

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Zoom Online Meeting  
Tuesday, June 23, 2020 – 6:30 p.m.

The meeting was called to order by President Scalzo at 6:33 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                 Jim Scalzo, President  
  Bob Bachner, Vice President  
  Margie Fugiel, Commissioner  
  Mike Kuderna, Commissioner  
  Dave Lemar, Commissioner  
  Greg Ludwig, Commissioner  
  Peter Nolan, Commissioner

Staff:                               Paul W. Friedrichs, Executive Director  
  Joe McCann, Director of Recreation  
  Andrea Chiappetta, Director of Finance & Personnel  
  Kevin Ingram, Superintendent of Golf Operations  
  Dean Styburski, Superintendent of Parks  
  Leah Touzios, Recording Secretary

Guest:                             Nicole Kapala, Employee  
  Katy McKinnon, Employee  
  Mike Kram, Selden Fox, LTD  
  Joe Myer, Selden Fox, LTD

Before the meeting began with the Pledge of Allegiance, President Scalzo announced the Regular Board Meeting of June 23, 2020 was remotely gathered via Zoom Online Meeting, as directed by the Governor and the Senate Bill 2135.

The meeting followed with the Pledge of Allegiance.

President Scalzo requested approval of the June 23, 2020 Agenda.

**Commissioner Nolan made a motion to approve the June 23, 2020 Regular Board Meeting Agenda. Vice President Bachner seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

President Scalzo requested approval of the minutes of the Regular Board Meeting of May 26, 2020.

**Commissioner Fugiel made a motion to approve the minutes of the Regular Board Meeting of May 26, 2020. Commissioner Nolan seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

President Scalzo requested approval of the minutes of the Special Board Meeting of June 9, 2020.

**Commissioner Lemar made a motion to approve the minutes of the Special Board Meeting of June 9, 2020. President Scalzo seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

### Correspondence

None.

### Citizens Wishing to Address the Board

None.

### Presentations

Director Chiappetta introduced Mike Kram and Joe Myer from Selden Fox, LTD who both were on hand to give an overview of the District's recent 2019 audit process.

**Commissioner Lemar made a motion to approve the 2019 Audit as presented. Vice President Bachner seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion Carried.**

### Consent Agenda

None.

### Financial Reports

Commissioners reviewed the May 2020 Payroll and Bills/Check Register and the May 2020 Revenue and Expense Reports.

**Vice President Bachner moved to approve payment of the May 2020 accounts payable and payroll in the amount of \$300,786.83. Accounts payable checks #104870-#104964 in the amount of \$84,884.70; payroll checks #76616, -#76618, and #76620 in the amount of \$2,291.14; direct deposit checks #76617 and #76619 in the amount of \$107,191.57; deduction checks #106404D-#106409D and #106452D-#106462D in the amount of \$106,419.42. Commissioner Fugiel seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

### Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Chiappetta informed the Park Board the tax distribution is up approximately 1.8% from 2019. Director Chiappetta touched on fifteen employee rehires back from unemployment. Lastly, Director Chiappetta outlined the financial forecast through June 2021.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski informed the Park Board that at the Madison Meadow Athletic Center, a contractor will be seal coating and striping the parking lot. Superintendent Styburski discussed that all baseball and softball fields are setup for games. The parks department is getting restrooms ready for opening to the public. Superintendent Styburski informed the Board that staff is preparing the lap pool at Paradise Bay Water Park. Lastly, Superintendent Styburski discussed two vandalism occurrences at Sunset Knoll Park.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann touched on programs and camps being offered by the District and participation numbers. Director McCann discussed phase four guidelines on opening the Madison Meadow Athletic Center, and the regulations the District will be following. Director McCann answered many questions on social distancing, PPE and disinfecting, new operating hours at the facility, and building occupancy capacity. Lastly, Director McCann discussed affiliate groups and their guidelines of achieving social distancing.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram informed the Park Board of there being 120-140 golfers daily on the weekdays, and 160-180 golfers on the weekends. On Father's Day there were 236 golfers total. Director McCann provided more stats on the course being 1,198 rounds higher then this time last year. The golf course has seen an increase of golfer due to the 11:00-2:00 special Monday-Thursday, and children playing for free with an adult.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs announced the phase four regulations and that the July regular board meeting will take place at Sunset Knoll Recreation Center. Executive Director Friedrichs reiterated that by executive order, playgrounds are still closed. Lastly, with new phase four guidance, the District will have a clearer understanding of what will be allowed with before and after school programs, the lap pool opening, and swim lessons.

### **Unfinished Business**

None.

### **New Business**

Commissioners reviewed the Hitchcock Design Agreement for the Four Seasons OSLAD Grant.

**Commissioner Lemar made a motion to approve the Hitchcock Design Agreement of \$132,300 as presented. President Scalzo seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion Carried.**

### **Commissioner Comments**

Commissioner Ludwig said great job everyone.

Commissioner Kuderna praised staff for doing a great job.

Vice President Bachner commended staff of doing an overall good job, and it is great to see the parks getting back to normal.

Commissioner Fugiel congratulated Director Chiappetta on the audit.


Commissioner Lemar announced great job to all staff.

President Scalzo touched on the audit going well, the financial forecast, and him looking forward to next meeting in person.

Commissioner Nolan commends staff and President Scalzo on his letter he wrote to staff.

**There being no further business, at 7:41 p.m. Commissioner Ludwig made a motion to adjourn the Regular Board Meeting of June 23, 2020. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large, stylized initial "P" and "F".

Paul W. Friedrichs  
Secretary

PWF/lmt