

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Zoom Online Meeting
Tuesday, April 28, 2020 – 6:30 p.m.

The meeting was called to order by Vice President Scalzo at 6:35 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Jim Scalzo, Vice President
 Bob Bachner, Commissioner
 Mike Kuderna, Commissioner
 Dave Lemar, Commissioner
 Greg Ludwig, Commissioner
 Peter Nolan, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Joe McCann, Director of Recreation
 Andrea Chiappetta, Director of Finance & Personnel
 Kevin Ingram, Superintendent of Golf Operations
 Dean Styburski, Superintendent of Parks
 Leah Touzios, Recording Secretary

Guest: Nicole Kapala, Employee
 Shona Hedke, Employee
 Nathan Kinsinger, Employee
 Katy McKinnon, Employee
 Margie Fugiel, Resident

The meeting began with the Pledge of Allegiance.

Executive Director Friedrichs requested approval of the revised April 28, 2020 Agenda, item five was removed from the Agenda.

Commissioner Ludwig made a motion to approve the revised April 28, 2020 Regular Board Meeting Agenda. Commissioner Kuderna seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Vice President Scalzo requested approval of the minutes of the Regular Board Meeting of February 25, 2020.

Commissioner Ludwig made a motion to approve the minutes of the Regular Board Meeting of February 25, 2020. Commissioner Bachner seconded the motion. On a call for the vote, six ayes, (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Vice President Scalzo requested approval of the minutes of the Special Board Meeting of April 7, 2020.

Commissioner Kuderna made a motion to approve the minutes of the Special Board Meeting of April 7, 2020. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes, (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Vice President Scalzo requested approval only of the minutes of the Closed Session Meeting of April 7, 2020.

Commissioner Bachner made a motion to approve, but not release, the minutes of the Closed Session Meeting of April 7, 2020. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes, (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Correspondence

None.

Citizens Wishing to Address the Board

None.

Presentations

None.

Consent Agenda

None.

Financial Reports

Commissioners reviewed the February 2020 Payroll and Bills/Check Register and the February 2020 Revenue and Expense Reports.

Commissioner Ludwig moved to approve payment of the February 2020 accounts payable and payroll in the amount of \$552,697.26. Accounts payable checks #104534-#104603, excluding check voids #104551 and #104575, and prior month check void #104533 in the amount of \$204,287.73; payroll checks #76525-#76540 and #76543-#76563, in the amount of \$9,676.39; direct deposit checks #76541 and #76562 in the amount of \$195,900.98; deduction checks #105584D-#105589D and #105770D-#10578D in the amount of \$142,832.16. Commissioner Lemar seconded the motion. On a roll call, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Commissioners reviewed the March 2020 Payroll and Bills/ Check Register and the March 2020 Revenue and Expense Reports.

Commissioner Ludwig moved to approve payment of the March 2020 accounts payable and payroll in the amount of \$725,505.86. Accounts payable checks #104604-#104749, excluding check voids #104604, #104686-#104698, and #104700, and prior month check voids #104363 and #104575 in the amount of \$384,399.33; payroll checks #76564-#76579, #76582-#76597, and #76599 in the amount of \$9,150.34; direct deposit checks #76580, #76581, and #76598 in the amount of \$192,016.54; deduction checks #105965D-#105970D, #105972D-#105973D, and #106154D-#106165D in the amount of \$139,939.65. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Chiappetta reported that everyone submitted their economic interest on time. Director Chiappetta is receiving the 2019 audit report, which will be presented at the Regular Board meeting in May. Lastly, Director Chiappetta answered questions on the media report.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report and Vandalism Report. Superintendent Styburski updated the Park Board that he did receive the quote on repairing the 25/26 concession stand roll up door. Superintendent Styburski touched on the tree branch that is hanging on electrical lines at Westmore Woods. Superintendent Styburski was available to answer any questions.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann reported staff is working on Kiddie Campus e-learning lessons. Spring season softball and soccer has been canceled. Staff is working with Lombard Junior Women's Club with the Princess Program. Staff is planning to connect the princess' with the community via Zoom. Director McCann is waiting for various guidance's with summer camps and pool planning. Lombard Golf Course is opening May 1. Lastly, the recreation staff is helping at greenhouse and golf course.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram reported that various departments are assisting with opening the golf course. There is great interest in the golf course opening from patrons, with multiple voice messages left at the Clubhouse daily. There are 50 reservations booked for the opening weekend. Superintendent Ingram answered questions regarding patrons with disabilities use of golf carts. Lastly, Superintendent Ingram described the above ground sponge, on each putting green to restrict germ transmission.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs went over the opening of the Garden Plots on May 1. Executive Director Friedrichs discussed Paradise Bay Water Park opening potentials. Questions that arise in opening up the pool are; how do we train lifeguards with social distancing, how many people are allowed in the facility with social distancing, and how do we keep staff and patrons safe? Executive Director Friedrichs discusses there are no recommendations, and hopefully there will be further guidance by the next meeting. Executive Director Friedrichs was available for questions.

Unfinished Business

Commissioners reviewed the Lombard Baseball League M.O.U. Approval – 2nd Reading.

Commissioner Ludwig moved to approve the second reading of the Lombard Baseball League Memo of Understanding. Commissioner Kuderna seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Commissioners reviewed the Lombard Falcons M.O.U. Approval – 2nd Reading.

Commissioner Ludwig moved to approve the second reading of the Lombard Falcons Memo of Understanding. Commissioner Lemar seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Commissioners reviewed the Lombard Firebirds M.O.U. Approval – 2nd Reading.

Commissioner Ludwig moved to approve the second reading of the Lombard Firebirds Memo of Understanding. Commissioner Bachner seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

New Business

Director Chiappetta provided information on Financial Donations to Community Groups – Discussion Only. Director Chiappetta presented financial donations are on a first come first serve basis, and will not exceed \$500 per community group. The District will budget a maximum of \$2,500, starting fiscal year 2021. The non-profit group should share common goals as the District, be a bona-fide non-profit organization, and serve primarily District residents. The Board would be presented with the requests and have final approval.

Commissioner Comments

Commissioner Kuderna, Bachner, Lemar, Ludwig, and Scalzo commend staff of doing an excellent job, keep up the good work, and stay positive.

At 7:25 p.m. Commissioner Ludwig motioned to move into Closed Session: 2(c)1 The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Commissioner Kuderna made a motion to adjourn the Closed Session and reconvene the Regular Board Meeting. Commissioner Lemar seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

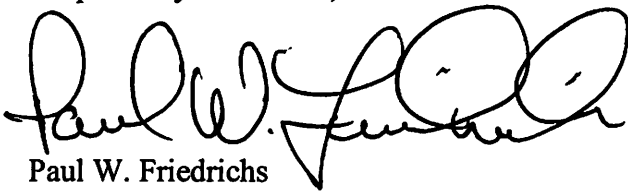
Executive Director Friedrichs stated that the Board of Park Commissioners met in Closed Session under 2(c)1 The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees.

Vice President Scalzo stated, it was recommended that the District provide courtesy pay to the nine IMRF part time employees who have been recently furloughed, to provide them with further benefits under the District's Illinois Municipal Retirement Fund pension plan.

Vice President Scalzo moved to approve the recommendation of courtesy pay be granted, Commissioner Kuderna seconded the motion. On a roll call, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

There being no further business, at 8:02 p.m. Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of April 28, 2020. Commissioner Nolan seconded the motion. On a call for the vote, six ayes (Bachner, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with the first name "Paul" being the most prominent.

Paul W. Friedrichs
Secretary

PWF/lmt