30.
2	Replace carpeting in ADM. Office. (1/19)	Styburski	Complete	Completed over the weekend of 1/24/19.
3	Add new brighter interior lights in LGC clubhouse. (2/19)	Styburski Ingram	Complete	Part of the LED Districtwide initiative.
4	Purchase Club Car Wagon for Lilacia Park to replace Club Car 2001. (2/19)	Styburski	Complete	Purchased in March.
5	Purchase Scag 61" mower to replace Toro mower. (2/19)	Styburski	Complete	Purchased in March.
6	Complete the NRPA Gold Medal Application. (3/19)	Friedrichs	Complete	Submitted. Status notification in May.
7	Add intergenerational opportunities to Senior Kiddie Campus classes. (3/19)	Plomb	Complete	Intergenerational activities were planned for the year. Kiddie Campus Classes visited senior groups at SKRC the first week of May to sing springtime songs. Grandparents Day cards were made the second week of September and presented at a Grandparents Day party in late September. The classes went caroling in December to the senior groups at SKRC.
8	Enhance operational efficiency by developing and utilizing the Rec Trac Super Grid for Paradise Bay and all other rental spaces. (3/19)	Littwin	Complete	Paradise Bay rental procedures were updated and implemented for the 2019 season.
9	Implement a processing station at Lombard Community Building to assist in reserving PBW birthday parties, group/camp outings, and rentals. (3/19)	Littwin	Complete	New processing system is in place for the 2019 summer season.
10	Purchase two to three additional pieces of cardio equipment based on facility trends and equipment usage. (3/19)	McKinnon	Complete	To date, additional pieces include: Elliptical, Recumbent Bike, Spin Bike, Adaptive Motion Trainer.
11	Research and implement E-newsletter strategies for the MMAC. (3/19)	McKinnon Kapala	Complete	The first E-Newsletter was sent in January. They continue to be emailed twice a month.

12	Investigate options for water park safety consultants. (3/19)	Littwin	Complete	Change was made to Ellis & Associates for the 2019 season.
13	At LCB, replace the remaining two furnaces to have complete 95% efficient units. (4/19)	Styburski	Complete	Process was completed in April.
14	Continue to develop the District's website to ensure the timeliness, accessibility, and accurateness of information. (4/19)	Kapala	Complete	Website mainframe has been updated to WordPress 5.0.
15	Develop new staff positions, update job descriptions, and change staffing levels to reflect Paradise Bay operational plans. (4/19)	Littwin	Complete	Updates were proposed and implemented for the 2019 season.
16	Work with staff to set up the cash register for group, private party rentals, and participants so they are entered directly in the computer. (4/19)	Kinsinger	Complete	Transactions can now be processed at LCB.
17	Log Cabin replace vinyl floor in main room. (4/19)	Styburski	Complete	Completed over the weekend, not to interfere with rentals.
18	Build a new entrance sign at LGC. (4/19)	Styburski Ingram	Complete	Completed in May.
19	Purchase pickup truck to replace truck #128. (4/19)	Styburski	Complete	Completed through Joint Purchase.
20	Replace two diving boards for Paradise Bay. (4/19)	Littwin	Complete	New boards were ordered and installed prior to the season.
21	Complete all check valve, pump repairs, and Robot Vac replacement for Paradise Bay. (5/19)	Styburski	Complete	Completed prior to pool opening.
22	Install drain tiles on holes 2 and 3 to connect to tiles added in 2018. (5/19)	Ingram	Complete	With the mild winter, this project was completed ahead of schedule.
23	Wall block coatings clean/acid wash/seal at PBW. (5/19)	Styburski	Complete	Completed.
24	Caulk outer edge of pool gutters and decks. (5/19)	Styburski	Complete	Completed.
25	Implement a solution for the Paradise Bay turnstiles to help insure patron satisfaction and ease of getting in and out of the facility. (5/19)	Littwin	Complete	New iPads and scanners were purchased. In addition, a 2nd full service admission window is now available at concessions.

26	Purchase remaining custom diving block covers that were not purchased in 2018 for Paradise Bay. (5/19)	Littwin	Complete	Purchased and Installed.
27	Create an onboarding video link on District website for new hires.(5/19)	Foerstel	Complete	New hire orientation video was completed in March in time for Golf staff.
28	Purchase k-vac touch less cleaning system pool locker rooms. (6/19)	Styburski	Complete	Purchased and staff was trained.
29	Reorganize Day Camp staffing structure and offerings. (6/19)	Manheim	Complete	A total of 6 leadership staff were hired for Summer. 1 Camp Director, 2 Junior Camp Supervisors (AM & PM), 1 Junior Camp Lead Counselor, 1 Senior Camp Supervisor, and 1 Teen Camp Supervisor. In addition to leadership, Junior Counselors (ages 16-18) were hired as support staff to the counselors that are 18+.
30	Revamp Lil Rascals Cubs camp time frame. (6/19)	Plomb	Complete	Cubs Camp time frame has been revamped to include 9am-1pm and 9am-Noon students within the same classroom.
31	Improve the Lilac Time Beer & Wine Tasting event based on customer feedback. (6/19)	Manheim	Complete	Beer & Wine Tasting was broken up into a Social or a VIP ticket. Social ticket holders got to walk around and taste whichever six tastings they wanted. VIP ticket holders got their six tastings, and then were given a VIP educational component. Verbal feedback was positive. Additional adjustments and changes are planned for the 2020 tastings.
32	Transition all Day Camp to Lombard Common for summer 2019 and utilize Pleasant Lane only for specific purposes. (6/19)	Manheim	Complete	All Day Camps were moved to Lombard Common for Summer 2019.
33	Investigate the addition of a three-day Junior Kiddie Campus class. (6/19)	Plomb	Complete	A three day, Junior Kiddie Campus class was offered in the lottery, and it was filled. The class began September 2019.
34	Expand and improve upon the Club Rec program. Offering break camps, emergency information software, and daily options. (6/19)	Manheim	Complete	Registration for 2019-2020 School year included 2, 3, 4, and 5 day options, as well as a 10 visit punch card. Purchase of ePACT software was completed and was used during Day Camp. A Spring Break Camp was offered in March 2019, averaging 35 participants/day.

35	Update and develop a new preseason training schedule that coincides with setting clear expectations for staff and gives them the opportunity to learn visually, verbally and with team interactions. (6/19)	Littwin	Complete	The schedule was reorganized and information consolidated. Staff training methods incorporated power points presentations, videos, online learning, active learning by station, icebreakers, cross position training with cash and concession operations, cleaning duties cross trained between all positions, reading procedures out loud to the groups, and group training within and outside of core positions.
36	Review, update, and digitize the reservation process at Paradise Bay for camps, groups, birthdays, rentals. (6/19)	Littwin	Complete	All are digitized and complete. All bookings are done through request and added to RecTrac. Once added, contracts are now auto-generated and sent via email to patrons.
37	Secure \$4,500 in sponsorship for the Mutt Strut 5K. (6/19)	Herrmann	Complete	Sponsorship was down this year for the Mutt Strut. Sponsorship funds of \$3,500 were secured in 2019.
38	Provide an additional training to Early Childhood summer season staff to include use of equipment, sanitation, clean-up, playground and sandbox inspection, and allergy training. (6/19)	Plomb	Complete	Training was held on May 30, and included all topics.
39	Replace six park entrance signs throughout the District. (6/19) - Rollover	Styburski	Complete	Lagoon (1), Golf Course (2), Madison North(1), Old Grove (2) Completed.
40	In an effort to build community awareness, staff will offer a Kiddie Campus Day at Sunset Knoll Splash Pad. (7/19)	Plomb	Complete	Kiddie Campus Day at the Splash Pad was held on July 10. Approximately 150 participants enjoyed the event.
41	Convert from Cash Basis to Accrual in VSI. (7/19)	Kinsinger	Complete	Decision was made not to move forward with accruals in VSI. Finance staff will do manual accruals as needed.
42	Replace weed whips (8) backpack blowers (4) chain saw #361 (1). (7/19)	Styburski	Complete	All weed whips, backpack blowers, and chain saws were purchased.
43	Seal coating/crack filling Districtwide. (8/19)	Styburski	Complete	Seal coating and crack filling has been completed Districtwide.

44	Develop an enhanced swim lesson program that offers consistent curriculum, instructors and times offered. The program will be focused on swimmer development and customer satisfaction. On the staff end, we will focus on salesmanship and ease of program registration. (8/19)	Littwin	Complete	This was completed February 2019. The Lombard Swim School debuted in the summer of 2019. The new level system focuses on swimmer development and safety. New evaluation forms and staff training were introduced that focused on customer experience and customer retention.
45	Enhance the pool staff recognition program by recognizing staff that impact a rescue, perform first aid, and offer positive customer service. (8/19)	Littwin	Complete	We implemented guard/staff of the week where the staff member gets a picture posted on the wall. We also did an end of the year aquatics staff party where we provided treats and gift card raffles during post season hours. The staff who worked the most hours received a gift card. More improvements are planned for 2020.
46	Develop a Preschool Parent Meet and Greet to be held the first week of school. (8/19)	Plomb	Complete	Preschool Meet and Greet was held on August 28, 29, and 30. It was held at the beginning of each class, in a separate classroom. This gave parents space to mix and meet without children present. Light refreshments were served. Forty-nine parents attended the Preschool Meet and Greet.
47	Madison Meadow additional 450 feet of asphalt path and removal of screened path landscaped with dirt/seed. (9/19)	Styburski	Complete	Path was completed in 2018, landscaping was completed in Fall 2019.
48	Slide coatings interior/exterior and structure paint touch up at PBW. (9/19)	Styburski	Complete	Spring application completed (5/19). Fall application (9/19).
49	Expand and rebrand the Paradise Bay birthday party program to achieve at least a 50% increase in birthday parties. (9/19)	Littwin	Complete	The party deck was expanded. Reservations increased from the prior year. Staff will continue to tweak the program for 2020.
50	Have at least one additional staff member become a Certified Park and Recreation Professional. (9/19)	McCann	Complete	Four of the six managers are certified.
51	Continue to add golfers to our existing leagues by marketing and advertising. (9/19)	Ingram	Complete	Added three golfers, very poor weather this season.
52	Create and implement a member retention program at the MMAC that includes a membership feedback program and quarterly newsletters. (9/19)	McKinnon	Complete	Created an email and phone call procedure.

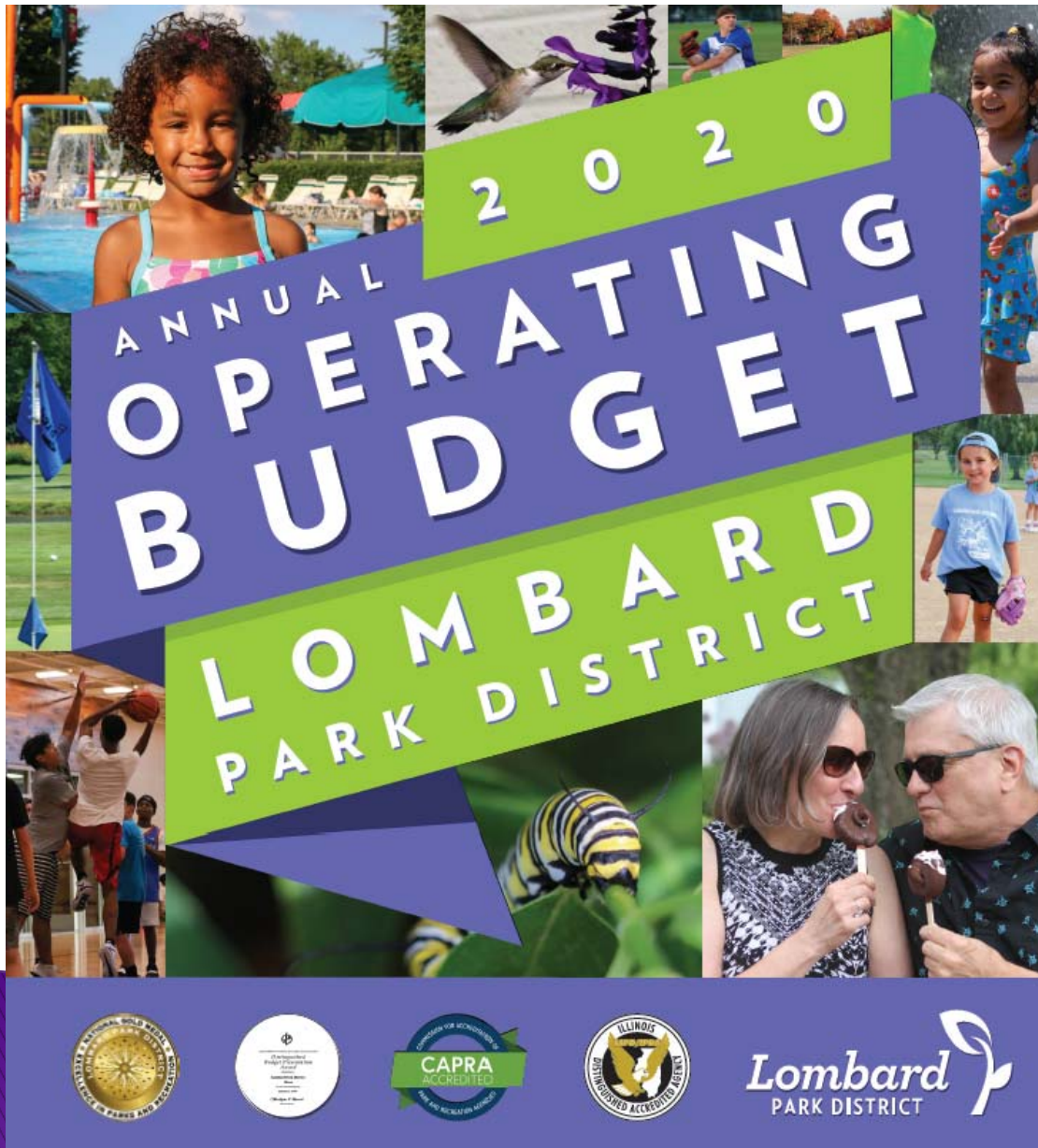
53	Expand the girls travel softball program by having at least two teams and incorporating year round training by utilizing the MMAC during winter months. (10/19)	Herrmann	Complete	There are 3 girls travel softball teams going into 2020, including 2 part time teams and one full time team.
54	Rebrand Lombard Golf Course to include a new logo, tagline, name, website, and loyalty program. (10/19)	Kapala	Complete	The logo and new name change is complete and staff continues to update signage and miscellaneous items at the course, such as golf cart key tags.
55	Reach or exceed 100 online Google facility reviews for the MMAC, Paradise Bay, and Sunset Knoll. (12/19)	Kapala	Complete	We have reached 379 reviews. MMAC (41), SKRC (7), and PBWP (331). Marketing team continues to promote patrons leaving a review throughout the remainder of the year.
56	Schedule a document destruction date and shred after granted authority. (10/19)	Jamrozik	Complete	Completed 10/16.
57	Conduct an analysis of the distressed swimmer reports and compare to prior year reports. (10/19)	Foerstel	Complete	Completed in October.
58	Concrete replace heaving decks by diving pool. (10/19)	Styburski	Complete	Project was completed in October.
59	Increase green speed at LGC by Verti-cutting, rolling, and topdressing. (10/19)	Ingram	Complete	Vert-cut one time, rolled weekly, and top-dressed one time.
60	Offer two recycling events during the year in an effort to support the District's Green Initiatives. (11/19)	Green Team	Complete	After Thanksgiving, staff put out a District recycling program for holiday lights at both SKRC and the MMAC. The lights were recycled at Elgin Recycling.
61	Improve Turkey Shoot participation by improving skills course, and information given out. (11/19)	Pawlak	Complete	The Turkey Shoot was successful, as the skills course was made simpler, as well as had a guide.
62	Work collaboratively with the travel soccer affiliate to enhance the quality of in-house volunteer coach training and coach resources, as well as part time staff. (11/19)	Pawlak	Complete	The District has teamed up with Firebirds soccer club to provide instructors for our in house soccer programs.
63	Create a survey for active adult participants to identify any new programming opportunities. Evaluate active adult offerings at area park districts. (11/19)	Littwin	Complete	A general survey was created for activate adult and senior participants of the District. Other area park districts and senior centers were evaluated and researched as well. Findings include resources such as IPRA activate adult and senior roundtables, senior home sponsorships, and partnering abilities.

64	Plan and implement an adult instructional pickle ball program at the MMAC. (11/19)	Herrmann	Complete	Clinics were offered throughout the year at MMAC. Sessions were held on Wednesday from 5:00-6:00 p.m. and Fridays from 8:30-9:30 a.m.
65	Create and implement a Teen Advisory Committee geared towards developing programming for area teens and offering community service opportunities. (12/19)	Manheim	Complete	The first Teen Advisory Committee met on November 20 at SKRC. Five teens came and gave ideas for trips and programs. They also assisted and received community service hours by stuffing goody bags for Polar Express. The next meeting will be scheduled in January after the holidays.
66	Enhance the fine arts offerings by hiring one new instructor and research contractual programs to provide programs to younger participants. (12/19)	Manheim	Complete	Jen Gronwold was hired in June as an additional ceramics instructor. She will be offering more pottery wheel classes while instructor Cheri Johnson will continue to offer hand building ceramic classes and mixed media classes. Staff has reached out to Young Rembrandts and plans to try and offer contractual classes in the Spring/Summer 2020.
67	Increase website traffic by 10%. (12/19)	Kapala	Complete	Completed in November.
68	Develop a new partnership plan and offerings to accommodate corporate partners and set new board approved standards on integrated displays. (12/19)	Kapala	Complete	2020 Partnership Program has been revised to showcase number of website users, social media followers, and email subscribers.
69	Develop social media animations and campaigns for 2019. (12/19)	Kapala	Complete	Ongoing. Seasonal campaigns have been completed for Spring, Summer, and Winter.
70	Secure \$25,000 in advertising and sponsorship by meeting with businesses and creating a specialized plan for the business. (12/19)	Kapala	Complete	To date, \$24,850 has been secured.
71	Create Districtwide video promotions for display on social media, the website, and the local Village channel. (12/19)	Kapala	Complete	Video footage was shared to social media for Jingle Bell Jubilee, Kiddie Campus Halloween Parade, and last day of Summer Camp.
72	Offer a minimum of one new fine art program per season. (12/19)	Manheim	Complete	6 new programs were offered in 2019
73	Influence a positive, team oriented atmosphere when training staff on the newly upgraded recreation software. (12/19)	Bartels	Complete	Trainings were held throughout 2019 for both new staff and existing staff to stay up-to-date with RecTrac changes.

74	Create and implement a futsal training program by 15%. (12/19)	Pawlak	Complete	The Futsal training program currently has 37 participants. Unfortunately that is two less participants as the previous year.
75	Increase overall MMAC rentals and confirm three long term rentals for the year. (12/19)	McKinnon	Complete	Completed. LBL, Firebirds, and Adversity Volleyball Club are all long term rentals.
76	Establish a maintenance contract for MMAC fitness equipment. Monitor cardio usage throughout the year and rotate equipment accordingly. (12/19)	McKinnon	Complete	Contract is pending with DFS.
77	Increase group fitness participation and develop and implement a marketing plan to increase the number of unlimited fitness class members. (12/19)	McKinnon	Complete	Participation has increased. Marketing plan was updated.
78	Explore other uses for MMAC group fitness studios during available time slots. (12/19)	McKinnon	Complete	Being used for training sessions.
79	Research MMAC birthday party packages. (12/19)	McKinnon	Complete	Completed.
80	Work with School District 45 and 87 to update intergovernmental agreements pertaining to facility usage. (12/19)	McCann	Complete	Agreements and space needs were reviewed.
81	Facilitate quarterly program brainstorm and development sessions with Recreation staff and track new programs offerings that result from these sessions. (12/19)	McCann	Complete	Brainstorms were held throughout the year.
82	Plan and implement at least one adult softball tournament marketed primarily to in-house teams. (9/19)	Herrmann	Rollover	With the transition of positions at the time where this tournament would have taken place, staff decided not to attempt to run the tournament. We will try to run it in-between the Spring and Fall adult softball seasons in 2020.
83	Repurpose the Sunset Knoll fitness room. Move pool tables from Lombard Community Building to half the space and develop a party room on the other half. (9/19)	McCann Styburski	Rollover	Project moved to 2020. Planning underway.
84	Increase the size of the patio paver brick area and add 3 more ADA tables. (10/19)	Styburski Ingram	Rollover	Will revisit in 2020.

85	Research aspects of AssetMaxx Software. (10/19)	Hedke	Rollover	Training will be scheduled for 2020.
86	Increase golf rounds and lessons by 3% through the implementation of the new marketing plan. (10/19)	Ingram Kapala	Rollover	Very wet spring and summer, rounds down.
87	Organize and complete an Ergonomic Assessment in each department of the District. (11/19)	Foerstel	Rollover	Will begin in 2020.
88	Prepare evidence for PDRMA's Loss Control Review audit. (11/19)	Foerstel	Rollover	Meetings with PDRMA are underway. On going to 2020.
89	Send one Program Manger to the PDRMA HELP level two human resources program. (12/19)	McCann	Rollover	One staff member will complete the program in 2020.
90	Investigate new software new hire application options. (12/19)	Foerstel	Rollover	Staff explored and due to cost, will revisit in 2021.
91	Develop a new special event to be held at the MMAC. (12/19)	McKinnon	Rollover	In process for summer 2020.
92	Investigate financial system upgrade. (12/19)	Chiappetta	Rollover	Will revisit in 2020.
93	Investigate the remodeling efforts at the Lombard Golf Course Clubhouse. (12/19)	Friedrichs McCann	Rollover	Staff continues to review options for the Clubhouse. Carpeting will be replaced in 2020.
94	Coordinate with other park districts to offer additional one day teen trips. (12/19)	Manheim	Rollover	Teen Programs continue to struggle. Staff will continue to work towards improvement of the CIT program, Teen Camp and the Teen Advisory Committee to try and build this area up for 2020.
95	Attend a recreation staff meeting to assist in finance processes. (12/19)	Hedke	Rollover	New staff member in position, rollover to 2020.
96	Prepare evidence for 2019 review in electronic files throughout the year as it pertains to Distinguished Accreditation. (12/19)	Touzios	Rollover	Application for review has been submitted. Mentor will be assigned.
97	Update and add to "How to" directions in the Directions Admin Office Folder and provide Districtwide finance training. (12/19)	Kinsinger	Rollover	Staff began reviewing "How to" directions and making notes on which ones need to be updated
98	Create a schedule of programs for usage of the Glenbard East fieldhouse for Park District designated hours. Track usage. (12/19)	Herrmann	Rollover	Staff is working with Glenbard East, with completion in May 2020.

99	Create weekly, monthly, and annual maintenance checklists for the MMAC. (12/19)	McKinnon	Rollover	In process. Currently collecting information on all equipment.
100	Create and implement a survey for fitness center and group fitness members. Achieve a 20% return on surveys. (12/19)	McKinnon	Rollover	In process of creating customer survey.
101	Develop time off requests within Time Pro (12/19)	Foerstel	Rollover	MSI will be implementing their new time off request in early 2020. Then staff will test it's compatibility with Time Pro.
102	Use Frontline Applicant Tracking System to expedite new hire paperwork. (12/19)	Foerstel	Rollover	Staff is currently programming the new hires packets into Frontline, will be completed and implemented 4/20.
103	Send two Program Managers to complete the PDRMA HELP level one human resources program. (12/19)	McCann	Rollover	One staff member completed the program in October and one in December.



Presented November 12, 2019

Major Budget Goals

- ▶ Maintain high quality programs and facilities
- ▶ Provide excellent customer service
- ▶ Maintain a stable tax rate
- ▶ Maintain assets
- ▶ Reward great staff



2020 Major Budget Goals

- ▶ Conservative economic forecasts and limited revenue growth
- ▶ Continuation of fund balance reserves to ensure the District's fiscal conservatism
- ▶ Make GFOA recommended improvements and apply for the 2020 Outstanding Budget Presentation Award
- ▶ Implement the first two phases of minimum wage law with minimal impact to user fees

Availability of Budget

info@lombardparks.com   




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Annual Operating Budget

 [2019 Operating Budget](#)

 [2018 Operating Budget](#)


 [2017 Operating Budget](#)

 [2016 Operating Budget](#)

 [2015 Operating Budget](#)

 [2014 Operating Budget](#)

 [2013 Operating Budget](#)

 [2012 Operating Budget](#)

Budget Overview

- ▶ What is the net position of the entire budget?

	<u>Before Capital & Debt</u>	<u>After Capital</u>
Revenue	\$ 9,235,345	\$12,563,204
Expense	<u>8,181,505</u>	<u>12,532,844</u>
Net Surplus	\$ 1,053,840	\$ 30,360

- ▶ How does 2020's change in fund balance compare to 2019 Projected? Fiscal Year 2020 is estimated to have a surplus of \$30,360 compared to the \$837,844 in 2019. This is mainly due to the possible park improvements at Four Seasons as well as the implementation of minimum wage law.

Budget Overview

▶ Fund Balance

- Projected balance for December 31, 2019:
\$6,985,383
- Projected balance for December 31, 2020:
\$7,015,970

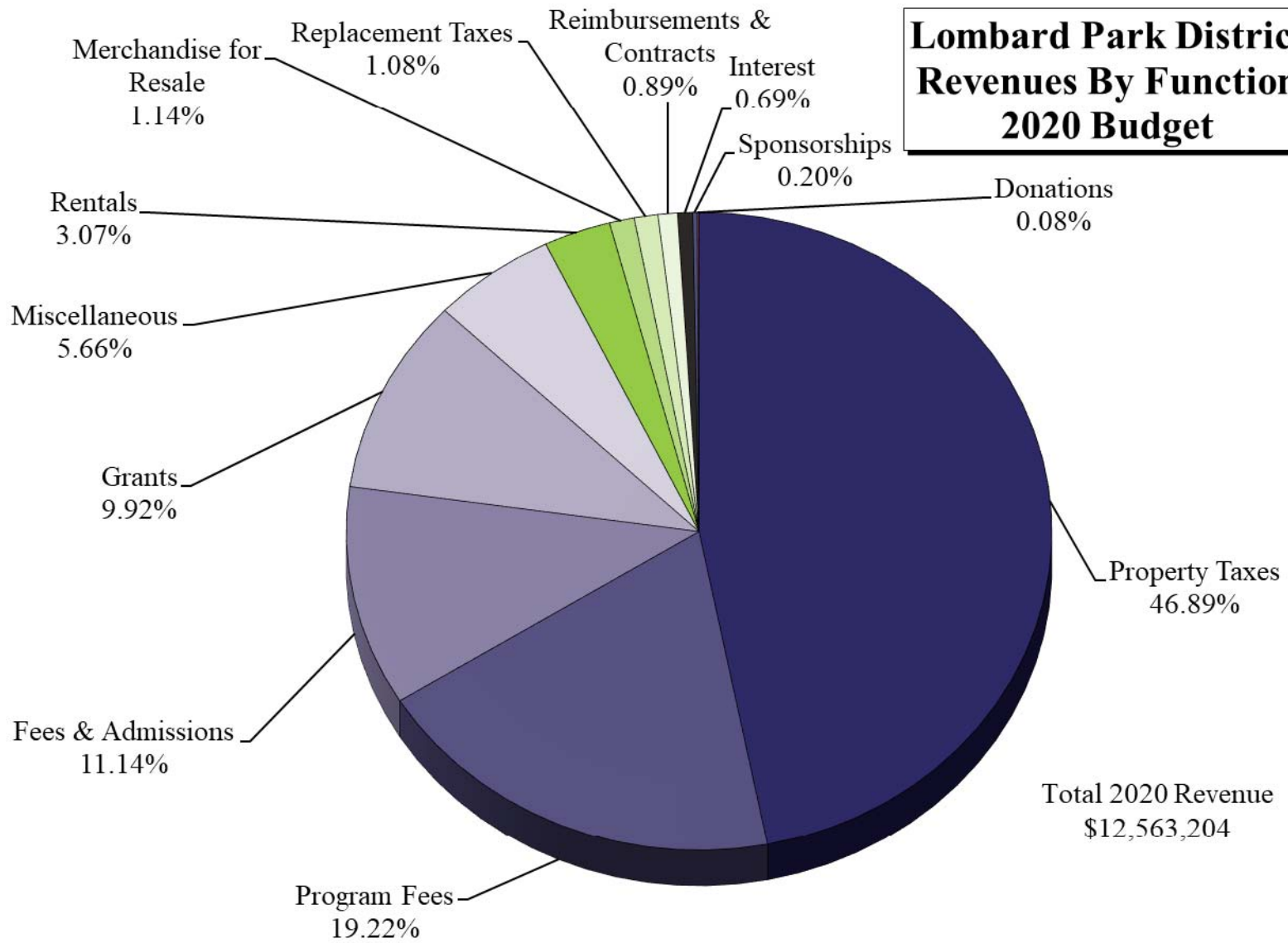
The District strives to maintain a 25% fund balance which is approximately three months operating expense per the Fund Balance Policy

Budget Overview

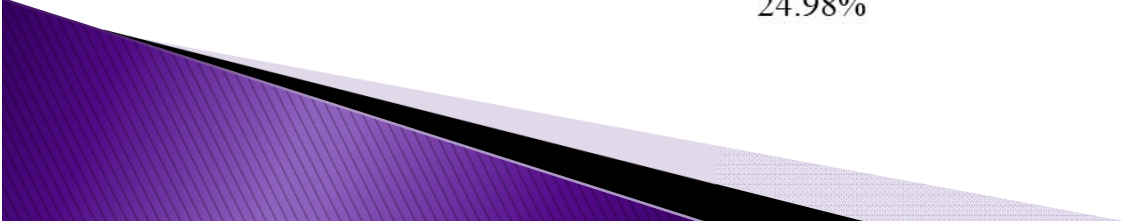
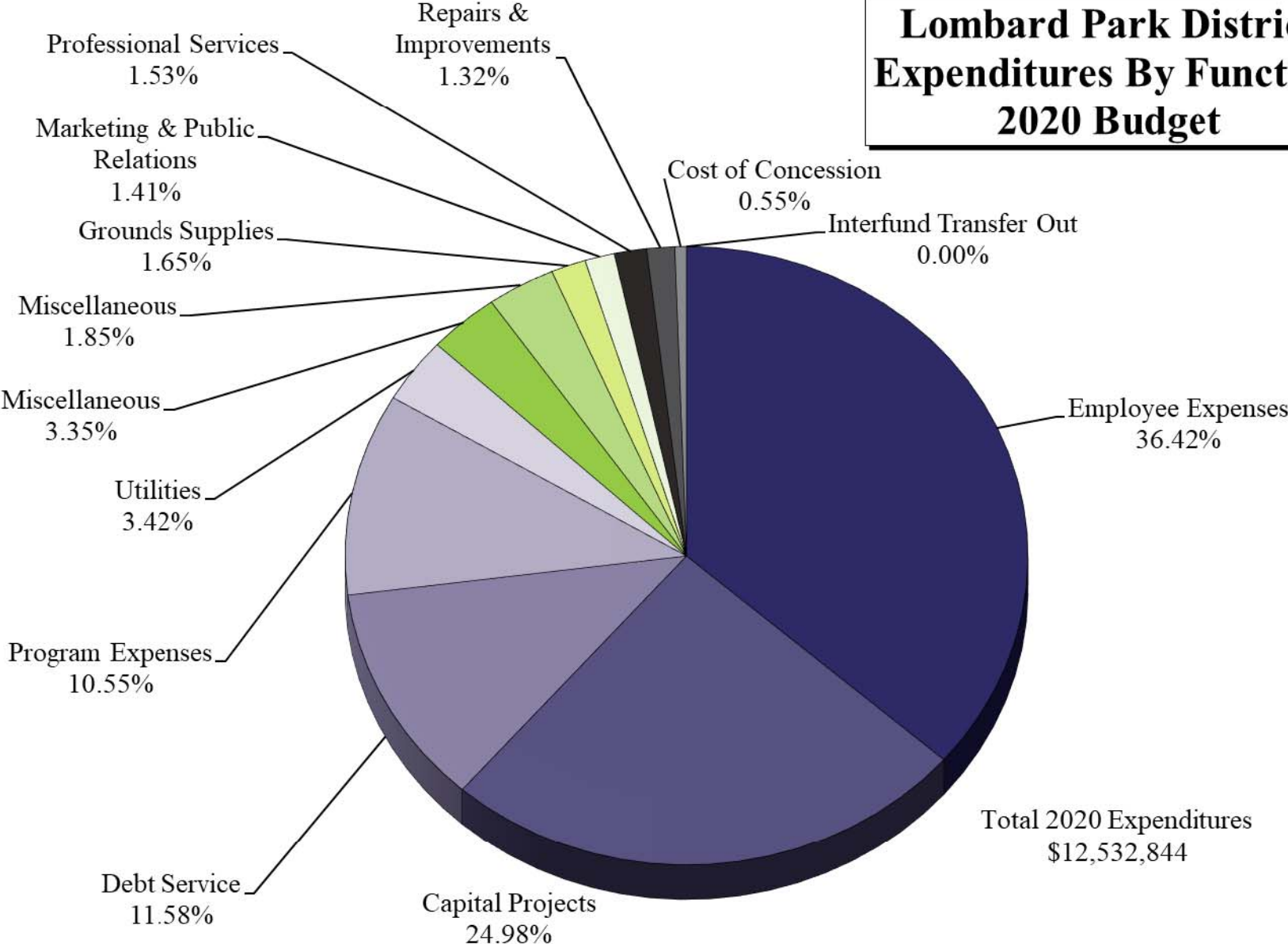
All Funds Summary – Before Capital

All Funds Summary – Before Capital & Debt Service				
	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Projected 2019</u>	<u>Proposed 2020</u>
Revenue	\$7,958,321	\$8,685,076	\$8,753,202	\$9,235,345
Expense	<u>7,271,210</u>	<u>8,201,401</u>	<u>7,859,328</u>	<u>8,181,505</u>
Net Surplus	\$ 687,111	\$ 483,675	\$ 893,874	\$1,053,840

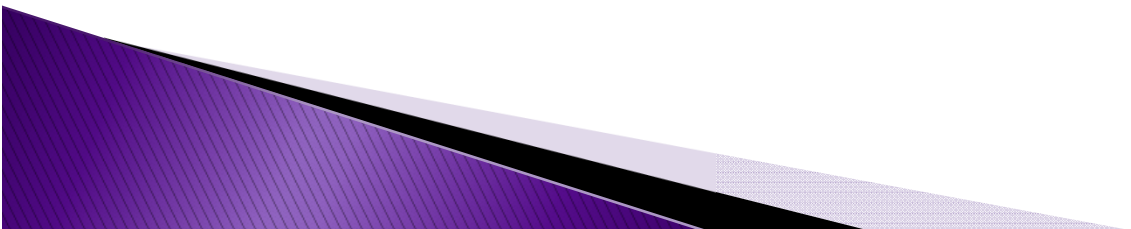
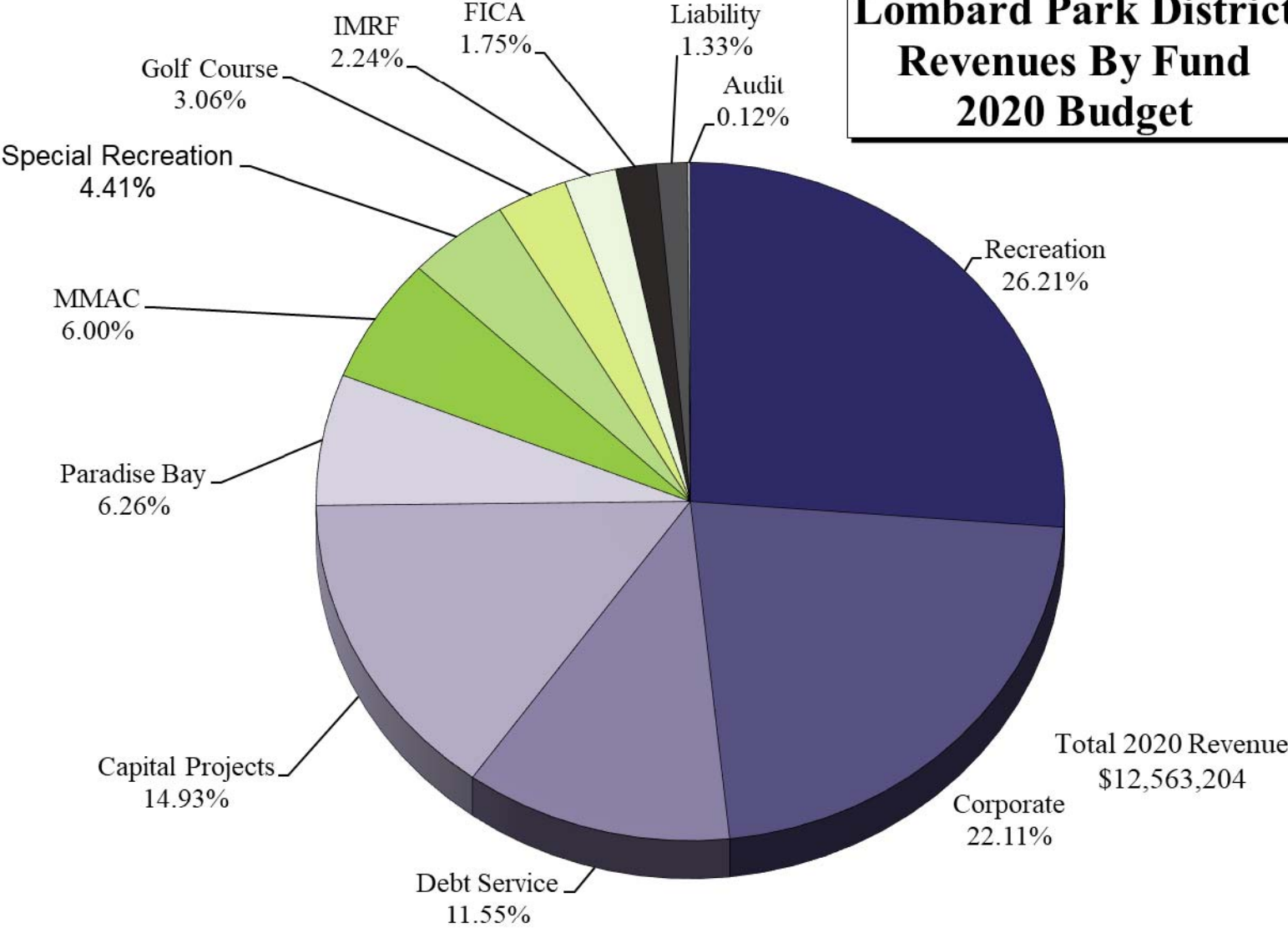
**Lombard Park District
Revenues By Function
2020 Budget**



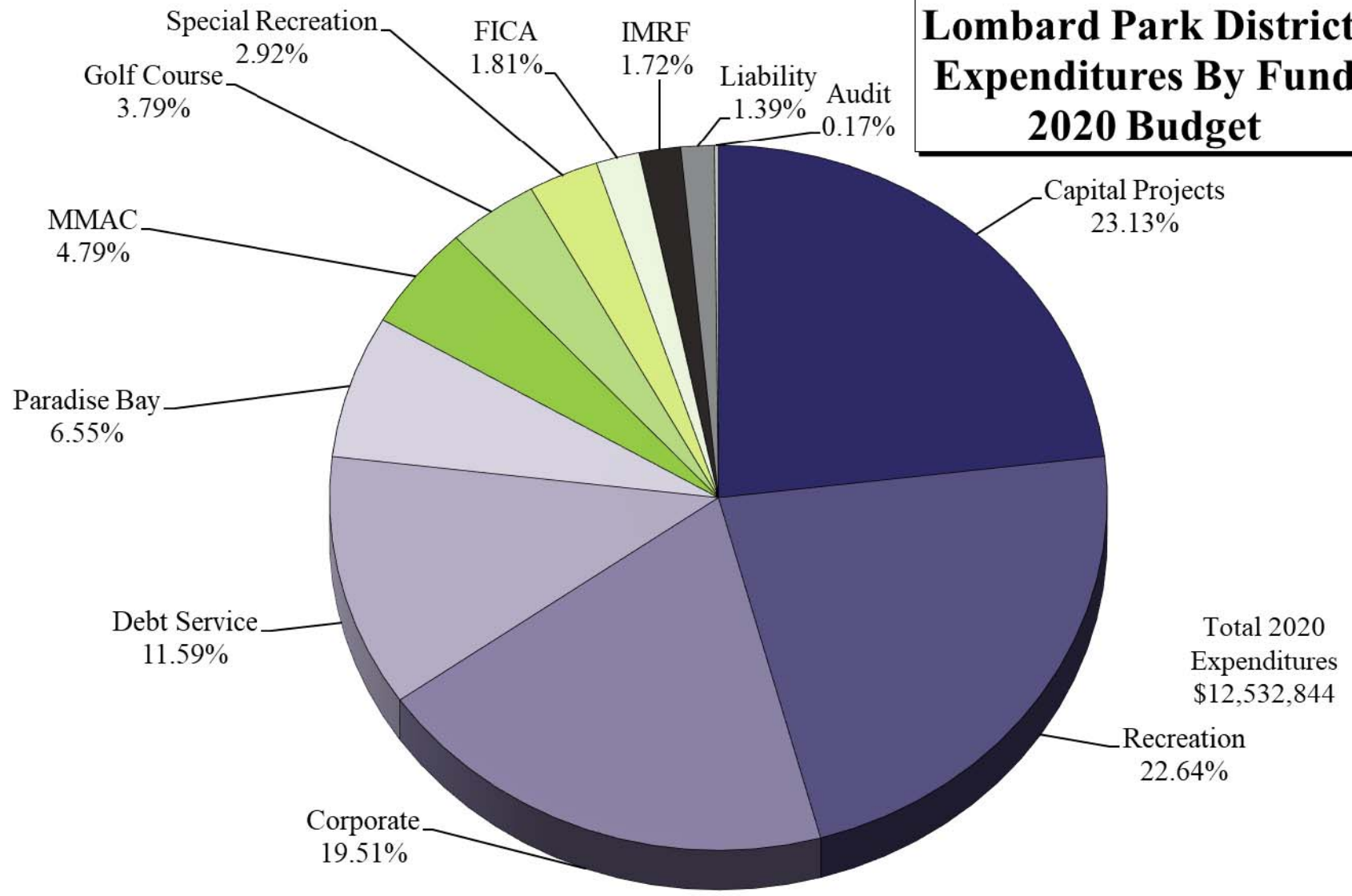
Lombard Park District Expenditures By Function 2020 Budget



Lombard Park District Revenues By Fund 2020 Budget



Lombard Park District Expenditures By Fund 2020 Budget



Lombard Park District
Projected Fund Balances
As of Audited December 31, 2018; Projected December 31, 2019 and Budgeted December 31, 2020

FUND EQUITY	Audit 2018	2019 Increase/ (Decrease)	2019 Year End Fund Balance	2020 Increase/ (Decrease)	2020 Year End Fund Balance	% Change 2019 Year End Versus 2020 Projected Year End
Corporate	\$ 2,349,440	\$ 347,171	\$ 2,696,611	\$ 333,311	\$ 3,029,922	12.4%
Recreation, Pool, Golf & MMAC	2,096,455	439,193	2,535,648	484,634	3,020,282	19.1%
Special Recreation	40,352	19,721	60,073	189,056	249,129	N/A
Liability	102,626	9,002	111,628	(6,196)	105,432	-5.6%
Debt Service	169,952	(384)	169,568	(1,328)	168,240	-0.8%
F.I.C.A	82,584	(3,545)	79,039	(7,421)	71,618	-9.4%
I.M.R.F.	93,047	82,640	175,687	65,847	241,534	37.5%
Audit	8,085	(308)	7,777	(5,392)	2,385	-69.3%
Capital Projects (2)	144,856	220,612	365,468	(617,391)	(251,923)	-168.9%
	\$ 5,087,397	\$ 1,114,102	\$ 6,201,499	\$ 435,120	\$ 6,636,619	7.0%

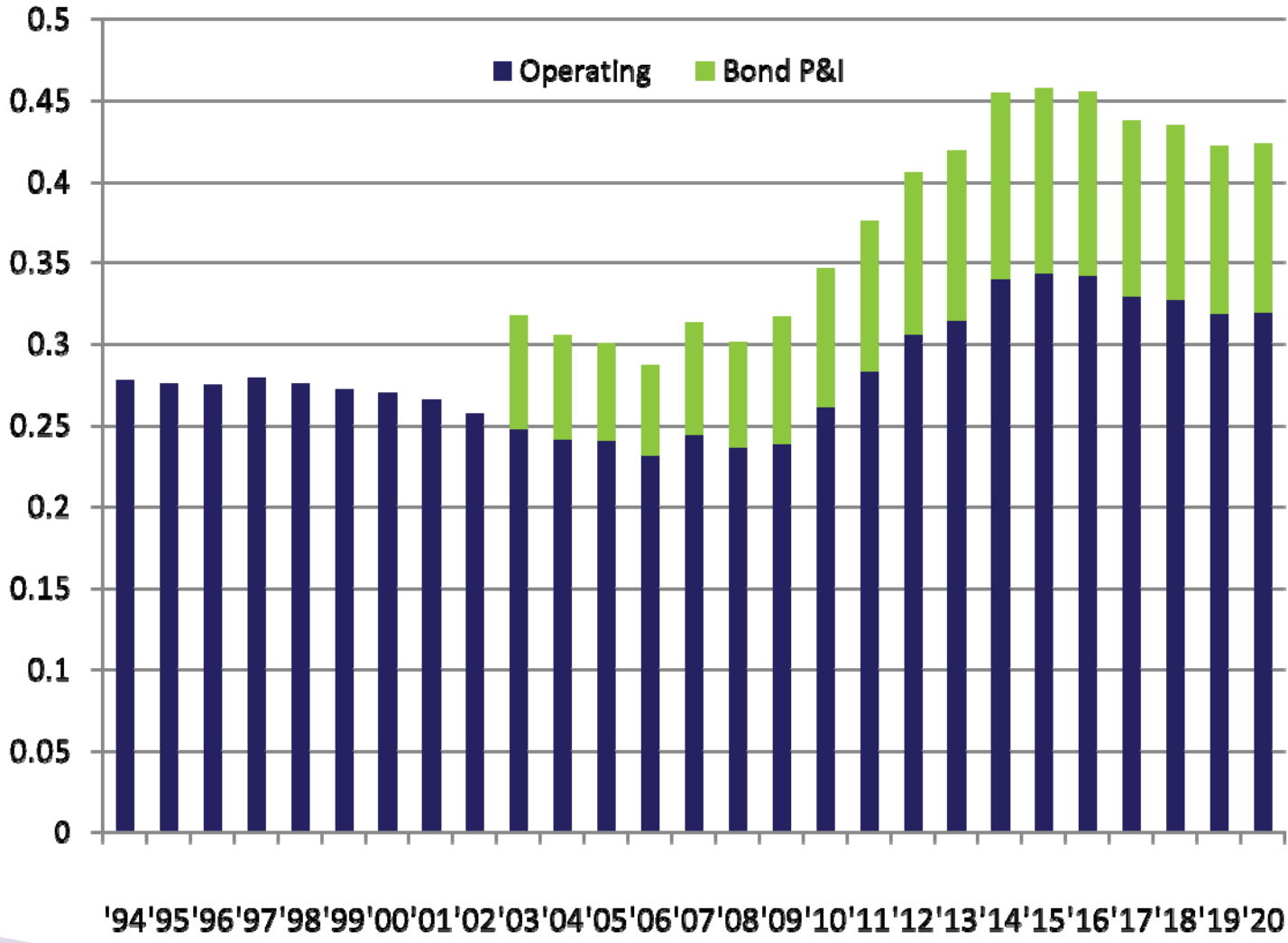
(1) Net of G.O. Bond Proceeds *** See Below***

Bond Proceeds	Audit 2018	2019 Increase/ (Decrease)	2019 Year End Fund Balance	2020 Increase/ (Decrease)	2020 Year End Fund Balance
2017A GO Bonds Alt Rev.	623,116	(7,237)	615,879	(572,544)	43,335
2017B GO Bonds	47,930	(43,309)	4,621	(5,000)	(379)
2017C GO Bonds	149,394	(149,467)	(73)	-	-
2018 GO Bonds	239,703	(239,856)	(153)	-	-
2019 GO Bonds	-	163,610	163,610	(166,468)	(2,858)
2020 GO Bond	-	-	-	339,252	339,252
	\$ 6,147,539	\$ 837,844	\$ 6,985,383	\$ 30,360	\$ 7,015,970

Fund Balance

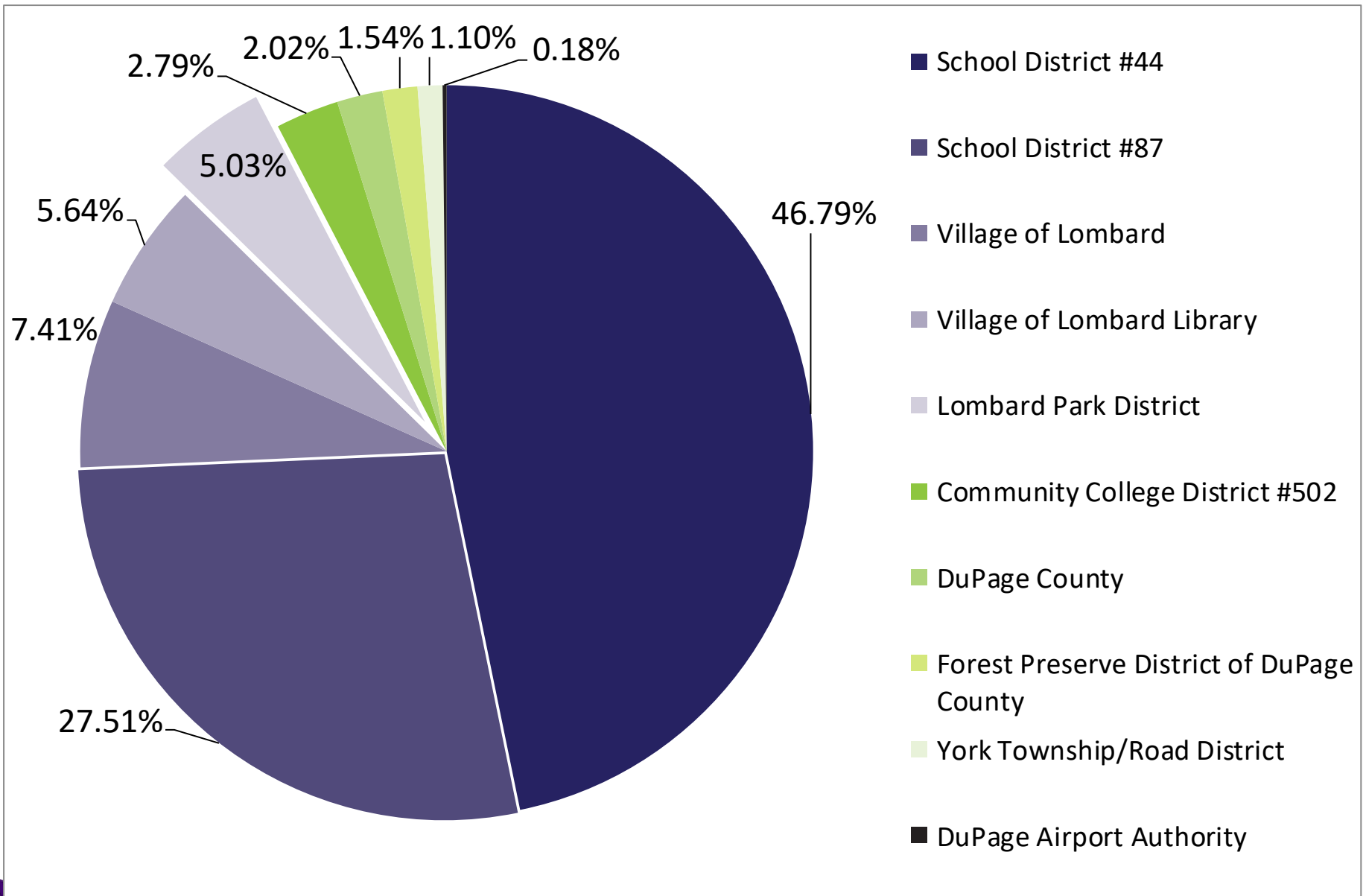
- ▶ 2020 budget reflects a .4% increase in the total fund balance due to a large investment in capital projects budgeted in 2020.
- ▶ Fund balance that is Unassigned is 42.9%, compared to 38.4% last year
- ▶ All fund balances are projected to be in a surplus at the end of 2020

Tax Rates



2019 is an estimated tax rate





2019 Tax Bill Distribution

Interest Income

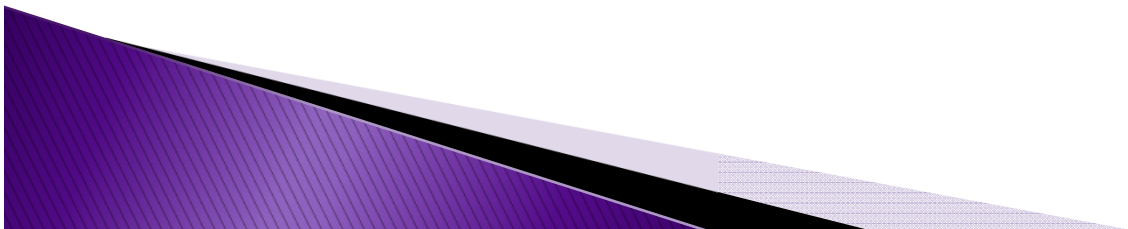
- ▶ Current interest rates CD's are average 1.53%
- ▶ Interest rates are anticipated to continue decreasing in 2020 as CD's mature and are reinvested therefore a decrease was budgeted in all funds when compared to the 2019 Projections.
- ▶ The District is planning on selling its 2020 GO Bond issuance to increase liquidity while the interest rates are low.

Utilities

- ▶ Most utilities were budgeted by using a 3–4 year average increase over 2019 projections
- ▶ Water and Sewer are anticipated to increase by 2.75% over projected 2019
- ▶ An dedicated Comcast line was added to the pool late in 2019 so it no longer needed to share the connection with the Lombard Community building

Recreation Programs

- ▶ Recreation programs were budgeted with an average 5% participation increase and a 3% fee increase. In addition staff budgets for all programs to run during the year. The following graph shows the program nets:



Net Income - Programming

	Actual 2016	Actual 2017	Actual 2018	Budget 2019	Y-T-D Oct-19	Estimated Year End	Budget 2020	Budget 2020 To Est. 2019
Activity 30 Athletics 1	\$ 78,196	\$ 91,047	\$ 88,509	\$ 104,283	\$ 134,351	\$ 92,535	\$ 104,598	13.04%
Activity 35 Athletics 2	129,807	138,291	147,326	157,461	225,394	163,694	160,746	-1.80%
Activity 40 Gymnastics	33,600	30,555	22,803	24,383	23,388	20,808	22,704	9.11%
Activity 45 General Interest & Camps	56,100	86,122	260,544	363,812	433,484	454,063	474,363	4.47%
Activity 50 Special Events	(20,166)	(29,050)	(26,625)	(34,965)	(8,167)	(26,010)	(28,522)	-9.66%
Activity 55 Teen Programs	16,688	18,877	21,805	24,574	21,150	21,626	22,494	4.01%
Activity 60 Fine Arts	1,503	6,304	1,726	6,386	4,821	6,398	4,230	-33.89%
Activity 65 Adults & Seniors	210	100	689	849	4,385	686	492	-28.28%
Activity 70 Early Childhood	197,825	211,532	208,622	218,240	212,162	182,115	222,740	22.31%
Activity 75 Performing Arts	48,493	46,895	53,956	56,737	69,438	53,913	62,317	15.59%
Activity 80 Fitness (2)	29,241	31,994	4,391	5,360	4,330	4,400	4,750	7.95%
	\$ 571,497	\$ 632,667	\$ 783,746	\$ 927,120	\$ 1,124,736	\$ 974,228	\$ 1,050,912	7.87%

Budget 2020 to Budget 2019	13.35%
Estimated 2019 to Budget 2020	7.87% (1)
Actual 2018 to Estimated 2019	24.30%

This report assumes an average 5% participation increase and an average 3% fee increase in all existing programs. In addition, this is assuming all new programs running which is an additional 2% increase.

(1) This figure is based upon all programs being held at their maximums. Historically the Park District's annual program revenue is approximately 85 - 92% of budget. Based on 90% of classes being held in 2020 we would expect this figure to be \$945,821, or an decrease from estimated 2019 to budget 2020 of 3.0%. This decrease is due to implementing the minimum wage law in 2020.

(2) As of June 30, 2018, most of the fitness expense is now being accounted for in the MMAC Fund 25

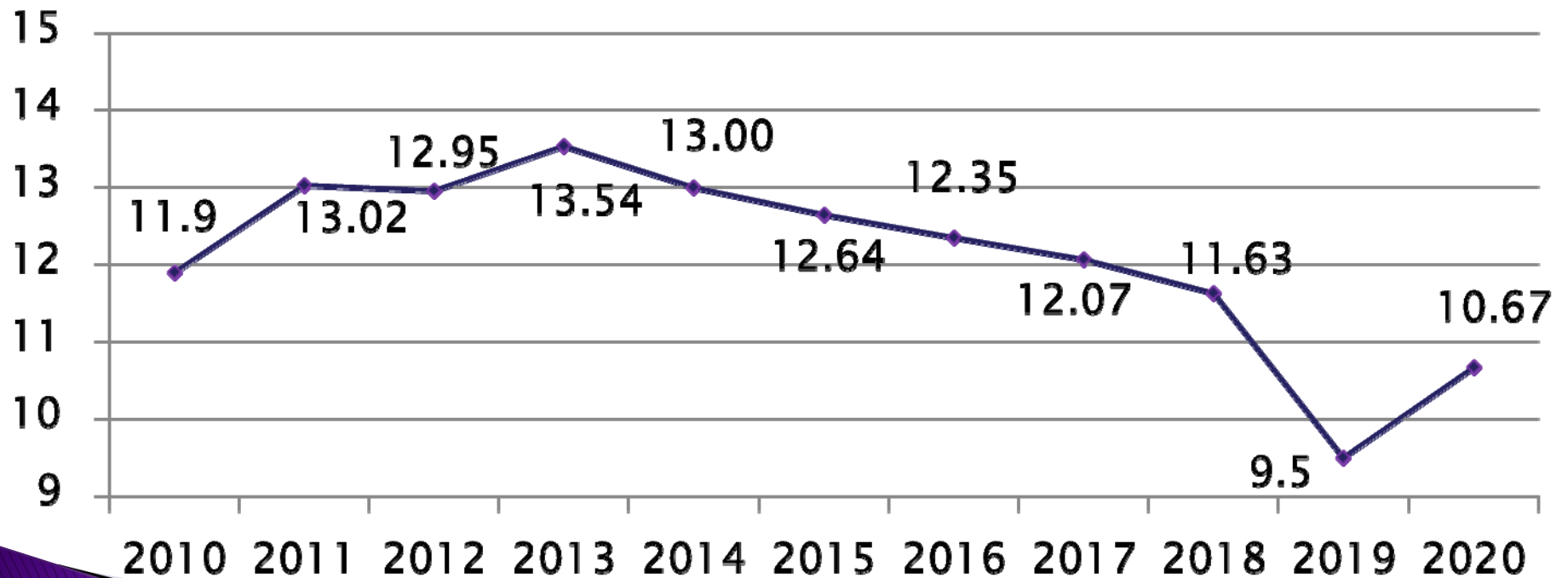
Liability Insurance

- ▶ According to PDRMA, Liability, worker's compensation and property insurance premium budgets are increasing 7% in 2020.

IMRF Contributions

- ▶ The IMRF rate is budgeted to decrease by 12.63%
- ▶ The employees contribution rate is unchanged at 4.5% of the member's salary

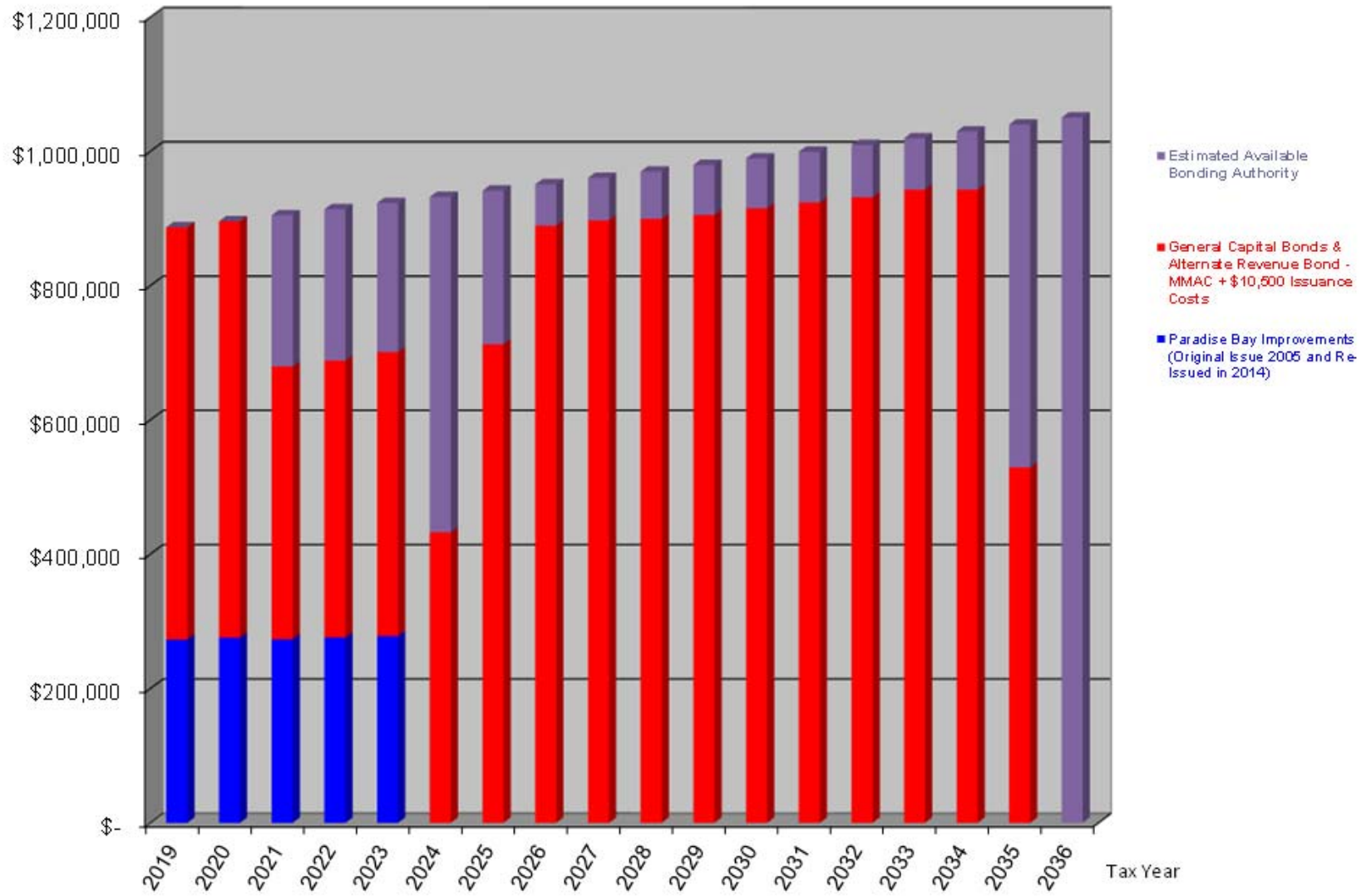
IMRF Rate History



Capital Projects

- ▶ Four Seasons OSLAD Project (\$957,000 with \$400,000 matching grant)
- ▶ Major tree removal and replacement due to the Emerald Ash Borer (\$10,000)
- ▶ Lagoon floor replacement (\$55,000)
- ▶ District-wide ball field fencing (\$112,850)
- ▶ MMAC fitness equipment (\$16,000)
- ▶ Madison Meadow privacy fence (\$35,000)
- ▶ Paradise Bay improvements (\$182,600)
- ▶ Toro 4000-D mower (\$55,000)
- ▶ Two slit seeders (\$30,000)

2005 Bond Sales - PBW, 2017A Bond Sale - MMAC, Bi-Annual Bond & Available Bonding Authority



Thank You

- ▶ We would like to thank you and staff for all the efforts put into preparing the 2020 budget.

2020 Marketing Plans



Memorandum

To: Board of Park Commissioners
From: Paul W. Friedrichs, Executive Director
Andrea V. Chiappetta, Director of Finance and Personnel
Date: 1/28/20
Re: Combined Budget and Appropriation Ordinance #20-511

Attached is a copy of the Combined Budget and Appropriation Ordinance for fiscal year beginning January 1, 2020 and ending December 31, 2020. This document contains all revisions to the original budget as they were directed by the consensus of the Board of Park Commissioners as well as any carry over capital projects. These changes results in \$12,563,204 of revenue collected and \$13,166,403 total expenses.

Account Number	Original Amount	Increase	Decrease	Final Amount
05-05-00-510-1000	\$ 379,683	\$ 9,903	\$ -	\$ 389,586
05-05-00-510-1110	\$ 278,193	\$ 3,203	\$ -	281,396
05-05-00-510-1125	\$ 14,995	\$ 100	\$ -	15,095
05-05-00-540-1665	\$ 16,309	503	\$ -	16,812
05-10-00-540-1665	\$ 3,487	\$ 126	\$ -	3,613
10-00-00-510-1000	\$ 901,740	\$ 6,402	\$ -	\$ 908,142
10-25-80-540-1585	\$ 5,942	\$ 4,000	\$ -	\$ 9,942
10-25-80-540-1665	\$ 14,347	441	\$ -	14,788
20-00-00-510-1000	\$ 68,943	\$ 525	\$ -	\$ 69,468
20-00-00-510-1100	\$ 7,356	\$ 56	\$ -	\$ 7,412
20-00-00-510-1105	\$ 25,442	\$ 40	\$ -	\$ 25,482
20-25-60-540-1665	\$ 2,952	63	\$ -	3,015
25-25-95-540-1665	\$ 2,152	63	\$ -	2,215
30-00-00-510-1000	\$ 125,665	\$ 428	\$ -	\$ 126,093
30-00-00-510-1100	\$ 17,295	\$ 45	\$ -	\$ 17,340
30-00-00-510-1105	\$ 19,036	\$ 33	\$ -	\$ 19,069
30-25-90-540-1665	\$ 2,486	63	\$ -	2,549
50-00-00-540-1615	\$ 2,732	\$ 2,400	\$ -	\$ 5,132
60-00-00-911-0955	\$ 600,335	\$ 4,787	\$ -	\$ 605,122
60-00-00-911-0960	\$ 13,674	\$ -	\$ (4,787)	\$ 8,887
70-00-00-510-1105	\$ 227,017	\$ 1,248	\$ -	\$ 228,265
75-00-00-510-1100	\$ 215,904	\$ 582,417	\$ -	\$ 798,321
90-00-00-907-9000	\$ 572,544	\$ 21,500	\$ -	\$ 594,044
		\$ 638,346	\$ (4,787)	

Action: I move to approve the 2020 Combined Budget and Appropriation Ordinance #20-511 and all appendixes which include the Mission & Vision Statement, Organizational Chart, Goals and Objectives, Personnel and Benefits Plan, Strategic Plan, Capital Replacement Plan, and Fee History, as presented.

**LOMBARD PARK DISTRICT
ORDINANCE #20-511**

**COMBINED BUDGET AND APPROPRIATION
ORDINANCE FOR FISCAL YEAR BEGINNING JANUARY 1, 2020
AND ENDING DECEMBER 31, 2020**

WHEREAS, this Combined Budget and Appropriation Ordinance was prepared in tentative form and was made available for public inspection at the office of the Secretary of the Lombard Park District for at least thirty (30) days prior to final action hereon, and;

WHEREAS, a public hearing was held as to this Budget and Appropriation Ordinance on the 28th day of January, 2020, and;

WHEREAS, notice of said hearing was published in a newspaper published within the Lombard Park District more than one week prior to the time of such hearing and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Lombard Park District, in the County of DuPage and State of Illinois, that:

Section #1 The facts contained in the preamble to this Ordinance are true and correct.

Section #2 The following sums or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Lombard Park District for the fiscal year beginning January 1, 2020 and ending December 31, 2020; the sums of money hereinafter set forth and the objects and purposes of the same are deemed necessary to defray all necessary expenses and liabilities for said period for the purposes outlined below.

	<i><u>BUDGETED</u></i>	
	<i><u>EXPENDITURES</u></i>	<i><u>APPROPRIATION</u></i>

ARTICLE I
CORPORATE EXPENSE

Employee Expenses	\$ 1,686,292	\$ 1,770,607
Utilities	107,308	112,673
Repairs & Improvements	102,018	107,119
Supplies & Contracts	192,343	201,960
Grounds Supplies	158,922	166,868
Professional Services	163,276	171,440
Marketing & Community Relations	37,350	39,218
Banking & Credit Card Fees	120	126
Interfund Transfer to IMRF	350,000	367,500
Permits, Licenses & Operational Expenses	10,850	11,393

Total Amount Budgeted and Appropriated for Corporate Fund

<u>\$ 2,808,479</u>	<u>\$ 2,948,903</u>
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ARTICLE II
RECREATION - ADMINISTRATION & PROGRAM EXPENSE

Employee Expenses	\$ 1,236,035	\$ 1,297,837
Utilities	151,843	159,435
Repairs & Improvements	23,226	24,387
Supplies & Contracts	76,138	79,945
Professional Services	-	0
Marketing & Public Relations	89,727	94,213
Merchandise - Cost of Sales	8,158	8,566
Banking and Credit Card Fees	71,361	74,929
Permits, Licenses & Operational Expenses	10,800	11,340
Program Salaries	589,712	619,198
Program Supplies	155,150	162,908
Program Contract Services	435,962	457,760

Total Amount Budgeted and Appropriated for Recreation Fund

<u>\$ 2,848,112</u>	<u>\$ 2,990,518</u>
---------------------	---------------------

	<i>BUDGETED</i>	<i>APPROPRIATION</i>
<i>EXPENDITURES</i>		

ARTICLE III

SWIMMING POOL EXPENSE

Employee Expenses	\$ 358,956	\$ 376,904
Utilities	89,383	93,852
Repairs & Improvements	19,997	20,997
Supplies & Contracts	42,614	44,745
Ground Supplies	12,500	13,125
Professional Services	2,775	2,914
Marketing & Public Relations	15,900	16,695
Permits & Licenses & Operational Expenses	2,256	2,369
Merchandise - Cost of Sales	41,500	43,575
Banking and Credit Card Fees	4,450	4,673
Program Salaries	36,525	38,351
Program Supplies	5,235	5,497
Program Contract Services	7,035	7,387
Capital Expenses	182,600	191,730

Total Amount Budgeted and Appropriated for Swimming Pool Fund

	\$ 821,726	\$ 862,812
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ARTICLE IV

RECREATION CENTER EXPENSE

Employee Expenses	\$ 382,312	\$ 401,428
Utilities	48,634	51,066
Repairs & Improvements	2,532	2,659
Supplies & Contracts	51,405	53,975
Marketing & Public Relations	20,500	21,525
Merchandise - Cost of Sales	4,800	5,040
Banking and Credit Card Fees	300	315
Program Salaries	85,834	90,126
Program Supplies	4,000	4,200

Total Amount Budgeted and Appropriated for Recreation Fund

	\$ 600,317	\$ 630,333
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	<i>BUDGETED</i>	<i>APPROPRIATION</i>
	<u>EXPENDITURES</u>	<u>APPROPRIATION</u>
ARTICLE V		
GOLF COURSE EXPENSE		
Employee Expenses	\$ 309,109	\$ 324,564
Utilities	31,604	\$ 33,184
Repairs & Improvements	17,550	\$ 18,428
Supplies & Contracts	45,082	\$ 47,336
Ground Supplies	35,000	\$ 36,750
Marketing & Public Relations	10,800	\$ 11,340
Merchandise - Cost of Sales	14,750	\$ 15,488
Banking and Credit Card Fees	6,640	\$ 6,972
Permits, Licenses & Operational Expenses	1,985	\$ 2,084
Program Salaries	2,667	\$ 2,800
Program Supplies	500	\$ 525
<i>Total Amount Budgeted and Appropriated for Golf Course Fund</i>	<u>\$ 475,687</u>	<u>\$ 499,471</u>

ARTICLE VI		
JOINT RECREATION FOR HANDICAPPED EXPENSE		
District's Share of NEDSRA Joint Agreement Expenses:		
Employees Expense	\$ 5,520	\$ 5,796
General Program Expenses	310,056	325,559
NEDSRA Assessment for Capital Projects	50,000	52,500
<i>Total Amount Budgeted and Appropriated for Recreation for Handicapped Fund</i>	<u>\$ 365,576</u>	<u>\$ 383,855</u>

ARTICLE VII		
LIABILITY FUND EXPENSE		
Unemployment Insurance	\$ 5,000	\$ 5,250
Liability Insurance	25,637	26,919
Employment Practices	9,445	9,917
Worker's Compensation	69,824	73,315
Property Insurance	51,949	54,546
Pollution Insurance	1,619	1,700
Comm. Bldg. Liquor Insurance	565	593
Safety Supplies & Background Checks	10,132	10,639
Community Relations	2,000	2,100
<i>Total Amount Budgeted and Appropriated for Liability Fund</i>	<u>\$ 176,171</u>	<u>\$ 184,980</u>

	<u>BUDGETED</u> <u>EXPENDITURES</u>	<u>APPROPRIATION</u>
ARTICLE VIII		
DEBT SERVICE FUND EXPENSE		
Principle Payment, 2015 GO Bonds	480,000	504,000
Interest Payment, 2015 GO Bonds	84,800	89,040
Principle Payment, 2014 GO Bonds	235,000	246,750
Interest Payment, 2014 GO Bonds	37,800	39,690
Principle Payment, 2019 GO Bonds	605,122	635,378
Interest Payment, 2019 GO Bonds	8,887	9,331
Debt Related Fees	1,328	1,394
<i>Total Amount Budgeted and Appropriated for Debt Service Fund</i>	<u>\$ 1,452,937</u>	<u>\$ 1,525,584</u>

ARTICLE IX

RETIREMENT (F.I.C.A./I.M.R.F.) FUND EXPENSE

F.I.C.A.	228,265	239,678
I.M.R.F.	798,321	838,237
<i>Total Amount Budgeted and Appropriated for Retirement Fund</i>	<u>\$ 1,026,586</u>	<u>\$ 1,077,915</u>

ARTICLE X

AUDIT FUND EXPENSE

Professional Services	\$ 20,910	\$ 21,956
<i>Total Amount Budgeted and Appropriated for Audit Fund</i>	<u>\$ 20,910</u>	<u>\$ 21,956</u>

ARTICLE XI

CAPITAL PROJECTS FUND EXPENSE

Capital Projects	\$ 2,919,902	\$ 3,065,897
<i>Total Amount Budgeted and Appropriated for Capital Projects Fund</i>	<u>\$ 2,919,902</u>	<u>\$ 3,065,897</u>

SUMMARY

Total Corporate Fund Expense	\$ 2,808,479	\$ 2,948,903
Total Recreation Fund Expense	\$ 2,848,112	\$ 2,990,518
Total Swimming Pool Fund Expense	\$ 821,726	\$ 862,812
Total Recreation Center Expense	\$ 600,317	\$ 630,333
Total Golf Course Fund Expense	\$ 475,687	\$ 499,471
Total Rec for Handicapped Fund Expense	\$ 365,576	\$ 383,855
Total Liability Fund Expense	\$ 176,171	\$ 184,980
Total Debt Service Expense	\$ 1,452,937	\$ 1,525,584
Total Retirement (F.I.C.A./I.M.R.F) Fund Expense	\$ 1,026,586	\$ 1,077,915
Total Audit Fund Expense	\$ 20,910	\$ 21,956
Total Capital Projects Fund Expense	\$ 2,919,902	\$ 3,065,897
Total Budgeted and Appopriated Expenses, <i>including interfund transfers</i>	\$ 13,516,403	\$ 14,192,223
Less: Interfund Transfers	\$ (350,000)	\$ (367,500)
Net Expenses, excluding Interfund Transfers	<u>\$ 13,166,403</u>	<u>\$ 13,824,723</u>

Section #3

All unexpended balances of the appropriation for the fiscal year ending the 31st day of December, 2019, and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenue not specifically appropriated, and all unexpended balances from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

Section #4

Pursuant to law, the following determinations have been and are hereby made a part hereof:

- (a) Statement of estimated cash on hand and short-term investments at the beginning of the fiscal year is \$9,241,739.
- (b) Estimate of cash expected to be received during the fiscal year from all sources is \$12,563,204.
- (c) Estimate of expenditures contemplated for the fiscal year is \$13,166,403.
- (d) Statement of estimated cash and short-term investments expected to be on hand at the end of the fiscal year is \$8,638,540.

Section #5

All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remained of the Ordinance.

Section #6 This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning January 1, 2020 and ending December 31, 2020, or any other fiscal year.

Section #7 That this Ordinance shall be in full force and effect immediately upon passage and approval according to law.

PASSED this 28th day of January, 2020, pursuant to roll call vote.

Roll Call Vote: Ayes: _____

Nays: _____

Absent and Not Voting: _____

APPROVED this 28th day of January, 2020.

Sarah Richardt
President, Board of Park Commissioners
Lombard Park District

(seal)

Attest:

Paul W. Friedrichs
Secretary, Board of Park Commissioners
Lombard Park District

STATE OF ILLINOIS)
)
COUNTY OF DuPAGE)

LOMBARD PARK DISTRICT

CERTIFICATE OF CHIEF FISCAL OFFICER AS TO ESTIMATE OF REVENUE BY SOURCE TO BE RECEIVED DURING THE FISCAL YEAR OF JANUARY 1, 2020 TO DECEMBER 31, 2020 PURSUANT TO SECTION 162 OF THE REVENUE ACT OF 1939

The undersigned, Andrea V. Chiappetta, Chief Fiscal Officer of the Lombard Park District, does hereby certify the estimate of revenues by source anticipated to be received by the Lombard Park District, DuPage County, State of Illinois for the fiscal year of January 1, 2020 through December 31, 2020 are as follows:

<u>Source</u>	<u>Amount</u>
Taxes	\$ 6,026,779
Interest	86,923
Fees for Service	3,814,659
Rentals	385,533
Merchandise for Resale	143,492
Donations & Sponsorships	35,737
Grants	1,246,500
Reimbursements & Contracts	111,984
Other Income	<u>711,597</u>
Total Revenue	\$12,563,204

The above is certified this 28th day of January, 2020.

(seal)

Andrea V. Chiappetta, Chief Fiscal Officer

The above certification was filed with the County Clerk of DuPage County on this

_____ day of _____, 2020.

County Clerk of DuPage County

County Clerk

By _____

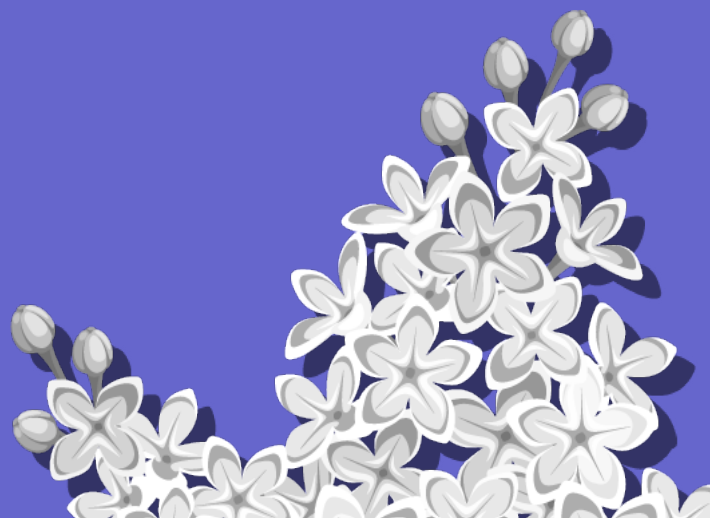


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ANNUAL MARKETING PLAN

Lombard PARK DISTRICT

enjoy life



DISTRICTWIDE MARKETING & COMMUNICATIONS PLAN

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MISSION:

Providing recreation opportunities for people to enjoy life

PREPARED BY:

Nicole Kapala, Marketing & Communications Manager

DESIGNED BY:

Drew Albrecht, Graphic Designer



The following marketing plan will give a brief summary of the marketing and communications for the Lombard Park District in 2020. This annual working document provides a tool for the marketing department to focus on the mission of the District of providing recreation opportunities for people to enjoy life and provide a document to help spread the word about programs, parks, facilities, and special events. This document includes marketing plans for the following Lombard Park District facilities, Paradise Bay Water Park, Lombard Golf Course, and Madison Meadow Athletic Center as well as Community Relations.

PURPOSE

The purpose of the Lombard Park District Marketing Plan is to guide the organization in a shared strategy that focuses on the needs and desires of District customers and residents. The District recognizes the need to be flexible with an ever-changing landscape of marketing opportunities. The plan and action items provide a platform for the process and a means for measuring progress and excellence.

The Lombard Park District believes that marketing is an important part of the overall strategic plan to:

- Continue to develop and implement an integrated brand identity
- Provide communication tools that welcome and attract new customers and help retain current customers
- Increase participation and District awareness
- Build strong community alliances through a variety of initiatives

MARKETING STRUCTURE

Marketing & Communications is housed under the Administration Department. The Director of Finance & Personnel manages the Marketing & Communications Manager who in turn manages the Graphic Designer responsible for the design of web, social, and print collateral as well as photography. The Marketing & Communications Manager is responsible for writing, partnerships, press releases, planning, advertising, and managing the marketing and communications for the District. The Marketing & Communications team uses JotForm, a free online form to create a Marketing Request Form for all program managers that need marketing items from their department. The goal of this form is to keep everyone on task in terms of what is needed for each project and make sure we reach deadlines. Dropbox is another tool staff rely on to maintain all files so that both staff members have access to everything. This ensures that files are backed up safely and staff always has access either in the office or remotely. As a final check and balance, the Marketing Department complies and utilizes an agencywide calendar for all staff so they know when their projects are scheduled.



DISTRICTWIDE

MARKETING & COMMUNICATION GOALS

Major plans for the Marketing & Communication team for the 2020 fiscal year are as follows:

- Continue implementation of the re-branding initiatives for Lombard Golf Course to create a consistent look and message that identifies it with the Lombard Park District.
- Secure \$22,000 in advertising and sponsorship by meeting with businesses and welcoming new Corporate Partners.
- Develop a Districtwide website organization plan to be more user-friendly and informative.
- Increase awareness for Adult & Senior programming by partnering with senior living facilities, developing quarterly newsletters and additional community marketing.

Among the proposed goals that are placed in the 2020 Annual Operating Budget, the Marketing & Communications team has proposed additional items that are spelled out within this plan.

BRAND/IDENTITY

The Marketing & Communications team will continue to develop the District's branding by updating our cross branding between facilities. Having consistent branding District wide will assist with brand recognition with our residents.

WEBSITE

The responsive website is housed at lombardparks.com and contains an online registration component, which is used by an average of 40% of the District's registrations. A copy of the seasonal activity guide in an electronic flipbook is available on the website. This contains all of the programs and events for the season. It connects to the online registration component via links within the guide. The website

will receive a refresh in order to keep a consistent theme with the Activity Guide but follow the District's branding guidelines. Items will be moved around on the homepage to keep them from becoming stagnant. Driving traffic to the website via social media and listing the website on all collateral assists in creating a potential registration and increase web traffic to the website.

SOCIAL MEDIA

The District believes that participating in social media is the most vital means of communication with residents today. The following accounts are maintained and operated: Facebook, Twitter, and Instagram. Staff is always looking into new social media platforms to keep up with trends. There are currently 3,380 likes on the Facebook page, 1,685 Instagram followers, and 1,385 Twitter followers. Each continue to increase as our team adds special event photos, Parks and Recreation related articles, registration reminders, and invites to our annual special events. This year, staff will continue to utilize social media to help tell the District's story, whether that is new projects or feel good stories from our participants.

EMAIL MARKETING

The District maintains a MailChimp account and has been utilizing this account more than ever before. Patrons receive most of their information via social media, our website and emails. The marketing team will continue to send monthly e-newsletters to send to all active residents informing them of upcoming special events, recreation and athletic programs. In these emails, there will be a direct link to register for each specific program.



ACTIVITY GUIDE

The seasonal Activity Guide is the District’s number one marketing tool. The guide features photos of program participants and District parks and facilities. The printing of the Activity Guide is sent to bid each September for the following year. It is currently mailed to over 20,000 households and printed in full color via sheet fed press.



Lombard Golf Course. They are used to promote special events, athletic leagues, preschool and more. In partnership with the District’s Safety Committee, safety message banners will continue to be displayed this year.

The Marketing & Communications team is responsible for maintaining the messages on the electronic signboard at St. Charles Road and Grace Street. The messages remain current as well as include some exciting community news or congratulatory messages. With our great relationship with the Village of Lombard, we also are able to share special events and programs with them to be displayed on their electronic board on Main Street.

PRINT COLLATERAL

For larger programs such as special events, athletic leagues, day camp, and preschool, posters are designed and printed in local businesses as

well as District facilities. Bulletin boards are hung at Sunset Knolland preschool, posters are designed and printed in local businesses as well as District facilities. Bulletin boards are hung at Sunset Knoll Recreation Center, banners are hung at 6 parks, and postcards are available at most facilities.

DIRECT MAIL

Postcards are mailed to previous youth athletic league participants as a reminder of upcoming registration opportunities. Other direct mail pieces include an “invitation” to the daddy daughter dances, Fishing Derby postcards, promoting Madison Meadow Athletic Center, and preschool promotions.

VALPAK

Similar to Direct Mail, Val Pak is also a direct mail marketing. Different from Direct Mail, a Lombard Park District offer can be included in their monthly envelope that goes out to all households. The team is able to select what neighborhoods they would like to have their marketing piece go out to. We have used this for the Lombard Golf Course in 2019 and will continue this upcoming year.

ELECTRONIC COMMUNICATION

The District maintains a MailChimp account and sends bi-weekly e-newsletters from the agency, Lombard Golf Course, and The Madison Meadow Athletic Center. Emails are also sent as an event draws closer, or when the District has an announcement or reminder. This year, staff plans to grow the list by attending marketing events at the schools, visiting Paradise Bay, Lombard Golf Course, and the Madison Meadow Athletic Center monthly, and mentioning the list on social media. There will be a newly placed e-newsletter button on the front of the website to encourage new members.



DISTRICTWIDE

MEDIA & NEWS RELEASES

Staff maintains media contacts and relationships with the media in order to gain positive press coverage. This gives the District a voice in explaining why summer camp or swim lessons are important, or informing the community of upcoming event and meetings.

ADVERTISING

Staff meet with publication representatives throughout the year to see what they have to offer. Since this is a new marketing team, we are wanting to try all sorts of marketing advertising. We have been working with Suburban Family Magazine, Daily Herald, MyKidsList and the Lombardian. A lot of our advertising dollars will be allocated towards social media advertising since they will be able to provide the Marketing Department with research data and results and we have a large audience following our social media outlets.

CORPORATE PARTNERS & SPONSORSHIP

This year, the District will focus on securing Corporate Partners that spend \$3,000 or more. The goal for this year is to work with companies to meet the needs of both the District and the business by creating an element of partnership. Whether that is providing in kind donations that the District would already purchase or by paying a sponsorship fee towards having a booth at special events. Currently, the District offers full page advertisements in the Activity Guide. We would like to begin offering companies not only Activity Guide ads, but also advertising opportunities on our website as well as e-newsletters.

PHOTOGRAPHY

Lombard Park District staff prides itself on the use of high quality photography in publications and on the web. At least one marketing staff person will be at all special events to take photos and document the events. Staff will also take time to photograph the District parks and facilities each season and other programming. We will continue to post all of our photographs on social media as we have received great feedback on our photography in 2019.

LILAC TIME

This two week special event is held during the first week in May in conjunction with many village entities. The Park District is responsible for developing the Lilac Time pamphlet, which includes the schedule of events, hotel motel information, and more. The pamphlet is dispersed throughout the community and mailed upon request. The Lilac Time website was developed in 2015 to house all of the information in one location. Staff will be responsible for updating the website with new information as well as adding additional features including a showcase gallery of the park. Staff works with the Village of Lombard on hotel/motel grant funding to provide additional advertisements for tourism outside a 50-mile radius of Lombard. This year, our goal is to increase web traffic by marketing not only in the Lombard area, but also surrounding towns.



JINGLEBELL JUBILEE

This holiday kickoff community event is held the first Saturday in December and features the tree lighting in Lilacia Park and Santa's arrival among other activities in a variety of locations. This community-wide event involves cross promotion with other community-based organizations. The Lombard Park District marketing staff design the collateral and assist with sponsorship efforts. We plan to get marketing out to the public earlier than most years to ensure everyone knows when the event is taking place.

INVOLVEMENT

Marketing & Communications staff stay current by maintaining an IPRA membership, attending workshops and conferences, and participating in design-related and photography webinars. The staff also attends PR Power Hour, a community based marketing group, workshops and meetings to participate in collaborations in Lombard.

A real estate flyer for the Lombard Park District office. At the top left is the Lombard Park District logo and address: 227 W. Park Ave, Lombard, IL 60148. At the top right is a 'PROJECT INFO' box with '100011570', '100 POSTAGE ROAD', 'Lombard, IL', and 'Parcel No. 01'. The main image shows the interior of 'the @Schiller' project, featuring a modern kitchen with white cabinetry and a red bar stool. Below the image, it says 'VISIT US AT OUR LOMBARD OFFICE!' and lists '\$101,988,155' and '226 UNITS CLOSED IN 2017'. It also mentions 'LOMBARD #3 AGENT | TEAM' and 'LOMBARD #1 BUYER'S AGENT | TEAM'. At the bottom, there is a 'love LOMBARD' logo and the website 'perpetrations.com'. The footer includes the address 'Visit Us @ 9 S. Park Ave, Lombard or 136 W. Park Ave, Elmhurst | 630.811.8865 | TheSchillerTeam.com' and a 'Quality' logo.



PARADISE BAY WATER PARK

The below information contains the marketing plan this upcoming season at Paradise Bay Water Park. In addition to long-running special events and promotions at Paradise Bay, such as Swim Team Meets and early entry for pass holders, staff has included new and improved programs, events and marketing strategies to make for a successful summer. With an effort to attract new swimmers, repeat customers, and new pool pass holders, Paradise Bay Water Park will focus on a variety of marketing initiatives throughout the season.

TARGET MARKETS

DAILY VISITORS

In order to attract new and returning visitors, Paradise Bay Water Park has many attractive activities, special events, and programs throughout the season. A variety of tactics will be developed to provide awareness to the Water Park for those that have not attended. Customer Appreciation Day is an annual event that is full of games, activities and giveaways. It is a great opportunity to showcase the Water Park. It provides an experience for the community and gives families the opportunity to see what Paradise Bay is all about without a fee, while participating in other fun activities throughout the summer evening.

NEW & EXISTING PASS HOLDERS

In order to attract new pass holders and retain previous pass holders, Paradise Bay Water Park will continue to offer many benefits of purchasing a season pass. These benefits include a friends and family punch card for early entry, free special events, free Parent & Tot Swim, and Adult Swim. To attract new pass holders, we plan to market early in the season via social media, e-newsletters, and paid advertising.

EARLY CHILDHOOD & FAMILY

For the younger swimmers and families in the community, Paradise Bay will offer many activities such as Rubber Ducky Night, and many more. These events invite children and their parents to come play games and enjoy the Water Park as families. Parent & Tot Swim Time is offered in Turtle Cove, a zero-depth pool made just for tots. The

swim time is a great opportunity for parents and tots to utilize Paradise Bay's offering without the crowds.

YOUTH & TEEN

Paradise Bay offers a number of activities and events for youth and teens to enjoy the Water Park in a variety of ways suitable for different interests. These offerings will be available again. Teen Night, a favorite to many teens will be offered every Thursday from 8-10 pm for teens entering sixth through ninth grade. The fees are \$5 or free with a pool pass and a student ID. Teens will enjoy games, splash contests, swimming, music, Calypso Cafe, and more.

Paradise Bay will also continue to offer a future lifeguards class for ages 10-15. This five-day program is perfect for youth who are excited to begin learning their guarding skills. Participants will spend each day learning a new aspect of lifeguarding, building confidence, learn team building, and make lasting friendships.

ADULT & SENIORS

Adult Swim Time is a dedicated time in the lap lane and dive well. This provides an opportunity for adults and seniors to come together and socialize in a dedicated space, swim laps, or enjoy all that Paradise Bay has to offer. Paradise Bay will continue to offer a variety of water aerobic classes throughout the season to increase adult and senior participation.



POTENTIAL POOL PASS HOLDERS

Staff will mail previous pass holders a 2020 season rack card and reminder letter to renew their passes in February. Information will include facility hours and information, summer classes, special events, programs, and fees. The cards will be designed and printed in December 2019.

Pool pass in-person registration will begin March 1, 2020 at Sunset Knoll Recreation Center and online. Pool pass registration signage will be posted in February at all Park District facilities. Information will also be included in the Spring Activity Guide.

Marketing materials promoting pool pass sales will be developed for collateral including posters, postcards, advertisements and website graphics. There will be an early marketing campaign for pool passes in mid-February and a push in April until mid-May for the Early Bird rates.

Print and online advertisements will be placed in the Chicago Tribune, Suburban Family, and the Lombardian. A social media campaign will incorporate an Instagram and Facebook campaign reminding patrons to purchase their pool pass prior to the early bird deadline.

The end of February, the website will begin incorporating Paradise Bay on the homepage gearing up for pool pass sales. The website graphics will link to the social media campaign for a Paradise Bay takeover. Information will be also available in the Spring Activity Guide promoting early and regular pool pass sales.

DAILY VISITORS

The scheduled Opening Day will be Saturday, May 23 with preseason hours during the week. The marketing and communication will focus on Opening Day advertisements, which in hopes will increase daily visitors, as well as pool pass holders. Beginning in May, advertisements will run in the Chicago Tribune, Suburban Family, and the Lombardian, for Opening Day at Paradise Bay. Posters will be printed and hung around Lombard and surrounding areas.

Throughout the season, marketing and communication collateral will be available at District facilities and on our website. This will include but not be limited to the seasonal brochure, informational rack cards, Facebook boosted posts, special event information, postcards for different age ranges and activities offered, general swim time information, and swim lesson information. Collateral will also be available at the Summer Concert and Movie Series in Lilacia Park and all other Lombard Park District special events.



PARADISE BAY WATER PARK

CROSS PROMOTION

Program and event information regarding Paradise Bay will be promoted through other programs such as preschool, day camps, fine arts classes, group fitness classes, and senior events. Information will be displayed throughout the district inside facilities and at special events. Outside our community, we will reach out to our partners at the Village, local businesses, and Park District sponsors by providing them with flyers, posters, and postcards.

SPECIAL EVENTS

Special events will be posted on Lombard Park District's online event calendar and banners/yard signs throughout the community. Free calendars will also be utilized, such as Oaklee's Guide, Healthy Lombard newsletter and Daily Herald Events. The descriptions for all special events will also be available in the Summer Activity Guide. They will also be promoted via Instagram and Facebook. Facebook events will be created for each with all event details and staff can be able to track how many people are interested in attending.

GENERAL

- A dedicated facility brochure outlining all program information including hours, rates, special events, rentals and more will be printed for the season.
- An e-newsletter will be sent once a month in the summer (May, June, July, August) to the active Park District list and current/past pass holders including upcoming Paradise Bay events, news and programs.
- Staff will set up a table at the Water Park once a month to disperse upcoming event information. Promotional items such as lip balm, beach bag, water bottles, etc. will be awarded to patrons for joining the e-newsletter.
- Posters and bulletin boards will be designed and distributed for marketing the facility throughout the District and in the community.



HOTEL/MOTEL GRANT

The Lombard Park District and Village of Lombard have an agreement each year to provide free passes to Paradise Bay to Lombard hotel guests. This program is funded by the Hotel Motel tax. The Lombard Park District provides passes to the participating hotel managers along with a letter explaining the program and discussing restrictions. A meeting is held in early May with participating hotel managers to make sure all participants understand any restrictions, policies and procedures. Staff keeps track of hotel passes by marking a form and keeping the pass. Staff then turns the pass into the Director of Finance and Personnel to become tallied for the season.

SPONSORSHIP

In 2019, Paradise Bay Water Park recruited their first ever facility premier sponsor. This premier sponsor received recognition at our pool special events, logo in our Summer Activity Guide, inclusion in all pool-related press releases, and had the ability to be onsite at our Community Appreciation Days event bringing in over 800 visitors. We continue to seek facility sponsorship for this facility this upcoming season.

STAFF INVOLVEMENT

The involvement of frontline staff is critical in the marketing and promotion of Paradise Bay. A staff meeting will be held at the start of each day and will discuss any important information for activities and announcements occurring throughout the day. Staff is required to be in uniform with a nametag at all times when they are at work so that they are easily identifiable to the public.



LOMBARD GOLF COURSE

The below information contains the marketing vision at Lombard Golf Course (LGC) this upcoming golf season. In addition to long-standing elements at LGC, such as the golf leagues, holiday specials, outings, and rentals, staff has included new and improved marketing strategies to make for a successful season. With an effort to attract new golfers to the course, LGC will focus on implementing the rebranding process.

CONTINUED MARKETING

- LGC staff will contact DuPage County junior high and high school athletic directors to assess their golf team practice and tournament needs, and attempt to accommodate the teams to become the hosting course.
- LGC will continue to offer registration for special events, programs, lessons and clinics onsite, on lombardparks.com, and at Sunset Knoll Recreation Center.
- All Chamber of Commerce businesses and churches in Lombard will receive a season letter with information regarding LGC, including opportunities to host an outing, rent the clubhouse, and join one of the leagues.
- Free Permanent Tee Times will be offered to individuals, with the understanding that LGC reserves the right to place individuals into groups.
- LGC will host a variety of special events throughout the golf season to bring interest to the course, increase rounds, and provide activities for patrons who may not be an avid golfer.
- Impromptu specials will take place on a day-to-day basis based on weather conditions and golfer load.
- Golfers that register for an Advantage Card will have the opportunity to sign up for the LGC e-newsletter upon registration.
- Replay Round: 50% off 2nd round immediately following the 1st round and 50% off gas cart.
- Use yard signs and community banners to market any and all specials throughout the year.

NEW MARKETING

We plan to utilize the location of the course being off of a busy street and take advantage of the space as a location for community banners drawing attention to special offers, rentals, and hosting golf outings. Towards the end of the 2019 season, the Marketing team experimented with ValPak, a direct mail that goes out to surrounding neighborhoods. We would continue to do this in 2020, offering a special offer to new and existing golfers. LGC has a Facebook page and we will continue to post offerings at the course as well as golf articles, photos from events and outings.

TARGET MARKETS

NEW GOLFERS

In order to attract new golfers, LGC will continue to market the course with their recent name change to Lombard Golf Course. LGC will also work on creating specific packages that will be distributed to schools, businesses and athletic teams. Like mentioned in the new marketing for 2020, the direct mail piece will be going out to neighborhoods nearby some of which do not know that LGC exists. This is a great way to show community members what the course offers especially while offering them a discount.



LEAGUES

Lombard Golf Course currently hosts the following leagues:

- Lombard Early Morning Golf Association (LEMGA) – last year, 56 golfers participated in this league. This league begins in April and plays on Saturday morning beginning at 6:00 am.
- Lombard Women’s Golf League (LW) – Last year, 28 golfers participated in this league. This league begins in April and plays on Tuesday morning beginning at 6:30 am.
- Visitation Ladies League – Last year, 20 golfers participated in this league. This league begins in May and plays on Wednesday mornings beginning at 7:00 am.
- Summer Junior Golf League (SJGL) – An eight-week golf league for youth ages 10-14 has been the perfect program for children wanting to learn golf skills. This league is the perfect opportunity to provide an atmosphere to improve on mechanics and understanding of the game. Last year, we had over 20 participants. Kids will play nine holes each week. League dates and times to be determined. Staff will work with the golf instructors to develop this league.

Letters to league members will be sent in February. The season letter will include information regarding LGC opportunities to host an outing, rent the clubhouse, programs and events. In addition, this letter to the leagues will encourage members to promote their league within the workplace, as well as with family and friends. Staff should consult with individual league captains prior to sending the letter.

OUTINGS

Information regarding outings will be mailed to the coordinators of future outings, all Lombard Chamber of Commerce businesses, Lombard churches, area 501C3 nonprofit organizations and area

schools. The season letter will promote the use of LGC as a venue to host fundraising outings, social outings, and as a location for holiday and corporate parties. This letter will also provide information regarding the business league. Two weeks after the letter is sent, follow-up calls will be made to the outing coordinators by staff to determine interest in hosting an outing or party, or joining or creating a league. We will also promote outings in our Seasonal Activity Guide, dedicated Facebook page, and community signage.

LESSONS/CLINICS

This year, LGC will continue to offer registration for special events, programs, lessons and clinics onsite, on lombardparks.com, and at Sunset Knoll Recreation Center.

Sticks for Kids Golf Lessons: Lessons will be offered for ages 8-14 throughout the golf season. Sticks for Kids is an excellent forum to introduce youth to physical activity, appreciate nature and provide an opportunity to learn a lifetime sport. Participants will learn the rules of the game, golf etiquette, golf swing, driving, chipping and putting. This program is designed to introduce your young person to all aspects of golf.

Adult Golf Lessons and Group Lessons: Lessons will give adults the opportunity to learn the fundamentals of golf. Participants will learn the rules, etiquette, proper grip and stance, full swing, short game, and putting taught by a PGA Golf Professional. Date and time of lessons is to be determined.



LOMBARD GOLF COURSE

PROGRAMS

10 Round Advantage Card: Golfers will receive an electronic advantage card that counts their rounds. After 10 rounds of paid greens fees, their 11th round is free and they will receive a LGC branded golf towel. Golfers that register for Advantage Card will also have the opportunity to sign up for the LGC e-newsletter upon registration.

Permanent Tee Times: Based on the trend that permanent tee times are in a constant decline, LGC will continue to offer free permanent tee times, with the understanding that LGC reserves the right to place individuals within a group.

PROMOTIONS

Impromptu specials and promotions will take place on a day-to-day basis based on weather conditions and golfer load. ***The specials will be marketed in the following manner:***

- Email blasts to LGC golf subscribers
- Signage posted at the course – specials may include, but are not limited to:
- Youth Special: Youth fees (ages 17 and under) are \$11 any day and time; resident or nonresident and free youth club rentals (quantities limited).
- Email Promotions: Members of the email list as well as golfers who have been loyal customers will receive email promotions throughout the season, including but not limited to:
 - o Play a replay round for free (must be played immediately following the first paid round; no rain checks will be issued).
 - o Free bucket of balls for the practice range
 - o Redeem this coupon for a free push or gas golf cart
 - o Bring this coupon in for a promo item (water bottle, golf towel, etc.)



CONTINUATION OF GOLF COURSE REBRAND

LGC has suffered under its lack of recognition with the Lombard Park District and with its image as a brand. This year, the Marketing Department and LGC Staff will continue to focus on rebranding the course to better attract and instill value to old and new customers. Improvements will include:

- Continue to update signage, that hasn't already been updated, particularly the menu board inside clubhouse.
- Continue to make the community of Lombard aware of the new name change by email blasts, social media boosts, and community signage.

OVERALL MARKETING

- Continued this year, impromptu signs will be premade for the following instances and then displayed at the discrepancy of the Superintendent of Golf Operations on a day-to-day basis.
 - Permanent Tee Times – Free for the season.
 - Youth Special – \$11 per child (ages 17 & under) seven days a week; free club rental (supplies limited)
- Lombard Golf Course program and event information will be sent via the monthly e-newsletter. An invitation to sign up for the e-newsletter will be included at the starter booth and inside the clubhouse. The sign-up form is also on lombardgolfcourse.com and LGC Facebook page. Once a golfer golfs ten rounds, an email will be sent with a coupon for a promotion listed in the promotion section.
- A general LGC brochure will be produced and included in mailings and available on site. In addition, area hotels, golf stores, condominium and rental associations will receive brochures.
- Program and Special Event posters will be created and displayed at the Lombard Park District Sunset Knoll Recreation Center, Community Building, Administrative Building, and at Lombard Golf Course.
- Paid display ads will be placed in local area newspapers including Chicago Tribune, and other golf related publications.
- Direct Mail/ValPak will be sent out to neighboring areas offering a special for first time golfers at LGC.
- Press releases will be sent to local newspapers regarding opening day for the season, upcoming events and programs.
- Social Media will be used to promote rounds, events, and promotions.



LOMBARD GOLF COURSE

STAFF INVOLVEMENT

The involvement of front-line staff is critical in the overall marketing of Lombard Golf Course. Under the secret shopper program established by IPRA Marketing & Communications members, LGC will be shopped 4-5 times a year for customer service. After receiving the results, staff will be informed of how to make constructive advancements. Examples include identifying the customer by name, learning their golf and/or clubhouse habits and likes, and encouraging conversation. Staff is required to wear name tags to allow customers to feel comfortable with approaching staff.

In an effort to track the success of attracting new golfers, outings, visitors and program users as a result of the marketing campaign, cashiers and/or starters will keep a daily log of what attracted the new customer. These daily tabulations will be combined at the end of the week by staff and forwarded to the Marketing and Communications Manager. A survey will be sent to e-newsletter subscribers via e-newsletter mid-season and again in October. A suggestion box is available, promoted, and encouraged by the staff.



MADISON MEADOW ATHLETIC CENTER

The below information contains the marketing plan this upcoming year at Madison Meadow Athletic Center (MMAC). This year, the Marketing Team collaborated with the Madison Meadow Athletic Center Manager to coordinate a marketing plan. This year our marketing efforts are focused on seeking new members, retaining current members, and providing a series of fun internal ways to keep members engaged in an active lifestyle.

TARGET MARKETS

CURRENT MEMBERS

Our goal each year is to retain our current members and keep the Athletic Center a great facility to work out, take a fitness class, or utilize our track and gym. Throughout the year, we plan to have new and exciting things happening such as purchasing new equipment, offering a new class, or hosting a special event to appreciate our customers. Sending our members, quarterly e-newsletters to keep them involved and allow them to provide input and ideas as well as engaging on social media. We want to create a sense of community and will continue to. With our friendly staff, it has been easy to talk with members and get their input on our facility.

NEW MEMBERS

We want to make purchasing a membership a simple process. Memberships can be purchased at the MMAC or at Sunset Knoll Recreation Center. To recruit new members, our marketing team has been in full force by paid advertisements, social media, and e-newsletters. We also encourage our current members to write in Facebook/Google reviews and share the good word about the MMAC with their friends and families. Also, we want to find it easy for interested members to find us on Google. Being one of the top searches for fitness centers in Lombard is extremely important as many people research a facility before signing up. Having a great relationship with our Village has been a great thing for the MMAC as well. Being able to host Village events that bring in over hundreds of people is a way to bring in more members and or awareness of our facility.

OPEN GYM USERS

Open Gym has and will continue to be a popular attraction at the MMAC. Our goal for 2020 is to keep our frequent users happy, while making necessary improvements. We plan to communicate more effectively on the open gym schedule, so all our members are aware as we do host other events and athletic programs throughout the year. We plan to also offer a Toddler Open Gym twice a week to open the gyms up to a different demographic.



MARKETING & COMMUNICATIONS

The marketing department continues to work with staff on the best ways of marketing this facility. We will continue to utilize and engage with members through our dedicated social media page posting articles regarding fitness, motivation Monday encouragement, a chance for followers to provide us with feedback and more. Our seasonal Activity Guide continues to have information about the MMAC including hours, contact information, group fitness classes and schedule, and pricing. Paid advertising is a great way to showcase what our facility offers as well. We will feature the MMAC in Glenbard East Athletic Programs as we have done in the past as well as The Lombardian and The Daily Herald. Cross Promotion is something we plan on taking advantage of more this upcoming year, whether the MMAC is at a Village event or within the District. Having signage and banners in all of our facilities and out in the community showing what the MMAC offers will also be continued. We plan to send out a direct mail piece in the surrounding neighborhood as well and with the piece, we would like to track the rate of return by offering a discount if the postcard is brought in. By sending this out, we hope to recruit new members. A quarterly e-newsletter will continue to go out to all members as well as community members interested in subscribing to our mailing list. This will feature fitness news, staff spotlight, updated hours, group fitness schedule, and the opportunity to send feedback. We have found it extremely helpful to send this out to members and it is a great way for them to stay engaged and “in the know.”

SPONSORSHIP

Very much like Paradise Bay Water Park, we would like to recruit a least one MMAC premier facility sponsorship for 2020. We have an interested company already. With the sponsorship, a company would have several benefits throughout the year including banner with their logo displayed in the gym throughout the year, ability to have booth space four times near entrance of fitness area or front entrance, logo on front desk monitor, landing page, and on MMAC Activity Guide page. With the number of foot traffic, we believe this is a great sponsorship with the value that is included.

STAFF INVOLVEMENT

The involvement of front line staff is critical in the marketing plan of the Madison Meadow Athletic Center this upcoming year as our goal is to be a welcoming facility. A staff meeting will be held at the start of each day and will discuss any important information for activities and announcements occurring throughout the day. Staff is required to be in uniform with a name tag at all times when they are at work so that they are easily identifiable to the public.



COMMUNITY RELATIONS PLAN

Strong Community relations are crucial to the Lombard Park District’s public image and the ability to respond to community needs through successful programs, services, and facilities. The importance of community involvement and maintaining positive relations within the community is described in the following documents approved by the Board of Park Commissioners:

- The Lombard Park District Mission Statement
- The Lombard Park District Vision Statement
- The Lombard Park District Value Statement
- The Lombard Park District Strategic Plan
- The Lombard Park District Comprehensive Master Plan

In addition to establishing the District’s commitment, planned and systematic two-way communication assists in building morale, goodwill, cooperation, and support. The Lombard Park District Community Relations Plan is designed to provide multiple avenues for communication, understand and serve the community’s needs, and maintain close ties with constituents. All communication is based on honesty, openness, fairness, and timeliness.

POLICIES RELATED TO COMMUNITY RELATIONS

Polices structure communication, relationships to other entities, and planning for emergencies. Lombard Park District policies define roles and responsibilities when dealing with the media. The policies below help define what information should be released, when it should be released, and who should release it. The policies guide the Lombard Park District’s communication with its constituents.

- Board Policy Manual
- Public Relations Policy
- Regulating Communication Between Park Board Members
- Remote Attendance
- Rules Governing Recording Meetings
- Board Meeting Public Participation
- Ethics Ordinance
- Electronic & Telephone Communications
- Membership, Clubs, and Civic Organizations
- Participation in Trade and Professional Associations
- Safety Manual
- Payment Card Industry Data Security Records
- Identity Protection Policy
- Internet, E-mail, and Social Media Use

PROCEDURES RELATED TO COMMUNITY RELATIONS

All employees are involved in reputation management. The following procedure outlines the District’s expectations when communicating on the District’s behalf.

- Crisis Communication Plan
- Volunteers
- Citizen Suggestion Box
- Internet, E-mail, and Telephone Use
- Identity Theft Prevention Procedure
- Telephone Calls Procedure
- Procedure 1.012 Freedom of Information
- Recreation Participation, Evaluation, Distribution, and Disposition



LOMBARD PARK DISTRICT COMMUNICATION AVENUES TO INFORM & INVOLVE THE PUBLIC

These communication channels are used to define the organization’s reputation and discuss benefits of the Lombard Park District facilities, programs, and services in the community. They maintain a conversation between the District and its stakeholders from needs assessment, how needs are addressed and the programs made by the District and the Community in meeting those needs.

- Elected Board of Park Commissioners
- Quarterly Activity Guide
- Website
- Social Media Accounts - Facebook, Twitter & Instagram
- Press Releases
- E-Newsletters
- Program Surveys using Survey Monkey
- Advertising
- Print Collateral
- Special Channels
 - Community Surveys (Mail & Telephone)
 - Focus Groups
 - Special Public & Target Group Meetings

CITIZEN ADVISORY GROUPS

Advisory groups provide vital citizen involvement and participation. Groups interpret District programs, facilities and services to other stakeholders. They make recommendations and provide input that helps advance District services. They are a sounding board that influences others in the community to support parks and services. Members have political power with their respective constituencies. There are Advisory Groups representing the following areas:

- Ad Hoc Committee-Finance
- Mutt Strut 5K Committee

PROGRAM SUPPORT GROUPS

Collaborating with existing community organizations is advantageous to all parties. The organizations below are involved with joint programs and services and assist in the communication process.

- Northeast DuPage Special Recreation Association
- District 44-Shared Usage
- District 87-Shared Usage
- District 45-Shared Usage
- Village of Lombard
- Lombard Town Centre
- Helen Plum Library
- Lombard Historical Society
- Maple Street Chapel
- National Association of Education for Young Children



COMMUNITY RELATIONS PLAN

PARTICIPATION IN COMMUNITY ORGANIZATIONS

The Lombard Park District actively cultivates, establishes, and operates coordinated and collaborative initiatives with community organizations, governmental agencies, and businesses. These initiatives are in the best interest of community addressing specific needs and interests, maximizing resources, and serving target programs and populations.

- Community Organization Involvement
 - Healthy Lombard
 - Lombard Lions
 - Rotary Club of Lombard
 - Lombard Kiwanis Club
 - PR Power Hour Group

- Cooperative Agreements
 - Village of Lombard
 - School District 87
 - School District 44
 - Forest Preserve District of Dupage County
 - Elmhurst Park District

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

Professional organizations provide opportunities for information sharing, networking, training, benchmarking, professional development, and leadership. The Lombard Park District is actively involved in the following professional organizations:

- National Park and Recreation Association
- Illinois Park and Recreation Association
- Park District Risk Management Association
- Government Finance Officers Association
- Illinois Trust

FINANCIAL SUPPORT AND/OR IN-KIND SERVICES PROVIDED TO COMMUNITY AGENCIES & ORGANIZATIONS

The Lombard Park District supports community-wide initiatives and groups:

- Lombard Lions Club
- Healthy Lombard
- Rotary Club of Lombard
- Lombard Kiwanis Club
- DuPage County Election Commission
- Junior Women's Club
- TLC Camp
- Affiliate Groups
 - Firebirds Soccer
 - Falcons Football
 - Lombard Baseball



SPONSORSHIP, CORPORATE PARTNERSHIPS & DONATIONS

Sponsorships are a positive way to engage the corporate community. Sponsorships help support the development of special events and programs within the District. The Lombard Park District has developed relationships with local, regional, and national sponsors. Sponsorships are packaged and clearly define expectations related to placement and exposure. Sponsors are approached based on their corporate interests and history and recognized at their matching level. Sponsors that go above and beyond in support and value can be considered as corporate partners with the District and listed in our Activity Guide as well as our website.

VOLUNTEERS

Volunteers are an important aspect to keeping in touch with various stakeholders and maintaining a positive image for the District. The Lombard Park District utilizes volunteers to support programs, services, and parks. Volunteers are recruited through relationships with other organizations in the community, in the quarterly Activity Guide, website, and through social media. Volunteers support the following programs in addition to special events.

- Adopt-A-Park
- Trick-or-Treat Food Drive
- Mutt Strut 5k Race & 1 Mile Puppy Path
- Volunteer Coaches for Youth Athletic Leagues

Memorandum

To: Board of Park Commissioners
From: Paul W. Friedrichs, Executive Director
Andrea V. Chiappetta, Director of Finance and Personnel
Date: October 29, 2019
Re: Comprehensive Master Plan Update

The following is an update on the 10-year Action Plan Outline that was provided with the 2013 Master Plan:

October – December 2013

Adopt Comprehensive Plan – Approved October 15, 2013.

Begin New Recreation Center Site Study – Staff has been working with School District #44 for a potential location of a recreation center.

Review Western Acres Phase 2 Drainage Plan – Due to the course being located in a flood plan, staff is recommending the purchase of a new pump in the 2015 Budget in order to assist with the removal of water when the course does flood.

Develop Refined Program Standards – This is performed seasonally each year.

Retire Programs In Decline – Programs in decline are reviewed seasonally to determine which programs to retire.

2014

Plan for 2015 Recreation Center Funding/Referendum – Distributed a second survey in October 2014 to help determine the communities interest in funding the construction of a recreation center.

Complete Recreation Center Site Study – Staff continues to work with School District #44 for a potential location of a recreation center.

Master Plan New Recreation Center and Site Improvements – Staff recently completed a secondary community survey that was distributed in October 2014. This should help to clarify the community’s desires for amenities in a facility.

Master Plan Sunset Knoll Recreation Center Renovation – The District submitted a PARC Grant to the State of Illinois for renovating this facility. As of October, the District is still waiting for an update on the status of the grant application.

Plan for and Implement New Marketing Approaches – Additional staff was hired in 2014 on a part time basis and it is recommended to make this a full time position in 2015. This has helped with the implementation of a variety of the marketing approaches including customer testimonials, featuring community relationships, implementation of a volunteer program and adding press release information to website.

Plan for and Implement Activity Guide Recommendations – Staff has been added to assist with the activity guide recommendations. Changes include the addition of a pool marketing plan, updating of program descriptions and making the activity guide more visually appealing.

Plan for and Implement Website and Social Media Recommendations – The website was redesigned in 2014 and added an interactive map of facilities. Online registration has grown to 35%. In addition, Facebook, Twitter and Instagram continue to increase “likes” and followers.

Plan for and Identify Key Customer Requirements – Continue to survey and monitor customer requirements on a regular basis.

Design, Engineer and Construct Madison Meadow Playground – Staff completed construction of the playground in July 2014.

Design, Engineer and Construct Old Grove Playground – Based on recent vandalism at Terrace View, the replacement of the Old Grove Playground has been placed as a “B” priority for 2015.

2015

Construct Western Acres Phase II Drainage Improvements – Due to limitations at Western Acres, no major drainage improvements can take place. However, staff continues to improve the turf areas, ensure the river banks are clear of debris, and the water isn’t sitting on the course for extended periods of time.

Secure New Recreation Center Funding – The District completed a secondary survey at the end of 2014 and beginning of 2015. Based on the results, it was determined to not go to referendum in 2015. However, staff is researching other

options in order to meet the needs of the community in regards to a recreation center.

Recreation Center Site – The District entered into an intergovernmental agreement with School District #44 for a land swap. The District received land adjacent to Madison Meadow and this location is the primary location for a potential recreation center in the future.

Terrace View Playground – Along with the fore mentioned land swap with School District #44, the Park District installed a playground at Terrace View and deeded the property to the school district in the fall of 2015.

Old Grove Playground – Staff has included the replacement of the Old Grove playground in the 2016 Operating Budget.

Design and Engineer Sunset Knoll Recreation Center – Staff is in the process of determining how much money could be spent on a renovation to the Sunset Knoll Recreation Center. Monies have been budgeted in 2016 to contract out the development of concept drawings.

2016

Construct Western Acres Phase II Drainage Improvements – Due to limitations at Western Acres, no major drainage improvements can take place. However, staff continued to improve the turf areas, ensure the river banks are clear of debris, and the water isn't sitting on the course for extended periods of time. The work conducted in the off season proved very beneficial during the 2016 season as staff was able to allow golf carts out after significant rainfall totals.

Secure New Recreation Center Funding – The District is in the process of issuing \$8.32 million in General Obligation (Alternate Revenue) Bonds. Along with this bond issue, money is available within reserve balances and will be used for the construction of a new recreation center.

Recreation Center Site – The District is scheduled to receive property adjacent to Madison Meadow by December 31, 2016 and this location is the primary location for a potential recreation center in the future.

Construct New Recreation Center and Site Improvements – Staff is working with FGM Architects to develop conceptual plans. The goal is to go to bid in January or February with the Board approving bids in February or March.

Old Grove Playground – Staff has included the replacement of the Old Grove playground as a B priority in the 2017 Operating Budget.

2017

Construct Sunset Knoll Recreation Center Renovations – Staff has budgeted to have a begin planning for renovations at Sunset Knoll after the new recreation facility has opened.

Implement New Fitness and Wellness Programs at New Recreation Center – A new staff member will be employed in 2018 and begin implementing the new programs in July when the new facility opens.

Master Plan and Grant for Broadview Slough – Due to limitations and resident feedback, no improvements will be made at Broadview Slough.

Implement Park Improvement Priority Group “A” – Staff has restored numerous shorelines over the past several years and added a pier at Sunset Knoll to increase water access. In addition, staff continues to improve items from group “B” which include parking improvements and a variety of landscape enhancements.

2018

Update Comprehensive Master Plan – Due to several limitations, the comprehensive master plan was not updated in 2018 nor was it budgeted for 2019. Staff will evaluate the possibility of budgeting for it in 2019.

Consolidate Classroom-based Programs to Sunset Knoll Recreation Center - The majority of classroom based programs are offered at Sunset Knoll Recreation Center. Program areas offered at Sunset Knoll include preschool, early childhood, dance, fine art, music, martial arts, general interest, and seniors. Fitness classes transitioned from Sunset Knoll and the Lombard Community Building to the Madison Meadow Athletic Center in the summer of 2018. The 38,000 square foot Madison Meadow Athletic Center opened on June 30, 2018. The primary focus of the new facility is athletics and fitness.

Design and Engineer Broadview Slough – As mentioned in 2017, due to limitations and resident feedback, no improvements will be made at Broadview Slough.

Design, Engineer and Construct Lombard Common Playground – During 2018, the District budgeted for new components of the Lombard Common Playground to be installed in 2019.

Design, Engineer and Construct Trail A – Staff is trying to determine the best routes available in the community to connect the Lombard Commons, Madison Meadows, Sunset Knoll, Lilacia and Terrace View Parks.

Construct Western Acres Phase 3 Improvements – Although the main focus of phase 3 is yet to be accomplished, the drainage portion of the project has been

implemented over the last four years. This includes installing 7,780 linear feet of multi-flow and corrugated drain culvert pipe for drainage improvements.

2019

Master Plan, Design and Engineer Lilacia Park Improvements – There are no current plans to make improvements to Lilacia Park at the present time.

Master Plan Madison Meadow Improvements – After construction of the Madison Meadow Athletic Center, the District has decided to put this project on hold and focus on development of Four Seasons.

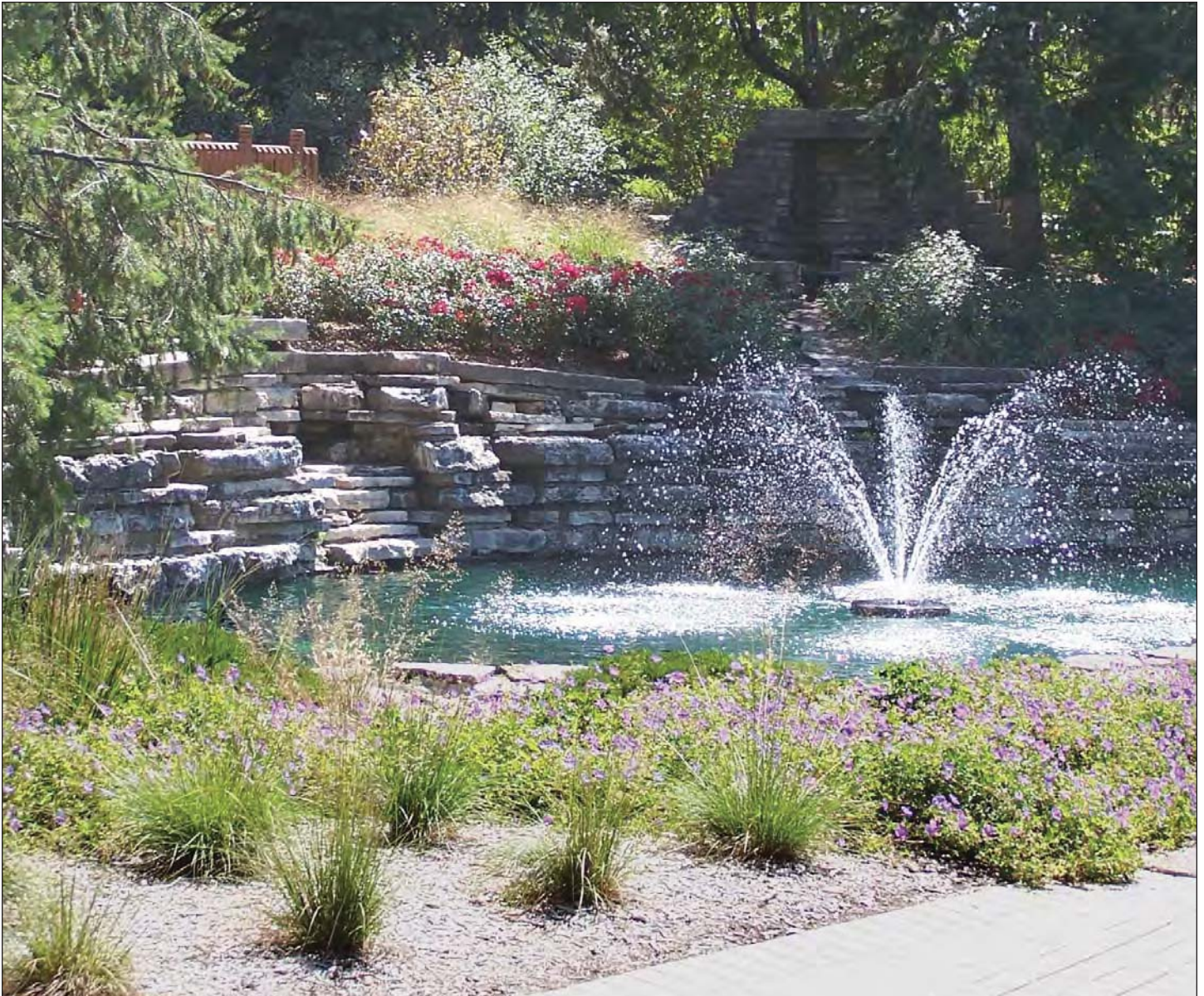
Apply for OSLAD grant for Madison Meadows – This year the District applied for the OSLAD grant for Four Seasons.

Design, Engineer, and Construct Madison Meadows – These efforts will be applied to Four Seasons if the District is awarded the OSLAD grant.

Construct Broadview Slough – Due to limitations and resident feedback, no improvements will be made at Broadview Slough.

Districtwide Comprehensive Master Plan

Prepared by
Hitchcock Design Group
2013



Acknowledgements

Hitchcock Design Group would like to thank the Lombard Park District and staff members for the opportunity to assist with the planning of the Park District's programs, parks, open space and facilities.

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Chapter Seven: Appendix



October 10, 2013

Paul Friedrichs
Executive Director
Lombard Park District
227 W. Parkside Ave
Lombard, Illinois 60148

Dear Mr. Friedrichs,

On behalf of the consultant team, Hitchcock Design Group would like to thank the Lombard Park District Board of Commissioners and Staff for their valuable input and effort during the Comprehensive Master Planning process. Your commitment to the District's success is evident, and this process would not have been effective without your invaluable insight. We'd also like to thank Lombard residents who participated in stakeholder interviews, focus group meetings and community survey.

As greater numbers of residents enjoy the Park District's assets, there continues to be a high demand placed on existing parks, recreational facilities and District staff. In order to be strategic about the Park District's initiatives, the Board of Commissioners embarked on a Comprehensive Master Planning process to create a tool that will serve as a guide for the next five years.

Through this process, significant insights were realized that will guide the Board and staff in planning service and asset improvements. The Park District is below the Level of Service park acreage standard, but the distribution of Neighborhood and Community Parks is excellent throughout the District and adequately serves the needs of the residents. The Community Survey process revealed that while residents are satisfied with the services, parks and open space, they are supportive of exploring additional open space acquisitions.

The Level of Service analysis also illustrates that the Park District is below NRPA the planning standard for indoor recreation space area. This, in combination with the aging Sunset Knoll Recreation Center, creates an immediate case for new and expanded indoor recreation spaces. The Community Survey results also support the development of new indoor health and fitness amenities.

While golf did not come up a high priority, residents value Western Acres as a valuable asset to the District. Western Acres should be maintained with drainage, clubhouse improvements and program expansions to attract more residents and visitors and allow the Golf Course to remain a productive asset for the District. The Park District should continue to update parks and amenities as their ages and condition call for it, address ADA accessibility issues, and restore and enhance their ponds and natural spaces within their parks.

In terms of recreation programming, the Park District has excellent market position in Lombard with an almost 2:1 margin of participation in recreation programs and services. Lombard offers a well-balanced distribution of programs among all age groups and pricing are in-line with neighboring districts.

The Comprehensive Master Plan includes primary, ongoing, and long-term objective to guide planning and policy. Strategies and recommendations can be found in Chapter Four of the Comprehensive Master Plan. Along with design considerations, basic maintenance tasks, and future planning initiatives for individual parks and facilities, the planning process revealed important District-wide objectives. These objectives were arranged into a timeline, or Action Plan, that will guide the District's growth efforts. This Action Plan can be found in Chapter Five. The plan should be thought of as a working list and the objective should be checked off as they are completed.

This document should be reviewed on an annual basis and remain flexible to react to changing conditions. As an ongoing partner, Hitchcock Design Group is committed to participate in the annual Action Plan update to help further the Park District's success. .

Sincerely,
Hitchcock Design Group

Bill Inman
Senior Vice President

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Naperville, Illinois 60540
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Chapter Four:
Plan
Recommendations

Chapter Four: Plan Recommendations

This chapter contains the vision, goals and recommendations necessary to meet the recreational needs of the community that the Lombard Park District serves. The recommendations are grouped into four separate categories:

- Districtwide Strategies
- Existing Parks, Trails, and Facilities
- New Parks, Trails, and Facilities
- Recreation Programs

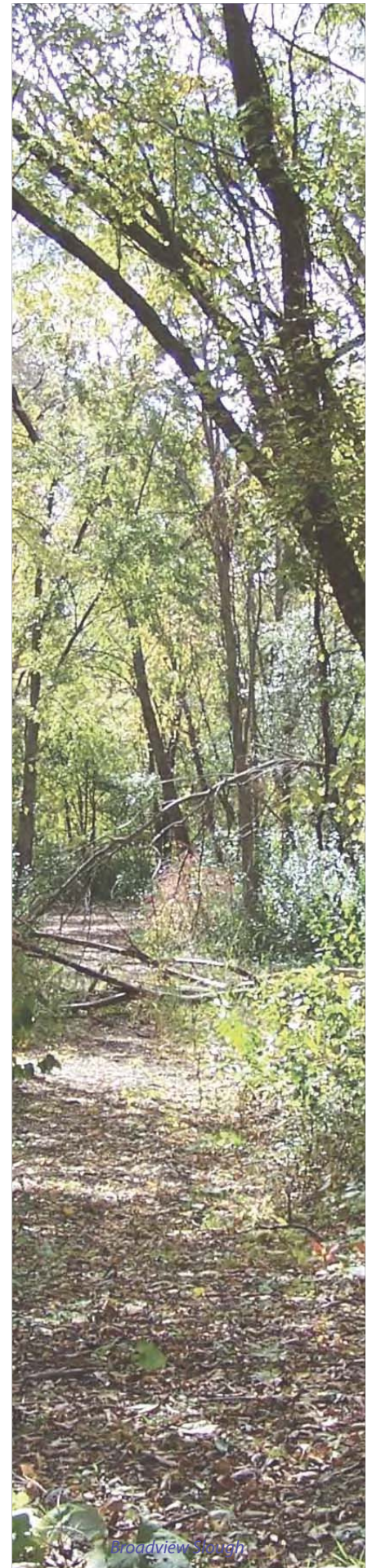
Each category has individual recommendations with an open box. In order to maintain this document as a “working list” staff should check recommendations off of the list as they are completed.

Planning Process

The Lombard Park District’s Mission Statement, the goals established for this project, the findings of the Research and Analysis phase, and the public input provided in the Needs Assessment Phase, all influenced the Comprehensive Plan Vision and Plan Recommendations.

Park District Mission Statement

The mission of the Lombard Park District is to provide people with quality recreation opportunities to enjoy life.



District-wide Recommendations

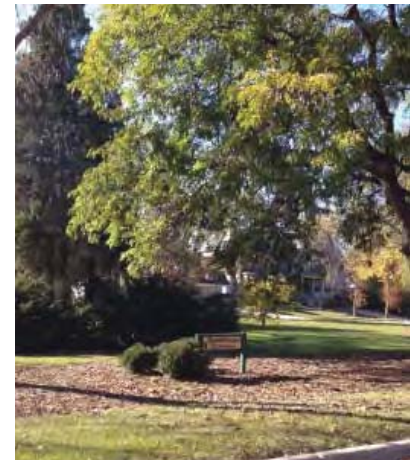
	Strategy	Justification	
		Inventory & Analysis	Needs Assessment
Primary Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> Address ADA accessibility issues in all parks and facilities in accordance with directives in ADA transition plan. <input type="checkbox"/> Establish pond restoration, stabilization, and erosion control Guidelines for all open water assets. <input type="checkbox"/> Conduct ongoing playground and equipment upgrades based on age / useful life criteria. 	<p>Site observations</p> <p>Twelve the 21 tracts of land the District owns include open water, and many of them are experiencing erosion and stabilization issues along the edges. Native plantings and restoration measures will help alleviate or address these issues.</p> <p>Site Observations</p>	<p>Facility Needs Worksheet on page 29 indicates many of the playground equipment is beyond its useful life as determined by IPRA guidelines.</p>
Ongoing Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> Currently, the ponds within Lombard Park District parks have an aesthetic and environmental value to the District. There is an opportunity to increase their recreational value by providing water access for fishing, boating, canoeing, or nature programming. <input type="checkbox"/> Provide visual and physical neighborhood connections at all parks and open spaces. 	<p>Over half of the parks have water features. These not only add aesthetic value to the parks, but have the opportunity to add recreational value to the park. This can be through more programming/permitting efforts or physical shoreline improvements. Fishing can and does occur along the edges, but by incorporating overlooks, docks, and piers the District can create spaces for fishing and outdoor environmental education. These types of improvements allow for meaningful access to the water's edge by disabled residents.</p> <p>Physical connections (i.e. pathways) would not only address the ADA accessibility issues that occur throughout the various parks, but would also connect the parks to the neighborhood sidewalk / pedestrian system. Many of the parks have internal trail loops, but are isolated within the park instead of connecting to the surrounding context. These connections would draw visitors to the parks in more ways than through vehicular transportation/access (walking, running, biking, etc). Visual connections would aid in this connectivity. This could include clearing for views into and through the parks from the surrounding neighborhood and ensuring the park features (i.e. benches, signage, trash cans, etc) all create a consistent visual language for the park system.</p>	
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> Address land deficiencies <input type="checkbox"/> Complete a third-party replacement study for all facilities. 	<p>The Level of Service analysis indicates a deficiency in mini and community park space and an overall land deficiency of 106.99 acres.</p> <p>Useful life analysis for HVAC, utilities, structure. Site observations</p>	

Existing Parks, Trails, and Facilities Strategies

The following recommendations are directly related to the level of service and service area analysis in Chapter 2 and the issues and considerations described in Chapter 3.

Mini Park Recommendations

	Babcock Grove Memorial Cemetery	Crescent Tot Lot	Eastview Terrace Park
Primary Initiatives		<ul style="list-style-type: none"> ❑ PLAN: new benches and picnic area 	
Ongoing Initiatives			
Long-term Initiatives	<ul style="list-style-type: none"> ❑ EVALUATE: returning to private use or Village control ❑ EVALUATE: erosion control measures ❑ PLAN: horticulture maintenance and turf repair ❑ DESIGN: consider creating memorial courtyard ❑ DESIGN: consider additional botanical displays ❑ DESIGN: consider buffer between residential and cemetery 	<ul style="list-style-type: none"> ❑ PLAN: connections to multi-family residential context ❑ DESIGN: master plan, consider buffer plantings, accent plantings, interpretive signage 	<ul style="list-style-type: none"> ❑ EVALUATE: releasing to Village responsibility ❑ DESIGN: consider botanical display ❑ DESIGN: consider memorial garden or celebration courtyard ❑ DESIGN: consider seasonal / neighborhood festival or event space



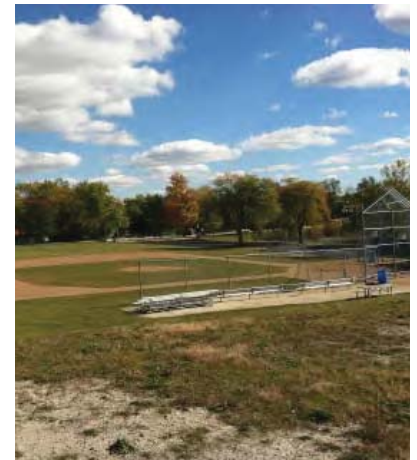
Mini Park Recommendations, cont.

	Edson Park	Water Spray Park
Primary Initiatives		<ul style="list-style-type: none"> <input type="checkbox"/> EVALUATE: need for more parking <input type="checkbox"/> EVALUATE: expansion <input type="checkbox"/> PLAN: increased safety measures <input type="checkbox"/> PLAN: feature updates <input type="checkbox"/> DESIGN: master plan, consider fencing around park, landscape treatments
Ongoing Initiatives		
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: stronger connections to adjacent multi-family residents <input type="checkbox"/> PLAN: color surfacing and play container curbing to add interest <input type="checkbox"/> DESIGN: consider enhanced park entry and identification <input type="checkbox"/> DESIGN: enhanced buffer between single-family residential (north) 	



Neighborhood Park Recommendations

	Lombard Lagoon	Old Grove Park	Southland Park
Primary Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: play container to fit equipment or add equipment to fill <input type="checkbox"/> DESIGN: consider bio-filter and/or treatment to reduce pollutants entering lagoons 	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: remove west playground and replace with unique play experience 	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: accessible route between baseball field and parking lot <input type="checkbox"/> DESIGN: consider locating fan/player area for soccer above the swale in a drier location
Ongoing Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: consider shoreline improvements and native planting enhancements 		
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> EVALUATE: return of skating to the lagoon <input type="checkbox"/> EVALUATE: non-motorized boating rental and access <input type="checkbox"/> DESIGN: consider expansion of fishing facilities <input type="checkbox"/> DESIGN: Consider outdoor deck and/or plaza for warming shelter 	<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: provide shelter and gathering area with views to water 	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: upgrade of spectator areas at baseball field <input type="checkbox"/> DESIGN: consider loop trail with fishing access <input type="checkbox"/> DESIGN: consider shelter near playground



Neighborhood Park Recommendations, cont.

	Terrace View Park	Vista Pond Park	Westmore Woods
Primary Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: improved access to playground and ball fields 		
Ongoing Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: enhance classic park pastoral nature. Look for long views, framed views, and sculptural or architectural enhancements 		<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: add planting at detention pond edges
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: consider a picnic shelter <input type="checkbox"/> DESIGN: compliment school with play environment, outdoor classroom /outdoor lab at water's edge 	<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: consider connection from sidewalk to loop trail and playground <input type="checkbox"/> DESIGN: consider fishing access and shoreline enhancement <input type="checkbox"/> DESIGN: consider fitness and/or interpretive stations along trail <input type="checkbox"/> DESIGN: consider shelter 	<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: consider loop trail through wooded area <input type="checkbox"/> DESIGN: consider a challenge course <input type="checkbox"/> DESIGN: consider tree-house play concept or nature-based play



Community Park Recommendations

	Four Season Park	Lilacia Park	Lombard Common Park
Primary Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: address drainage issues <input type="checkbox"/> PLAN: improve cabin area site amenities <input type="checkbox"/> DESIGN: consider connecting the internal trail around the pond, provide access to the baseball fields <input type="checkbox"/> DESIGN: provide buffer between west playground, parking lot, and pond 	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: replace fountain mechanical system <input type="checkbox"/> PLAN: review deck with plan and replace 	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: improve access and amenities surrounding basketball courts <input type="checkbox"/> PLAN: relocate bike racks to more appropriate areas <input type="checkbox"/> DESIGN: provide loop and connection pathways to amenities <input type="checkbox"/> DESIGN: consider baseball/softball shelter/core support area
Ongoing Initiatives		<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: review Jens Jensen plan and consider proposing appropriate enhancements to park 	
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> EVALUATE: viability of cross-county skiing course <input type="checkbox"/> DESIGN: consider improving buffer between Ken Loch <input type="checkbox"/> DESIGN: consider soccer area shelter and core support space <input type="checkbox"/> DESIGN: consider winter/skating improvements <input type="checkbox"/> DESIGN: consider challenge course near cabin 	<ul style="list-style-type: none"> <input type="checkbox"/> PLAN: improve greenhouse interface with park <input type="checkbox"/> PLAN: improve library interface with park <input type="checkbox"/> PLAN: commission a dog replacement sculpture <input type="checkbox"/> DESIGN: consider landscape accent lighting <input type="checkbox"/> DESIGN: add seating areas to the north 	



Community Park Recommendations, cont.

	Madison Meadows Park	Sunset Knoll Park
Primary Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> EVALUATE: structural integrity of large shelter <input type="checkbox"/> PLAN: replace tough timber system with more permanent playground container <input type="checkbox"/> PLAN: replace north playground <input type="checkbox"/> PLAN: add sports field lighting 	<ul style="list-style-type: none"> <input type="checkbox"/> EVALUATE: recreation center improvements <input type="checkbox"/> PLAN & DESIGN: remove TLC playground, consider obstacle course or other TLC amenity <input type="checkbox"/> PLAN: complete decorative paving in splash pad <input type="checkbox"/> PLAN: provide color coat and container around central play structure <input type="checkbox"/> DESIGN: parking efficiency
Ongoing Initiatives		
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> EVALUATE: non-motorized boat access <input type="checkbox"/> PLAN: solidify disc golf greens with decomposed granite paving beneath. Improve tee signs <input type="checkbox"/> PLAN: repair or refurbish football storage building <input type="checkbox"/> DESIGN: consider improved practice/game turf in football area <input type="checkbox"/> DESIGN: consider adding restrooms on the south side of park 	<ul style="list-style-type: none"> <input type="checkbox"/> DESIGN: consider restrooms/warming hut near sled hill <input type="checkbox"/> DESIGN: provide landscape layering in core area.



Natural Areas Recommendations

	Broadview Slough	Western Acres Natural Area
Primary Initiatives		
Ongoing Initiatives		
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> EVALUATE: fishing access and shoreline improvements <input type="checkbox"/> EVALUATE: parking agreement with church on north end of park <input type="checkbox"/> PLAN: aquatic improvements, dredging and restoration <input type="checkbox"/> PLAN: establish as center of nature programming <input type="checkbox"/> DESIGN: consider nature center <input type="checkbox"/> DESIGN: consider boardwalk system, outdoor lab, and/or learning center <input type="checkbox"/> DESIGN: consider ropes course <input type="checkbox"/> DESIGN: consider bird watching amenities 	<ul style="list-style-type: none"> <input type="checkbox"/> EVALUATE: land-swap with Forest Preserve, County or other related organization <input type="checkbox"/> EVALUATE: wetland-banking operations <input type="checkbox"/> PLAN & DESIGN: consider developing meaningful public access





Existing Facility Strategies

Listed in the tables are recommendations for the Park District's existing facilities. Two buildings - the Administration Building and Pleasant Lane Gym - do not have any recommendations at this time.

Facility Recommendations

	Lilacia Park Coach House	Lombard Community Building	Lilacia Park Greenhouse	Four Season Log Cabin
Primary Initiatives				
Ongoing Initiatives				
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> Promote history of building with interpretive features <input type="checkbox"/> Consider seasonal revenue generating concessions <input type="checkbox"/> Create visual and functional relationship between library and coach house <input type="checkbox"/> Create planting pockets around building 	<ul style="list-style-type: none"> <input type="checkbox"/> Consider updating interior finishes throughout facility <input type="checkbox"/> Consider establishing as culinary hub as the facility has the largest kitchen and could be used year-round <input type="checkbox"/> Establish public-private programming opportunities 	<ul style="list-style-type: none"> <input type="checkbox"/> Consider a demonstration showcase facility for District horticulture operations <input type="checkbox"/> Consider making the greenhouse complex a museum to the Lilac through interpretation <input type="checkbox"/> Consider alternative programming opportunity <input type="checkbox"/> Collaborate with historical society and library for programming 	<ul style="list-style-type: none"> <input type="checkbox"/> Create log timber covered seating area to expand offerings and enhance the cabin's setting <input type="checkbox"/> Establish as center of nature programming <input type="checkbox"/> Consider relocating <input type="checkbox"/> Consider more rustic interior finish



Facility Recommendations, cont.

	Operations Center	Paradise Bay	Lombard Lagoon Warming Shelter	Administration Building
Primary Initiatives				
Ongoing Initiatives				
Long-term Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> Consider additional programming such as a mechanics shop, graphics shop, or home improvements <input type="checkbox"/> Promote and market graphic department to other park districts while being sensitive to private competing businesses <input type="checkbox"/> Consider securing / screening outdoor service yard and storage 	<ul style="list-style-type: none"> <input type="checkbox"/> Enclose slide pumps and pool heaters <input type="checkbox"/> Consider more defined shade structures throughout deck area 	<ul style="list-style-type: none"> <input type="checkbox"/> Continue to improve site drainage away from building <input type="checkbox"/> Consider interior improvements until building envelope is replaced <input type="checkbox"/> Consider the addition of a bait vending machine <input type="checkbox"/> Consider thermal and functional window improvements <input type="checkbox"/> Establish as center of nature programming 	<ul style="list-style-type: none"> <input type="checkbox"/> Determine if additional office space is necessary for future staff



New Parks, Trails, and Facilities Strategies

The following recommendations are directly related to the level of service and service area analysis in Chapter 2 and the issues and considerations described in Chapter 3. This section is outlined by New Parks Recommendations, Indoor Recreation Center Strategies, Western Acres Strategies, and Trail Strategies.

New Parks, Trails, and Facilities Strategies

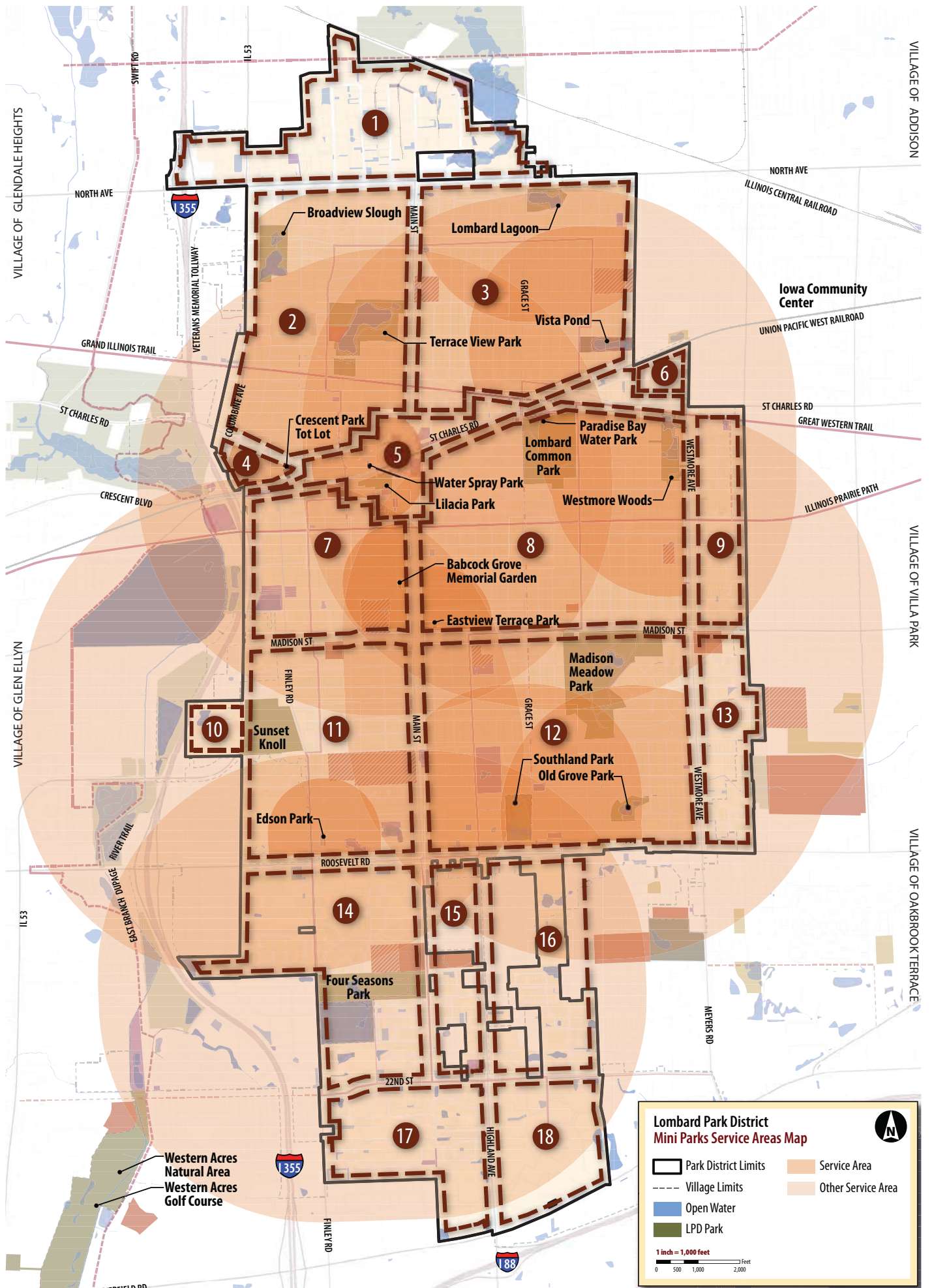
	Strategy		Justification	
			Inventory & Analysis	Needs Assessment
Primary Initiatives				
Ongoing Initiatives	<ul style="list-style-type: none"> <input type="checkbox"/> Explore acquisition opportunities for Mini Parks in Planning Areas 2, 3, 7, 9, and 13. <input type="checkbox"/> Explore land acquisition opportunities for Neighborhood Parks in Planning Areas 8, 9, and 13. <input type="checkbox"/> Explore land acquisition opportunities to increase Community Park acreage. <input type="checkbox"/> Explore land repurposing opportunities to increase Community Park acreage (adjacent acquisition, home vacancies, etc.) 		<p>For justification for all strategies listed, see map to the right and the Level of Service Table below. Mini Parks are deficient in acreage by almost 19 acres while Community Parks are deficient by almost 108 acres. Neighborhood Park are sufficient in terms of acreage; however, they are unevenly distributed and fail to serve Planning Areas 8, 9, and 13. Refer to the Neighborhood Park Level of Service map in the Inventory and Analysis Chapter for complete analysis.</p>	
Long-term Initiatives				

Population:

43,165

Level of Service - Acreage Owned and Leased					
Classification	LPD Acreage (Total)	LPD Existing Level of Service (acres / 1,000 population)	IAPD/NRPA Recommended Acreage	IAPD/NRPA Recommended Level of Service (acres / 1,000 population)	Acreage deficiency / surplus (acre)
Mini Park	3.07	0.07	21.58	0.50	-18.51
Neighborhood Park	105.55	2.45	86.33	2.00	19.22
Community Park	216.04	5.00	323.74	7.50	-107.70
Total Parks	324.66	7.52	431.65	10.00	-106.99

Recommended acreage is based off the existing population of 43,165





Indoor Recreation Facility Strategies

- Deficient in indoor space by +/- 26,000 SF
- Adaptive reuse of school building at SKRC is limiting for active indoor recreation.
- Stakeholder meetings indicate an interest in indoor fitness, gymnasium space, and indoor court space.
- Focus Group meetings indicate an interest in indoor fitness, gymnasium space, and indoor court space.
- Survey programming related questions indicate adult fitness and water fitness as unmet and useful needs.
- Survey facility related questions indicate indoor running, weights, exercise, lap swimming, aerobics, leisure swimming, and therapeutic water as unmet and useful needs.

X Preferred Strategy

STRATEGY

1
Construct new active recreation and fitness facility on existing District property and renovate SKRC facility for suitable purpose

Adapt SKRC to be all classroom-related space (early childhood, arts, and instruction). Construct new active recreation and fitness facility at different site

+ PROS

- Purpose-driven facilities
- Appropriate use of SKRC
- New facility has appropriate access and parking

- CONS

- Change in land use
- Split operational costs

• Consider the following park facilities

- Lombard Commons
- Four Seasons
- Madison Meadows
- Southland Park

(See appendix for preliminary studies)

NOTES

+

STRATEGY

2
Renovate SKRC facility into recreation center

Maintain existing structure and core systems. Provide gymnasium, track, and fitness. Improve classroom spaces. Improve control function. Improve parking

+ PROS

- Known destination / sports hub
- No acquisition needed

- CONS

- Limited parking
- Limited space for building expansions

STRATEGY

3
Demolish and rebuild at Sunset Knoll

Demolish SKRC. Replace existing function and expand active recreation and fitness

+ PROS

- Purpose-driven facility
- No acquisition needed

- CONS

- Limited parking
- Limited space for building



Western Acres Strategies

- Seasonal flooding is operationally challenging
- Loyal customer base is in place
- High traffic location seems untapped
- Clubhouse amenity is aging
- Minimal mention during stakeholder meetings of golf operations.
- Minimal mention during focus group meetings of golf operations.
- About +/-30% of households show a need with +/- 50% indicating needs are met in user survey.
- Ranks 7th in overall importance
- Improvements to clubhouse and course prioritized and supported by low percentage of respondents.

X Preferred Strategy

STRATEGY

1

Maintain (as is) with minor clubhouse and drainage improvements and program expansions

+ PROS

- Conservative financial investment
- Opportunity to increase small events and lunch / dinner revenue
- Opportunity to increase public-private partnerships
- Quicker flood recovery

- CONS

- Continued flooding
- Continued limitations to event size

STRATEGY

2

Convert to open space / seek revenue opportunities

+ PROS

- Relieved of costs associated with flood damage
- Potential for revenue / land gains

- CONS

- Lost customer base
- Lost service
- Lost income

STRATEGY

3

Invest heavily in drainage and new clubhouse

+ PROS

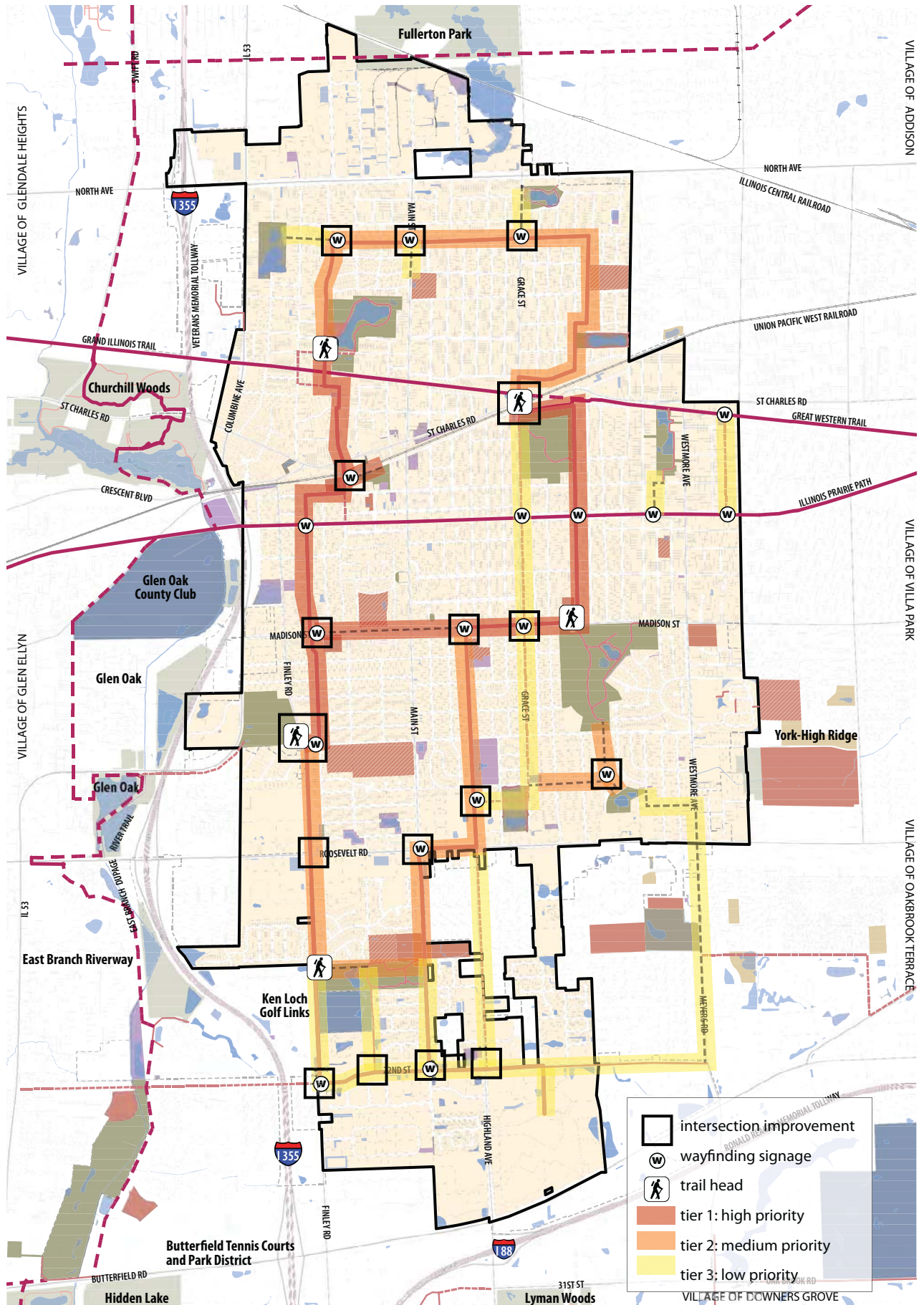
- Opportunity to improve offerings for small events
- Additional golf holes out of floodplain

- CONS

- Private event hosts nearby
- Costly

Trail Strategies

	Strategy	Justification	
		Inventory & Analysis	Needs Assessment
Primary Initiatives →	<ul style="list-style-type: none"> ❑ Tier 1: Develop Lilacia Trail loop. Connect Lilacia Park, Sunset Knoll Recreation Center, Lombard Common Park, Madison Meadows Park, Terrace View Park and schools 	<p>This trail would connect the major Park District and Village destinations.</p>	<p>69% of households need walking trails and 63% need biking trails.</p>
Ongoing Initiatives →	<ul style="list-style-type: none"> ❑ Establish design standards for identification and wayfinding signage and other trail amenities ❑ Collaborate with the Village on this initiative 	<p>Village plans call for design standards</p> <p>The Village of Lombard has existing bike and trail plans. This plan was used to develop the Park District’s Master Plan recommendations</p>	
Long-term Initiatives →	<ul style="list-style-type: none"> ❑ Tier 2: Connect Neighborhood Parks to Lilacia Trail loop ❑ Tier 3: Develop tertiary trail connections to remaining planning areas / assets 	<p>Would follow Village bike and trail plans</p> <p>Would follow Village bike and trail plans</p>	<p>69% of households need walking trails and 63% need biking trails.</p> <p>69% of households need walking trails and 63% need biking trails.</p>



Recreation Program Strategies

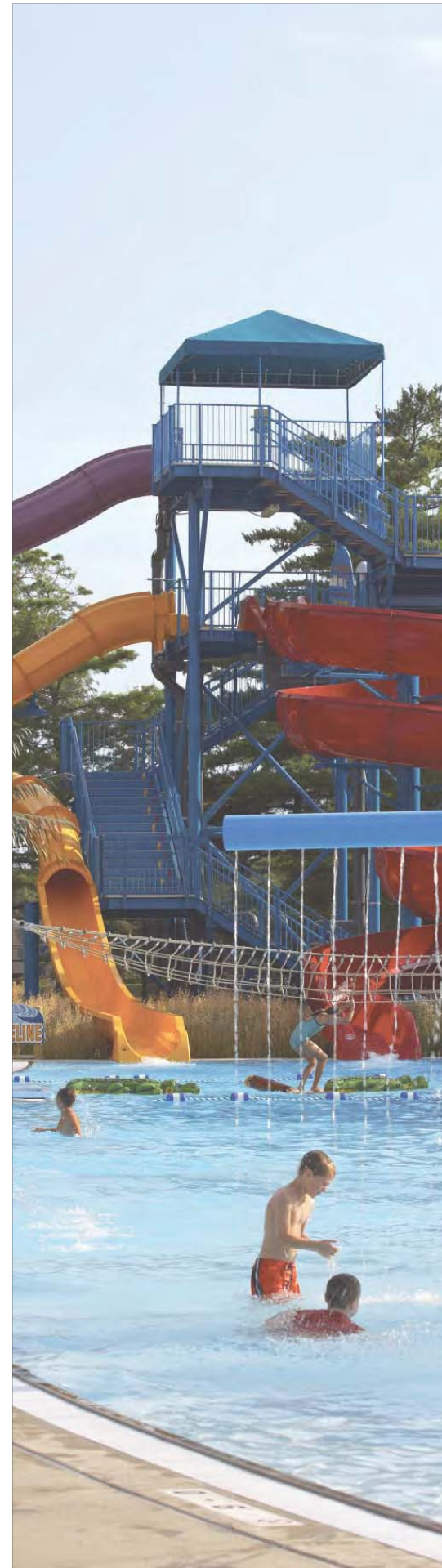
The following recommendations are directly related to Household Survey Results, Core Program Identification, Program Mix, Lifecycle Analysis, Age Segment Analysis, Current Program Assessment, Future Programs, and Marketing Approaches Review in Chapters 2 and 3.

Recreation Best Practices

A key to developing consistent services is the use of service and program standards. Several program standards have been put in place, however the majority of these standards deal with the certification of instructors. Having standards provides a more consistent service environment. As program growth continues, and as staff time permits, additional standards can be put into place throughout the entire recreation program system, such as customer requirements and program consistency. Examples of standards include:

- The instructor to participant ratios are appropriate for the participant to feel attended to and safely directed.
- Instructor must check that all class equipment/supplies are available and room setups are in place prior to start time.
- Instructor completes a 30-second site survey to look for potential hazards or safety concerns.
- Each instructor will be provided a tool kit or “instructor packet” that includes their class or program roster with phone numbers or email addresses, name tags for participants, customer evaluations to hand out to users, registration forms, a program guide, pertinent park information and emergency phone numbers, thank you cards for the instructor or program supervisor to give to participants at the end of the class, and an introduction sheet of what will be occurring in the program or class, how it will be conducted and what outcomes LPD hopes to achieve. Instructor should also check with participants to make sure roster information is accurate.
- Customer feedback methods are in place to seek input from participants on their expectations of the program and the results of their experience. These methods should include pre and/or post evaluations, focus groups, trailer calls, and general program surveys.
- Class, program curriculum, or work plans will be prepared by the instructor before the class or program is to begin and then signed off by the appropriate program supervisor within the recreation division.
- A class or program budget will be prepared for each activity and shared with the instructor or supervisor on how class monies are spent. Final budget results will be documented at the end of the program segment and then shared with the supervisor or manager.
- The general standard for class cancellation will be three business days before the class begins. This may include class combination.
- Holiday hours for facilities must be posted at least eight days in advance.

In addition to standards, efforts should be made to develop a listing of key customer requirements for core program/membership areas. Key customer requirements are defined as those areas of the program purchasing process that are most important to registrants. For example, an adult softball player’s key requirements may include: cost of the league, quality of athletic field maintenance, cleanliness of restrooms, quality of the umpires, game times and location of the facility. Identifying key requirements is vitally important for staff to deliver the items most important to the customer. Key requirements should be identified by customers and can be included as part of an importance/performance matrix. This determines how important a requirement is to the customer and how the Lombard Park District is performing.





Program registration reports should be reviewed by core program or facility area and set up as cost centers in order to determine overall expense and revenue for the key areas. These reports should be done on a quarterly basis and condensed to a higher level of detail. Some areas closely track financial performance, while others do not. A robust measurement system generally includes a more comprehensive set of measures, including:

- Program capacity rate (ratio of total maximum enrollments for number of spots filled)
- Number of programs per age segment
- Customer satisfaction toward the registration system
- Facility utilization rate
- Program success rate (or cancellation rate)
- Cost recovery rates by core program area
- Number of new programs offered annually
- Household percentage of program participation
- Percent of programs in introduction and growth stage
- Market penetration by age group
- Customer retention, repurchase intent, and referral

Program Monitoring and Assessment

- The percentage of households that participate in recreation programs and services: Lombard (40%), Illinois (39%) and Nation (34%). Lombard's participation is achieved with less indoor space than other Illinois communities. Only 31% of households in Lombard rated their programs as excellent related to program quality. The Illinois average is 37%. This is a targeted improvement area.
- District staff should continuously monitor fee sensitivity and locations for programs and services as these are among the top reasons for participation. If specific programs are being cancelled, consider changing the location, program time and fee, as these are the top three participation barriers. Also consider focus groups to assist with program assessments.
- Consistently monitor and evaluate core programs. These are the foundation of recreation programs.
- Fitness programs (18%) and Early Childhood programs (14%) had the most offerings for 2012. Martial Arts (3%) and Golf (1%) had the lowest number of programs offered. Staff should continue to focus on implementing more fitness and wellness programs.
- Any program area in the decline stage should be repositioned or deleted. Staff should monitor programs in the mature stages to prevent a decline in registrations. Implementation of program enhancements is necessary to insure participant satisfaction.
- Development of a program capacity measurement process would help identify the percentage of actual number of registrants compared to the potential number of registrants available by core program areas. This can assist in the decision making process of repositioning decline stage programs.
- Other than current performance measures, the Household Survey can provide guidance in repositioning programs.
- In order to identify Lombard Park District trends, establish cost recovery goals at a core program level regarding registration numbers and financial performance. This should be reported and reviewed quarterly, and tracked year to year.
- Reviewing program percentage changes is helpful in determining the next step. Adult athletics had the largest percentage change from 2009 – 2011 at -23.4%. Implementing enhancements and changes is necessary to help the program area survive.

- Formulate a process using HHC Core Program Assessment which ensures the alignment of programs to future resident needs and the financial viability of programs.
- According to the 2013 Lombard Household Survey Results, the top three program areas the community has a high level of need for are Culinary programs, Nature programs/environmental education, and Adult fitness and wellness programs. Staff should review the 2013 Lombard Household Survey Results on page 10 of this Recreation Assessment for additional community programming needs.
- To assist with increasing Nature programs/environmental education, there may be an opportunity to cooperative ventures with the Forest Preserve District of DuPage County.
- Although adult fitness and wellness programs have the greatest number of offerings, there are still a substantial percentage of households who feel their need is not met. Staff should continue to expand programming in this program area due to community input. Nutritional and wellness offerings may help fill the need for both culinary and fitness types of programming.
- Hiring contractors to instruct classes in parks is a regional trend and can be a new revenue source for the District. This may include exercises like P90x or Insanity.

Marketing Approaches

- Have a Director's message in seasonal catalogs highlighting specific programs and/or event successes or highlighting upcoming programs/events in the current edition of the catalog. Currently the board president has a message, this message can also provide highlights if there is no director's message.
- Highlighting maintenance related projects staff have completed at parks/facilities. Providing education about sustainable practices the District follows and educating residents about sustainable practices they can implement at home.
- Creation of consumer advisory panels for specific user groups to meet with staff to review quality and opportunities for improvement in programs or services.
- Highlighting community relationships with affiliates, businesses, etc. Honor sponsors and volunteers at Board meetings.
- Adding customer testimonials about programs, projects or facility visits to the catalog/website can help brand and image.
- Adding home phone numbers on Board of Commissioner page can promote welcomed communication (currently, just email addresses).
- If a volunteer program is created, a "thank you" event promotes brand/image.
- Add press releases to website promoting park district highlights.
- Highlighting survey results and explaining the direction the district will go with this new information from residents.
- Highlight a specific park or two in each catalog, tell a brief history and future plans.
- Anything environmental or health/fitness related are hot topics. Promote what Lombard is already doing in these categories.
- Staff and Board speaker's bureau to present an overview of the District to community groups.





Activity Guide

- Differentiate programs for Active Adults and Seniors, including switching the current heading of Adults and Senior Programs in the Activity Guide. Programming for these individual age segments are becoming increasingly important as the population ages.
- Marketing for park and recreation agencies has become a vital area. In addition to the current full time staff member dedicated to marketing, adding a half time position can assist with additional support and the opportunity of being more strategic.
- A positive marketing tool to reflect the District's brand would be to create a new title for the Activity Guide.
- Construct a key in the Activity Guide that instructs readers on how to read information in the program guide.
- Use caution if considering eliminating a hard copy of the Activity Guide
- Review program titles. Customers generally look at the price first, then the program title when determining whether or not to register for a class. Developing more creative titles may help attract more registrations.
- Review program descriptions and make sure they include features, attributes, and benefits. Identify the "hook" that will entice people to register in each description.
- Include a reference box on the "birthday parties" page that includes brief rental information and a page number the information can be found on.
- Design more visually appealing and creative looking special event pages in the Activity Guide that includes photos from previous events. It would also be a good idea to market sponsors/partners for these events on these pages.
- Include phone numbers and/or email addresses for Administrative Staff as well as contact information for Recreation Staff. This promotes open communication and ease of accessibility for the District. In addition, promoting or highlighting a few program/instructional staff in each Activity Guide brings a personal and approachable touch to the programs. Positive customer testimonials are also an important form of marketing.

Website and Online Presence

- The Website can appear bland. An up to date calendar with scrolling events, images, contests, etc. can get users excited about the offerings. The addition of scrolling images with information regarding events and programs adds an interactive piece to a Website. Users click on the image or information and the link directs them to more information or directly to online registration.
- Online registration (31%) is higher than the Leisure Vision database of Illinois agencies (25%). Online registration will undoubtedly increase in the future, so continuous Website evaluation is needed to keep up with technology trends. An annual evaluation is recommended, including external customer feedback through focus groups.
- Adding photos or videos to pages on your Website can have a much quicker “sell” than the current text-only approach.
- To keep up to date with current technology trends, the applications and wireless application protocol (WAP) enabled Website Lombard has created can easily be viewed by smart phone and tablet users. The Google Map view on the Maps & Amenities section of the Parks/Facilities tab is a nice feature.
- Facebook and Twitter accounts currently keep the community informed and connected to the Park District. Other avenues to increase social media are Flickr and YouTube. These sites can display photos and videos.
- The use of an interactive program guide is a nice feature for users. A PDF version is also available for users who may want to print the guide if they have misplaced their original.
- Developing a volunteer program can create a sense of community involvement and has the ability to raise revenue while decreasing staff expenses. Using the Website once the program is further in development will help promote opportunities and share the benefits of the volunteer program.
- Incorporate Geographical Information System (GIS) with registration software to develop a demographic analysis with the use of visual maps.

Chapter Five:
Implementation

Chapter Five: Implementation

Planning Actions

This chapter lists the action items required to complete the recommendations listed in Chapter Four. These items have been prioritized and targeted for action over the next 10 years, with emphasis on the first five years after plan adoption. Action items that are to occur on an annual basis are outlined in the box to the right and should serve as a yearly guideline for the Park District.

Time-sensitive action items are both listed below and outlined the timeline on page 107. The timeline for the first five years is then expanded to outline specific directives required to implement recommendations on page 108. These directive are guidelines and require an annual review to react to changes within the community, funding opportunities, and new Park District needs.

ANNUAL Actions

- Review Comprehensive Plan Action Plan
- Address ADA issues per transition plan
- Conduct playground and equipment upgrades per Capital Improvements Plan
- Explore practical land acquisition opportunities
- Monitor fees
- Evaluate core program sustainability
- Review cost recovery report (quarterly)
- Expand adult fitness and wellness
- Contract for specialized program instruction
- Review progress, validate priorities

10-year Action Plan Outline

October - December 2013

- Adopt Comprehensive Plan
- Begin new Recreation Center site study
- Review Western Acres phase 2 drainage plan
- Develop refined program standards
- Retire programs in decline

2014

- Plan for 2015 Recreation Center funding / referendum
- Complete new Recreation Center site study
- Master Plan new Recreation Center and site improvements (location determined through site study)
- Master Plan Sunset Knoll Recreation Center renovation
- Plan for and implement new marketing approaches
- Plan for and implement Activity Guide recommendations
- Plan for and implement website and social media recommendations
- Plan for and identify key customer requirements
- Design, Engineer, and Construct Madison Meadows playground
- Construct Western Acres phase 2 drainage improvements

2015

- Secure new Recreation Center funding
- Design and Engineer new Recreation Center and site improvements
- Design and Engineer Sunset Knoll Recreation Center renovation
- Design, Engineer, and Construct Terrace View playground
- Design, Engineer, and Construct Old Grove playground

2016

- Construct new Recreation Center and site improvements
- Apply for a grant for trail priority group A

2017

- Construct Sunset Knoll Recreation Center renovations
- Implement new fitness and wellness programs at new Recreation Center
- Master Plan Broadview Slough
- Apply for OSLAD and IEPA grants for Broadview Slough
- Implement park improvement priority group A

2018

- Update Comprehensive Plan
- Consolidate class-room based programs to Sunset Knoll Recreation Center
- Design and Engineer Broadview Slough
- Design, Engineer, and Construct Lombard Common playground
- Design, Engineer, and Construct trail priority group A
- Construct Western Acres phase 3 improvements

2019

- Master Plan, Design and Engineer Lilacia Park Improvements
- Master Plan Madison Meadows improvements
- Apply for an OSLAD grant for Madison Meadows
- Design, Engineer, and Construct Madison Meadows
- Construct Broadview Slough

2020

- Implement new environmental education programs at Broadview Slough
- Construct Lilacia Park improvements
- Design, Engineer, and Construct Southland playground
- Apply for grant for trail priority group B

2021

- Implement park improvement priority group B

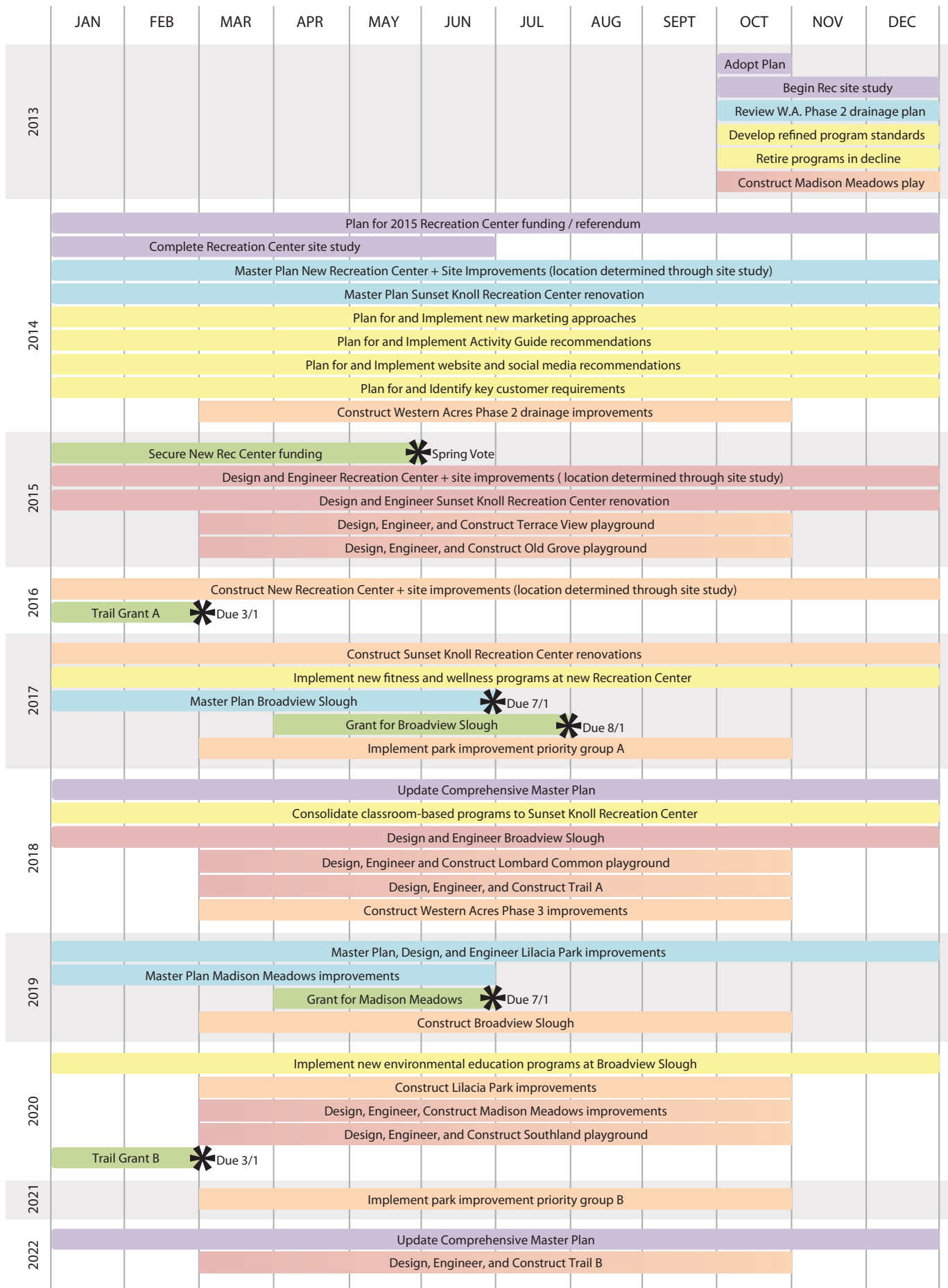
2022

- Update Comprehensive Plan
- Design and Construct trail priority group B

TIMELINE LEGEND

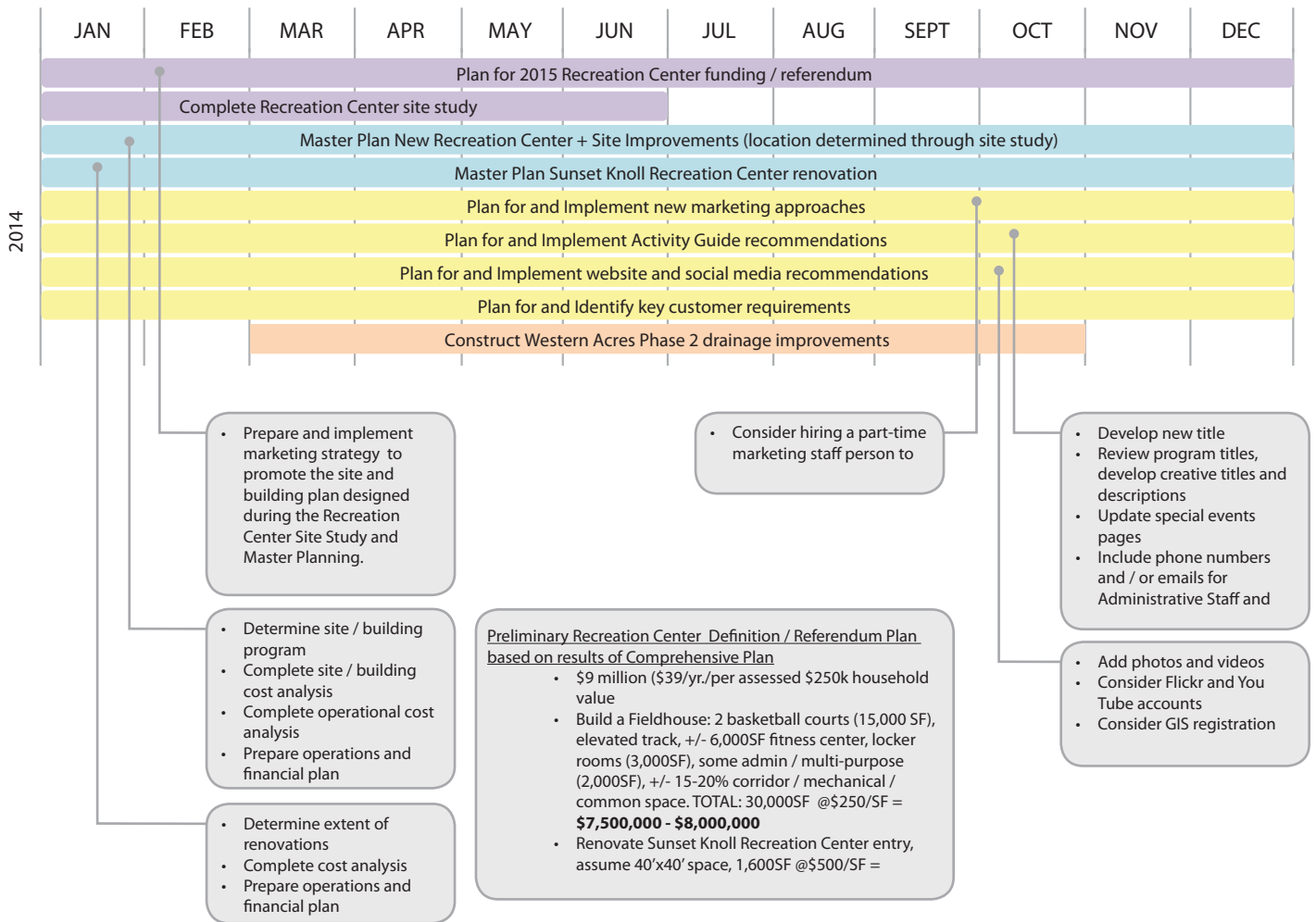
 Plan	 Design
 Program	 Construct
 Master Plan	 Fund

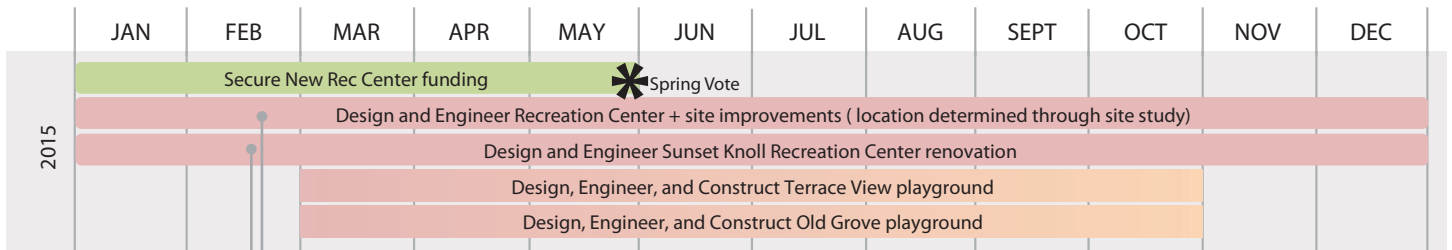
10-year Action Plan Projected Timeline



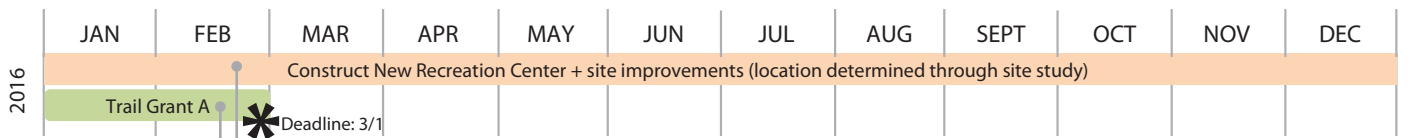
The First 5 Years

Timeline and Directives





- Prepare construction documents and finalize costs
- Review and finalize operations and financial plan
- Prepare construction documents and finalize costs



- Continue utilizing Sunset Knoll Recreation Center for programming and fitness.
- Submit application for Trail Grant through IDNR. See Priority table to right.
- Deadline: March 1st

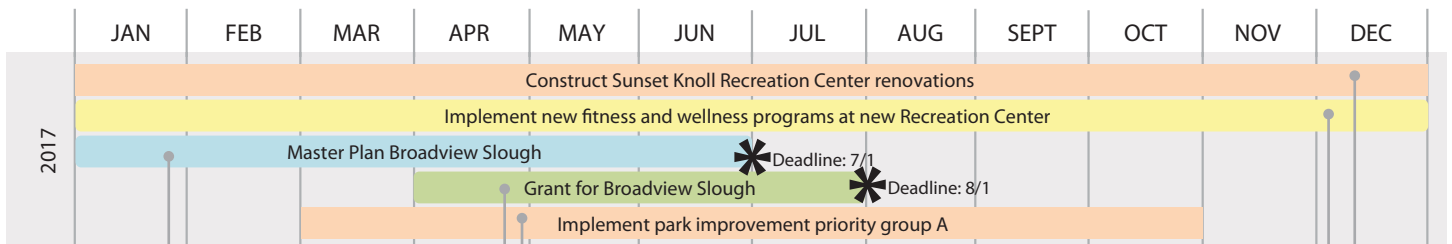
Trail Priorities

Group A

- Lilacia Trail Tier 1 (Lombard Common to Madison Meadows to Sunset Knoll to Lilacia Park to Terrace View)
- Develop Design Guidelines

Group B

- Lilacia Trail Tier 2 (connect Terrace View to Lombard Common and Vista Pond. Connect Sunset Knoll to Four Seasons)



- Submit application for OSLAD Grant through IDNR. See Priority table to left.
- Deadline: July 1st
- Submit application for IEPA 319 Non-Point Source Pollution Control Grant
- Deadline: August 1st

- Consider**
- Water access (fishing / boating)
 - Pier, overlook, and / or boardwalks
 - Trails
 - Outdoor Classrooms
 - Parking (potential agreement with church on north side of park)
 - Nature Center

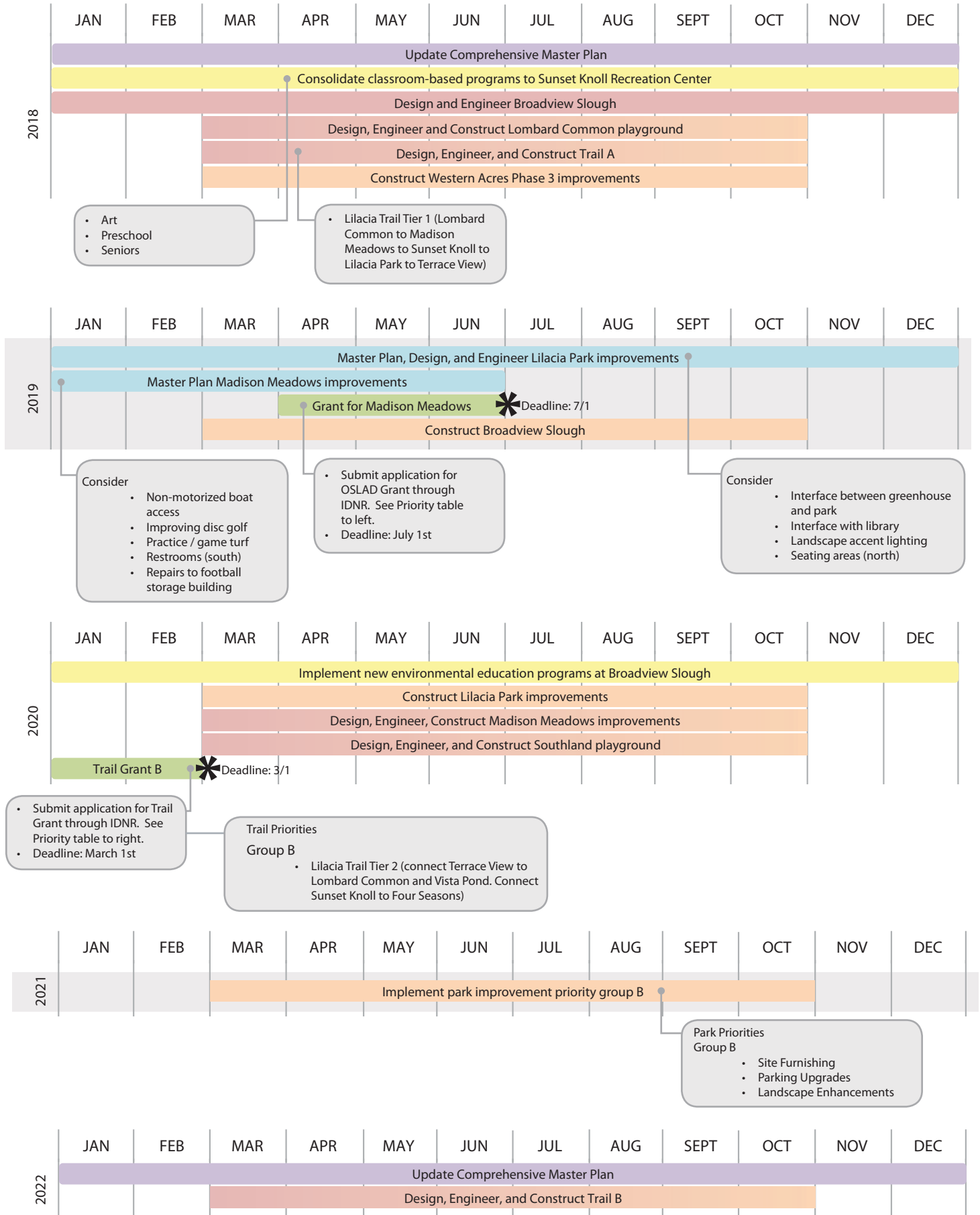
- Park Priorities**
- Group A**
- ADA Upgrades
 - Shoreline restoration / Improvement
 - Water Access (piers, overlooks, boardwalks)
- Group B**
- Site Furnishing
 - Parking Upgrades
 - Landscape Enhancements

- Relocate and / or hire additional staff to run and maintain new recreation center (dependent upon the results of the operations plan)
- Relocate all fitness and active recreation programming

- Renovate entry
- Relocate fitness and athletic programming to new recreation center
- Consolidate district-wide educational classroom-based programming to SKRC

Years 6-10

Timeline and Directives



GLOSSARY AND ACRONYMS OF FREQUENTLY USED TERMS

Accounting Procedures - All processes, which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control.

Accounting System - The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis - The bases of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flow.

ACH - Stands for Automated Clearing House and used to make payments to accounts payable vendors.

Activity - The smallest unit of budgetary accountability and control for a specific function within the Park District.

ADA - Americans with Disabilities Act, legislation that defines basic accessibility standards for facilities, programs and informational material.

AED - Automated external defibrillators or portable defibrillators, which operate automatically to restore heartbeat are now located at most of the District's facilities.

Appropriation - An authorization granted by the Board of Commissioners to make expenditures and to incur obligations for purposes specified in the Budget and Appropriations Ordinance.

Assessed Valuation - A valuation set upon real estate or other property by the County Assessor and the State as a basis for levying taxes.

Assets - Property owned by the District.

Audit - A methodical examination of utilization of resources. It concludes in a written report of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

Audit Report - The report prepared by an auditor covering the audit or investigation made.

Basis of Accounting - A term used when revenues, expenditures, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on the cash, modified accrual or the accrual method.

Board of Commissioners - Independent board of seven individuals elected at large by the residents of the Lombard Park District.

Bond - A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date in the future (called the maturity date) together with periodic interest at a specified rate.

Bonded Debt - That portion of indebtedness represented by outstanding bonds.

Budget - A fiscal plan showing estimated expenditures, revenue and service levels for a specific fiscal year. The budget is the primary means by which the expenditure and service levels of the District are controlled.

Budget and Appropriation Ordinance - A legal document adopted by the Board authorizing expenditures.

Budget Calendar - The schedule of key dates or milestones that the District follows in the preparation, adoption and administration of the budget.

Budgetary Control - The level at which management must seek government body approval to amend the budget once it has been approved.

Budget Deficit - For any given year, an excess of budget expenses over budget receipts. The amount of the deficit is the difference between expenses and receipts.

Budgeted Staffing - Total work force expressed as Full-time Equivalent (FTE) positions. The FTE is calculated on 2080 hours. For example, an employee working 40 hours per week for six months, or 960 hours, would be equivalent to .46 of a full-time position.

Budget Surplus - For any given year, an excess of budget receipts over budget expenses. The amount of the surplus is the difference between receipts and expenses.

Capital Assets/Improvements - An acquisition or addition to fixed assets that have a value of \$2,500 or more, and an estimated useful life of greater than five years. General categories commonly used include: land, buildings, building improvements, machinery and equipment and construction in progress.

Capital Budget - A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement program (CIP).

Capital Improvement Fund - A fund created to account for financial resources to be used for projects in the Capital Improvement Budget for that fiscal year. No taxes are levied specifically for this fund. Funds are provided primarily by transferring revenue from other funds, donations and grants.

Capital Improvement Program - A long-term plan for capital expenditures to provide physical improvements to be incurred over the next ten years. The plan is reviewed and amended annually.

Capital Outlays - Expenditures for the acquisition of capital assets.

CAPRA – The Commission for Accreditation of Park and Recreation Agencies.

Cash Management - The management of cash necessary to pay for government services while investing temporary cash excesses to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

Certificate of Deposit - A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period and specified rate of interest.

COD - College of DuPage

Collar Counties - The counties in Illinois contiguous to Cook County: DuPage, Kane, Will, Lake, and McHenry counties.

Committee of the Whole - Board of Commissioners Committee consisting of all the Board members and is chaired by the Board Vice-President. No action may be taken at a Committee of the Whole meeting.

Contingency - An appropriation of funds to cover unforeseen events that occur during the fiscal year.

Contractual Services - The amount budgeted and appropriated for departmental and functional operating services. This includes, but is not limited to, utilities, consultants and outside contractor services, audit fees, printing, insurance, and training.

Corporate Personal Property Replacement Tax - Law enacted in 1979 to replace the corporate personal property tax. It consists of a State income tax on corporations, trusts, partnerships and a tax on the invested capital of public utilities. The tax is collected by the Illinois Department of Revenue and distributed to over 6,000 local governments based on each government's share of Corporate Personal Property tax collections in a base year (1976 in Cook County or 1977 in Downstate Counties).

CPI - Consumer Price Index, a calculation of the average change in prices for goods and services purchased by households which is measured by the Bureau of Labor Statistics in the U.S. Department of Labor. A tax cap or the CPI, whichever is less, limits the annual property tax revenue received by the Park District.

DCEO - Department of Commerce and Economic Opportunity

Debt Service - Payments of interest and principal on an obligation resulting from the issuance of bonds or other long-term debt.

Debt Service Fund - A fund established to account for the accumulation of resources for, the payment of, general long-term debt principal and interest.

Deficit - The excess of the liabilities of a fund over its assets

Department - To meet GASB 34 requirements, certain funds in 2003 were organized by the Department categories as dictated by GASB 34. For example, the IMRF, FICA, Liability, and Audit Funds are now Departments within General Fund.

Depreciation - That portion of the cost of a capital asset that is charged as an expense during a particular period. This is a process of estimating and recording the cost of using up a fixed asset

Designated Fund Balance - A portion of fund balance that represents the amount of real estate taxes recognized as revenue, but not collected.

EAV - Equalized Assessed Valuation, the assessed value multiplied by the State equalization factor minus adjustments for exemptions. Taxes are calculated based on this property value.

Effective Tax Rate - Is a measure of the property tax burden that reflects both the aggregate tax rate and the level of assessment.

Enterprise Fund - A fund that requires accounting for activities like a business where the results indicate income or loss from operations. The Park District had one Enterprise Fund in 2011, Western Acres Golf Course.

Equalization - The application of a uniform percentage increase or decrease to assessed values of various areas or classes of property to bring assessment levels, on average, to a uniform level of market value.

Equalization Factor (multiplier) - The factor that must be applied to local assessments to bring about the percentage increase or decrease that will result in an equalized assessed valuation equal to one-third of the market value of the taxable property in a jurisdiction.

ERI - Early Retirement Incentive which allows a member to purchase up to five years of service credit to qualify sooner for retirement.

Exemption - The removal of property from the tax base. An exemption may be partial, as a homestead exemption, or complete as, for example, a church building used exclusively for religious purposes. Park District properties are tax-exempt.

Expenditures - Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service and capital outlays.

Expense Category - A means of identifying and analyzing the obligations incurred by the District in terms of the nature of the goods or services purchased (e.g., salaries and wages, supplies, contractual services, repairs, capital outlays) regardless of the function involved or purpose of the programs for which they are used.

Extension - The actual dollar amount billed to the property taxpayers of a district. The County Clerk extends all taxes.

FICA - Federal Insurance Contributions Act, used to account for the revenues and expenditures associated with the obligation to make payments to the Social Security Administration for the employer portion of the FICA payroll tax. The revenues are received from a specific property tax levy, which produces an amount sufficient to pay the District's contributions on behalf of the District's employees. Expenditures are limited to payment of the employer portion of the FICA tax for non-enterprise salaries and wages of park district employees.

Fiscal Year - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Fixed Assets- Assets of a long-term character that is intended to continue to be held or used, such as land, buildings, and equipment.

Fund - An accounting entity with a self-balancing set of accounts which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Accounting - The accounts of the District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund Balance - The excess of the District's assets over its liabilities. A negative fund balance is sometimes called a deficit.

Function - A major administrative division of the District that indicates overall management responsibility for an operation.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

GASB - Governmental Accounting Standards Board, the ultimate authoritative body that sets accounting and financial reporting standards for state and local governments.

General Corporate Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA - Government Finance Officers Association, an association of public finance professionals that have played a major role in the development and promotion of GAAP for state and local government since its inception in 1906.

GO Bond - General Obligation Bond, when a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

Goals - Describe specific plans a department or agency has for upcoming and future years to implement Strategic Plan priorities. Goals identify intended end results, but are often ongoing and may not be achieved in one year

Governmental Fund Types - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in proprietary and trust funds. Under current GAAP, there are four governmental fund types - general, special revenue, debt service and capital projects.

Grant - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to the system from the state or federal government or from private foundations.

HUD Grant - Housing and Urban Development grant.

IAPD - Illinois Association of Park Districts is a statewide organization of park districts that ensures the quality of life through education, research and advocacy.

IMRF - Illinois Municipal Retirement Fund, state established retirement fund for municipal workers. Both the employee and the District pay into this defined benefit plan.

IPRA - Illinois Parks and Recreation Association is a statewide organization of park and recreation professionals that advocates the lifetime benefits of parks, recreation and conservation.

Inclusion Costs - Expenses associated with the participation of an individual with disabilities in programs.

Income - A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

Infrastructure - Capital assets such as roads, bridges, and water systems that have a longer life than most capital assets.

Interest Earnings - The earnings from available funds invested during the year in U.S. Treasury Bonds, Certificates of Deposit and other securities as approved in the Board of Park Commissioner's investment policy.

Investments - A security or other asset acquired primarily for the purpose of obtaining income or profit.

IPDGC - Illinois Park District Gymnastics Conference

LC - Lombard Common

LCB - Lombard Community Building

LED - Light-emitting diode is a semiconductor light source

Levy - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

LGC – Lombard Golf Course

Liabilities - Debts or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date.

Liability Insurance Department - Is used to account for the revenues and expenditures associated with the Park District's insurance and risk management activities. The revenues are received from a specific property tax levy. This Department is part of the General Fund.

Long Term Debt - Debt with a maturity of more than one year from the original date of issuance.

LPD - Lombard Park District

LTS - Lilac Town Seniors

Maintenance - The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

Mission - Describes the purpose of a department and how it supports the overall mission of the organization.

MM - Madison Meadows

MMAC - Madison Meadow Athletic Center

Modified Accrual Basis - The accrual basis of accounting adapted to the governmental fund type. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current." Expenditures are recognized when the related fund liability is incurred. All governmental funds are accounted for using the modified accrual basis of accounting.

Museum Department - Is used for revenues and expenditures needed for the cooperative programming agreement with Elmhurst Art Museum and a portion of the Museum/Conservatory operations in Wilder Park. This Department is part of the Recreation Fund.

MWP - Moran Water Park

NEDSRA - Northeast DuPage Special Recreation Association which is an organization consisting of members whose function is to provide recreation services for individuals with disabilities. The Park District is a contributing member NEDSRA.

Net Income - Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, nonoperating expenses, and operating transfers-out.

Non-Referendum Bonds - General Obligation Bonds that can be issued without a referendum based on outstanding debt service extensions when the tax cap went into effect.

NPRA - National Parks and Recreation Association is an organization of citizen boards and professionals interested in the parks and recreation operations in the United States.

NSF - Non-sufficient Funds

Objectives - Objectives are intended to address either a new service or project, or a significant change in focus or priority in response to a special community need or effort to improve services. Objectives are linked to Strategic Plan goals and accomplished in specific well-defined and measurable terms within a specific time frame.

Operating Budget - A financial plan outlining estimated revenues and expenditures and other information for a specified period excluding capital plan revenues and expenses (usually a fiscal year).

Operating Expenses - Fund expenses that are directly related to the fund's primary service activities.

Operating Funds - Resources derived from recurring revenue sources are used to finance ongoing operating expenditures.

Ordinance - A formal legislative enactment by the governing board of the Park District.

OSLAD - Open Space Lands Acquisition and Development program that is supported by the State of Illinois.

Paving & Lighting Department - Is used for the purpose of constructing, maintaining and lighting streets/roadways within the areas maintained by the District. This Department is part of the Capital Improvement Fund.

PBW - Paradise Bay Water Park

PDRMA - Park District Risk Management Agency, an agency that administers a joint risk management pool for government entities. The Park District is a member of PDRMA.

Per Capita - A unit of measure that indicates the amount of some quantity per person in the Park District.

Performance Measures - Indication of levels of activity, results of operations or outcomes of operations.

Program - An instructional or functional activity.

Property Tax Revenue - Revenue from a tax levied on the equalized assessed value of real property.

Proprietary Fund Types - The classification used to account for a District's ongoing organizations and activities similar to those often found in the private sector (i.e., enterprise and internal services funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the GASB has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.

PTELL - Property Tax Extension Limitation Law, In July 1991, the Illinois General Assembly enacted the Property Tax Limitation Act. In January 1994, the provisions of the Property Tax Limitation Act were replaced by the Property Tax Extension Limitation Law, part of the Property Tax Code (the "Property Tax Limitation Law"). This Act limits the increase in property tax extensions to 5% or the percent increase in the national Consumer Price Index (CPI), whichever is less. The Act became effective October 1, 1991, and first applied to the 1991 levy year for taxes payable in 1992. Increases above 5% or the CPI must be approved by the voters in a referendum.

Public Act 87-17 - The Property Tax Extension Limitation Law that imposed tax caps in Illinois counties, non-home rule municipalities, and special districts such as park and school districts.

Public Hearing - The portions of open meetings held to present evidence and provide information on both sides of an issue.

Receipts - Cash received.

Recreation Fund - Is used for establishing and accounting recreational programs such as sports and fitness, visual and performing arts, youth and adult general interest, camps, teens, preschoolers, seniors and aquatics (excluding enterprise fund programs).

Reserved Fund Balance - The fund balance that is not available for appropriation or is legally segregated for a special future use.

Resources - Total amounts available for appropriation including estimated revenues and beginning fund balances.

Revenue - Funds that the government receives or earns. Examples of revenue sources include taxes, sponsorships, advertising, program fees, receipts from other governments, grants, shared revenues and interest income.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance, typically net income derived from the operation of the project or projects they finance.

Revenue Estimate - A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically, a future fiscal year.

Salaries and Benefits - The amount budgeted and appropriated for salaries, wages, health premiums, and fringe benefits.

SK - Sunset Knoll is a park located at 820 S. Finley.

SKRC - Sunset Knoll Recreation Center is the recreation center where the majority of recreational programs are scheduled and is located at 820 S. Finley.

Source of Revenue - Revenues are classified according to their source or point of origin (see Revenue).

Special Revenue Funds - These funds are used to account for proceeds from specific revenue sources (other than capital projects) that are legally restricted to expenditures for specified purposes. Funds included in this fund category are Recreation, Illinois Municipal Retirement, Social Security, Liability Insurance, Public Audit and Special Recreation.

Strategic Plan - Long-range planning tool updated every five years and developed through a community planning process. It provides direction regarding the agency's main focus and activities.

Supplemental Appropriations - Appropriations made by the Board of Commissioners, after an initial appropriation, to permit expenditures beyond the original estimates.

Supplies - The amount budgeted and appropriated for departmental and functional operating supplies. This includes office supplies, building, ground, equipment and vehicle maintenance supplies and other operating supplies.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include charges for services rendered only to those paying such charges such as membership charges.

Tax Base - The total value of all taxable real and personal property in the District as of January 1 of each year. The tax base represents net value after all exemptions.

Tax Cap - An abbreviated way of referring to the tax increase limitations imposed by the Property Tax Extension Limitation Law (P. A. 87-17).

Tax Levy - The total amounts to be raised by property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate - The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit - The maximum tax rate that a county clerk can extend for a particular levy. Not all tax levies have a tax rate limit. Some levies are unlimited as to rate.

TIF - Tax Increment Financing

Transmittal Letter - The opening section of the budget which provides the Board of Park Commissioners and the public with a general summary of the most important aspects of the budget and the views and recommendations of the Executive Director.

Truth in Taxation Act - Provides taxpayers with the means to check and review local government spending. It requires the District Board to publish a notice and hold a public hearing on their intention to adopt a levy exceeding the property taxes extended for the previous year by more than five percent.

Undesignated Fund Balance - The balance of net financial resources that is expendable or available for appropriation.

User Fee - The payment of a fee for direct receipt of a service by the party benefiting from the service.

WAGC - Western Acres Golf Course