

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Zoom Online Meeting
Tuesday, May 26, 2020 – 6:30 p.m.

The meeting was called to order by Vice President Scalzo at 6:31 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Jim Scalzo, Vice President
 Bob Bachner, Commissioner
 Margie Fugiel, Commissioner
 Mike Kuderna, Commissioner
 Dave Lemar, Commissioner
 Greg Ludwig, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Joe McCann, Director of Recreation
 Andrea Chiappetta, Director of Finance & Personnel
 Kevin Ingram, Superintendent of Golf Operations
 Dean Styburski, Superintendent of Parks
 Leah Touzios, Recording Secretary

Guest: Shona Hedke, Employee
 Nicole Kapala, Employee
 Katie Manheim, Employee
 Katy McKinnon, Employee

Absent: Peter Nolan, Commissioner

The meeting began with the Pledge of Allegiance.

Executive Director Friedrichs requested approval of the May 26, 2020 Agenda.

Commissioner Kuderna made a motion to approve the May 26, 2020 Regular Board Meeting Agenda. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Executive Director Friedrichs requested approval of the minutes of the Regular Board Meeting of April 28, 2020.

Commissioner Bachner made a motion to approve the minutes of the Regular Board Meeting of April 28, 2020. Vice President Scalzo seconded the motion. On a call to vote, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Executive Director Friedrichs requested approval but not release the minutes of the Closed Board Meeting of April 28, 2020.

Commissioner Ludwig made a motion to approve but not release the minutes of the Closed Board Meeting of April 28, 2020. Vice President Scalzo seconded the motion. On a call to vote, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Executive Director Friedrichs requested approval of the minutes of the Special Board Meeting of May 12, 2020.

Commissioner Ludwig made a motion to approve the minutes of the Special Board Meeting of May 12, 2020. Commissioner Bachner seconded the motion. On a call to vote, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Correspondence

A note was sent from Princess Karli thanking the District for the beautiful necklaces.

Citizens Wishing to Address the Board

None.

Presentations

None.

Consent Agenda

None.

Financial Reports

Commissioners reviewed the April 2020 Payroll and Bills/Check Register and the April 2020 Revenue and Expense Reports.

Commissioner Lemar moved to approve payment of the April 2020 accounts payable and payroll in the amount of \$692,563.60. Accounts payable checks #104750-#104869 in the amount of \$436,962.33; payroll checks #76600-#76611 and #76613, #76615 in the amount of \$3,639.63; direct deposit checks #76612 and #76614 in the amount of \$134,567.50; deduction checks #106321D-#106326D and #106359D-#106370D in the amount of \$117,394.14. Commissioner Fugiel seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance and Personnel's Monthly Report. Director Chiappetta informed the Park Board that the administrative staff will be turning to the office starting June 1, with a staggered schedule. The administrative staff will still be assisting at the greenhouse. Lastly, Director Chiappetta discussed that tax rates went down approximately 4 percent.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski informed the Park Board that a 2020 capital project, dance floor improvements, is almost completed at the Sunset Knoll Recreation Center. Superintendent Styburski spoke about three permanent part time parks staff returning to work, and how difficult it has been keeping up with turf maintenance. Excessive rainfall has been a big contribution to staff working hard on mowing. Superintendent Styburski was available to answer any questions regarding the Vandalism Report.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann touched on phase three operations and what it may look like. There will be virtual programming still available, but the recreation staff is planning out the summers programs accordingly. In the meantime, staff will continue to assist with golf course operations.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram talked about new regulations that will be allowed at the golf course; foursomes being allowed, carts for individuals or of the same household, putting greens open, ten minute tee times, outside patio seating, and there is talk of the tent being set up.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs asked the Park Board for another Special Board Meeting on June 9. Executive Director Friedrichs said that he possesses the OSLAD grant agreement, and would like to present the Board with the Hitchcock Design contract on June 9. Executive Director Friedrichs touched on the OSLAD grant budget. Lastly, Executive Director Friedrichs proposed that it should not be required for patrons to wear face coverings in Lilacia Park.

Unfinished Business

None.

Annual Meeting

The election of officers took place. Executive Director Friedrichs requested nominations from the floor for President of the Lombard Park District Board of Park Commissioners.

Commissioner Lemar nominated Jim Scalzo as President of the Lombard Park District Board of Park Commissioners.

There being no further nominations, Commissioner Bachner moved to close nominations. Commissioner Fugiel seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Commissioner Ludwig made a motion to approve the nomination of Jim Scalzo as President of the Lombard Park District Board of Park Commissioners. Commissioner Lemar seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Executive Director Friedrichs then requested nominations from the floor for Vice President of the Lombard Park District Board of Park Commissioners.

Commissioner Kuderna nominated Bob Bachner as Vice-President of the Lombard Park District Board of Park Commissioners.

There being no further nominations, President Scalzo moved to close nominations. Commissioner Ludwig seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Commissioner Ludwig made a motion to approve the nomination of Bob Bachner as Vice-President of the Lombard Park District Board of Park Commissioners. Commissioner Lemar seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

The Appointment of Personnel and Officers took place. Based on attorney comments, Distinguished Accreditation recommendations and staff's recommendations, staff suggests the following motion to be approved for the appointment of Personnel and Officers:

Commissioner Ludwig made a motion to approve President Scalzo as Member of Ethics Commission; Vice President Bachner as Assistant Secretary and Member of Ethics Commission; Paul W. Friedrichs as Executive Director, Secretary, Freedom of Information Act Officer, Open Meetings Act Officer, Local Election Official and NEDSRA Trustee; Andrea Chiappetta as Treasurer, Freedom of Information Act Officer, Open Meetings Act Officer, Assistant ADA Compliance Officer, and Local Election Official Assistant; Joe S. McCann as Alternate NEDSRA Trustee, Leah Touzios as Freedom of Information Act Officer, Open Meetings Act Officer and Local Election Official Assistant; Dean Styburski as ADA Compliance Officer; Nathan Kinsinger as Assistant Treasurer; Andrew Paine, Park District Attorney from Tressler LLP, John O'Driscoll from Tressler, LLP, Ethics Advisor and Member of Ethics Commission; Ron DeFalco, Ad Hoc Committee; Robert Perez, Ad Hoc Committee; Sammie Ream, Ad Hoc Committee; and Nancy Schukat, Ad Hoc Committee. Commissioner Lemar seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

New Business

Executive Director Friedrichs gave the Park Board a District operations update. With additional guidance there has been more clarification on outdoor recreation guidelines, sports camps, and outdoor fitness classes. Starting June 8, modified camps of ten participants or less will begin. At the golf course, foursome's can play together, and part time golf course staff will be rehired. This will allow recreation staff to begin planning out programs for the summer season. Lastly, party wagon rentals are canceled until 2021.

Director McCann went into more detail about the outdoor recreation guidelines. T-ball programs and preschool programs are to start up early to mid-June. Day camps will take place at multiple facilities, to help with the regulations of ten or less participants. Outdoor fitness operations will include twenty-seven classes, which are four week sessions. Tennis and golf lessons were discussed. Lastly, special events are all canceled. During phase four, rentals for groups of fifty or less will be allowed. As of today, all rentals are canceled through June.

Commissioner Comments

Commissioner Ludwig congratulated staff on doing a good job.

Commissioner Kuderna praised staff for doing a great job.

Vice President Bachner commends staff on working during this difficult time, and the parks staff is doing a great job keeping up with turf maintenance.

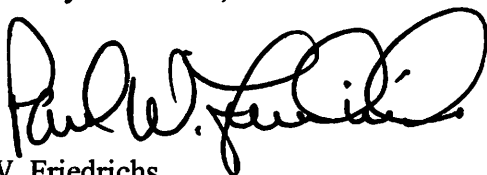
Commissioner Fugiel said a shout out to Nicole and Drew with their Instagram posts.

Commissioner Lemar encouraged staff to keep up with their good work, and discussed parks department hard work.

President Scalzo congratulated staff with doing a good job and it is appreciated.

There being no further business, at 7:22 p.m. Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of May 26, 2020. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large initial "P" and "F".

Paul W. Friedrichs
Secretary

PWF/lmt