

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Zoom Online Meeting  
Tuesday, November 18, 2020 – 6:30 p.m.

The meeting was called to order by President Scalzo at 6:33 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                 Jim Scalzo, President  
  Bob Bachner, Vice President  
  Margie Fugiel, Commissioner  
  Mike Kuderna, Commissioner  
  Dave Lemar, Commissioner  
  Peter Nolan, Commissioner

Staff:                               Paul W. Friedrichs, Executive Director  
  Andrea Chiappetta, Director of Finance & Personnel  
  Joe McCann, Director of Recreation  
  Kevin Ingram, Superintendent of Golf Operations  
  Dean Styburski, Superintendent of Parks  
  Leah Touzios, Recording Secretary

Guest:                             Eric Hornig, Hitchcock Design Group  
  Katy McKinnon, Employee  
  Nicole Kapala, Employee

Absent:                             Greg Ludwig, Commissioner

Before the meeting began with the Pledge of Allegiance, President Scalzo announced the Regular Board Meeting of November 18, 2020 was remotely gathered via Zoom Online Meeting, as directed by the Governor and the Senate Bill 2135.

The meeting followed with the Pledge of Allegiance.

President Scalzo requested approval of the revised November 18, 2020 Agenda. The Four Seasons OSLAD Grant presentation was added to the Agenda.

**Commissioner Kuderna made a motion to approve the revised November 18, 2020 Regular Board Meeting Agenda. Commissioner Fugiel seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

President Scalzo requested approval of the minutes of the Regular Board Meeting of October 20, 2020.

**Commissioner Lemar made a motion to approve the minutes of the Regular Board Meeting of October 20, 2020. Commissioner Fugiel seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

President Scalzo requested approval of the revised minutes of the Special Board Meeting of November 10, 2020.

**Commissioner Kuderna made a motion to approve the revised minutes of the Special Board Meeting of November 10, 2020. Commissioner Lemar seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

### **Correspondence**

None.

### **Citizens Wishing to Address the Board**

None.

### **Presentations**

Eric Hornig of Hitchcock Design Group presented the Board with an update on the Four Seasons OSLAD Grant project.

### **Consent Agenda**

None.

### **Financial Reports**

Commissioners reviewed the October 2020 Payroll and Bills/Check Register and the October 2020 Revenue and Expense Reports.

**Vice President Bachner moved to approve payment of the October 2020 accounts payable and payroll in the amount of \$558,703.92. Accounts payable checks #105281-#105368 in the amount of \$246,574.03; payroll checks #76680-#76685 and #76687-#76691, #76693 in the amount of \$7,340.90; direct deposit checks #76686 and #76692 in the amount of \$169,470.61; deduction checks #107585D-#107590D and #107726D-#107736D in the amount of \$135,318.38. Commissioner Lemar seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

### **Staff Reports**

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta announced the new Madison Meadow Athletic Center website is now launched as of November 13, and there have already been over 600 visits to the site.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski informed the Board that prescribed burns will be conducted starting November 23, weather permitting. The holiday lights have been completely setup at Lilacia Park, and all of the bulbs have been planted. Lastly, Superintendent Styburski discussed Lombard Community Building and Sunset Knoll Recreation Center will have MERV 13 filters installed in their furnace systems.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann updated the Board on the tier three mitigation plan that will become in effect November 20. With the new mitigation plan, patrons are required to wear face masks the entire time they are in Madison Meadow Athletic Center, and the facility will have a 25% capacity cap. Staff will monitor the capacity of the building by patrons scanning in their identification cards. Director McCann discussed the status on programs. Lastly, Director McCann discussed two new events for this year, the Holiday Decorating Contest and Holly Jolly Express.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram updated the Board on an added purchase in the budget in 2021. The added purchases is for golf carts that do not have windshields, staff will install twenty-seven shields on the carts, for a total of 8,400 dollars. Lastly, Superintendent Ingram discussed projects that will be completed at the course once the season is over. At tee 4, Superintendent Ingram will install a 440 foot 15 inch drain covert pipe. On fairway 9, Superintendent Ingram will install a 1,000 foot multi flow pipe.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs updated the Board on the financial forecast.

### **Unfinished Business**

Director Chiappetta opened the floor to suggestions on any changes to the 2021 budget, before the December 16 first reading.

### **New Business**

Director Chiappetta briefly explained the Recommended 2021 Holiday Schedule.

**Commissioner Lemar made a motion to approve the Recommended 2021 Holiday Schedule as presented. Commissioner Nolan seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

Director Chiappetta briefly explained the Recommended 2021 Board Meeting Schedule.

**Commissioner Lemar made a motion to approve the Recommended 2021 Board Meeting Schedule. Commissioner Fugiel seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

### **Commissioner Comments**

Commissioner Kuderna thanked staff for doing a great job on the budget, and wished everyone a Happy Thanksgiving.

Commissioner Lemar thanked the Board for being able to move dates around for the Board Meetings.


Commissioner Nolan wished everyone a Happy Thanksgiving.

Vice President Bachner wished everyone a Happy Thanksgiving and commended staff with the budget.

President Scalzo was happy how the budget process went, commended staff with a great job with the financial forecast, and announced all the Commissioners are thankful for staff.

**There being no further business, at 7:38 p.m. Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of November 18, 2020. Commissioner Nolan seconded the motion. On a roll call, six ayes (Bachner, Fugiel, Kuderna, Lemar, Nolan, Scalzo). Motion carried.**

Respectfully Submitted,



Paul W. Friedrichs  
Secretary

PWF/lmt