

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Zoom Online Meeting
Tuesday, July 28, 2020 – 6:30 p.m.

The meeting was called to order by President Scalzo at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:	Jim Scalzo, President Bob Bachner, Vice President Margie Fugiel, Commissioner Mike Kuderna, Commissioner Dave Lemar, Commissioner Greg Ludwig, Commissioner Peter Nolan, Commissioner
Staff:	Paul W. Friedrichs, Executive Director Joe McCann, Director of Recreation Kevin Ingram, Superintendent of Golf Operations Leah Touzios, Recording Secretary
Guest:	Nicole Kapala, Employee Katy McKinnon, Employee
Absent:	Andrea Chiappetta, Director of Finance & Personnel Dean Styburski, Superintendent of Parks

Before the meeting began with the Pledge of Allegiance, President Scalzo announced the Regular Board Meeting of July 28, 2020 was remotely gathered via Zoom Online Meeting, as directed by the Governor and the Senate Bill 2135.

The meeting followed with the Pledge of Allegiance.

President Scalzo requested approval of the July 28, 2020 Agenda.

Commissioner Ludwig made a motion to approve the July 28, 2020 Regular Board Meeting Agenda. Vice President Bachner seconded the motion. On a roll call, seven ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

President Scalzo requested approval of the minutes of the Regular Board Meeting of June 23, 2020.

Commissioner Ludwig made a motion to approve the minutes of the Regular Board Meeting of June 23, 2020. Commissioner Lemar seconded the motion. On a roll call, seven ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Correspondence

None.

Citizens Wishing to Address the Board

None.

Presentations

None.

Consent Agenda

None.

Financial Reports

Commissioners reviewed the revised June 2020 Payroll and Bills/Check Register and the June 2020 Revenue and Expense Reports.

Vice President Bachner moved to approve payment of the revised June 2020 accounts payable and payroll in the amount of \$861,325.85. Accounts payable checks #104965-#105034 in the amount of \$612,629.47, prior month check voids #104602 and #104630 in the amount of (\$2,056.00); payroll checks #76621 and #76623-#76624, #76626 in the amount of \$2,591.20; direct deposit checks #76622, #76625, and #76627 in the amount of \$130,016.22; deduction checks #106502D-#106507D, #106583D-#106593D, and #106595D-#106597D in the amount of \$118,144.96. Commissioner Fugiel seconded the motion. On a roll call, seven ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance's Monthly Report. Since Director Chiappetta was out of the office, Executive Director Friedrichs discussed the financials on her behalf as well as the 2020 Goals and Objectives. Nicole Kapala, the Marketing & Communications Manager, presented to the Park Board the Mid-Year Marketing Update. Kapala discussed the positive feedback of the District providing virtual opportunities such as; enjoy your life virtually, Kiddie campus e-learning, virtual program guide, 11,000 visits to our District's website, and 662 e-newsletters. She also touched on the increased use of social media outlets as well as proving an update on sponsorships. Lastly, she discussed the increase of signage that pertains to COVID-19.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Since Superintendent Styburski was out of the office, Executive Director Friedrichs updated the Park Board of the Terrace View ComEd Pollinator Project and how Jane Burke, the horticulturist, will be giving the garden club a presentation on the project. Executive Director Friedrichs also touched on the Vandalism Report, and reported due to an increase of graffiti throughout the District, the skate park is locked nightly at 8:00 p.m. Lastly, there was discussion on what is currently happening with the Madison Meadow Athletic Center's rooftop units, as it pertains to RTU-6.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann touched on the percentage of participation throughout the District as it relates to camps, programs, and athletics. Director McCann discussed affiliate groups and how the District is relaying guidelines to them. Director McCann explained that Club Rec began registration for the 2021 school year, and how the District is still waiting on direction from the School District. Lastly, Director McCann reported that the Madison Meadow Athletic Center is averaging 200 visits a day, and membership totals are currently at 2,746.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram expressed to the Park Board how great the golf course is doing this year. The course is up 3,244 rounds from last year and 1,860 rounds over the four year average. Due to the high volume golfers, the course does have some cosmetic issues, such as ruts in the greens. Lastly, Superintendent Ingram discussed how a sprinkler head was stuck on tee 9 causing damage, and with high humidity it is causing turf fungus.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs informed the Park Board that the District is up for their CAPRA reaccreditation in 2021, and staff is currently gathering information for the program. Executive Director Friedrichs discussed the timeline for the Four Seasons OSLAD grant. Executive Director Friedrichs told the Park Board that staff appreciated the correspondence they received from the Board. Lastly, Executive Director Friedrichs informed the Board on guidelines as it pertains to spray parks.

Unfinished Business

None.

New Business

None.

Commissioner Comments

President Scalzo, Commissioner Ludwig, and Commissioner Nolan agree that staff are doing extraordinary work, great job Kevin at the golf course, and marketing is doing amazing.

Commissioner Kuderna thanked staff for birthday card and great job to all staff.

Vice President Bachner congratulated maintenance staff on the parks looking great, and he loves seeing the parks full of patrons.

Commissioner Fugiel did a shout out to Jane Burke, the pond looked amazing during coronation.

Commissioner Lemar said the parks look amazing, especially Lilacia Park, and staff is doing a great job with adapting to the new normal.

There being no further business, at 7:32 p.m. Commissioner Ludwig made a motion to adjourn the Regular Board Meeting of July 28, 2020. Commissioner Lemar seconded the motion. On a roll call, seven ayes (Bachner, Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large initial "P" and "F".

Paul W. Friedrichs
Secretary

PWF/lmt