



ANNUAL

OPERATING

BUDGET

2020



**Lombard**  
PARK DISTRICT  
LOMBARD, ILLINOIS

# Lombard Park District

## ANNUAL OPERATING BUDGET

FOR BUDGET YEAR ENDING DECEMBER 31, 2021



Lombard Park District  
Annual Operating Budget 2021  
For the Year Ended December 31, 2021

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## **Lombard Park District Reader's Guide**

This budget document is intended to provide concise and readable information about the Lombard Park District and how the document is prepared. The following sections contain the details of the Park District's budget:

**Overview:** The Overview Section includes a transmittal letter, District Profile, Financial Policies, budget summaries and a Goals and Objectives.

**Tax Levy:** This section explains how the tax levy was calculated for the Tax Year 2020 which is collected in Fiscal Year 2021.

**Budget by Fund:** Revenue analysis and detail for each fund is located in these sections. In addition, program analysis is provided within the recreation area. This analysis includes program outcomes, summaries and details about changes in the particular area.

**Capital Plan:** A Strategic Plan is included in the Capital Projects Fund. The plan includes goals and objectives that are to be completed over the next five years as well as replacement schedules over the same period.

**Statistical Data:** Information in the statistical section is presented chronologically for the last complete fiscal year and the nine fiscal years preceding it. Park District staff uses this information to measure performance and monitor trends.

**Legal Documents:** This includes legal documents that are required for passing the budget.

**Other Items:** The District's Marketing Plan, a Glossary and other information used to prepare the budget.



December 16, 2020

Board of Park Commissioners  
Lombard Park District  
Lombard, Illinois

The Annual Operating Budget of the Lombard Park District for the fiscal year ending December 31, 2021 has been prepared and is presented for your review in preparation of the Special Meeting commencing on November 10, 2020. This budget document presents the District’s comprehensive financial plan to provide parks, facilities, programs and recreation services to residents and participants during the upcoming fiscal year. It is a working document subject to deliberations and modifications prior to adoption on January 26, 2021. Any questions regarding any aspect of this budget should be directed to Andrea V. Chiappetta, Director of Finance and Personnel, at 630-261-6306.

The 2021 Proposed Budget is intended to provide a framework to deliver quality recreation opportunities to serve resident needs through sound fiscal management, while meeting the limitations of a mandated tax cap. The District still faces significant challenges brought by the limitation of non-referendum bonding powers for future years, as well as federal and state unfunded mandates and of course the worldwide pandemic. Although the tax cap limits the District’s revenue, staff continues to investigate ways to maximize current resources to meet the demands of our citizens. The tax cap for levy 2021 is 2.3% and staff is anticipating a near 3% growth factor. In addition, EAV (Equalized Assessed Valuation) is expected to increase minimally from last year. In addition, staff worked exceptionally hard this year at budgeting for the impact of the new minimum wage law for their programs and facilities as well as planning for the impact of COVID-19 on their respective areas. There are no other economic or legal issues negatively affecting the District.

Management and staff started the budget process at the end of July. Meetings were scheduled throughout September and October. As is the case each year while staff puts the budget together, the main goal was to limit expenditure increases and project realistically attainable revenue while maintaining high quality programs and facilities, providing excellent customer service, maintaining a stable tax rate, maintaining assets, and rewarding good staff.

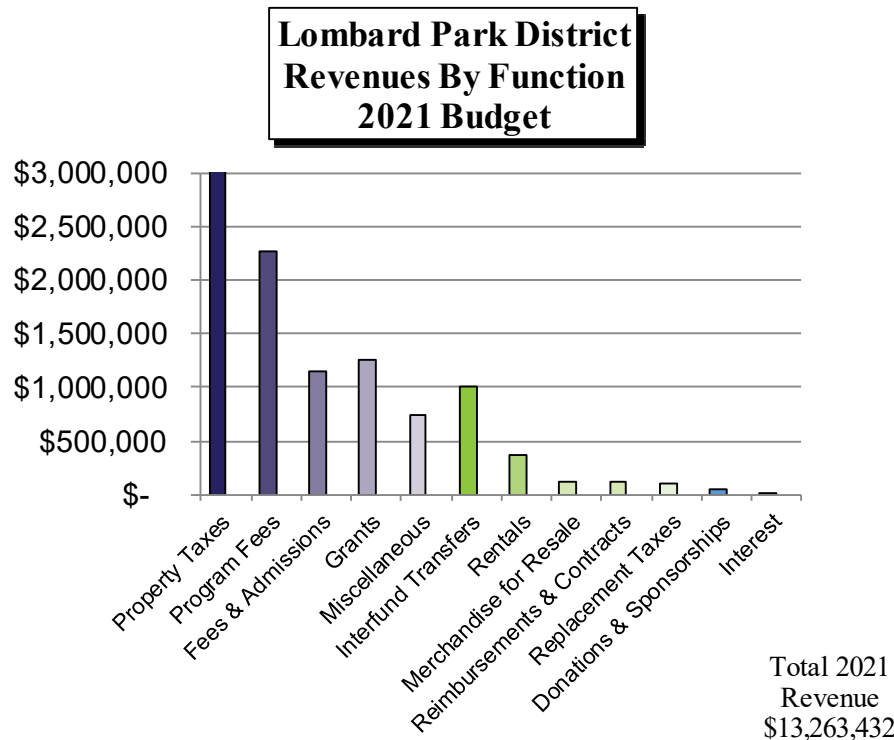
The budget meeting process with the Board of Park Commissioners will be much like it has been the past several years. Staff has included the agenda for the anticipated budget meeting. Our leadership team and staff will again be on hand during the budget presentation to answer any of the Board’s questions directly.

The budget for the Lombard Park District includes the revenues, expenditures and fund balances for specific funds as provided by taxes, user fees, interest income and other sources. The Park District uses a detailed line item format to monitor revenues and expenditures. The accounts of the Park District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity.

## 2021 Expenditures

The 2021 Proposed Budget for the Lombard Park District has revenues totaling \$13,263,432 and expenditures totaling \$13,788,918. As of December 14, Management is estimating the December 31, 2020 and December 31, 2021 Fund Balances for the Park District to total \$7,417,945 and \$6,869,459 respectively. Staff has prepared a budget that has a decrease in fund balance in 2021 of approximately \$548,486. The decrease in fund balance when compared to 2020, is due to the significant investment in capital in 2021 with the OSLAD grant project at Four Seasons, Capital grant and Paradise Bay improvements. This year, staff has budgeted \$2,559,550 (net of bond payments to be made from the fund) in capital expenditures, of which \$2,349,600 of it is remaining 2020 capital projects that will be carried forward as “A” priority projects. The major components are as follows:

	<b>Budget 2020</b>	<b>Est. Year End 2020</b>	<b>Budget 2021</b>
General Corporate Fund	\$ 2,808,479	\$ 2,470,195	\$ 3,495,612
Recreation Fund	4,745,842	2,942,734	4,712,130
Special Recreation	365,576	308,659	375,503
Debt Service Fund	1,452,937	1,452,937	1,484,135
Capital Projects Fund	2,919,902	860,823	2,986,325
All Other Funds	1,223,667	1,159,177	758,213
<b>Total</b>	<b>\$13,516,402</b>	<b>\$ 9,194,526</b>	<b>\$13,811,918</b>
Estimated Fund Balance	\$ 6,387,199	\$ 7,417,945	\$6,869,459



The 2021 Annual Operating Budget reflects an increase of 41.5% over 2020 estimated year end revenue for a total of \$13,263,432. The main reason for this increase is the return to a more normal operating year following the pandemic. Property Taxes of \$6,219,356 (48%), Program Fees and Fees & Admissions of \$3,416,228 (26%), and Grants of \$1,246,500 (10%), support the operating budget. Property taxes include \$575,600 related to the successful passage of a 2008 referendum. This bond will be retired in 2023. Other significant changes in revenues and expenditures are detailed in the Overview section before each fund.

The budget was prepared by balancing internal needs with the community expectations and economic conditions during a worldwide pandemic. Sound financial and operational philosophies guided the budget for the upcoming year. Staff continued to prioritize partnerships, strong financial policies and efficiencies throughout the budget process. As in years past, needs exceeded the available funds, in particular, the slowing economy and increased costs affected all departments.

In Summary, this budget: provides the third budget year for new services that were added in 2019, which include the Club Rec Before and After School program for School District #44 and the community's first indoor fitness center, fitness rooms, basketball court and walking track; continuation of fund balance reserves to ensure the District's fiscal conservatism; maintains the status quo, ensures high quality programs, facilities and service; and utilizes existing revenue streams to fund services and programs.

The District is proud of this budget, knowing that it is taking appropriate actions regarding finances as we continue towards long-term fiscal stability and sustainability. During times of economic weakness and uncertainty, it is important to remain vigilant in the District's attempt to control costs at all levels.

Finally, as the reader pages through this budget document, they will find a short discussion before each of the budget areas that staff has determined important for your consideration.

#### Major Work

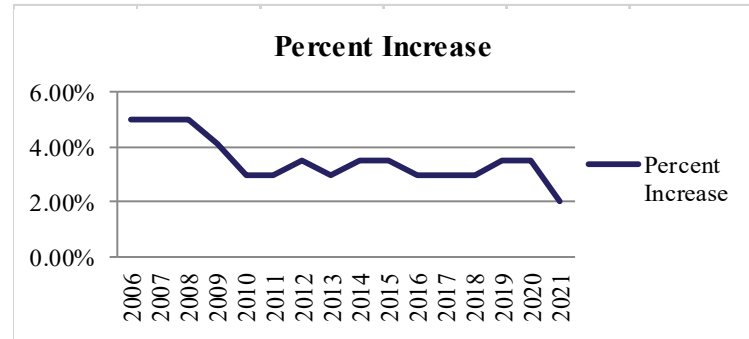
Historically, the District strives to commit approximately \$500,000 in capital improvements from bond proceeds (\$200,000), ADA improvements (\$200,000) and from operations (\$150,000) each year. This year's plan is slightly different in that we have been awarded two capital grants which will go a long way in replacing and improving our assets. The District's Strategic Plan, which includes Capital Replacement Schedules, the 2011 ADA Action Plan and Action Plan items from the 2013 Comprehensive Master Plan, are included in the Capital Projects section of this budget. Overall, the major 2021 capital projects are replacing existing equipment which will help to reduce repair costs. In addition, the District estimates saving on maintenance repairs due to the replacement of a Vermeer Brush Chipper, Lely Spreader and nine golf carts. It's important to note that the 2021 capital budget includes \$1,733,500 of projects that will only be done if the funds from both the Capital Bill grant and OSLAD grant are received. Therefore, the \$2.4M investment in capital will be offset by \$1,246,500 of grant money leaving the District responsible for a remaining \$1.4M. All other capital projects will not have a future impact on the operating budgets. The following list highlights some of staff recommendations for projects that will be undertaken during 2021, which will allow the District to remain fiscally conservative, maintain a healthy financial condition and provide quality services to our customers:

- Four Seasons OSLAD project (\$1,230,000)
- Various Capital bill grant projects (846,500)
- MMAC HVAC Zone Controls (\$25,500)
- Lombard Common Tennis Court Surface (\$32,000)
- Ballfield Fencing (\$125,200)
- MMAC Privacy Fencing (30,000)
- Football goal posts (\$20,000)
- 9 Golf Carts (\$48,600)



### Budgeting Notes

Full time staff salaries and wages have been budgeted at a 3% increase while the annual average has been 3.5% since 2008 (2008 = 5.0%, 2009 = 4.1%, 2010 = 3%, 2011 = 3%, 2012 = 3.5%, 2013 = 3%, 2014 = 3.5%, 2015 = 3.5%, 2016 = 3%, and 2017 = 3%, 2018 = 3.5%, 2019= 3.5%, 2020= 3.5%, and 2021= 2%). Most part time staff wages will increase to \$11 an hour on January 1, 2021. Wage compression will be addressed on an individual basis based on supervisor discretion.



Presented in the Employee Benefits Package for 2021, health insurance rates for HMO increased by 3.0% and the PPO plan by 2%, dental increased by 1.4%, vision decreased by \$14, EAP remains the same as 2020, and life insurance decreased 28.5% from 2020. As they have since 1999, our employees are required to pay a portion of their health insurance, dental and vision premiums. During 2012 the portion increased to 8% of the premium for current employees and 15% for all new employees hired after January 1, 2012. The budgeted amount in all *Health Insurance* (510-1110) and *Dental* (510-1125) accounts is the net cost to the District (the cost of the premium less the employees' share).

*Investment Interest* (0450) accounts throughout the 2021 Proposed Budget are projected to decrease significantly due to low interest rates being secured on CD purchases. Currently, CD's that mature are not being reinvested to remain as liquid as possible during the pandemic. Conversely on the expense side of interest rates, the extremely low rates have helped the District save interest expense on the annual bond rollover sold October 2020. The additional tax dollars saved will be used towards capital projects.

Again for 2021, District-wide *Utility* budgets have been determined based upon the last three years of history, with more weighted value on 2020's information. All utilities were budgeted to increase by 3-5% based on information staff has gathered except water which we anticipate a 2.61% increase.

In the 2021 budget, the majority of Recreational programs were budgeted with no participation or fee increases. These determinations were based on historical information, current trends as well as the current economic conditions we face in DuPage County in light of COVID-19. Facility rental fees were budgeted with an 8% increase. This increase is attributable to the additional staff costs due to minimum wage changes. There will be no fee increases for Paradise Bay Daily Fees or Pool Passes. Paradise Bay Pool Passes were budgeted for a 5% fee increase in 2020 and these fees were extended to 2021. The planned 2020 increase was to help offset the increases in minimum wage. There is no fee increase for memberships at the Madison Meadow Athletic Center or the Lombard Golf Course.

As you go through this document, please remember that within this budget, many line items and many issues concerning those line items, impact more than just one fund. For instance Executive Director, Director of Finance, Director of Recreation, Marketing and Communication Manager, Graphic

Designer, and Sign Technician salaries are allocated over four funds. Likewise, accounts like Investment Income and Computer Maintenance Agreements are allocated between various funds at various rates.

The Board of Park Commissioners, as stewards of the Park District, provided guidance, a vision and support for the 2021 Operating Budget development by determining basic policy and setting the District's course for the future. In addition we are nearing the end of implementing the Comprehensive Master Plan which was adopted in 2013.

#### Acknowledgments

The primary effort of budget development (an annual District-wide strategic planning exercise) sets priorities and provides a framework for the 2021 fiscal year. Department Heads and their staff have incorporated into the budget document goals and objectives thought necessary to achieve our mission: *To provide quality recreation opportunities for people to enjoy life.*

We would like to thank all staff for the hours of dedicated work that went into the development of this budget document. Staff put a lot of hard work into maintaining the Park District's plan of the 2020 Budget and turned it into a reality. Thanks to all of the District's staff, the District received the Government Finance Officers Associations Distinguished Budget Presentation Award for the eighth time in 2020.

In addition, we would also like to express our appreciation to the seven members of the Board of Park Commissioners. As stewards of the District, the Board of Park Commissioners has provided the vision, guidance and support for the 2021 Proposed Budget development by determining basic policy and setting the District's course for the future. They have assumed accountability for fiscal control and responsibility for meeting the Lombard Park District's recreation and leisure needs with dedication, expertise and enthusiasm.

Finally, as you proceed through this document, please feel free to contact either of us prior to our budget meetings with any questions or concerns you may have. As we continue through the budget process, staff will provide the Board with updated information and any budget changes for the next scheduled meeting.

Sincerely,

Paul W. Friedrichs  
Executive Director

Andrea V. Chiappetta  
Director of Finance and Personnel

# Mission and Vision Statement

Providing quality recreation opportunities for people to enjoy life.

The Lombard Park District strives to provide quality recreation opportunities for people to enjoy life. The vision and values of the Lombard Park District is pursuant to policies, procedures, and day-to-day operations as characterized through Public Trust, Environmental Preservation, Human Dignity, Recreation Opportunities, and Customer Satisfaction:

## **Public Trust**

- Demonstration of fiscal responsibility
- Employ competent and responsive personnel
- Include citizen participation in the decision-making process
- Guided by and committed to the democratic process
- Provide visionary leadership
- Policy governance and non-interference of politics

## **Environmental Preservation**

- Preserve and maintain open space
- Positive sensitivity towards environmental issues
- Efficient management of natural resources
- Aesthetic enhancement of the whole community
- Provide leadership in environmental education

## **Human Dignity**

- Promise and enforce non-discriminatory practices
- Honor open lines of communication
- Accent honesty, mutual trusts and respect
- Provide moral integrity within its decisions
- Encourage freedom and expression
- Maintain positive employer/employee relationships

## **Recreation Opportunities**

- Promote physical, mental, and personal well-being
- Provide opportunities for social interaction.
- Offer a broad spectrum of programs, facilities and services
- Emphasize leisure education as well as personal enjoyment
- Provide methods to evaluate, improve and enhance services

## **Customer Satisfaction**

- Identify, meet and exceed customer expectations
- Provide positive, courteous and friendly experiences
- Provide an organized, clean and safe environment for all users
- Provide responsive, timely and consistent service
- Quality will not be compromised at the expense of quantity
- Demonstrate integrity through “Satisfaction Guaranteed”

Lombard Park District  
Board of Park Commissioners  
Special Meeting  
Sunset Knoll Recreation Center  
Tuesday, November 10, 2020  
5:00 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Agenda
- IV. Citizens Wishing to Address the Board\*
- V. Budget Presentation

Budget Overview  
Goals & Objectives  
Capital Projects Fund  
    Capital Replacement Plan  
Recreation Fund  
    Facilities  
    Programs  
    Paradise Bay Water Park  
    Madison Meadow Athletic Center  
    Lombard Golf Course  
Corporate Fund  
Special Recreation Fund  
Liability Fund  
Debt Service Fund  
FICA Fund  
IMRF Fund  
Audit Fund

Personnel Benefits and Administration

- VI. Other Business
- VII. Commissioner Comments
- VIII. Adjournment



## Lombard Park District Profile

<b>Established</b>	On September 26, 1927, the Lombard Park District was formed and founded by Col. William R. Plum.
<b>Governed</b>	The Park District is governed by a seven member, volunteer Board of Commissioners each of whom serves six years. Current Board consists of President: Jim Scalzo, Vice-President: Bob Bachner, Michael Kuderna, Gregory Ludwig, Peter Nolan, Dave Lamar, and Margie Fugiel.
<b>Boundaries</b>	On 450 acres of land the Lombard Park District is located in central DuPage County, 25 miles west of the downtown Chicago “loop” business district and 14 miles southwest of O’Hare International Airport. Adjacent communities include, Addison, to the north, Villa Park to the east, Downers Grove to the south and Glen Ellyn to the west.
<b>Population</b>	The Park District's population is approximately 43,400.
<b>Real Estate</b>	The equalized assessed value of real estate for 2020 is \$1,510,246,860 (most recent available).
<b>Tax Rate</b>	The tax rate for 2019 is .3971 per \$100 of assessed value (most recent available).
<b>Fiscal Year Budget</b>	The proposed operating budget, including capital projects, for 2021 is \$13,788,918. The fiscal year begins January 1 and concludes on December 31.
<b>Budget Process</b>	The budget process begins in late July with staff developing their budgets. The budget is then presented to the Board in October with budget meetings in November. The budget gets final approval in January. For further information, please see the Budget Process that details the entire timeline.
<b>Bond Rating</b>	The District issues General Obligation Bonds periodically for capital improvements. In June 2011, Standard & Poor’s gave the Park District an upgrade to an ‘AA’ rating, citing “the district’s maintenance of its strong financial reserves.” In 2013, Standard & Poor’s affirmed the ‘AA’ rating and revised the district’s Financial Management Assessment (FMA) to “good” from “standard” based on the adoption of a formal fund balance policy, multiyear financial forecasting, and regular reporting of investment holdings to the board. Finally, in 2016 Standard & Poor’s assigned its ‘AA’ rating based on the strong income level and very strong market value per capita, maintenance of positive operations and very strong reserves, and low net debt burden.
<b>Affiliations</b>	The District is affiliated with the National Recreation and Park Association (NRPA), the Illinois Association of Park Districts (IAPD), the Illinois Park and Recreation Association (IPRA), Park District Risk Management Association (PDRMA), Northeast DuPage Special Recreation Association (NEDSRA), Government Finance Officers Association (GFOA), and Illinois Government Finance Officers Association (IGFOA).

## Lombard Park District Profile

### Park Resources

The District includes 17 sites including 458 acres, play lots, neighborhood parks, community parks, and special use parks. Included in the acreage are 22 buildings, a water park, nine hole golf course, botanic park, nursery operation, garden plots, 22 baseball/softball fields, 16 soccer/football fields, eight tennis courts, eight basketball courts, 17 playgrounds, and four picnic sites that can be reserved. The 22 buildings include restroom facilities, storage areas, a greenhouse, a log cabin, and two community buildings. In the summer of 2018, the District opened the \$8.9 million Madison Meadow Athletic Center. The new facility includes two high school regulation basketball courts, an indoor walking track, two multi-purpose fitness rooms, a 4,800 square foot fitness center, locker rooms, and a babysitting room.

### Programs and Services

The District provides a full range of activities and services year-round. Major recreation programs include athletics, fitness, music, arts and crafts, performing arts, preschool programs, swimming, tennis, senior programs, day camps, special events, trips, and a before- and after-school program for grade school children. In 2020, staff is estimating that there will be 10,349 people registered for recreation programs, an additional 21,200 golfers at Lombard Golf Course and 0 pass and paid entries to Paradise Bay due to COVID-19.

### Administrative Staff

The District has five members of the Administrative Staff. They are Paul W. Friedrichs, Executive Director; Andrea Chiappetta, Director of Finance and Personnel; Joe S. McCann, Director of Recreation; Kevin Ingram, Superintendent of Golf Course Operations; and Dean Styburski, Superintendent of Parks.

### Staff

In a typical year, the District has an appointed executive director responsible for administrative efforts of the Park District including 35 full-time staff, 130 year-round part-time employees, approximately 275 seasonal employees, and hundreds of volunteers. Full time equivalent employees by department are as follows: 8.5 Administration, 53 Recreation, 6 Golf Course and 27 Maintenance. A copy of the 2021 Organizational Chart is on page 17.

### Awards

The District has received the following awards in 2020: 2019 Certificate of Achievement for Excellence in Financial Reports from GFOA; 2020 Distinguished Budget Presentation Award from GFOA; 2020 Gold Medal Finalist from NRPA, and First Place in Print Communication at the 2020 IPRA/IAPD State Conference. In addition the District maintains the following certifications: CAPRA Certification from NRPA; Distinguished Accreditation from IAPD/IPRA; and PDRMA Reaccreditation – Level A.

### Contact

Lombard Park District: 1-630-627-1281;  
Fax: 1-630-627-1286;  
E-mail: [info@lombardparks.com](mailto:info@lombardparks.com)  
Web Site <http://www.lombardparks.org>

# PARK & FACILITIES

VISIT [LOMBARDPARKS.COM](http://LOMBARDPARKS.COM) FOR INTERACTIVE MAPS

	ACRES	MAP #	AQUATIC FACILITY	BASEBALL FIELD	BASKETBALL COURT	BOATING (permit req'd)	FITNESS CENTER	FISHING	FOOTBALL FIELD	FRISBEE GOLF	GOLF-9 HOLES	HORTICULTURAL AREA	ICE SKATING	NATURAL AREA	PLAYGROUND	PICNIC AREA (reservable)	RENTAL FACILITY	RESTROOM	SAND VOLLEYBALL	SHELTER (reservable)	SKATE PARK	SLEDDING	SOCCER FIELD	SOFTBALL FIELD	SPLASH / SPRAY PARK	TENNIS COURT	WALKING PATH	WETLAND
Babcock Grove Memorial Garden Park Rd. at Washington Blvd.	0.48	1																										
Broadview Slough Broadview Ave. & Crystal Ave.	19.8	2												●														●
Crescent Tot Lot Crescent Blvd. east of Finley Rd.	0.75	3													●													
Eastview Terrace Charlotte St. at Circle Terr.	0.53	4																										
Edson Park Morris Ave. & Edson St.	0.34	5													●												●	
Four Seasons Finley Rd. & 16th St.	39	6	●	●	●		●								●		●	●	●		●	●	●			●	●	●
Lilacia Park Park Ave. & Parkside Ave.	5.89	7									●																●	●
Lombard Common Grace St. & St. Charles Rd.	49.3	8	●	●	●				●	●		●			●	●	●	●		●			●	●		●	●	●
Lombard Lagoon Grace St. & Marcus Dr.	10.8	9				●		●							●		●			●						●	●	●
Madison Meadow Madison St. & Ahrens Ave.	92.5	10	●	●	●		●		●	●		●			●	●		●		●	●		●		●	●	●	●
Madison Meadow Athletic Center 500 E. Wilson Ave.	5.79	11	●				●										●	●								●		
Old Grove Michelle Ln. & Lewis Ave.	8.3	12						●						●	●								●					
Southland Grace St. & Central Ave.	15.6	13	●					●							●								●				●	
Sunset Knoll Finley Rd. & Wilson Ave.	36.9	14	●	●				●				●			●		●			●			●			●	●	●
Terrace View Elizabeth St. & Greenfield Ave.	43.1	15	●		●			●						●	●											●	●	●
Vista Pond Edgewood Ave. & Greenfield Ave.	10.4	16				●		●							●											●		
Water Spray Park St. Charles Rd. west of Main St.	0.25	17																●						●				
Lombard Golf Course 2400 W. Butterfield Rd. Lombard	64	18								●				●			●	●										●
Westmore Woods Maple St. & Highland Ave.	21.2	19	●					●							●											●		



## List of Principal Officers

### Board of Park Commissioners



Jim Scalzo  
President



Bob Bachner  
Vice President



Mike Kuderna  
Commissioner



Gregory Ludwig  
Commissioner



Pete Nolan  
Commissioner



Dave Lemar  
Commissioner



Margie Fugiel  
Commissioner

### Administrative Staff



Paul W. Friedrichs  
Executive Director



Andrea Chiappetta  
Dir. of Finance/Personnel



Joe S. McCann  
Director of Recreation



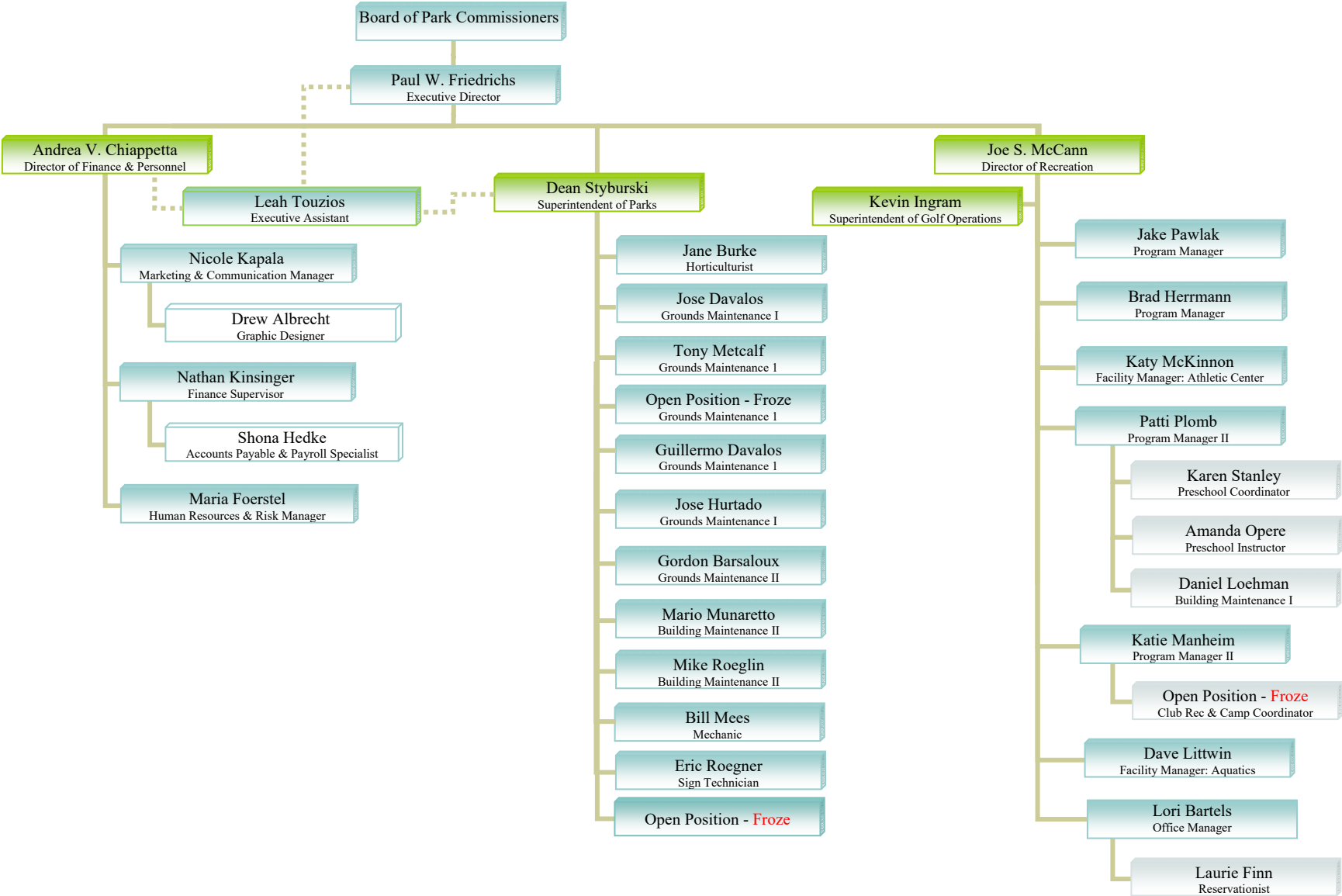
Dean Styburski  
Supt. of Parks



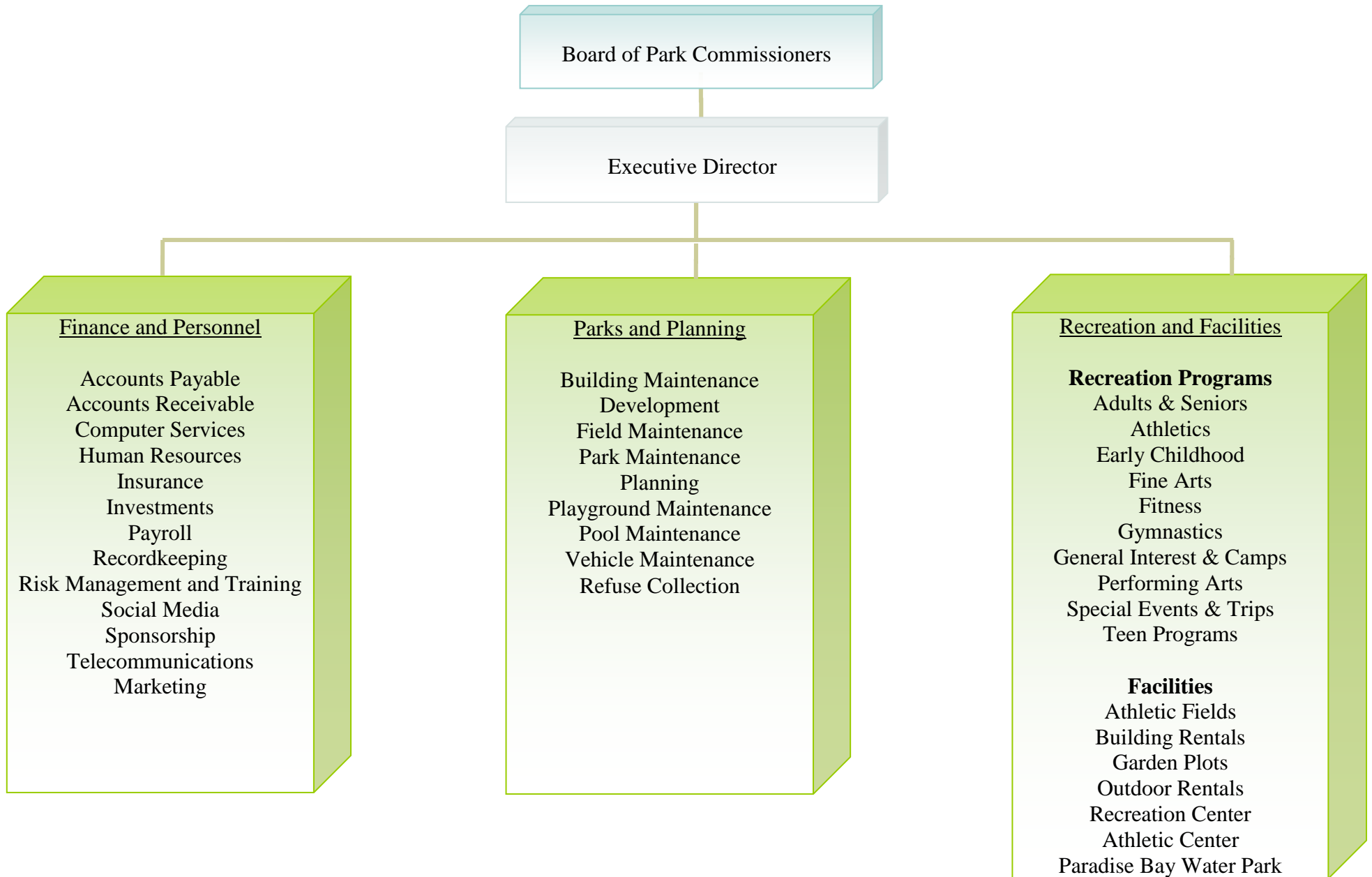
Kevin Ingram  
Supt. of Golf Operations



# Lombard Park District Organizational Chart As of October 31, 2020



## Organizational Chart by Function



## **Budget Process**

Basis for the budget includes background material from the District's Strategic Plan, Capital Replacement Plan, and ADA Accessibility Plan. These comprehensive plans were developed to coordinate all facets of the Park District's operation including community needs, facilities, budget and personnel in an effort to maximize existing resources. The plans are an integral part of the budget planning process. As projects are approved, the effects of those capital improvements are made a part of the operating budget.

The District combines a year-end review with the next year's budget to assure that the base line information used for comparison purposes is reasonably close to year-end expectations. Detail budgeting begins in July and several review meetings take place September through November. The draft annual budget and capital improvements are presented to the Board of Park Commissioners at a Special Meeting in November. If there are Board directed changes, they are added to the budget and the Annual Budget is tentatively approved for public display in December. It is on display at the Park District's Administration Office, 227 W. Parkside Avenue, Lombard, IL and on the website at lombardparks.com 30 days prior to the public hearing in January and the adoption of the Budget and Appropriation Ordinance. In addition, public notice is published in the local press for the January public hearing. Finally, the Budget and Appropriation Ordinance must be adopted before the first quarter of each year and filed with the DuPage County Clerk within 30 days of adoption.

State law prohibits further appropriation at anytime within the same fiscal year. The Board of Park Commissioners has the authority after the first six months of the fiscal year to make transfers between various items in any fund in the appropriation ordinance with two-thirds vote. Transfers cannot exceed 10%, in the aggregate, of the total amount appropriated for the fund or item that is having funds reallocated.

### Budget Implementation and Monitoring

The budget process continues with implementation of budget policies during the process. Goals and objectives of the budget are translated into purchase orders and check requests. Management and program supervisors receive monthly reports detailing budget status on a monthly and year-to-date activity basis to actively monitor the budget policy implementation.

Budget policies are implemented on a timely basis. Policies, such as pool and golf fee increases, are put into effect at the beginning of the season and recreational program increases take place in the winter session of classes. Monitoring of registration fees is an on-going basis with the review of individual programs for each program season.

Budgetary control is employed as a management control device during the year through an internal reporting process. The process includes verification of appropriation amounts prior to expenditures and monthly review of all account totals compared with appropriations. Additionally, the Board of Park Commissioners reviews all expenditures, with a monthly review of all account totals compared with the appropriations and projected year-end totals.

**Lombard Park District  
2020 Tax Levy & 2021 Budget Calendar**

**August**

Staff completes draft of Capital Improvements (Aug. 19)

**September**

Staff Enters Budget Information in MSI (Sept. 4)

Line Item Notes (Sept. 4)

Submit Goals & Objectives (Sept. 4)

Commissioner Goals and Objectives & Capitals (Sept. 4)

Manager Meetings with Director of Rec. (Sept. 8, 9 & 10)

Survey Results (Sept. 11)

Fee History (Sept. 11)

Meetings with Dir. Finance & Personnel (Sept. 16, 17 & 18)

Changes Due in MSI (Sept. 18 at 5 pm)

Meet with Executive Director (week of Sept. 28)

**October**

Modify Budgets based on Budget Report by Fund (Oct. 2)

Budget Document delivered to Board (Oct. 27)

**Truth in Taxation Compliance - Initial Estimate of Tax Levy -  
Board Meeting (Oct. 27)**

Review and Initiate 2021 Capitals – (Oct. 27)

**November**

Review Proposed Budgets – Special Meeting (Nov. 10)

Review Salary and Employee Benefits Package – Special Meeting (Nov. 10)

**Approve Goals & Objectives at Nov. Board Meeting (Nov. 24)**

Staff completes Employee Performance Appraisals (Nov. 30)

Revisions to Proposed Budgets per Board Consensus (Nov. 30)

**Items in red involve public input.**

**December**

**Tentative Approval of the 2020 Budget (Dec. 16)**

Adopt 2018 Tax Levy Ordinance (Dec. 16)

**Display for Public Viewing (Dec. 17)**

Staff Completes Salary Schedules/Reviews (Dec. 16 – Dec. 28)

**January**

**Public Hearing – 2020 Budget (Jan. 26, 2021)**

**Adopt 2021 Budget & Appropriation Ordinance (Jan. 26, 2021)**

**February**

File the Budget and Ordinance with proper certification with the County Clerk's Office within 30 days of adoption by the Board (no later than February 26, 2021)

**June**

The Board of Park Commissioners may amend the Budget and Appropriation Ordinance in the same manner as its original enactment. After six months of the fiscal year and by two-thirds vote, the Board of Park Commissioners may transfer any appropriation item it anticipates being unexpended to any other appropriation item. Such transfers, in the aggregate, may not exceed ten percent of the total amount appropriated in such fund. (June 30, 2021)



Lombard Park District's 2020 Budget seeks to meet important community and organization needs while maintaining the fiscal discipline necessary to ensure fulfillment of the District basic commitment: Providing quality recreation opportunities for people to enjoy life.

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Lombard Park District for its annual budget for the fiscal year beginning January 1, 2020. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications devise.

This award is valid for one year only. The District believes the current budget continues to conform to program requirements and will be submitting it to GFOA to determine its eligibility for another award.



## Financial Policies

The Lombard Park District maintains a conservative, fiscally prudent approach to budgeting and management of its fiscal affairs. The overall goal of the District's financial policies is to establish and maintain effective management of Park District financial resources. Formal policy statements provide the foundation for achieving this goal. This section outlines the policies used in guiding the preparation and management of the District's overall budget and the major objectives to be accomplished.

### Accounting, Auditing, and Financial Reporting Policies

#### Policy

- The Park District will maintain its position as a leader in producing financial reports in conformance with generally accepted accounting principles and pronouncement by the Governmental Accounting Standards Board (GASB). The Park District follows generally accepted accounting principles in accounting for the funds of the District.
- The District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.
- All governmental funds, including, General Corporate, Recreation, Special Recreation, Debt Service, and Capital Project funds are accounted for using the modified accrual basis of accounting for both the budget and audit, with revenues being recorded when the services or goods are available and measurable. Expenditures are recorded when the liability is incurred. General property tax revenue is recognized as revenue at the time it is considered measurable and available to finance current expenditures. Other revenue sources are fees for services and these offset expenses associated with the service. The District uses a detailed line item budget for accounting expenditure control, and monitoring purposes.
- The Comprehensive Annual Financial Report (CAFR) shows the status of the District's finances on the basis of "generally accepted accounting principles" (GAAP). This is consistent with the way the District prepares its budget.
- The District strives to meet guidelines and criteria to receive the Government Finance Officers Association (GFOA) Certificate of Excellence in Financial Reporting. The District has received the award annually since 1999.

#### Compliance

Annually, independent auditors perform an audit of financial practices. The 2019 Audit resulted in an unmodified opinion.

The District uses nine different funds for financial reporting.

This is actively monitored by the Director of Finance and Personnel and Finance Supervisor on a daily basis. Department heads and managers monitor their areas of supervision and receive monthly detailed financial reports to ensure accuracy.

In 2019, independent auditors prepared the CAFR and issued an unmodified opinion.

The District anticipates receiving the Award of Financial Reporting Achievement from GFOA for the 2019 Audit.

- An annual audit will be performed by an independent public accounting firm; with an audit opinion to be included with the Park District's published Annual Financial Report.
- The annual budget document provides basic understanding of the District's planned financial operations for the coming year. This budget conforms to the Government Finance Officers Association's program requirements, and will be submitted to GFOA to determine its eligibility for the award. The District received this award annually since 2013.

### **Investment and Cash Management Policy**

#### **Policy**

- The District adheres to treasury management practices permitted by state statutes and adopted investment policies. The primary objective is to invest public funds in a manner which will provide a competitive investment return with the maximum security while meeting daily cash flow demands of the District and conforming to all state statutes governing the investment of public funds.

### **Operating Budget Policies**

#### **Policy**

- The Park District is committed to providing quality park areas and recreational facilities and services to meet the demands of resident of the Lombard Park District.
- A comprehensive annual budget will be prepared for all funds expended by the Park District.
- The budget will be prepared in such a manner as to facilitate its understanding by citizens and elected officials.
- The Park District is committed to providing all Park District services and operations in a responsive, efficient and cost effective manner.

Independent auditors performed the most current audit which was the 2019 Audit.

The District received this award in 2020 and will submit the 2021 Budget to GFOA for this award.

#### **Compliance**

The District's Treasurer actively manages the cash flow for the District. In addition, any investments are through the Illinois Trust which is rated AAA by Standard and Poor's.

#### **Compliance**

A Capital Replacement Plan has been designed and reviewed regularly to ensure quality parks and facilities. In addition, money is spent every year to help improve such facilities.

The 2021 Budget demonstrates the comprehensive annual budget.

Public meetings take place to discuss the budget and the overview is designed to prove a basic understanding of the entire budget.

Staff performs regular surveys to determine the needs of the community and offer programs that are affordable and fiscally responsible.

- The District is committed to complying with the American with Disabilities Act (ADA) through funding for facility improvements, training of employees and offering of programs.
- The Board of Park Commissioners and staff complied with state law when preparing and adopting the tax levy.
- Pension (IMRF), audit, liability, and special recreation (NEDSRA) have separate tax levy extensions, and are accounted for in separate funds. This is required under Park District statute.
- The Park District continues to work toward the goal that operating expenditures will not exceed projected revenues. Exceptions to this goal are planned reduction in fund balance reserves; a portion of the fund balance reserves may be used for capital repair and replacement; a portion may need to cover unanticipated drops in revenue or increases in costs. Ending fund balances must meet minimum policy levels. It is allowable for total expenditures to exceed revenue in a given year as long as the projected ending fund balance meets minimum policy levels.
- The Park District considers the budget balanced if operating revenues are equal or greater than operating expenditures.
- The Park District is committed to meeting PDRMA (risk management agency) safety rules and regulations. In fact, the District is currently undergoing the PDRMA Loss Control Review and expects it will successfully passed its audit and will be re-accredited for three more years.
- The District may accumulate funds for the purpose of building repairs and improvements.

The District's ADA Plan is reviewed on a regular basis and annually money is spent to improve the District's ADA compliance.

This is evident through the filing of the annual Tax Levy Ordinance.

Separate funds have been established and spending from these funds is monitored on a regular basis to ensure compliance.

Staff provides detailed information on fund balance in order to show the impacts of the operating budget. Capital Fund balance is reported separately in order to gain a better understanding of the operating budget.

The Budget Presentation provided to the Board illustrates the net position change before Capital Expenses.

The Safety Committee meets on a monthly basis to review safety rules and regulations. In addition, every three years the District undergoes the re-accreditation process.

Any funds accumulated are reported within the fund balance report under Capital Projects.

## **Debt Policy**

The Park District's primary objective in debt management is to keep the level of indebtedness within available resources. It is imperative to keep the debt, within the legal debt limitations established by state law, at a minimum cost to the taxpayer. The District adheres to the following guidelines when approaching the option of debt as a source of revenue:

### **Policy**

- Debt is used only to provide funding for essential and necessary capital projects. Long-term borrowing will not be used to finance current operations or normal maintenance.
- The goal of providing cost-effective services must be weighed against the ability to borrow at the lowest possible rate.
- Benefits of the improvement must outweigh its costs, including the interest cost of financing.
- Financing of the improvement will not exceed its useful life.
- All debt issued, including lease-purchase methods, will be repaid within a period not to exceed the expected useful life of the improvements financed by the debt.
- The cumulative debt profile will be retired within an average life of 10 years.
- The District will maintain bond spending records.

## **Revenue Policies**

### **Policy**

- The District will estimate annual revenues on an objective, reasonable and conservative basis. Revenues will be estimated based on historical trend analysis. Staff conducts an in-depth analysis of most revenues annually including customer needs, cost to provide the service, market conditions, target markets, trends, climate impact and facility availability.
- The District proposes program fees and taxes that exceed general operating expense each year to generate a surplus for emergency, reserves and future capital projects.

### **Compliance**

The Board of Park Commissioners annually approve the capital spending to ensure compliance and will approve all debt issued.

This analysis took place the last time debt was issued in 2020.

Annual analysis is performed prior to the approval of any capital projects.

Annual analysis is performed prior to the approval of any debt.

The District issues debt for one or two years for items that have a useful life between three and ten years.

The current average life is 6.25 years.

This is completed annually within the Operating Budget.

### **Compliance**

Revenues are recorded when they are both measurable and available, which is 60 days of the end of the current fiscal period. Compliance to this policy is reviewed and discussed each year during the budget process.

This is monitored through analysis of the operating budget (non-capital expenses).

- Registration fees are based on the District’s revenue policy. Non-resident fees are more than resident fees. Program pricing is intended to cover direct and indirect costs, and be within an acceptable range of what other park districts or private enterprises are charging for similar services.
- Non-residents do not support the Park District through taxes and therefore are charged an additional fee to assist with paying for overhead, facility maintenance and program development expenses that are normally covered by taxes.
- Recreation programs attempt to recover 100% of direct costs and a portion of indirect costs on a budget year basis. However, on an individual basis, some programs are subsidized (free) while other programs recover additional costs.
- Golf course fees are based on the District’s revenue policy and are approved by the Board of Park Commissioners at the January Regular Board Meeting.
- The Park District will actively pursue opportunities for grant funding and sponsorship.

The Director of Recreation reviews this during the budget process through a fee history, fee comparison, and detailed program budgets.

This is evident on a quarterly basis through the Activity Guide.

Compliance to this policy is meant through the detailed review of budgets in September.

The Board of Park Commissioners approves the fees on an annual basis.

The District has applied for grants during 2019 and received several sponsorships. These monies are tracked and spent per the agreements.

## **Expenditure Policies**

### **Policy**

- The budget will provide for adequate maintenance of capital, plant and equipment and for their orderly replacement
- The responsibility for purchasing rests solely with the Department Heads of the Park District, with final approval for purchases acknowledged by the Executive Director. Authorization for purchases of unbudgeted products or services must include the source of additional funds or a corresponding reduction in the budget, which will fund such a request.
- An operational control of department budgets is maintained by preliminary check of funds availability on a line-item basis. Each department is responsible for ensuring funds are available within the specific line-item before the issuance of purchase orders.
- The Park District is committed to updating the capital improvement plan and ADA improvement plan.

### **Compliance**

The budget reports detail such spending and are approved by the Board of Park Commissioners.

The Accounts Payable Coordinator monitors this whenever an invoice is paid and the Executive Director signs off on all payments.

Employees who have purchasing authority monitor compliance with the Accounts Payable-Payroll Specialist having final review.

Staff has updated these plans and includes them in the annual budget.

- Salaries and wages of full-time staff will be projected based on authorized staffing levels (Appendix XV, Statistical Section, Table 2). Projections will comply with the existing compensation plan. Overtime and seasonal work is budgeted separately.

Annually discussions on salaries and wages and changes in staffing levels takes place in September and get approved by the Board.

## Capital Improvement Policies

### Policy

- The purpose of the Capital Replacement Schedule is to systematically plan, schedule and finance capital projects to ensure cost-effectiveness. The plan is updated annually. Capital budget appropriations lapse at the end of the fiscal year, however, they are re-budgeted until the project is complete. As capital improvement projects are completed, the operations of these facilities are funded in the operating budget.
- A capital outlay is defined as an item or project that costs \$2,500 or more and has a life of at least three years.

### Compliance

Staff reviews and updates the Capital Replacement Plan on an annual basis and provides details on capital projects with the Capital Fund each year.

The Director of Finance & Personnel monitors this when capital project ideas are submitted.

## Fund Balance Policies

The District has established fund balance policies for the government funds. A portion of the fund balance reserves may be used for capital repair and replacement; a portion may need to cover unanticipated drops in revenue or increases in costs. Ending fund balance must meet minimum policy levels. It is allowable for total expenditures to exceed revenues in a given year as long as the projected ending fund balance meets minimum policy levels.

### Policy

- The General Corporate Fund restricts a portion of fund balance based on the amount of deferred property tax revenue at fiscal year-end. The General Fund assigns a minimum of 25% of the annual budgeted expenditures for fiscal sustainability.
- The Recreation Fund restricts a portion of fund balance based on the amount of deferred property tax revenue at fiscal year-end. The Recreation Fund assigns a minimum of 25% of the annual budgeted expenditures for fiscal sustainability.
- The Debt Service, Special Recreation, Audit, Liability Insurance, Social Security, IMRF and Capital Projects Funds do not have established fund balance limits due to the nature of the transactions accounted for in these funds.

### Compliance

The estimated year end fund balance for the Corporate Fund is 43% and is decreasing to 36.8% in 2021, which means the District is in compliance with this policy

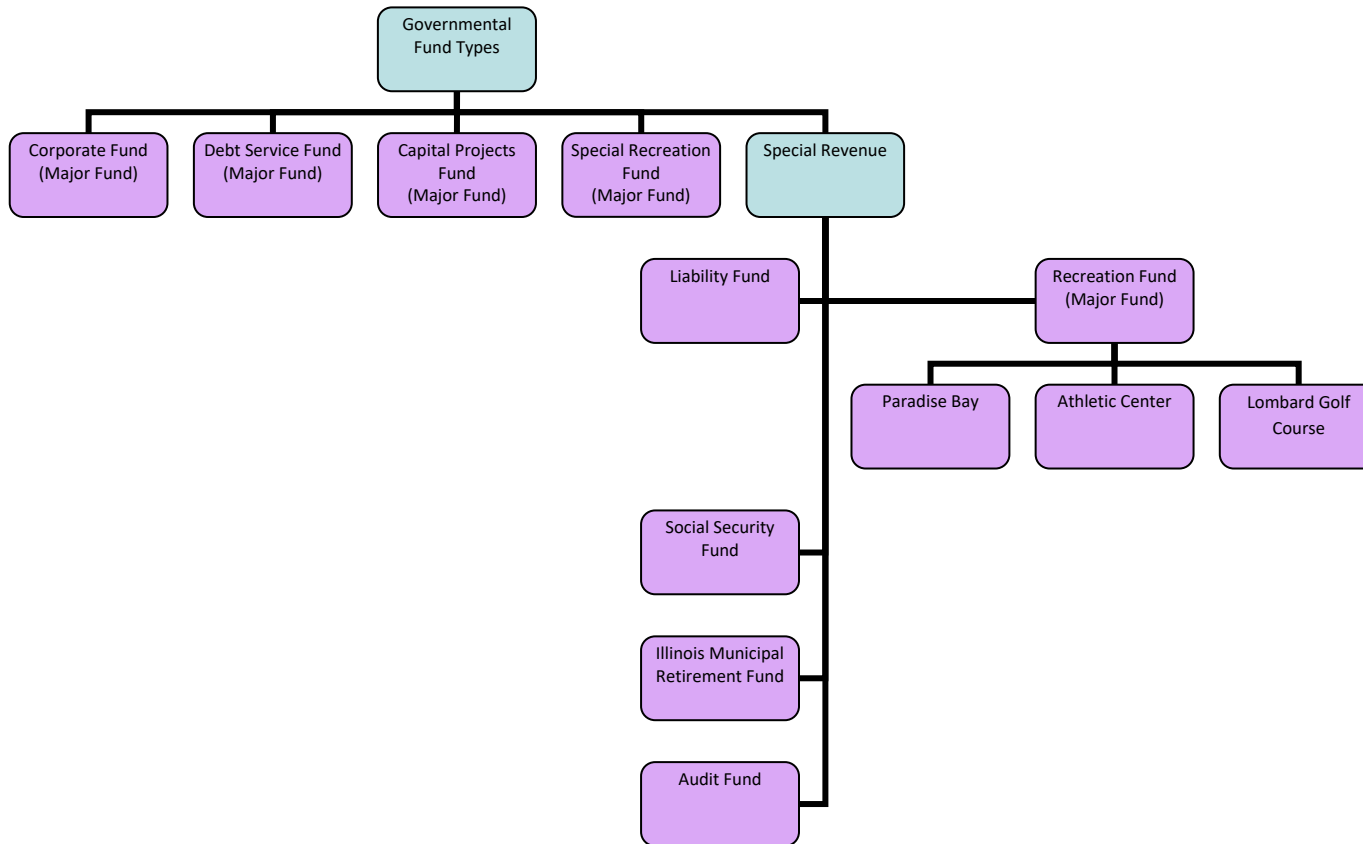
The estimated year end fund balance for the Recreation Fund is 33.6% and increasing to 37.3% in 2021, which means the District is in compliance with this policy

All of these funds have a positive fund balance and are in full compliance with this policy.



## Fund Structure

In governmental accounting, all financial transactions are organized within funds. The Park District abides by Generally Accepted Accounting Principles (GAAP) governing the use of funds. First, a fund contains a group of accounts segregated for certain purposes.



Second, the financial transactions related to these purposes will be recorded in the accounts of the fund. Third, these accounts must be self-balancing and must include information about all the financial resources revenues, expenditures and fund balance. The Park District uses a detailed line item format to monitor revenues and expenditures.

The Park District makes use of five Governmental Fund types, General Corporate Fund, Recreation Fund, Special Recreation Fund, Debt Service Fund, and Capital Projects Fund and Non-Major Funds (Liability Fund, Social Security Fund, and Illinois Municipal Retirement Fund and Audit Fund).

### Major Funds

**General Corporate Fund** – This fund is used to account for the administrative, maintenance, parks and all other financial resources except those required to be accounted for in another fund. The primary funding is provided from property taxes, TIFF proceeds, reimbursements and contracts, rentals, donations and interest income.

**Recreation Fund** – The Recreation Fund is used to account for operations of all recreation programs. Financing is provided from program fees, an annual property tax levy, rentals, reimbursements & contracts, merchandise for resale, donations, and interest income. This includes all revenue from the Recreation Department, Paradise Bay Water Park, Madison Meadow Athletic Center, and

Lombard Golf Course which all make up the Recreation Fund.

**Special Recreation Fund** – This fund was established to account for revenues derived from a specific annual property tax levy and expenditures of these monies to Northeast DuPage Special Recreation Association, to provide special recreation programs for the physically and mentally handicapped.

**Debt Service Fund** – The Debt Service Fund is used to account for the short-term and long-term payment of principal and interest on borrowed funds. It was established to account for the accumulation of resources and payments of general obligation bond principal and interest. The District issues general obligation bonds to provide funds for the acquisition and construction of major capital improvements. General obligation bonds have been issued for general government activities and are direct obligations and pledge the full faith and credit of the Park District. Financing is provided from the annual tax levy.

**Capital Projects Fund** – This fund is used to account for financial resources to be used for the acquisition or construction of major capital projects.

#### Non-Major Funds

**Liability Fund** – This fund accounts for the operation of the Park District’s insurance and risk management activities. Financing is primary provided from an annual property tax levy. This fund records the insurance expenditures.

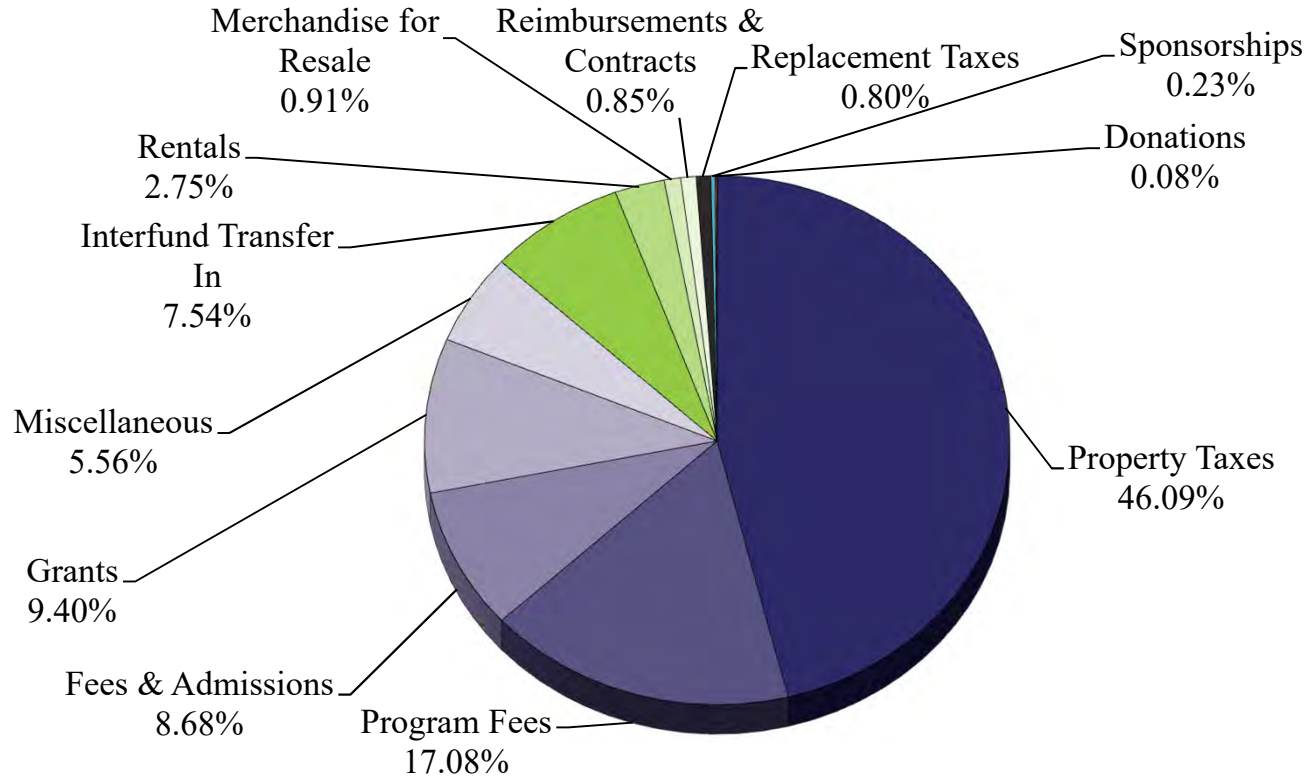
**Social Security Fund** – The Social Security Fund is used to account for revenues derived from an annual property tax levy for purposes of meeting costs associated with participation in the “Social Security Act.”

**Illinois Municipal Retirement Fund** – The IMRF Fund accounts for the activities resulting from the Park District’s participation in the Illinois Municipal Retirement Fund. Revenues are provided by a specific annual property tax levy, which produces a sufficient amount to pay the Park District’s contributions to the Fund on behalf of the Park District’s employees. Payments to IMRF and receipt of property taxes are the major activities in this fund.

**Audit Fund** – This fund accounts for the expenditures related to the Park District’s annual financial compliance audit which is mandated by State statute. Financing is provided from an annual property tax levy, the proceeds of which can only be used for this purpose. Transactions consist of property taxes received and audit expense

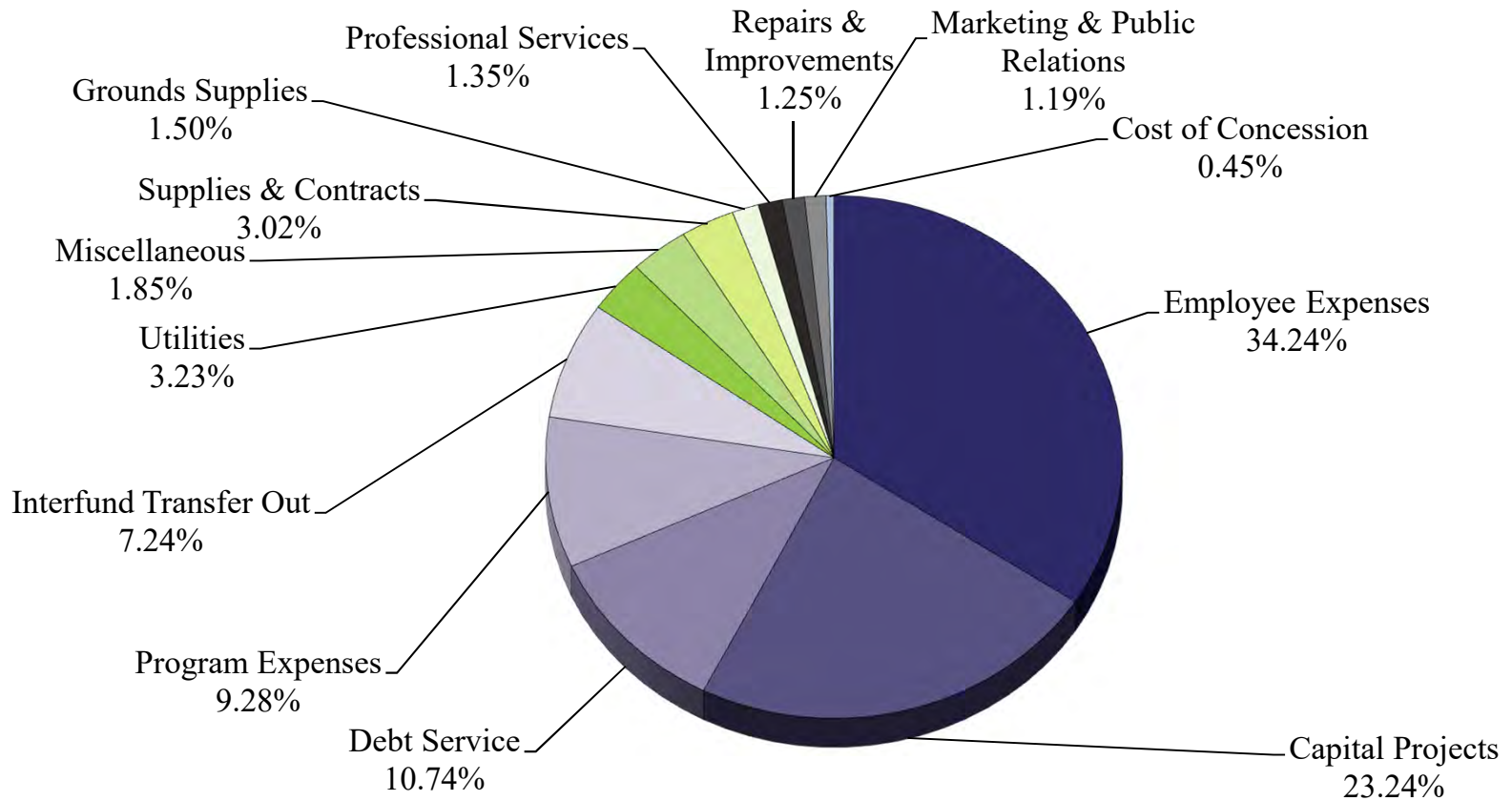
In addition these funds are organized in two major areas: Administrative Funds and Recreation Funds. The Administrative Funds are the Corporate, Special Recreation, Liability, Debt Service, Social Security and Illinois Municipal Retirement Funds. The Recreation Fund includes revenue from the Recreation, Paradise Bay Water Park Madison Meadow Athletic Center and Lombard Golf Course areas. Each fund is considered a separate accounting entity and they are all subject to the 5% budget appropriation. A listing and definition of funds, activities, and their relationship are detailed above. Further detail on the funding sources for each fund can be found on the Fund Summary chart on page 33.

## Lombard Park District Revenues By Function 2021 Budget



	2021 Budget	2020 Budget	2019 Budget	2018 Budget	2017 Budget
Property Taxes	6,113,100	5,890,661	5,707,435	5,563,182	5,763,855
Program Fees	2,265,365	2,415,019	2,317,510	1,995,460	1,614,398
Fees & Admissions	1,150,863	1,399,640	1,194,035	848,053	778,224
Grants	1,246,500	1,246,500	-	-	-
Miscellaneous	737,018	711,597	688,361	670,815	9,210,090
Interfund Transfer In	1,000,000	350,000	203,197	-	1,080,000
Rentals	364,422	385,533	372,998	350,406	307,630
Merchandise for Resale	121,274	143,492	135,224	127,211	128,090
Replacement Taxes	106,256	136,118	131,118	110,085	-
Reimbursements & Contracts	112,611	111,984	99,371	94,304	93,408
Interest	4,923	86,923	30,760	27,570	22,339
Sponsorships	30,950	25,400	1,900	-	-
Donations	10,150	10,337	26,197	17,745	12,810
<b>Total</b>	<b>\$ 13,263,432</b>	<b>\$ 12,913,204</b>	<b>\$ 10,908,106</b>	<b>\$ 9,804,831</b>	<b>\$ 19,010,844</b>

## Lombard Park District Expenditures By Function 2021 Budget

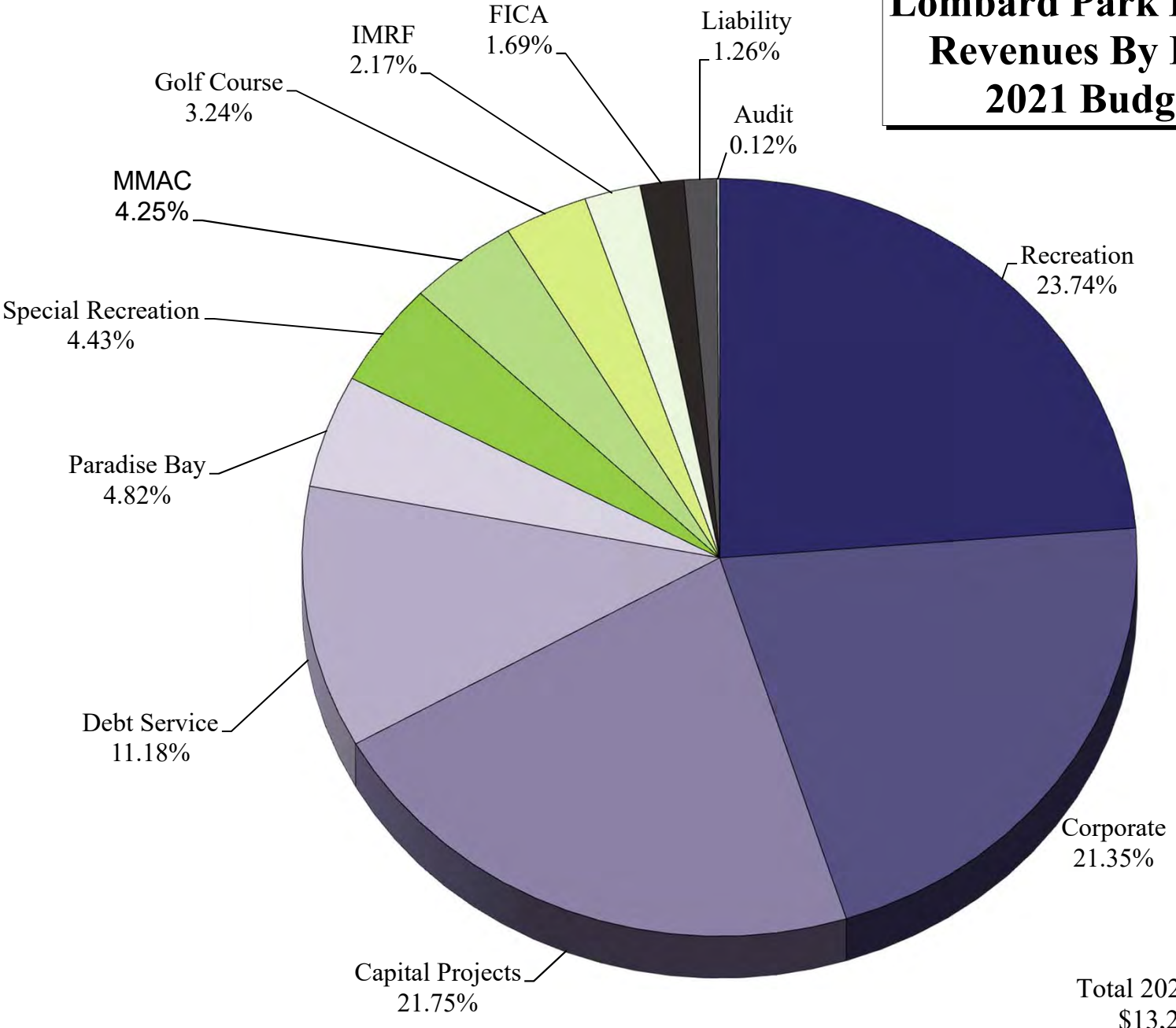


	<u>2021 Budget</u>	<u>2020 Budget</u>	<u>2019 Budget</u>	<u>2018 Budget</u>	<u>2017 Budget</u>
Employee Expenses	4,729,147	5,168,849	4,514,094	4,369,345	3,972,431
Capital Projects	3,209,475	3,152,502	1,188,060	5,224,615	11,473,180
Debt Service	1,482,807	1,451,609	1,417,874	1,387,452	1,596,028
Program Expenses	1,281,509	1,322,620	1,326,604	1,218,826	943,977
Utilities	1,000,000	350,000	406,896	434,820	402,218
Miscellaneous	446,415	428,772	370,559	376,482	380,477
Supplies & Contracts	452,739	420,146	394,476	345,754	328,134
Grounds Supplies	417,693	412,714	224,338	222,868	221,967
Interfund Transfer Out	206,738	206,422	203,197	170,421	1,080,000
Marketing & Public Relations	164,105	176,277	182,288	152,420	166,481
Professional Services	186,411	191,961	157,192	147,969	110,175
Repairs & Improvements	172,842	165,323	151,824	61,687	137,820
Cost of Concession	62,037	69,208	71,221		61,744
	<u>\$ 13,811,918</u>	<u>\$ 13,516,402</u>	<u>\$ 10,608,623</u>	<u>\$ 14,112,659</u>	<u>\$ 20,874,632</u>

**Lombard Park District  
Fund Summary - Proposed Budget Report  
All Funds  
Fiscal Year 2021**

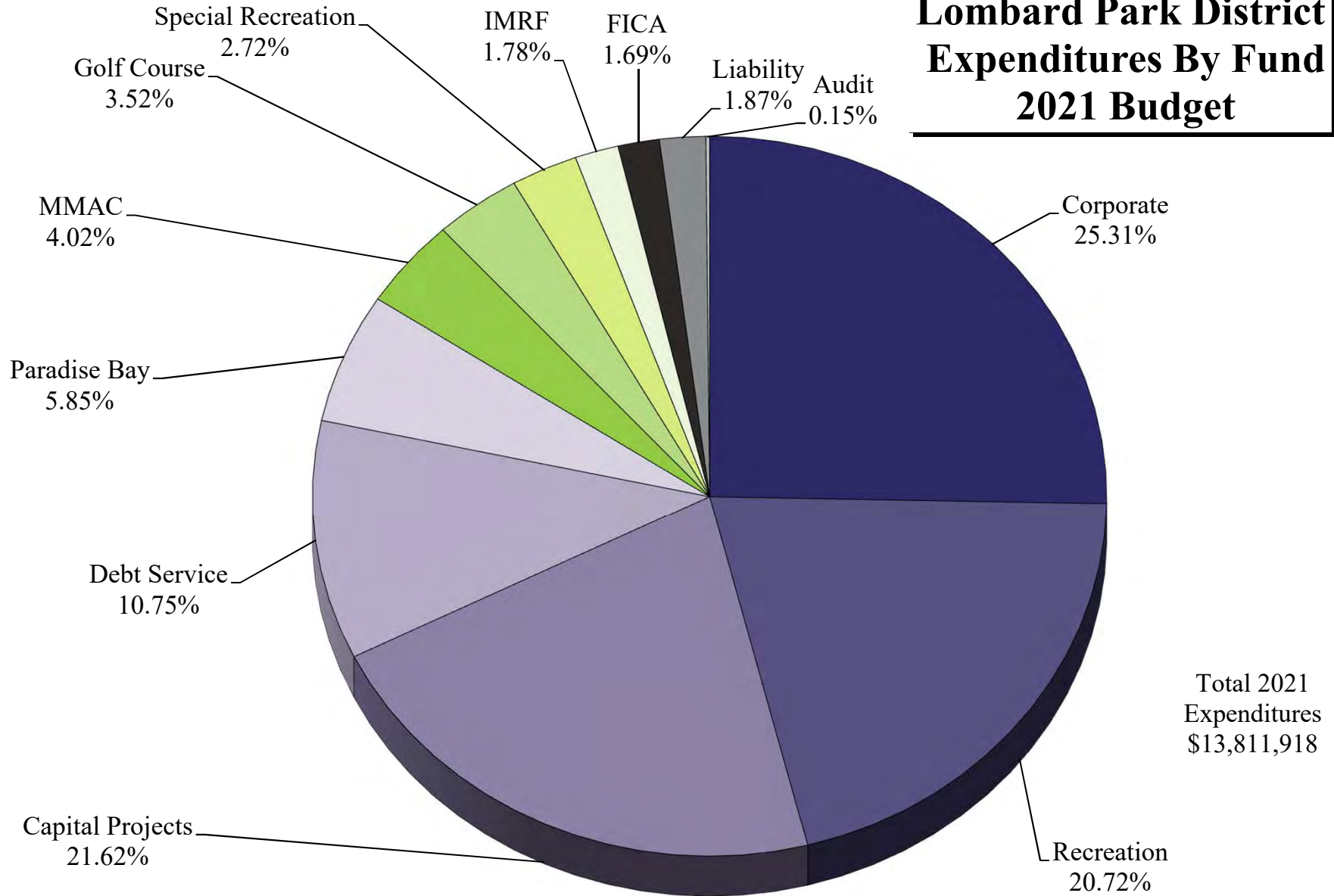
Account Number	Madison Meadow												TOTAL
	Corporate Fund 05	Recreation Fund 10	Pool Fund 20	MMAC Fund 25	Golf Fund 30	Spec. Rec. Fund 40	Liability Fund 50	Debt Serv. Fund 60	FICA Fund 70	IMRF Fund 75	Audit Fund 80	Cap. Proj. Fund 90	
<b>REVENUE</b>													
210 Taxes	\$ 2,621,789	\$ 839,343	\$ -	\$ -	\$ -	\$ 588,149	\$ 159,875	\$ 1,482,806	\$ 224,440	\$ 287,581	\$ 15,373	\$ -	\$ 6,219,356
220 Interest	2,955	246	-	-	-	49	98	-	49	98	-	1,428	4,923
230 Fees & Admissions	-	-	419,660	454,750	276,453	-	-	-	-	-	-	-	1,150,863
240 Rentals	36,996	140,655	48,765	24,400	113,606	-	-	-	-	-	-	-	364,422
310 Permits & Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-
320 Merchandise for Resale	-	11,882	70,405	5,400	33,587	-	-	-	-	-	-	-	121,274
330 Donations	9,300	850	-	-	-	-	-	-	-	-	-	-	10,150
332 Grants	-	-	-	-	-	-	-	-	-	-	-	1,246,500	1,246,500
335 Sponsorships	-	25,950	-	5,000	-	-	-	-	-	-	-	-	30,950
340 Reimbursements & Contracts	61,499	28,037	16,475	-	-	-	6,600	-	-	-	-	-	112,611
350 TIFF Proceeds	84,090	-	-	-	-	-	-	-	-	-	-	-	84,090
360 Miscellaneous Income	15,000	120	137	325	300	-	-	-	-	-	-	637,046	652,928
360 Interfund Transfers In	-	-	-	-	-	-	-	-	-	-	-	1,000,000	1,000,000
410 Program Fees	-	2,102,271	83,916	73,878	5,300	-	-	-	-	-	-	-	2,265,365
<b>TOTAL REVENUE</b>	<b>\$ 2,831,629</b>	<b>\$ 3,149,354</b>	<b>\$ 639,358</b>	<b>\$ 563,753</b>	<b>\$ 429,246</b>	<b>\$ 588,198</b>	<b>\$ 166,573</b>	<b>\$ 1,482,806</b>	<b>\$ 224,489</b>	<b>\$ 287,679</b>	<b>\$ 15,373</b>	<b>\$ 2,884,974</b>	<b>\$ 13,263,432</b>
<b>EXPENSE</b>													
510 Employee Expenses	\$ 1,701,125	\$ 1,271,617	\$ 364,991	\$ 338,904	\$ 323,469	\$ 5,520	\$ 245,512	\$ -	\$ 232,787	\$ 245,222	\$ -	\$ -	\$ 4,729,147
520 Utilities	116,677	160,791	82,327	54,949	31,671	-	-	-	-	-	-	-	446,415
530 Repairs & Improvements	103,994	23,796	20,002	7,500	17,550	-	-	-	-	-	-	-	172,842
540 Supplies & Contracts	185,592	72,243	43,584	66,097	44,845	-	5,332	-	-	-	-	-	417,693
550 Grounds Supplies	158,738	-	13,000	-	35,000	-	-	-	-	-	-	-	206,738
560 Professional Services	156,276	-	2,775	-	-	-	6,000	-	-	-	21,360	-	186,411
610 Marketing & Public Relations	38,650	89,705	14,600	13,000	6,150	-	2,000	-	-	-	-	-	164,105
620 Permits & Licenses	-	1,200	1,950	-	-	-	-	-	-	-	-	-	3,150
630 Merchandise - Cost of Sales	-	8,158	35,200	4,800	13,879	-	-	-	-	-	-	-	62,037
640 Banking & Credit Card Fees	120	71,361	4,450	300	8,772	-	-	-	-	-	-	-	85,003
650 Special Recreation	-	-	-	-	-	316,833	-	-	-	-	-	-	316,833
660 Interfund Transfers Out	1,000,000	-	-	-	-	-	-	-	-	-	-	-	1,000,000
670 Miscellaneous Expense	34,440	9,600	400	-	1,985	-	-	1,328	-	-	-	-	47,753
710 Program Salaries	-	594,043	40,764	66,360	-	-	-	-	-	-	-	-	701,167
720 Program Supplies	-	156,511	5,495	4,000	500	-	-	-	-	-	-	-	166,506
730 Program Contractual Services	-	402,881	8,125	-	2,830	-	-	-	-	-	-	-	413,836
900 Capital Expenditures	-	-	170,000	-	-	53,150	-	-	-	-	-	2,066,700	2,289,850
903 2015 Bond	-	-	-	-	-	-	-	575,600	-	-	-	-	575,600
905 2014 Bond	-	-	-	-	-	-	-	275,750	-	-	-	-	275,750
907 2017 Bond	-	-	-	-	-	-	-	-	-	-	-	259,650	259,650
908 2017A Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
909 2017B Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
910 2018 Bond	-	-	-	-	-	-	-	-	-	-	-	-	-
911 2019 Bond	-	-	-	-	-	-	-	-	-	-	-	25,500	25,500
912 2020 Bond	-	-	-	-	-	-	-	631,457	-	-	-	359,888	991,345
913 2021 Bond	-	-	-	-	-	-	-	-	-	-	-	274,588	274,588
<b>TOTAL EXPENSE</b>	<b>\$ 3,495,612</b>	<b>\$ 2,861,906</b>	<b>\$ 807,663</b>	<b>\$ 555,910</b>	<b>\$ 486,651</b>	<b>\$ 375,503</b>	<b>\$ 258,844</b>	<b>\$ 1,484,135</b>	<b>\$ 232,787</b>	<b>\$ 245,222</b>	<b>\$ 21,360</b>	<b>\$ 2,986,325</b>	<b>\$ 13,811,918</b>
<b>TOTAL REVENUE</b>	<b>\$ 2,831,629</b>	<b>\$ 3,149,354</b>	<b>\$ 639,358</b>	<b>\$ 563,753</b>	<b>\$ 429,246</b>	<b>\$ 588,198</b>	<b>\$ 166,573</b>	<b>\$ 1,482,806</b>	<b>\$ 224,489</b>	<b>\$ 287,679</b>	<b>\$ 15,373</b>	<b>\$ 2,884,974</b>	<b>\$ 13,263,432</b>
<b>TOTAL EXPENSE</b>	<b>3,495,612</b>	<b>2,861,906</b>	<b>807,663</b>	<b>555,910</b>	<b>486,651</b>	<b>375,503</b>	<b>258,844</b>	<b>1,484,135</b>	<b>232,787</b>	<b>245,222</b>	<b>21,360</b>	<b>2,986,325</b>	<b>13,811,918</b>
<b>Change in Fund Balance</b>	<b>\$ (663,983)</b>	<b>\$ 287,448</b>	<b>\$ (168,305)</b>	<b>\$ 7,843</b>	<b>\$ (57,405)</b>	<b>\$ 212,695</b>	<b>\$ (92,271)</b>	<b>\$ (1,329)</b>	<b>\$ (8,298)</b>	<b>\$ 42,457</b>	<b>\$ (5,987)</b>	<b>\$ (101,351)</b>	<b>\$ (548,486)</b>

**Lombard Park District  
Revenues By Fund  
2021 Budget**



Total 2021 Revenue  
\$13,263,432

# Lombard Park District Expenditures By Fund 2021 Budget





**Lombard Park District**  
**Consolidated - Proposed Budget Report**  
**Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021	Projected 2022	Projected 2023
<b>REVENUE</b>								
Corporate	\$ 2,664,908	\$ 2,817,332	\$ 2,777,956	\$ 2,670,930	\$ 2,874,933	\$ 2,831,629	\$ 2,904,119	\$ 2,991,349
Recreation	2,749,370	3,074,323	3,293,121	1,716,053	1,910,647	3,149,354	3,243,835	3,341,150
Paradise Bay	785,311	721,441	785,833	-	-	639,358	658,539	678,295
Madison Meadow Athletic Ctr	266,203	780,122	754,339	320,043	404,674	563,753	580,666	598,086
Lombard Golf Course	303,038	298,489	385,024	449,372	458,637	429,246	442,123	455,387
Special Recreation	531,172	545,457	554,632	546,360	554,905	588,198	602,432	617,011
Liability	160,391	166,088	167,575	154,524	158,440	166,573	174,902	183,647
Debt Service	1,398,971	1,428,915	1,451,609	1,431,250	1,453,280	1,482,806	1,527,290	1,573,109
F.I.C.A	212,595	216,762	219,596	215,936	220,631	224,489	232,346	240,478
I.M.R.F	267,857	277,917	631,751	316,253	673,542	287,679	297,748	308,169
Audit	15,928	15,260	15,518	16,197	16,447	15,373	16,142	16,949
Capital Projects	645,360	847,527	1,876,250	17,475	650,300	2,884,974	650,000	663,000
<b>TOTAL REVENUE</b>	<b>\$ 10,001,103</b>	<b>\$ 11,189,633</b>	<b>\$ 12,913,204</b>	<b>\$ 7,854,393</b>	<b>\$ 9,376,435</b>	<b>\$ 13,263,432</b>	<b>\$ 11,330,141</b>	<b>\$ 11,666,629</b>
<b>EXPENSE</b>								
Corporate	\$ 2,279,887	\$ 2,380,103	\$ 2,808,479	\$ 1,500,962	\$ 2,470,195	\$ 3,495,612	\$ 2,558,002	\$ 1,987,280
Recreation	2,603,561	2,610,468	2,848,112	1,365,465	1,898,473	2,861,906	2,933,454	3,021,457
Paradise Bay	589,761	712,521	821,726	119,968	205,221	807,663	827,855	852,690
Madison Meadow Athletic Ctr	249,084	551,074	600,317	316,469	399,769	555,910	569,808	586,902
Lombard Golf Course	451,148	437,267	475,687	335,172	439,271	486,651	498,817	513,782
Special Recreation	501,815	517,838	365,576	308,067	308,659	375,503	384,890	394,205
Liability	148,596	153,417	176,171	111,099	165,222	258,844	271,786	285,376
Debt Service	1,387,902	1,419,202	1,452,937	62,628	1,452,937	1,484,135	1,521,238	1,566,876
F.I.C.A.	205,821	221,132	228,265	134,638	184,496	232,787	239,771	248,163
I.M.R.F.	238,694	213,021	798,321	159,929	793,599	245,222	252,579	261,419
Audit	14,500	15,460	20,910	15,860	15,860	21,360	22,428	16,653
Capital Projects	4,174,502	869,633	2,919,902	531,964	860,823	2,986,325	550,000	577,500
<b>TOTAL EXPENSE</b>	<b>\$ 12,845,271</b>	<b>\$ 10,101,136</b>	<b>\$ 13,516,403</b>	<b>\$ 4,962,221</b>	<b>\$ 9,194,526</b>	<b>\$ 13,811,918</b>	<b>\$ 10,630,628</b>	<b>\$ 10,312,302</b>
<b>TOTAL REVENUE</b>	<b>\$ 10,001,103</b>	<b>\$ 11,189,633</b>	<b>\$ 12,913,204</b>	<b>\$ 7,854,393</b>	<b>\$ 9,376,435</b>	<b>\$ 13,263,432</b>	<b>\$ 11,330,141</b>	<b>\$ 11,666,629</b>
<b>TOTAL EXPENSE</b>	<b>12,845,271</b>	<b>10,101,136</b>	<b>13,516,403</b>	<b>4,962,221</b>	<b>9,194,526</b>	<b>13,811,918</b>	<b>10,630,628</b>	<b>10,312,302</b>
<b>Change in Fund Balance</b>	<b>\$ (2,844,167)</b>	<b>\$ 1,088,497</b>	<b>\$ (603,199)</b>	<b>\$ 2,892,173</b>	<b>\$ 181,910</b>	<b>\$ (548,486)</b>	<b>\$ 699,513</b>	<b>\$ 1,354,328</b>

# Five-Year Financial Forecast

	Estimated	Projected				
	Year End 2020	2021	2022	2023	2024	2025
<b>Revenue</b>						
Property Taxes	\$ 5,939,448	\$ 6,219,356	\$ 6,365,511	\$ 6,515,100	\$ 6,668,205	\$ 6,824,908
Bond Proceeds	626,630	631,546	637,861	644,240	650,682	657,189
Fees, Charges & Other Revenue	2,810,357	6,412,530	4,326,769	4,507,289	4,694,394	4,888,314
<b>Total Revenue</b>	<b>\$ 9,376,435</b>	<b>\$ 13,263,432</b>	<b>\$ 11,330,141</b>	<b>\$ 11,666,629</b>	<b>\$ 12,013,282</b>	<b>\$ 12,370,411</b>
<b>Expense</b>						
Total Expense	\$ 9,194,526	\$ 13,811,918	\$ 10,630,628	\$ 10,312,302	\$ 10,630,657	\$ 10,965,287
<b>Net Surplus (Deficit)</b>	<b>\$ 181,910</b>	<b>\$ (548,486)</b>	<b>\$ 699,513</b>	<b>\$ 1,354,328</b>	<b>\$ 1,382,624</b>	<b>\$ 1,405,124</b>
Non-Spendable	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000
Restricted	763,448	910,715	1,068,883	1,235,555	1,404,935	1,571,219
Unrestricted						
Assigned	2,804,821	3,061,130	4,356,359	5,694,945	7,078,609	8,509,147
Unassigned	3,177,406	2,513,423	2,859,539	3,863,608	4,905,939	5,987,628
Est. Fund Balance - Beg. Of Year	\$ 7,236,035	\$ 7,417,945	\$ 6,869,459	\$ 7,568,972	\$ 8,923,300	\$ 10,305,924
Est. Fund Balance - End of Year	\$ 7,417,945	\$ 6,869,459	\$ 7,568,972	\$ 8,923,300	\$ 10,305,924	\$ 11,711,048

Projections are a blend of historical trends, net of inter-fund transfers, expenditure guidelines of 2.5% increase, CPI of 2.3% increase, CPI projections, and tax cap limits.

## **Fund Balance**

The District has established fund balance policies for the government funds. A portion of the fund balance reserves may be used for capital repair and replacement; a portion may need to cover unanticipated drops in revenue or increases in costs. Ending fund balance must meet minimum policy levels. It is allowable for total expenditures to exceed revenues in a given year as long as the projected ending fund balance meets minimum policy levels, which are:

- The Corporate and Recreation Funds restricts a portion of fund balance based on the amount of deferred property tax revenue at fiscal year-end. The Corporate and Recreation Funds assign a minimum of 25% of the annual budgeted expenditures for fiscal sustainability.
- The Debt Service, Special Recreation, Audit, Liability Insurance, Social Security, IMRF and Capital Projects Funds do not have established fund balance limits due to the nature of the transactions accounted for in these funds.

Fund balances are maintained to avoid cash flow interruptions; provide for unanticipated expenditures or emergencies of a non-recurring nature; meet unexpected increases in service delivery costs; and maintain the District's current AA Standard and Poor's rating.

The District has projected increases in the Recreation, Special Recreation and I.M.R.F. The Corporate, Liability, Debt Service, F.I.C.A. (Social Security), Audit and Capital Project funds are anticipated to decrease in fund balance however all funds are in a surplus position. The District is committed to holding fund balances stable and attaining a minimum balance of 25% for annual operating expenses, which is approximately three months operating expenditures.

The overall fund balance for the District is anticipated to decrease by 8% in 2021 due to a substantial investment in capital. Finally, the 2014 General Obligation (GO) Bond, 2015A GO Bond, 2017A General Obligation (Alternate Revenue) Bond, and the 2020 General Obligation GO Bond proceeds will be spent in 2021 as per spend down estimates.

**Lombard Park District  
Projected Fund Balances**

**As of Audited December 31, 2019; Projected December 31, 2020 and Budgeted December 31, 2021**

<b>FUND EQUITY</b>	<b>Audit 2019</b>	<b>2020 Increase/ (Decrease)</b>	<b>2020 Year End Fund Balance</b>	<b>2021 Increase/ (Decrease)</b>	<b>2021 Year End Fund Balance</b>	<b>% Change 2020 Projected Year End Versus 2021 Budgeted Year End</b>
Corporate	\$ 2,786,668	\$ 404,738	\$ 3,191,406	\$ (663,983)	\$ 2,527,423	-20.8%
Recreation, Pool, Golf & MMAC	2,659,499	(168,776)	2,490,723	69,581	2,560,304	2.8%
Special Recreation	67,970	246,246	314,216	212,695	526,911	67.7%
Liability	115,297	(6,782)	108,515	(92,271)	16,244	-85.0%
Debt Service	179,665	343	180,008	(1,329)	178,679	-0.7%
F.I.C.A	78,214	36,135	114,349	(8,298)	106,051	-7.3%
I.M.R.F.	157,944	(120,057)	37,887	42,457	80,344	112.1%
Audit	7,886	587	8,473	(5,987)	2,486	-70.7%
Capital Projects (1)	374,586	(60,487)	314,099	186,728	500,827	59.4%
	<b>\$ 6,427,728</b>	<b>\$ 331,946</b>	<b>\$ 6,759,674</b>	<b>\$ (260,407)</b>	<b>\$ 6,499,268</b>	<b>-3.9%</b>

(1) Net of G.O. Bond Proceeds \*\*\* See Below\*\*\*

<b>Bond Proceeds</b>	<b>Audit 2019</b>	<b>2020 Increase/ (Decrease)</b>	<b>2020 Year End Fund Balance</b>	<b>2021 Increase/ (Decrease)</b>	<b>2021 Year End Fund Balance</b>
2017A GO Bonds Alt Rev.	614,494	(339,725)	274,769	(259,650)	15,119
2017B GO Bonds	8,130	(8,130)	(0)	-	(0)
2017C GO Bonds	5,325	(5,325)	(0)	-	(0)
2018 GO Bonds	(407)	-	(407)	-	(407)
2019 GO Bonds	180,765	(156,958)	23,807	(25,500)	(1,693)
2020 GO Bond	-	360,102	360,102	(359,888)	214
2021 GO Bond (1)	-	-	-	356,959	356,959
	<b>\$ 7,236,035</b>	<b>\$ 181,910</b>	<b>\$ 7,417,945</b>	<b>\$ (548,486)</b>	<b>\$ 6,869,459</b>

(1) The 2021 Year End Fund Balance for the 2021 GO Bonds includes \$137,278.13 for the June 2022 Bond Interest payment.

**Lombard Park District**  
**2021 Goals & Objectives – Preliminary Draft to Board**  
**Goals & Objectives are developed by Staff and Board of Park Commissioners**  
**Goals & Objectives carried over from 2020**

The Mission of the Lombard Park District is “providing quality recreation opportunities for people to enjoy life.” All operations of the District are also committed to instill the values of public trust, human dignity, environmental preservation, and customer satisfaction.

**2020 Summary**

The District established 85 goals in 2020 and as of December 31 had accomplished 40% of them. Those goals that were established in 2020 and were not completed will rollover to 2021. [Due to COVID-19, a majority of goals will be postponed to 2021.](#) A summary of the 2020 Goals & Objectives can be found in the Appendix.

**Districtwide**

**Enhance the image and general operations of the LPD:**

1. Update menu board at Lombard Golf Course. (3/21)
2. **Replace Paradise Bay Water Park gator crossing and tot soft play features. (5/21) – Rollover**
3. Update District-wide job descriptions. (10/21)
4. Continue to utilize camera to limit the use of stock photos. (12/21)
5. Record and produce 3-4 videos for the District to add to YouTube Channel – two of which are for a Lombard Park District facility (MMAC, PBWP, of LGC). (12/21)
6. Complete the OSLAD grant project at Four Seasons (12/21)
7. Become re-accredited through the National Recreation and Park Association (9/21)

## Recreation

### Provide a wide range of quality leisure services to the residents of the Lombard Park District:

8. Plan and execute a modified Dance Show. (3/21)
9. Hire at least two more in-house basketball officials. (3/21)
10. Continue to offer times for free greens fees for juniors that are paying with an adult. Promote to youth athletic leagues. (4/21)
11. Continue to offer a midday golf special Monday-Thursday. (4/21)
12. Plan and execute a modified Kiddie Campus graduation. (5/21)
13. Plan and execute a modified Dance Showcase. (6/21)
14. Plan and execute modified end of year parties/picnics for Kiddie Campus students. (6/21)
15. Explore the possibility of affiliate status for the travel softball program. (6/21)
16. Develop a new fitness program centered for youth and teens. (8/21). – Rollover
17. Develop a MMAC birthday party package for private gym rentals. (9/21) – Rollover
18. Expand the full time and part time travel softball program by at least one team. (9/21)
19. Offer service oriented opportunities for local teens for community service hours. (9/21)
20. In an effort to build community awareness, staff will offer a Kiddie Campus Day at Sunset Knoll Splash Pad, as well as Play at the Park dates in June and August. (9/21) – Rollover
21. Research contractual fine arts programs to prove fine arts programming to younger participants. (9/21) – Rollover
22. Plan and implement at least one adult softball tournament marketed primarily to in-house teams. (9/21) – Rollover
23. Offer at least 2-3 active adult/senior trips per season. (10/21) – Rollover
24. Add field trips or in-house entertainment to School Day Off program. (10/21)
25. Develop a new special event to be held at MMAC. (12/21) – Rollover
26. Hire and train at least one new art instructor to enhance fine arts offerings. (12/21) – Rollover

### Improve overall efficiency and effectiveness of the Districts specialized facilities and operations:

27. Facilitate quarterly program brainstorm and development sessions with recreation staff. (Quarterly)

28. Research a group fitness app to streamline program registration and communication. (3/21) – Rollover
29. Purchase 9 new golf carts for the 2021 season. (3/21)
30. Research online membership application process. (3/21)
31. Evaluate Paradise Bay Water Park concession offerings and add new menu items. (4/21) – Rollover
32. Cross-train parks staff in critical job skills. Identify critical skills within the parks maintenance department. Examples: pool operator, golf course maintenance operations, athletic field, quality turf grass maintenance, and facility maintenance. Train staff accordingly. (6/21) – Rollover
33. Research golf tee time software. (6/21)
34. Investigate the need and purpose of a vehicle tracking system. Obtain information to install and apply tracking information hardware on all vehicles to provide real time data to administrators and park stakeholders. (7/21) – Rollover
35. Develop a work order and record system. Coordinate with department heads a uniform system that will be used with the Districts email system to request and track work orders. (7/21) – Rollover
36. Research the possibility of offering weekly automatic billing options for Day Camp, similar to the Club Rec program. (8/21) – Rollover
37. Continue to enhance the Club Rec program. Purchase laptops for school sites to be utilized for online homework. (9/21) – Rollover
38. Develop end of season surveys for Paradise Bay Water Park rentals, camp groups, pass holders, birthday parties, and swim lessons. (9/21) – Rollover
39. Investigate an aquatics app to see if it would be beneficial for record keeping and operations. (9/21) – Rollover
40. Increase the size of the patio paver brick area and add 3 more ADA tables. (10/21) – Rollover
41. Redevelop rental contracts. (10/21)
42. Repurpose the Sunset Knoll fitness room. Move pool tables from Lombard Community Building basement to one half of the old fitness space. Develop a multi-purpose room to the other half of the space. (11/21) – Rollover
43. Create enhanced communication plan with Glenbard East regarding turf field usage and other shared spaces. (11/21) – Rollover
44. Implement paperless membership applications. (12/21) – Rollover



45. Review, makes changes to and implement SKRC office and building hours to better help serve the community, yet maintain fiscal responsibility. (12/21)
46. Update parks maintenance standards. Identify maintenance tasks, operating conditions, and the desired standards for all parks. (12/21) – Rollover
47. Develop a standard operating procedure for parks maintenance operating tasks. Identify maintenance task priorities and the procedures to complete the task to standard. (12/21) – Rollover

**Develop positive public relations and management strategies in the provision of broad-based programs, facilities, and services:**

48. Rebrand and implement a new marketing plan for Paradise Bay Water Park birthday party packages. (3/21) – Rollover
49. Continue to enhance the new Lombard Golf Course website by adding information and resources. (4/21)
50. Work with the marketing team to create a travel softball section within the Park District website. (4/21)
51. Rebrand the spring Mommy and Me Tea Party and enhance cross marketing to existing early childhood programs. (5/21) – Rollover
52. Improve the Lilac Beer and Wine Tasting based on participant feedback. (5/21) – Rollover
53. USPS every Door Direct for Lombard Golf Course to reach our target audience with five miles. (5/21) – Rollover
54. Increase Mutt Strut participation by 10% through increased marketing and new registration website. (6/21) – Rollover
55. Create a landing page and give more presence to Lombard Thunder Travel Softball. (8/21)
56. Work with marketing team to enhance athletic resources on the Park District website. (9/21)
57. Increase participation in Sticks for Kids lesson program. (9/21) – Rollover
58. Increase soccer participation by 10% through increased marketing. (9/21)
59. Increase Park District e-newsletter subscribers by 10% by creating marketing handouts and placing appropriate notifications at lombardparks.com. (10/21)
60. Redesign Athletic Manuals for youth and adult athletics. (10/21)
61. Enhance volunteer communication through increased correspondence, open dialog, and communication about upcoming programs and events. (11/21) – Rollover
62. Create and implement an enhanced golf marketing plan throughout the year. (11/21)

63. Implementation of adult programming quarterly newsletter. (12/21) – Rollover
64. Develop District-wide Brand Identity Manual, distribute to staff to allow for correct brand usage. (12/21)
65. Promote Lombard Park District’s YouTube channel and increase subscribers by 10%. (12/21)
66. Increase social media following by 10%. (12/21)

## **Grounds and Facilities**

### **Enhance and maintain quality park buildings, facilities, equipment and grounds:**

67. Install drain tiles on 9 fairway. (3/21)
68. Increase staff pesticide operator’s licenses. Two additional staff members will receive training and testing to achieve a license to apply pesticide. (4/21) – Rollover
69. Establish a landscape and maintenance plan for the wetland area on the west side of hole two. (5/21) – Rollover
70. Investigate the need and purpose for G.I.S. Identify parks space, trees, monarch weigh stations, and park amenities, and coordinate the information with a G.I.S. vendor. (6/21) – Rollover
71. Continue to increase green speed by Verti-cutting, rolling and topdressing more often. (Start in early spring and continue throughout the entire season). (10/21)
72. Install 15 inch diameter drain tiles from 8 pond to 9 pond. (12/21)
73. Install Drain Tiles in front of 4 tee. (12/21)
74. District-wide audit of the lock and key system. (12/21)

## **Personnel & Finance**

### **Develop, maintain, evaluate, and update a system of financial accounting, record systems and purchasing to maximize the validity and efficient management of PD funds:**

75. Establish Lombard Park District Foundation. (3/21) – Rollover
76. Update Administration Finance procedures. (4/21)
77. Prepare request for proposal for auditing services. (9/21) – Rollover

- 78. Demo financial software with a spring 2022 implementation. (10/21) – Rollover
- 79. Revamp annual budget to comply with 2021 GFOA budget award changes. (10/21)
- 80. Asset inventory evaluation. (11/21) – Rollover
- 81. Create ACH form and encourage AP vendors to pay invoices via ACH. Goal to increase ACH vendors by 15%. (12/21)
- 82. Investigate new software new hire application options. (12/21) – Rollover

**Investigate outside sources of revenue:**

- 83. Offer a seasonal themed luncheon for active adults/seniors. Secure sponsorship to offset a portion of the expenses. (10/21)
- 84. Secure \$24,000 in Sponsorship for 2021. (12/21)
- 85. Secure a facility sponsorship for one of our three facilities (MMAC, PBWP, or LGC). (12/21)

**Enhance overall awareness and improved consciousness of protection and safety related situations within PD operations:**

- 86. Update Code Adam at Sunset Knoll Recreation Center and distribute new training to all staff. (1/21)
- 87. Create an in-house developed new-hire orientation video. (3/21)
- 88. Research COVID-19 safety items. Establish new procedures and training for staff. Contact agencies that were open in 2020 to further develop best practice. (3/21)
- 89. Update all OSHA (SDS) Safety Data Sheets for each facility. (3/21). – Rollover
- 90. Train SKRC staff on Code Adam. (5/21)
- 91. Enhance lifeguard training by offering two indoor certification classes in the offseason. (5/21) – Rollover
- 92. Provide an additional training to Early Childhood summer season staff to include use of equipment, sanitation, cleanup, playground, and sandbox inspection, and allergy training. (6/21)
- 93. Provide pre-season cash handling training to seasonal staff. (6/21)
- 94. Redevelop and enhance the Counselor in Training program. (8/21)
- 95. Implement Keller Online Training program. (8/21) – Rollover

96. Enhance the pool staff appreciation program by recognizing staff that impact a rescue, perform first aid, and offer exceptional customer service. (9/21) – Rollover
97. Enhance in-house soccer by working with Firebirds soccer on expanded volunteer coach training opportunities. (9/21) – Rollover
98. Have at least one additional staff member become a Certified Park and Recreation Professional. (10/21) – Rollover
99. Obtain Risk Management Certification. (10/21) - Rollover
100. Implement Frontline’s onboarding packets. (11/21) – Rollover
101. Organize and complete an Ergonomics Assessment in each department of the District. (11/21) - Rollover
102. Enhance staff supervisor and leadership skills. Enroll one full time staff member in the NRPA Maintenance Management School resident course. (12/21) – Rollover
103. Send one Program Manager to complete the PDRMA Help level two human resources program. (12/21) – Rollover
104. Encourage staff workplace safety. Enroll and participate in PDRMA online and resident training programs. (12/21) – Rollover
105. Send two Program Managers to complete the PDRMA Help level one human resources program. (12/21) – Rollover
106. Identify maintenance task priorities and the procedures to complete the task to standard. (12/21)
107. Provide five educational staff trainings a year to Kiddie Campus staff. (12/21)
108. Influence a positive, team oriented atmosphere when continuing to training staff on RecTrac recreation software (i.e. Kiddie Campus Billing, Club Rec, MMAC, etc.). (12/21)
109. Develop a long term Madison Meadow Athletic Center capital improvements and preventative maintenance plan. (12/21) – Rollover

**Lombard Park District  
Estimated 2020 Tax Levy  
2021 Proposed Budget**

The Lombard Park District total property tax extension for the 2019 tax year (collectible during 2020) amounted to \$5,997,190. It consisted of the C.P.I. increase (as determined by the Office of the DuPage County Clerk) of 1.9%, area growth that resulted from annexations, plus \$1,467,960 for Bonds and Interest. The Clerk's Office has advised us that for the 2020 tax year (collectible during 2021) the maximum increase available to the District is 2.3% (the change in the DuPage County Consumer Price Index during 2020) or \$91,285. This total equals the District's Capped Funds (less Bond and Interest as well as Special Recreation) multiplied by 2.3%. The total anticipated tax revenue of \$4,039,913 (net of Bonds and Interest and the Special Recreation levy) does not include any adjustment for growth in the community. For purposes of the 2021 Proposed Budget, staff understands the growth factor could be around 3.0%. Staff has conservatively based the tax computations in the various funds on a total estimated levy of \$4,039,913 considering a growth factor of 0.0%, an overall increase of 2.3% over last year. When the final Equalized Assessed Valuation (EAV) is determined (sometime during March 2021), the District will know exactly what the growth component is and will place those additional funds in the Corporate Fund.

Staff will again, per Board approval, levy for 5.0% increase in the tax levy over last year. This enables the Park District to get as much, if not all, of the available growth factor. Staff believes the growth estimate should be close to 3.0%. To attain the full 5.0% increase in tax levy, the growth component would need to increase by 2.7%. The tax revenue for this budget is based only on the CPI increase of 2.3%.

Staff estimates that due to the Tax Cap Limitation Act, the final Park District levy rate will be approximately .3951 (down from .4145 in 2019) per \$100 of equalized assessed valuation (Tax Proceeds divided by Estimated EAV = \$6,093,044/\$1,510,426,860\*100 = .3951). This is based on a 2.3% change in EAV during 2020, received from York Township Assessor with a 2.3% increase in EAV due to CPI and increase in home values. A breakdown of tax bills for the average homeowner is as follows:

Home Valued At:	Assessed Value	Less Homestead Exemption	2020 Estimated Tax Rate	2020 Estimated Tax Bill
\$ 275,000	\$ 90,750	\$ 85,750	0.3951	\$ 338.80
300,000	99,000	94,000	0.3951	371.39
325,000	107,250	102,250	0.3951	403.99
350,000	115,500	110,500	0.3951	436.59
375,000	123,750	118,750	0.3951	469.18
400,000	132,000	127,000	0.3951	501.78

## Lombard Park District 2021 Proposed Budget Corporate Fund – 05

The Corporate Fund is the Park District's major operating fund. All revenues that, by law or for administrative control, are not in separate funds are deposited in the Corporate Fund. A major portion of the revenue is derived from a specific annual property tax levy and expenditures of these monies are used toward the maintenance and repair of parks and facilities throughout the District as well as Administrative service expenditures.

The Corporate Fund was budgeted for a loss of \$30,523 in 2020 however staff is currently projecting a surplus of over \$400,000 at year-end. This surplus is mainly due to additional tax receipts received over budgeted figures and a decrease in employee expenses due to 126 part time employees being furloughed during the COVID-19 shelter in place. The temporary shutdown experienced this spring, also resulted in a decrease in costs in the following areas: utilities, repairs and improvements, supplies and contracts, ground supplies and professional services. Aside from the Parks Department full-time staff working in the field during the shutdown, all other facilities were closed with full-time employees working from home as much as possible. As stated in the Transmittal Letter, staff went to great lengths to control costs throughout 2020. This is evident in evolving partnerships such as the purchase of road salt, a joint use agreement for purchase gasoline and diesel, cooperative tree work, pond maintenance, and the joint use of sign making equipment.



In the General Center (00) of the Corporate Budget, staff is budgeting for an increase in current Real Estate Taxes due to a 2.3% increase in CPI and as well as the capture of new construction growth, according to both York and Milton Townships. Slightly offsetting this increase is a decrease in Personal Property Replacement Tax (PPRT). Staff has been notified by the Illinois Department of Revenue (IDOR) to budget for a 22% decrease in PPRT “due to economic slowdown caused by COVID-19”. Interest revenue is also budgeted for a large decrease in 2021 due to plummeting interest rates on the District's money market and certificate of deposit investments. In the 2021 budget, the Interfund Transfer expense sends \$1,000,000 to the Capital Projects fund for capital improvements.

The Administrative Center (05) of the Corporate Budget is presented next. Employee Expenses in this budget area cover most of the administrative personnel salaries and wages, as well as all of the maintenance personnel benefits. Staff is estimating an increase in salaries and wages due to minimum wage increases on January 1, 2021, an annual wage increase of 3%, as well as a 2-3% increase in PDRMA health benefits. Travel, Meeting & Conferences have been decreased by 36% in 2021 due to the expectation that conferences scheduled prior to June 1, 2021 will be cancelled due to COVID-19.

Next, the Operating Center (10) of the Corporate Budget is presented and accounts for most of the maintenance operations of the District, not including the Rental Facilities. Salaries & Wages are estimated to increase by 3% in 2021. A full time position has also been budgeted in this area to replace the Assistant Superintendent of Parks who was promoted in 2019. This position was budgeted for in 2020, but has been froze due to Covid-19. Travel, Meeting & Conferences is budgeted to decrease back to prior year levels as last year's budget included out of state travel for the NRPA Maintenance Management School in West Virginia for one staff member to attend.

Staff made little change to the major accounts when compared to the 2020 budget. Utilities were budgeted by using a 2-3 year average with the exception of water which was budgeted with a 2.61% increase per the Village of Lombard.

The District continues its intergovernmental agreement with the Village of Lombard for the purchase of gasoline and diesel. This agreement served both parties well since starting in 2016. Historical data was used to determine Facility Repairs (1400) budget for 2021. Trees, Shrubs, Sod & Seed (1725) remains at a level that will allow staff to replace every tree removed with two new trees throughout the District. In addition, there is money budgeted in Capital Expenses to assist with this replacement plan. Athletic Field Material (1730) has been budgeted at \$60,000 for the purpose of replacing ball mix, re-grading infields, top dressing for soccer and football fields, extra field lining materials, chalk and Turface drying agents. The Pond Maintenance area is budgeted to increase with the addition of the MMAC Basin treatment and moving pond maintenance expenses previously budgeted under facility repairs (1400) to this line item. Finally, stump and tree removal is planned to decrease in 2021, due to the extensive work completed in 2020.



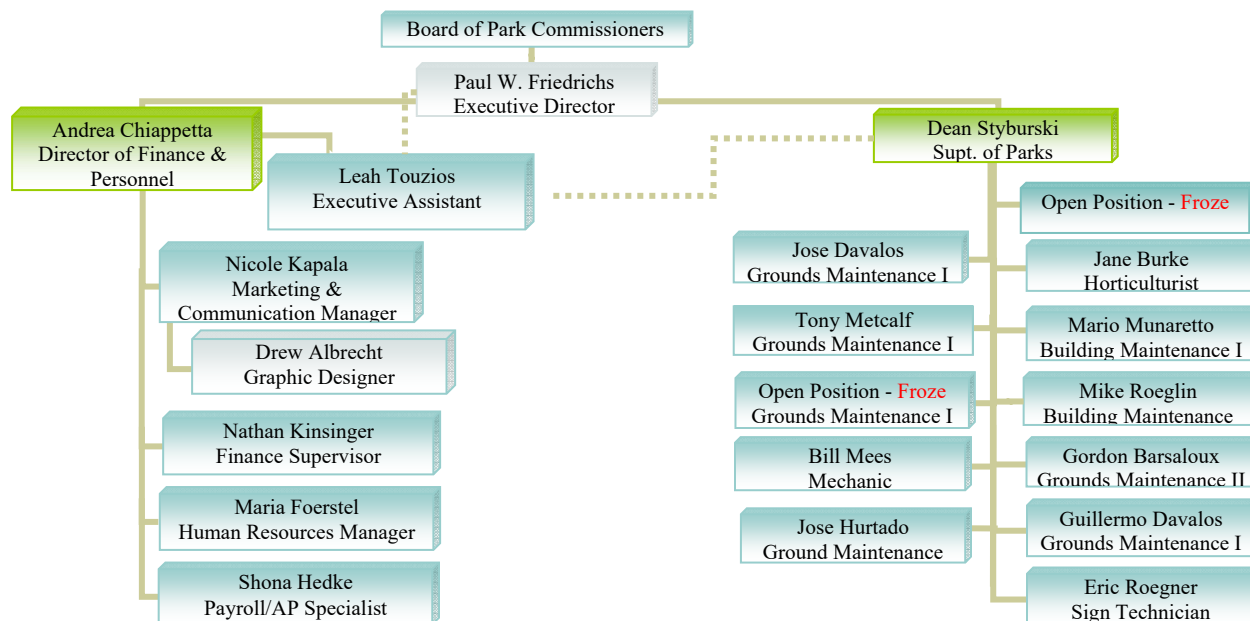
The Buildings Center (15) of the Corporate Budget is presented and accounts for building maintenance and recycling. Refuse (1335) is budgeted to increase due to increase in monthly fees along with a 4% increase expected in 2021.

Next, in the Corporate Fund is the Horticulture Center. Expenditures for the Horticulturalist are presented here along with her salary. The Plant Sale (0700) continues to flourish with new offerings each year, we plan to see a substantial increase in 2021 when compared to 2019. Most of the Supplies expended in this budget area are for District-wide materials and have been budgeted using a 3 year average with a 2% increase.

Finally, Facilities (25) within the Corporate Fund are presented. Staff is projecting a 2.61% increase in water rates and other utilities have been averaged using the last 2-3 years of actual use as mentioned above.

**Performance Measures:**

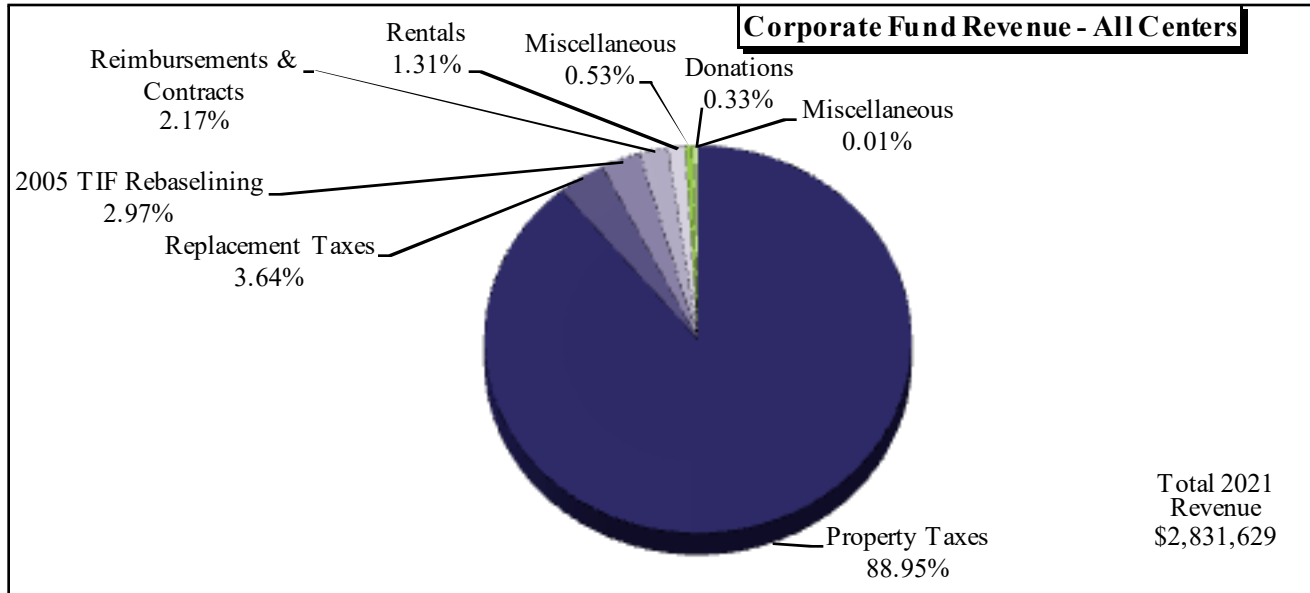
	Actual 2017	Actual 2018	Actual 2019	Estimated 2020	Proposed 2021
<b><u>General</u></b>					
Number of Full-Time	38.0	35.5	35.0	33.0	35.0
Number of Full-Time Equivalent (FTE)	75.0	93.0	98.5	68.4	95.0
<b><u>Administration</u></b>					
Number of Electronic Followers	7,694	9,839	9,368	9,500	10,304
Number of Visits to Website	193,809	223,025	241,222	153,460	265,344
Number of FOIA Requests	8	10	15	9	11
Number of Wage and Tip Statements (W-2) Issued	356	449	471	300	385
Number of Accounts Payable Checks	1,539	1,371	1,308	920	1100
Number of P-Card Transactions	3,125	3,109	3,157	2025	2775
<b><u>Operating, Building, Horticulture, &amp; Facilities</u></b>					
Maintenance Cost per Acre	\$ 3,008	\$ 3,018	\$ 3,194	\$ 2,729	\$3,268
Total Acres	458	458	458	458	458
Number of Athletic Fields	39	39	39	39	39
Number of Playgrounds	17	17	17	17	17
Building Square Footage	89,095	113,550	113,550	113,550	113,550





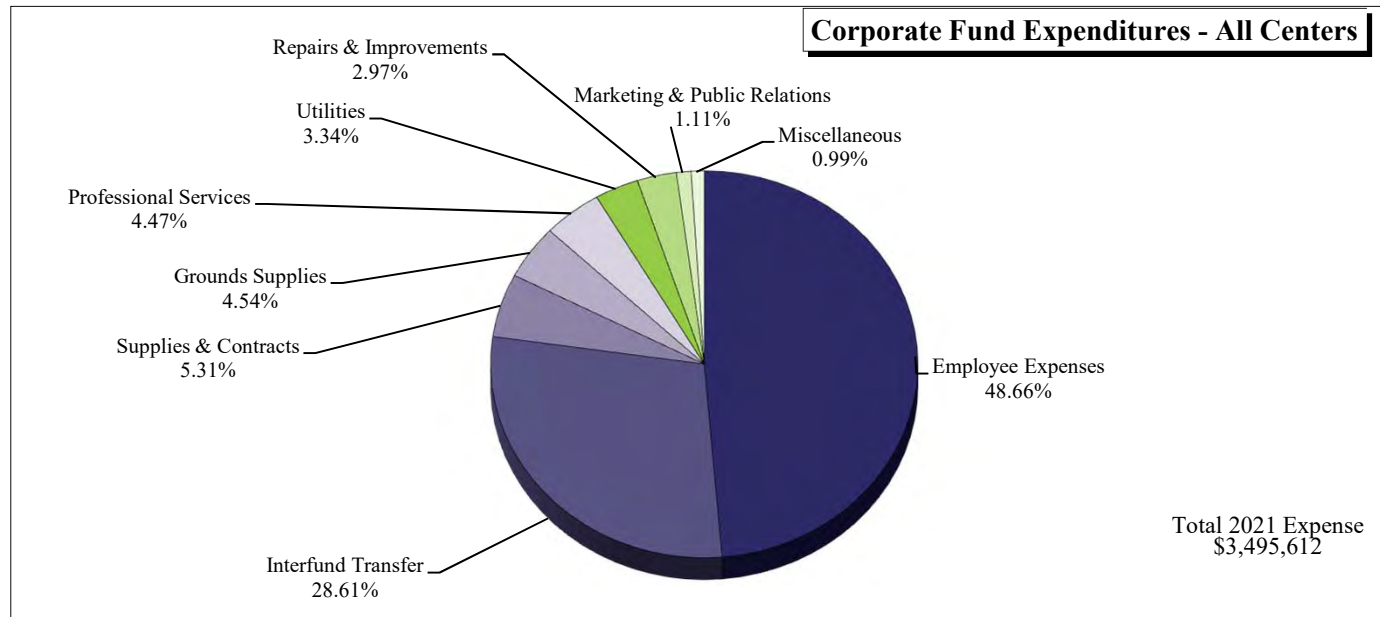
**LOMBARD PARK DISTRICT  
CORPORATE FUND REVENUE - ALL CENTERS  
PROPOSED BUDGET 2021**

Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Property Taxes	\$ 2,518,721	88.95%	\$ 125,262	5.23%
Replacement Taxes	103,068	3.64%	(28,966)	-21.94%
2005 TIF Rebaselining	84,090	2.97%	-	0.00%
Reimbursements & Contracts	61,499	2.17%	1,618	2.70%
Rentals	36,996	1.31%	696	1.92%
Miscellaneous	15,000	0.53%	-	0.00%
Donations	9,300	0.33%	(187)	0.00%
Interest	2,955	0.10%	(44,750)	-93.81%
	<b>\$ 2,831,629</b>	<b>100.00%</b>	<b>\$ 53,673</b>	<b>1.93%</b>



**LOMBARD PARK DISTRICT  
CORPORATE FUND EXPENDITURES - ALL CENTERS  
PROPOSED BUDGET 2021**

<b>Expenditure</b>	<b>Budget Amount 2021</b>	<b>Percent of Total</b>	<b>Increase (Decrease) From Budget 2020</b>	<b>Percent of Increase (Decrease)</b>
Employee Expenses	\$ 1,701,125	48.66%	\$ 14,833	0.88%
Interfund Transfer	1,000,000	28.61%	650,000	N/A
Supplies & Contracts	185,592	5.31%	(6,751)	-3.51%
Grounds Supplies	158,738	4.54%	(184)	-0.12%
Professional Services	156,276	4.47%	(7,000)	-4.29%
Utilities	116,677	3.34%	9,369	8.73%
Repairs & Improvements	103,994	2.97%	1,976	1.94%
Marketing & Public Relations	38,650	1.11%	1,300	3.48%
Miscellaneous	34,560	0.99%	23,590	215.04%
	<b>\$ 3,495,612</b>	<b>100.00%</b>	<b>\$ 687,133</b>	<b>24.47%</b>



**Lombard Park District  
Fund Summary - Proposed Budget Report  
Corporate Fund - 05  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
210 Taxes	\$ 2,383,121	\$ 2,490,174	\$ 2,525,493	\$ 2,483,324	\$ 2,553,072	\$ 2,621,789
220 Interest	56,642	94,883	47,705	20,370	47,705	2,955
240 Rentals	36,087	36,300	36,300	29,556	36,764	36,996
330 Donations	18,546	19,794	9,487	10,522	61,572	9,300
340 Reimbursements & Contracts	56,130	74,820	59,881	57,715	59,881	61,499
350 TIFF Proceeds	84,090	84,430	84,090	42,995	84,090	84,090
360 Miscellaneous Income	30,291	16,932	15,000	26,448	31,848	15,000
<b>TOTAL REVENUE</b>	<b>\$ 2,664,908</b>	<b>\$ 2,817,332</b>	<b>\$ 2,777,956</b>	<b>\$ 2,670,930</b>	<b>\$ 2,874,933</b>	<b>\$ 2,831,629</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 1,612,604	\$ 1,703,823	\$ 1,686,292	\$ 1,100,846	\$ 1,464,099	\$ 1,701,125
520 Utilities	100,586	101,260	107,308	61,377	113,456	116,677
530 Repairs & Improvements	96,892	98,805	102,018	43,724	63,694	103,994
540 Supplies & Contracts	192,719	186,673	192,343	124,262	172,070	185,592
550 Grounds Supplies	154,971	127,914	158,922	74,335	136,892	158,738
560 Professional Services	78,660	116,456	163,276	35,283	75,230	156,276
610 Marketing & Public Relations	32,165	39,831	37,350	16,939	29,414	38,650
640 Banking & Credit Card Fees	6,655	614	120	28	35	120
660 Interfund Transfers Out	-	-	350,000	-	350,000	1,000,000
670 Miscellaneous Expense	4,635	4,727	10,850	44,168	65,306	34,440
<b>TOTAL EXPENSE</b>	<b>\$ 2,279,887</b>	<b>\$ 2,380,103</b>	<b>\$ 2,808,479</b>	<b>\$ 1,500,962</b>	<b>\$ 2,470,195</b>	<b>\$ 3,495,612</b>
<b>TOTAL REVENUE</b>	<b>\$ 2,664,908</b>	<b>\$ 2,817,332</b>	<b>\$ 2,777,956</b>	<b>\$ 2,670,930</b>	<b>\$ 2,874,933</b>	<b>\$ 2,831,629</b>
<b>TOTAL EXPENSE</b>	<b>2,279,887</b>	<b>2,380,103</b>	<b>2,808,479</b>	<b>1,500,962</b>	<b>2,470,195</b>	<b>3,495,612</b>
<b>Change in Fund Balance</b>	<b>\$ 385,021</b>	<b>\$ 437,228</b>	<b>\$ (30,523)</b>	<b>\$ 1,169,969</b>	<b>\$ 404,738</b>	<b>\$ (663,983)</b>

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL								
REVENUES								
GENERAL								
TAXES								
05-00-00-210-0405	REAL ESTATE TAXES - CURRENT	2,274,986	2,351,466	2,391,229	2,385,417	2,422,134	2,516,491	5%
05-00-00-210-0410	REAL ESTATE TAX-PRIOR YEAR(S)	1,352	5,786	2,230	137	2,230	2,230	0%
05-00-00-210-0415	PERSONAL PROPERTY REPLC. TAX	106,782	132,920	132,034	97,769	128,708	103,068	(21%)
TOTAL TAXES		2,383,120	2,490,172	2,525,493	2,483,323	2,553,072	2,621,789	3%
INTEREST								
05-00-00-220-0450	INVESTMENT INTEREST	53,582	92,189	47,705	20,370	47,705	2,955	(93%)
05-00-00-220-0455	REAL ESTATE TAX INTEREST	3,060	2,693	0	0	0	0	0%
TOTAL INTEREST		56,642	94,882	47,705	20,370	47,705	2,955	(93%)
GRANTS AND DONATIONS								
05-00-00-330-0640	GRANTS AND DONATIONS	0	0	0	1,100	52,150	0	0%
05-00-00-330-0660	BROCHURE SPONSOR	11,500	11,850	0	0	0	0	0%
TOTAL GRANTS AND DONATIONS		11,500	11,850	0	1,100	52,150	0	0%
REIMBURSEMENTS & CONTRACTS								
05-00-00-340-0730	REIMBURSEMENT - SD #44	9,076	9,751	9,775	7,608	9,775	9,775	0%
05-00-00-340-0735	REIMBURSEMENT-LOMBARD BASEBALL	9,650	26,167	9,650	9,650	9,650	9,650	0%
05-00-00-340-0780	CELL TOWER	37,404	38,900	40,456	40,456	40,456	42,074	3%
TOTAL REIMBURSEMENTS & CONTRACTS		56,130	74,818	59,881	57,714	59,881	61,499	2%
TIFF PROCEEDS								
05-00-00-350-0805	ST. CHARLES TIFF-REBASE LINING	84,090	84,429	84,090	42,994	84,090	84,090	0%
TOTAL TIFF PROCEEDS		84,090	84,429	84,090	42,994	84,090	84,090	0%
OTHER INCOME								
05-00-00-360-0875	MISCELLANEOUS	30,290	16,931	15,000	26,448	31,848	15,000	0%
TOTAL OTHER INCOME		30,290	16,931	15,000	26,448	31,848	15,000	0%
TOTAL GENERAL		2,621,772	2,773,082	2,732,169	2,631,949	2,828,746	2,785,333	1%
TOTAL REVENUES: GENERAL		2,621,772	2,773,082	2,732,169	2,631,949	2,828,746	2,785,333	1%
EXPENSES								

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>GENERAL</b>							
<b>GENERAL</b>							
<b>EXPENSES</b>							
<b>INTERFUND TRANSFER</b>							
05-00-00-660-0915	TRANSFER TO/FROM IMRF FUND	0	0	350,000	0	350,000	0 (100%)
TOTAL INTERFUND TRANSFER		0	0	350,000	0	350,000	0 (100%)
TOTAL GENERAL		0	0	350,000	0	350,000	0 (100%)
TOTAL GENERAL		0	0	350,000	0	350,000	0 (100%)

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)
		ACTUAL	ACTUAL	10 MO. BUDGETED	ACTUAL PROJECTED	REQUESTED BUDGET	
<b>ADMINSTRATION EXPENSES</b>							
<b>GENERAL</b>							
<b>EMPLOYEE EXPENSES</b>							
05-05-00-510-1000	SALARIES & WAGES FT	340,760	366,234	389,586	274,950	385,817	3%
05-05-00-510-1020	SALARIES & WAGES PT CLERICAL	12,380	14,779	23,600	3,913	3,913	(30%)
05-05-00-510-1110	MEDICAL INSURANCE PREMIUM	271,882	303,693	281,395	201,924	273,222	1%
05-05-00-510-1115	EAP	1,059	1,098	1,109	818	1,109	3%
05-05-00-510-1120	LIFE INSURANCE	4,531	4,720	4,801	3,452	4,663	1%
05-05-00-510-1125	DENTAL INSURANCE	16,038	16,171	15,095	11,700	14,486	(1%)
05-05-00-510-1200	UNIFORMS	865	1,168	825	0	0	0%
05-05-00-510-1205	WORKSHOPS & SEMINARS	1,244	1,242	2,975	939	1,269	0%
05-05-00-510-1210	TRAVEL, MEETING & CONFERENCES	19,332	27,116	29,029	7,687	7,687	(26%)
05-05-00-510-1220	IN-HOUSE TRAINING	146	103	200	193	193	0%
05-05-00-510-1225	PROFESSIONAL MEMBERSHIPS	11,477	11,334	12,815	11,158	11,158	3%
05-05-00-510-1230	MILEAGE REIMBURSEMENT	475	625	600	267	500	0%
05-05-00-510-1235	PARK DISTRICT LICENSE PLATES	0	67	148	0	27	0%
05-05-00-510-1240	PHYSICALS & PHYSICIANS REPORTS	869	438	710	113	400	0%
05-05-00-510-1250	GROUP TERM LIFE	1,038	0	0	0	0	0%
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>682,096</b>	<b>748,788</b>	<b>762,888</b>	<b>517,114</b>	<b>704,444</b>	<b>0%</b>
<b>UTILITIES</b>							
05-05-00-520-1325	CELL PHONE	1,865	2,445	2,760	2,220	2,760	0%
05-05-00-520-1330	DSL LINE	1,229	1,337	1,366	819	1,230	1%
<b>TOTAL UTILITIES</b>		<b>3,094</b>	<b>3,782</b>	<b>4,126</b>	<b>3,039</b>	<b>3,990</b>	<b>0%</b>
<b>SUPPLIES &amp; CONTRACTS</b>							
05-05-00-540-1520	MAINT. OF EQUIPMENT - OFFICE	0	0	500	0	200	0%
05-05-00-540-1565	COMPUTER SUPPLIES & SOFTWARE	3,141	3,521	5,464	2,750	4,500	(40%)
05-05-00-540-1570	OFFICE SUPPLIES	12,406	2,286	4,075	1,150	3,430	0%
05-05-00-540-1575	JANITORIAL SUPPLIES	1,121	688	1,162	125	800	0%
05-05-00-540-1625	MINOR OFFICE EQUIPMENT	0	787	1,100	796	796	0%
05-05-00-540-1660	MAINT. CONTRACT - COPY MACHINE	2,850	2,940	3,110	1,544	3,110	0%
05-05-00-540-1665	MAINT. CONTRACT - COMPUTERS	13,899	13,390	16,812	15,335	16,812	14%
05-05-00-540-1675	SECURITY ALARM MONITORING	1,170	1,320	1,320	1,320	1,320	0%
05-05-00-540-1680	POSTAGE METER RENTAL	444	666	444	333	444	0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>35,031</b>	<b>25,598</b>	<b>33,987</b>	<b>23,353</b>	<b>31,412</b>	<b>0%</b>

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)
		ACTUAL	ACTUAL	10 MO. BUDGETED	ACTUAL PROJECTED	REQUESTED BUDGET	
<b>ADMINISTRATION EXPENSES</b>							
<b>GENERAL</b>							
<b>PROFESSIONAL SERVICES</b>							
05-05-00-560-1800	ATTORNEY	10,480	11,460	23,000	5,040	19,000	23,000 0%
05-05-00-560-1805	TAX CONSORTIUM COUNSEL	1,290	1,133	1,400	1,430	1,430	1,400 0%
05-05-00-560-1820	COMPUTER PROGRAMMER	20,755	22,800	28,030	7,475	14,900	28,030 0%
05-05-00-560-1830	CONSULTANT	20,775	69,057	85,946	844	15,000	85,946 0%
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>53,300</b>	<b>104,450</b>	<b>138,376</b>	<b>14,789</b>	<b>50,330</b>	<b>138,376 0%</b>
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
05-05-00-610-1900	POSTAGE	1,195	1,598	1,500	734	1,400	1,500 0%
05-05-00-610-1910	MARKETING & PUBLICITY	12,142	19,213	17,000	6,201	11,500	17,000 0%
05-05-00-610-1915	PRINTING - GENERAL	6,220	2,121	3,200	1,164	2,000	3,000 (6%)
05-05-00-610-1930	PAID ADVERTISING-CLASSIFIED AD	365	1,460	600	265	265	600 0%
05-05-00-610-1935	LEGAL NOTICES	448	104	500	50	200	500 0%
05-05-00-610-1940	NEWSPAPER SUBSCRIPTIONS	0	607	620	350	620	620 0%
05-05-00-610-1955	REMEMBRANCES	61	430	450	118	300	450 0%
05-05-00-610-1960	RECOGNITION - EMPLOYEES	3,100	4,335	3,650	972	3,000	2,650 (27%)
05-05-00-610-1965	RECOGNITIONS-PUBLIC RELATIONS	36	55	200	0	0	200 0%
05-05-00-610-1970	COMMUNITY RELATIONS	2,033	1,955	2,500	2,999	2,999	5,000 100%
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		<b>25,600</b>	<b>31,878</b>	<b>30,220</b>	<b>12,853</b>	<b>22,284</b>	<b>31,520 4%</b>
<b>BANKING FEES</b>							
05-05-00-640-2110	BANKING FEES	6,654	614	120	27	35	120 0%
<b>TOTAL BANKING FEES</b>		<b>6,654</b>	<b>614</b>	<b>120</b>	<b>27</b>	<b>35</b>	<b>120 0%</b>
<b>TRANSFER TO/FROM</b>							
05-05-00-660-0920	TRANSFER TO/FROM CAPITAL PROJ.	0	0	0	0	0	1,000,000 0%
<b>TOTAL TRANSFER TO/FROM</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000 0%</b>
<b>OTHER EXPENSE</b>							
05-05-00-670-2115	MISCELLANEOUS EXPENSE	3,589	1,997	1,905	6,720	6,720	1,905 0%
05-05-00-670-2150	COVID-19 EXPENSES	0	0	0	31,037	51,050	25,000 0%
<b>TOTAL OTHER EXPENSE</b>		<b>3,589</b>	<b>1,997</b>	<b>1,905</b>	<b>37,757</b>	<b>57,770</b>	<b>26,905 312%</b>
<b>TOTAL GENERAL</b>		<b>809,364</b>	<b>917,107</b>	<b>971,622</b>	<b>608,932</b>	<b>870,265</b>	<b>2,001,804 106%</b>
<b>TOTAL ADMINISTRATION</b>		<b>809,364</b>	<b>917,107</b>	<b>971,622</b>	<b>608,932</b>	<b>870,265</b>	<b>2,001,804 106%</b>

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED	----- 2020 ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
<b>OPERATING EXPENSES</b>								
<b>GENERAL</b>								
<b>EMPLOYEE EXPENSES</b>								
05-10-00-510-1000	SALARIES & WAGES FT	519,803	520,497	461,020	352,143	457,119	471,190	2%
05-10-00-510-1010	SALARIES & WAGES PT GROUNDS	267,179	266,236	310,420	135,724	178,641	310,420	0%
05-10-00-510-1015	SALARIES & WAGES PT BUILDINGS	48,881	43,328	55,937	38,767	50,000	55,937	0%
05-10-00-510-1020	SALARIES & WAGES PT CLERICAL	23,708	10,683	0	0	0	0	0%
05-10-00-510-1025	OVERTIME	31,432	39,246	33,990	14,213	16,000	33,990	0%
05-10-00-510-1200	UNIFORMS	5,624	3,997	5,500	734	3,500	5,800	5%
05-10-00-510-1205	WORKSHOPS & SEMINARS	1,065	1,608	2,325	1,918	1,918	2,650	13%
05-10-00-510-1210	TRAVEL, MEETING & CONFERENCES	249	244	2,730	2,327	2,327	730	(73%)
05-10-00-510-1215	CONTINUING EDUCATION	4,194	2,566	3,000	245	245	2,500	(16%)
05-10-00-510-1225	PROFESSIONAL MEMBERSHIPS	924	1,021	1,170	524	524	550	(52%)
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>903,059</b>	<b>889,426</b>	<b>876,092</b>	<b>546,595</b>	<b>710,274</b>	<b>883,767</b>	<b>0%</b>
<b>UTILITIES</b>								
05-10-00-520-1315	WATER & SEWER - FIRE HYDRANT	2,437	3,036	3,852	0	3,125	3,188	(17%)
05-10-00-520-1325	CELL PHONE	3,631	1,772	2,340	1,287	1,700	1,740	(25%)
<b>TOTAL UTILITIES</b>		<b>6,068</b>	<b>4,808</b>	<b>6,192</b>	<b>1,287</b>	<b>4,825</b>	<b>4,928</b>	<b>(20%)</b>
<b>REPAIRS &amp; IMPROVEMENTS</b>								
05-10-00-530-1400	FACILITY REPAIRS	61,805	75,028	63,504	27,578	33,200	56,000	(11%)
05-10-00-530-1415	VANDALISM	4,426	3,376	6,029	3,304	6,029	6,029	0%
05-10-00-530-1420	PLAYGROUND REPAIR & LOOSE FILL	0	0	10,000	0	0	10,000	0%
05-10-00-530-1425	POND MAINTENANCE	0	0	1,600	5,040	5,040	11,080	592%
<b>TOTAL REPAIRS &amp; IMPROVEMENTS</b>		<b>66,231</b>	<b>78,404</b>	<b>81,133</b>	<b>35,922</b>	<b>44,269</b>	<b>83,109</b>	<b>2%</b>
<b>SUPPLIES &amp; CONTRACTS</b>								
05-10-00-540-1500	GASOLINE	29,261	26,561	27,402	13,238	23,200	26,600	(2%)
05-10-00-540-1505	DIESEL	11,062	7,230	9,454	3,545	6,000	8,400	(11%)
05-10-00-540-1510	OIL, GREASE & OTHER FLUIDS	4,322	4,576	3,894	1,369	3,894	3,894	0%
05-10-00-540-1515	MAINTENANCE OF EQUIPMENT	1,786	1,772	1,697	968	1,697	1,697	0%
05-10-00-540-1525	MAINT. OF EQUIPMENT - TRUCKS	25,507	27,922	26,928	18,797	26,928	26,928	0%
05-10-00-540-1530	MAINT OF EQUIP-TRACTORS,GROUND	22,277	29,005	23,886	30,768	30,768	23,500	(1%)
05-10-00-540-1565	COMPUTER SUPPLIES & SOFTWARE	8,566	9,205	3,830	1,941	2,300	2,500	(34%)
05-10-00-540-1570	OFFICE SUPPLIES	1,432	1,462	1,539	1,187	1,539	1,539	0%
05-10-00-540-1575	JANITORIAL SUPPLIES	4,090	5,275	4,943	2,564	4,943	4,943	0%
05-10-00-540-1580	GARBAGE BAGS	3,596	3,867	4,500	2,618	3,000	4,500	0%



FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	10 MO. BUDGETED	ACTUAL PROJECTED	REQUESTED BUDGET	
<b>OPERATING EXPENSES</b>							
<b>GENERAL</b>							
<b>SUPPLIES &amp; CONTRACTS</b>							
05-10-00-540-1585	BUILDING SUPPLIES	2,974	1,871	2,950	1,122	2,950	2,950 0%
05-10-00-540-1590	SIDEWALK SALT	4,395	3,909	4,650	414	2,000	4,650 0%
05-10-00-540-1600	GARDENING SUPPLIES	1,080	183	400	584	584	600 50%
05-10-00-540-1610	MECHANICAL & TOOL SUPPLIES	4,919	6,466	5,400	5,089	5,400	5,400 0%
05-10-00-540-1615	SAFETY SUPPLIES	1,346	1,606	1,582	823	1,582	1,582 0%
05-10-00-540-1620	OTHER SUPPLIES	577	447	500	201	500	500 0%
05-10-00-540-1665	MAINT. CONTRACT - COMPUTERS	3,485	3,347	3,613	3,070	3,613	4,095 13%
05-10-00-540-1675	SECURITY ALARM MONITORING	957	957	1,260	957	957	1,260 0%
05-10-00-540-1690	PORT-O-LET RENTALS	2,180	2,029	4,000	0	0	3,000 (25%)
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>133,812</b>	<b>137,690</b>	<b>132,428</b>	<b>89,255</b>	<b>121,855</b>	<b>128,538 (2%)</b>
<b>GROUND SUPPLIES</b>							
05-10-00-550-1700	CHEMICALS	3,912	4,897	4,688	410	4,688	4,688 0%
05-10-00-550-1725	TREES, SHRUBS, SOD & SEED	62,505	36,475	60,000	24,246	38,000	60,000 0%
05-10-00-550-1730	ATHLETIC FIELD MATERIAL	48,723	41,421	48,000	25,310	48,000	48,000 0%
<b>TOTAL GROUND SUPPLIES</b>		<b>115,140</b>	<b>82,793</b>	<b>112,688</b>	<b>49,966</b>	<b>90,688</b>	<b>112,688 0%</b>
<b>PROFESSIONAL SERVICES</b>							
05-10-00-560-1825	STUMP & TREE REMOVAL	24,900	10,905	22,000	20,493	22,000	15,000 (31%)
05-10-00-560-1830	WATER & SOIL GENERAL TESTING	0	200	200	0	200	200 0%
05-10-00-560-1835	CONSULTANT	459	900	2,700	0	2,700	2,700 0%
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>25,359</b>	<b>12,005</b>	<b>24,900</b>	<b>20,493</b>	<b>24,900</b>	<b>17,900 (28%)</b>
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
05-10-00-610-1915	PRINTING - GENERAL	0	0	210	0	210	210 0%
05-10-00-610-1930	PAID ADVERTISING-CLASSIFIED AD	58	0	100	99	99	100 0%
05-10-00-610-1945	SIGNAGE	6,502	7,948	6,820	3,983	6,820	6,820 0%
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		<b>6,560</b>	<b>7,948</b>	<b>7,130</b>	<b>4,082</b>	<b>7,129</b>	<b>7,130 0%</b>
<b>OTHER EXPENSE</b>							
05-10-00-670-2100	PERMITS & LICENSES	1,045	2,730	8,945	6,410	7,535	7,535 (15%)
<b>TOTAL OTHER EXPENSE</b>		<b>1,045</b>	<b>2,730</b>	<b>8,945</b>	<b>6,410</b>	<b>7,535</b>	<b>7,535 (15%)</b>
<b>TOTAL GENERAL</b>		<b>1,257,274</b>	<b>1,215,804</b>	<b>1,249,508</b>	<b>754,010</b>	<b>1,011,475</b>	<b>1,245,595 0%</b>

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>BUILDINGS</b>							
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>UTILITIES</b>							
	05-15-00-520-1335 REFUSE	8,624	11,817	9,085	12,094	19,886	18,923 108%
	05-15-00-520-1340 RECYCLING	1,464	259	2,139	243	2,139	2,139 0%
TOTAL UTILITIES		10,088	12,076	11,224	12,337	22,025	21,062 87%
<b>REPAIRS &amp; IMPROVEMENTS</b>							
	05-15-00-530-1405 BUILDING	30,659	20,400	20,885	7,800	19,425	20,885 0%
TOTAL REPAIRS & IMPROVEMENTS		30,659	20,400	20,885	7,800	19,425	20,885 0%
<b>SUPPLIES &amp; CONTRACTS</b>							
	05-15-00-540-1515 MAINTENANCE OF EQUIPMENT	326	350	350	59	350	350 0%
	05-15-00-540-1540 MAINTENANCE OF EQUIPMENT-HVAC	1,658	2,810	2,343	0	1,500	1,500 (35%)
	05-15-00-540-1585 BUILDING SUPPLIES	3,142	2,820	2,840	678	1,500	2,840 0%
	05-15-00-540-1610 MECHANICAL & TOOL SUPPLIES	2,745	1,836	2,681	115	500	2,500 (6%)
	05-15-00-540-1615 SAFETY SUPPLIES	898	1,459	1,223	7	100	1,223 0%
	05-15-00-540-1620 OTHER SUPPLIES	78	69	102	0	0	100 (1%)
	05-15-00-540-1685 TOOL & EQUIPMENT - RENTAL	22	1,728	3,000	1,364	3,000	2,000 (33%)
TOTAL SUPPLIES & CONTRACTS		8,869	11,072	12,539	2,223	6,950	10,513 (16%)
TOTAL GENERAL		49,616	43,548	44,648	22,360	48,400	52,460 17%
TOTAL BUILDINGS		49,616	43,548	44,648	22,360	48,400	52,460 17%

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	----- 2020 -----		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>HORTICULTURE</b>							
<b>REVENUES</b>							
<b>GENERAL</b>							
<b>DONATIONS</b>							
05-20-00-330-0650	BUY A BRICK	2,979	1,703	2,500	3,525	3,525	2,500 0%
05-20-00-330-0655	MEMORIALS/DONATIONS	2,255	3,617	3,187	5,897	5,897	3,000 (5%)
05-20-00-330-0700	PLANT SALE	1,811	2,623	3,800	0	0	3,800 0%
<b>TOTAL DONATIONS</b>		<b>7,045</b>	<b>7,943</b>	<b>9,487</b>	<b>9,422</b>	<b>9,422</b>	<b>9,300 (1%)</b>
<b>TOTAL GENERAL</b>		<b>7,045</b>	<b>7,943</b>	<b>9,487</b>	<b>9,422</b>	<b>9,422</b>	<b>9,300 (1%)</b>
<b>TOTAL REVENUES: HORTICULTURE</b>		<b>7,045</b>	<b>7,943</b>	<b>9,487</b>	<b>9,422</b>	<b>9,422</b>	<b>9,300 (1%)</b>
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>EMPLOYEE EXPENSES</b>							
05-20-00-510-1000	SALARIES & WAGES FT	17,276	48,232	47,312	37,126	49,377	50,858 7%
05-20-00-510-1010	SALARIES & WAGES PT GROUNDS	10,162	17,367	0	0	0	0 0%
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>27,438</b>	<b>65,599</b>	<b>47,312</b>	<b>37,126</b>	<b>49,377</b>	<b>50,858 7%</b>
<b>SUPPLIES &amp; CONTRACTS</b>							
05-20-00-540-0655	MEMORIAL/DONATIONS	3,814	5,076	3,775	3,795	5,100	5,100 35%
05-20-00-540-1600	GARDENING SUPPLIES	1,074	1,282	1,390	1,100	1,390	1,400 0%
05-20-00-540-1605	GREENHOUSE SUPPLIES	3,199	3,679	3,500	2,658	3,500	3,500 0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>8,087</b>	<b>10,037</b>	<b>8,665</b>	<b>7,553</b>	<b>9,990</b>	<b>10,000 15%</b>
<b>GROUND SUPPLIES</b>							
05-20-00-550-1700	CHEMICALS	4,210	5,239	5,248	1,832	5,248	5,250 0%
05-20-00-550-1715	FERTILIZER & LANDSCAPE SUPPLY	13,934	6,224	14,330	5,542	14,300	14,000 (2%)
05-20-00-550-1720	BULBS, FLOWERS & PLANTS	14,462	22,279	17,756	14,275	17,756	17,800 0%
05-20-00-550-1725	TREES, SHRUBS, SOD & SEED	7,222	11,375	8,900	2,716	8,900	9,000 1%
<b>TOTAL GROUND SUPPLIES</b>		<b>39,828</b>	<b>45,117</b>	<b>46,234</b>	<b>24,365</b>	<b>46,204</b>	<b>46,050 0%</b>
<b>TOTAL GENERAL</b>		<b>75,353</b>	<b>120,753</b>	<b>102,211</b>	<b>69,044</b>	<b>105,571</b>	<b>106,908 4%</b>
<b>TOTAL HORTICULTURE</b>		<b>75,353</b>	<b>120,753</b>	<b>102,211</b>	<b>69,044</b>	<b>105,571</b>	<b>106,908 4%</b>

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>							
<b>REVENUES</b>							
541 E. MADISON							
RENTALS							
05-25-05-240-0550	RENTAL PROPERTY	13,200	13,200	13,200	9,900	13,200	0%
TOTAL RENTALS		13,200	13,200	13,200	9,900	13,200	0%
TOTAL 541 E. MADISON		13,200	13,200	13,200	9,900	13,200	0%
545 E. MADISON							
RENTALS							
05-25-06-240-0550	RENTAL PROPERTY	22,887	23,100	23,100	19,656	23,564	3%
TOTAL RENTALS		22,887	23,100	23,100	19,656	23,564	3%
TOTAL 545 E. MADISON		22,887	23,100	23,100	19,656	23,564	3%
TOTAL REVENUES: FACILITIES		36,087	36,300	36,300	29,556	36,996	1%
<b>EXPENSES</b>							
545 E. MADISON							
SUPPLIES & CONTRACTS							
05-25-06-540-1650	MAINTENANCE	6,602	1,958	4,421	1,558	1,558	(54%)
TOTAL SUPPLIES & CONTRACTS		6,602	1,958	4,421	1,558	1,558	(54%)
TOTAL 545 E. MADISON		6,602	1,958	4,421	1,558	1,558	(54%)
<b>ADMINISTRATION OFFICE</b>							
<b>UTILITIES</b>							
05-25-10-520-1300	ELECTRICITY	6,274	6,579	6,718	3,471	6,142	(5%)
05-25-10-520-1305	NATURAL GAS	1,114	1,044	1,557	589	1,156	(23%)
05-25-10-520-1310	WATER & SEWER	455	570	1,104	316	589	(45%)
05-25-10-520-1320	TELEPHONE	7,923	8,094	8,436	4,720	8,296	0%
TOTAL UTILITIES		15,766	16,287	17,815	9,096	16,183	(6%)
TOTAL ADMINISTRATION OFFICE		15,766	16,287	17,815	9,096	16,183	(6%)
<b>FOUR SEASONS PARKING LOT</b>							
<b>ELECTRICITY</b>							
05-25-20-520-1300	ELECTRICITY	474	510	530	357	553	7%
TOTAL ELECTRICITY		474	510	530	357	553	7%
TOTAL FOUR SEASONS PARKING LOT		474	510	530	357	553	7%

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>							
<b>FOUR SEASONS - RESTROOM</b>							
<b>EXPENSES</b>							
<b>UTILITIES</b>							
05-25-21-520-1300	ELECTRICITY	485	425	504	285	432	445 (11%)
05-25-21-520-1310	WATER & SEWER	336	336	363	87	353	363 0%
<b>TOTAL UTILITIES</b>		821	761	867	372	785	808 (6%)
<b>TOTAL FOUR SEASONS - RESTROOM</b>		821	761	867	372	785	808 (6%)
<b>LILACIA - COACH HOUSE</b>							
<b>UTILITIES</b>							
05-25-30-520-1300	ELECTRICITY	2,971	4,427	3,950	1,858	3,950	4,068 2%
05-25-30-520-1305	NATURAL GAS	1,073	927	1,146	780	1,245	1,152 0%
05-25-30-520-1310	WATER & SEWER	563	525	859	102	390	450 (47%)
<b>TOTAL UTILITIES</b>		4,607	5,879	5,955	2,740	5,585	5,670 (4%)
<b>TOTAL LILACIA - COACH HOUSE</b>		4,607	5,879	5,955	2,740	5,585	5,670 (4%)
<b>LILACIA - GREENHOUSE</b>							
<b>UTILITIES</b>							
05-25-31-520-1305	NATURAL GAS	2,308	1,569	2,300	1,266	2,300	1,943 (15%)
05-25-31-520-1310	WATER & SEWER	8,870	8,757	10,280	3,805	9,058	9,205 (10%)
<b>TOTAL UTILITIES</b>		11,178	10,326	12,580	5,071	11,358	11,148 (11%)
<b>TOTAL LILACIA - GREENHOUSE</b>		11,178	10,326	12,580	5,071	11,358	11,148 (11%)
<b>LOMBARD COMMONS - MAPLE TENNIS</b>							
<b>UTILITIES</b>							
05-25-40-520-1300	ELECTRICITY	1,584	980	721	436	959	988 37%
05-25-40-520-1310	WATER & SEWER	187	138	134	87	146	155 15%
<b>TOTAL UTILITIES</b>		1,771	1,118	855	523	1,105	1,143 33%
<b>TOTAL LOMBARD COMMONS - MAPLE TENNIS</b>		1,771	1,118	855	523	1,105	1,143 33%
<b>MADISON MEADOW - FIELD #14&amp;#15</b>							
<b>UTILITIES</b>							
05-25-46-520-1300	ELECTRICITY	4,465	1,676	1,445	743	1,538	1,725 19%
<b>TOTAL UTILITIES</b>		4,465	1,676	1,445	743	1,538	1,725 19%
<b>TOTAL MADISON MEADOW - FIELD #14&amp;#15</b>		4,465	1,676	1,445	743	1,538	1,725 19%

FUND: CORPORATE

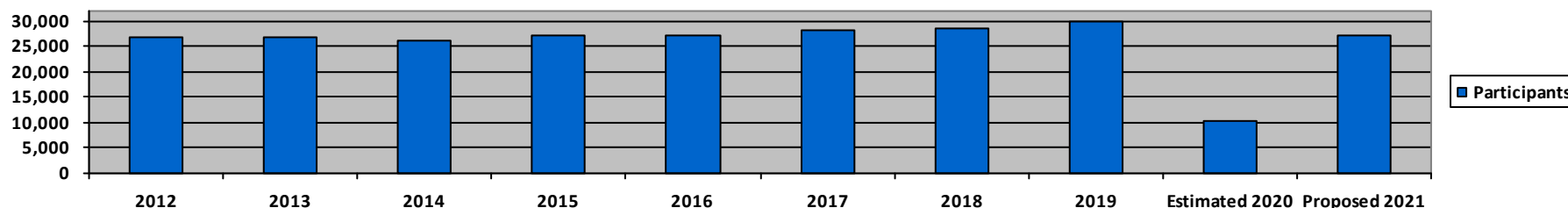
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>								
<b>MADISON MEADOW - FIELD #18</b>								
<b>EXPENSES</b>								
<b>UTILITIES</b>								
05-25-48-520-1310	WATER & SEWER	94	171	150	87	180	185	23%
<b>TOTAL UTILITIES</b>		94	171	150	87	180	185	23%
<b>TOTAL MADISON MEADOW - FIELD #18</b>		94	171	150	87	180	185	23%
<b>MADISON MEADOW - AHRENS</b>								
<b>UTILITIES</b>								
05-25-49-520-1300	ELECTRICITY	355	338	379	182	345	355	(6%)
05-25-49-520-1310	WATER & SEWER	679	644	894	133	680	697	(22%)
<b>TOTAL UTILITIES</b>		1,034	982	1,273	315	1,025	1,052	(17%)
<b>TOTAL MADISON MEADOW - AHRENS</b>		1,034	982	1,273	315	1,025	1,052	(17%)
<b>MADISON MEADOW - LILAC WAY</b>								
<b>UTILITIES</b>								
05-25-50-520-1300	ELECTRICITY	672	876	807	597	944	973	20%
<b>TOTAL UTILITIES</b>		672	876	807	597	944	973	20%
<b>TOTAL MADISON MEADOW - LILAC WAY</b>		672	876	807	597	944	973	20%
<b>MADISON MEADOW - RESTROOM</b>								
<b>UTILITIES</b>								
05-25-51-520-1300	ELECTRICITY	378	348	360	194	360	350	(2%)
<b>TOTAL UTILITIES</b>		378	348	360	194	360	350	(2%)
<b>TOTAL MADISON MEADOW - RESTROOM</b>		378	348	360	194	360	350	(2%)
<b>MADISON MEADOW - TASTE</b>								
<b>UTILITIES</b>								
05-25-53-520-1300	ELECTRICITY	1,572	1,594	1,810	578	1,810	1,605	(11%)
05-25-53-520-1310	WATER & SEWER	255	246	245	174	349	358	46%
<b>TOTAL UTILITIES</b>		1,827	1,840	2,055	752	2,159	1,963	(4%)
<b>TOTAL MADISON MEADOW - TASTE</b>		1,827	1,840	2,055	752	2,159	1,963	(4%)

FUND: CORPORATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>								
<b>SPLASH PAD - ST. CHARLES</b>								
<b>EXPENSES</b>								
<b>UTILITIES</b>								
05-25-75-520-1300	ELECTRICITY	2,243	2,124	2,380	1,001	2,236	2,042	(14%)
05-25-75-520-1310	WATER & SEWER	2,601	4,101	3,046	102	175	4,316	41%
<b>TOTAL UTILITIES</b>		<b>4,844</b>	<b>6,225</b>	<b>5,426</b>	<b>1,103</b>	<b>2,411</b>	<b>6,358</b>	<b>17%</b>
<b>TOTAL SPLASH PAD - ST. CHARLES</b>		<b>4,844</b>	<b>6,225</b>	<b>5,426</b>	<b>1,103</b>	<b>2,411</b>	<b>6,358</b>	<b>17%</b>
<b>SUNSET KNOLL - MAINT.</b>								
<b>UTILITIES</b>								
05-25-81-520-1300	ELECTRICITY	9,602	10,110	10,038	6,004	10,021	10,322	2%
05-25-81-520-1305	NATURAL GAS	7,615	6,465	8,400	4,640	8,400	7,828	(6%)
05-25-81-520-1310	WATER & SEWER	1,229	1,033	1,022	531	1,075	1,105	8%
05-25-81-520-1320	TELEPHONE	4,616	5,120	5,402	3,000	5,248	5,379	0%
05-25-81-520-1330	DSL LINE	1,798	1,670	1,913	1,226	1,854	1,903	0%
<b>TOTAL UTILITIES</b>		<b>24,860</b>	<b>24,398</b>	<b>26,775</b>	<b>15,401</b>	<b>26,598</b>	<b>26,537</b>	<b>0%</b>
<b>TOTAL SUNSET KNOLL - MAINT.</b>		<b>24,860</b>	<b>24,398</b>	<b>26,775</b>	<b>15,401</b>	<b>26,598</b>	<b>26,537</b>	<b>0%</b>
<b>SUNSET KNOLL - MAINT. SD#44</b>								
<b>UTILITIES</b>								
05-25-82-520-1300	ELECTRICITY	3,032	3,192	3,150	1,896	3,165	3,260	3%
05-25-82-520-1305	NATURAL GAS	2,405	2,041	2,650	1,465	2,650	2,472	(6%)
05-25-82-520-1310	WATER & SEWER	388	326	323	167	346	355	9%
05-25-82-520-1335	REFUSE	2,704	3,618	2,750	3,819	5,671	5,349	94%
<b>TOTAL UTILITIES</b>		<b>8,529</b>	<b>9,177</b>	<b>8,873</b>	<b>7,347</b>	<b>11,832</b>	<b>11,436</b>	<b>28%</b>
<b>SUPPLIES &amp; CONTRACTS</b>								
05-25-82-540-1675	SECURITY ALARM MONITORING	302	302	303	302	302	303	0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>302</b>	<b>302</b>	<b>303</b>	<b>302</b>	<b>302</b>	<b>303</b>	<b>0%</b>
<b>TOTAL SUNSET KNOLL - MAINT. SD#44</b>		<b>8,831</b>	<b>9,479</b>	<b>9,176</b>	<b>7,649</b>	<b>12,134</b>	<b>11,739</b>	<b>27%</b>
<b>TOTAL FACILITIES</b>		<b>88,224</b>	<b>82,834</b>	<b>90,490</b>	<b>46,558</b>	<b>84,476</b>	<b>88,845</b>	<b>(1%)</b>
<b>TOTAL REVENUES</b>		<b>36,087</b>	<b>36,300</b>	<b>36,300</b>	<b>29,556</b>	<b>36,764</b>	<b>36,996</b>	<b>1%</b>
<b>TOTAL EXPENSES</b>		<b>88,224</b>	<b>82,834</b>	<b>90,490</b>	<b>46,558</b>	<b>84,476</b>	<b>88,845</b>	<b>(1%)</b>
<b>SURPLUS (DEFICIT)</b>		<b>(52,137)</b>	<b>(46,534)</b>	<b>(54,190)</b>	<b>(17,002)</b>	<b>(47,712)</b>	<b>(51,849)</b>	<b>(4%)</b>
<b>TOTAL FUND REVENUES &amp; BEG. BALANCE</b>		<b>2,664,904</b>	<b>2,817,325</b>	<b>2,777,956</b>	<b>2,670,927</b>	<b>2,874,932</b>	<b>2,831,629</b>	<b>1%</b>
<b>TOTAL FUND EXPENSES</b>		<b>2,279,831</b>	<b>2,380,046</b>	<b>2,808,479</b>	<b>1,500,904</b>	<b>2,470,187</b>	<b>3,495,612</b>	<b>24%</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>385,073</b>	<b>437,279</b>	<b>(30,523)</b>	<b>1,170,023</b>	<b>404,745</b>	<b>(663,983)</b>	<b>75%</b>

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund – 10  
General**

*Leisure for all ages:* learn a craft, exercise to stay in shape, play a sport, or find a fun and meaningful way to fill your precious leisure hours. The Park District’s Recreation Department answers these needs with classes in cultural and performing arts, athletic activities, exercise classes, day camps, trips, aquatics, and special events. These recreation concepts are standard in a typical year, but 2020 was certainly not typical due to the COVID-19 pandemic. COVID-19 resulted in the suspension of many programs starting in mid-March. Virtual programs evolved in the spring with the absence of in-person services. Most programs resumed with modifications mid-summer. Participation is estimated to finish at 10,349 in 2020. Participation finished at 30,058 in 2019. Staff has prepared the 2021 budget based on approximately 27,285 participants. There are many variables that will impact programming in 2021. Staff has budgeted with the assumption that in-person programs will be available throughout the year. Staff plans to make any necessary program modifications as guidelines change.



The Recreation Fund is a Special Revenue Fund established to account for revenues and expenditures for a specific purpose, recreation. Financing is provided by a specific annual property tax levy to the extent user charges (primarily program registration fees) are not sufficient to provide such financing.

In reviewing the General Center (00), one will notice that this budget area drives the administrative aspect of the Recreation Department. Besides tax revenue, the major source of revenue in this area is attributed to affiliate field usage fees and reimbursements for utilities from affiliated organizations. Revenue includes reimbursement for utilities from Lombard Baseball League (0735), along with field usage fees from Falcons Football/Cheer (0740), and Firebirds Soccer (0745). Reimbursement from Lombard Baseball League and Lombard Falcons for their portion of the LED field light conversion is reflected in this section. Both affiliates are scheduled to reimburse the Park District their

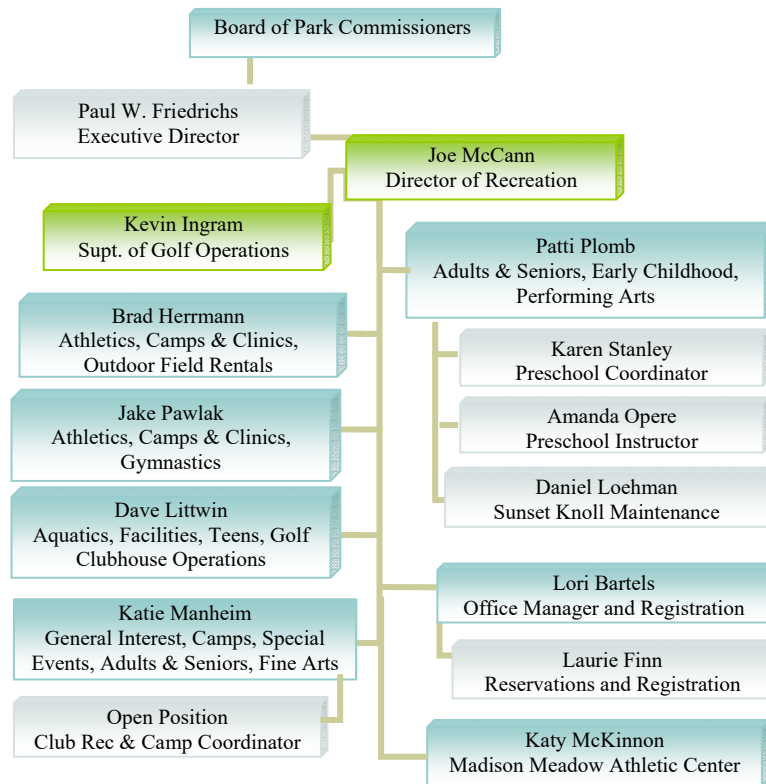


portion over five payments from 2019-2023. Starting in 2017, the Firebirds and Falcons were charged \$10 per participant to help offset field maintenance costs. This is budgeted to continue in 2021.

Staff is budgeting for two interns in 2021. These internships provide a weekly stipend over 15 weeks. Travel Meetings and Conferences (1210) includes expenses related to the annual State Conference, National Conference and related trainings. This area has been reduced based on the announcement that the annual State Conference will be virtual in 2021. Continuing Education (1215) budget reflects the expenses of staff certifications.

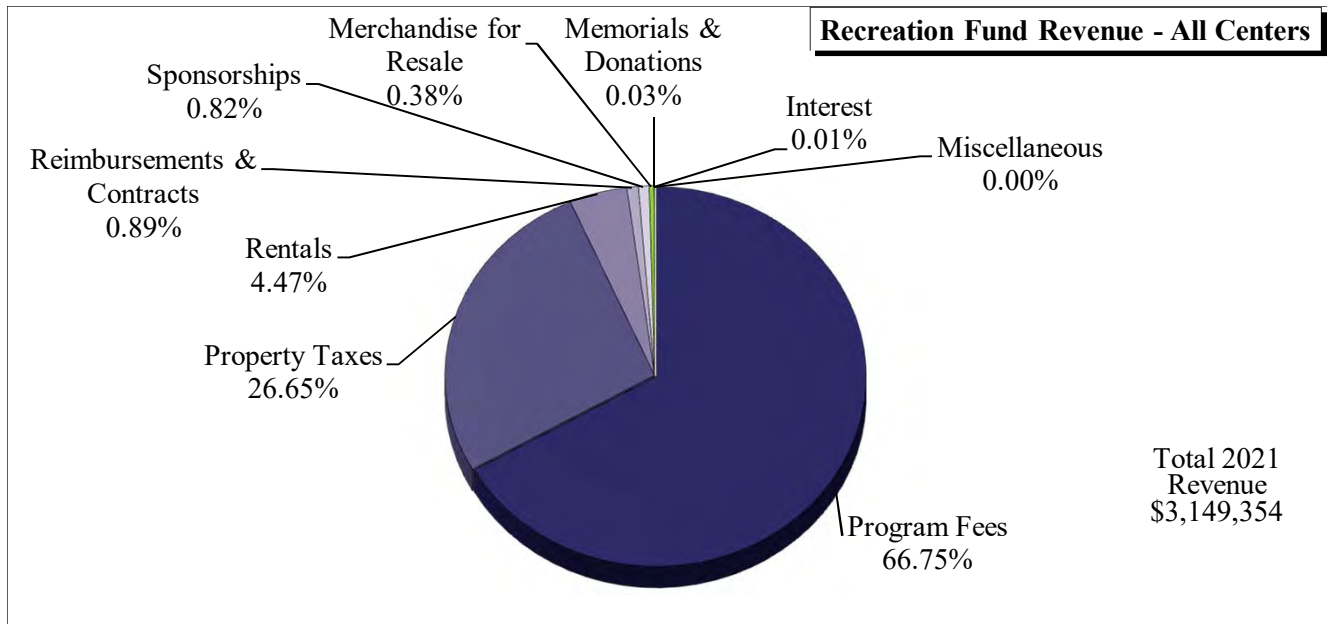
	<b>Performance Measures:</b>					
	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Proposed 2021
Number of Participants	27,266	28,087	28,628	30,058	10,349	27,285
Number of Programs Offered	2,997	2,974	2,994	2,946	-	-
Number of Conducted Programs	2,094	2,163	2,155	2,216	-	-





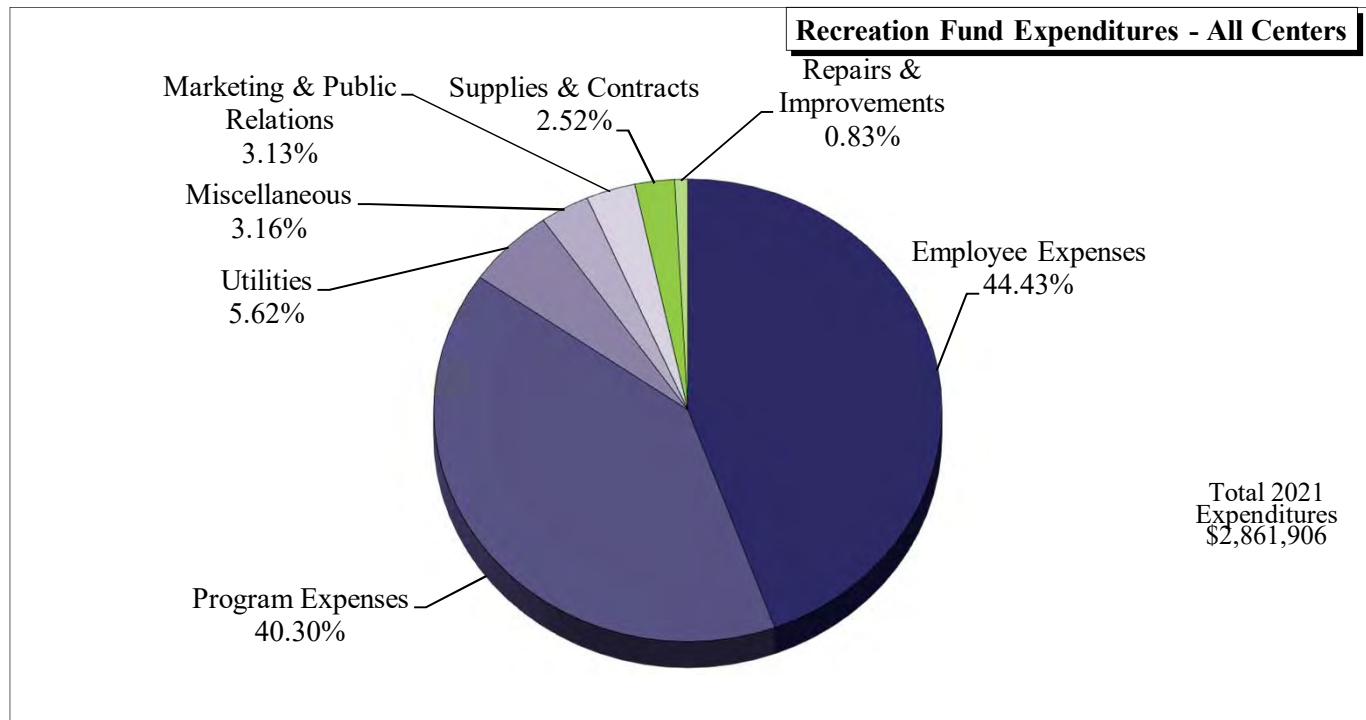
**LOMBARD PARK DISTRICT  
RECREATION FUND REVENUE - ALL CENTERS  
PROPOSED BUDGET 2021**

Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Program Fees	\$ 2,102,271	66.75%	\$ (116,468)	-5.25%
Property Taxes	839,343	26.65%	14,052	1.70%
Rentals	140,655	4.47%	(27,494)	-16.35%
Reimbursements & Contracts	28,037	0.89%	(1,691)	-5.69%
Sponsorships	25,950	0.82%	550	2.17%
Merchandise for Resale	11,882	0.38%	-	0.00%
Memorials & Donations	850	0.03%	(12,112)	-93.44%
Interest	246	0.01%	(604)	-71.06%
Miscellaneous	120	0.00%	-	0.00%
	<b>\$ 3,149,354</b>	<b>100.00%</b>	<b>\$ (143,767)</b>	<b>-4.37%</b>



**LOMBARD PARK DISTRICT  
RECREATION FUND EXPENDITURES - ALL CENTERS  
PROPOSED BUDGET 2021**

<b>Expenditure</b>	<b>Budget Amount 2021</b>	<b>Percent of Total</b>	<b>Increase (Decrease) From Budget 2020</b>	<b>Percent of Increase (Decrease)</b>
Employee Expenses	\$ 1,271,617	44.43%	\$ 35,582	2.88%
Program Expenses	1,153,435	40.30%	(27,389)	-2.32%
Utilities	160,791	5.62%	8,948	5.89%
Miscellaneous	90,319	3.16%	-	0.00%
Marketing & Public Relations	89,705	3.13%	(22)	-0.02%
Supplies & Contracts	72,243	2.52%	(3,895)	-5.12%
Repairs & Improvements	23,796	0.83%	570	2.45%
	<b>\$ 2,861,906</b>	<b>100.00%</b>	<b>\$ 13,794</b>	<b>0.48%</b>



**Lombard Park District  
Fund Summary - Proposed Budget Report  
Recreation Fund - 10  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
210 Taxes	\$ 796,378	\$ 811,568	\$ 825,291	\$ 789,249	\$ 801,397	\$ 839,343
220 Interest	15,684	17,124	12,962	5,198	12,962	246
240 Rentals	155,008	166,152	168,149	38,310	56,364	140,655
320 Merchandise for Resale	12,771	11,344	11,882	-	-	11,882
330 Donations	1,160	200	850	-	-	850
335 Sponsorships	-	12,800	25,400	14,450	18,900	25,950
340 Reimbursements & Contracts	14,926	20,778	29,728	17,704	26,632	28,037
360 Miscellaneous Income	688	13,775	120	19,405	19,405	120
410 Program Fees	1,752,756	2,020,582	2,218,739	831,736	974,986	2,102,271
<b>TOTAL REVENUE</b>	<b>\$ 2,749,370</b>	<b>\$ 3,074,323</b>	<b>\$ 3,293,121</b>	<b>\$ 1,716,053</b>	<b>\$ 1,910,647</b>	<b>\$ 3,149,354</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 1,243,617	\$ 1,209,307	\$ 1,236,035	\$ 818,553	\$ 1,093,821	\$ 1,271,617
520 Utilities	143,194	148,836	151,843	56,617	115,685	160,791
530 Repairs & Improvements	22,766	18,644	23,226	10,747	14,837	23,796
540 Supplies & Contracts	62,511	59,512	76,138	37,046	56,289	72,243
560 Professional Services	-	-	-	-	-	-
610 Marketing & Public Relations	85,614	84,642	89,727	24,828	29,898	89,705
620 Permits & Licenses	1,600	1,150	1,200	-	-	1,200
630 Merchandise - Cost of Sales	10,887	9,113	8,158	-	-	8,158
640 Banking & Credit Card Fees	56,226	69,986	71,361	28,236	41,094	71,361
670 Miscellaneous Expense	8,144	8,702	9,600	2,704	5,445	9,600
710 Program Salaries	443,644	465,501	589,712	225,368	327,665	594,043
720 Program Supplies	137,702	140,958	155,150	46,931	69,795	156,511
730 Program Contractual Services	387,655	394,118	435,962	114,435	143,943	402,881
<b>TOTAL EXPENSE</b>	<b>\$ 2,603,561</b>	<b>\$ 2,610,468</b>	<b>\$ 2,848,112</b>	<b>\$ 1,365,465</b>	<b>\$ 1,898,473</b>	<b>\$ 2,861,906</b>
<b>TOTAL REVENUE</b>	<b>\$ 2,749,370</b>	<b>\$ 3,074,323</b>	<b>\$ 3,293,121</b>	<b>\$ 1,716,053</b>	<b>\$ 1,910,647</b>	<b>\$ 3,149,354</b>
<b>TOTAL EXPENSE</b>	<b>2,603,561</b>	<b>2,610,468</b>	<b>2,848,112</b>	<b>1,365,465</b>	<b>1,898,473</b>	<b>2,861,906</b>
<b>Change in Fund Balance</b>	<b>\$ 145,808</b>	<b>\$ 463,855</b>	<b>\$ 445,009</b>	<b>\$ 350,589</b>	<b>\$ 12,174</b>	<b>\$ 287,448</b>

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL TAXES								
10-00-00-210-0405	REAL ESTATE TAXES - CURRENT	796,377	811,568	825,291	789,249	801,397	839,343	1%
TOTAL TAXES		796,377	811,568	825,291	789,249	801,397	839,343	1%
INTEREST								
10-00-00-220-0450	INVESTMENT INTEREST	15,683	17,123	12,962	5,198	12,962	246	(98%)
TOTAL INTEREST		15,683	17,123	12,962	5,198	12,962	246	(98%)
DONATIONS								
10-00-00-330-0655	MEMORIALS/DONATIONS	0	0	350	0	0	350	0%
TOTAL DONATIONS		0	0	350	0	0	350	0%
BROCHURE SPONSORSHIP								
10-00-00-335-0660	BROCHURE SPONSORSHIP	0	0	13,000	8,550	13,000	13,000	0%
TOTAL BROCHURE SPONSORSHIP		0	0	13,000	8,550	13,000	13,000	0%
REIMBURSEMENTS & CONTRACTS								
10-00-00-340-0735	REIMBURSEMENT-LOMBARD BASEBALL	7,007	14,349	21,447	14,553	19,791	19,756	(7%)
10-00-00-340-0740	REIMBURSEMENT-FALCONS FOOTBALL	2,547	2,677	4,281	3,151	3,341	4,281	0%
10-00-00-340-0741	REIMBURSEMENT-SACRED HEART	1,260	0	0	0	0	0	0%
10-00-00-340-0745	REIMBURSEMENT-FIREBIRDS	4,110	3,750	4,000	0	3,500	4,000	0%
TOTAL REIMBURSEMENTS & CONTRACTS		14,924	20,776	29,728	17,704	26,632	28,037	(5%)
OTHER INCOME								
10-00-00-360-0855	STATE SALES TAX	18	3	20	0	0	20	0%
10-00-00-360-0865	N.S.F. SERVICE CHARGE	80	55	100	0	0	100	0%
10-00-00-360-0875	MISCELLANEOUS	589	13,716	0	110	110	0	0%
TOTAL OTHER INCOME		687	13,774	120	110	110	120	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- 2020 PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)	
<b>GENERAL REVENUES</b>								
<b>GENERAL PROGRAM FEES</b>								
10-00-00-410-0875	MISCELLANEOUS	2,692	0	0	64	64	0	0%
<b>TOTAL PROGRAM FEES</b>		2,692	0	0	64	64	0	0%
<b>TOTAL GENERAL</b>		830,363	863,241	881,451	820,875	854,165	881,096	0%
<b>TOTAL REVENUES: GENERAL</b>		830,363	863,241	881,451	820,875	854,165	881,096	0%
<b>EXPENSES</b>								
<b>GENERAL EMPLOYEE EXPENSES</b>								
10-00-00-510-1000	SALARIES & WAGES FT	913,480	900,382	908,142	651,388	854,064	945,591	4%
10-00-00-510-1085	INTERN	8,976	5,200	12,000	0	0	12,320	2%
10-00-00-510-1110	MEDICAL INSURANCE PREMIUM	146,155	135,088	134,924	91,663	130,613	140,660	4%
10-00-00-510-1115	EAP	452	468	475	336	446	475	0%
10-00-00-510-1120	LIFE INSURANCE	2,055	2,080	2,127	1,549	2,067	2,257	6%
10-00-00-510-1125	DENTAL INSURANCE	7,407	7,431	7,008	5,451	7,002	7,670	9%
10-00-00-510-1200	UNIFORMS	648	1,000	1,000	0	0	1,000	0%
10-00-00-510-1205	WORKSHOPS & SEMINARS	390	960	700	0	0	700	0%
10-00-00-510-1210	TRAVEL, MEETING & CONFERENCES	8,335	9,413	11,885	5,916	6,200	6,775	(42%)
10-00-00-510-1215	CONTINUING EDUCATION	395	171	890	294	294	890	0%
10-00-00-510-1225	PROFESSIONAL MEMBERSHIPS	1,994	3,330	2,600	1,684	2,600	2,600	0%
10-00-00-510-1230	MILEAGE REIMBURSEMENT	1,954	1,657	1,400	519	900	1,400	0%
<b>TOTAL EMPLOYEE EXPENSES</b>		1,092,241	1,067,180	1,083,151	758,800	1,004,186	1,122,338	3%
<b>UTILITIES</b>								
10-00-00-520-1325	CELL PHONE	3,505	3,865	3,970	3,005	3,585	3,970	0%
<b>TOTAL UTILITIES</b>		3,505	3,865	3,970	3,005	3,585	3,970	0%
<b>SUPPLIES &amp; CONTRACTS</b>								
10-00-00-540-1565	COMPUTER SUPPLIES & SOFTWARE	2,965	2,546	3,600	1,173	2,750	3,600	0%
10-00-00-540-1570	OFFICE SUPPLIES	8,453	5,146	6,600	1,812	4,000	6,600	0%
10-00-00-540-1615	SAFETY SUPPLIES	488	612	2,375	0	0	2,375	0%
10-00-00-540-1625	MINOR OFFICE EQUIPMENT	499	2,001	1,250	0	500	1,250	0%
10-00-00-540-1680	POSTAGE METER RENTAL	565	333	444	333	444	444	0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		12,970	10,638	14,269	3,318	7,694	14,269	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>GENERAL EXPENSES</b>							
<b>GENERAL</b>							
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
10-00-00-610-1900	POSTAGE	3,399	2,909	3,000	950	1,425	3,000 0%
10-00-00-610-1905	POSTAGE - ACTIVITY GUIDE	15,766	15,603	16,500	4,333	6,000	16,500 0%
10-00-00-610-1910	MARKETING & PUBLICITY	4,675	2,128	3,360	2,459	3,000	3,760 11%
10-00-00-610-1915	PRINTING - GENERAL	7,177	8,155	6,500	2,119	3,000	6,500 0%
10-00-00-610-1920	PRINTING - ACTIVITY GUIDE	41,490	42,890	42,900	11,005	11,005	42,900 0%
10-00-00-610-1925	PAID ADVERTISING	1,773	2,701	3,000	1,252	2,000	4,200 40%
10-00-00-610-1930	PAID ADVERTISING-CLASSIFIED AD	3,747	2,683	3,000	1,582	1,582	3,000 0%
10-00-00-610-1940	NEWSPAPER SUBSCRIPTIONS	621	619	685	520	685	685 0%
10-00-00-610-1960	RECOGNITION - EMPLOYEES	1,492	1,597	3,322	606	1,200	2,400 (27%)
10-00-00-610-1965	RECOGNITIONS-PUBLIC RELATIONS	3,993	4,319	4,200	0	0	4,200 0%
10-00-00-610-1970	COMMUNITY RELATIONS	931	75	2,300	0	0	1,600 (30%)
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		<b>85,064</b>	<b>83,679</b>	<b>88,767</b>	<b>24,826</b>	<b>29,897</b>	<b>88,745 0%</b>
<b>BANKING &amp; CREDIT CARD FEES</b>							
10-00-00-640-2105	VISA & MASTERCARD	47,521	69,120	71,211	28,201	41,050	71,211 0%
10-00-00-640-2110	BANKING FEES	8,704	865	150	34	44	150 0%
<b>TOTAL BANKING &amp; CREDIT CARD FEES</b>		<b>56,225</b>	<b>69,985</b>	<b>71,361</b>	<b>28,235</b>	<b>41,094</b>	<b>71,361 0%</b>
<b>OTHER EXPENSE</b>							
10-00-00-670-2115	MISCELLANEOUS EXPENSE	(674)	344	300	444	444	300 0%
10-00-00-670-2125	SCHOLARSHIP EXPENSE	8,819	8,358	9,000	2,259	5,000	9,000 0%
<b>TOTAL OTHER EXPENSE</b>		<b>8,145</b>	<b>8,702</b>	<b>9,300</b>	<b>2,703</b>	<b>5,444</b>	<b>9,300 0%</b>
<b>TOTAL GENERAL</b>		<b>1,258,150</b>	<b>1,244,049</b>	<b>1,270,818</b>	<b>820,887</b>	<b>1,091,900</b>	<b>1,309,983 3%</b>
<b>TOTAL GENERAL</b>		<b>1,258,150</b>	<b>1,244,049</b>	<b>1,270,818</b>	<b>820,887</b>	<b>1,091,900</b>	<b>1,309,983 3%</b>
<b>TOTAL REVENUES</b>		<b>830,363</b>	<b>863,241</b>	<b>881,451</b>	<b>820,875</b>	<b>854,165</b>	<b>881,096 0%</b>
<b>TOTAL EXPENSES</b>		<b>1,258,150</b>	<b>1,244,049</b>	<b>1,270,818</b>	<b>820,887</b>	<b>1,091,900</b>	<b>1,309,983 3%</b>
<b>SURPLUS (DEFICIT)</b>		<b>(427,787)</b>	<b>(380,808)</b>	<b>(389,367)</b>	<b>(12)</b>	<b>(237,735)</b>	<b>(428,887) 10%</b>



**Lombard Park District  
2021 Proposed Budget  
Recreation Fund – 10  
Facilities – 25**

	<u>Actual 2018</u>	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Y-T-D 2020</u>	<u>Estimated 2020</u>	<u>Proposed 2021</u>
Revenue	\$ 156,075	\$ 167,134	\$ 168,281	\$ 38,310	\$ 56,364	\$ 140,787
Expense	364,670	355,691	384,817	156,438	262,646	387,431
<b>Net Income</b>	<b>\$ (208,595)</b>	<b>\$ (188,557)</b>	<b>\$ (216,536)</b>	<b>\$ (118,128)</b>	<b>\$ (206,282)</b>	<b>\$ (246,644)</b>

**Performance Measure:**

Number of Rentals	832	780	830	178	238	600
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This area includes all rental facilities within the Recreation Fund including Athletic Field Rentals, Lagoon, Lilacia Park, Log Cabin, Community Building, Garden Plots, Picnic Shelters, and Sunset Knoll. Staff is proposing an 8% increase in facility rental fees for 2021. The availability of facility rentals are impacted each year by the amount of space requirements from programs. Staff expects a gradual return in facility rental popularity in 2021, but expects there to be an overall decrease in rentals due to COVID-19. The number of bookings is budgeted at a 25% decrease for building rentals and 20% decrease in outdoor rentals.

The Community Building received new lobby furniture and a new refrigerator in 2020. This is in addition to the 2019 interior upgrades that included new carpeting in the main lobby, as well as, a new floor and finishes in Room 1. A new floor was installed at the Lagoon in 2020, along with interior upgrades. The Lagoon kitchen cabinets are also scheduled for replacement. A new floor was also installed in the main room in the Log Cabin in 2019.

Lilacia Park hosted three weddings in 2020 and staff expects that number to increase in 2021. Weddings were limited due to COVID-19 in 2020. There were seven weddings in 2019.

Athletic field rentals experienced a decrease in 2020 due to COVID-19 restrictions. Glenbard East turf rentals were suspended in March 2020 and resumed in late August on a limited basis. The turf field and the outfield of Four Seasons Field 22 are the most popular outdoor field rental locations. The Firebirds are the largest renter for outdoor field space. Outdoor grass soccer fields are not available for rental, so this

makes the Glenbard East turf field and the outfield of Four Seasons Field 22 desirable for rentals. Both spaces also have lights. There are no proposed fee increases for field rentals in 2021.

There were 78 Garden Plots rented in 2020. A charge was implemented in 2020 for failure to upkeep overgrown plots. The fee worked as intended, as it was assessed zero times in 2020.

The Glen Ellyn Park District and Lombard Park District established an intergovernmental agreement in 2017 that allows Lombard residents to use the Spring Avenue Dog Park. In 2019, there were 136 dog park reimbursements. There were 66 dogs in 2020 through October 15. Staff is budgeting to reimburse the first 150 dog park permits sold at the Glen Ellyn Park District to Lombard residents in 2020. Staff has budgeted \$6,750 for these reimbursements.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
FACILITIES								
REVENUES								
ATHLETIC FIELDS								
RENTALS								
10-25-15-240-0545	RENTAL INCOME	29,937	27,980	27,500	740	10,190	27,500	0%
TOTAL RENTALS		29,937	27,980	27,500	740	10,190	27,500	0%
TOTAL ATHLETIC FIELDS		29,937	27,980	27,500	740	10,190	27,500	0%
LAGOON								
RENTALS								
10-25-25-240-0545	RENTAL INCOME	28,009	29,999	28,840	7,494	9,000	23,360	(19%)
TOTAL RENTALS		28,009	29,999	28,840	7,494	9,000	23,360	(19%)
TOTAL LAGOON		28,009	29,999	28,840	7,494	9,000	23,360	(19%)
LILACIA - COACH HOUSE								
RENTALS								
10-25-30-240-0545	RENTAL INCOME	4,186	6,229	8,280	995	1,650	8,650	4%
TOTAL RENTALS		4,186	6,229	8,280	995	1,650	8,650	4%
TOTAL LILACIA - COACH HOUSE		4,186	6,229	8,280	995	1,650	8,650	4%
LOG CABIN								
RENTALS								
10-25-35-240-0545	RENTAL INCOME	33,616	31,896	34,505	12,197	12,000	27,950	(18%)
TOTAL RENTALS		33,616	31,896	34,505	12,197	12,000	27,950	(18%)
TOTAL LOG CABIN		33,616	31,896	34,505	12,197	12,000	27,950	(18%)
LOMBARD COMMUNITY BUILDING								
RENTALS								
10-25-41-240-0545	RENTAL INCOME	40,451	51,162	48,550	10,360	17,000	36,085	(25%)
TOTAL RENTALS		40,451	51,162	48,550	10,360	17,000	36,085	(25%)
MERCHANDISE FOR RESALE								
10-25-41-320-0600	CONCESSION SALES	416	775	0	0	0	0	0%
TOTAL MERCHANDISE FOR RESALE		416	775	0	0	0	0	0%
TOTAL LOMBARD COMMUNITY BUILDING		40,867	51,937	48,550	10,360	17,000	36,085	(25%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>							
<b>MADISON MEADOW - GARDEN PLOTS</b>							
<b>RENTALS</b>							
10-25-45-240-0545	RENTAL INCOME	3,815	3,966	4,148	3,983	3,983	4,380 5%
TOTAL RENTALS		3,815	3,966	4,148	3,983	3,983	4,380 5%
TOTAL MADISON MEADOW - GARDEN PLOTS		3,815	3,966	4,148	3,983	3,983	4,380 5%
<b>OTHER FACILITIES</b>							
<b>RENTALS</b>							
10-25-55-240-0565	PARTY WAGON RENTAL	550	550	0	150	150	0 0%
TOTAL RENTALS		550	550	0	150	150	0 0%
TOTAL OTHER FACILITIES		550	550	0	150	150	0 0%
<b>PICNIC SHELTERS</b>							
<b>RENTALS</b>							
10-25-65-240-0545	RENTAL INCOME	13,316	12,774	14,826	1,973	1,973	11,230 (24%)
TOTAL RENTALS		13,316	12,774	14,826	1,973	1,973	11,230 (24%)
TOTAL PICNIC SHELTERS		13,316	12,774	14,826	1,973	1,973	11,230 (24%)
<b>SUNSET KNOLL</b>							
<b>RENTALS</b>							
10-25-80-240-0545	RENTAL INCOME	1,127	1,595	1,500	417	417	1,500 0%
TOTAL RENTALS		1,127	1,595	1,500	417	417	1,500 0%
<b>MERCHANDISE FOR RESALE</b>							
10-25-80-320-0600	CONCESSION SALES	650	206	132	0	0	132 0%
TOTAL MERCHANDISE FOR RESALE		650	206	132	0	0	132 0%
TOTAL SUNSET KNOLL		1,777	1,801	1,632	417	417	1,632 0%
TOTAL REVENUES: FACILITIES		156,073	167,132	168,281	38,309	56,363	140,787 (16%)
<b>EXPENSES</b>							
<b>ATHLETIC FIELDS</b>							
<b>EMPLOYEE EXPENSES</b>							
10-25-15-510-1065	FACILITY SUPERVISOR	3,497	2,703	3,494	307	540	3,575 2%
TOTAL EMPLOYEE EXPENSES		3,497	2,703	3,494	307	540	3,575 2%
TOTAL ATHLETIC FIELDS		3,497	2,703	3,494	307	540	3,575 2%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
<b>FACILITIES</b>							
<b>DOG PARK</b>							
<b>SUPPLIES &amp; CONTRACTS</b>							
10-25-17-540-1648	DOG PARK	5,710	5,630	6,750	2,850	3,165	6,750 0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		5,710	5,630	6,750	2,850	3,165	6,750 0%
<b>TOTAL DOG PARK</b>		5,710	5,630	6,750	2,850	3,165	6,750 0%
<b>FOUR SEASONS - FIELD #22</b>							
<b>UTILITIES</b>							
10-25-22-520-1300	ELECTRICITY	708	555	908	261	908	557 (38%)
<b>TOTAL UTILITIES</b>		708	555	908	261	908	557 (38%)
<b>TOTAL FOUR SEASONS - FIELD #22</b>		708	555	908	261	908	557 (38%)
<b>LAGOON</b>							
<b>EMPLOYEE EXPENSES</b>							
10-25-25-510-1005	SALARIES & WAGES P-T CUSTODIAN	5,500	3,863	5,333	203	350	2,704 (49%)
<b>TOTAL EMPLOYEE EXPENSES</b>		5,500	3,863	5,333	203	350	2,704 (49%)
<b>UTILITIES</b>							
10-25-25-520-1300	ELECTRICITY	1,929	1,880	1,920	1,211	1,940	1,998 4%
10-25-25-520-1305	NATURAL GAS	1,747	1,786	2,082	918	2,082	1,876 (9%)
10-25-25-520-1310	WATER & SEWER	366	406	441	148	380	390 (11%)
<b>TOTAL UTILITIES</b>		4,042	4,072	4,443	2,277	4,402	4,264 (4%)
<b>REPAIRS &amp; IMPROVEMENTS</b>							
10-25-25-530-1405	BUILDING	595	1,041	746	74	746	746 0%
10-25-25-530-1415	VANDALISM	67	0	300	0	300	300 0%
<b>TOTAL REPAIRS &amp; IMPROVEMENTS</b>		662	1,041	1,046	74	1,046	1,046 0%
<b>SUPPLIES &amp; CONTRACTS</b>							
10-25-25-540-1515	MAINTENANCE OF EQUIPMENT	143	43	180	0	180	180 0%
10-25-25-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	638	466	511	306	511	511 0%
10-25-25-540-1575	JANITORIAL SUPPLIES	1,690	1,137	1,658	1,468	1,658	1,658 0%
10-25-25-540-1615	SAFETY SUPPLIES	95	96	91	0	0	50 (45%)
10-25-25-540-1670	MAINT. CONTRACT - PEST CONTROL	10	0	255	225	225	255 0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		2,576	1,742	2,695	1,999	2,574	2,654 (1%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
<b>FACILITIES</b>							
<b>LAGOON</b>							
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
10-25-25-610-1975	DECORATIONS	123	72	210	0	210	0%
TOTAL MARKETING & PUBLIC RELATIONS		123	72	210	0	210	0%
TOTAL LAGOON		12,903	10,790	13,727	4,553	10,878	(20%)
<b>LILACIA - COACH HOUSE</b>							
<b>EMPLOYEE EXPENSE</b>							
10-25-30-510-1065	BUILDING SUPERVISOR	1,216	373	1,200	101	1,600	33%
TOTAL EMPLOYEE EXPENSE		1,216	373	1,200	101	1,600	33%
TOTAL LILACIA - COACH HOUSE		1,216	373	1,200	101	1,600	33%
<b>LOG CABIN</b>							
<b>EMPLOYEE EXPENSES</b>							
10-25-35-510-1005	SALARIES & WAGES P-T CUSTODIAN	5,384	4,000	5,119	216	4,992	(2%)
TOTAL EMPLOYEE EXPENSES		5,384	4,000	5,119	216	4,992	(2%)
<b>UTILITIES</b>							
10-25-35-520-1300	ELECTRICITY	2,577	2,717	2,650	1,336	2,697	1%
10-25-35-520-1305	NATURAL GAS	1,869	708	1,444	877	1,723	19%
10-25-35-520-1310	WATER & SEWER	265	275	273	113	283	3%
TOTAL UTILITIES		4,711	3,700	4,367	2,326	4,703	7%
<b>REPAIRS &amp; IMPROVEMENTS</b>							
10-25-35-530-1405	BUILDING	676	2,163	1,000	1,348	1,500	50%
10-25-35-530-1415	VANDALISM	0	0	200	0	200	0%
TOTAL REPAIRS & IMPROVEMENTS		676	2,163	1,200	1,348	1,700	41%
<b>SUPPLIES &amp; CONTRACTS</b>							
10-25-35-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	680	2,273	750	244	750	0%
10-25-35-540-1575	JANITORIAL SUPPLIES	1,867	1,420	1,900	1,815	1,900	0%
10-25-35-540-1615	SAFETY SUPPLIES	101	101	101	0	50	(50%)
10-25-35-540-1670	MAINT. CONTRACT - PEST CONTROL	210	273	275	133	275	0%
TOTAL SUPPLIES & CONTRACTS		2,858	4,067	3,026	2,192	2,975	(1%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED	----- 2020 ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>								
LOG CABIN								
MARKETING & PUBLIC RELATIONS								
10-25-35-610-1975	DECORATIONS	58	174	100	0	0	100	0%
TOTAL MARKETING & PUBLIC RELATIONS		58	174	100	0	0	100	0%
TOTAL LOG CABIN		13,687	14,104	13,812	6,082	8,772	14,470	4%
<b>LOMBARD COMMUNITY BUILDING</b>								
EMPLOYEE EXPENSES								
10-25-41-510-1005	SALARIES & WAGES P-T CUSTODIAN	5,658	6,745	6,207	1,396	1,500	6,207	0%
10-25-41-510-1065	BUILDING SUPERVISOR	13,740	12,788	13,500	3,960	6,000	14,850	10%
TOTAL EMPLOYEE EXPENSES		19,398	19,533	19,707	5,356	7,500	21,057	6%
<b>UTILITIES</b>								
10-25-41-520-1300	ELECTRICITY	5,548	4,682	5,800	2,697	5,800	4,639	(20%)
10-25-41-520-1305	NATURAL GAS	4,440	3,751	3,321	2,728	4,585	4,160	25%
10-25-41-520-1310	WATER & SEWER	1,245	1,429	1,087	255	1,350	1,385	27%
10-25-41-520-1320	TELEPHONE	1,865	1,999	2,081	1,267	2,081	2,133	2%
10-25-41-520-1330	DSL LINE	0	455	0	0	0	0	0%
10-25-41-520-1335	REFUSE	7,261	6,077	7,909	3,076	4,500	6,962	(11%)
TOTAL UTILITIES		20,359	18,393	20,198	10,023	18,316	19,279	(4%)
<b>REPAIRS &amp; IMPROVEMENTS</b>								
10-25-41-530-1405	BUILDING	2,448	2,751	2,745	553	1,800	2,750	0%
10-25-41-530-1415	VANDALISM	0	0	150	342	342	150	0%
TOTAL REPAIRS & IMPROVEMENTS		2,448	2,751	2,895	895	2,142	2,900	0%
<b>SUPPLIES &amp; CONTRACTS</b>								
10-25-41-540-1515	MAINTENANCE OF EQUIPMENT	324	245	350	39	100	350	0%
10-25-41-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	2,133	1,380	1,500	853	1,500	1,500	0%
10-25-41-540-1560	MAINTENANCE OF EQUIPMENT-PIANO	85	0	0	0	0	0	0%
10-25-41-540-1575	JANITORIAL SUPPLIES	3,509	3,655	3,700	1,504	3,300	3,750	1%
10-25-41-540-1585	BUILDING SUPPLIES	286	896	1,555	1,014	1,053	1,100	(29%)
10-25-41-540-1615	SAFETY SUPPLIES	14	100	200	0	200	200	0%
10-25-41-540-1670	MAINT. CONTRACT - PEST CONTROL	533	518	550	252	550	550	0%
10-25-41-540-1675	SECURITY ALARM MONITORING	990	1,140	1,140	1,318	1,318	1,140	0%
TOTAL SUPPLIES & CONTRACTS		7,874	7,934	8,995	4,980	8,021	8,590	(4%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>							
<b>LOMBARD COMMUNITY BUILDING</b>							
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
10-25-41-610-1960	RECOGNITION - EMPLOYEES	0	0	150	0	150	0%
10-25-41-610-1975	DECORATIONS	114	200	200	0	200	0%
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		<b>114</b>	<b>200</b>	<b>350</b>	<b>0</b>	<b>350</b>	<b>0%</b>
<b>MERCHANDISE COST OF SALES</b>							
10-25-41-630-0600	CONCESSION SALES	274	0	0	0	0	0%
<b>TOTAL MERCHANDISE COST OF SALES</b>		<b>274</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTAL LOMBARD COMMUNITY BUILDING</b>		<b>50,467</b>	<b>48,811</b>	<b>52,145</b>	<b>21,254</b>	<b>35,979</b>	<b>0%</b>
<b>MADISON MEADOW - GARDEN PLOTS</b>							
<b>UTILITIES</b>							
10-25-45-520-1310	WATER & SEWER	1,438	1,474	1,301	761	1,547	18%
<b>TOTAL UTILITIES</b>		<b>1,438</b>	<b>1,474</b>	<b>1,301</b>	<b>761</b>	<b>1,547</b>	<b>18%</b>
<b>TOTAL MADISON MEADOW - GARDEN PLOTS</b>		<b>1,438</b>	<b>1,474</b>	<b>1,301</b>	<b>761</b>	<b>1,547</b>	<b>18%</b>
<b>MADISON MEADOW - FIELD #17</b>							
<b>UTILITIES</b>							
10-25-47-520-1300	ELECTRICITY	3,010	3,122	1,350	984	1,285	7%
10-25-47-520-1310	WATER & SEWER	127	223	272	87	245	(9%)
<b>TOTAL UTILITIES</b>		<b>3,137</b>	<b>3,345</b>	<b>1,622</b>	<b>1,071</b>	<b>1,523</b>	<b>4%</b>
<b>TOTAL MADISON MEADOW - FIELD #17</b>		<b>3,137</b>	<b>3,345</b>	<b>1,622</b>	<b>1,071</b>	<b>1,523</b>	<b>4%</b>
<b>MADISON MEADOW - FIELD #18</b>							
<b>UTILITIES</b>							
10-25-48-520-1300	ELECTRICITY	4,030	1,464	1,350	662	1,499	11%
10-25-48-520-1310	WATER & SEWER	10,099	6,381	8,413	1,770	6,752	(19%)
<b>TOTAL UTILITIES</b>		<b>14,129</b>	<b>7,845</b>	<b>9,763</b>	<b>2,432</b>	<b>8,032</b>	<b>(15%)</b>
<b>TOTAL MADISON MEADOW - FIELD #18</b>		<b>14,129</b>	<b>7,845</b>	<b>9,763</b>	<b>2,432</b>	<b>8,032</b>	<b>(15%)</b>
<b>MADISON MEADOW - LILAC WAY</b>							
<b>UTILITIES</b>							
10-25-50-520-1300	ELECTRICITY	1,938	947	1,082	295	1,046	(3%)
10-25-50-520-1310	WATER & SEWER	0	0	0	88	3,220	0%
<b>TOTAL UTILITIES</b>		<b>1,938</b>	<b>947</b>	<b>1,082</b>	<b>383</b>	<b>4,266</b>	<b>294%</b>
<b>TOTAL MADISON MEADOW - LILAC WAY</b>		<b>1,938</b>	<b>947</b>	<b>1,082</b>	<b>383</b>	<b>4,266</b>	<b>294%</b>



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
<b>FACILITIES</b>								
<b>PICNIC SHELTERS</b>								
<b>EMPLOYEE EXPENSES</b>								
10-25-65-510-1010	SALARIES & WAGES P-T GROUNDS	6,507	682	0	0	0	0	0%
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>6,507</b>	<b>682</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>REPAIRS &amp; IMPROVEMENTS</b>								
10-25-65-530-1405	BUILDING	247	100	250	0	0	250	0%
10-25-65-530-1415	VANDALISM	0	50	200	0	0	200	0%
<b>TOTAL REPAIRS &amp; IMPROVEMENTS</b>		<b>247</b>	<b>150</b>	<b>450</b>	<b>0</b>	<b>0</b>	<b>450</b>	<b>0%</b>
<b>SUPPLIES &amp; CONTRACTS</b>								
10-25-65-540-1620	OTHER SUPPLIES	489	425	500	17	17	500	0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>489</b>	<b>425</b>	<b>500</b>	<b>17</b>	<b>17</b>	<b>500</b>	<b>0%</b>
<b>TOTAL PICNIC SHELTERS</b>		<b>7,243</b>	<b>1,257</b>	<b>950</b>	<b>17</b>	<b>17</b>	<b>950</b>	<b>0%</b>
<b>PLEASANT LANE</b>								
<b>UTILITIES</b>								
10-25-70-520-1320	TELEPHONE	(55)	0	0	0	0	0	0%
<b>TOTAL UTILITIES</b>		<b>(55)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>OTHER EXPENSE</b>								
10-25-70-670-2115	MISCELLANEOUS	0	0	300	0	0	300	0%
<b>TOTAL OTHER EXPENSE</b>		<b>0</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0%</b>
<b>TOTAL PLEASANT LANE</b>		<b>(55)</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0%</b>
<b>SUNSET KNOLL</b>								
<b>EMPLOYEE EXPENSES</b>								
10-25-80-510-1000	SALARIES & WAGES FT	38,065	40,727	40,944	30,785	40,944	42,172	2%
10-25-80-510-1005	SALARIES & WAGES P-T CUSTODIAN	24,495	23,476	27,554	8,272	14,900	27,554	0%
10-25-80-510-1020	SALARIES & WAGES P-T CLERICAL	45,075	44,939	46,508	13,786	22,850	42,600	(8%)
10-25-80-510-1025	OVERTIME	1,730	1,079	2,275	717	2,000	2,275	0%
10-25-80-510-1200	UNIFORMS	500	743	750	0	0	750	0%
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>109,865</b>	<b>110,964</b>	<b>118,031</b>	<b>53,560</b>	<b>80,694</b>	<b>115,351</b>	<b>(2%)</b>

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>								
<b>SUNSET KNOLL UTILITIES</b>								
10-25-80-520-1300	ELECTRICITY	18,212	19,096	18,440	9,834	18,440	18,557	0%
10-25-80-520-1305	NATURAL GAS	9,664	8,918	10,450	6,728	10,450	10,936	4%
10-25-80-520-1310	WATER & SEWER	33,098	49,814	42,848	939	10,752	52,185	21%
10-25-80-520-1320	TELEPHONE	10,349	10,523	10,957	6,387	11,038	11,313	3%
10-25-80-520-1330	DSL LINE	3,507	3,531	3,699	2,366	3,549	3,638	(1%)
10-25-80-520-1335	REFUSE	10,700	9,522	11,475	5,202	11,549	11,043	(3%)
<b>TOTAL UTILITIES</b>		<b>85,530</b>	<b>101,404</b>	<b>97,869</b>	<b>31,456</b>	<b>65,778</b>	<b>107,672</b>	<b>10%</b>
<b>REPAIRS &amp; IMPROVEMENTS</b>								
10-25-80-530-1405	BUILDING	18,575	12,535	17,435	8,428	10,000	17,500	0%
10-25-80-530-1415	VANDALISM	155	0	200	0	100	200	0%
<b>TOTAL REPAIRS &amp; IMPROVEMENTS</b>		<b>18,730</b>	<b>12,535</b>	<b>17,635</b>	<b>8,428</b>	<b>10,100</b>	<b>17,700</b>	<b>0%</b>
<b>SUPPLIES &amp; CONTRACTS</b>								
10-25-80-540-1515	MAINTENANCE OF EQUIPMENT	921	1,680	1,200	195	1,200	1,200	0%
10-25-80-540-1575	JANITORIAL SUPPLIES	7,659	5,376	8,183	1,615	8,000	8,200	0%
10-25-80-540-1585	BUILDING SUPPLIES	4,079	4,224	9,942	2,825	3,500	6,000	(39%)
10-25-80-540-1615	SAFETY SUPPLIES	250	350	356	14	30	356	0%
10-25-80-540-1660	MAINT. CONTRACT - COPY MACHINE	3,570	3,723	3,500	1,163	2,500	3,500	0%
10-25-80-540-1665	MAINT. CONTRACT - COMPUTERS	11,732	11,876	14,788	14,567	14,567	15,315	3%
10-25-80-540-1670	MAINT. CONTRACT - PEST CONTROL	1,152	1,118	1,214	553	1,214	1,214	0%
10-25-80-540-1675	SECURITY ALARM MONITORING	660	720	720	748	880	720	0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>30,023</b>	<b>29,067</b>	<b>39,903</b>	<b>21,680</b>	<b>31,891</b>	<b>36,505</b>	<b>(8%)</b>
<b>MARKETING &amp; PUBLIC RELATIONS</b>								
10-25-80-610-1975	DECORATIONS	248	511	300	0	0	300	0%
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		<b>248</b>	<b>511</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>0%</b>
<b>MERCHANDISE COST OF SALES</b>								
10-25-80-630-0600	CONCESSION SALES	483	410	525	0	0	525	0%
<b>TOTAL MERCHANDISE COST OF SALES</b>		<b>483</b>	<b>410</b>	<b>525</b>	<b>0</b>	<b>0</b>	<b>525</b>	<b>0%</b>
<b>TOTAL SUNSET KNOLL</b>		<b>244,879</b>	<b>254,891</b>	<b>274,263</b>	<b>115,124</b>	<b>188,463</b>	<b>278,053</b>	<b>1%</b>

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>							
SUNSET KNOLL - FIELDS #25&#26							
UTILITIES							
10-25-83-520-1300	ELECTRICITY	3,740	2,936	3,500	1,211	2,250	2,363 (32%)
TOTAL UTILITIES		3,740	2,936	3,500	1,211	2,250	2,363 (32%)
TOTAL SUNSET KNOLL - FIELDS #25&#26		3,740	2,936	3,500	1,211	2,250	2,363 (32%)
TOTAL FACILITIES		364,637	355,661	384,817	156,407	262,643	387,431 0%
TOTAL REVENUES		156,073	167,132	168,281	38,309	56,363	140,787 (16%)
TOTAL EXPENSES		364,637	355,661	384,817	156,407	262,643	387,431 0%
SURPLUS (DEFICIT)		(208,564)	(188,529)	(216,536)	(118,098)	(206,280)	(246,644) 13%
TOTAL REVENUES		156,073	167,132	168,281	38,309	56,363	140,787 (16%)
TOTAL EXPENSES		364,637	355,661	384,817	156,407	262,643	387,431 0%
SURPLUS (DEFICIT)		(208,564)	(188,529)	(216,536)	(118,098)	(206,280)	(246,644) 13%

## Net Income - Programming

	Actual 2017	Actual 2018	Actual 2019	Budget 2020	Y-T-D Oct-20	Estimated Year End	Budget 2021	Budget 2021 To Est. 2020
Activity 30 Athletics 1	\$ 91,047	\$ 88,522	\$ 97,322	\$ 104,598	\$ 57,654	\$ 34,477	\$ 95,522	177.06%
Activity 35 Athletics 2	138,291	147,334	166,124	160,746	88,189	78,686	155,503	97.62%
Activity 40 Gymnastics	30,555	22,804	20,701	22,704	10,143	12,490	8,744	-29.99%
Activity 45 General Interest & Camps	86,122	260,547	471,392	474,363	146,170	188,118	468,258	148.92%
Activity 50 Special Events	(29,050)	(26,616)	(22,735)	(28,522)	(2,381)	(5,700)	(26,806)	-370.28%
Activity 55 Teen Programs	18,877	21,807	21,181	22,494	1,210	1,512	22,341	1377.58%
Activity 60 Fine Arts	6,304	1,727	2,345	4,230	719	1,748	3,955	126.26%
Activity 65 Adults & Seniors	100	691	388	492	1,552	761	1,581	107.75%
Activity 70 Early Childhood	211,532	209,779	211,825	222,740	127,772	110,711	170,587	54.08%
Activity 75 Performing Arts	46,895	53,961	59,978	62,317	37,103	32,961	63,294	92.03%
Activity 80 Fitness (2)	31,994	4,393	4,753	4,750	638	445	-	-100.00%
	<u>\$632,667</u>	<u>\$784,949</u>	<u>\$1,033,274</u>	<u>\$1,050,912</u>	<u>\$ 468,769</u>	<u>\$ 456,209</u>	<u>\$ 962,979</u>	<u>111.08%</u>

Budget 2021 to Budget 2020	-8.37%
Estimated 2020 to Budget 2021	111.08% (1)
Actual 2019 to Estimated 2020	-55.85%

The drastic reduction in net income in 2020 is due to the COVID-19 pandemic. Staff budgeted with the assumption the programs would nearly recover to historical figures.

This report assumes an average 5% participation increase and an average 3% fee increase in all existing programs. In addition, this is assuming all new programs running which is an additional 2% increase.

(1) This figure is based upon all programs being held at their maximums. Historically the Park District's annual program revenue is approximately 85 - 92% of budget. Based on 90% of classes being held in 2021 we would expect this figure to be \$866,681, or an increase from estimated 2020 to budget 2021 of 90%. This increase is due the District recovering from the 2020 COVID-19 pandemic.

(2) As of January 1, 2021, all of the fitness expense is now being accounted for in the MMAC Fund 25

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund – 10  
Athletics, Camps & Clinics – 30**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$330,856	\$301,377	\$329,038	\$132,166	\$134,621	\$318,886
Sponsorship		\$2,000	\$7,000	\$3,500	\$3,500	\$4,500
Program Salaries	40,642	26,354	22,095	8,855	10,533	16,251
Program Supplies	42,870	41,972	46,731	16,542	23,706	47,765
Program Contractual	<u>158,834</u>	<u>137,738</u>	<u>162,614</u>	<u>52,623</u>	<u>69,410</u>	<u>163,848</u>
<b>Net Income</b>	<b>\$88,510</b>	<b>\$97,313</b>	<b>\$104,598</b>	<b>\$57,646</b>	<b>\$34,472</b>	<b>\$95,522</b>

**Performance Measure:**

Number of Participants	3,825	2,958	3,450	1,172	1,212	3,284
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**Performance Objectives:**

**Adult Athletic Programs**

1. Provide at least three varieties of adult instructional programs.
2. Offer a minimum of three drop-in classes for adults.

**Adult Athletic Leagues**

1. Provide a minimum of four different sport leagues.
2. Ensure games are officiated by certified officials.

**Program 2505 & 2510 Karate:** Deferred payment from fall 2019 is reflected in 2020 for 2505. Illinois Shotokan Karate is offered on Wednesday evenings and Sullivan’s Karate is offered on Thursday evenings at SKRC.

**Program 2520 Fencing:** Class is offered Saturday mornings at SKRC. Steady enrollment.

**Program 2525 Family MMA:** 2019 was the first time an MMA style program was offered. This program is still trying to get established. Victory Family MMA is working on additional marketing to increase enrollment.

**Program 2530 Tai Chi:** The Tai Chi GL was changed from the Fitness section (8250) to Athletics so that all martial arts style programming is grouped together.

**Program 2600** *Youth Softball:* The first travel team ran in 2018. Staff is expecting four travel teams in 2021. Teams will begin practicing in January at the Madison Meadow Athletic Center.

**Program 2605-2620** *Adult Softball and Baseball:* Adult Softball is played at Madison Meadow Fields 14 and 15. The Adult Softball summer and fall seasons were combined into one season that started July 12. There were 60 teams enrolled. Over 30 Baseball is played at Madison Meadow Fields 17 and 18. There were 15 teams in 2020.

**Program 2625** *Pickleball Clinics:* Clinics were new in 2019 and are offered at the MMAC. Clinics are offered on Wednesday afternoons and Friday mornings.

**Program 2660** *Volleyball Adult League:* The Adult Volleyball League did not run in 2019 or 2020. There is a successful drop-in program for adults on Monday evenings at the MMAC that is budgeted to MMAC Open Gym. Staff will attempt the program again in 2021.

**Program 2705** The Co-op budget was discontinued for 2021.

**Program 2730** *5K Mutt Strut:* There were 381 participants registered for the Mutt Strut 5K and Puppy Path in 2019, compared to 292 in 2018. 2019 was the third year the recertified 5K course was used, which allowed the start and finish lines to be near the Administration Building and the Pancake Breakfast. This event did not run in 2020. Staff is planning for over 400 runners and \$4,500 in sponsorships in 2021. Sponsorship from 2020 will be carried over to 2021.

**Program 2800** *Chicago Fire Soccer:* Camp will be offered in 2021.

**Program 2810** *Baseball Hitting and Pitching:* This program takes place in the Glenbard East field house and utilizes the indoor batting cages. The head baseball coach at Glenbard East has provided instruction for this program for the past several years and staff hopes to continue this in 2021. Enrollment increased in 2020.

**Program 2900-2975** *Rams Camps:* These camps are conducted in a cooperative effort with Glenbard East staff and coaches. Camps had to be modified significantly for 2020. Many camps were unable to run and those that did were only open to high school aged athletes.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE							0	
ATHLETICS 1								
REVENUES								
GENERAL								
SPONSORSHIP								
10-30-00-335-2600	SPONSORSHIPS	0	2,000	2,500	3,500	3,500	0	(100%)
10-30-00-335-2730	SPONSORSHIPS	0	0	4,500	0	0	4,500	0%
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TOTAL SPONSORSHIP		0	2,000	7,000	3,500	3,500	4,500	(35%)
PROGRAM FEES								
10-30-00-410-2500	TRUE HERO SELF DEFENSE	4,985	4,852	4,627	553	553	2,309	(50%)
10-30-00-410-2505	KARATE	19,348	17,280	19,580	7,373	7,373	11,372	(41%)
10-30-00-410-2510	SULLIVAN'S KARATE	7,910	10,114	9,000	4,492	4,072	9,000	0%
10-30-00-410-2515	TAE KWON DO	12,792	11,310	11,790	3,154	3,954	11,840	0%
10-30-00-410-2520	FENCING	10,062	8,534	8,703	4,816	5,470	8,703	0%
10-30-00-410-2525	MIXED MARTIAL ARTS	0	0	819	0	0	819	0%
10-30-00-410-2530	TAI CHI	0	0	0	0	0	5,054	0%
10-30-00-410-2600	SOFTBALL - YOUTH	25,394	34,670	42,691	21,695	23,983	25,891	(39%)
10-30-00-410-2601	SOFTBALL - TRAVEL	0	0	0	2,450	840	22,400	0%
10-30-00-410-2605	SUMMER SOFTBALL - ADULT	64,725	62,468	67,710	41,925	41,925	65,650	(3%)
10-30-00-410-2610	FALL SOFTBALL - ADULT	38,850	31,950	33,800	0	0	33,800	0%
10-30-00-410-2615	SOFTBALL TOURNAMENTS	0	0	1,500	0	0	1,500	0%
10-30-00-410-2620	BASEBALL - OVER 30	22,767	16,825	21,575	14,363	13,923	21,575	0%
10-30-00-410-2625	PICKLEBALL	0	3,190	2,560	755	1,455	1,920	(25%)
10-30-00-410-2660	VOLLEYBALL LEAGUE-ADULT CO-ED	0	0	4,400	0	0	4,400	0%
10-30-00-410-2705	CO-OP PROGRAMS	31,700	19,442	9,110	3,890	3,890	0	(100%)
10-30-00-410-2712	ULTIMATE FRISBEE	3,417	4,007	3,950	0	0	3,950	0%
10-30-00-410-2715	ICE SKATING	5,091	2,730	4,032	4,866	5,351	4,032	0%
10-30-00-410-2725	SOFTBALL CLINICS	2,920	0	4,562	0	0	4,562	0%
10-30-00-410-2730	SPRING 5K	8,839	9,682	6,060	237	237	6,060	0%
10-30-00-410-2735	LACROSSE	200	0	270	0	0	0	(100%)
10-30-00-410-2800	CHICAGO FIRE SOCCER	4,456	3,110	3,180	0	0	3,180	0%
10-30-00-410-2805	WESTLAKE VOLLEYBALL CAMP	3,330	3,135	3,975	0	0	3,975	0%
10-30-00-410-2810	BASEBALL HITTING & PITCHING	1,515	0	1,350	3,590	3,590	3,100	129%
10-30-00-410-2815	JR. HIGH BASKETBALL CAMP	3,139	2,530	3,025	0	0	3,025	0%
10-30-00-410-2900	BADMINTON	2,908	2,328	2,645	400	400	2,645	0%
10-30-00-410-2905	TENNIS TEAM	5,727	6,566	6,082	2,830	2,830	6,082	0%
10-30-00-410-2910	SOCCER CAMP - BOYS	5,835	5,933	6,060	0	0	6,060	0%
10-30-00-410-2915	SOCCER CAMP - GIRLS	1,566	1,980	1,785	0	0	1,785	0%
10-30-00-410-2920	CROSS COUNTRY CAMP	3,987	3,139	3,746	1,080	1,080	3,746	0%
10-30-00-410-2925	VOLLEYBALL CAMP	13,947	12,566	13,132	2,200	2,200	13,132	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>ATHLETICS 1</b>							
<b>REVENUES</b>							
<b>GENERAL</b>							
<b>PROGRAM FEES</b>							
10-30-00-410-2930	WRESTLING CAMP	366	0	407	0	0	407 0%
10-30-00-410-2935	BASKETBALL CAMP - GIRLS	1,668	2,771	2,022	1,236	1,236	2,022 0%
10-30-00-410-2940	BASKETBALL CAMP - BOYS	9,509	9,222	10,388	1,572	1,572	10,388 0%
10-30-00-410-2945	GYMNASTICS - GIRLS	854	0	608	0	0	608 0%
10-30-00-410-2950	SOFTBALL CAMP - GIRLS	1,281	0	732	0	0	732 0%
10-30-00-410-2955	CHEERLEADING CAMP	0	0	981	0	0	981 0%
10-30-00-410-2965	BASEBALL CAMP - SUMMER	1,983	1,330	1,731	3,512	3,512	1,731 0%
10-30-00-410-2970	FOOTBALL CAMP	9,777	9,706	9,840	5,175	5,175	9,840 0%
10-30-00-410-2975	BOWLING	0	0	610	0	0	610 0%
<b>TOTAL PROGRAM FEES</b>		<b>330,848</b>	<b>301,370</b>	<b>329,038</b>	<b>132,164</b>	<b>134,621</b>	<b>318,886 (3%)</b>
<b>TOTAL GENERAL</b>		<b>330,848</b>	<b>303,370</b>	<b>336,038</b>	<b>135,664</b>	<b>138,121</b>	<b>323,386 (3%)</b>
<b>TOTAL REVENUES: ATHLETICS 1</b>		<b>330,848</b>	<b>303,370</b>	<b>336,038</b>	<b>135,664</b>	<b>138,121</b>	<b>323,386 (3%)</b>
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SALARIES</b>							
10-30-00-710-2605	SUMMER SOFTBALL - ADULT	3,428	3,771	3,993	66	3,204	5,445 36%
10-30-00-710-2610	FALL SOFTBALL - ADULT	2,621	3,450	3,163	2,508	0	3,163 0%
10-30-00-710-2620	BASEBALL - OVER 30	2,139	257	1,904	840	1,200	1,942 1%
10-30-00-710-2625	PICKLEBALL	0	720	400	0	690	750 87%
10-30-00-710-2650	BASKETBALL - ADULT	318	18	0	0	0	0 0%
10-30-00-710-2705	CO-OP PROGRAMS	27,253	13,737	7,743	5,439	5,439	0 (100%)
10-30-00-710-2712	ULTIMATE FRISBEE	756	1,011	800	0	0	859 7%
10-30-00-710-2725	SOFTBALL CLINICS	570	0	0	0	0	0 0%
10-30-00-710-2730	SPRING 5K	661	726	715	0	0	715 0%
10-30-00-710-2805	WESTLAKE VOLLEYBALL CAMP	2,893	2,660	3,377	0	0	3,377 0%
<b>TOTAL PROGRAM SALARIES</b>		<b>40,639</b>	<b>26,350</b>	<b>22,095</b>	<b>8,853</b>	<b>10,533</b>	<b>16,251 (26%)</b>
<b>PROGRAM SUPPLIES</b>							
10-30-00-720-2600	SOFTBALL - YOUTH	10,223	10,815	11,642	12,657	12,757	10,142 (12%)
10-30-00-720-2601	SOFTBALL - TRAVEL	0	0	0	0	0	1,200 0%
10-30-00-720-2605	SUMMER SOFTBALL - ADULT	10,501	6,045	11,081	0	6,650	12,415 12%
10-30-00-720-2610	FALL SOFTBALL - ADULT	5,777	7,547	4,825	2,289	0	4,825 0%
10-30-00-720-2615	SOFTBALL TOURNAMENTS	0	0	656	0	0	656 0%
10-30-00-720-2620	BASEBALL - OVER 30	5,485	6,164	4,877	0	1,490	4,877 0%
10-30-00-720-2625	PICKLEBALL	0	0	1,200	19	19	1,200 0%
10-30-00-720-2660	VOLLEYBALL LEAGUE-ADULT CO-ED	0	0	680	0	0	680 0%



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)
		ACTUAL	ACTUAL	10 MO. BUDGETED	ACTUAL PROJECTED	REQUESTED BUDGET	
<b>ATHLETICS 1</b>							
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SUPPLIES</b>							
10-30-00-720-2725	SOFTBALL CLINICS	89	0	200	0	0	0%
10-30-00-720-2730	SPRING 5K	4,743	5,000	5,000	332	332	0%
10-30-00-720-2900	BADMINTON	385	333	500	0	0	0%
10-30-00-720-2905	TENNIS TEAM	200	264	0	0	0	0%
10-30-00-720-2910	SOCCER CAMP - BOYS	970	1,512	1,200	0	0	0%
10-30-00-720-2915	SOCCER CAMP - GIRLS	880	1,027	800	0	0	0%
10-30-00-720-2920	CROSS COUNTRY CAMP	352	0	375	0	0	0%
10-30-00-720-2925	VOLLEYBALL CAMP	1,975	1,860	1,900	948	948	0%
10-30-00-720-2935	BASKETBALL CAMP - GIRLS	280	342	350	293	293	0%
10-30-00-720-2940	BASKETBALL CAMP - BOYS	908	1,060	1,250	0	1,214	0%
10-30-00-720-2945	GYMNASTICS - GIRLS	96	0	70	0	0	0%
10-30-00-720-2950	SOFTBALL CAMP - GIRLS	0	0	50	0	0	0%
10-30-00-720-2955	CHEERLEADING CAMP	0	0	75	0	0	0%
<b>TOTAL PROGRAM SUPPLIES</b>		<b>42,864</b>	<b>41,969</b>	<b>46,731</b>	<b>16,538</b>	<b>23,703</b>	<b>2%</b>
<b>PROGRAM CONTRACTUAL</b>							
10-30-00-730-2500	TRUE HERO SELF DEFENSE	3,377	3,540	3,109	410	410	(52%)
10-30-00-730-2505	KARATE	15,126	9,450	14,764	7,419	7,953	(44%)
10-30-00-730-2510	SULLIVAN'S KARATE	5,737	7,349	6,250	2,295	3,054	0%
10-30-00-730-2515	TAE KWON DO	10,128	8,832	9,112	2,552	3,163	0%
10-30-00-730-2520	FENCING	6,778	5,672	5,462	1,919	3,207	0%
10-30-00-730-2525	MIXED MARTIAL ARTS	0	0	614	0	0	0%
10-30-00-730-2530	TAI CHI	0	0	0	0	0	0%
10-30-00-730-2600	SOFTBALL - YOUTH	7,541	11,228	12,407	5,130	8,580	(59%)
10-30-00-730-2601	SOFTBALL - TRAVEL	0	0	0	0	0	0%
10-30-00-730-2605	SUMMER SOFTBALL - ADULT	23,683	23,157	24,784	14,511	14,511	(7%)
10-30-00-730-2610	FALL SOFTBALL - ADULT	14,476	12,086	12,945	0	0	0%
10-30-00-730-2615	SOFTBALL TOURNAMENTS	0	0	418	0	0	0%
10-30-00-730-2620	BASEBALL - OVER 30	11,141	8,750	10,670	2,898	6,580	7%
10-30-00-730-2650	BASKETBALL - ADULT	2,100	0	0	0	0	0%
10-30-00-730-2660	VOLLEYBALL LEAGUE-ADULT CO-ED	0	0	1,881	0	0	0%
10-30-00-730-2715	ICE SKATING	4,064	0	3,225	0	6,465	0%
10-30-00-730-2725	SOFTBALL CLINICS	1,593	0	3,175	0	0	0%
10-30-00-730-2730	SPRING 5K	3,255	3,456	4,250	0	0	11%
10-30-00-730-2735	LACROSSE	133	0	203	0	0	(100%)
10-30-00-730-2800	CHICAGO FIRE SOCCER	2,817	2,124	2,305	0	0	0%
10-30-00-730-2810	BASEBALL HITTING & PITCHING	480	0	430	3,145	3,145	512%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>ATHLETICS 1</b>							
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM CONTRACTUAL</b>							
10-30-00-730-2815	JR. HIGH BASKETBALL CAMP	2,741	2,150	2,571	0	0	2,571 0%
10-30-00-730-2900	BADMINTON	2,046	1,600	1,720	340	340	1,720 0%
10-30-00-730-2905	TENNIS TEAM	4,584	5,237	5,080	2,405	2,405	5,080 0%
10-30-00-730-2910	SOCCER CAMP - BOYS	3,906	3,401	3,839	0	0	3,839 0%
10-30-00-730-2915	SOCCER CAMP - GIRLS	428	655	696	0	0	696 0%
10-30-00-730-2920	CROSS COUNTRY CAMP	2,979	2,618	2,744	918	918	2,744 0%
10-30-00-730-2925	VOLLEYBALL CAMP	9,735	8,600	9,033	938	938	9,033 0%
10-30-00-730-2930	WRESTLING CAMP	306	0	340	0	0	340 0%
10-30-00-730-2935	BASKETBALL CAMP - GIRLS	1,114	1,970	1,331	756	756	1,331 0%
10-30-00-730-2940	BASKETBALL CAMP - BOYS	7,039	6,653	7,391	138	138	7,391 0%
10-30-00-730-2945	GYMNASTICS - GIRLS	617	0	438	0	0	438 0%
10-30-00-730-2950	SOFTBALL CAMP - GIRLS	1,071	0	561	0	0	561 0%
10-30-00-730-2955	CHEERLEADING CAMP	0	0	741	0	0	741 0%
10-30-00-730-2965	BASEBALL CAMP - SUMMER	1,657	1,105	1,441	3,053	3,053	1,441 0%
10-30-00-730-2970	FOOTBALL CAMP	8,171	8,096	8,174	3,792	3,792	8,174 0%
10-30-00-730-2975	BOWLING	0	0	510	0	0	510 0%
<b>TOTAL PROGRAM CONTRACTUAL</b>		<b>158,823</b>	<b>137,729</b>	<b>162,614</b>	<b>52,619</b>	<b>69,408</b>	<b>163,848 0%</b>
<b>TOTAL GENERAL</b>		<b>242,326</b>	<b>206,048</b>	<b>231,440</b>	<b>78,010</b>	<b>103,644</b>	<b>227,864 (1%)</b>
<b>TOTAL ATHLETICS 1</b>		<b>242,326</b>	<b>206,048</b>	<b>231,440</b>	<b>78,010</b>	<b>103,644</b>	<b>227,864 (1%)</b>
<b>TOTAL REVENUES</b>		<b>330,848</b>	<b>303,370</b>	<b>336,038</b>	<b>135,664</b>	<b>138,121</b>	<b>323,386 (3%)</b>
<b>TOTAL EXPENSES</b>		<b>242,326</b>	<b>206,048</b>	<b>231,440</b>	<b>78,010</b>	<b>103,644</b>	<b>227,864 (1%)</b>
<b>SURPLUS (DEFICIT)</b>		<b>88,522</b>	<b>97,322</b>	<b>104,598</b>	<b>57,654</b>	<b>34,477</b>	<b>95,522 (8%)</b>
<b>TOTAL REVENUES</b>		<b>330,848</b>	<b>303,370</b>	<b>336,038</b>	<b>135,664</b>	<b>138,121</b>	<b>323,386 (3%)</b>
<b>TOTAL EXPENSES</b>		<b>242,326</b>	<b>206,048</b>	<b>231,440</b>	<b>78,010</b>	<b>103,644</b>	<b>227,864 (1%)</b>
<b>SURPLUS (DEFICIT)</b>		<b>88,522</b>	<b>97,322</b>	<b>104,598</b>	<b>57,654</b>	<b>34,477</b>	<b>95,522 (8%)</b>

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund – 10  
Athletics, Camps & Clinics – 35**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$291,246	\$315,856	\$323,594	\$160,192	\$158,499	\$314,040
Program Salaries	52,684	49,936	54,914	36,459	37,257	56,413
Program Supplies	31,342	29,754	36,433	17,881	18,096	36,625
Program Contractual	<u>59,894</u>	<u>70,049</u>	<u>71,501</u>	<u>17,671</u>	<u>24,891</u>	<u>65,499</u>
<b>Net Income</b>	\$147,326	\$166,117	\$160,746	\$88,181	\$78,255	\$155,503

**Performance Measure:**

Number of Participants	3,831	3,769	4,000	1,842	1,905	3,730
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**Performance Objectives:**

**Youth Athletic Programs**

1. Offer a minimum of ten different instructional sports each season.
2. Have 80% of participants respond with agree or strongly agree on program surveys that their child's skill has improved.
3. Offer two new youth instructional programs per year.

**Youth Athletic Leagues**

1. Offer an opportunity for youth to participate in an athletic league in all four seasons.
2. Ensure competitions are officiated by qualified officials.
3. Provide opportunities for designated weekly practice times.
4. Have an overall increase in participation for all youth leagues.

**Program 3050**

*Youth Soccer:* The spring season was canceled, resulting in lower participation numbers for the year. There were 411 participants for the modified fall season. Staff will continue to adjust the program structure to encourage more effective and instructional game play for younger age groups, as well as an end of the season tournament for older age groups. Staff will continue using Quickscores online scheduling program for all leagues. Contractual expenses in 2021 should remain the same as 2019 due the number of Lombard teams expected to participate in the cooperative league with Glen Ellyn. The home team covers the contractual referee costs.

**Program 3100**

*T-Ball:* There were 71 participants in 2020, compared to 151 in 2019. Numbers were lower due to COVID-19 guidelines. Max was reduced from 160 to 80. Additional staff members are still budgeted for the 2021 season to provide enhanced structure for the program.

**Program 3150**

*Youth Basketball Leagues:* Winter leagues begin practice in December and games in January. With the uncertainty of basketball guidelines, the 2021 basketball season may have a modified program structure. Winter fees collected in the fall are deferred

**Program 3200**

*Tennis Lessons:* Quality instruction has been a large factor in the success of this program. 2020 enrollment continued to be steady in comparison to 2019, despite COVID-19 rules and regulations. Lessons are offered at the Lombard Common tennis courts.

**Program 3300**

*3Point Basketball:* This area is primarily for the after school basketball camp. Enrollment was impacted by current conditions. Enrollment is expected to improve in 2021.

**Program 3310**

*Youth Basketball Clinics:* Spring and summer clinics had to be canceled in 2020. Staff hopes that winter clinics regain interest.

**Program 3330**

*3Point Youth Sports:* The District's partnership with 3Point Athletics is still strong. Although many classes had to be cancelled in 2020, staff expects participation to increase in 2021.

**Program 3340**

*Soccer Skills Training:* This program is offered by trainers from CoachFinder, who also provides trainers for the Firebirds Soccer Club. The Park District has gradually increased the amount of program offerings with this organization. They have proven to provide quality soccer instruction. Current programs offered include a summer camp, spring and fall instructional classes, as well as, a winter futsal training at the Glenbard East field house.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
ATHLETICS 2								
REVENUES								
GENERAL								
PROGRAM FEES								
10-35-00-410-3000	COSTUMES & UNIFORMS	11,102	10,638	11,280	3,892	4,500	11,280	0%
10-35-00-410-3050	YOUTH SOCCER - OUTDOOR	96,196	96,503	98,465	15,165	15,165	98,465	0%
10-35-00-410-3055	LITTLE KICKERS SOCCER	2,972	2,335	2,998	0	0	2,832	(5%)
10-35-00-410-3060	YOUTH SOCCER - INDOOR	2,073	1,860	1,705	1,180	1,600	1,705	0%
10-35-00-410-3100	T-BALL	10,919	11,695	12,485	4,842	4,842	12,485	0%
10-35-00-410-3150	BASKETBALL - YOUTH	87,754	89,650	89,455	77,692	74,785	84,765	(5%)
10-35-00-410-3155	BASKETBALL-HIGH SCHOOL LEAGUE	8,451	7,811	8,740	11,680	11,680	8,110	(7%)
10-35-00-410-3200	TENNIS LESSONS	19,716	19,826	21,692	13,777	13,777	21,272	(1%)
10-35-00-410-3250	FLAG FOOTBALL	0	1,174	1,220	0	0	1,220	0%
10-35-00-410-3300	3-PT AFTER SCHOOL BASKETBALL	5,104	5,537	6,380	1,084	1,674	6,380	0%
10-35-00-410-3310	YOUTH BASKETBALL CLINICS	5,815	7,054	9,228	85	0	9,228	0%
10-35-00-410-3315	VOLLEYBALL PROFESSIONALS	9,904	24,580	21,974	14,908	14,748	21,974	0%
10-35-00-410-3320	GIRLS LACROSSE	600	685	580	0	0	580	0%
10-35-00-410-3330	3 POINT YOUTH PROGRAMS	20,616	24,515	22,872	7,988	8,260	19,224	(15%)
10-35-00-410-3340	COACH FINDER SOCCER CAMP	7,635	11,748	11,655	7,892	7,892	11,655	0%
10-35-00-410-3350	CHALLENGER SOCCER CAMP	0	0	2,605	0	0	2,605	0%
10-35-00-410-3400	OPEN GYM - ADULT VOLLEYBALL	2,152	0	0	0	0	0	0%
10-35-00-410-3405	OPEN GYM - ADULT BASKETBALL	35	0	0	0	0	0	0%
10-35-00-410-3410	OPEN GYM - YOUTH	9	0	0	0	0	0	0%
10-35-00-410-3415	FAMILY OPEN GYM	8	0	0	0	0	0	0%
10-35-00-410-3450	TURKEY SHOOT	183	242	260	6	0	260	0%
TOTAL PROGRAM FEES		291,244	315,853	323,594	160,191	158,923	314,040	(2%)
TOTAL GENERAL		291,244	315,853	323,594	160,191	158,923	314,040	(2%)
TOTAL REVENUES: ATHLETICS 2		291,244	315,853	323,594	160,191	158,923	314,040	(2%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-35-00-710-3050	YOUTH SOCCER - OUTDOOR	3,335	2,515	4,081	42	42	4,081	0%
10-35-00-710-3055	LITTLE KICKERS SOCCER	323	192	672	0	0	704	4%
10-35-00-710-3060	YOUTH SOCCER - INDOOR	665	552	510	0	552	510	0%
10-35-00-710-3100	T-BALL	3,275	2,586	4,320	2,145	2,145	4,680	8%
10-35-00-710-3150	BASKETBALL - YOUTH	32,572	31,803	32,790	25,175	25,175	33,264	1%
10-35-00-710-3155	BASKETBALL-HIGH SCHOOL LEAGUE	2,965	3,842	3,094	3,192	3,192	3,175	2%
10-35-00-710-3200	TENNIS LESSONS	8,422	7,937	9,045	5,559	5,740	8,877	(1%)
10-35-00-710-3250	FLAG FOOTBALL	0	60	372	0	0	528	41%
10-35-00-710-3315	VOLLEYBALL PROFESSIONALS	283	0	0	0	0	0	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>ATHLETICS 2</b>							
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SALARIES</b>							
10-35-00-710-3340	COACH FINDER SOCCER CAMP	0	446	0	343	343	528 0%
10-35-00-710-3400	OPEN GYM - ADULT VOLLEYBALL	841	0	0	0	0	0 0%
10-35-00-710-3450	TURKEY SHOOT	0	0	30	0	66	66 120%
<b>TOTAL PROGRAM SALARIES</b>		<b>52,681</b>	<b>49,933</b>	<b>54,914</b>	<b>36,456</b>	<b>37,255</b>	<b>56,413 2%</b>
<b>PROGRAM SUPPLIES</b>							
10-35-00-720-3000	COSTUMES & UNIFORMS	12,773	14,957	10,535	9,378	9,378	9,230 (12%)
10-35-00-720-3050	YOUTH SOCCER - OUTDOOR	8,886	6,859	12,652	3,740	3,740	14,072 11%
10-35-00-720-3055	LITTLE KICKERS SOCCER	536	272	624	0	0	624 0%
10-35-00-720-3060	YOUTH SOCCER - INDOOR	0	0	40	0	40	40 0%
10-35-00-720-3100	T-BALL	1,808	2,298	2,578	742	742	2,578 0%
10-35-00-720-3150	BASKETBALL - YOUTH	5,240	3,053	6,877	2,156	2,156	6,878 0%
10-35-00-720-3155	BASKETBALL-HIGH SCHOOL LEAGUE	1,379	1,785	1,962	1,565	1,565	1,962 0%
10-35-00-720-3200	TENNIS LESSONS	516	188	795	262	262	895 12%
10-35-00-720-3250	FLAG FOOTBALL	0	139	170	0	0	170 0%
10-35-00-720-3340	COACH FINDER SOCCER CAMP	0	0	0	35	35	0 0%
10-35-00-720-3450	TURKEY SHOOT	200	199	200	0	175	176 (12%)
<b>TOTAL PROGRAM SUPPLIES</b>		<b>31,338</b>	<b>29,750</b>	<b>36,433</b>	<b>17,878</b>	<b>18,093</b>	<b>36,625 0%</b>
<b>PROGRAM CONTRACTUAL SERVICES</b>							
10-35-00-730-3050	YOUTH SOCCER - OUTDOOR	13,310	14,833	11,500	268	268	11,500 0%
10-35-00-730-3100	T-BALL	0	301	248	228	228	248 0%
10-35-00-730-3150	BASKETBALL - YOUTH	10,397	3,639	6,775	1,049	1,049	3,325 (50%)
10-35-00-730-3155	BASKETBALL-HIGH SCHOOL LEAGUE	850	42	730	56	56	730 0%
10-35-00-730-3300	3-PT AFTER SCHOOL BASKETBALL	3,329	3,856	4,459	431	1,171	4,459 0%
10-35-00-730-3305	FIREBIRDS D SQUAD	1,462	0	0	0	0	0 0%
10-35-00-730-3310	YOUTH BASKETBALL CLINICS	3,843	2,194	6,430	0	0	6,430 0%
10-35-00-730-3315	VOLLEYBALL PROFESSIONALS	6,721	16,449	15,613	7,299	10,864	15,613 0%
10-35-00-730-3320	GIRLS LACROSSE	480	548	464	0	0	464 0%
10-35-00-730-3330	3 POINT YOUTH PROGRAMS	13,379	19,882	15,589	2,866	5,782	13,037 (16%)
10-35-00-730-3340	COACH FINDER SOCCER CAMP	6,120	8,302	8,009	5,471	5,471	8,009 0%
10-35-00-730-3350	CHALLENGER SOCCER CAMP	0	0	1,684	0	0	1,684 0%
<b>TOTAL PROGRAM CONTRACTUAL SERVICES</b>		<b>59,891</b>	<b>70,046</b>	<b>71,501</b>	<b>17,668</b>	<b>24,889</b>	<b>65,499 (8%)</b>
<b>TOTAL GENERAL</b>		<b>143,910</b>	<b>149,729</b>	<b>162,848</b>	<b>72,002</b>	<b>80,237</b>	<b>158,537 (2%)</b>
<b>TOTAL ATHLETICS 2</b>		<b>143,910</b>	<b>149,729</b>	<b>162,848</b>	<b>72,002</b>	<b>80,237</b>	<b>158,537 (2%)</b>

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)	
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED		REQUESTED BUDGET
TOTAL REVENUES		291,244	315,853	323,594	160,191	158,923	314,040	(2%)
TOTAL EXPENSES		143,910	149,729	162,848	72,002	80,237	158,537	(2%)
SURPLUS (DEFICIT)		147,334	166,124	160,746	88,189	78,686	155,503	(3%)
TOTAL REVENUES		291,244	315,853	323,594	160,191	158,923	314,040	(2%)
TOTAL EXPENSES		143,910	149,729	162,848	72,002	80,237	158,537	(2%)
SURPLUS (DEFICIT)		147,334	166,124	160,746	88,189	78,686	155,503	(3%)

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
Gymnastics - 40**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$82,074	\$74,863	\$74,680	\$28,524	\$29,362	\$42,820
Program Salaries	3,174	3,320	5,222	1,796	2,822	-
Program Supplies	5,514	3,017	1,500	-	-	-
Program Contractual	<u>50,584</u>	<u>47,827</u>	<u>45,254</u>	<u>16,586</u>	<u>14,049</u>	<u>34,076</u>
<b>Net Income</b>	\$22,802	\$20,699	\$22,704	\$10,142	\$12,491	\$8,744

**Performance Measure:**

Number of Participants	865	973	950	368	379	570
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**Performance Objectives:**

1. Provide a variety of gymnastics and poms programs for participants ranging in ages from 18 months to 14 years old including Parent/Tot classes, Tiny and Super Times, Beginner 1 & 2 and Team.

**Program 3500**

*Tumbling Times Gymnastics:* The Park District has been partnering with Tumbling Times Inc. for the past several years for gymnastics programs. Starting in the fall of 2015, Tumbling Times opened a new gymnastics facility in Addison. Classes offered at Tumbling Times include Beginner Levels 1 and 2, as well as Junior and Team gymnastics which compete in meets. The contractual split is 80/20 for all programs offered at the Tumbling Times facility. There are no classes scheduled at Sunset Knoll Recreation Center in 2021. Enrollment has declined in 2019 and 2020 as Tumbling Times has partnered with surrounding communities, as well as reduced enrollment with COVID-19. Tumbling Times Tot classes have been moved to 3500 from 3510 for 2021.





**Program 3510**

*Tumbling Times Tot:* All tot classes were moved to 3500 starting in 2021.

**Program 3600**

*Poms Team:* Beginning in 2021, the Poms Team budget has been moved to the Visual and Performing Arts section. Poms Team will be budgeted under a new revenue code with the Inspire Dance Team, entitled Competitive Pom/Dance Team.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE						0	
GYMNASTICS							
REVENUES							
GENERAL							
PROGRAM FEES							
10-40-00-410-3500	LOMBARD LEAPERS	38,737	31,156	30,510	10,246	10,246	42,820 40%
10-40-00-410-3510	LITTLE LEAPERS	22,011	26,592	24,650	7,158	7,400	0 (100%)
10-40-00-410-3600	POMS TEAM	21,441	17,114	19,520	11,119	11,715	0 (100%)
10-40-00-410-3700	GYMNASTICS - YOUTH	(116)	0	0	0	0	0 0%
TOTAL PROGRAM FEES		82,073	74,862	74,680	28,523	29,361	42,820 (42%)
TOTAL GENERAL		82,073	74,862	74,680	28,523	29,361	42,820 (42%)
TOTAL REVENUES: GYMNASTICS		82,073	74,862	74,680	28,523	29,361	42,820 (42%)
EXPENSES							
GENERAL							
PROGRAM SALARIES							
10-40-00-710-3600	POMS TEAM	3,173	3,319	5,222	1,795	2,822	0 (100%)
TOTAL PROGRAM SALARIES		3,173	3,319	5,222	1,795	2,822	0 (100%)
PROGRAM SUPPLIES							
10-40-00-720-3600	POMS TEAM	5,513	3,017	1,500	0	0	0 (100%)
TOTAL PROGRAM SUPPLIES		5,513	3,017	1,500	0	0	0 (100%)
PROGRAM CONTRACTUAL SERVICES							
10-40-00-730-3500	LOMBARD LEAPERS	28,833	20,653	24,186	8,614	7,400	34,076 40%
10-40-00-730-3510	LITTLE LEAPERS	18,801	25,066	18,918	7,212	5,890	0 (100%)
10-40-00-730-3600	POMS TEAM	2,949	2,106	2,150	759	759	0 (100%)
TOTAL PROGRAM CONTRACTUAL SERVICES		50,583	47,825	45,254	16,585	14,049	34,076 (24%)
TOTAL GENERAL		59,269	54,161	51,976	18,380	16,871	34,076 (34%)
TOTAL GYMNASTICS		59,269	54,161	51,976	18,380	16,871	34,076 (34%)
TOTAL REVENUES		82,073	74,862	74,680	28,523	29,361	42,820 (42%)
TOTAL EXPENSES		59,269	54,161	51,976	18,380	16,871	34,076 (34%)
SURPLUS (DEFICIT)		22,804	20,701	22,704	10,143	12,490	8,744 (61%)
TOTAL REVENUES		82,073	74,862	74,680	28,523	29,361	42,820 (42%)
TOTAL EXPENSES		59,269	54,161	51,976	18,380	16,871	34,076 (34%)
SURPLUS (DEFICIT)		22,804	20,701	22,704	10,143	12,490	8,744 (61%)

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
General Interest, Camps, and Clinics - 45**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$482,993	\$817,071	\$930,750	\$289,823	\$418,520	\$934,001
Utilities	0	288	2,820	1,397	2,520	2,224
Program Salaries	168,679	266,404	370,866	126,370	204,231	382,618
Program Supplies	17,066	17,886	20,755	3,826	10,304	20,755
Program Contractual	36,703	61,106	61,946	12,069	13,349	60,146
<b>Net Income</b>	<b>\$260,545</b>	<b>\$471,387</b>	<b>\$474,363</b>	<b>\$146,161</b>	<b>\$188,116</b>	<b>\$468,258</b>

**Performance Measure:**

Number of Participants	3,354	5,346	5,253	764	904	5,279
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**Performance Objectives:**

1. Provide a wide variety of programs that appeal to youth ranging in ages from 6-12 years old.
2. Offer services for parents in need of child supervision before and after school and school days off.
3. Offer services for parents in need of child supervision during the summer and holiday breaks.
4. Provide programs that aid in independent thinking and encourage creativity.
5. Provide educational programs that help in youth development.

**Program 4000**

*Day Camp:* Day Camp experienced a significant increase in enrollment in 2019, and unfortunately was impacted by COVID-19 in 2020. Despite a late start, 10 weeks of camp were offered in 2020, with an average of 40 campers per week. Camp is expected to rebound next summer if guidelines are lifted or loosened. An increase in staff wages is anticipated in 2021 to accommodate the new minimum wage laws.



**Program 4005**

*School Break Camps:* Lombard Park District will continue to offer school break camps during Winter Break, Spring Break and Thanksgiving.

**Program 4050**

*Club Rec:* The Lombard Park District began its Before and After School Program, Club Rec in fall of 2018 at five School District 44 schools. A Full-Time Club Rec & Day Camp Coordinator is typically hired to help facilitate the program, but as of March 2020 that position has remained vacant. The program saw great success until the COVID-19 shutdown in March 2020. In Fall 2020, Club Rec could not operate as regularly planned due to School District 44 choosing to start the year remotely. School of Rec was created to offer a full day and half day child care option for families where children could safely do their e-learning and engage in recreation activities. This program was held at Hammerschmidt, Glenn Westlake, and Pleasant Lane. The program cost was partially offset by a School District 44 subsidy, which allowed the Park District to charge only \$120 per week for a full day program, Monday-Friday, from 7am-6pm. The School of Rec program will continue until in-person learning at the school district resumes at which time Club Rec will move into normal operations. A fee increase was budgeted for the 2020-2021 school year, but will not be budgeted for the 2021-2022 school year. Staff began the 2020-2021 school year at the expected 2021 minimum wage increase so no pay rate increases are anticipated for 2021.



**Program 4100**

*Chess Camp and Robotic Camp:* Enrollment for Chess Camp continues to be steady. After School Enrichment Solutions is being contracted to offer more specialty youth classes including Spanish, cooking, and music.

**Program 4200**

*Youth Wellness:* Home Alone, First Aid, and Babysitter Training are offered by various contractual groups. Fees are not projected to increase, as prices are comparable to other Park Districts.

**Program 4300**

*School Day Off:* The Lombard Park District will continue to offer a School Day Off Program on days when School District 44 is not in session. This program will be available to Club Rec participants at a discounted rate, but will also be available to residents and non-residents. Participation numbers are not anticipated to increase, however, there is an expected increase in revenue. The program will be held at the Lombard Community Building. Anticipated restrictions on travel and field trips will mean more in-house field trips for the first half of the calendar year so a slight decrease in contractual services is expected.

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
GENERAL INTERST & CAMPS								
REVENUES								
GENERAL								
--- UNDEFINED CODE ---								
10-45-00-360-4050	CLUB REC	0	0	0	19,295	19,295	0	0%
TOTAL --- UNDEFINED CODE ---		0	0	0	19,295	19,295	0	0%
PROGRAM FEES								
10-45-00-410-4000	DAY CAMP	158,717	233,566	247,310	35,851	35,851	247,310	0%
10-45-00-410-4005	CABIN FEVER	4,690	14,720	15,545	93	3,577	15,745	1%
10-45-00-410-4010	SUNRISE SUNSET	30,304	0	0	0	0	0	0%
10-45-00-410-4050	CLUB REC	278,137	548,608	640,377	226,724	350,805	642,923	0%
10-45-00-410-4100	GENERAL INTEREST CAMPS	6,950	4,690	5,460	861	1,365	5,460	0%
10-45-00-410-4200	YOUTH WELLNESS	4,249	3,867	4,163	1,361	1,361	4,163	0%
10-45-00-410-4300	SCHOOL DAYS OFF	(56)	11,619	17,895	5,641	6,266	18,400	2%
TOTAL PROGRAM FEES		482,991	817,070	930,750	270,531	399,225	934,001	0%
TOTAL GENERAL		482,991	817,070	930,750	289,826	418,520	934,001	0%
TOTAL REVENUES: GENERAL INTERST & CAMPS		482,991	817,070	930,750	289,826	418,520	934,001	0%
EXPENSES								
GENERAL								
UTILITIES								
10-45-00-520-4050	DSL AND CELL PHONE	0	288	2,820	1,396	2,520	2,224	(21%)
TOTAL UTILITIES		0	288	2,820	1,396	2,520	2,224	(21%)
PROGRAM SALARIES								
10-45-00-710-4000	DAY CAMP	55,657	82,823	111,282	25,490	25,490	119,290	7%
10-45-00-710-4005	CABIN FEVER	1,926	7,040	7,620	3,846	4,215	8,736	14%
10-45-00-710-4010	SUNRISE SUNSET	9,085	0	0	0	0	0	0%
10-45-00-710-4050	CLUB REC	101,742	170,892	245,760	94,706	170,447	247,860	0%
10-45-00-710-4100	GENERAL INTEREST CAMPS	267	0	0	0	0	0	0%
10-45-00-710-4300	SCHOOL DAY OFF	0	5,647	6,204	2,326	4,078	6,732	8%
TOTAL PROGRAM SALARIES		168,677	266,402	370,866	126,368	204,230	382,618	3%
PROGRAM SUPPLIES								
10-45-00-720-4000	DAY CAMP	4,934	7,114	6,755	582	582	6,755	0%
10-45-00-720-4005	CABIN FEVER	106	275	700	0	100	700	0%
10-45-00-720-4010	SUNRISE SUNSET	908	0	0	0	0	0	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>GENERAL INTERST &amp; CAMPS EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SUPPLIES</b>							
10-45-00-720-4050	CLUB REC	11,024	10,344	12,800	3,154	9,458	12,800 0%
10-45-00-720-4100	GENERAL INTEREST CAMPS	93	0	0	13	13	0 0%
10-45-00-720-4300	SCHOOL DAY OFF	0	151	500	75	150	500 0%
<b>TOTAL PROGRAM SUPPLIES</b>		<b>17,065</b>	<b>17,884</b>	<b>20,755</b>	<b>3,824</b>	<b>10,303</b>	<b>20,755 0%</b>
<b>PROGRAM CONTRACTUAL SERVICES</b>							
10-45-00-730-4000	DAY CAMP	14,312	17,840	17,000	798	435	18,000 5%
10-45-00-730-4005	CABIN FEVER	0	2,215	1,800	0	800	1,800 0%
10-45-00-730-4050	CLUB REC	16,278	35,523	29,375	10,302	10,302	29,375 0%
10-45-00-730-4100	GENERAL INTEREST CAMPS	4,371	3,462	4,116	578	1,092	4,116 0%
10-45-00-730-4200	YOUTH WELLNESS	1,741	2,064	3,255	390	720	3,255 0%
10-45-00-730-4300	SCHOOL DAY OFF	0	0	6,400	0	0	3,600 (43%)
<b>TOTAL PROGRAM CONTRACTUAL SERVICES</b>		<b>36,702</b>	<b>61,104</b>	<b>61,946</b>	<b>12,068</b>	<b>13,349</b>	<b>60,146 (2%)</b>
<b>TOTAL GENERAL</b>		<b>222,444</b>	<b>345,678</b>	<b>456,387</b>	<b>143,656</b>	<b>230,402</b>	<b>465,743 2%</b>
<b>TOTAL GENERAL INTERST &amp; CAMPS</b>		<b>222,444</b>	<b>345,678</b>	<b>456,387</b>	<b>143,656</b>	<b>230,402</b>	<b>465,743 2%</b>
<b>TOTAL REVENUES</b>		<b>482,991</b>	<b>817,070</b>	<b>930,750</b>	<b>289,826</b>	<b>418,520</b>	<b>934,001 0%</b>
<b>TOTAL EXPENSES</b>		<b>222,444</b>	<b>345,678</b>	<b>456,387</b>	<b>143,656</b>	<b>230,402</b>	<b>465,743 2%</b>
<b>SURPLUS (DEFICIT)</b>		<b>260,547</b>	<b>471,392</b>	<b>474,363</b>	<b>146,170</b>	<b>188,118</b>	<b>468,258 (1%)</b>
<b>TOTAL REVENUES</b>		<b>482,991</b>	<b>817,070</b>	<b>930,750</b>	<b>289,826</b>	<b>418,520</b>	<b>934,001 0%</b>
<b>TOTAL EXPENSES</b>		<b>222,444</b>	<b>345,678</b>	<b>456,387</b>	<b>143,656</b>	<b>230,402</b>	<b>465,743 2%</b>
<b>SURPLUS (DEFICIT)</b>		<b>260,547</b>	<b>471,392</b>	<b>474,363</b>	<b>146,170</b>	<b>188,118</b>	<b>468,258 (1%)</b>

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
Special Events - 50**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$28,310	\$22,238	\$31,825	\$4,177	\$2,215	\$29,925
Donations and Merchandise Sales	11,714	10,362	12,250	-	-	12,250
Sponsorship	2,700	10,500	3,900	2,000	2,000	6,850
Permits and Licenses	1,600	1,150	1,200	-	-	1,200
Cost of Merchandise	10,130	8,703	7,633	-	-	7,633
Program Salaries	6,042	5,788	9,029	103	103	10,003
Program Supplies	16,250	19,399	18,945	5,457	6,879	20,755
Program Contractual	<u>35,328</u>	<u>30,805</u>	<u>39,690</u>	<u>3,000</u>	<u>3,000</u>	<u>38,190</u>
<b>Net Income</b>	(26,626)	(22,745)	(28,522)	(2,383)	(5,767)	(28,756)

**Performance Measure:**

Number of Participants (Registration Programs Only)	1,468	1,211	1,292	20	20	1,200
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**Performance Objectives:**

1. Offer a wide variety of special events to the community every year.
2. Provide free or low cost quality events to the community seasonally.
3. Provide special events that encourage a sense of community pride and cohesiveness.
4. Provide an opportunity for arts, crafts, and various forms of entertainment.
5. Provide special events to celebrate holidays and seasons.
6. Aid in promotion and marketing for other programs and events in the District.

**Program 4500**

*Lilac Time:* Lilac Time continues to be popular throughout the Midwest and beyond. The May celebration includes, concerts, plant sales, special events, the Country Store, and more. Lombard Park District looks forward to bringing back this tradition in 2021.

- Program 4505** *Lilac Time Grants:* The Village of Lombard Tourism Grant offsets special advertising during Lilac Time. The Park District will apply for a grant in 2021 to assist with the marketing of Lilac Time. Staff will continue to explore different creative advertising mediums. The grant was not applied for in 2019. Lilac Time was canceled in 2020 due to COVID-19.
- Program 4510** *Holiday Lights:* This event takes place in Lilacia Park. The Park District and Village have teamed up to do a lighting of Lilacia Park in conjunction with Jingle Bell Jubilee on the first Saturday in December. Roaming holiday characters and other entertainment will be included. The park is a whimsical display of decorations and activities. Due to crowd size and the growing popularity of the event, the Gold Medal Express was retired from operation in 2019. Additional activities, like Carolers around the fire, and an Elf hunt were introduced in 2019 and will be offered in 2021. Holiday Lights did not run 2020.
- Program 4550** *Wine Tasting:* Wine Tasting was canceled in 2020, but will be brought back in 2021 with Famous Liquors as the vendor for this event. The 2019 goal was to create a more free flowing event. Feedback was mostly positive of the changes, but additional improvements will be made for 2021 including more staff to help pour wine to eliminate long lines. A food truck was unable to be secured for 2019, but staff will work to secure one for 2021.
- Program 4555** *Beer Tasting:* Beer Tasting was canceled in 2020, but will be brought back in 2021 with Famous Liquors as the vendor for this event. Changes in 2019 were made to create a more free flowing event. Unfortunately, participation numbers continue to decrease every year for this event. Plans at making more improvements are being prepared including potentially transitioning to a pop-up Beer Garden style event instead of a formal tasting.
- Program 4560** *Pancake Breakfast:* This annual outdoor Pancake Breakfast is held the day of the Mutt Strut. Breakfast is included with race registration. Walk-ups are also welcome to attend. Pancake Breakfast and Mutt Strut were canceled in 2020.
- Program 4565** *Summer Entertainment Series:* Movies and Concerts in the Park is a popular event during the summer. Payment for royalties and licensing are included in the budget for 2021. Three concerts and three movies are planned for 2021. No concerts or movies were held in 2020.
- Program 4600** *Winter Carnival:* The winter carnival is held in February at Sunset Knoll Recreation Center.





**Program 4605**

*Family Event:* The Fishing Derby and the Family Campout are included in this budget program area. The Fishing Derby was canceled in 2020 due to COVID-19 and the Family Campout was not planned for 2020 due to anticipated construction at Four Seasons. A virtual family camp-in was offered in late May 2020, with limited success.

**Program 4610**

*Spring Events:* In 2019, the District received \$750 from the Lombard Lions Club for the event and will continue to seek sponsors in the future. This budget also includes Lunch with the Bunny. This event did not run in 2020, but eggs and candy were purchased before cancelation and could not be returned.

**Program 4615**

*Fall Fest:* Fall Fest is a free event geared towards families. Staff will continue to seek sponsorship to help offset costs in 2021. This event includes a pumpkin patch, petting zoo, pony rides, candy hunts, hay rides, a DJ, and several inflatables. In addition, Boo Bingo is included in this area. There were approximately 2,500 attendees in 2019. Fall Fest did not operate in 2020, however a Fall Fest Express was offered. Families were offered a “Fall Fest in a bag” pick-up at Lombard Community Building if they brought a food or money donation for the Lombard/Villa Park Food pantry. Families got to enjoy a bag of goodies, take a quick photo and each child received a pumpkin while supplies lasted.



**Program 4625**

*Bounce Back to School:* Bounce Back to School was moved to its own line item for the 2020 budget. In 2019, the Park District partnered with School District 44 to hold the event. The event included inflatables, concessions, DJ, roving entertainment, and community group interactions. This event did not run in 2020.

**Program 4700**

*Special Events/Other:* The Polar Express will be offered once again in 2021. Staff hopes to have three trains again. A Mommy and Me Tea Party is also included in this area. In 2019, enrollment in the tea party was down significantly. Staff believes an improvement in the naming and marketing of the event will generate increased participation. Touch-a-Truck is included in this area. Neither the Tea Party nor Polar Express ran in 2020. A family Disney Trivia night was held with some success during the shutdown, so two family trivia nights (Disney and Halloween) are budgeted here.

**Program 4800**

*Birthday Party Package:* Birthday parties continue to be offered at Sunset Knoll Recreation Center. Improvements to the former Fitness Center will potentially allow an opportunity to market and offer more birthday party options.

**Program 4900**

*Community Involvement:* The Trick or Treat Food Drive is the majority of this budget. Staff receives numerous volunteer requests from local families and groups for this event each year. Due to safety and health concerns, the Trick or Treat Food Drive in 2020 was combined with the Fall Fest Express. Families were asked to donate to the food pantry in order to receive a “Fall Fess in a bag” and pumpkin.

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	BUDGETED	2020 10 MO. ACTUAL	PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
SPECIAL EVENTS & TRIPS								
REVENUES								
GENERAL								
MERCHANDISE FOR RESALE								
10-50-00-320-0605	MERCHANDISE SALES	11,704	10,361	11,750	0	0	11,750	0%
TOTAL MERCHANDISE FOR RESALE		11,704	10,361	11,750	0	0	11,750	0%
DONATIONS								
10-50-00-330-0655	DONATIONS	10	0	500	0	0	500	0%
TOTAL DONATIONS		10	0	500	0	0	500	0%
SPONSORSHIPS								
10-50-00-335-0665	SPONSORSHIPS	2,700	10,500	1,900	600	600	1,900	0%
10-50-00-335-4510	SPONSORSHIPS	0	0	0	0	0	800	0%
10-50-00-335-4600	SPONSORSHIPS	0	0	0	400	400	400	0%
10-50-00-335-4610	SPONSORSHIPS	0	0	0	0	0	750	0%
10-50-00-335-4615	SPONSORSHIPS	0	0	0	1,000	1,000	1,000	0%
10-50-00-335-4625	BOUNCE BACK SPONSORSHIP	0	0	2,000	0	0	2,000	0%
TOTAL SPONSORSHIPS		2,700	10,500	3,900	2,000	2,000	6,850	75%
PROGRAM FEES								
10-50-00-410-4505	LILAC TIME GRANTS	6,999	0	7,000	0	0	7,000	0%
10-50-00-410-4510	HOLIDAY LIGHTS	1,852	2,161	1,800	0	0	1,000	(44%)
10-50-00-410-4550	WINE TASTING	3,572	4,405	4,600	0	0	4,600	0%
10-50-00-410-4555	BEER TASTING	2,990	1,600	2,700	0	0	2,500	(7%)
10-50-00-410-4560	PANCAKE BREAKFAST	711	921	1,140	0	0	1,140	0%
10-50-00-410-4565	MOVIES IN THE PARK	0	0	250	0	0	0	(100%)
10-50-00-410-4600	WINTER CARNIVAL	0	0	350	0	0	0	(100%)
10-50-00-410-4605	CAMPOUT/FISHING DERBY	1,374	1,566	1,660	60	60	1,660	0%
10-50-00-410-4610	SPRING EVENT	1,924	1,840	2,180	0	0	2,180	0%
10-50-00-410-4615	FALL FEST	0	0	350	0	0	0	(100%)
10-50-00-410-4700	SPECIAL EVENTS - OTHER	6,703	8,227	7,295	0	0	7,595	4%
10-50-00-410-4800	BIRTHDAY PARTY PACKAGE	2,184	1,267	2,250	257	257	2,250	0%
10-50-00-410-4900	COMMUNITY INVOLVEMENT	0	250	250	0	0	0	(100%)
10-50-00-410-4905	TALES AND TOMBSTONES	0	0	0	3,860	3,860	3,900	0%
TOTAL PROGRAM FEES		28,309	22,237	31,825	4,177	4,177	33,825	6%
TOTAL GENERAL		42,723	43,098	47,975	6,177	6,177	52,925	10%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>TOTAL REVENUES: SPECIAL EVENTS &amp; TRIPS</b>		42,723	43,098	47,975	6,177	6,177	10%
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>PERMITS &amp; LICENSES</b>							
10-50-00-620-4565	PERMITS & LICENSES	1,600	1,150	1,200	0	0	0%
<b>TOTAL PERMITS &amp; LICENSES</b>		1,600	1,150	1,200	0	0	0%
<b>MERCHANDISE - COST OF SALES</b>							
10-50-00-630-0605	MERCHANDISE - COST OF SALES	10,129	8,702	7,633	0	0	0%
<b>TOTAL MERCHANDISE - COST OF SALES</b>		10,129	8,702	7,633	0	0	0%
<b>PROGRAM SALARIES</b>							
10-50-00-710-4500	LILAC FESTIVAL	1,121	1,607	2,430	0	0	35%
10-50-00-710-4510	HOLIDAY LIGHTS	2,749	2,041	2,696	0	0	7%
10-50-00-710-4550	WINE TASTING	0	112	240	0	0	(26%)
10-50-00-710-4555	BEER TASTING	0	140	160	0	0	10%
10-50-00-710-4560	PANCAKE BREAKFAST	0	0	180	0	0	0%
10-50-00-710-4565	MOVIES IN THE PARK	137	24	165	0	0	9%
10-50-00-710-4600	WINTER CARNIVAL	0	212	240	102	102	10%
10-50-00-710-4605	CAMPOUT/FISHING DERBY	193	175	250	0	0	(20%)
10-50-00-710-4610	SPRING EVENT	0	227	360	0	0	10%
10-50-00-710-4615	FALL FEST	420	345	300	0	0	10%
10-50-00-710-4625	BOUNCE BACK SALARIES	0	0	480	0	0	0%
10-50-00-710-4700	SPECIAL EVENTS - OTHER	816	515	740	0	0	(15%)
10-50-00-710-4800	BIRTHDAY PARTY PACKAGE	603	387	638	0	0	1%
10-50-00-710-4900	COMMUNITY INVOLVEMENT	0	0	150	0	0	0%
<b>TOTAL PROGRAM SALARIES</b>		6,039	5,785	9,029	102	102	10%
<b>PROGRAM SUPPLIES</b>							
10-50-00-720-4500	LILAC FESTIVAL	1,310	1,556	1,500	972	972	0%
10-50-00-720-4510	HOLIDAY LIGHTS	2,849	3,664	3,000	0	0	0%
10-50-00-720-4550	WINE TASTING	973	1,079	1,480	0	0	0%
10-50-00-720-4555	BEER TASTING	856	865	900	0	0	0%
10-50-00-720-4560	PANCAKE BREAKFAST	711	921	960	0	0	0%
10-50-00-720-4565	MOVIES IN THE PARK	94	72	100	0	0	0%
10-50-00-720-4600	WINTER CARNIVAL	525	1,101	1,200	941	941	0%
10-50-00-720-4605	CAMPOUT/FISHING DERBY	591	616	635	0	0	0%
10-50-00-720-4610	SPRING EVENT	4,144	3,572	3,700	2,159	2,159	0%
10-50-00-720-4615	FALL FEST	913	2,004	1,900	1,332	2,754	78%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	----- 2020 -----		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>SPECIAL EVENTS &amp; TRIPS</b>							
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SUPPLIES</b>							
10-50-00-720-4625	BOUNCE BACK SUPPLIES	0	0	370	0	0	370 0%
10-50-00-720-4700	SPECIAL EVENTS - OTHER	1,485	2,194	1,750	0	0	2,110 20%
10-50-00-720-4800	BIRTHDAY PARTY PACKAGE	1,226	486	800	52	52	600 (25%)
10-50-00-720-4900	COMMUNITY INVOLVEMENTS	567	1,263	650	0	0	800 23%
<b>TOTAL PROGRAM SUPPLIES</b>		<b>16,244</b>	<b>19,393</b>	<b>18,945</b>	<b>5,456</b>	<b>6,878</b>	<b>20,755 9%</b>
<b>PROGRAM CONTRACTUAL SERVICES</b>							
10-50-00-730-4500	LILAC FESTIVAL	5,600	5,200	5,600	0	0	5,600 0%
10-50-00-730-4505	LILAC TIME GRANTS	7,191	0	7,000	0	0	7,000 0%
10-50-00-730-4510	HOLIDAY LIGHTS	3,879	4,944	5,220	0	0	5,220 0%
10-50-00-730-4550	WINE TASTING	150	1,616	1,295	0	0	1,295 0%
10-50-00-730-4555	BEER TASTING	516	785	875	0	0	875 0%
10-50-00-730-4565	MOVIES IN THE PARK	2,000	3,300	3,000	0	0	3,000 0%
10-50-00-730-4600	WINTER CARNIVAL	2,640	2,770	3,000	3,000	3,000	3,000 0%
10-50-00-730-4605	CAMPOUT/FISHING DERBY	500	0	200	0	0	200 0%
10-50-00-730-4610	SPRING EVENT	0	375	375	0	0	375 0%
10-50-00-730-4615	FALL FEST	6,575	5,792	6,500	0	0	5,000 (23%)
10-50-00-730-4625	BOUNCE BACK CONTRACTUAL	0	0	3,325	0	0	3,325 0%
10-50-00-730-4700	SPECIAL EVENTS - OTHER	6,276	6,021	3,300	0	0	3,300 0%
10-50-00-730-4905	TALES AND TOMBSTONES	0	0	0	0	1,897	1,950 0%
<b>TOTAL PROGRAM CONTRACTUAL SERVICES</b>		<b>35,327</b>	<b>30,803</b>	<b>39,690</b>	<b>3,000</b>	<b>4,897</b>	<b>40,140 1%</b>
<b>TOTAL GENERAL</b>		<b>69,339</b>	<b>65,833</b>	<b>76,497</b>	<b>8,558</b>	<b>11,877</b>	<b>79,731 4%</b>
<b>TOTAL SPECIAL EVENTS &amp; TRIPS</b>		<b>69,339</b>	<b>65,833</b>	<b>76,497</b>	<b>8,558</b>	<b>11,877</b>	<b>79,731 4%</b>
<b>TOTAL REVENUES</b>		<b>42,723</b>	<b>43,098</b>	<b>47,975</b>	<b>6,177</b>	<b>6,177</b>	<b>52,925 10%</b>
<b>TOTAL EXPENSES</b>		<b>69,339</b>	<b>65,833</b>	<b>76,497</b>	<b>8,558</b>	<b>11,877</b>	<b>79,731 4%</b>
<b>SURPLUS (DEFICIT)</b>		<b>(26,616)</b>	<b>(22,735)</b>	<b>(28,522)</b>	<b>(2,381)</b>	<b>(5,700)</b>	<b>(26,806) (6%)</b>
<b>TOTAL REVENUES</b>		<b>42,723</b>	<b>43,098</b>	<b>47,975</b>	<b>6,177</b>	<b>6,177</b>	<b>52,925 10%</b>
<b>TOTAL EXPENSES</b>		<b>69,339</b>	<b>65,833</b>	<b>76,497</b>	<b>8,558</b>	<b>11,877</b>	<b>79,731 4%</b>
<b>SURPLUS (DEFICIT)</b>		<b>(26,616)</b>	<b>(22,735)</b>	<b>(28,522)</b>	<b>(2,381)</b>	<b>(5,700)</b>	<b>(26,806) (6%)</b>

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
Teens – 55**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$35,250	\$35,264	\$42,535	\$2,286	\$2,286	\$42,455
Program Salaries	8,505	8,090	11,276	265	265	11,874
Program Supplies	1,376	1,808	2,940	159	159	2,565
Program Contractual	<u>3,563</u>	<u>4,186</u>	<u>5,825</u>	<u>652</u>	<u>350</u>	<u>5,675</u>
<b>Net Income</b>	\$21,806	\$21,180	\$22,494	\$1,210	\$1,512	\$22,341

**Performance Measure:**

Number of Participants	2,312	1,625	2,007	135	135	2,005
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**Performance Objectives:**

1. Provide a variety of programs and trips that meet the recreation needs and appeal to teens ranging in ages from 11-17 years old.
2. Continually keep up with trends and offer new and innovative teen programs. Work cooperatively with neighboring park districts to enhance teen programming.
3. Provide programs that aid in social development, independent thinking, and encourage creativity.
4. Provide educational programs that promote teen development.

**Program 5000**

*Teen Camp:* Teen Camp was at maximum capacity for several weeks in 2019. Teen Camp is heavily focused on field trips and aquatic visits, both of which were not possible in 2020. Teen Camp was canceled entirely for 2020. It will be brought back for 2021.

**Program 5005**

*Counselors in Training:* The 2019 Counselor in Training program was a success with higher numbers than previous years. While Teen Camp was canceled in 2020, the CIT program was offered to those entering grades 6-8. It had an average of three participants in the program per week during the summer.

**Program 5105**

*Jr. High Dance:* With the cancelation of most of the dances and Paradise Bay not opening in 2020, we only held one event this year. The February dance was well attended and the kids enjoyed the dance. For 2021, we hope to resume offerings, pending COVID restrictions. Three themed dances will hopefully be offered during the school year at the Lombard Community Building. Jr. High Dance Nights include a DJ and are supervised by Park District staff. Eight Teen Nights are scheduled on Thursday nights at Paradise Bay in the summer.

**Program 5200**

*Teen Trips:* There has been limited success in this area over the past several years. Staff will continue to revamp this area. A Teen Advisory Committee is being established in hopes that local teens will provide input on what trips they would like to see offered.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE						0	
TEEN PROGRAMS							
REVENUES							
GENERAL							
PROGRAM FEES							
10-55-00-410-5000	TEEN CAMP	23,396	27,478	29,150	0	0	28,880 0%
10-55-00-410-5005	COUNSELORS IN TRAINING	712	1,672	1,975	1,480	1,480	2,665 34%
10-55-00-410-5105	JR. HIGH DANCE	11,141	6,114	9,900	805	805	9,400 (5%)
10-55-00-410-5200	TEEN TRIPS	0	0	1,510	0	0	1,510 0%
TOTAL PROGRAM FEES		35,249	35,264	42,535	2,285	2,285	42,455 0%
TOTAL GENERAL		35,249	35,264	42,535	2,285	2,285	42,455 0%
TOTAL REVENUES: TEEN PROGRAMS		35,249	35,264	42,535	2,285	2,285	42,455 0%
EXPENSES							
GENERAL							
PROGRAM SALARIES							
10-55-00-710-5000	TEEN CAMP	7,239	6,709	9,500	0	0	10,000 5%
10-55-00-710-5005	COUNSELORS IN TRAINING	0	0	36	0	0	44 22%
10-55-00-710-5105	JR. HIGH DANCE	1,265	1,381	1,560	265	265	1,650 5%
10-55-00-710-5200	TEEN TRIPS	0	0	180	0	0	180 0%
TOTAL PROGRAM SALARIES		8,504	8,090	11,276	265	265	11,874 5%
PROGRAM SUPPLIES							
10-55-00-720-5000	TEEN CAMP	580	1,102	1,000	0	0	1,000 0%
10-55-00-720-5005	COUNSELORS IN TRAINING	0	474	250	0	0	250 0%
10-55-00-720-5105	JR. HIGH DANCE	795	231	1,690	158	158	1,315 (22%)
TOTAL PROGRAM SUPPLIES		1,375	1,807	2,940	158	158	2,565 (12%)
PROGRAM CONTRACTUAL SERVICES							
10-55-00-730-5000	TEEN CAMP	2,163	2,686	3,300	302	0	3,500 6%
10-55-00-730-5005	COUNSELORS IN TRAINING	0	0	300	0	0	300 0%
10-55-00-730-5105	JR. HIGH DANCE	1,400	1,500	1,400	350	350	1,050 (25%)
10-55-00-730-5200	TEEN TRIPS	0	0	825	0	0	825 0%
TOTAL PROGRAM CONTRACTUAL SERVICES		3,563	4,186	5,825	652	350	5,675 (2%)
TOTAL GENERAL		13,442	14,083	20,041	1,075	773	20,114 0%
TOTAL TEEN PROGRAMS		13,442	14,083	20,041	1,075	773	20,114 0%
TOTAL REVENUES		35,249	35,264	42,535	2,285	2,285	42,455 0%
TOTAL EXPENSES		13,442	14,083	20,041	1,075	773	20,114 0%
SURPLUS (DEFICIT)		21,807	21,181	22,494	1,210	1,512	22,341 0%

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
Fine Arts - 60**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$10,978	\$16,587	\$18,100	\$7,651	\$9,547	\$19,293
Program Salaries	7,458	11,201	10,320	6,077	6,753	10,828
Program Supplies	1,793	3,043	3,550	856	1,047	3,550
Program Contractual	-	-	-	-	-	960
<b>Net Income</b>	<b>\$1,727</b>	<b>\$2,343</b>	<b>\$4,230</b>	<b>\$718</b>	<b>\$1,747</b>	<b>\$3,955</b>

**Performance Measure:**

Number of Participants	413	427	453	133	155	465
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**Performance Objectives:**

1. Provide a wide variety of Fine Art programs.
2. Build knowledge and appreciation for Fine Art programs through careful and organized instruction.
3. Increase awareness of the different art mediums by keeping up with trends and offering new Fine Art programs seasonally.
4. Provide Fine Art programs that help participants develop independent and critical thinking and encourage creativity and expression.

**Program 5510**      *Drawing:* Drawing classes have struggled as finding an art instructor has been difficult. Young Rembrandts has been contracted to offer workshops for youth, but no adult classes are currently available.

**Program 5520**      *Mixed Media:* This area has been slow to develop. A variety of classes are anticipated for 2021. After School Enrichment solutions has been contracted to offer an art history/appreciation program.

**Program 5600**      *Ceramics:* This program area was growing in 2020 and has slowed down significantly since the March 2020 shutdown. Classes are slowly resuming and hope to continue to grow in popularity as restrictions ease. The purchase of a slab roller was budgeted for 2020 to help improve the quality of instruction and is being postponed to 2021.





FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
FINE ARTS								
REVENUES								
GENERAL								
PROGRAM REVENUE								
10-60-00-410-5510	DRAWING	2,220	2,316	2,415	0	0	2,540	5%
10-60-00-410-5520	MIXED MEDIA	0	1,204	2,715	430	430	3,783	39%
10-60-00-410-5600	CERAMICS	8,758	13,066	12,970	7,220	9,117	12,970	0%
TOTAL PROGRAM REVENUE		10,978	16,586	18,100	7,650	9,547	19,293	6%
TOTAL GENERAL		10,978	16,586	18,100	7,650	9,547	19,293	6%
TOTAL REVENUES: FINE ARTS		10,978	16,586	18,100	7,650	9,547	19,293	6%
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-60-00-710-5510	DRAWING	1,184	549	1,080	0	0	672	(37%)
10-60-00-710-5520	MIXED MEDIA	0	383	1,716	288	288	1,716	0%
10-60-00-710-5600	CERAMICS	6,274	10,268	7,524	5,788	6,464	8,440	12%
TOTAL PROGRAM SALARIES		7,458	11,200	10,320	6,076	6,752	10,828	4%
PROGRAM SUPPLIES								
10-60-00-720-5510	DRAWING	100	17	150	0	0	150	0%
10-60-00-720-5520	MIXED MEDIA	0	227	300	47	47	300	0%
10-60-00-720-5600	CERAMICS	1,693	2,797	3,100	808	1,000	3,100	0%
TOTAL PROGRAM SUPPLIES		1,793	3,041	3,550	855	1,047	3,550	0%
PROGRAM CONTRACTUAL SERVICES								
10-60-00-730-5510	DRAWING	0	0	0	0	0	960	0%
TOTAL PROGRAM CONTRACTUAL SERVICES		0	0	0	0	0	960	0%
TOTAL GENERAL		9,251	14,241	13,870	6,931	7,799	15,338	10%
TOTAL FINE ARTS		9,251	14,241	13,870	6,931	7,799	15,338	10%
TOTAL REVENUES		10,978	16,586	18,100	7,650	9,547	19,293	6%
TOTAL EXPENSES		9,251	14,241	13,870	6,931	7,799	15,338	10%
SURPLUS (DEFICIT)		1,727	2,345	4,230	719	1,748	3,955	(6%)
TOTAL REVENUES		10,978	16,586	18,100	7,650	9,547	19,293	6%
TOTAL EXPENSES		9,251	14,241	13,870	6,931	7,799	15,338	10%
SURPLUS (DEFICIT)		1,727	2,345	4,230	719	1,748	3,955	(6%)

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
Adults & Seniors - 65**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$9,035	\$7,936	\$9,765	\$1,281	\$1,209	\$9,226
Sponsorship	\$0	\$300	\$300	\$400	\$400	\$400
Program Salaries	995	536	1,030	-	-	1,005
Program Supplies	974	1,022	1,100	130	385	1,150
Program Contractual	6,376	6,291	7,443	-	463	5,890
<b>Net Income</b>	\$690	\$387	\$492	\$1,551	\$761	\$1,581

**Performance Measure:**

Number of Participants	3,906	4,032	4,000	828	978	3,940
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**Performance Objectives:**

1. Offer a wide variety of classes and programs to meet the diverse interests of the community.
2. Offer a variety of extended and one day trips to the community.
3. Offer entertainment based programs at an affordable price or free of cost to seniors.
4. Allow seniors/adults an opportunity to contribute and expand their talents and knowledge.

**Program 6000**

*Trips:* In 2020 staff worked with Oakbrook Park District to offer joint trips. Before the shutdown, at least two trips per brochure were being offered and each trip had participants enrolled. Unfortunately, due to COVID-19 restrictions, most trips were canceled or participants felt uncomfortable and requested a refund. If restrictions lift, these trips are expected to slowly grow in 2021.



- Program 6005**      *Extended Trips:* Extended trips have shown very little to no interest. This program area is being eliminated for 2021. Staff will focus on day trips.
- Program 6100**      *Lilac Town Seniors/Lilac Town Senior Chorus:* Attendance at Lilac Town Senior meetings remains steady. Seniors enjoy bingo monthly, in addition to a Holiday Party in December. In 2020, staff received a sponsor for BINGO gift cards. The Senior Chorus budget remained the same as the chorus will continue to hold practice twelve months of the year, after the pandemic subsides. The Chorus has been on hiatus since March.
- Program 6200**      *Adult Classes:* This section includes Sign Language and Garden Workshops and Calligraphy. Garden workshops were only offered once in 2020, but will be offered seasonally in 2021. Calligraphy is being moved into Adult Classes from Program area 6205.
- Program 6205**      *Senior Crafts:* This section encompasses the senior/adult Calligraphy classes, as well as cooperative programs. Calligraphy classes experienced only partial interest, with some cancellations in 2019.
- Program 6210**      *55 Alive:* 55 Alive/Drivers Safety is a contractual service agreement with AARP in which all proceeds go to AARP. AARP sets the fee for this program. AARP has suspended this program until summer 2021.
- Program 6300**      *Special Events:* A seasonal lunch was planned for 2020. Sponsors were secured for a lunch in March, June, September and our annual Holiday Lunch in December. Most lunches have been rescheduled for 2021.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	BUDGETED	2020 10 MO. ACTUAL	PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
ADULTS & SENIORS								
REVENUES								
GENERAL								
SPONSORSHIP								
10-65-00-335-6300	SPONSORSHIP	0	300	300	400	400	400	33%
TOTAL SPONSORSHIP		0	300	300	400	400	400	33%
PROGRAM FEES								
10-65-00-410-6000	TRIPS	5,180	4,815	4,635	674	579	4,895	5%
10-65-00-410-6005	EXTENDED TRIPS	66	173	200	0	0	200	0%
10-65-00-410-6100	LILAC TOWN SENIORS	600	171	500	107	130	300	(40%)
10-65-00-410-6105	LILAC TOWN SENIORS-SPCL EVENTS	105	0	200	0	0	0	(100%)
10-65-00-410-6200	ADULT CLASSES	1,531	1,500	1,409	500	500	1,580	12%
10-65-00-410-6205	ADULT ARTS & CRAFTS	795	283	976	0	0	976	0%
10-65-00-410-6210	55 ALIVE	405	565	910	0	0	425	(53%)
10-65-00-410-6300	ADULT & SENIOR SPECIAL EVENTS	352	429	935	0	0	850	(9%)
TOTAL PROGRAM FEES		9,034	7,936	9,765	1,281	1,209	9,226	(5%)
TOTAL GENERAL		9,034	8,236	10,065	1,681	1,609	9,626	(4%)
TOTAL REVENUES: ADULTS & SENIORS		9,034	8,236	10,065	1,681	1,609	9,626	(4%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-65-00-710-6200	ADULT CLASSES	500	356	625	0	0	600	(4%)
10-65-00-710-6205	ADULT ARTS & CRAFTS	495	180	405	0	0	405	0%
TOTAL PROGRAM SALARIES		995	536	1,030	0	0	1,005	(2%)
PROGRAM SUPPLIES								
10-65-00-720-6100	LILAC TOWN SENIORS	896	800	900	129	235	900	0%
10-65-00-720-6105	LILAC TOWN SENIORS-SPCL EVENTS	77	0	200	0	0	0	(100%)
10-65-00-720-6200	ADULT CLASSES	0	221	0	0	150	250	0%
TOTAL PROGRAM SUPPLIES		973	1,021	1,100	129	385	1,150	4%
PROGRAM CONTRACTUAL SERVICES								
10-65-00-730-6000	TRIPS	4,721	5,266	4,500	0	463	3,900	(13%)
10-65-00-730-6100	LILAC TOWN SENIORS	546	210	980	0	0	680	(30%)
10-65-00-730-6200	ADULT CLASSES	351	0	160	0	0	160	0%
10-65-00-730-6210	55 ALIVE	405	565	910	0	0	425	(53%)

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
-----							
ADULTS & SENIORS							
EXPENSES							
GENERAL							
PROGRAM CONTRACTUAL SERVICES							
10-65-00-730-6300	ADULT & SENIOR SPECIAL EVENTS	352	250	893	0	0	725 (18%)
-----							
TOTAL PROGRAM CONTRACTUAL SERVICES		6,375	6,291	7,443	0	463	5,890 (20%)
TOTAL GENERAL		8,343	7,848	9,573	129	848	8,045 (15%)
TOTAL ADULTS & SENIORS		8,343	7,848	9,573	129	848	8,045 (15%)
TOTAL REVENUES		9,034	8,236	10,065	1,681	1,609	9,626 (4%)
TOTAL EXPENSES		8,343	7,848	9,573	129	848	8,045 (15%)
SURPLUS (DEFICIT)		691	388	492	1,552	761	1,581 221%
TOTAL REVENUES		9,034	8,236	10,065	1,681	1,609	9,626 (4%)
TOTAL EXPENSES		8,343	7,848	9,573	129	848	8,045 (15%)
SURPLUS (DEFICIT)		691	388	492	1,552	761	1,581 221%

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
Early Childhood - 70**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$290,046	\$299,398	\$320,172	\$164,341	\$166,976	\$266,198
Sponsorship	\$1,150	\$200	\$1,200	\$0	\$0	\$1,200
Program Salaries	64,935	69,477	76,516	33,284	47,712	75,587
Program Supplies	9,231	10,146	12,329	2,096	5,495	12,379
Program Contractual	<u>7,258</u>	<u>8,157</u>	<u>9,787</u>	<u>1,192</u>	<u>3,057</u>	<u>8,845</u>
<b>Net Income</b>	\$209,772	\$211,818	\$222,740	\$127,769	\$110,712	\$170,587

**Performance Measure:**

Number of Participants	2,457	2,510	2,810	583	816	2,237
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**Performance Objectives:**

1. Offer a state licensed preschool for 3-5 year old children which will include physical, social, emotional, cognitive, and creative development.
2. Offer a variety of parent/tot programs for participants six months to four years of age to encourage social development and prepare tots to attend class sans parent.
3. Offer a wide variety of tot theme classes for ages 2.5-6 years of age including art, literature, nature, and large motor programs.
4. Provide opportunities for participants to experience interactions, develop empathy, and recognize similarities and unique qualities in others.
5. Develop a sense of self-esteem as children begin to form trust, experience autonomy and develop initiative.
6. Acquire inner control as appropriate for a child.
7. Acquire knowledge through self-initiated, hands on exploration of materials and environment.



**Program 6500**

*Kiddie Campus:* Kiddie Campus tuition will increase tuition 3% for the 2021/2022 school year. Kiddie Campus is licensed by the Department of Children and Family Services. Enrollment has decreased for 2020/2021 school year to 65 students. Staff has budgeted for 132 students for the 2021/2022 school year. In September, staff began an At Home Kiddie Campus program, where parents may subscribe to a weekly service, to pick up educational materials from Sunset Knoll Recreation Center, to complete with their child at home. A new program has been introduced in the fall, Kindergarten Capers, which will run until the school district resumes in person classes. This program is for Kindergarten students to gain socialization with their peers during the pandemic.

**Program 6550**

*Babysitting:* Babysitting is a program that allows parent/tot class participants an opportunity to drop off their child's sibling(s) for an hour, while the parent participates in a program at SKRC. Staff costs are determined by the ages of the children that frequent the nursery. In 2021 there will be no fee for babysitting, to continue to entice more participants to register for Parent/Tot classes at an affordable rate. The nursery has been on hiatus since March, with an anticipated open date of January 2021.

**Program 6555**

*Parent's Time Out:* Parent's Time Out is a nursery program that runs Monday and Wednesday-Friday, to coincide with the babysitting program. Children are registered in this program by the day, and parents are able to drop children off and run errands, attend doctor's appointment, etc. As with the babysitting program, staff costs are determined by the number of children attending and their ages. The nursery has been on hiatus since March, with an anticipated open date of January 2021.

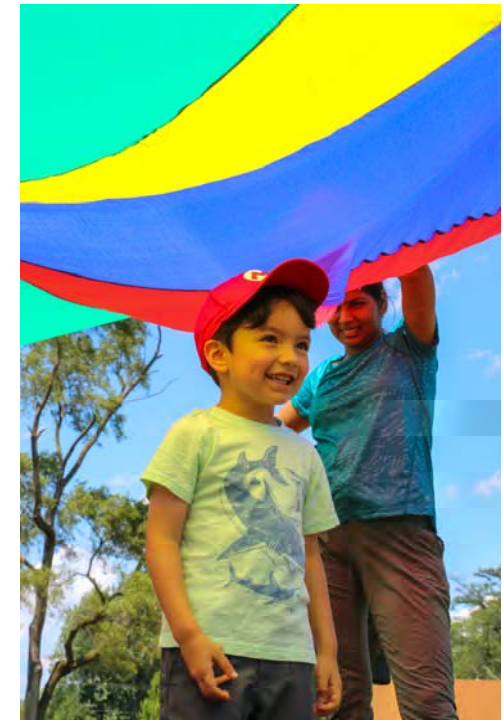
**Program 6605**

*Lil' Rascals:* Lil' Rascals had 106 campers in 2020. Thirty-eight campers registered for the first 4-week session, with 68 campers registering for the second 5-week session. The camps utilized the park around Sunset Knoll to its fullest, enjoying the playgrounds, sprinklers, and fishing pond. Salaries will be increased in 2021, due to the rise in minimum wage requirements.

**Program 6650**

*Daddy/Daughter Dance:* Daddy/Daughter dances are usually held twice a year, once at Lilac Time, Little Lady Lilac Ball, and once in December, Daddy Daughter Holiday Dance. The Little Lady Lilac Ball was not held this year due to the pandemic. Mom Prom, a Mother/Son dance typically in October was canceled.

- Program 6655**      *Seasonal Special Events:* This area includes many small special events such as: Monster Bash, Cookie Decorating, Candy Making, Ornament Making, and Letters From Santa.
- Program 6700**      *Preschool Parties:* Preschool Parties are now held only during the summer season, due to increased offerings within Kiddie Campus Preschool. No fee increase was proposed for Preschool Parties in 2021.
- Program 6750**      *Take Time for Tots Day:* Take Time for Tots Day was not held in 2020. Expenses were incurred with the event, as pony rides and bounce houses were already contractually paid. These payments are being held as a credit with the companies and can be used for a future special event.
- Program 6800**      *Preschool Sports:* Pee Wee Gym is a large motor parent/tot activity class held on Wednesday mornings for ages six months through three year olds. Short Sports is a parent/tot class held on Friday mornings.
- Program 6850**      *Preschool Science:* Preschool science classes are contracted with Bricks 4 Kidz, and are held in cooperation with the Villa Park Recreation Department and Oakbrook Terrace Park District.
- Program 6855**      *Computertots:* The ComputerTots/Explorers programs are offered for participants ages 5-12 year olds.
- Program 6900**      *Tot Theme:* This budget area includes several small programs including animals, science/nature, story/craft, kiddie chefs and Tiny Tykes Cooking.
- Program 6905**      *Parent/Tot:* Parent/Tot classes are offered throughout the week for ages 6 months – five years of age and a parent/supervising adult.





FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
EARLY CHILDHOOD								
REVENUES								
GENERAL								
DONATIONS								
10-70-00-330-6750	TAKE TIME FOR TOTS SPONSORSHIP	1,150	200	0	0	0	0	0%
TOTAL DONATIONS		1,150	200	0	0	0	0	0%
TAKE TIME FOR TOTS SPONSORSHIP								
10-70-00-335-6750	TAKE TIME FOR TOTS SPONSORSHIP	0	0	1,200	0	0	1,200	0%
TOTAL TAKE TIME FOR TOTS SPONSORSHIP		0	0	1,200	0	0	1,200	0%
PROGRAM FEES								
10-70-00-410-6500	KIDDIE CAMPUS	205,679	210,870	216,737	133,075	125,388	169,815	(21%)
10-70-00-410-6555	MOM'S TIME OUT	5,043	4,323	5,662	1,290	2,488	4,820	(14%)
10-70-00-410-6600	CAMP SNOWBALL	698	1,393	1,828	0	884	1,828	0%
10-70-00-410-6605	LI'L RASCALS	42,802	41,439	45,302	19,375	19,375	45,302	0%
10-70-00-410-6650	DADDY/DAUGHTER DANCE	8,092	8,354	8,410	179	2,010	8,410	0%
10-70-00-410-6655	SEASONAL SPECIAL EVENTS	940	848	1,356	166	906	1,309	(3%)
10-70-00-410-6700	PRESCHOOL PARTIES	1,666	1,642	1,090	266	328	1,090	0%
10-70-00-410-6800	PRESCHOOL SPORTS	4,163	7,859	9,052	3,180	4,333	9,052	0%
10-70-00-410-6850	PRESCHOOL/YOUTH SCIENCE	412	2,274	2,584	178	356	2,584	0%
10-70-00-410-6855	COMPUTER TOTS	3,224	2,243	3,461	0	410	1,756	(49%)
10-70-00-410-6900	TOT THEMED CLASSES	2,676	2,636	4,008	1,011	1,561	4,008	0%
10-70-00-410-6905	PARENT/TOT	4,308	5,666	6,508	2,911	4,143	6,463	0%
10-70-00-410-6910	MESSY ARTS	10,339	9,849	14,174	2,707	4,793	9,761	(31%)
TOTAL PROGRAM FEES		290,042	299,396	320,172	164,338	166,975	266,198	(16%)
TOTAL GENERAL		291,192	299,596	321,372	164,338	166,975	267,398	(16%)
TOTAL REVENUES: EARLY CHILDHOOD		291,192	299,596	321,372	164,338	166,975	267,398	(16%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-70-00-710-6500	KIDDIE CAMPUS	37,316	39,635	43,073	18,788	28,252	41,503	(3%)
10-70-00-710-6550	BABYSITTING	2,973	2,614	3,844	950	2,110	4,125	7%
10-70-00-710-6555	MOM'S TIME OUT	3,320	3,464	3,875	1,200	2,355	4,158	7%
10-70-00-710-6600	CAMP SNOWBALL	460	561	710	231	669	735	3%
10-70-00-710-6605	LI'L RASCALS	13,923	14,003	14,317	8,727	8,727	15,886	10%
10-70-00-710-6650	DADDY/DAUGHTER DANCE	52	161	150	0	90	150	0%
10-70-00-710-6655	SEASONAL SPECIAL EVENTS	0	69	224	0	215	224	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)
		ACTUAL	ACTUAL	10 MO. BUDGETED	PROJECTED	REQUESTED BUDGET	
<b>EARLY CHILDHOOD EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SALARIES</b>							
10-70-00-710-6700	PRESCHOOL PARTIES	540	475	341	55	125	345 1%
10-70-00-710-6800	PRESCHOOL SPORTS	944	2,057	2,111	970	1,616	2,111 0%
10-70-00-710-6900	TOT THEMED CLASSES	324	556	718	201	414	861 19%
10-70-00-710-6905	PARENT/TOT	2,446	2,786	2,733	968	1,593	2,733 0%
10-70-00-710-6910	MESSY ARTS	2,631	3,091	4,420	1,190	1,546	2,756 (37%)
<b>TOTAL PROGRAM SALARIES</b>		<b>64,929</b>	<b>69,472</b>	<b>76,516</b>	<b>33,280</b>	<b>47,712</b>	<b>75,587 (1%)</b>
<b>PROGRAM SUPPLIES</b>							
10-70-00-720-6500	KIDDIE CAMPUS	6,394	7,166	7,400	2,057	4,000	7,400 0%
10-70-00-720-6555	MOM'S TIME OUT	0	0	30	0	0	30 0%
10-70-00-720-6600	CAMP SNOWBALL	0	0	40	0	25	40 0%
10-70-00-720-6605	LIL RASCALS	503	521	1,155	10	10	1,155 0%
10-70-00-720-6650	DADDY/DAUGHTER DANCE	976	800	1,625	0	500	1,625 0%
10-70-00-720-6655	SEASONAL SPECIAL EVENTS	176	255	210	0	210	210 0%
10-70-00-720-6700	PRESCHOOL PARTIES	9	0	50	0	50	100 100%
10-70-00-720-6800	PRESCHOOL SPORTS	7	500	500	0	200	500 0%
10-70-00-720-6900	TOT THEMED CLASSES	707	127	444	25	200	444 0%
10-70-00-720-6905	PARENT/TOT	136	233	275	0	100	275 0%
10-70-00-720-6910	MESSY ARTS	319	541	600	2	200	600 0%
<b>TOTAL PROGRAM SUPPLIES</b>		<b>9,227</b>	<b>10,143</b>	<b>12,329</b>	<b>2,094</b>	<b>5,495</b>	<b>12,379 0%</b>
<b>PROGRAM CONTRACTUAL SERVICES</b>							
10-70-00-730-6500	KIDDIE CAMPUS	1,921	2,321	2,450	177	827	2,600 6%
10-70-00-730-6650	DADDY/DAUGHTER DANCE	1,190	1,410	1,600	0	750	1,600 0%
10-70-00-730-6750	TAKE TIME FOR TOTS	1,475	930	1,200	875	875	1,200 0%
10-70-00-730-6850	PRESCHOOL/YOUTH SCIENCE	332	1,855	2,041	140	280	2,041 0%
10-70-00-730-6855	COMPUTER TOTS	2,339	1,640	2,496	0	325	1,404 (43%)
<b>TOTAL PROGRAM CONTRACTUAL SERVICES</b>		<b>7,257</b>	<b>8,156</b>	<b>9,787</b>	<b>1,192</b>	<b>3,057</b>	<b>8,845 (9%)</b>
<b>TOTAL GENERAL</b>		<b>81,413</b>	<b>87,771</b>	<b>98,632</b>	<b>36,566</b>	<b>56,264</b>	<b>96,811 (1%)</b>
<b>TOTAL EARLY CHILDHOOD</b>		<b>81,413</b>	<b>87,771</b>	<b>98,632</b>	<b>36,566</b>	<b>56,264</b>	<b>96,811 (1%)</b>
<b>TOTAL REVENUES</b>		<b>291,192</b>	<b>299,596</b>	<b>321,372</b>	<b>164,338</b>	<b>166,975</b>	<b>267,398 (16%)</b>
<b>TOTAL EXPENSES</b>		<b>81,413</b>	<b>87,771</b>	<b>98,632</b>	<b>36,566</b>	<b>56,264</b>	<b>96,811 (1%)</b>
<b>SURPLUS (DEFICIT)</b>		<b>209,779</b>	<b>211,825</b>	<b>222,740</b>	<b>127,772</b>	<b>110,711</b>	<b>170,587 (23%)</b>

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
Visual & Performing Arts & Crafts - 75**

	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Program Fees	\$105,389	\$113,929	\$122,780	\$56,725	\$64,209	\$121,527
Program Salaries	22,822	24,375	28,444	11,860	17,990	29,464
Program Supplies	11,183	12,911	10,867	(15)	3,725	10,967
Program Contractual	<u>17,428</u>	<u>16,670</u>	<u>21,152</u>	<u>7,781</u>	<u>9,534</u>	<u>17,802</u>
<b>Net Income</b>	\$53,956	\$59,973	\$62,317	\$37,099	\$32,960	\$63,294

**Performance Measure:**

Number of Participants	2,340	2,497	2,546	1,959	1,975	1,500
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**Performance Objectives:**

1. Offer a wide variety of genres of dance to the community.
2. Provide a wide variety of musical classes for all age groups and skill levels.

**Program 7000**

*Pre-Ballet:* Pre-Ballet includes Pre-Ballet I & II for four and five year old children, Movin & Shakin for three year olds, Fairytale Dance for three and four year olds, Fairy Princess Dance for four to six year olds, and Twirling Toddlers, which is a parent/tot program.

**Program 7005**

*Ballet:* This section includes both Ballet and Lyrical classes. Ballet and Lyrical classes realized an increase in enrollment during the show season, with an additional Lyrical class being added to the fall session to accommodate more advanced students.

- Program 7010**      *Jazz:* Pre Tap and Jazz does well with large class sizes during the show season. Historically this section also encompasses the Competitive “Inspire” Dance Team. For more precise budgeting purposes, the competitive dance team has been moved to program 7035, with the competitive poms team.
- Program 7015**      *Tap:* Tap/Jazz classes are offered as a combo class to boost registration.
- Program 7020**      *Street Dance:* This area is showing positive registration for the fall season.
- Program 7030**      *Pom Pon:* Pom Pon is offered as a combo class with Jazz to help boost registration and fill existing spaces in classes. Pom/Jazz class experienced high enrollment for the show season, and was held during the summer session.
- Program 7035**      *Pom/Dance Competition Teams:* This is a new program area made to encompass the Lombard Poms and Inspire Dance Competitive Teams. The teams will be competing in 2021, following State of Illinois mandates.
- Program 7100**      *Dance Show:* The Dance Show at the current time is in limbo. Glenbard East has received dates, but at this time is not allowing rentals in the school. If the show is not allowed in the school, a plan is in place for a modified showcase to occur at the Lombard Community Building, adhering to State of Illinois mandates. Staff will monitor the situation, in the months leading up to the show. A dance show has not been budgeted for 2021. This is the primary factor for the reduction in proposed participation in 2021. Dance Show attendees are typically tracked in overall participation.
- Program 7300**      *Music Lessons:* This budget combines all music oriented programs into one budget, including Piano, Ukulele, and acting classes. Voice Lessons will not be held in the near future, due to COVID-19.
- Program 7400**      *Kid Rock:* Kid Rock is a musical contract service program that offers classes from 12 months through four year olds.
- Program 7405**      *Music Together:* Music Together is a national music program, research based, with developmentally appropriate curriculum for the very young child. This program is for infants through kindergarteners and their parents. This program offers evening classes for the working parent, as well as daytime programming.



FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
PERFORMING ARTS								
REVENUES								
GENERAL								
PROGRAM FEES								
10-75-00-410-7000	PRE-BALLET	16,769	15,466	17,535	7,307	7,307	16,670	(4%)
10-75-00-410-7005	BALLET	13,268	14,962	17,540	8,470	8,470	16,442	(6%)
10-75-00-410-7010	JAZZ	17,315	19,225	20,408	14,575	14,887	3,660	(82%)
10-75-00-410-7015	TAP	2,437	1,764	3,244	1,608	1,828	3,416	5%
10-75-00-410-7020	STREET DANCE	7,015	8,232	9,668	4,949	4,949	8,854	(8%)
10-75-00-410-7030	POM PON	2,118	3,331	4,053	2,572	2,748	4,679	15%
10-75-00-410-7035	POM AND DANCE COMPETITION TEAM	0	0	0	0	0	28,970	0%
10-75-00-410-7100	DANCE SHOW	6,971	8,748	9,200	7,285	7,285	0	(100%)
10-75-00-410-7105	COSTUMES/UNIFORMS	11,997	14,651	11,000	390	3,900	11,000	0%
10-75-00-410-7300	MUSIC LESSONS	9,337	9,375	9,823	3,696	5,813	9,928	1%
10-75-00-410-7400	KID ROCK	7,154	7,302	7,711	1,763	3,156	6,740	(12%)
10-75-00-410-7405	MUSIC TOGETHER	11,006	10,872	12,598	4,108	3,865	11,168	(11%)
TOTAL PROGRAM FEES		105,387	113,928	122,780	56,723	64,208	121,527	(1%)
TOTAL GENERAL		105,387	113,928	122,780	56,723	64,208	121,527	(1%)
TOTAL REVENUES: PERFORMING ARTS		105,387	113,928	122,780	56,723	64,208	121,527	(1%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-75-00-710-7000	PRE-BALLET	5,109	4,716	5,775	1,876	3,478	5,209	(9%)
10-75-00-710-7005	BALLET	2,924	3,102	4,645	1,419	2,338	4,645	0%
10-75-00-710-7010	JAZZ	4,687	5,260	6,049	3,440	4,595	1,290	(78%)
10-75-00-710-7015	TAP	573	373	500	272	450	666	33%
10-75-00-710-7020	STREET DANCE	1,350	1,675	1,992	826	1,186	2,033	2%
10-75-00-710-7030	POM PON	690	967	781	260	572	781	0%
10-75-00-710-7035	POM AND DANCE COMPETITION TEAM	0	0	0	0	0	7,648	0%
10-75-00-710-7100	DANCE SHOW	603	1,046	1,050	1,155	1,145	0	(100%)
10-75-00-710-7300	MUSIC LESSONS	6,882	7,234	7,652	2,608	4,225	7,192	(6%)
TOTAL PROGRAM SALARIES		22,818	24,373	28,444	11,856	17,989	29,464	3%
PROGRAM SUPPLIES								
10-75-00-720-7000	PRE-BALLET	150	0	75	10	50	75	0%
10-75-00-720-7005	BALLET	0	0	100	0	50	100	0%
10-75-00-720-7010	JAZZ	1,365	2,227	75	0	50	75	0%
10-75-00-720-7015	TAP	26	0	210	0	115	160	(23%)
10-75-00-720-7020	STREET DANCE	50	0	278	27	100	278	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>PERFORMING ARTS EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SUPPLIES</b>							
10-75-00-720-7030	POM PON	49	0	199	0	50	199 0%
10-75-00-720-7035	POM AND DANCE COMPETITION TEAM	0	0	0	0	0	180 0%
10-75-00-720-7100	DANCE SHOW	0	80	30	0	0	0 (100%)
10-75-00-720-7105	COSTUMES/UNIFORMS	9,541	10,601	9,900	(53)	3,310	9,900 0%
<b>TOTAL PROGRAM SUPPLIES</b>		<b>11,181</b>	<b>12,908</b>	<b>10,867</b>	<b>(16)</b>	<b>3,725</b>	<b>10,967 0%</b>
<b>PROGRAM CONTRACTUAL SERVICES</b>							
10-75-00-730-7010	JAZZ	0	0	2,160	906	906	0 (100%)
10-75-00-730-7035	POM AND DANCE COMPETITION TEAM	0	0	0	0	0	3,260 0%
10-75-00-730-7100	DANCE SHOW	2,855	2,179	2,790	2,897	2,897	0 (100%)
10-75-00-730-7400	KID ROCK	5,362	5,460	5,784	1,364	2,444	5,050 (12%)
10-75-00-730-7405	MUSIC TOGETHER	9,210	9,030	10,418	2,613	3,286	9,492 (8%)
<b>TOTAL PROGRAM CONTRACTUAL SERVICES</b>		<b>17,427</b>	<b>16,669</b>	<b>21,152</b>	<b>7,780</b>	<b>9,533</b>	<b>17,802 (15%)</b>
<b>TOTAL GENERAL</b>		<b>51,426</b>	<b>53,950</b>	<b>60,463</b>	<b>19,620</b>	<b>31,247</b>	<b>58,233 (3%)</b>
<b>TOTAL PERFORMING ARTS</b>		<b>51,426</b>	<b>53,950</b>	<b>60,463</b>	<b>19,620</b>	<b>31,247</b>	<b>58,233 (3%)</b>
<b>TOTAL REVENUES</b>		<b>105,387</b>	<b>113,928</b>	<b>122,780</b>	<b>56,723</b>	<b>64,208</b>	<b>121,527 (1%)</b>
<b>TOTAL EXPENSES</b>		<b>51,426</b>	<b>53,950</b>	<b>60,463</b>	<b>19,620</b>	<b>31,247</b>	<b>58,233 (3%)</b>
<b>SURPLUS (DEFICIT)</b>		<b>53,961</b>	<b>59,978</b>	<b>62,317</b>	<b>37,103</b>	<b>32,961</b>	<b>63,294 1%</b>
<b>TOTAL REVENUES</b>		<b>105,387</b>	<b>113,928</b>	<b>122,780</b>	<b>56,723</b>	<b>64,208</b>	<b>121,527 (1%)</b>
<b>TOTAL EXPENSES</b>		<b>51,426</b>	<b>53,950</b>	<b>60,463</b>	<b>19,620</b>	<b>31,247</b>	<b>58,233 (3%)</b>
<b>SURPLUS (DEFICIT)</b>		<b>53,961</b>	<b>59,978</b>	<b>62,317</b>	<b>37,103</b>	<b>32,961</b>	<b>63,294 1%</b>

**Lombard Park District  
2021 Proposed Budget  
Recreation Fund - 10  
Fitness – 80**

	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
Program Fees	\$83,887	\$16,062	\$15,500	\$3,798	\$4,388	\$0
Program Salaries	67,708	20	-	-	-	-
Program Supplies	101	-	-	-	-	-
Program Contractual	<u>11,687</u>	<u>11,290</u>	<u>10,750</u>	<u>2,861</u>	<u>3,944</u>	<u>-</u>
<b>Net Income</b>	<b>\$4,391</b>	<b>\$4,752</b>	<b>\$4,750</b>	<b>\$937</b>	<b>\$444</b>	<b>\$0</b>

**Performance Measure:**

Number of Participants	2,676	610	615	159	170	-
------------------------	-------	-----	-----	-----	-----	---

**Performance Objectives:**

1. Offer a variety of group fitness classes from certified instructors to encourage physical fitness and exercise for youth, teens, adults and older adults.
2. Provide opportunities for youth and teen participants to be introduced to group fitness programs in a safe manner.
3. Provide personal training and wellness counseling to offer one on one instruction for those looking for additional guidance with an exercise program.
4. Keep up with fitness trends by offering new programs seasonally and add a wellness component to the class offerings.

**The majority of the Fitness budget was moved in 2019 to Fund 25 under the Madison Meadow Athletic Center. Budget items started to transition to Fund 25 in the middle of the 2018 fiscal year. Senior Exercise and Tai Chi remained in this budget area in 2020. The Senior Exercise program was discontinued in 2020 and Tai Chi will be moved to Athletics section (10-30) in 2021. This section (10-80) will not be used moving forward, but was left in the budget document to show historical statistics. Additional program notes are listed below.**

**Program 8150**

*Senior Exercise:* This was a contractual program led by long time instructor, Deby Shipton. It was offered weekday mornings at the Lombard Community Building from 8:30-9:30 a.m. This was considered a specialty class and not part of the unlimited group fitness membership available for MMAC members. This long time program was permanently retired (instructor decision) during the pandemic in 2020. Unused punch cards were refunded. Thank you to Deby Shipton for her years of running the program and thank you to all of the loyal fitness participants that enjoyed the classes. Staff will review options to expand senior exercise programs post pandemic. Group fitness classes are available at the MMAC.

**Program 8250**

*Tai Chi:* This is a contractual program offered on Tuesday evenings at Sunset Knoll Recreation Center for beginning and continuing students. Tai Chi was moved to the Athletics (10-30) section of the budget and is listed as program number 2530. The revenue account number for the program is 10-30-00-410-2530.





FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
FITNESS								
REVENUES								
GENERAL								
PROGRAM FEES								
10-80-00-410-8000	YOGA	24,516	0	0	0	0	0	0%
10-80-00-410-8050	BODYWORK	2,831	0	0	0	0	0	0%
10-80-00-410-8060	KICKBOXING	2,200	0	0	0	0	0	0%
10-80-00-410-8100	POWER SCULPT	4,161	0	0	0	0	0	0%
10-80-00-410-8105	VARIETY TRAINING	3,443	0	0	0	0	0	0%
10-80-00-410-8115	WAKE-UP CALL	15,775	0	0	0	0	0	0%
10-80-00-410-8150	SENIOR EXERCISE	10,014	10,791	10,500	1,209	1,209	0	(100%)
10-80-00-410-8200	NUTRITION	865	0	0	0	0	0	0%
10-80-00-410-8250	TAI CHI	4,595	5,271	5,000	2,589	3,179	0	(100%)
10-80-00-410-8450	WEIGHT ROOM	3,694	0	0	0	0	0	0%
10-80-00-410-8455	PERSONAL TRAINER	11,790	0	0	0	0	0	0%
TOTAL PROGRAM FEES		83,884	16,062	15,500	3,798	4,388	0	(100%)
TOTAL GENERAL		83,884	16,062	15,500	3,798	4,388	0	(100%)
TOTAL REVENUES: FITNESS		83,884	16,062	15,500	3,798	4,388	0	(100%)
EXPENSES								
GENERAL								
PROGRAM SALARIES								
10-80-00-710-8000	YOGA	17,178	20	0	300	0	0	0%
10-80-00-710-8050	BODYWORK	4,662	0	0	0	0	0	0%
10-80-00-710-8060	KICKBOXING	2,223	0	0	0	0	0	0%
10-80-00-710-8100	POWER SCULPT	2,079	0	0	0	0	0	0%
10-80-00-710-8105	VARIETY TRAINING	8,610	0	0	0	0	0	0%
10-80-00-710-8115	WAKE-UP CALL	14,885	0	0	0	0	0	0%
10-80-00-710-8200	NUTRITION	240	0	0	0	0	0	0%
10-80-00-710-8300	FITNESS WORKSHOPS	225	0	0	0	0	0	0%
10-80-00-710-8450	WEIGHT ROOM	9,827	0	0	0	0	0	0%
10-80-00-710-8455	PERSONAL TRAINER	7,776	0	0	0	0	0	0%
TOTAL PROGRAM SALARIES		67,705	20	0	300	0	0	0%
PROGRAM SUPPLIES								
10-80-00-720-8450	WEIGHT ROOM	100	0	0	0	0	0	0%
TOTAL PROGRAM SUPPLIES		100	0	0	0	0	0	0%

FUND: RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>FITNESS</b>							
<b>GENERAL</b>							
<b>PROGRAM CONTRACTUAL SERVICES</b>							
10-80-00-730-8150	SENIOR EXERCISE	7,333	7,600	7,250	1,718	1,718	0 (100%)
10-80-00-730-8250	TAI CHI	3,272	3,689	3,500	1,142	2,225	0 (100%)
10-80-00-730-8450	WEIGHT ROOM	1,081	0	0	0	0	0 0%
<b>TOTAL PROGRAM CONTRACTUAL SERVICES</b>		<b>11,686</b>	<b>11,289</b>	<b>10,750</b>	<b>2,860</b>	<b>3,943</b>	<b>0 (100%)</b>
<b>TOTAL GENERAL</b>		<b>79,491</b>	<b>11,309</b>	<b>10,750</b>	<b>3,160</b>	<b>3,943</b>	<b>0 (100%)</b>
<b>TOTAL FITNESS</b>		<b>79,491</b>	<b>11,309</b>	<b>10,750</b>	<b>3,160</b>	<b>3,943</b>	<b>0 (100%)</b>
<b>TOTAL REVENUES</b>		<b>83,884</b>	<b>16,062</b>	<b>15,500</b>	<b>3,798</b>	<b>4,388</b>	<b>0 (100%)</b>
<b>TOTAL EXPENSES</b>		<b>79,491</b>	<b>11,309</b>	<b>10,750</b>	<b>3,160</b>	<b>3,943</b>	<b>0 (100%)</b>
<b>SURPLUS (DEFICIT)</b>		<b>4,393</b>	<b>4,753</b>	<b>4,750</b>	<b>638</b>	<b>445</b>	<b>0 (100%)</b>
<b>TOTAL REVENUES</b>		<b>83,884</b>	<b>16,062</b>	<b>15,500</b>	<b>3,798</b>	<b>4,388</b>	<b>0 (100%)</b>
<b>TOTAL EXPENSES</b>		<b>79,491</b>	<b>11,309</b>	<b>10,750</b>	<b>3,160</b>	<b>3,943</b>	<b>0 (100%)</b>
<b>SURPLUS (DEFICIT)</b>		<b>4,393</b>	<b>4,753</b>	<b>4,750</b>	<b>638</b>	<b>445</b>	<b>0 (100%)</b>

**Lombard Park District  
2021 Proposed Budget  
Paradise Bay Water Park – 20**

	Actual 2018	Actual 2019	Budget 2019	Y-T-D 2020	Projected 2020	Proposed 2021
<b>Performance Measures:</b>						
Number of Registrations	1,192	1,337	1,275	-	-	1,020
Daily Admissions	58,218	52,990	58,628	-	-	46,902
Total Visits	105,173	96,411	102,568	-	-	82,055
Hotel Motel Visits	13	103	-	0	0	-
Family and Friends Passes	323	122	-	0	0	-

**Performance Objectives:**

1. Offer a swim lesson program with consistent curriculum, quality instructors, and a variety of registration options. The focus of the program is swimmer development and customer satisfaction.
2. Offer private swim lessons to those looking to enhance swimming skills through individual instruction.
3. Offer a swim and dive team program for grades 1-12 that offers opportunities for competition, skill development, and teamwork for swimmers and divers of all ability levels.
4. Offer a variety of one day special events to enhance the overall experience at Paradise Bay.
5. Promote water safety by offering a Junior Lifeguard program.
6. Provide aquatic exercise opportunities through group aqua fitness programs.

Paradise Bay remained closed for the 2020 season due to the COVID-19 pandemic. A plan was developed for a possible modified opening, but the facility remained closed for a variety of factors, including safety considerations, timing of the Phase 3 and Phase 4 guidance, and the limited number of guests that could have been served on a daily basis. Staff is optimistic that Paradise Bay can open in 2021. This optimism rides largely on pending COVID-19 restrictions and health department guidance in 2021.

Proposed 2021 revenue figures are largely based on three to four year averages, with two additional factors. The 2021 season from Memorial Day to Labor Day is seven days shorter (101 vs. 108) than the 2020 season would have been. Staff also applied a 20% reduction in proposed revenue for Fees & Admissions (0500, 0505, and 0510), Rentals (0520, 0535, and 0540) and Merchandise Sales (0600).



Staff expenses for 2021 are budgeted with incorporating the minimum wage increase and reducing the operational schedule. Staff added a fifth Guest Service Attendant (1055) position and intends on only using Maintenance (1045) for pre/post and in-season cleaning. This budget also represents the increase of staffing levels on popular, hot and busy days, as well as a decrease in slower, colder and less busy days. There were two new line items budgeted for staffing in 2020 and again in 2021. One is Lifeguard Instructor (1051) and the other is In-service Training (1052). Separating these wages out of the position wages provides the ability to track training costs with improved efficiency.

Additional proposed operational changes include eliminating weekday back to school hours, limiting preseason hours to weekends only, reducing post season open swim hours in August to end at 7:00 p.m. (Monday through Thursday), and shortening Wednesday evening hours throughout the season to 7:00 p.m. Adjusting Wednesday hours to end at 7:00 p.m. provides an opportunity for additional weekday evening rentals.

Wage scales have been created for employees 18 and up, under 18, and 15 year olds. Minimum wage increases impact the proposed budget. The average wage for a lifeguard will go from \$9.07 per hour in 2019 to \$11.75 per hour in 2021. The proposed operational changes help offset the impact of the minimum wage increases from 2019 to 2021.

Extra Cashier/Concessions staff (1040) were hired for the 2019 season to address potential long lines at the admissions booth and concessions stand. During busy times in 2019, staff utilized the third concession window for admissions purposes. Staff were shifted around or called in on hotter days to assist with admissions. Having one window was difficult at times in past years and this operational change reduced the wait time for patrons. Concession staff also assisted with cleaning the concessions deck and wiping down tables. This will continue in 2021.

Staff uniforms were adjusted in 2019. Position titles were added to the back of shirts to make staff more recognizable on the pool deck. The Lifeguard Store online portal was used for staff to purchase their uniforms including the swim suit, pack, and seal easy. Staff also had the option to purchase jackets, rain gear, sweat shirts and pants, cover shorts and more. Lifeguards were provided a whistle, lanyard, tank top, t-shirt, and visor. For 2021, an increase in the budget was made due to anticipating more new staff than returning staff due to the 2020 closure.

Safety is always a top priority at Paradise Bay. The Lombard Park District will continue to use Ellis & Associates for lifeguarding certification. E&A is the leader in aquatics risk management around the world. With this program, staff have increased aquatics safety and lifeguard vigilance. Receiving "Exceeds" on an audit is the highest cumulative rating that can be received from Ellis & Associates. Staff improved the "Visual Awareness Training" program in 2019. This program tests lifeguards proactive ability to locate a possible guest in distress in the water within ten seconds, and their ability to reach and render care within twenty seconds of identifying an issue. These programs help lifeguards build confidence in their skills and maintain vigilance, as well as, help management identify training areas for staff to be more successful. The goal for 2021 is to achieve a perfect score on lifeguard scan audits. Staff is also moving preseason in-water

lifeguard training to an indoor aquatic facility in March and May. This will ensure staff can provide appropriate training without the risk of inclement weather. Staff will have the ability to maximize time and efficiency during training with these new standards in place.

The swim lesson program (8510 and 8515) experienced a decrease in revenue in 2019. One reason for the decrease was the cool weather in June. Staff plans to increase participation in the swim lesson program by continuing with program improvements implemented in 2019. Staff introduced the Lombard Swim School in 2019 to positive reviews. The changes made were well received by staff, parents and participants. Changes were based on current trends from park districts and private swim school programs to maximize swimmer success and safety. Staff is excited for the second season of Lombard Swim School.



Paradise Bay is scheduled to host five home swim meets and three dive meets in 2021. The Waves finished in first place in their division of the DuPage Swim and Dive Conference in 2019. The Waves are moving into the top division of the Conference in 2021.

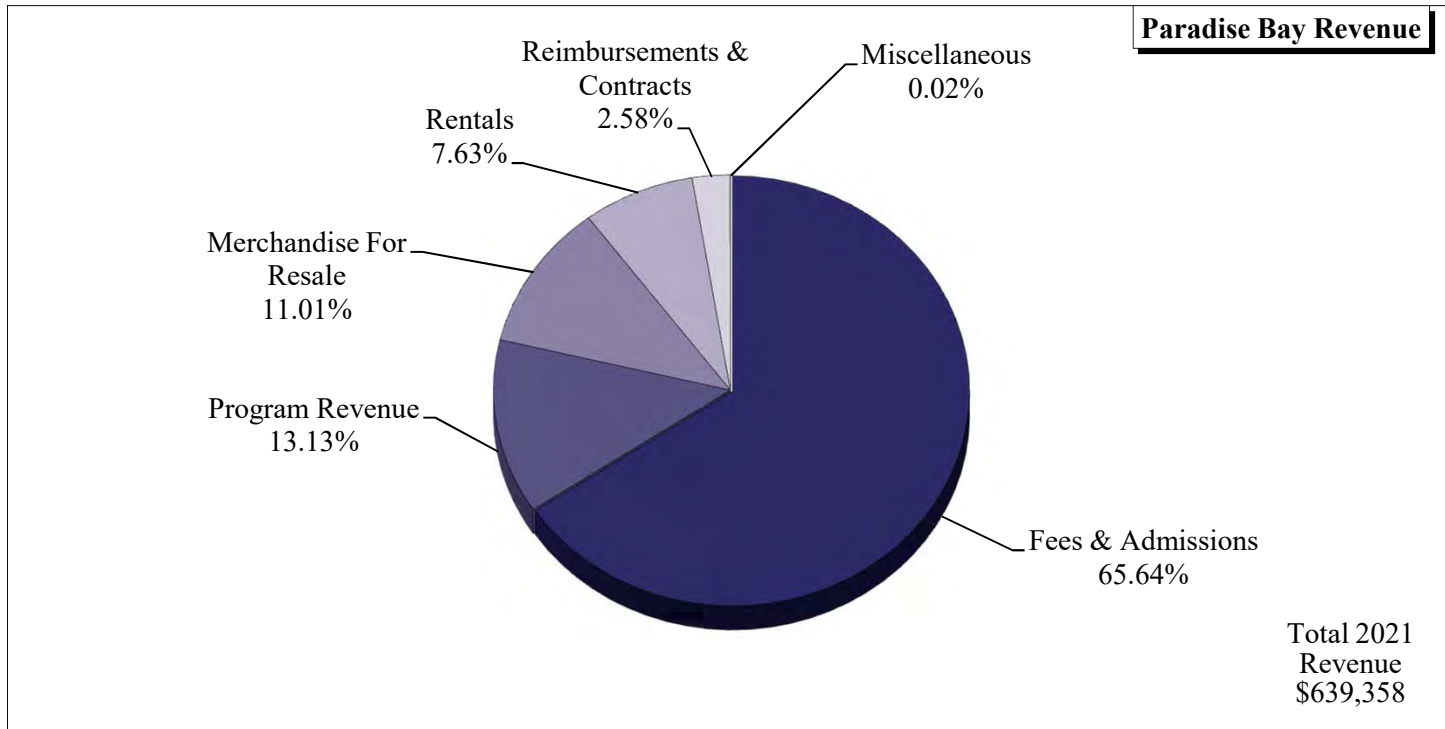
Capital projects completed in 2020 include valve replacement, caulking of deck expansion joints, Hurricane Cove control upgrade, and partial palm replacement. There are \$112,000 of capital improvements planned for the 2021 season, which include additional deck caulking, slide pump rebuild, concession equipment replacement, shade structure at admissions, replacement of gator crossing features, new umbrella bases for concession tables, and block wall sealcoating. There is also \$58,000 budgeted for the replacement of the island in Turtle Cove (kiddie pool) through the state capital grant. As the facility is entering its thirteenth season, staff is anticipating future capital replacement for larger items, including pool pumps and aging equipment. Information on 2021 capital can be found in the Capital Project section of this budget.



Planning is underway for the 2021 pool season. Staff is excited about the potential to open Paradise Bay pending the status of COVID-19. Remaining Paradise Bay fund balance at the end of 2021 is planned to total \$999,932.

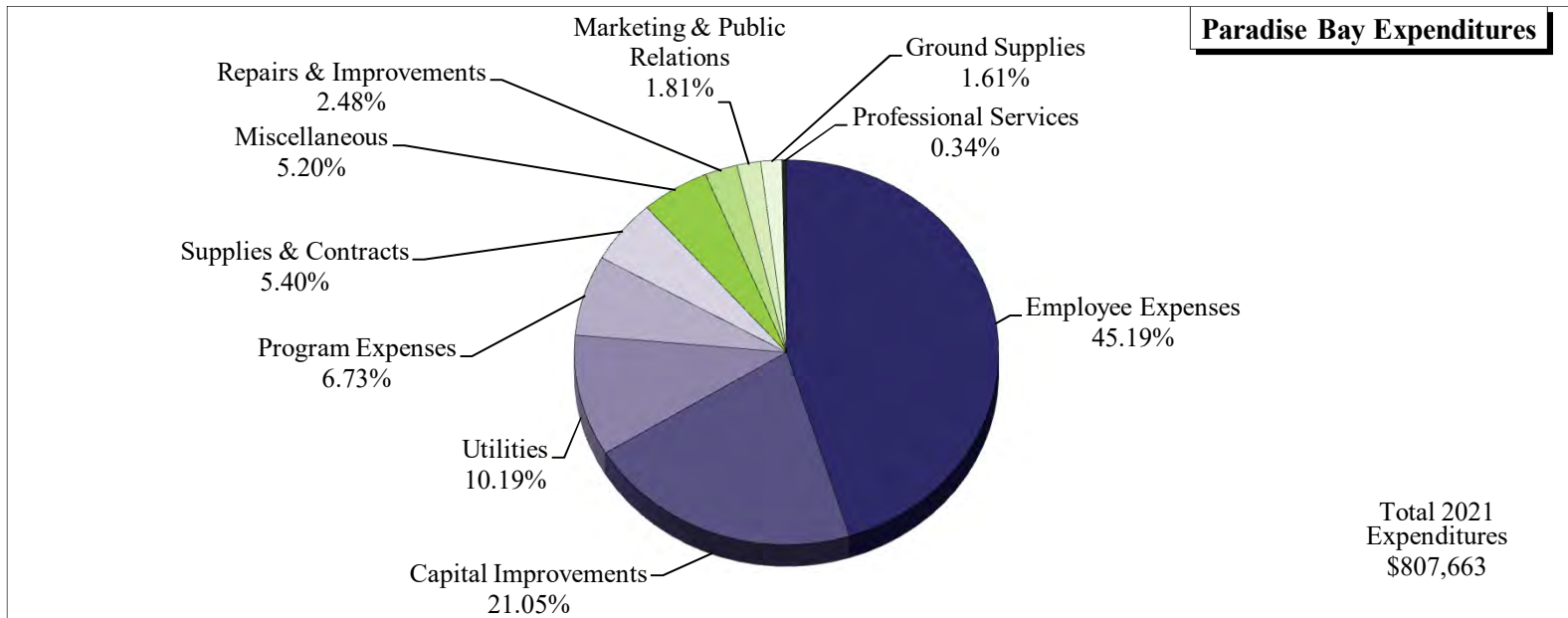
**LOMBARD PARK DISTRICT  
PARADISE BAY REVENUE  
PROPOSED BUDGET 2021**

Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Fees & Admissions	\$ 419,660	65.64%	\$ (112,580)	-21.15%
Program Revenue	83,916	13.13%	(6,565)	-7.26%
Merchandise For Resale	70,405	11.01%	(18,150)	-20.50%
Rentals	48,765	7.63%	(9,880)	-16.85%
Reimbursements & Contracts	16,475	2.58%	700	4.44%
Miscellaneous	137	0.02%	-	0.00%
	<u>\$ 639,358</u>	<u>100.00%</u>	<u>\$ (147,175)</u>	<u>-18.64%</u>



**LOMBARD PARK DISTRICT  
PARADISE BAY PARK EXPENDITURES  
PROPOSED BUDGET 2021**

<b>Expense</b>	<b>Budget Amount 2021</b>	<b>Percent of Total</b>	<b>Increase (Decrease) From Budget 2020</b>	<b>Percent of Increase (Decrease)</b>
Employee Expenses	\$ 364,991	45.19%	\$ 6,035	1.68%
Capital Improvements	170,000	21.05%	(12,600)	-6.90%
Utilities	82,327	10.19%	(7,056)	-7.89%
Program Expenses	54,384	6.73%	5,589	11.45%
Supplies & Contracts	43,584	5.40%	970	2.28%
Miscellaneous	42,000	5.20%	(6,206)	-12.87%
Repairs & Improvements	20,002	2.48%	5	0.03%
Marketing & Public Relations	14,600	1.81%	(1,300)	-8.18%
Ground Supplies	13,000	1.61%	500	4.00%
Professional Services	2,775	0.34%	-	0.00%
	<b>\$ 807,663</b>	<b>100.00%</b>	<b>\$ (14,063)</b>	<b>-1.71%</b>



**Lombard Park District**  
**Fund Summary - Proposed Budget Report**  
**Swimming Pool Fund - 20**  
**Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
230 Fees & Admissions	\$ 569,295	\$ 500,626	\$ 532,240	\$ -	\$ -	\$ 419,660
240 Rentals	46,589	48,736	58,645	-	-	48,765
320 Merchandise for Resale	79,271	82,817	88,555	-	-	70,405
340 Reimbursements & Contracts	16,150	16,475	15,775	-	-	16,475
360 Miscellaneous Income	(612)	114	137	-	-	137
410 Program Fees	74,618	72,674	90,481	-	-	83,916
<b>TOTAL REVENUE</b>	<b>\$ 785,311</b>	<b>\$ 721,441</b>	<b>\$ 785,833</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 639,358</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 294,489	\$ 322,409	\$ 358,956	\$ 62,897	\$ 93,818	\$ 364,991
520 Utilities	79,794	76,227	89,383	15,883	28,067	82,327
530 Repairs & Improvements	21,268	21,743	19,997	6,460	7,847	20,002
540 Supplies & Contracts	33,384	32,338	42,614	4,817	12,328	43,584
550 Grounds Supplies	12,596	13,803	12,500	-	-	13,000
560 Professional Services	3,350	1,850	2,775	-	-	2,775
610 Marketing & Public Relations	15,090	14,025	15,900	5,178	5,178	14,600
620 Permits & Licenses	1,894	1,906	1,856	-	-	1,950
630 Merchandise - Cost of Sales	40,487	39,127	41,500	-	-	35,200
640 Banking & Credit Card Fees	9,618	6,120	4,450	1,052	1,471	4,450
670 Miscellaneous Expense	3,589	-	400	-	-	400
710 Program Salaries	35,635	32,915	36,525	-	-	40,764
720 Program Supplies	4,393	4,343	5,235	328	328	5,495
730 Program Contractual Services	2,380	4,760	7,035	1,175	1,175	8,125
900 Capital Expenditures	31,794	140,957	182,600	22,179	55,010	170,000
<b>TOTAL EXPENSE</b>	<b>\$ 589,761</b>	<b>\$ 712,521</b>	<b>\$ 821,726</b>	<b>\$ 119,968</b>	<b>\$ 205,221</b>	<b>\$ 807,663</b>
<b>TOTAL REVENUE</b>	<b>\$ 785,311</b>	<b>\$ 721,441</b>	<b>\$ 785,833</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 639,358</b>
<b>TOTAL EXPENSE</b>	<b>589,761</b>	<b>712,521</b>	<b>821,726</b>	<b>119,968</b>	<b>205,221</b>	<b>807,663</b>
<b>Change in Fund Balance</b>	<b>\$ 195,551</b>	<b>\$ 8,920</b>	<b>\$ (35,893)</b>	<b>\$ (119,968)</b>	<b>\$ (205,221)</b>	<b>\$ (168,305)</b>



FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
FACILITIES								
REVENUES								
PARADISE BAY								
FEES & ADMISSIONS								
20-25-60-230-0500	SEASON PASS	275,145	252,723	274,575	0	0	219,660	(20%)
20-25-60-230-0505	DAILY FEES - RESIDENT	93,595	107,785	94,100	0	0	72,000	(23%)
20-25-60-230-0510	DAILY FEES - NON-RESIDENT	200,554	140,118	163,565	0	0	128,000	(21%)
TOTAL FEES & ADMISSIONS		569,294	500,626	532,240	0	0	419,660	(21%)
RENTALS								
20-25-60-240-0520	GROUP OUTINGS	29,082	26,869	31,025	0	0	24,820	(20%)
20-25-60-240-0535	BIRTHDAY PARTY	3,427	4,770	5,500	0	0	4,400	(20%)
20-25-60-240-0540	PRIVATE RENTALS	14,080	17,096	22,120	0	0	19,545	(11%)
TOTAL RENTALS		46,589	48,735	58,645	0	0	48,765	(16%)
MERCHANDISE SALES								
20-25-60-320-0600	CONCESSION SALES	78,511	82,174	87,750	0	0	69,600	(20%)
20-25-60-320-0605	MERCHANDISE SALES	759	642	805	0	0	805	0%
TOTAL MERCHANDISE SALES		79,270	82,816	88,555	0	0	70,405	(20%)
REIMBURSEMENTS & CONTRACTS								
20-25-60-340-0760	REIMBURSEMENT FROM PDRMA	3,150	2,775	2,775	0	0	2,775	0%
20-25-60-340-0765	HOTEL & MOTEL GRANT	13,000	13,699	13,000	0	0	13,700	5%
TOTAL REIMBURSEMENTS & CONTRACTS		16,150	16,474	15,775	0	0	16,475	4%
OTHER INCOME								
20-25-60-360-0855	STATE SALES TAX	99	112	87	0	0	87	0%
20-25-60-360-0860	OVERAGE & SHORTAGE	(711)	1	0	0	0	0	0%
20-25-60-360-0865	N.S.F. SERVICE CHARGE	0	0	50	0	0	50	0%
TOTAL OTHER INCOME		(612)	113	137	0	0	137	0%
TOTAL PARADISE BAY		710,691	648,764	695,352	0	0	555,442	(20%)
TOTAL REVENUES: FACILITIES		710,691	648,764	695,352	0	0	555,442	(20%)

PARASIDE BAY  
 REVENUES

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	10 MO. BUDGETED	ACTUAL PROJECTED	REQUESTED BUDGET	
<b>PARASIDE BAY</b>							
<b>GENERAL</b>							
<b>PROGRAM FEES</b>							
20-85-00-410-8500	PARENT TOT	2,533	3,228	3,600	0	0	2,640 (26%)
20-85-00-410-8505	SPECIAL EVENTS	98	0	400	0	0	400 0%
20-85-00-410-8510	SWIM LESSONS - YOUTH	39,101	34,608	43,300	0	0	36,800 (15%)
20-85-00-410-8515	SWIM LESSONS - PARENT & TOT	1,723	2,630	3,200	0	0	4,000 25%
20-85-00-410-8525	SWIM CAMP	914	650	1,150	0	0	1,150 0%
20-85-00-410-8530	SWIM TEAM	22,604	22,561	26,715	0	0	27,520 3%
20-85-00-410-8535	DIVE TEAM	1,355	1,885	2,105	0	0	2,105 0%
20-85-00-410-8540	DIVING CLASS	867	582	1,000	0	0	1,000 0%
20-85-00-410-8545	WATER EXERCISE	3,323	3,189	3,626	0	0	2,901 (19%)
20-85-00-410-8565	LIFEGUARD CERTIFICATION	2,098	3,340	5,385	0	0	5,400 0%
TOTAL PROGRAM FEES		74,616	72,673	90,481	0	0	83,916 (7%)
TOTAL GENERAL		74,616	72,673	90,481	0	0	83,916 (7%)
TOTAL REVENUES: PARASIDE BAY		74,616	72,673	90,481	0	0	83,916 (7%)
<b>GENERAL EXPENSES</b>							
<b>GENERAL</b>							
<b>EMPLOYEE EXPENSES</b>							
20-00-00-510-1000	SALARIES & WAGES FT	62,966	65,202	69,468	50,881	69,801	72,606 4%
20-00-00-510-1020	SALARIES & WAGES PT CLERICAL	6,372	13,305	14,276	750	750	15,275 6%
20-00-00-510-1100	IMRF	7,276	6,538	7,412	5,429	7,448	8,451 14%
20-00-00-510-1105	FICA	22,358	24,979	25,482	3,999	12,985	25,880 1%
20-00-00-510-1205	WORKSHOPS & SEMINARS	0	120	250	55	85	250 0%
20-00-00-510-1210	TRAVEL, MEETING & CONFERENCES	370	528	550	791	791	660 20%
20-00-00-510-1225	PROFESSIONAL MEMBERSHIPS	269	1,148	289	304	304	614 112%
20-00-00-510-1230	MILEAGE REIMBURSEMENT	175	590	625	44	44	625 0%
TOTAL EMPLOYEE EXPENSES		99,786	112,410	118,352	62,253	92,208	124,361 5%
<b>CAPITALS</b>							
20-00-00-900-9000	CAPITALS	31,793	140,956	182,600	22,178	55,010	170,000 (6%)
TOTAL CAPITALS		31,793	140,956	182,600	22,178	55,010	170,000 (6%)
TOTAL GENERAL		131,579	253,366	300,952	84,431	147,218	294,361 (2%)
TOTAL GENERAL		131,579	253,366	300,952	84,431	147,218	294,361 (2%)
<b>FACILITIES EXPENSES</b>							

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED	----- 2020 ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
<b>FACILITIES</b>								
<b>PARADISE BAY</b>								
<b>EMPLOYEE EXPENSES</b>								
20-25-60-510-1030	MANAGERS	16,225	23,359	23,056	533	1,500	22,150	(3%)
20-25-60-510-1035	CASHIERS	15,661	14,493	16,000	0	0	16,400	2%
20-25-60-510-1040	CONCESSIONS	19,809	24,025	23,987	0	0	23,300	(2%)
20-25-60-510-1045	MAINTENANCE	12,409	2,054	3,780	19	19	4,050	7%
20-25-60-510-1050	POOL GUARDS	97,729	110,425	117,207	89	89	114,900	(1%)
20-25-60-510-1051	LIFEGUARD INSTRUCTOR	0	0	4,296	0	0	5,055	17%
20-25-60-510-1052	IN-SERVICE TRAINING	0	0	19,182	0	0	21,225	10%
20-25-60-510-1055	ATTENDANTS	30,886	31,575	28,796	0	0	28,850	0%
20-25-60-510-1200	UNIFORMS	1,907	4,000	3,800	0	0	4,200	10%
20-25-60-510-1205	WORKSHOPS & SEMINARS	70	60	500	0	0	500	0%
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>194,696</b>	<b>209,991</b>	<b>240,604</b>	<b>641</b>	<b>1,608</b>	<b>240,630</b>	<b>0%</b>
<b>UTILITIES</b>								
20-25-60-520-1300	ELECTRICITY	28,866	30,400	36,000	10,209	13,000	29,820	(17%)
20-25-60-520-1305	NATURAL GAS	8,327	7,210	8,840	1,270	8,840	8,735	(1%)
20-25-60-520-1310	WATER & SEWER	38,578	33,929	38,845	756	700	38,000	(2%)
20-25-60-520-1320	TELEPHONE	2,222	2,327	2,429	1,390	2,387	2,446	0%
20-25-60-520-1330	DSL LINE	1,798	2,357	3,269	2,255	3,140	3,326	1%
<b>TOTAL UTILITIES</b>		<b>79,791</b>	<b>76,223</b>	<b>89,383</b>	<b>15,880</b>	<b>28,067</b>	<b>82,327</b>	<b>(7%)</b>
<b>REPAIRS &amp; IMPROVEMENTS</b>								
20-25-60-530-1400	FACILITY REPAIRS	19,898	17,299	18,815	6,213	7,500	18,000	(4%)
20-25-60-530-1405	BUILDING	615	4,079	680	246	246	1,500	120%
20-25-60-530-1415	VANDALISM	753	363	502	0	100	502	0%
<b>TOTAL REPAIRS &amp; IMPROVEMENTS</b>		<b>21,266</b>	<b>21,741</b>	<b>19,997</b>	<b>6,459</b>	<b>7,846</b>	<b>20,002</b>	<b>0%</b>
<b>SUPPLIES &amp; CONTRACTS</b>								
20-25-60-540-1535	MAINT. OF EQUIPMENT - PLUMBING	559	2,945	3,000	0	0	3,000	0%
20-25-60-540-1540	MAINTENANCE OF EQUIPMENT-HVAC	875	1,135	967	456	967	1,000	3%
20-25-60-540-1545	MAINT. OF EQUIP.-HEATER/BOILER	1,061	4,429	2,000	0	0	1,200	(40%)
20-25-60-540-1550	MAINTENANCE OF EQUIPMENT-PUMPS	2,562	2,298	2,732	0	0	2,732	0%
20-25-60-540-1555	MAINT. OF EQUIPMENT-CONCESSION	599	0	400	0	0	400	0%
20-25-60-540-1565	COMPUTER SUPPLIES & SOFTWARE	4,754	3,327	2,600	288	288	2,925	12%
20-25-60-540-1570	OFFICE SUPPLIES	816	1,531	1,100	198	198	2,150	95%
20-25-60-540-1575	JANITORIAL SUPPLIES	4,649	4,241	4,500	349	349	4,500	0%
20-25-60-540-1585	BUILDING SUPPLIES	770	787	800	0	0	800	0%

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES EXPENSES</b>								
<b>PARADISE BAY</b>								
<b>SUPPLIES &amp; CONTRACTS</b>								
20-25-60-540-1595	PAINTING SUPPLIES	2,696	1,250	2,500	0	1,000	2,500	0%
20-25-60-540-1610	MECHANICAL & TOOL SUPPLIES	191	479	500	0	0	500	0%
20-25-60-540-1615	SAFETY SUPPLIES	2,624	7,602	6,500	0	0	6,500	0%
20-25-60-540-1655	MAINT. CONTRACT-SLIDE COATING	9,425	0	12,000	0	6,000	12,000	0%
20-25-60-540-1665	MAINT. CONTRACT - COMPUTERS	1,797	2,309	3,015	3,524	3,524	3,377	12%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>33,378</b>	<b>32,333</b>	<b>42,614</b>	<b>4,815</b>	<b>12,326</b>	<b>43,584</b>	<b>2%</b>
<b>GROUND SUPPLIES</b>								
20-25-60-550-1705	CHLORINE	9,297	8,951	9,000	0	0	9,000	0%
20-25-60-550-1710	POOL CHEMICALS - OTHER	3,298	4,850	3,500	0	0	4,000	14%
<b>TOTAL GROUND SUPPLIES</b>		<b>12,595</b>	<b>13,801</b>	<b>12,500</b>	<b>0</b>	<b>0</b>	<b>13,000</b>	<b>4%</b>
<b>PROFESSIONAL SERVICES</b>								
20-25-60-560-1810	AQUATIC AUDIT	3,350	1,850	2,775	0	0	2,775	0%
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>3,350</b>	<b>1,850</b>	<b>2,775</b>	<b>0</b>	<b>0</b>	<b>2,775</b>	<b>0%</b>
<b>MARKETING &amp; PUBLIC RELATIONS</b>								
20-25-60-610-1900	POSTAGE	875	900	1,000	500	500	1,000	0%
20-25-60-610-1910	MARKETING & PUBLICITY	2,245	4,590	6,000	2,334	2,334	6,000	0%
20-25-60-610-1915	PRINTING - GENERAL	2,540	3,126	3,000	0	0	3,000	0%
20-25-60-610-1930	PAID ADVERTISING - DISPLAY	6,649	1,543	2,000	0	0	2,000	0%
20-25-60-610-1960	RECOGNITION - EMPLOYEES	307	1,685	1,500	2	2	1,500	0%
20-25-60-610-1965	RECOGNITIONS-PUBLIC RELATIONS	0	45	100	0	0	100	0%
20-25-60-610-1980	PHOTO I.D.	2,473	2,134	2,300	2,341	2,341	1,000	(56%)
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		<b>15,089</b>	<b>14,023</b>	<b>15,900</b>	<b>5,177</b>	<b>5,177</b>	<b>14,600</b>	<b>(8%)</b>
<b>PERMITS &amp; LICENSES</b>								
20-25-60-620-2100	PERMITS & LICENSES	1,894	1,906	1,856	0	0	1,950	5%
<b>TOTAL PERMITS &amp; LICENSES</b>		<b>1,894</b>	<b>1,906</b>	<b>1,856</b>	<b>0</b>	<b>0</b>	<b>1,950</b>	<b>5%</b>

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>							
<b>PARADISE BAY</b>							
<b>MERCHANDISE SALES</b>							
20-25-60-630-0600	CONCESSION SALES	39,553	38,689	41,000	0	34,700	(15%)
20-25-60-630-0605	MERCHANDISE SALES	932	437	500	0	500	0%
<b>TOTAL MERCHANDISE SALES</b>		<b>40,485</b>	<b>39,126</b>	<b>41,500</b>	<b>0</b>	<b>35,200</b>	<b>(15%)</b>
<b>BANKING &amp; CREDIT CARD FEES</b>							
20-25-60-640-2105	VISA & MASTERCARD	5,266	5,641	4,000	1,034	4,000	0%
20-25-60-640-2110	BANKING FEES	4,352	478	450	16	450	0%
<b>TOTAL BANKING &amp; CREDIT CARD FEES</b>		<b>9,618</b>	<b>6,119</b>	<b>4,450</b>	<b>1,050</b>	<b>4,450</b>	<b>0%</b>
<b>OTHER EXPENSE</b>							
20-25-60-670-2115	MISCELLANEOUS EXPENSE	3,589	0	400	0	400	0%
<b>TOTAL OTHER EXPENSE</b>		<b>3,589</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>400</b>	<b>0%</b>
<b>TOTAL PARADISE BAY</b>		<b>415,751</b>	<b>417,113</b>	<b>471,979</b>	<b>34,022</b>	<b>458,918</b>	<b>(2%)</b>
<b>TOTAL FACILITIES</b>		<b>415,751</b>	<b>417,113</b>	<b>471,979</b>	<b>34,022</b>	<b>458,918</b>	<b>(2%)</b>
<b>PARASIDE BAY</b>							
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SALARIES</b>							
20-85-00-710-8510	SWIM LESSONS - YOUTH	21,436	19,273	20,245	0	22,910	13%
20-85-00-710-8530	SWIM TEAM	11,830	10,848	12,824	0	14,264	11%
20-85-00-710-8535	DIVE TEAM	923	923	1,200	0	1,334	11%
20-85-00-710-8540	DIVING CLASS	61	219	400	0	400	0%
20-85-00-710-8545	WATER EXERCISE	1,383	1,650	1,856	0	1,856	0%
<b>TOTAL PROGRAM SALARIES</b>		<b>35,633</b>	<b>32,913</b>	<b>36,525</b>	<b>0</b>	<b>40,764</b>	<b>11%</b>
<b>PROGRAM SUPPLIES</b>							
20-85-00-720-8500	PARENT TOT	100	100	100	0	100	0%
20-85-00-720-8505	SPECIAL EVENTS	216	1,928	2,800	0	3,045	8%
20-85-00-720-8510	SWIM LESSONS	650	496	600	10	600	0%
20-85-00-720-8530	SWIM TEAM	3,350	1,718	1,635	317	1,650	0%
20-85-00-720-8535	DIVE TEAM	75	100	100	0	100	0%
<b>TOTAL PROGRAM SUPPLIES</b>		<b>4,391</b>	<b>4,342</b>	<b>5,235</b>	<b>327</b>	<b>5,495</b>	<b>4%</b>

FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
PARASIDE BAY								
GENERAL								
PROGRAM CONTRACTUAL								
20-85-00-730-8550	LIFEGUARD TRAINING	750	0	0	1,175	1,175	1,825	0%
20-85-00-730-8565	LIFEGUARD CERTIFICATION	1,630	4,760	7,035	0	0	6,300	(10%)
TOTAL PROGRAM CONTRACTUAL		2,380	4,760	7,035	1,175	1,175	8,125	15%
TOTAL GENERAL		42,404	42,015	48,795	1,502	1,502	54,384	11%
TOTAL PARASIDE BAY		42,404	42,015	48,795	1,502	1,502	54,384	11%
TOTAL FUND REVENUES & BEG. BALANCE		785,307	721,437	785,833	0	0	639,358	(18%)
TOTAL FUND EXPENSES		589,734	712,494	821,726	119,955	205,215	807,663	(1%)
FUND SURPLUS (DEFICIT)		195,573	8,943	(35,893)	(119,955)	(205,215)	(168,305)	368%

**Lombard Park District  
2021 Proposed Budget  
Madison Meadow Athletic Center – 25**

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Staff is operating the Madison Meadow Athletic Center as a revenue generating facility. Despite the pandemic in 2020, the MMAC is projecting to show a profit in the second full year of operation. The proposed 2021 budget includes total revenues of \$563,753 and total expenses at \$555,910.

The MMAC was off to a great start in the beginning of 2020. Unfortunately, due to the COVID-19 pandemic, the facility had to restrict access and cancel group fitness classes starting March 12. The MMAC was open on March 13-15 and part of the day on March 16 to members only. The MMAC closed at 5:00 p.m. on March 16 and remained closed until June 29, 2020.

The MMAC reopened June 29 to members only with guidance from the Restore Illinois Plan. This plan suggested that all fitness equipment be spaced at least six feet apart or have plastic barriers between the machines. Staff moved 16 pieces of equipment from the second floor fitness center to Studio 1, 2 and the hallway to ensure spacing measures could be met. Staff hopes to transition back to the original facility floor plan at some point in 2021.

When preparing the 2021 budget, staff is anticipating selling and maintaining 1,450 annual memberships. Staff is not recommending a membership fee increase in 2021. The MMAC reached its highest point with memberships in 2019 with 4,141 members and 2,303 memberships sold. The last day of operation before the COVID closure, MMAC membership was at 3,928 members and 2,123 memberships. Through the closure, and the Phase 4 re-opening, the MMAC experienced a significant drop in memberships. Members were permitted to suspend or cancel memberships due to the pandemic. Any member paid in full for the year received a four month extension or was permitted to suspend their membership until they were ready to return. Figures as of October 16, 2020 included 2,370 total members and 1,304 active memberships. Total proposed 2021 revenue for Memberships (0500), Daily Fees, (0505) and Open Gym (0510) is \$454,750, a 25% decrease from 2020. All paid in full memberships are deferred monthly based on the month of purchase.



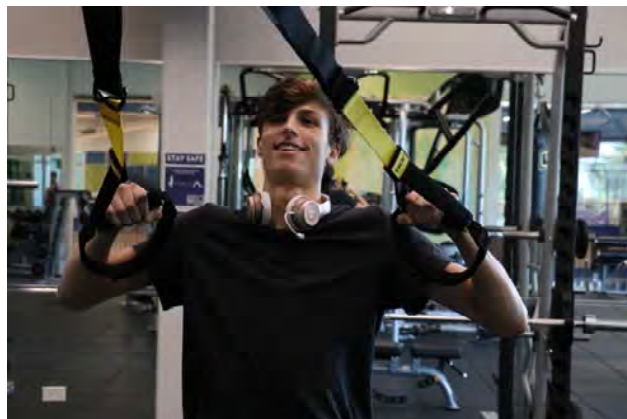
Organized gym usage consists of Park District programs, affiliate rentals, and outside group rentals. Private rentals (0540) are budgeted to generate \$24,400 of revenue in 2021. This includes affiliate rentals anticipated by Lombard Baseball League and Firebirds Soccer Club. A reduction of available rental times is expected in 2021 due to the adjusted facility floor plan and the anticipated need for program space.



Registration options for group fitness programs include the Unlimited Group Fitness Pass (8085), daily fee (8070), and seasonal registration by class (8075). Depending on the season, there are 25 to 35 Group Fitness classes offered per week. This is down from approximately 50 weekly classes at the beginning of 2020. Classes are still rebounding from the COVID closure and are being held in the gym until further notice. This limits the amount of classes per week due to space availability. Additional options under programming include Nutrition classes (8200) and Personal Training (8455). Total revenue for programming for 2021 is budgeted at \$73,878. Staff costs are the largest expense for programming, followed supplies and equipment.

As the expense area is reviewed, salary and wages account for the largest portion. The employee expenses include front desk staff, facility attendants, fitness staff, a facility manager, membership specialist (a new part-time position budgeted for in 2020, but position is on hold), and custodial personnel. The 2021 budget continues to reflect one full time staff member (Facility Manager) in addition to part-time staff. Management will continuously monitor memberships and have created staffing contingency plans if membership goals are not met throughout the year. After staff expenses, supply and contract expenses are the next largest area, followed by utilities.

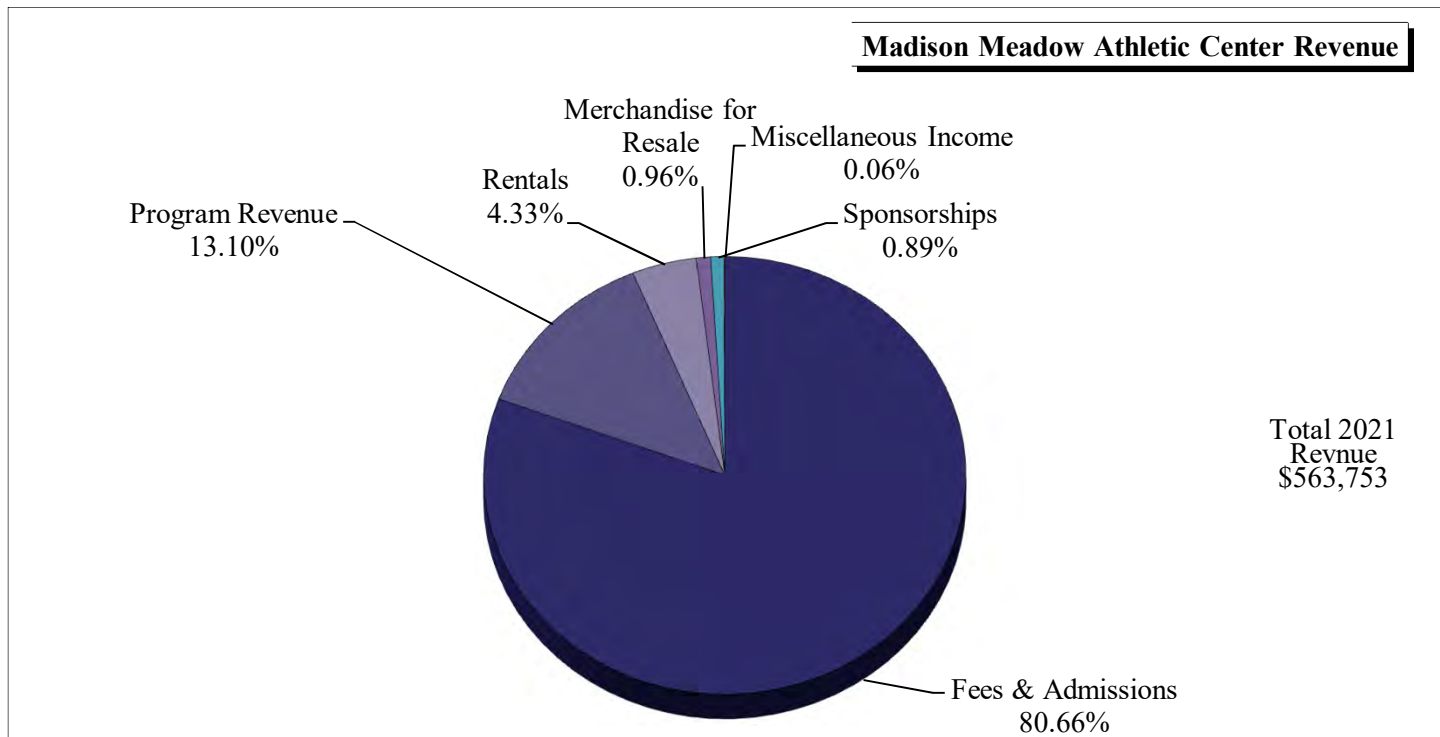
There are many variables that could impact the Madison Meadow Athletic Center budget and operations in 2021. Staff will continue to monitor trends and ever-changing fitness guidelines to meet the fitness needs of the community.





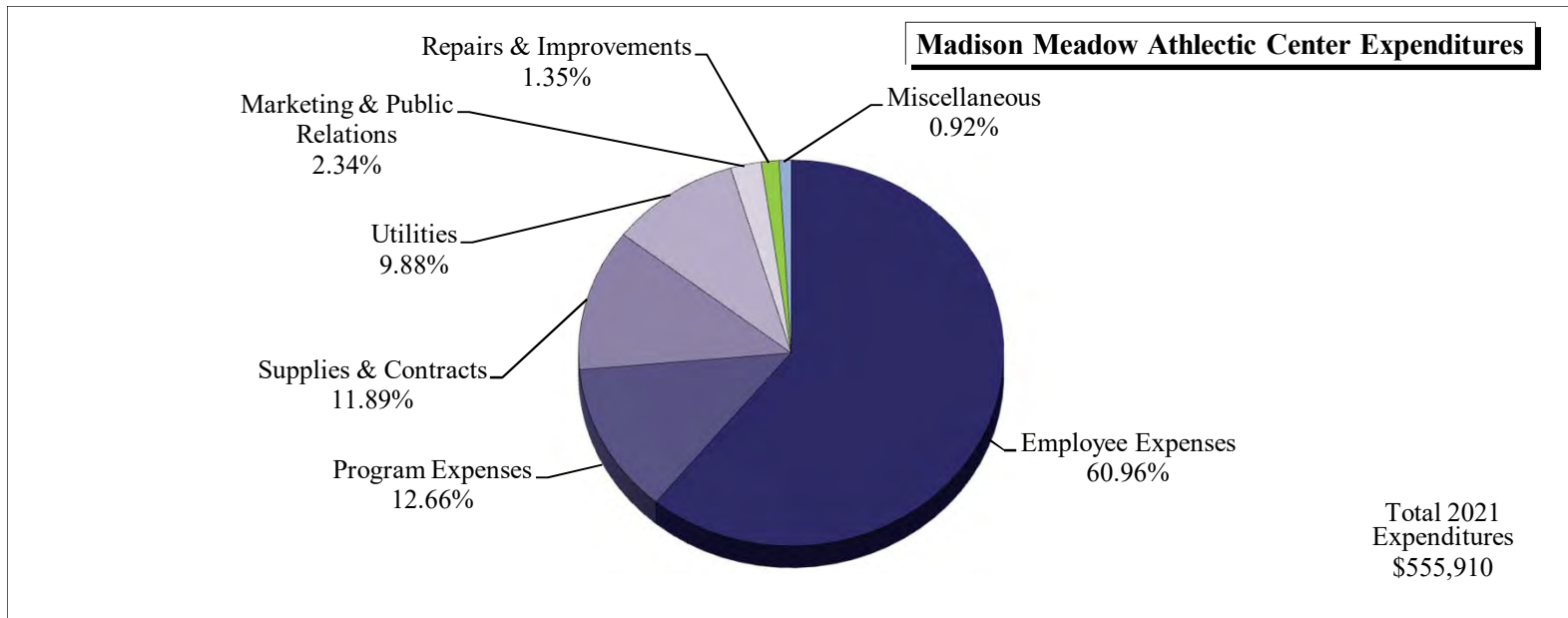
**LOMBARD PARK DISTRICT  
MADISON MEADOW ATHLETIC CENTER REVENUE  
PROPOSED BUDGET 2021**

Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Fees & Admissions	\$ 454,750	80.66%	\$ (148,650)	-24.64%
Program Revenue	\$ 73,878	13.10%	\$ (26,711)	-26.55%
Rentals	\$ 24,400	4.33%	\$ (18,380)	-42.96%
Merchandise for Resale	5,400	0.96%	\$ (1,800)	N/A
Sponsorships	5,000	0.89%	\$ 5,000	N/A
Miscellaneous Income	325	0.06%	(45)	N/A
	<u>\$ 563,753</u>	<u>100.00%</u>	<u>\$ (190,586)</u>	<u>-25.27%</u>



**LOMBARD PARK DISTRICT  
MADISON MEADOW ATHLETIC CENTER EXPENDITURES  
PROPOSED BUDGET 2021**

<b>Expense</b>	<b>Budget Amount 2021</b>	<b>Percent of Total</b>	<b>Increase (Decrease) From Budget 2020</b>	<b>Percent of Increase (Decrease)</b>
Employee Expenses	\$ 338,904	60.96%	\$ (43,408)	-11.35%
Program Expenses	70,360	12.66%	(19,474)	-21.68%
Supplies & Contracts	66,097	11.89%	14,692	28.58%
Utilities	54,949	9.88%	6,315	12.98%
Marketing & Public Relations	13,000	2.34%	(7,500)	-36.59%
Repairs & Improvements	7,500	1.35%	4,968	196.21%
Miscellaneous	5,100	0.92%	-	N/A
	<u>\$ 555,910</u>	<u>100.00%</u>	<u>\$ (44,407)</u>	<u>-7.40%</u>



**Lombard Park District**  
**Fund Summary - Proposed Budget Report**  
**Madison Meadow Athletic Center - 25**  
**Fiscal Year 2021**

<b>Account Number</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
<b>REVENUE</b>						
230 Fees & Admissions	\$ 236,128	\$ 641,669	\$ 603,400	\$ 260,064	\$ 338,519	\$ 454,750
240 Rentals	\$ 10,798	29,949	42,780	17,978	17,978	24,400
320 Merchandise for Resale	\$ 2,603	9,815	7,200	3,007	3,500	5,400
335 Sponsorships	\$ -	-	-	5,000	5,000	5,000
360 Miscellaneous Income	\$ 242	368	370	69	81	325
410 Program Fees	\$ 16,433	98,322	100,589	33,926	39,596	73,878
<b>TOTAL REVENUE</b>	<b>\$ 266,203</b>	<b>\$ 780,122</b>	<b>\$ 754,339</b>	<b>\$ 320,043</b>	<b>\$ 404,674</b>	<b>\$ 563,753</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 185,947	\$ 347,216	\$ 382,312	\$ 168,230	\$ 215,593	\$ 338,904
520 Utilities	23,117	51,205	48,634	31,562	49,982	54,949
530 Repairs & Improvements	966	2,622	2,532	7,247	7,700	7,500
540 Supplies & Contracts	16,200	47,409	51,405	65,697	72,014	66,097
610 Marketing & Public Relations	21,480	12,379	20,500	6,293	6,813	13,000
630 Merchandise - Cost of Sales	1,374	3,877	4,800	1,344	1,500	4,800
640 Banking & Credit Card Fees	-	424	300	10	12	300
710 Program Salaries	-	84,055	85,834	34,128	44,197	66,360
720 Program Supplies	-	1,889	4,000	1,959	1,959	4,000
<b>TOTAL EXPENSE</b>	<b>\$ 249,084</b>	<b>\$ 551,074</b>	<b>\$ 600,317</b>	<b>\$ 316,469</b>	<b>\$ 399,769</b>	<b>\$ 555,910</b>
<b>TOTAL REVENUE</b>	\$ 266,203	\$ 780,122	\$ 754,339	\$ 320,043	\$ 404,674	\$ 563,753
<b>TOTAL EXPENSE</b>	249,084	551,074	600,317	316,469	399,769	555,910
<b>Change in Fund Balance</b>	<b>\$ 17,119</b>	<b>\$ 229,048</b>	<b>\$ 154,022</b>	<b>\$ 3,573</b>	<b>\$ 4,904</b>	<b>\$ 7,843</b>

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL								
REVENUES								
GENERAL								
SPONSORSHIP								
25-00-00-335-0670	SPONSORSHIP	0	0	0	5,000	5,000	5,000	0%
TOTAL SPONSORSHIP		0	0	0	5,000	5,000	5,000	0%
TOTAL GENERAL		0	0	0	5,000	5,000	5,000	0%
TOTAL REVENUES: GENERAL		0	0	0	5,000	5,000	5,000	0%
FACILITIES								
REVENUES								
RECREATION CENTER								
FEES & ADMISSIONS								
25-25-95-230-0500	MEMBERSHIPS	207,788	585,083	557,000	247,534	326,000	435,000	(21%)
25-25-95-230-0505	DAILY FEES	25,412	8,922	10,000	2,013	2,006	3,750	(62%)
25-25-95-230-0510	OPEN GYM	2,927	47,663	36,400	10,516	10,513	16,000	(56%)
TOTAL FEES & ADMISSIONS		236,127	641,668	603,400	260,063	338,519	454,750	(24%)
RENTALS								
25-25-95-240-0540	PRIVATE RENTALS	10,797	29,948	42,780	17,977	17,977	24,400	(42%)
TOTAL RENTALS		10,797	29,948	42,780	17,977	17,977	24,400	(42%)
MERCHANDISE FOR RESALE								
25-25-95-320-0600	CONCESSION SALES	2,602	9,814	7,200	3,006	3,500	5,400	(25%)
TOTAL MERCHANDISE FOR RESALE		2,602	9,814	7,200	3,006	3,500	5,400	(25%)
OTHER INCOME								
25-25-95-360-0855	STATE SALES TAX	1	10	105	3	6	60	(42%)
25-25-95-360-0860	OVERAGE & SHORTAGE	240	267	240	64	75	240	0%
25-25-95-360-0865	N.S.F. SERVICE CHARGE	0	0	25	0	0	25	0%
25-25-95-360-0875	MISCELLANEOUS	0	90	0	0	0	0	0%
TOTAL OTHER INCOME		241	367	370	67	81	325	(12%)
TOTAL RECREATION CENTER		249,767	681,797	653,750	281,113	360,077	484,875	(25%)
TOTAL REVENUES: FACILITIES		249,767	681,797	653,750	281,113	360,077	484,875	(25%)

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>FITNESS REVENUES</b>							
<b>GENERAL PROGRAM FEES</b>							
25-80-00-410-8065	UNLIMITED FITNESS PASS	16,132	39,193	42,000	17,152	19,750	24,000 (42%)
25-80-00-410-8070	GROUP FITNESS DAILY	301	2,858	3,000	511	750	1,435 (52%)
25-80-00-410-8075	GROUP FITNESS REGISTRATION	0	25,189	25,480	9,727	10,000	18,900 (25%)
25-80-00-410-8080	MMAC SPECIAL EVENTS	0	0	2,000	0	0	2,000 0%
25-80-00-410-8200	NUTRITION	0	175	1,094	96	96	528 (51%)
25-80-00-410-8455	PERSONAL TRAINER	0	30,906	27,015	6,439	9,000	27,015 0%
<b>TOTAL PROGRAM FEES</b>		<b>16,433</b>	<b>98,321</b>	<b>100,589</b>	<b>33,925</b>	<b>39,596</b>	<b>73,878 (26%)</b>
<b>TOTAL GENERAL</b>		<b>16,433</b>	<b>98,321</b>	<b>100,589</b>	<b>33,925</b>	<b>39,596</b>	<b>73,878 (26%)</b>
<b>TOTAL REVENUES: FITNESS</b>		<b>16,433</b>	<b>98,321</b>	<b>100,589</b>	<b>33,925</b>	<b>39,596</b>	<b>73,878 (26%)</b>
<b>GENERAL EXPENSES</b>							
<b>GENERAL EMPLOYEE EXPENSES</b>							
25-00-00-510-1000	SALARIES & WAGES FT	38,780	53,196	53,232	41,673	55,423	57,086 7%
25-00-00-510-1100	IMRF	4,294	5,261	8,177	4,446	5,914	9,369 14%
25-00-00-510-1105	FICA	11,727	30,409	32,443	13,968	14,815	27,996 (13%)
25-00-00-510-1220	IN-HOUSE TRAINING	595	0	500	0	0	500 0%
25-00-00-510-1230	MILEAGE REIMBURSEMENT	0	141	540	63	75	540 0%
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>55,396</b>	<b>89,007</b>	<b>94,892</b>	<b>60,150</b>	<b>76,227</b>	<b>95,491 0%</b>
<b>TOTAL GENERAL</b>		<b>55,396</b>	<b>89,007</b>	<b>94,892</b>	<b>60,150</b>	<b>76,227</b>	<b>95,491 0%</b>
<b>TOTAL GENERAL</b>		<b>55,396</b>	<b>89,007</b>	<b>94,892</b>	<b>60,150</b>	<b>76,227</b>	<b>95,491 0%</b>
<b>FACILITIES EXPENSES</b>							
<b>RECREATION CENTER EMPLOYEE EXPENSES</b>							
25-25-95-510-1015	SALARIES & WAGES PT BUILDINGS	32,841	66,733	75,740	31,261	40,000	73,540 (2%)
25-25-95-510-1020	SALARIES & WAGES PT CLERICAL	86,341	163,369	175,000	69,451	92,000	150,693 (13%)
25-25-95-510-1025	OVERTIME	0	0	1,000	0	0	1,000 0%
25-25-95-510-1030	BABYSITTING	8,024	26,228	33,280	6,235	6,235	17,280 (48%)
25-25-95-510-1200	UNIFORMS	3,342	1,874	2,400	1,130	1,130	900 (62%)
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>130,548</b>	<b>258,204</b>	<b>287,420</b>	<b>108,077</b>	<b>139,365</b>	<b>243,413 (15%)</b>

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
<b>FACILITIES</b>							
<b>RECREATION CENTER</b>							
<b>UTILITIES</b>							
25-25-95-520-1300	ELECTRICITY	10,252	28,081	25,000	18,585	26,152	17%
25-25-95-520-1305	NATURAL GAS	1,980	4,852	6,213	2,677	5,672	(5%)
25-25-95-520-1310	WATER & SEWER	1,446	3,825	2,901	779	2,901	38%
25-25-95-520-1320	TELEPHONE	6,164	8,645	8,412	5,190	9,149	11%
25-25-95-520-1330	DSL LINE	3,273	5,800	6,108	4,328	6,108	1%
<b>TOTAL UTILITIES</b>		<b>23,115</b>	<b>51,203</b>	<b>48,634</b>	<b>31,559</b>	<b>49,982</b>	<b>12%</b>
<b>REPAIRS &amp; IMPROVEMENTS</b>							
25-25-95-530-1400	FACILITY REPAIRS	966	2,621	2,032	6,566	7,000	195%
25-25-95-530-1415	VANDALISM	0	0	500	680	700	200%
<b>TOTAL REPAIRS &amp; IMPROVEMENTS</b>		<b>966</b>	<b>2,621</b>	<b>2,532</b>	<b>7,246</b>	<b>7,700</b>	<b>196%</b>
<b>SUPPLIES &amp; CONTRACTS</b>							
25-25-95-540-1515	MAINT. OF EQUIPMENT	32	464	1,000	0	250	0%
25-25-95-540-1520	MAINT. OF EQUIPMENT - OFFICE	0	0	500	0	100	0%
25-25-95-540-1540	MAINT. OF EQUIPMENT - HVAC	1,406	11,559	5,500	39,911	40,000	181%
25-25-95-540-1542	MAINT. OF EQUIPMENT - ELEVATOR	0	4,519	3,520	6,055	6,489	74%
25-25-95-540-1543	FITNESS EQUIPMENT	0	0	1,000	606	606	0%
25-25-95-540-1565	COMPUTER SUPPLIES & SOFTWARE	330	3,728	4,230	3,030	3,360	0%
25-25-95-540-1570	OFFICE SUPPLIES	3,446	4,338	4,880	2,174	2,750	0%
25-25-95-540-1575	JANITORIAL SUPPLIES	9,171	12,423	15,000	4,980	7,500	0%
25-25-95-540-1585	BUILDING SUPPLIES	556	6,388	3,000	1,460	1,500	25%
25-25-95-540-1590	SIDEWALK SALT	500	211	500	331	331	0%
25-25-95-540-1610	MECHANICAL & TOOL SUPPLIES	29	83	285	0	100	0%
25-25-95-540-1615	SAFETY SUPPLIES	0	509	880	462	750	70%
25-25-95-540-1625	MINOR OFFICE EQUIPMENT	597	13	2,500	2,309	2,309	0%
25-25-95-540-1665	MAINT. CONTRACT - COMPUTERS	0	1,673	2,215	1,818	2,215	39%
25-25-95-540-1667	MAINT. CONTRACT - FITNESS	0	115	5,145	0	1,500	(23%)
25-25-95-540-1675	SECURITY ALARM MONITORING	130	1,380	1,250	2,554	2,250	80%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>16,197</b>	<b>47,403</b>	<b>51,405</b>	<b>65,690</b>	<b>72,010</b>	<b>28%</b>
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
25-25-95-610-1900	POSTAGE	2,800	1,530	4,000	0	0	(62%)
25-25-95-610-1910	MARKETING & PUBLICITY	0	4,179	2,500	2,007	2,007	0%
25-25-95-610-1915	PRINTING - GENERAL	2,299	3,173	5,000	227	227	(40%)
25-25-95-610-1930	PAID ADVERTISING - DISPLAY	5,473	2,478	6,000	2,990	3,510	(50%)

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES EXPENSES</b>							
<b>RECREATION CENTER</b>							
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
25-25-95-610-1970	COMMUNITY RELATIONS	10,906	0	1,000	0	1,000	0%
25-25-95-610-1980	PHOTO I.D.	0	1,016	2,000	1,068	2,000	0%
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		<b>21,478</b>	<b>12,376</b>	<b>20,500</b>	<b>6,292</b>	<b>6,812</b>	<b>(36%)</b>
<b>CONCESSION SALES</b>							
25-25-95-630-0600	CONCESSIONS	1,373	3,876	4,800	1,343	1,500	4,800 0%
<b>TOTAL CONCESSION SALES</b>		<b>1,373</b>	<b>3,876</b>	<b>4,800</b>	<b>1,343</b>	<b>1,500</b>	<b>4,800 0%</b>
<b>BANKING &amp; CREDIT CARD FEES</b>							
25-25-95-640-2105	VISA & MASTERCARD	0	140	240	0	240	0%
25-25-95-640-2110	BANKING FEES	0	283	60	9	12	60 0%
<b>TOTAL BANKING &amp; CREDIT CARD FEES</b>		<b>0</b>	<b>423</b>	<b>300</b>	<b>9</b>	<b>12</b>	<b>300 0%</b>
<b>TOTAL RECREATION CENTER</b>		<b>193,677</b>	<b>376,106</b>	<b>415,591</b>	<b>220,216</b>	<b>277,381</b>	<b>390,059 (6%)</b>
<b>TOTAL FACILITIES</b>		<b>193,677</b>	<b>376,106</b>	<b>415,591</b>	<b>220,216</b>	<b>277,381</b>	<b>390,059 (6%)</b>
<b>FITNESS EXPENSES</b>							
<b>GENERAL</b>							
<b>PROGRAM SALARIES</b>							
25-80-00-710-8080	MMAC SPECIAL EVENTS	0	0	660	0	660	0%
25-80-00-710-8200	NUTRITION	0	108	775	46	46	341 (56%)
25-80-00-710-8450	GROUP FITNESS	0	62,590	61,660	29,281	39,150	42,620 (30%)
25-80-00-710-8455	PERSONAL TRAINER	0	21,355	22,739	4,800	5,000	22,739 0%
<b>TOTAL PROGRAM SALARIES</b>		<b>0</b>	<b>84,053</b>	<b>85,834</b>	<b>34,127</b>	<b>44,196</b>	<b>66,360 (22%)</b>
<b>PROGRAM SUPPLIES</b>							
25-80-00-720-8080	MMAC SPECIAL EVENTS	0	0	500	0	500	0%
25-80-00-720-8450	GROUP FITNESS	0	1,888	3,500	1,958	1,958	3,500 0%
<b>TOTAL PROGRAM SUPPLIES</b>		<b>0</b>	<b>1,888</b>	<b>4,000</b>	<b>1,958</b>	<b>1,958</b>	<b>4,000 0%</b>
<b>TOTAL GENERAL</b>		<b>0</b>	<b>85,941</b>	<b>89,834</b>	<b>36,085</b>	<b>46,154</b>	<b>70,360 (21%)</b>
<b>TOTAL FITNESS</b>		<b>0</b>	<b>85,941</b>	<b>89,834</b>	<b>36,085</b>	<b>46,154</b>	<b>70,360 (21%)</b>

FUND: MADISON MEADOW ATHLETIC CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	----- 2020 -----		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
TOTAL FUND REVENUES & BEG. BALANCE		266,200	780,118	754,339	320,038	404,673	563,753 (25%)
TOTAL FUND EXPENSES		249,073	551,054	600,317	316,451	399,762	555,910 (7%)
FUND SURPLUS (DEFICIT)		17,127	229,064	154,022	3,587	4,911	7,843 (94%)



**Lombard Park District  
2021 Proposed Budget  
Lombard Golf Course – 30**

**Performance Measures**

	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
Number of Rounds	14,947	12,827	11,481	21,200	18,500
Revenue Per Round	\$ 24.54	\$ 23.62	\$ 26.00	\$ 21.63	\$ 23.20
Cost Per Round	\$ 29.30	\$ 35.17	\$ 38.09	\$ 20.72	\$ 26.23

**Performance Objectives:**

1. Offer a nine hole golf course that is open April-October that generates at least 17,000+ rounds per year.
2. Provide golf programming and lessons that teach the game of golf and encourage skill development for youth and adult participants.
3. Provide opportunities for golf outings, leagues, and clubhouse rentals to further meet the needs of patrons.

2020 was a remarkable year for Lombard Golf Course. While the COVID-19 pandemic negatively impacted many program areas, the golf industry celebrated a successful year. Lombard Golf Course plans to host 21,200 rounds of golf in 2020, which is up 9,739 rounds from last season. The unanticipated resurgence in the game due to the pandemic, combined with recent rebranding and marketing efforts, contributed to a great year from the course.

The course opened for the season on May 1 under DCEO Phase 2 guidelines. Twosomes were permitted every 15 minutes for the first month of the season. Carts were limited to individuals who were unable to walk the course. The Clubhouse Manager and full-time recreation team members served as the customer service staff during Phase 2. Foursomes were permitted in Phase 3, which started May 29. Phase 3 also permitted carts for single riders. The cashiers and starters returned to the course in Phase 3. Phase 4 started June 26 and allowed dual-rider carts, practice ranges and putting greens to be opened, and limited group outings. Course operations remained in Phase 4 for the remainder of the 2020 season.

Weather generally cooperated in 2020, but the season did not come without its challenges. The course flooded three times in April and May. Minimal damage to the course was sustained from the floods. The cooler temperatures during and immediately following the floods helped maintain the condition of the turf. The golf course staff worked diligently following each weather event to return the course to playable condition as quickly as possible.



The process of determining if rebranding of the golf course would be beneficial began in 2017. This included market research, focus group discussions, and secret shoppers. From this process, the staff developed several action items for the 2018-2020 seasons. The data suggested a couple of items that could be implemented in order to help the performance of the golf course. First, a new name that would connect the course to Lombard. Next, a remodeling of the clubhouse to make it more appealing and increase the ability for rentals in the off season, which staff proposed to spend \$250,000 in capital dollars in 2018. Third, improved signage at the entrance to the course. Finally, improved marketing and customer service training.

Rebranding of the course was implemented in 2019. The name of the course was changed from Western Acres to Lombard Golf Course. This was done to make the course more recognizable to potential new customers and connect Park District residents with the course. New signs were installed at the entrance of the facility, on the clubhouse building, and at all tee boxes. The course was also highlighted on the cover of the Autumn Activity Guide delivered to Lombard homes in July of 2019 and again on the Summer Activity Guide that was available virtually in 2020. A new course website was introduced in 2019 and was improved significantly in 2020. The clubhouse capital improvements budgeted for 2018 were carried over as a “B Priority” for 2019 and 2020. While the full remodeling remains on hold, improvements were made in 2020, including new carpeting, painting the interior of the clubhouse and new interior signage.

The goal for rebranding was to keep regular customers coming back, while also acquiring new customers. Planned course promotions included free greens fees for juniors with a paying adult at designated times, direct marketing to Park District and affiliate athletic programs, and reduced greens fees on weekdays from 11:00 a.m.-2:00 p.m. (mid-day special) throughout the year. The mid-day special and free golf for juniors played a significant role in the resurgence of the course in 2020. In addition, staff continued to offer the Advantage Card, which rewards golfers with one free round after golfing 10 paid rounds. Staff plans expand on these efforts in 2021. Additional details will be included in the 2021 marketing plan.



Staff is proposing that all daily fees (0505) for residents and non-residents remain the same in 2021. A resident round of golf will be \$16 on a weekday and \$19 on a weekend. Overall, staff is estimating 21,200 rounds in 2020 and staff budgeted for 18,500 rounds in 2021. This figure is based on a regression from 2020, but still maintaining momentum from the season. It is estimated that 20,917 rounds is the breakeven point for operations at Lombard Golf Course, based on the 2021 proposed revenue per round. Staff is proposing a \$1 increase for Gas Carts (0580). The 2020 cost to rent a cart was \$10 a single rider and \$20 for two riders. The proposed increase for 2021 is \$11 for a single rider and \$22 for two riders.

Lessons (8700) had 40 participants in the Sticks for Kids program in 2020. There are typically three sessions of lessons per year, but the first session of the season was canceled due to COVID-19 restrictions. Staff is planning to expand the program with additional offerings in 2021.

As for outings, groups will continue to be required to make a 50% deposit at the time of booking a shotgun start and the balance will be due seven days prior to the event. All other groups of 28 golfers or more will be required to make a deposit and then confirm the number of participants seven days prior. This allows staff the ability to better manage the course on days that groups are scheduled to participate.

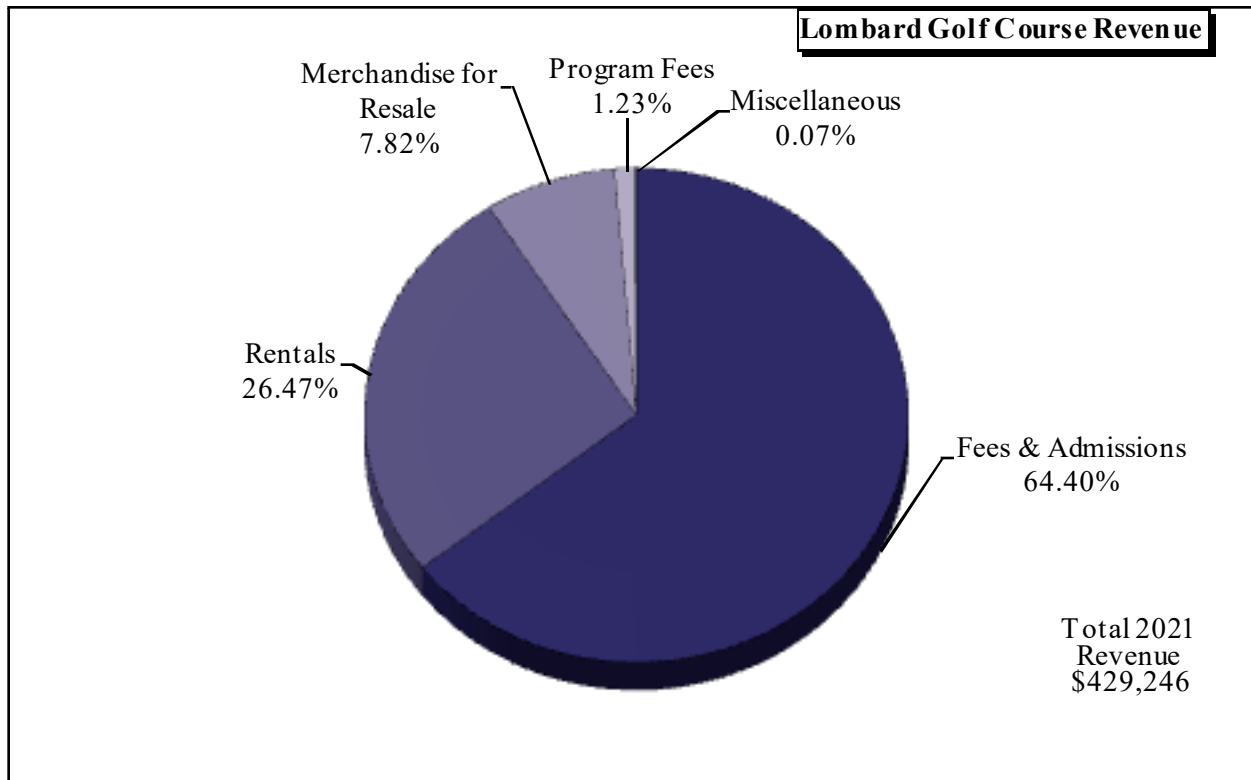
The proposed 2021 salaries & wages full time (1000) includes 4.8% of the indirect wages and benefits for administrative staff members that help oversee the golf course. Part-time wages for cashiers (1035) and starters (1060) are expected to increase with the increase in minimum wage slated for January 1, 2021. Additional staff hours are also expected due to the increase in anticipated rounds. The extra staff proved necessary in 2020 to keep up with the additional sanitizing requirements.

Capital projects for 2020 included the purchase of two mowers, a slit seeder, two pond fountains, and clubhouse carpeting. Capital projects for 2021 include the purchase of nine new golf carts, and shingle replacement to the maintenance facility and cold storage building. These expenses are reflected in the 2021 capital projects section.



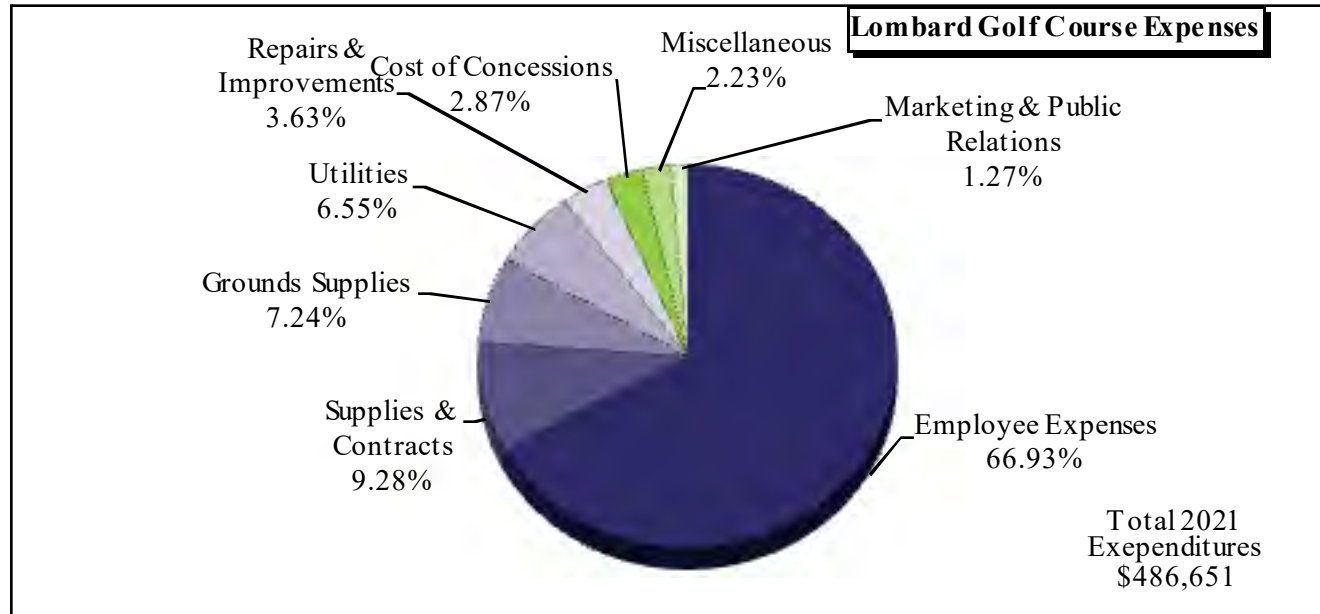
**LOMBARD PARK DISTRICT  
LOMBARD GOLF COURSE REVENUE  
PROPOSED BUDGET 2021**

<b>Revenue Source</b>	<b>Budget Amount 2021</b>	<b>Percent of Total</b>	<b>Increase (Decrease) From Budget 2020</b>	<b>Percent of Increase (Decrease)</b>
Fees & Admissions	\$ 276,453	64.40%	\$ 12,453	4.72%
Rentals	113,606	26.47%	33,947	42.62%
Merchandise for Resale	33,587	7.82%	(2,268)	-6.33%
Program Fees	5,300	1.23%	90	1.73%
Miscellaneous	300	0.07%	-	0.00%
	<u>\$ 429,246</u>	<u>100.00%</u>	<u>\$ 44,222</u>	<u>11.49%</u>



**LOMBARD PARK DISTRICT  
LOMBARD GOLF COURSE EXPENSES  
PROPOSED BUDGET 2021**

<b>Expense</b>	<b>Budget Amount 2021</b>	<b>Percent of Total</b>	<b>Increase (Decrease) From Budget 2020</b>	<b>Percent of Increase (Decrease)</b>
Employee Expenses	\$ 323,469	66.47%	\$ 14,360	4.65%
Supplies & Contracts	44,845	9.22%	(237)	-0.53%
Grounds Supplies	35,000	7.19%	-	0.00%
Utilities	31,671	6.51%	67	0.21%
Repairs & Improvements	17,550	3.61%	-	0.00%
Cost of Concessions	13,879	2.85%	(871)	-5.91%
Miscellaneous	10,757	2.21%	2,132	24.72%
Marketing & Public Relations	6,150	1.26%	(4,650)	-43.06%
Program Expense	3,330	0.68%	3,167	5.15%
	<b>\$ 486,651</b>	<b>100.00%</b>	<b>\$ 10,801</b>	<b>2.30%</b>



**Lombard Park District  
Fund Summary - Proposed Budget Report  
Golf Course Fund - 30  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
220 Interest	\$ 568	\$ -	\$ -	\$ -	\$ -	\$ -
230 Fees & Admissions	206,137	199,576	264,000	301,486	306,770	276,453
240 Rentals	64,354	64,877	79,659	114,073	116,622	113,606
320 Merchandise for Resale	29,018	30,399	35,855	31,355	32,180	33,587
360 Miscellaneous Income	(234)	(8)	300	33	40	300
410 Program Fees	3,195	3,645	5,210	2,425	3,025	5,300
<b>TOTAL REVENUE</b>	<b>\$ 303,038</b>	<b>\$ 298,489</b>	<b>\$ 385,024</b>	<b>\$ 449,372</b>	<b>\$ 458,637</b>	<b>\$ 429,246</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 288,089	\$ 288,505	\$ 309,109	\$ 223,956	\$ 287,660	\$ 323,469
520 Utilities	30,104	30,246	31,604	22,230	33,236	31,671
530 Repairs & Improvements	25,102	22,311	17,550	11,416	16,300	17,550
540 Supplies & Contracts	36,226	38,487	45,082	26,310	40,846	44,845
550 Grounds Supplies	36,356	33,390	35,000	24,498	34,019	35,000
610 Marketing & Public Relations	2,304	3,636	10,800	2,701	1,623	6,150
630 Merchandise - Cost of Sales	15,795	10,216	14,750	10,172	11,328	13,879
640 Banking & Credit Card Fees	9,237	6,458	6,640	10,963	11,012	8,772
670 Miscellaneous Expense	5,779	1,621	1,985	1,300	1,621	1,985
710 Program Salaries	1,463	-	-	-	-	-
720 Program Supplies	-	-	500	-	-	500
730 Program Contractual Services	692	2,397	2,667	1,626	1,626	2,830
<b>TOTAL EXPENSE</b>	<b>\$ 451,148</b>	<b>\$ 437,267</b>	<b>\$ 475,687</b>	<b>\$ 335,172</b>	<b>\$ 439,271</b>	<b>\$ 486,651</b>
<b>TOTAL REVENUE</b>	<b>\$ 303,038</b>	<b>\$ 298,489</b>	<b>\$ 385,024</b>	<b>\$ 449,372</b>	<b>\$ 458,637</b>	<b>\$ 429,246</b>
<b>TOTAL EXPENSE</b>	<b>451,148</b>	<b>437,267</b>	<b>475,687</b>	<b>335,172</b>	<b>439,271</b>	<b>486,651</b>
<b>Change in Fund Balance</b>	<b>\$ (148,111)</b>	<b>\$ (138,778)</b>	<b>\$ (90,663)</b>	<b>\$ 114,200</b>	<b>\$ 19,366</b>	<b>\$ (57,405)</b>

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL INTEREST								
30-00-00-220-0450	INVESTMENT INTEREST	567	0	0	0	0	0	0%
TOTAL INTEREST		567	0	0	0	0	0	0%
TOTAL GENERAL		567	0	0	0	0	0	0%
TOTAL REVENUES: GENERAL		567	0	0	0	0	0	0%
FACILITIES REVENUES								
LOMBARD GOLF - CLUBHOUSE FEES & ADMISSIONS								
30-25-90-230-0505	DAILY FEES - RESIDENT	163,067	160,143	212,000	276,507	280,000	230,132	8%
30-25-90-230-0510	FOOTGOLF	820	155	0	0	0	0	0%
30-25-90-230-0525	GOLF LEAGUES	30,094	27,727	36,500	23,208	25,000	30,356	(16%)
30-25-90-230-0530	GOLF OUTINGS	12,155	10,640	15,500	1,770	1,770	15,965	3%
30-25-90-230-0535	FOOTGOLF OUTINGS	0	910	0	0	0	0	0%
TOTAL FEES & ADMISSIONS		206,136	199,575	264,000	301,485	306,770	276,453	4%
RENTALS								
30-25-90-240-0545	RENTAL INCOME	3,612	5,334	4,250	2,448	4,000	4,250	0%
30-25-90-240-0570	CLUBS	772	840	850	75	75	850	0%
30-25-90-240-0575	BALLS USED IN DRIVING AREA	706	518	890	471	530	700	(21%)
30-25-90-240-0578	BALL RENTAL - FOOT GOLF	65	20	0	0	0	0	0%
30-25-90-240-0580	GAS CARTS	56,392	55,623	70,000	108,103	109,017	105,000	50%
30-25-90-240-0585	HAND CARTS	2,805	2,541	3,669	2,976	3,000	2,806	(23%)
TOTAL RENTALS		64,352	64,876	79,659	114,073	116,622	113,606	42%
MERCHANDISE SALES								
30-25-90-320-0600	CONCESSION SALES	25,582	27,001	32,000	27,847	28,580	30,000	(6%)
30-25-90-320-0605	MERCHANDISE SALES	3,435	3,397	3,855	3,507	3,600	3,587	(6%)
TOTAL MERCHANDISE SALES		29,017	30,398	35,855	31,354	32,180	33,587	(6%)

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)	
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED		REQUESTED BUDGET
<b>FACILITIES</b>								
<b>LOMBARD GOLF - CLUBHOUSE</b>								
<b>OTHER INCOME</b>								
30-25-90-360-0855	STATE SALES TAX	20	40	50	33	40	50	0%
30-25-90-360-0860	OVERAGE & SHORTAGE	(254)	(48)	250	0	0	250	0%
<b>TOTAL OTHER INCOME</b>		(234)	(8)	300	33	40	300	0%
<b>TOTAL LOMBARD GOLF - CLUBHOUSE</b>		299,271	294,841	379,814	446,945	455,612	423,946	11%
<b>TOTAL REVENUES: FACILITIES</b>		299,271	294,841	379,814	446,945	455,612	423,946	11%
<b>LOMBARD GOLF COURSE</b>								
<b>REVENUES</b>								
<b>GENERAL</b>								
<b>PROGRAM FEES</b>								
30-90-00-410-8700	LESSONS	3,195	3,645	4,210	2,425	2,425	4,300	2%
30-90-00-410-8705	TOURNAMENTS	0	0	1,000	0	600	1,000	0%
<b>TOTAL PROGRAM FEES</b>		3,195	3,645	5,210	2,425	3,025	5,300	1%
<b>TOTAL GENERAL</b>		3,195	3,645	5,210	2,425	3,025	5,300	1%
<b>TOTAL REVENUES: LOMBARD GOLF COURSE</b>		3,195	3,645	5,210	2,425	3,025	5,300	1%
<b>GENERAL EXPENSES</b>								
<b>GENERAL</b>								
<b>EMPLOYEE EXPENSES</b>								
30-00-00-510-1000	SALARIES & WAGES FT	116,531	121,004	126,093	93,544	126,049	130,272	3%
30-00-00-510-1025	OVERTIME	3,093	4,774	4,000	5,214	4,692	4,000	0%
30-00-00-510-1100	IMRF	18,535	16,194	17,340	13,106	17,389	19,461	12%
30-00-00-510-1105	FICA	17,614	18,323	19,069	13,749	17,567	19,881	4%
30-00-00-510-1110	MEDICAL INSURANCE PREMIUM	19,437	19,760	20,580	15,595	20,795	21,348	3%
30-00-00-510-1115	EAP	79	79	79	59	79	79	0%
30-00-00-510-1120	LIFE INSURANCE	411	430	440	333	446	454	3%
30-00-00-510-1125	DENTAL INSURANCE	848	848	888	666	888	919	3%
30-00-00-510-1200	UNIFORMS	1,013	533	1,100	223	623	1,100	0%
30-00-00-510-1210	WORKSHOPS & SEMINARS	105	0	100	0	0	100	0%
30-00-00-510-1225	PROFESSIONAL MEMBERSHIPS	15	240	250	190	240	250	0%
<b>TOTAL EMPLOYEE EXPENSES</b>		177,681	182,185	189,939	142,679	188,768	197,864	4%



FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>GENERAL</b>							
<b>GENERAL</b>							
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
30-00-00-610-1960	RECOGNITION - EMPLOYEES	352	610	2,600	2,035	323	450 (82%)
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		352	610	2,600	2,035	323	450 (82%)
<b>TOTAL GENERAL</b>		178,033	182,795	192,539	144,714	189,091	198,314 2%
<b>TOTAL GENERAL</b>		178,033	182,795	192,539	144,714	189,091	198,314 2%
<b>FACILITIES</b>							
<b>EXPENSES</b>							
<b>LOMBARD GOLF CLUBHOUSE</b>							
<b>EMPLOYEE EXPENSES</b>							
30-25-90-510-1035	CASHIERS	40,836	34,479	42,000	24,433	30,088	42,000 0%
30-25-90-510-1060	STARTER	16,664	14,645	18,550	16,974	18,550	23,000 23%
30-25-90-510-1065	BUILDING SUPERVISOR	0	0	800	0	0	800 0%
30-25-90-510-1075	BEVERAGE CART ATTENDANT	41	0	0	0	0	0 0%
<b>TOTAL EMPLOYEE EXPENSES</b>		57,541	49,124	61,350	41,407	48,638	65,800 7%
<b>UTILITIES</b>							
30-25-90-520-1300	ELECTRICITY	11,078	10,126	11,000	7,785	11,000	10,197 (7%)
30-25-90-520-1305	NATURAL GAS	2,032	1,670	1,984	1,132	1,984	1,996 0%
30-25-90-520-1310	WATER & SEWER	2,047	2,398	2,201	1,255	2,201	2,258 2%
30-25-90-520-1320	TELEPHONE	2,985	3,291	3,342	2,057	3,342	3,425 2%
30-25-90-520-1330	DSL LINE	3,822	4,103	4,313	2,833	4,269	4,375 1%
30-25-90-520-1335	REFUSE	3,236	3,112	3,468	3,341	4,590	3,555 2%
<b>TOTAL UTILITIES</b>		25,200	24,700	26,308	18,403	27,386	25,806 (1%)
<b>REPAIRS &amp; IMPROVEMENTS</b>							
30-25-90-530-1405	BUILDING	1,351	1,323	1,250	0	0	1,250 0%
<b>TOTAL REPAIRS &amp; IMPROVEMENTS</b>		1,351	1,323	1,250	0	0	1,250 0%
<b>SUPPLIES &amp; CONTRACTS</b>							
30-25-90-540-1515	MAINTENANCE OF EQUIPMENT	1,299	0	750	11	11	0 (100%)
30-25-90-540-1555	MAINT. OF EQUIP. CONCESSIONS	553	1,420	1,000	0	0	1,000 0%
30-25-90-540-1565	COMPUTER SUPPLIES & SOFTWARE	827	360	1,000	0	0	1,000 0%
30-25-90-540-1570	OFFICE SUPPLIES	338	162	400	260	400	400 0%

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC (DEC)	
		ACTUAL	ACTUAL	10 MO. BUDGETED	ACTUAL PROJECTED	REQUESTED BUDGET		
<b>FACILITIES EXPENSES</b>								
<b>LOMBARD GOLF CLUBHOUSE</b>								
<b>SUPPLIES &amp; CONTRACTS</b>								
30-25-90-540-1585	BUILDING SUPPLIES	256	563	350	310	310	350	0%
30-25-90-540-1595	JANITORIAL SUPPLIES	1,468	1,626	1,575	1,173	1,575	1,575	0%
30-25-90-540-1615	SAFETY SUPPLIES	136	147	200	111	111	200	0%
30-25-90-540-1630	CLUBHOUSE SUPPLIES	1,251	2,614	1,500	1,911	2,000	2,260	50%
30-25-90-540-1635	OUTING SUPPLIES	160	0	500	0	0	500	0%
30-25-90-540-1665	MAINT. CONTRACT - COMPUTERS	2,931	1,814	2,549	2,802	2,802	3,202	25%
30-25-90-540-1670	MAINT. CONTRACT - PEST CONTROL	700	815	895	1,130	1,130	895	0%
30-25-90-540-1675	SECURITY ALARM MONITORING	1,625	1,830	2,063	1,680	1,735	2,063	0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>11,544</b>	<b>11,351</b>	<b>12,782</b>	<b>9,388</b>	<b>10,074</b>	<b>13,445</b>	<b>5%</b>
<b>MARKETING &amp; PUBLIC RELATIONS</b>								
30-25-90-610-1900	POSTAGE	0	0	500	0	0	500	0%
30-25-90-610-1910	MARKETING & PUBLICITY	157	836	1,000	390	600	1,000	0%
30-25-90-610-1915	PRINTING - GENERAL	234	1,035	2,000	249	500	2,000	0%
30-25-90-610-1925	PAID ADVERTISING - DISPLAY	1,559	1,153	4,500	25	200	2,000	(55%)
30-25-90-610-1930	PAID ADVERTISING-CLASSIFIED AD	0	0	200	0	0	200	0%
<b>TOTAL MARKETING &amp; PUBLIC RELATIONS</b>		<b>1,950</b>	<b>3,024</b>	<b>8,200</b>	<b>664</b>	<b>1,300</b>	<b>5,700</b>	<b>(30%)</b>
<b>MERCHANDISE - COST OF SALES</b>								
30-25-90-630-0600	CONCESSION COST OF GOODS SOLD	10,983	10,215	12,000	7,949	8,578	11,129	(7%)
30-25-90-630-0605	MERCHANDISE COST OF GOODS SOLD	4,811	0	2,750	2,222	2,750	2,750	0%
<b>TOTAL MERCHANDISE - COST OF SALES</b>		<b>15,794</b>	<b>10,215</b>	<b>14,750</b>	<b>10,171</b>	<b>11,328</b>	<b>13,879</b>	<b>(5%)</b>
<b>BANKING &amp; CREDIT CARD FEES</b>								
30-25-90-640-2105	VISA & MASTERCARD	6,030	6,238	6,580	10,953	11,000	8,712	32%
30-25-90-640-2110	BANKING FEES	3,206	219	60	9	12	60	0%
<b>TOTAL BANKING &amp; CREDIT CARD FEES</b>		<b>9,236</b>	<b>6,457</b>	<b>6,640</b>	<b>10,962</b>	<b>11,012</b>	<b>8,772</b>	<b>32%</b>
<b>OTHER EXPENSE</b>								
30-25-90-670-2100	PERMITS & LICENSES	2,023	1,620	1,985	1,300	1,620	1,985	0%
30-25-90-670-2120	MISCELLANEOUS EXPENSE	3,756	0	0	0	0	0	0%
<b>TOTAL OTHER EXPENSE</b>		<b>5,779</b>	<b>1,620</b>	<b>1,985</b>	<b>1,300</b>	<b>1,620</b>	<b>1,985</b>	<b>0%</b>
<b>TOTAL LOMBARD GOLF CLUBHOUSE</b>		<b>128,395</b>	<b>107,814</b>	<b>133,265</b>	<b>92,295</b>	<b>111,358</b>	<b>136,637</b>	<b>2%</b>

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
<b>FACILITIES</b>							
<b>LOMBARD GOLF - MAINTENANCE</b>							
<b>EMPLOYEE EXPENSES</b>							
30-25-91-510-1070	GROUNDS MAINTENANCE	48,861	53,201	53,729	37,514	47,019	3%
30-25-91-510-1080	GROUNDS MECHANIC	4,001	3,987	4,091	2,351	3,234	9%
<b>TOTAL EMPLOYEE EXPENSES</b>		<b>52,862</b>	<b>57,188</b>	<b>57,820</b>	<b>39,865</b>	<b>50,253</b>	<b>3%</b>
<b>UTILITIES</b>							
30-25-91-520-1300	ELECTRICITY	2,452	2,901	2,668	1,673	2,833	9%
30-25-91-520-1305	NATURAL GAS	1,002	845	1,108	567	1,108	(10%)
30-25-91-520-1310	WATER & SEWER	1,476	1,523	1,520	1,583	1,909	28%
30-25-91-520-1320	TELEPHONE	(30)	0	0	0	0	0%
<b>TOTAL UTILITIES</b>		<b>4,900</b>	<b>5,269</b>	<b>5,296</b>	<b>3,823</b>	<b>5,850</b>	<b>10%</b>
<b>REPAIRS &amp; IMPROVEMENTS</b>							
30-25-91-530-1400	FACILITY REPAIRS	20,014	14,117	12,300	9,271	12,300	0%
30-25-91-530-1405	IRRIGATION SYSTEM	3,736	6,870	4,000	2,145	4,000	0%
<b>TOTAL REPAIRS &amp; IMPROVEMENTS</b>		<b>23,750</b>	<b>20,987</b>	<b>16,300</b>	<b>11,416</b>	<b>16,300</b>	<b>0%</b>
<b>SUPPLIES &amp; CONTRACTS</b>							
30-25-91-540-1500	GASOLINE	3,773	3,340	5,500	2,895	5,400	0%
30-25-91-540-1505	DIESEL	7,968	6,970	7,000	2,737	4,730	(14%)
30-25-91-540-1510	OIL, GREASE & OTHER FLUIDS	0	1,053	800	0	500	0%
30-25-91-540-1515	MAINTENANCE OF EQUIPMENT	11,394	12,605	14,000	10,215	16,200	0%
30-25-91-540-1610	MECHANICAL & TOOL SUPPLIES	0	0	200	0	200	0%
30-25-91-540-1640	SUPPLIES	475	1,139	2,600	0	2,600	0%
30-25-91-540-1645	CANINE SUPPLIES	433	516	500	483	560	20%
30-25-91-540-1685	TOOL & EQUIPMENT - RENTAL	0	560	500	0	500	0%
30-25-91-540-1690	PORT-O-LET RENTALS	629	947	1,200	586	780	0%
<b>TOTAL SUPPLIES &amp; CONTRACTS</b>		<b>24,672</b>	<b>27,130</b>	<b>32,300</b>	<b>16,916</b>	<b>30,770</b>	<b>(2%)</b>
<b>GROUND SUPPLIES</b>							
30-25-91-550-1700	CHEMICALS	18,729	18,752	18,000	17,618	17,618	0%
30-25-91-550-1715	FERTILIZER & LANDSCAPE SUPPLY	10,791	12,418	13,000	5,526	12,500	0%
30-25-91-550-1725	TREES, SHRUBS, SOD & SEED	6,835	2,219	4,000	1,353	3,900	0%
<b>TOTAL GROUND SUPPLIES</b>		<b>36,355</b>	<b>33,389</b>	<b>35,000</b>	<b>24,497</b>	<b>34,018</b>	<b>0%</b>
<b>TOTAL LOMBARD GOLF - MAINTENANCE</b>		<b>142,539</b>	<b>143,963</b>	<b>146,716</b>	<b>96,517</b>	<b>137,191</b>	<b>1%</b>

FUND: LOMBARD GOLF COURSE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)	
TOTAL FACILITIES		270,934	251,777	279,981	188,812	248,549	285,007	1%
<b>LOMBARD GOLF COURSE</b>								
<b>EXPENSES</b>								
<b>GENERAL</b>								
<b>UTILITIES</b>								
30-90-00-520-1335	REFUSE	0	272	0	0	0	0	0%
TOTAL UTILITIES		0	272	0	0	0	0	0%
<b>PROGRAM SALARIES</b>								
30-90-00-710-8700	LESSONS SALARIES	1,462	0	0	0	0	0	0%
TOTAL PROGRAM SALARIES		1,462	0	0	0	0	0	0%
<b>PROGRAM SUPPLIES</b>								
30-90-00-720-8705	TOURNAMENTS	0	0	500	0	0	500	0%
TOTAL PROGRAM SUPPLIES		0	0	500	0	0	500	0%
<b>LESSONS</b>								
30-90-00-730-8700	LESSONS CONTRACTUAL	692	2,397	2,667	1,626	1,626	2,830	6%
TOTAL LESSONS		692	2,397	2,667	1,626	1,626	2,830	6%
TOTAL GENERAL		2,154	2,669	3,167	1,626	1,626	3,330	5%
TOTAL LOMBARD GOLF COURSE		2,154	2,669	3,167	1,626	1,626	3,330	5%
TOTAL FUND REVENUES & BEG. BALANCE		303,033	298,486	385,024	449,370	458,637	429,246	11%
TOTAL FUND EXPENSES		451,121	437,241	475,687	335,152	439,266	486,651	2%
FUND SURPLUS (DEFICIT)		(148,088)	(138,755)	(90,663)	114,218	19,371	(57,405)	(36%)

**Lombard Park District  
2021 Proposed Budget  
Special Recreation Fund – 40**

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*Special programs for special people...*recreational and leisure services are available to people with disabilities through the Northeast Special Recreation Association (NEDSRA).

The NEDSRA Board of Directors consists of one representative from each participating Park District. The Board is responsible for establishing all major policies and changes therein and for approving all budgets, capital outlay, programming and master plans.

The Special Recreation Fund is a Special Revenue Fund established to account for revenues derived from a specific annual property tax levy and expenditures of these monies to NEDSRA to provide special recreation programs for people with disabilities. Capital projects for 2020 were identified through the 2011 ADA Master Plan and current projects. The schedule can be found in the Capital Projects section and may vary slightly based any needs that arise during the year. Phase I & II of the ADA Master Plan is included in the Capital Replacement Plan

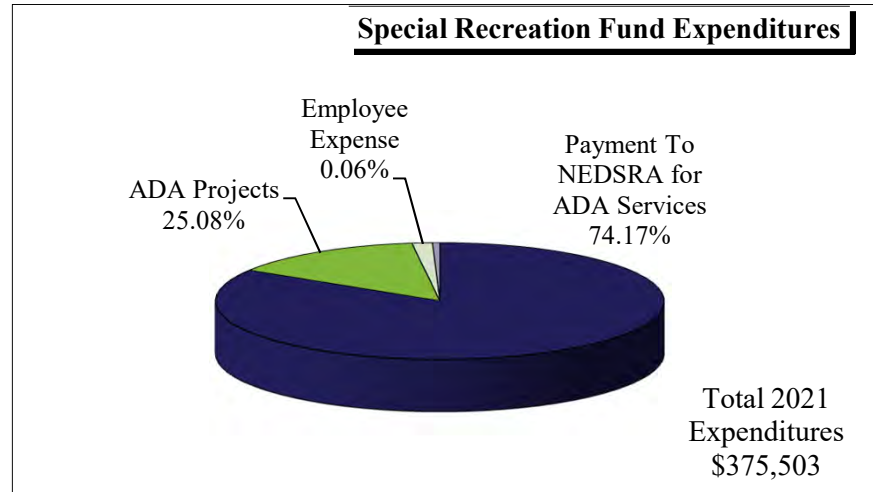
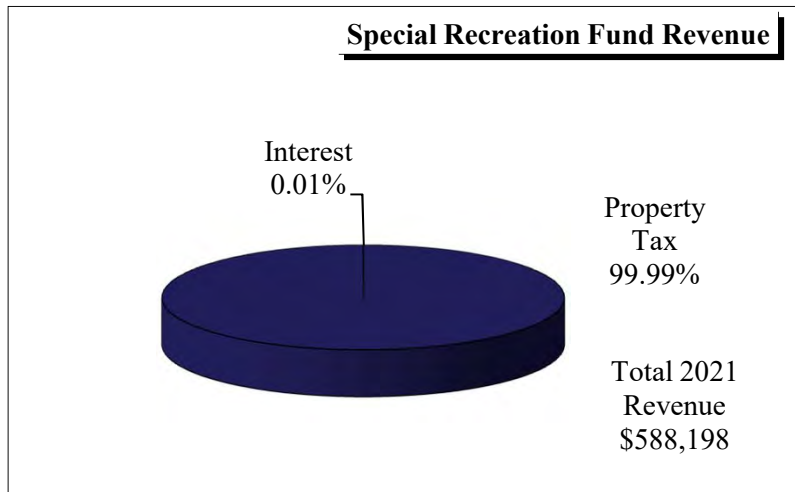
The 2021 NEDSRA budget was determined using the new funding mechanism approved during 2013. There will be \$53,150 of ADA improvements being levied in the current year.

**Tax Levy Estimate  
2021 Proposed Budget**

2020 Contribution	\$	308,660
Expected Increase Per Agreement	\$	6,173
Inclusion Costs	\$	2,000
ADA Training	\$	5,520
Lombard ADA – District Wide	\$	53,150
Lombard Levy	\$	588,149
Lombard Receivable From NEDSRA	\$	<u>273,317</u>
<b>Net to NEDSRA</b>	<b>\$</b>	<b>314,833</b>

**LOMBARD PARK DISTRICT  
SPECIAL RECREATION FUND REVENUE & EXPENDITURES  
PROPOSED BUDGET 2021**

Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Property Tax	\$ 588,149	99.99%	\$ 33,723	6.08%
Interest	49	0.01%	(157)	-76.21%
	<u>\$ 588,198</u>	<u>100.00%</u>	<u>\$ 33,566</u>	<u>6.05%</u>
<b>Expenditures</b>				
Payment To NEDSRA for ADA Services	\$ 314,833	83.84%	\$ 6,777	2.20%
ADA Projects	53,150	14.15%	3,150	6.30%
Employee Expense	5,520	1.47%	-	0.00%
Program/Integration	2,000	0.53%	-	N/A
	<u>\$ 375,503</u>	<u>100.00%</u>	<u>\$ 9,927</u>	<u>2.72%</u>



**Lombard Park District  
Fund Summary - Proposed Budget Report  
Special Recreation Fund - 40  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
210 Taxes	\$ 530,919	\$ 545,207	\$ 554,426	\$ 546,290	\$ 554,699	\$ 588,149
220 Interest	254	249	206	70	206	49
<b>TOTAL REVENUE</b>	<b>\$ 531,172</b>	<b>\$ 545,457</b>	<b>\$ 554,632</b>	<b>\$ 546,360</b>	<b>\$ 554,905</b>	<b>\$ 588,198</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 1,072	\$ -	\$ 5,520	\$ -	\$ -	\$ 5,520
650 Special Recreation	296,094	304,046	310,056	308,067	308,659	316,833
660 Transfer to Capital Projects	-	203,197	-	-	-	-
900 Capital Expenditures	204,649	10,595	50,000	-	-	53,150
<b>TOTAL EXPENSE</b>	<b>\$ 501,815</b>	<b>\$ 517,838</b>	<b>\$ 365,576</b>	<b>\$ 308,067</b>	<b>\$ 308,659</b>	<b>\$ 375,503</b>
<b>TOTAL REVENUE</b>	<b>\$ 531,172</b>	<b>\$ 545,457</b>	<b>\$ 554,632</b>	<b>\$ 546,360</b>	<b>\$ 554,905</b>	<b>\$ 588,198</b>
<b>TOTAL EXPENSE</b>	<b>501,815</b>	<b>517,838</b>	<b>365,576</b>	<b>308,067</b>	<b>308,659</b>	<b>375,503</b>
<b>Change in Fund Balance</b>	<b>\$ 29,357</b>	<b>\$ 27,619</b>	<b>\$ 189,056</b>	<b>\$ 238,292</b>	<b>\$ 246,246</b>	<b>\$ 212,695</b>

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
BEGINNING BALANCE						0	
GENERAL REVENUES							
GENERAL TAXES							
40-00-00-210-0405	REAL ESTATE TAXES - CURRENT	530,918	545,207	554,426	546,289	554,699	588,149 6%
TOTAL TAXES		530,918	545,207	554,426	546,289	554,699	588,149 6%
INTEREST							
40-00-00-220-0450	INVESTMENT INTEREST	253	249	206	69	206	49 (76%)
40-00-00-220-0455	REAL ESTATE TAX INTEREST	0	0	0	0	0	0%
TOTAL INTEREST		253	249	206	69	206	49 (76%)
OTHER INCOME							
40-00-00-360-0875	MISCELLANEOUS	0	0	0	0	0	0%
TOTAL OTHER INCOME		0	0	0	0	0	0%
TOTAL GENERAL		531,171	545,456	554,632	546,358	554,905	588,198 6%
TOTAL REVENUES: GENERAL		531,171	545,456	554,632	546,358	554,905	588,198 6%
GENERAL EXPENSES							
EMPLOYEE EXPENSES							
40-00-00-510-1210	TRAVEL, MEETING & CONFERENCES	1,072	0	5,520	0	0	5,520 0%
TOTAL EMPLOYEE EXPENSES		1,072	0	5,520	0	0	5,520 0%
PAYMENT TO NEDSRA							
40-00-00-650-2000	PAYMENT TO NEDSRA	296,094	302,312	308,056	308,067	308,659	314,832 2%
40-00-00-650-2005	INTEREST TO NEDSRA	0	0	0	0	0	0%
40-00-00-650-2010	PROGRAM INTEGRATION EXPENSE	0	1,733	2,000	0	0	2,000 0%
TOTAL PAYMENT TO NEDSRA		296,094	304,045	310,056	308,067	308,659	316,832 2%
INTERFUND TRANSFER							
40-00-00-660-0920	TRANSFER TO/FROM CAPITAL PROJ.	0	203,197	0	0	0	0 0%
TOTAL INTERFUND TRANSFER		0	203,197	0	0	0	0 0%
GENERAL CAPITAL PROJECTS							
40-00-00-900-9001	ADA PROJECTS	204,649	10,595	50,000	0	0	53,150 6%
TOTAL CAPITAL PROJECTS		204,649	10,595	50,000	0	0	53,150 6%
TOTAL GENERAL		501,815	517,837	365,576	308,067	308,659	375,502 2%
TOTAL GENERAL		501,815	517,837	365,576	308,067	308,659	375,502 2%
TOTAL FUND REVENUES & BEG. BALANCE		531,171	545,456	554,632	546,358	554,905	588,198 6%
TOTAL FUND EXPENSES		501,815	517,837	365,576	308,067	308,659	375,502 2%
FUND SURPLUS (DEFICIT)		29,356	27,619	189,056	238,291	246,246	212,696 12%



**Lombard Park District  
2021 Proposed Budget  
Liability Fund - 50**

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The Park District has been a member of the Park District Risk Management Fund (PDRMA) since 1985. PDRMA has over 130 members who have formed an insurance pool in order to obtain better control of the insurance market and risk management. PDRMA provides comprehensive coverages to all members for property, boiler and machinery, crime and lost revenues, general liability, auto liability, public officials' errors and omissions, workers compensation, employer's liability as well as volunteer medical accident coverage.

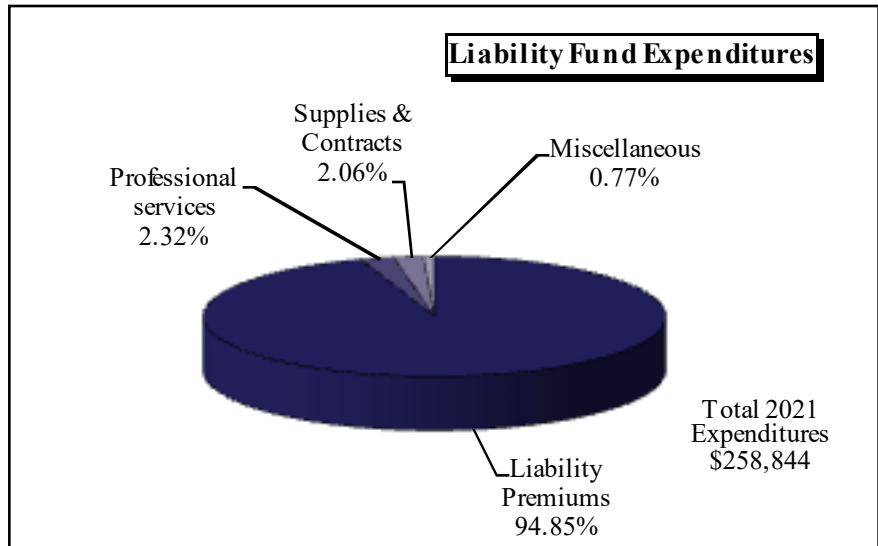
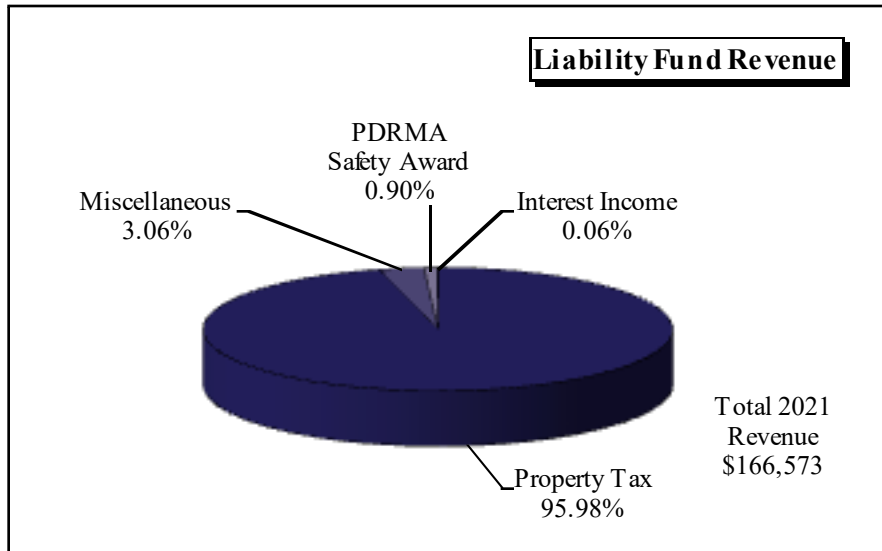
The Liability Fund is a Special Revenue Fund established to account for revenues derived from a specific annual property tax levy and expenditures of these monies for appropriated liability premiums, safety supplies, background checks, and safety awards.

Staff has budgeted \$75,000 for unemployment costs not covered by the Cares Act for 2021. Staff deliberated with Unemployment Consultants and evaluated our option of switching from a "reimbursable" employer to a "tax rate". Between the State's history of assisting local governments with unemployment costs, a vaccine ready for general consumption and not being bound by the two year rule to remain on the taxing method, we determined it's in the best interest of the District to remain on the reimbursable rate. As a reminder, in 2020 the Cares Act covered 50% of unemployment costs associated with the COVID-19 pandemic and the State of Illinois under Public Act 101-0633, covered the remaining 50%.



**LOMBARD PARK DISTRICT**  
**LIABILITY FUND REVENUE & EXPENDITURES**  
**PROPOSED BUDGET 2021**

Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Property Tax	\$ 159,875	95.98%	\$ 1,870	1.18%
Miscellaneous	5,100	3.06%	-	0.00%
PDRMA Safety Award	1,500	0.90%	-	0.00%
Interest Income	98	0.06%	(2,872)	-96.70%
	<u>\$ 166,573</u>	<u>100.00%</u>	<u>\$ (1,002)</u>	<u>-0.60%</u>
<b>Expenditures</b>				
Liability Premiums	\$ 245,512	94.85%	\$ 81,473	49.67%
Professional services	6,000	2.32%	1,000	20.00%
Supplies & Contracts	5,332	2.06%	200	3.90%
Miscellaneous	2,000	0.77%	-	0.00%
	<u>\$ 258,844</u>	<u>100.00%</u>	<u>\$ 82,673</u>	<u>46.93%</u>



**Lombard Park District  
Fund Summary - Proposed Budget Report  
Liability Fund - 50  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
210 Taxes	\$ 151,312	\$ 155,377	\$ 158,005	\$ 151,665	\$ 154,000	\$ 159,875
220 Interest	3,389	4,451	2,970	1,488	2,970	98
340 Reimbursements & Contracts	5,690	6,260	6,600	1,370	1,470	6,600
<b>TOTAL REVENUE</b>	<b>\$ 160,391</b>	<b>\$ 166,088</b>	<b>\$ 167,575</b>	<b>\$ 154,524</b>	<b>\$ 158,440</b>	<b>\$ 166,573</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 143,777	\$ 149,497	\$ 164,039	\$ 105,152	\$ 158,292	\$ 245,512
540 Supplies & Contracts	1,999	635	5,132	2,592	2,592	5,332
560 Professional Services	1,757	2,738	5,000	3,018	4,000	6,000
610 Marketing & Public Relations	1,063	548	2,000	338	338	2,000
<b>TOTAL EXPENSE</b>	<b>\$ 148,596</b>	<b>\$ 153,417</b>	<b>\$ 176,171</b>	<b>\$ 111,099</b>	<b>\$ 165,222</b>	<b>\$ 258,844</b>
<b>TOTAL REVENUE</b>	\$ 160,391	\$ 166,088	\$ 167,575	\$ 154,524	\$ 158,440	\$ 166,573
<b>TOTAL EXPENSE</b>	148,596	153,417	176,171	111,099	165,222	258,844
<b>Change in Fund Balance</b>	<b>\$ 11,796</b>	<b>\$ 12,671</b>	<b>\$ (8,596)</b>	<b>\$ 43,425</b>	<b>\$ (6,782)</b>	<b>\$ (92,271)</b>

Lombard Park District  
 DETAILED BUDGET REPORT

FUND: LIABILITY								
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	2020 BUDGETED	2020 10 MO. ACTUAL	PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL TAXES								
50-00-00-210-0405	REAL ESTATE TAXES - CURRENT	151,311	155,377	158,005	151,665	154,000	159,875	1%
TOTAL TAXES		151,311	155,377	158,005	151,665	154,000	159,875	1%
INVESTMENT INTEREST								
50-00-00-220-0450	INVESTMENT INTEREST	3,389	4,451	2,970	1,488	2,970	98	(96%)
TOTAL INVESTMENT INTEREST		3,389	4,451	2,970	1,488	2,970	98	(96%)
REIMBURSEMENTS & CONTRACTS								
50-00-00-340-0760	PDRMA SAFETY INCENTIVE AWARD	300	0	1,500	0	0	1,500	0%
50-00-00-340-0775	LIQUOR LICENSE REIMBURSEMENT	5,390	6,260	5,100	1,370	1,470	5,100	0%
TOTAL REIMBURSEMENTS & CONTRACTS		5,690	6,260	6,600	1,370	1,470	6,600	0%
TOTAL GENERAL		160,390	166,088	167,575	154,523	158,440	166,573	0%
TOTAL REVENUES: GENERAL		160,390	166,088	167,575	154,523	158,440	166,573	0%
EXPENSES								
GENERAL EMPLOYEE EXPENSES								
50-00-00-510-1150	UNEMPLOYMENT INSURANCE PREMIUM	0	0	5,000	0	0	108,517	70%
50-00-00-510-1155	LIABILITY INSURANCE PREMIUM	22,684	23,217	25,637	16,666	24,999	21,723	(15%)
50-00-00-510-1160	EMPLOYMENT PRACTICES PREMIUM	7,810	7,771	9,445	5,775	8,662	7,295	(22%)
50-00-00-510-1165	WORKER'S COMP. PREMIUM	64,764	69,014	69,824	47,070	70,605	61,569	(11%)
50-00-00-510-1170	PROPERTY INSURANCE PREMIUM	46,568	47,493	51,949	34,598	51,897	44,522	(14%)
50-00-00-510-1175	POLLUTION LIABILITY PREMIUM	1,385	1,434	1,619	1,041	1,561	1,321	(18%)
50-00-00-510-1180	LIQUOR LICENSE PREMIUM	565	565	565	0	565	565	0%
TOTAL EMPLOYEE EXPENSES		143,776	149,494	164,039	105,150	158,289	245,512	49%
SUPPLIES & CONTRACTS								
50-00-00-540-1615	SAFETY SUPPLIES	1,999	634	5,132	2,591	2,591	5,332	3%
TOTAL SUPPLIES & CONTRACTS		1,999	634	5,132	2,591	2,591	5,332	3%

FUND: LIABILITY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	2020		--2021-- REQUESTED BUDGET	% INC(DEC)
				BUDGETED	10 MO. ACTUAL PROJECTED		
<b>GENERAL</b>							
<b>GENERAL</b>							
<b>PROFESSIONAL SERVICES</b>							
50-00-00-560-1815	BACKGROUND CHECK	1,757	2,738	5,000	3,017 4,000	6,000	20%
TOTAL PROFESSIONAL SERVICES		1,757	2,738	5,000	3,017 4,000	6,000	20%
<b>MARKETING &amp; PUBLIC RELATIONS</b>							
50-00-00-610-1960	RECOGNITION - EMPLOYEES	1,062	547	2,000	338 338	2,000	0%
TOTAL MARKETING & PUBLIC RELATIONS		1,062	547	2,000	338 338	2,000	0%
TOTAL GENERAL		148,594	153,413	176,171	111,096 165,218	258,844	46%
TOTAL GENERAL		148,594	153,413	176,171	111,096 165,218	258,844	46%
TOTAL FUND REVENUES & BEG. BALANCE		160,390	166,088	167,575	154,523 158,440	166,573	0%
TOTAL FUND EXPENSES		148,594	153,413	176,171	111,096 165,218	258,844	46%
FUND SURPLUS (DEFICIT)		11,796	12,675	(8,596)	43,427 (6,778)	(92,271)	973%

**Lombard Park District  
2021 Proposed Budget  
Debt Service Fund - 60**

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This fund was established in 2003, with the restoration of the District's ability to issue non-referendum debt, to account for the accumulation of resources and payment of general obligation bond principal and interest. The District issues general obligation bonds to provide funds for acquisition and construction of major capital improvements over \$2,500. General obligation bonds are issued for general government activities, are direct obligations and pledge the full faith and credit of the District.

In June 2011, Standard and Poor's upgraded the District rating to AA while affirming the stable outlook. The rating action took place due to the "District's maintenance of strong financial reserves." The AA rating will allow the Park District to issue debt and obtain a lower interest rate as the District has proven itself to maintain "strong income levels" and "adequate financial operations with very strong fund reserves." During bond issues in 2014, 2015, & 2016, Standard & Poor's re-affirmed the 'AA' rating based on the strong income level and very strong market value per capita, maintenance of positive operations and very strong reserves, and low net debt burden

As for the remainder of 2020, a payment will be due on November 1 for principal and interest for debt related to the 2019 Bond issuance in the amount of \$614,009.49. The District will also have a December 15 principal and interest payment due for the purpose of paying the 2005 Bond (called in 2014). Those payments total \$253,900. A payment will be due on December 15 for principal and interest for the debt related to the 2008 Referendum (called in 2015) in the amount of \$522,400. A payment will be due on December 15 for principal and interest for debt related to the 2017A Bond in the amount of \$256,328.13.

The District is planning on issuing debt once in 2021 for \$631,546. The primary purpose of this issuance is for the December 15<sup>th</sup> 2021 & June 15<sup>th</sup> 2022 principal and interest payments of the 2017A Alternate Revenue Bonds. The secondary purpose is for the potential payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto.

Since only the current tax year debt level is maximized, the District has the ability to take advantage of future opportunities for growth while maintaining a consistent tax rate for the residents. This can be done while maintaining the District's current assets while meeting future needs.

Finally with regards to the Debt Service Fund, you will notice a Fund Balance at the end of the 2020 of \$180,008. When the District issued the 2005 debt (which was called in 2014), it was required that the June 1, 2007 interest payment be included in the 2005 tax levy. This was done to prevent a default should the County be unable to, or delayed in, the forwarding of the District's anticipated tax revenue due June 1, 2007. In the future, the District will always have the June 1 interest payment in the bank at the end of the preceding year.

**Debt Maturity Schedule**

Budget Year	2014 Bond Issue (2005 Re-		2015 Bond Issue (2008 Re-		2017A Bond Issue (Alternate		2021 Bond Issue		All General Obligation Issues	
	Bond	Interest	Bond	Interest	Bond	Interest	Bond	Interest	Bond	Interest
6/15/2021	\$ -	\$ 15,375	\$ -	\$ 32,800	\$ -	\$ 139,388	\$ -	\$ -	\$ -	\$ 187,563
11/1/2021	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 626,630	\$ 4,827	\$ 626,630	\$ 4,827
12/15/2021	\$ 245,000	\$ 15,375	\$ 510,000	\$ 32,800	\$ 125,000	\$ 139,388	\$ -	\$ -	\$ 880,000	\$ 187,563
6/15/2022	\$ -	\$ 11,700	\$ -	\$ 22,600	\$ -	\$ 137,278	\$ -	\$ -	\$ -	\$ 171,578
12/15/2022	\$ 250,000	\$ 11,700	\$ 550,000	\$ 22,600	\$ 140,000	\$ 137,278	\$ -	\$ -	\$ 940,000	\$ 171,578
6/15/2023	\$ -	\$ 7,950	\$ -	\$ 11,600	\$ -	\$ 134,916	\$ -	\$ -	\$ -	\$ 154,466
12/15/2023	\$ 260,000	\$ 7,950	\$ 580,000	\$ 11,600	\$ 155,000	\$ 134,916	\$ -	\$ -	\$ 995,000	\$ 154,466
6/15/2024	\$ -	\$ 4,050	\$ -	\$ -	\$ -	\$ 132,300	\$ -	\$ -	\$ -	\$ 136,350
12/15/2024	\$ 270,000	\$ 4,050	\$ -	\$ -	\$ 445,000	\$ 132,300	\$ -	\$ -	\$ 715,000	\$ 136,350
6/15/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,791	\$ -	\$ -	\$ -	\$ 124,791
12/15/2025	\$ -	\$ -	\$ -	\$ -	\$ 640,000	\$ 124,791	\$ -	\$ -	\$ 640,000	\$ 124,791
6/15/2026	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113,991	\$ -	\$ -	\$ -	\$ 113,991
12/15/2026	\$ -	\$ -	\$ -	\$ -	\$ 670,000	\$ 113,991	\$ -	\$ -	\$ 670,000	\$ 113,991
6/15/2027	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,684	\$ -	\$ -	\$ -	\$ 102,684
12/15/2027	\$ -	\$ -	\$ -	\$ -	\$ 695,000	\$ 102,684	\$ -	\$ -	\$ 695,000	\$ 102,684
6/15/2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,956	\$ -	\$ -	\$ -	\$ 90,956
12/15/2028	\$ -	\$ -	\$ -	\$ -	\$ 725,000	\$ 90,956	\$ -	\$ -	\$ 725,000	\$ 90,956
6/15/2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,722	\$ -	\$ -	\$ -	\$ 78,722
12/15/2029	\$ -	\$ -	\$ -	\$ -	\$ 760,000	\$ 78,722	\$ -	\$ -	\$ 760,000	\$ 78,722
6/15/2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,897	\$ -	\$ -	\$ -	\$ 65,897
12/15/2030	\$ -	\$ -	\$ -	\$ -	\$ 795,000	\$ 65,897	\$ -	\$ -	\$ 795,000	\$ 65,897
6/15/2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,481	\$ -	\$ -	\$ -	\$ 52,481
12/15/2031	\$ -	\$ -	\$ -	\$ -	\$ 830,000	\$ 52,481	\$ -	\$ -	\$ 830,000	\$ 52,481
6/15/2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,475	\$ -	\$ -	\$ -	\$ 38,475
12/15/2032	\$ -	\$ -	\$ -	\$ -	\$ 870,000	\$ 38,475	\$ -	\$ -	\$ 870,000	\$ 38,475
6/15/2033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,794	\$ -	\$ -	\$ -	\$ 23,794
12/15/2033	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ 23,794	\$ -	\$ -	\$ 900,000	\$ 23,794
6/15/2034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,606	\$ -	\$ -	\$ -	\$ 8,606
12/15/2034	\$ -	\$ -	\$ -	\$ -	\$ 510,000	\$ 8,606	\$ -	\$ -	\$ 510,000	\$ 8,606
6/15/2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12/15/2035	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OriginalTotal	\$ 1,025,000	\$ 78,150	\$ 1,640,000	\$ 134,000	\$ 8,260,000	\$ 2,488,558	\$ 626,630	\$ 4,827	\$ 11,551,630	\$ 2,705,535

**\$3,517,000 General Obligation Limited Park Bonds, Series 2014:** These bonds were issued for the purpose of significant renovation to and expansion of an existing 40-year old swimming pool; for other capital projects of the District. The 2005B bond was called and re-issued in 2014 and the principal interest represent the updated amounts. All principal payments are made on December 15.

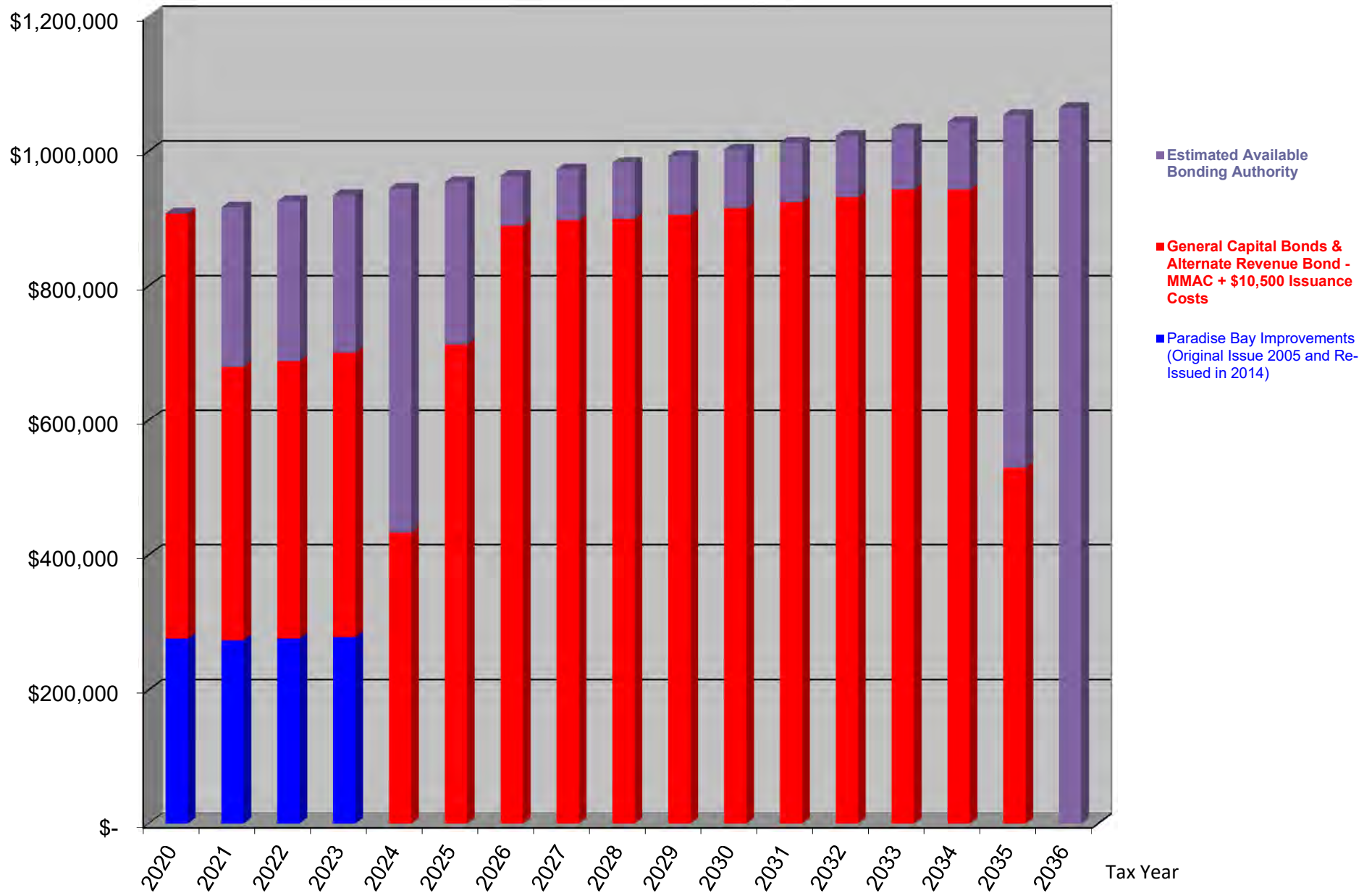
**\$3,725,000 General Obligation Park Bonds, Series 2015:** These bonds were issued for the purpose of constructing and equipping an outdoor community pool and related facilities and building, maintaining, improving and protecting other parks and facilities of the District. The 2008 bond was called and re-issued in 2015 and the principal & interest represent the updated amounts. All principal payments are made on December 15.

**\$8,575,000 General Obligation Limited Park Bonds, Series 2017A (Alternate Revenue):** These bonds were issued for the purpose of constructing and equipping a community recreation center and related facilities and building, improving and protecting other parks and facilities of the District. All principal payments are made on December 15.

**\$626,630 General Obligation Limited Park Bonds, Series 2021:** These bonds were issued for the purpose of payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District. The principal payments are made on November 1.



## 2005 Bond Sales - PBW, 2017A Bond Sale - MMAC, Bi-Annual Bond & Available Bonding Authority



**Computation of Legal Debt Margin  
October 30, 2020**

2019 equalized assessed valuation	\$	<u>1,510,246,860</u>
		0.575%
		Non-Referendum
		<u>Bonds</u>
Debt limitation - % of assessed valuation	\$	<u>8,683,919</u>
Amount of debt applicable to debt limit		
Non-Referendum Bonds 2014 & 2020	\$	<u>1,651,630</u>
Total Debt	\$	<u>1,651,630</u>
Legal debt margin	\$	<u>7,032,289</u>

The overall legal debt limit for the Park District bonds is 2.875% of assessed valuation for total debt including referendum, contracts, payable and non-referendum bonds.

The legal debt limit for non-referendum bonds is .575% of assessed valuation. Non-Referendum Limited General Obligation Park Bonds are bonds that are secured by the full faith and credit of the issuer. The debt service on these bonds is limited to \$741,334 per year, with a yearly increase based on the Consumer Price Index. The limit for 2020 is \$907,206.74.

**Lombard Park District  
Fund Summary - Proposed Budget Report  
Debt Service Fund - 60  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
210 Taxes	\$ 1,398,971	\$ 1,428,915	\$ 1,451,609	\$ 1,431,250	\$ 1,453,280	\$ 1,482,806
<b>TOTAL REVENUE</b>	<b>\$ 1,398,971</b>	<b>\$ 1,428,915</b>	<b>\$ 1,451,609</b>	<b>\$ 1,431,250</b>	<b>\$ 1,453,280</b>	<b>\$ 1,482,806</b>
<b>EXPENSE</b>						
670 Miscellaneous Expense	\$ 1,328	\$ 1,328	\$ 1,328	\$ 1,328	\$ 1,328	\$ 1,328
903 2015 Bond	534,200	547,600	564,800	42,400	564,800	575,600
905 2014 Bond	276,300	269,550	272,800	18,900	272,800	275,750
907 2017 Alt. Revenue Bond	-	-	-	-	-	-
908 2017C Bond	-	-	-	-	-	-
909 2017B Bond	576,074	-	-	-	-	-
910 2018 Bond	-	600,724	-	-	-	-
911 2019 Bond	-	-	614,009	-	614,009	-
912 2020 Bond	-	-	-	-	-	631,457
<b>TOTAL EXPENSE</b>	<b>\$ 1,387,902</b>	<b>\$ 1,419,202</b>	<b>\$ 1,452,937</b>	<b>\$ 62,628</b>	<b>\$ 1,452,937</b>	<b>\$ 1,484,135</b>
<b>TOTAL REVENUE</b>	\$ 1,398,971	\$ 1,428,915	\$ 1,451,609	\$ 1,431,250	\$ 1,453,280	\$ 1,482,806
<b>TOTAL EXPENSE</b>	1,387,902	1,419,202	1,452,937	62,628	1,452,937	1,484,135
<b>Change in Fund Balance</b>	<b>\$ 11,069</b>	<b>\$ 9,713</b>	<b>\$ (1,328)</b>	<b>\$ 1,368,622</b>	<b>\$ 343</b>	<b>\$ (1,329)</b>

FUND: DEBT SERVICES FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
BEGINNING BALANCE							0	
GENERAL REVENUES								
GENERAL TAXES								
60-00-00-210-0405	REAL ESTATE TAXES - CURRENT	1,398,970	1,428,914	1,451,609	1,431,250	1,453,280	1,482,806	2%
TOTAL TAXES		1,398,970	1,428,914	1,451,609	1,431,250	1,453,280	1,482,806	2%
TOTAL GENERAL		1,398,970	1,428,914	1,451,609	1,431,250	1,453,280	1,482,806	2%
TOTAL REVENUES: GENERAL		1,398,970	1,428,914	1,451,609	1,431,250	1,453,280	1,482,806	2%
EXPENSES								
GENERAL OTHER EXPENSE								
60-00-00-670-2115	MISCELLANEOUS EXPENSE	1,328	1,328	1,328	1,328	1,328	1,328	0%
TOTAL OTHER EXPENSE		1,328	1,328	1,328	1,328	1,328	1,328	0%
2008 BOND ISSUE (CALLED 2015)								
60-00-00-903-0955	BOND PRINCIPAL PAYMENT	415,000	445,000	480,000	0	480,000	510,000	6%
60-00-00-903-0960	BOND INTEREST PAYMENT	119,200	102,600	84,800	42,400	84,800	65,600	(22%)
TOTAL 2008 BOND ISSUE (CALLED 2015)		534,200	547,600	564,800	42,400	564,800	575,600	1%
2014 BOND ISSUANCE (2005)								
60-00-00-905-0955	BOND PRINCIPAL PAYMENT	225,000	225,000	235,000	0	235,000	245,000	4%
60-00-00-905-0960	BOND INTEREST PAYMENT	51,300	44,550	37,800	18,900	37,800	30,750	(18%)
TOTAL 2014 BOND ISSUANCE (2005)		276,300	269,550	272,800	18,900	272,800	275,750	1%
2017B BOND ISSUANCE								
60-00-00-909-0955	BOND PRINCIPAL PAYMENT	566,289	0	0	0	0	0	0%
60-00-00-909-0960	BOND INTEREST PAYMENT	9,785	0	0	0	0	0	0%
TOTAL 2017B BOND ISSUANCE		576,074	0	0	0	0	0	0%
2018 BOND ISSUANCE								
60-00-00-910-0955	PRINCIPAL PAYMENT	0	586,390	0	0	0	0	0%
60-00-00-910-0960	INTEREST PAYMENT	0	14,333	0	0	0	0	0%
TOTAL 2018 BOND ISSUANCE		0	600,723	0	0	0	0	0%

FUND: DEBT SERVICES FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>GENERAL</b>							
<b>GENERAL</b>							
<b>2019 BOND ISSUANCE</b>							
60-00-00-911-0955	PRINCIPAL PAYMENT	0	0	605,122	0	605,122	0 (100%)
60-00-00-911-0960	BOND INTEREST PAYMENT	0	0	8,887	0	8,887	0 (100%)
<b>TOTAL 2019 BOND ISSUANCE</b>		<b>0</b>	<b>0</b>	<b>614,009</b>	<b>0</b>	<b>614,009</b>	<b>0 (100%)</b>
<b>2020 BOND ISSUANCE</b>							
60-00-00-912-0955	PRINCIPAL PAYMENT	0	0	0	0	0	626,630 0%
60-00-00-912-0960	BOND INTEREST PAYMENT	0	0	0	0	0	4,827 0%
<b>TOTAL 2020 BOND ISSUANCE</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>631,457 0%</b>
<b>TOTAL GENERAL</b>		<b>1,387,902</b>	<b>1,419,201</b>	<b>1,452,937</b>	<b>62,628</b>	<b>1,452,937</b>	<b>1,484,135 2%</b>
<b>TOTAL GENERAL</b>		<b>1,387,902</b>	<b>1,419,201</b>	<b>1,452,937</b>	<b>62,628</b>	<b>1,452,937</b>	<b>1,484,135 2%</b>
<b>TOTAL FUND REVENUES &amp; BEG. BALANCE</b>		<b>1,398,970</b>	<b>1,428,914</b>	<b>1,451,609</b>	<b>1,431,250</b>	<b>1,453,280</b>	<b>1,482,806 2%</b>
<b>TOTAL FUND EXPENSES</b>		<b>1,387,902</b>	<b>1,419,201</b>	<b>1,452,937</b>	<b>62,628</b>	<b>1,452,937</b>	<b>1,484,135 2%</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>11,068</b>	<b>9,713</b>	<b>(1,328)</b>	<b>1,368,622</b>	<b>343</b>	<b>(1,329) 0%</b>

**Lombard Park District  
2021 Proposed Budget  
FICA Fund – 70**

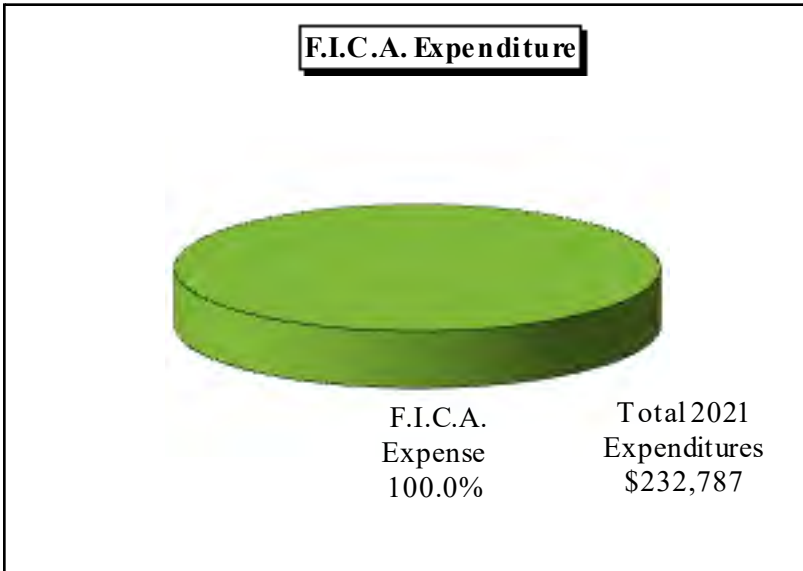
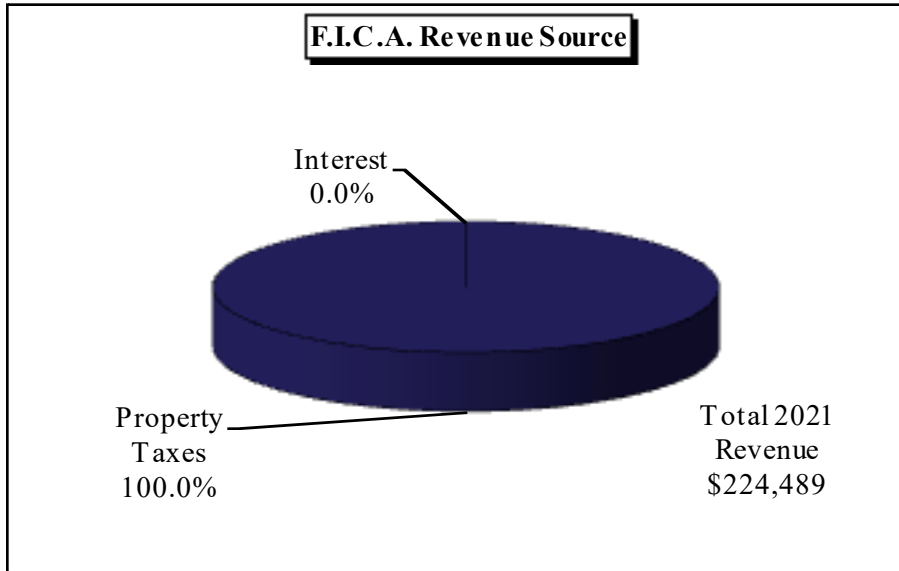
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The FICA Fund is a Special Revenue Fund established for the purpose of expending monies derived from a specific annual property tax levy. These funds are expended to FICA for all funds except the Pool and Golf Course and are directly tied to the all salaries and wages.

The Park Districts total payroll estimated for 2021 is \$4,007,104. Of that amount, \$3,042,973 in payroll earnings is estimated to be covered by the FICA Fund. The remaining FICA expenses are covered by Paradise Bay, Madison Meadow Athletic Center and Lombard Golf Course funds in the amount of \$964,131.

**LOMBARD PARK DISTRICT  
F.I.C.A. FUND REVENUE & EXPENDITURES  
PROPOSED BUDGET 2021**

Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Property Taxes	\$ 224,440	100.0%	\$ 7,184	3.3%
Interest	49	0.0%	(2,291)	-97.9%
	<u>\$ 224,489</u>	<u>100.0%</u>	<u>\$ 4,893</u>	<u>2.2%</u>
<b>Expenditure</b>				
F.I.C.A. Expense	\$ 232,787	100.0%	\$ 4,522	2.0%
	<u>\$ 232,787</u>	<u>100.0%</u>	<u>\$ 4,522</u>	<u>2.0%</u>



**Lombard Park District  
Fund Summary - Proposed Budget Report  
F.I.C.A. Fund - 70  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
210 Taxes	\$ 209,713	\$ 213,644	\$ 217,256	\$ 214,982	\$ 218,291	\$ 224,440
220 Interest	2,882	3,118	2,340	954	2,340	49
<b>TOTAL REVENUE</b>	<b>\$ 212,595</b>	<b>\$ 216,762</b>	<b>\$ 219,596</b>	<b>\$ 215,936</b>	<b>\$ 220,631</b>	<b>\$ 224,489</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 205,821	\$ 221,132	\$ 228,265	\$ 134,638	\$ 184,496	\$ 232,787
<b>TOTAL EXPENSE</b>	<b>\$ 205,821</b>	<b>\$ 221,132</b>	<b>\$ 228,265</b>	<b>\$ 134,638</b>	<b>\$ 184,496</b>	<b>\$ 232,787</b>
<b>TOTAL REVENUE</b>	\$ 212,595	\$ 216,762	\$ 219,596	\$ 215,936	\$ 220,631	\$ 224,489
<b>TOTAL EXPENSE</b>	205,821	221,132	228,265	134,638	184,496	232,787
<b>Change in Fund Balance</b>	<b>\$ 6,774</b>	<b>\$ (4,370)</b>	<b>\$ (8,669)</b>	<b>\$ 81,297</b>	<b>\$ 36,135</b>	<b>\$ (8,298)</b>



FUND: FICA

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL TAXES								
70-00-00-210-0405	REAL ESTATE TAXES - CURRENT	209,712	213,643	217,256	214,982	218,291	224,440	3%
TOTAL TAXES		209,712	213,643	217,256	214,982	218,291	224,440	3%
INTEREST								
70-00-00-220-0450	INVESTMENT INTEREST	2,882	3,118	2,340	953	2,340	49	(97%)
TOTAL INTEREST		2,882	3,118	2,340	953	2,340	49	(97%)
TOTAL GENERAL		212,594	216,761	219,596	215,935	220,631	224,489	2%
TOTAL REVENUES: GENERAL		212,594	216,761	219,596	215,935	220,631	224,489	2%
EXPENSES								
GENERAL EMPLOYEE EXPENSES								
70-00-00-510-1105	FICA	205,821	221,131	228,265	134,638	184,496	232,787	1%
TOTAL EMPLOYEE EXPENSES		205,821	221,131	228,265	134,638	184,496	232,787	1%
TOTAL GENERAL		205,821	221,131	228,265	134,638	184,496	232,787	1%
TOTAL GENERAL		205,821	221,131	228,265	134,638	184,496	232,787	1%
TOTAL FUND REVENUES & BEG. BALANCE		212,594	216,761	219,596	215,935	220,631	224,489	2%
TOTAL FUND EXPENSES		205,821	221,131	228,265	134,638	184,496	232,787	1%
FUND SURPLUS (DEFICIT)		6,773	(4,370)	(8,669)	81,297	36,135	(8,298)	(4%)

**Lombard Park District  
2021 Proposed Budget  
IMRF Fund - 75**

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The IMRF Fund is a Special Revenue Fund established for the purpose of expending monies derived from a specific annual property tax levy. These funds are expended to the Illinois Municipal Retirement Fund (IMRF) for all funds except the Pool and Golf Course.

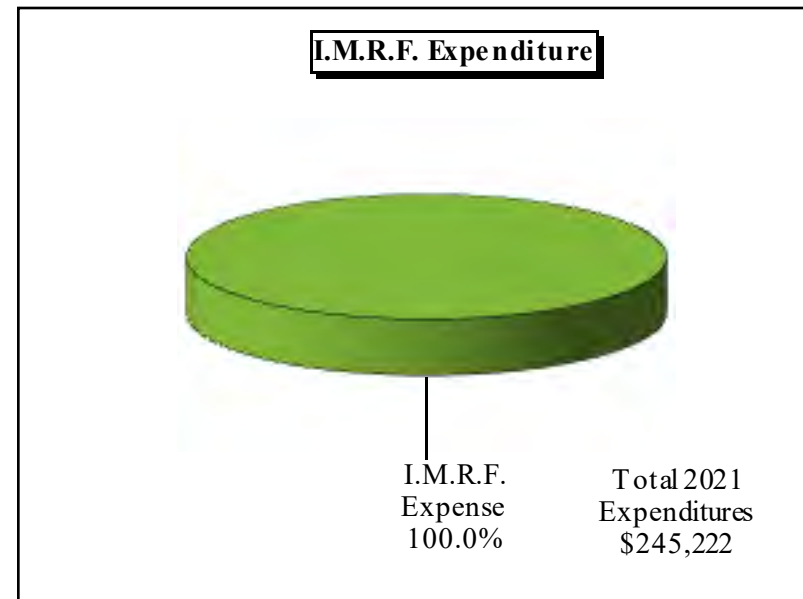
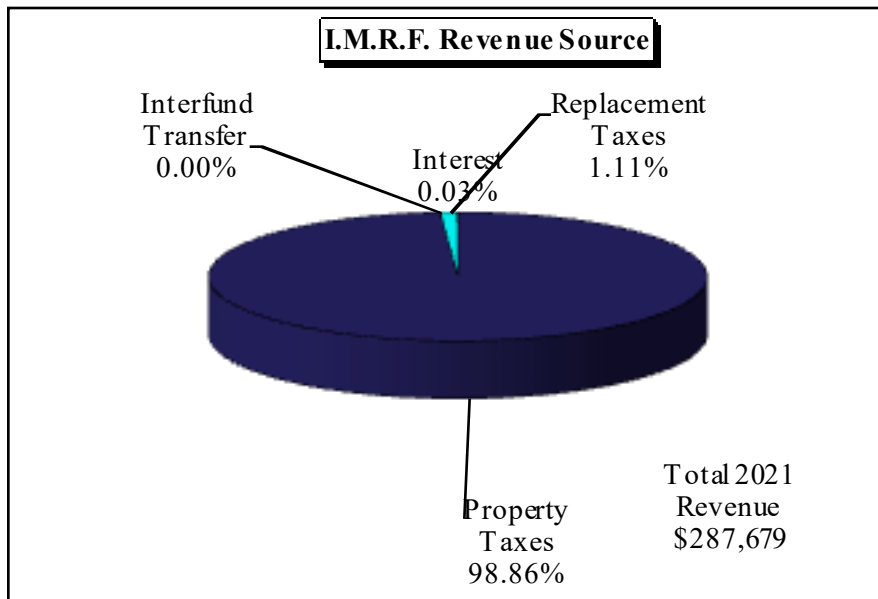
The Park District contributes to IMRF, an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for approximately 3,000 local governments and school districts in Illinois. The Park Districts total payroll estimated for 2020 is \$4,007,104. Of that amount, \$2,202,875 in payroll earnings is estimated to be covered by the IMRF system.

All employees hired in positions that meet or exceed the prescribed annual hourly standard of 1,000 hours must be enrolled in IMRF as participating members. Participating members are required to contribute 4.5% of their annual salary to I.M.R.F. The Park District is required to contribute the remaining amounts necessary to fund the system, using the actuarial basis specified by statute. The District's prescribed rate to IMRF has increased from 10.67% to 11.64% this year, an increase of 9%.

During the 1997 Audit, a point was made that a portion of the Personal Property Replacement Taxes received should go into this account. Staff has once again budgeted 3% of this tax revenue into the IMRF Fund, amounting to \$3,188.

**LOMBARD PARK DISTRICT  
I.M.R.F. FUND REVENUE & EXPENDITURES  
PROPOSED BUDGET 2021**

Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Property Taxes	\$ 284,393	98.86%	\$ 9,296	3.38%
Interfund Transfer	\$ -	0.00%	\$ (350,000)	100.00%
Replacement Taxes	3,188	1.11%	(896)	-21.94%
Interest	98	0.03%	(2,472)	-96.19%
	<u>\$ 287,679</u>	<u>100.00%</u>	<u>\$ (344,072)</u>	<u>-54.46%</u>
<b>Expenditure</b>				
I.M.R.F. Expense	\$ 245,222	100.00%	\$ (553,099)	-69.28%
	<u>\$ 245,222</u>	<u>100.00%</u>	<u>\$ (553,099)</u>	<u>-69.28%</u>



**Lombard Park District  
Fund Summary - Proposed Budget Report  
I.M.R.F. Fund - 75  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
210 Taxes	\$ 264,780	\$ 274,464	\$ 279,181	\$ 315,189	\$ 320,972	\$ 287,581
220 Interest	3,077	3,453	2,570	1,063	2,570	98
660 Interfund Transfers In	\$ -	\$ -	350,000	-	350,000	-
<b>TOTAL REVENUE</b>	<b>\$ 267,857</b>	<b>\$ 277,917</b>	<b>\$ 631,751</b>	<b>\$ 316,253</b>	<b>\$ 673,542</b>	<b>\$ 287,679</b>
<b>EXPENSE</b>						
510 Employee Expenses	\$ 238,694	\$ 213,021	\$ 798,321	\$ 159,929	\$ 793,599	\$ 245,222
<b>TOTAL EXPENSE</b>	<b>\$ 238,694</b>	<b>\$ 213,021</b>	<b>\$ 798,321</b>	<b>\$ 159,929</b>	<b>\$ 793,599</b>	<b>\$ 245,222</b>
<b>TOTAL REVENUE</b>	\$ 267,857	\$ 277,917	\$ 631,751	\$ 316,253	\$ 673,542	\$ 287,679
<b>TOTAL EXPENSE</b>	238,694	213,021	798,321	159,929	793,599	245,222
<b>Change in Fund Balance</b>	<b>\$ 29,163</b>	<b>\$ 64,897</b>	<b>\$ (166,570)</b>	<b>\$ 156,324</b>	<b>\$ (120,057)</b>	<b>\$ 42,457</b>

FUND: IMRF

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----						0	
BEGINNING BALANCE							
GENERAL							
REVENUES							
GENERAL							
TAXES							
75-00-00-210-0405	REAL ESTATE TAXES - CURRENT	261,477	270,522	275,097	312,165	316,970	284,393 3%
75-00-00-210-0415	PERSONAL PROPERTY REPLACE. TAX	3,302	3,941	4,084	3,023	4,002	3,188 (21%)
TOTAL TAXES		264,779	274,463	279,181	315,188	320,972	287,581 3%
INTEREST							
75-00-00-220-0450	INVESTMENT INTEREST	3,076	3,453	2,570	1,063	2,570	98 (96%)
TOTAL INTEREST		3,076	3,453	2,570	1,063	2,570	98 (96%)
INTERFUND TRANSFER							
75-00-00-660-0915	TRANSFER TO/FROM IMRF FUND	0	0	350,000	0	350,000	0 (100%)
TOTAL INTERFUND TRANSFER		0	0	350,000	0	350,000	0 (100%)
TOTAL GENERAL		267,855	277,916	631,751	316,251	673,542	287,679 (54%)
TOTAL REVENUES: GENERAL		267,855	277,916	631,751	316,251	673,542	287,679 (54%)
EXPENSES							
GENERAL							
IMRF							
75-00-00-510-1100	IMRF	238,693	213,020	798,321	159,929	793,599	245,222 (69%)
TOTAL IMRF		238,693	213,020	798,321	159,929	793,599	245,222 (69%)
TOTAL GENERAL		238,693	213,020	798,321	159,929	793,599	245,222 (69%)
TOTAL GENERAL		238,693	213,020	798,321	159,929	793,599	245,222 (69%)
TOTAL FUND REVENUES & BEG. BALANCE		267,855	277,916	631,751	316,251	673,542	287,679 (54%)
TOTAL FUND EXPENSES		238,693	213,020	798,321	159,929	793,599	245,222 (69%)
FUND SURPLUS (DEFICIT)		29,162	64,896	(166,570)	156,322	(120,057)	42,457 (125%)

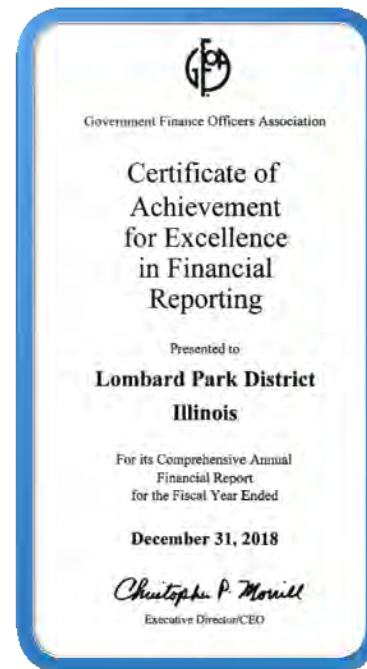
**Lombard Park District  
2021 Proposed Budget  
Audit Fund - 80**

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The Illinois Revised Statutes requires that an annual independent audit of all accounts of the Park District be performed by a Certified Public Accountant designated by the Board of Park Commissioners. This requirement has been complied with, and the District has retained the firm Selden Fox, LTD as its certified independent auditor.

The Government Finance Officers Association's *Certificate of Achievement in Financial Reporting* has been applied for and received each year since 1999.

The Audit Fund was established to account for revenues derived from a specific annual property tax levy and expenditures of these monies for the annual audit for the District. This is budgeted for a decrease in fund balance of \$5,987 to adjust for accumulated fund balance.



**LOMBARD PARK DISTRICT  
AUDIT FUND REVENUE & EXPENDITURE  
PROPOSED BUDGET 2021**

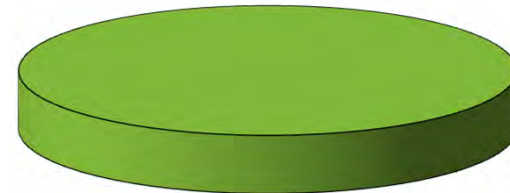
Revenue Source	Budget Amount 2021	Percent of Total	Increase (Decrease) From Budget 2020	Percent of Increase (Decrease)
Tax Receipts	\$ 15,373	100.0%	\$ (145)	-0.9%
	<u>\$ 15,373</u>	<u>100.0%</u>	<u>\$ (145)</u>	<u>-0.9%</u>
<b>Expenditure</b>				
Professional Services	\$ 21,360	100.0%	\$ 450	2.2%
	<u>\$ 21,360</u>	<u>100.0%</u>	<u>\$ 450</u>	<u>2.2%</u>

**Audit Fund Revenue**



Tax Receipts 100%    \$15,373

**Audit Fund Expenditure**



Professional Services For Audit Expense 100%    \$21,360

**Lombard Park District  
Fund Summary - Proposed Budget Report  
Audit Fund - 80  
Fiscal Year 2021**

<b>Account Number</b>	<b>Actual 2018</b>	<b>Actual 2019</b>	<b>Budget 2020</b>	<b>Y-T-D 2020</b>	<b>Estimated 2020</b>	<b>Proposed 2021</b>
<b>REVENUE</b>						
210 Taxes	\$ 15,928	\$ 15,260	\$ 15,518	\$ 16,197	\$ 16,447	\$ 15,373
<b>TOTAL REVENUE</b>	<b>\$ 15,928</b>	<b>\$ 15,260</b>	<b>\$ 15,518</b>	<b>\$ 16,197</b>	<b>\$ 16,447</b>	<b>\$ 15,373</b>
<b>EXPENSE</b>						
560 Professional Services	\$ 14,500	\$ 15,460	\$ 20,910	\$ 15,860	\$ 15,860	\$ 21,360
<b>TOTAL EXPENSE</b>	<b>\$ 14,500</b>	<b>\$ 15,460</b>	<b>\$ 20,910</b>	<b>\$ 15,860</b>	<b>\$ 15,860</b>	<b>\$ 21,360</b>
<b>TOTAL REVENUE</b>	\$ 15,928	\$ 15,260	\$ 15,518	\$ 16,197	\$ 16,447	\$ 15,373
<b>TOTAL EXPENSE</b>	14,500	15,460	20,910	15,860	15,860	21,360
<b>Change in Fund Balance</b>	<b>\$ 1,428</b>	<b>\$ (200)</b>	<b>\$ (5,392)</b>	<b>\$ 337</b>	<b>\$ 587</b>	<b>\$ (5,987)</b>



FUND: AUDIT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL								
REVENUES								
GENERAL								
TAXES								
80-00-00-210-0405	REAL ESTATE TAXES - CURRENT	15,927	15,260	15,518	16,197	16,447	15,373	0%
-----								
TOTAL TAXES		15,927	15,260	15,518	16,197	16,447	15,373	0%
TOTAL GENERAL		15,927	15,260	15,518	16,197	16,447	15,373	0%
TOTAL REVENUES: GENERAL		15,927	15,260	15,518	16,197	16,447	15,373	0%
EXPENSES								
GENERAL								
PROFESSIONAL SERVICES								
80-00-00-560-1840	AUDIT	14,500	15,460	20,910	15,860	15,860	21,360	2%
-----								
TOTAL PROFESSIONAL SERVICES		14,500	15,460	20,910	15,860	15,860	21,360	2%
TOTAL GENERAL		14,500	15,460	20,910	15,860	15,860	21,360	2%
TOTAL GENERAL		14,500	15,460	20,910	15,860	15,860	21,360	2%
TOTAL FUND REVENUES & BEG. BALANCE		15,927	15,260	15,518	16,197	16,447	15,373	0%
TOTAL FUND EXPENSES		14,500	15,460	20,910	15,860	15,860	21,360	2%
FUND SURPLUS (DEFICIT)		1,427	(200)	(5,392)	337	587	(5,987)	11%

**Lombard Park District  
2021 Proposed Budget  
Capital Projects Fund - 90**

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Revenue in the Capital Projects Fund comes from Investment Interest, Grants, and General Obligation Debt. To account for the 2016 Series General Obligation Debt proceeds and expenditures, a separate Subclass (906) was set up within the Capital Projects Fund. To account for the 2017 Series General Obligation (Alternate Revenue) Debt proceeds and expenditures, a separate Subclass (907) was created in the Capital Projects Fund. To account for the 2017A Series General Obligation Debt proceeds and expenditures, a separate Subclass (908) was set up within the Capital Projects fund. To account for the 2017B Series General Obligation Debt proceeds and expenditures, a separate Subclass (909) was set up within the Capital Projects fund. To account for the 2018 Series General Obligation Debt proceeds and expenditures, a separate Subclass (910) was set up within the Capital Projects fund. To account for the 2019 Series General Obligation Debt proceeds and expenditures, a separate Subclass (911) was set up within the Capital Projects fund. To account for the 2020 Series General Obligation Debt proceeds and expenditures, a separate Subclass (912) was set up within the Capital Projects fund. And finally to account for the 2021 Series General Obligation Debt proceeds and expenditures, a separate Subclass (913) was set up within the Capital Projects fund.

There is \$5,500 budgeted in Miscellaneous (0875) for the reimbursements from Lombard Baseball League for their portion of the concession stand.

Within this section is the detail of 2021 Capital Projects. The list includes \$170,000 of capital projects that are Recreation related and paid for from proceeds at Paradise Bay. The total of budgeted 2021 Capital Projects (funded through the Recreation, Special Recreation and Capital Projects fund) is over \$2,770,000 of which nearly \$2,030,000 worth of capital projects is carried over from 2020. This large carryover is largely due to the impact of COVID-19 on the District's cash flows as well as the delay of the Capital Bill and OSLAD Grant funding which has postponed the projects until the funds are received from the State.

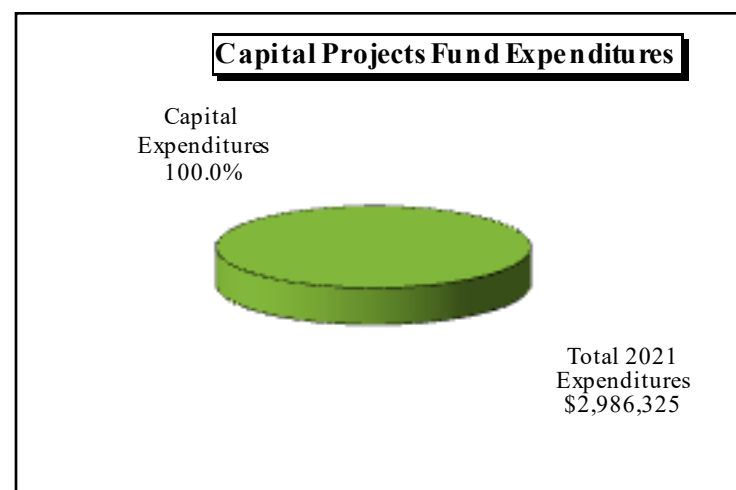
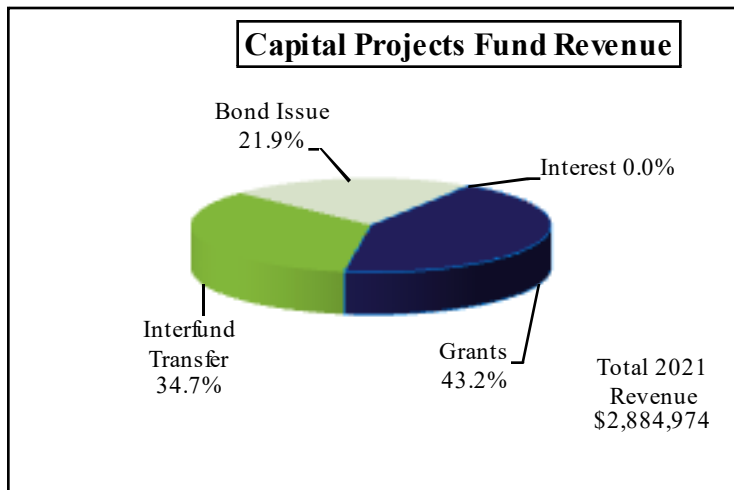
In 2021, we have budgeted \$1,246,500 in projects funded through State grants. The Capital Bill Grant (\$846,500) and the OSLAD Grant (\$400,000) leaving the remainder of the OSLAD project at Four Seasons to be covered by the District (\$830,000). If the State of Illinois doesn't fund these projects we may still need to proceed with some of the replacements/repairs. These projects are itemized on the Capital Project List.

Overall the impact of these capital improvements will lead to a reduction in current and future operating expenses. This is attributable to the fact that most of the capital improvements are replacing aging equipment that have increased maintenance costs and are less energy efficient.

Finally, the Building Replacement, Vehicle & Equipment Replacement and ADA Action Plans will be included in this section in the final version of the budget. These detail the long range replacement schedules of the District. Each year, staff will review the plans, update them as necessary and include items in the Capital Projects list for the new budget year.

**LOMBARD PARK DISTRICT  
CAPITAL PROJECTS FUND REVENUE & EXPENDITURES  
PROPOSED BUDGET 2021**

<b>Revenue Source</b>	<b>Budget Amount 2021</b>	<b>Percent of Total</b>	<b>Increase (Decrease) From Budget 2020</b>	<b>Percent of Increase (Decrease)</b>
Grants	1,246,500	43.2%	1,246,500	N/A
Interfund Transfer	1,000,000	34.7%	1,000,000	N/A
Bond Issue	\$ 631,546	21.9%	\$ 25,466	4.2%
Interest	1,428	0.0%	(16,742)	-92.1%
Miscellaneous	5,500	0.2%	-	0.0%
	<u>\$ 2,884,974</u>	<u>100.0%</u>	<u>\$ 2,271,966</u>	<u>53.8%</u>
<b>Expenditures</b>				
Capital Expenditures	<u>\$ 2,986,325</u>	<u>100.0%</u>	<u>\$ 66,423</u>	<u>2.3%</u>
	<u>\$ 2,986,325</u>	<u>100.0%</u>	<u>\$ 66,423</u>	<u>2.3%</u>



**Lombard Park District  
Fund Summary - Proposed Budget Report  
Capital Projects Fund - 90  
Fiscal Year 2021**

Account Number	Actual 2018	Actual 2019	Budget 2020	Y-T-D 2020	Estimated 2020	Proposed 2021
<b>REVENUE</b>						
0450 Interest	\$ 53,470	\$ 33,708	\$ 18,170	\$ 11,975	\$ 18,170	\$ 1,428
0875 Miscellaneous Income	5,500	5,500	5,500	5,500	5,500	\$ 5,500
0950 Bond Proceeds	586,390	605,122	606,080	-	626,630	\$ 631,546
610 Grants	-	-	1,246,500	-	-	1,246,500
660 Interfund Transfers In	-	203,197	-	-	-	1,000,000
<b>TOTAL REVENUE</b>	<b>\$ 645,360</b>	<b>\$ 847,527</b>	<b>\$ 1,876,250</b>	<b>\$ 17,475</b>	<b>\$ 650,300</b>	<b>\$ 2,884,974</b>
<b>EXPENSE</b>						
900 Capital Expenditures	\$ (14,079)	12,674	1,887,561	24,157	84,157	2,066,700
906 2016 Bond	(452,455)	-	-	-	-	-
907 2017 Bond	3,333,149	8,622	594,044	337,394	339,725	259,650
908 2017A Bond	182,104	144,069	-	5,325	5,325	-
909 2017B Bond	878,051	39,800	5,000	8,130	5,000	-
910 2018 Bond	247,733	240,110	-	-	-	-
911 2019 Bond	-	424,357	166,468	156,958	160,088	25,500
912 2020 Bond	-	-	266,829	-	266,528	359,888
913 2021 Bond	-	-	-	-	-	274,588
<b>TOTAL EXPENSE</b>	<b>\$ 4,174,502</b>	<b>\$ 869,633</b>	<b>\$ 2,919,902</b>	<b>\$ 531,964</b>	<b>\$ 860,823</b>	<b>\$ 2,986,325</b>
<b>TOTAL REVENUE</b>	<b>\$ 645,360</b>	<b>\$ 847,527</b>	<b>\$ 1,876,250</b>	<b>\$ 17,475</b>	<b>\$ 650,300</b>	<b>\$ 2,884,974</b>
<b>TOTAL EXPENSE</b>	<b>4,174,502</b>	<b>869,633</b>	<b>2,919,902</b>	<b>531,964</b>	<b>860,823</b>	<b>2,986,325</b>
<b>Change in Fund Balance</b>	<b>\$ (3,529,141)</b>	<b>\$ (22,106)</b>	<b>\$ (1,043,652)</b>	<b>\$ (514,489)</b>	<b>\$ (210,523)</b>	<b>\$ (101,351)</b>

# Lombard Park District 2021 Capital Projects

Account Number	Project Number	Project	Grant Funding	2021 Budget	B Priority
<b>Administration</b>					
90-00-00-907-9000	AO-03	Computer Improvements		\$ 20,000	\$ -
90-00-00-911-9000	AO-13	Generator Upgrade		10,500	
		Copy Machine			9,500
		Financial Software	-	-	\$ 105,000
		<b>Facility Total</b>	<b>\$ -</b>	<b>\$ 30,500</b>	<b>\$ 114,500</b>
<b>Babcock Grove</b>					
		Concrete Replacement	\$ -	\$ -	\$ 25,000
		<b>Facility Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>
<b>District Wide - ADA Projects</b>					
40-00-00-900-9001		ADA Related Projects	\$ -	\$ 53,150	\$ -
		<b>Facility Total</b>	<b>\$ -</b>	<b>\$ 53,150</b>	<b>\$ -</b>
<b>District Wide</b>					
90-00-00-907-9000	DW-13	Tree Replacement	\$ -	\$ 15,000	\$ -
90-00-00-907-9000	DW-22	Sealcoating, Crack Filling & Restriping Asphalt	-	30,000	-
90-00-00-907-9000	DW-20	Soccer Goal Replacement	-	8,000	-
		<b>Facility Total</b>	<b>\$ -</b>	<b>\$ 53,000</b>	<b>\$ -</b>
<b>District Wide - Athletic Fields</b>					
90-00-00-907-9000	DW-28	Ball Field Improvements	\$ -	\$ 60,000	\$ -
		<b>Facility Total</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>
<b>Four Seasons</b>					
90-00-00-912-9000	FS-08 *	Ballfield Fencing #22	\$ -	\$ 6,500	\$ -
90-00-00-900-9000	FS-09 *	Four Seasons OSLAD Project	400,000	830,000	-
		Convert Field #22 from Baseball to Soccer	-	-	300,000
		<b>Facility Total</b>	<b>\$ 400,000</b>	<b>\$ 836,500</b>	<b>\$ 300,000</b>
<b>Lagoon</b>					
90-00-00-907-9000	LG-08	Cabinet Replacement	\$ -	\$ 5,000	\$ -
		<b>Facility Total</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>

Account Number	Project Number	Project	Grant Funding	2021 Budget	B Priority
<b>Lilacia Park</b>					
90-00-00-907-9000	LP-09	Holiday Displays	\$ -	\$ 4,000	\$ -
90-00-00-900-9000		Pond Re-Construction Phase 1	40,000		135,000
		Coach House Window Repl. (B in 2015)	-	-	32,000
		<b>Facility Total</b>	<b>\$ 40,000</b>	<b>\$ 4,000</b>	<b>\$ 167,000</b>
<b>Log Cabin</b>					
90-00-00-900-9000	LOG-02	Furnace Replacement		\$ 11,000	
		Window Replacement (B in 2015)	-	-	18,000
		<b>Facility Total</b>	<b>\$ -</b>	<b>\$ 11,000</b>	<b>\$ 18,000</b>
<b>Lombard Common</b>					
90-00-00-907-9000	LC-05 *	Ballfield Fencing 5, 7, 8, 9, 28		\$ 8,000	
90-00-00-907-9000	LC-06	Tennis Court (4) Surface Repair		\$ 32,000	
90-00-00-900-9000	LC-04 *	Playground Replacement (Edgewood)	\$ 125,000		\$ -
		<b>Facility Total</b>	<b>\$ 125,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>
<b>Lombard Community Building</b>					
90-00-00-900-9000	*	Electrical Wiring and Fixture Replacement	\$ 82,600	\$ -	\$ -
		Room #2 Floor Replacement	-	-	7,500
		Electric Sign	-	-	45,000
		<b>Facility Total</b>	<b>\$ 82,600</b>	<b>\$ -</b>	<b>\$ 52,500</b>
<b>Madison Meadow</b>					
90-00-00-907-9000	MM-25 *	#14 Ballfield Fencing	\$ -	\$ 23,700	\$ -
90-00-00-912-9000	MM-26 *	#15 Ballfield Fencing	-	30,300	-
90-00-00-912-9000	MM-27 *	#16 & #17 Ballfield Fencing	-	10,600	-
90-00-00-912-9000	MM-28 *	#20 Ballfield Fencing	-	7,000	-
90-00-00-912-9000	MM-29 *	Sideline Fence Field #18	-	23,600	-
90-00-00-912-9000	MM-30 *	Skate Park Resurfacing	-	4,800	-
90-00-00-912-9000	MM-31 *	2 Football Goal Posts	-	20,000	-
90-00-00-912-9000	MM-32 *	Privacy Fence	-	30,000	-
90-00-00-907-9000	MM-33	Court Repairs: Tennis, hockey & basketball	-	22,150	-
90-00-00-907-9000	MM-34	Foul poles #14 & #15	-	8,000	-
90-00-00-900-9000	MM-35	Garden Plot Water Improvements	-	11,000	-
		Garden Plot Soil Improvements	-	-	25,000
		Replace Skate Park Features	-	-	TBD
		Pathway along North side of MM	-	-	250,000
		CXT Rest. Shelter & Storage (B in 2015)	-	-	250,000
		Irrigation at #14, #15 and #20	-	-	135,000
		Light Field #20	-	-	125,000
		Madison St. Restroom Replacement	-	-	150,000
		<b>Facility Total</b>	<b>\$ -</b>	<b>\$ 191,150</b>	<b>\$ 935,000</b>

Account Number	Project Number	Project	Grant Funding	2021 Budget	B Priority
<b>Madison Meadow Athletic Center</b>					
90-00-00-912-9000	MAC-3	HVAC zone controls	\$ -	\$ 25,500	\$ -
<b>Facility Total</b>			<b>\$ -</b>	<b>\$ 25,500</b>	<b>\$ -</b>
<b>Old Grove</b>					
90-00-00-900-9000	*	West Playground Repl. (B in 2015)	\$ 125,000	\$ -	\$ -
<b>Facility Total</b>			<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Paradise Bay</b>					
20-00-00-900-9000	PBW-76 *	Caulk Walkway Expansion Joints	-	5,000	-
20-00-00-900-9000	PBW-78 *	Kiddie Island Replacement	58,000	-	-
20-00-00-900-9000	PBW-79 *	(3) Slide Pump Rebuilds	-	30,000	-
20-00-00-900-9000	PBW-70 *	Slide Paint Touch Up *	-	4,000	-
20-00-00-900-9000	PBW-58 *	Concession Equipment	-	6,000	-
20-00-00-900-9000	PBW-80 *	Palm & Frond Replacement	-	-	10,000
20-00-00-900-9000	PBW-81 *	Turnstile Shade Structure	-	20,000	-
20-00-00-900-9000	PBW-82 *	(20) Garbage Cans	-	-	12,000
20-00-00-900-9000	PBW-83 *	(6) Gator Crossing Features	-	33,000	-
20-00-00-900-9000	PBW-84 *	Starfish Replacement	-	5,000	-
20-00-00-900-9000	PBW-85 *	Painting of Slide Structure	-	-	73,000
20-00-00-900-9000	PBW-86 *	Concession Table Base Replacements (26)	-	4,000	-
20-00-00-900-9000	PBW-87 *	Block Wall Seal Coating	-	5,000	-
20-00-00-900-9000		Raise & Mount Swim Team Scoreboard	-	-	10,000
<b>Facility Total</b>			<b>\$ 58,000</b>	<b>\$ 112,000</b>	<b>\$ 105,000</b>
<b>Southland</b>					
90-00-00-907-9000	SL-3 *	Ballfield Fencing #21	\$ -	\$ 6,800	\$ -
90-00-00-900-9000	*	Southland Playground Replacement	125,000	-	-
<b>Facility Total</b>			<b>\$ 125,000</b>	<b>\$ 6,800</b>	<b>\$ -</b>
<b>Sunset Knoll Recreation Center</b>					
90-00-00-900-9000	*	Sunset Knoll Roof Replacement	\$ 225,900	\$ -	\$ -
90-00-00-900-9000	*	Renovate Former Fitness Room	65,000	-	50,000
		Copy Machine	-	-	9,500
<b>Facility Total</b>			<b>\$ 290,900</b>	<b>\$ -</b>	<b>\$ 59,500</b>
<b>Sunset Knoll</b>					
90-00-00-907-9000	SKP-8 *	Ballfield Fencing #25	\$ -	\$ 3,000	\$ -
90-00-00-900-9000	SKP-9 *	Ballfield Fencing #26	-	5,700	-
		Sled Hill and Field Lighting	-	-	200,000
<b>Facility Total</b>			<b>\$ -</b>	<b>\$ 8,700</b>	<b>\$ 200,000</b>

Account Number	Project Number	Project	Grant Funding	2021 Budget	B Priority
<b>Vehicle Replacement</b>					
90-00-00-912-9000	SKM-53 *	Replacement Bed Truck #129	\$ -	\$ 6,100	\$ -
90-00-00-900-9000	SKM-59	Western Salt Spreader		\$ 12,000	
90-00-00-907-9000	SKM-61	Vermeer Brush Chipper	-	8,000	-
90-00-00-912-9000	SKM-62	Lely Spreader 1,525 Pound	-	7,500	-
90-00-00-907-9000	SKM-63	Toro 4500-D Service	-	6,000	-
<b>Facility Total</b>			<b>\$ -</b>	<b>\$ 39,600</b>	<b>\$ -</b>
<b>Lombard Golf Course</b>					
90-00-00-911-9000	LGC-5 *	Cold Storage Shingle Replacement	\$ -	\$ 7,000	\$ -
90-00-00-911-9000	LGC-6 *	Cart Shed Shingle Replacement	-	8,000	-
90-00-00-900-9000	LGC-8	Windshields for Existing Fleet		8,500	
90-00-00-912-9000	LGC-9	9 Golf Carts	-	48,600	-
		Tractor	-	-	45,000
<b>Facility Total</b>			<b>\$ -</b>	<b>\$ 72,100</b>	<b>\$ 45,000</b>
<b>GRAND TOTAL</b>			<b>\$ 1,246,500</b>	<b>\$ 1,549,000</b>	<b>\$ 2,021,500</b>

ADA Projects were deemed necessary through a 2011 ADA Plan that was completed.

\*Carry over projects from 2020.



FUND: PARADISE BAY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----								
<b>GENERAL EXPENSES</b>								
<b>GENERAL CAPITALS</b>								
20-00-00-900-9000	CAPITALS	31,793	140,956	182,600	22,178	55,010	170,000	(6%)
TOTAL CAPITALS		31,793	140,956	182,600	22,178	55,010	170,000	(6%)
TOTAL GENERAL		31,793	140,956	182,600	22,178	55,010	170,000	(6%)
TOTAL GENERAL		31,793	140,956	182,600	22,178	55,010	170,000	(6%)
TOTAL FUND REVENUES & BEG. BALANCE		0	0	0	0	0	0	0%
TOTAL FUND EXPENSES		31,793	140,956	182,600	22,178	55,010	170,000	(6%)
FUND SURPLUS (DEFICIT)		(31,793)	(140,956)	(182,600)	(22,178)	(55,010)	(170,000)	(6%)

FUND: SPECIAL RECREATION FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							
GENERAL EXPENSES							
GENERAL							
CAPITAL PROJECTS							
40-00-00-900-9001	ADA PROJECTS	204,649	10,595	50,000	0	0	53,150 6%
TOTAL CAPITAL PROJECTS		204,649	10,595	50,000	0	0	53,150 6%
TOTAL GENERAL		204,649	10,595	50,000	0	0	53,150 6%
TOTAL GENERAL		204,649	10,595	50,000	0	0	53,150 6%
TOTAL FUND REVENUES & BEG. BALANCE		0	0	0	0	0	0 0%
TOTAL FUND EXPENSES		204,649	10,595	50,000	0	0	53,150 6%
FUND SURPLUS (DEFICIT)		(204,649)	(10,595)	(50,000)	0	0	(53,150) 6%

FUND: CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- BUDGETED	2020 10 MO. ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC(DEC)
-----							0	
BEGINNING BALANCE								
GENERAL REVENUES								
GENERAL GRANTS								
90-00-00-332-0610	GRANTS	0	0	1,246,500	0	0	1,246,500	0%
TOTAL GRANTS		0	0	1,246,500	0	0	1,246,500	0%
INTERFUND TRANSFER								
90-00-00-660-0910	TRANSFER TO/FROM CORP FUND	0	0	0	0	0	1,000,000	0%
90-00-00-660-0914	TRANSFER TO/FROM SPCL REC FUND	0	203,197	0	0	0	0	0%
TOTAL INTERFUND TRANSFER		0	203,197	0	0	0	1,000,000	0%
CAPITAL								
90-00-00-900-0450	INVESTMENT INTEREST	18,658	32,322	18,170	11,974	18,170	1,428	(92%)
90-00-00-900-0875	MISCELLANEOUS	5,500	5,500	5,500	5,500	5,500	5,500	0%
TOTAL CAPITAL		24,158	37,822	23,670	17,474	23,670	6,928	(70%)
2016 BOND ISSUANCE								
90-00-00-907-0450	INVESTMENT INTEREST	34,811	1,385	0	0	0	0	0%
TOTAL 2016 BOND ISSUANCE		34,811	1,385	0	0	0	0	0%
2017B BOND PROCEEDS								
90-00-00-909-0950	BOND PROCEEDS	586,390	0	0	0	0	0	0%
TOTAL 2017B BOND PROCEEDS		586,390	0	0	0	0	0	0%
2019 BOND PROCEEDS								
90-00-00-911-0950	BOND PROCEEDS	0	605,122	0	0	0	0	0%
TOTAL 2019 BOND PROCEEDS		0	605,122	0	0	0	0	0%
2020 BOND ISSUANCE								
90-00-00-912-0950	BOND PROCEEDS	0	0	606,080	0	626,630	0	(100%)
TOTAL 2020 BOND ISSUANCE		0	0	606,080	0	626,630	0	(100%)

FUND: CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018--	--2019--	2020		--2021--	% INC(DEC)
		ACTUAL	ACTUAL	BUDGETED	10 MO. ACTUAL	PROJECTED	
<b>GENERAL</b>							
<b>GENERAL</b>							
--- UNDEFINED CODE ---							
90-00-00-913-0950	BOND PROCEEDS	0	0	0	0	0	631,546 0%
TOTAL --- UNDEFINED CODE ---		0	0	0	0	0	631,546 0%
TOTAL GENERAL		645,359	847,526	1,876,250	17,474	650,300	2,884,974 53%
TOTAL REVENUES: GENERAL		645,359	847,526	1,876,250	17,474	650,300	2,884,974 53%
<b>EXPENSES</b>							
<b>GENERAL</b>							
<b>CAPITAL EXPENSES</b>							
90-00-00-900-9000	CAPITALS	20,732	12,673	1,887,561	24,156	84,157	2,066,700 9%
TOTAL CAPITAL EXPENSES		20,732	12,673	1,887,561	24,156	84,157	2,066,700 9%
<b>2016 BOND ISSUANCE</b>							
90-00-00-906-9000	CAPITALS	133,934	0	0	0	0	0 0%
TOTAL 2016 BOND ISSUANCE		133,934	0	0	0	0	0 0%
<b>2016 BOND ISSUANCE</b>							
90-00-00-907-9000	CAPITALS	3,298,337	8,622	594,044	337,393	339,725	259,650 (56%)
TOTAL 2016 BOND ISSUANCE		3,298,337	8,622	594,044	337,393	339,725	259,650 (56%)
<b>2017 BOND ISSUANCE</b>							
90-00-00-908-9000	CAPITALS	182,104	144,069	0	5,325	5,325	0 0%
TOTAL 2017 BOND ISSUANCE		182,104	144,069	0	5,325	5,325	0 0%
<b>2017B BOND ISSUANCE</b>							
90-00-00-909-9000	CAPITALS	291,660	39,800	5,000	8,130	5,000	0 (100%)
TOTAL 2017B BOND ISSUANCE		291,660	39,800	5,000	8,130	5,000	0 (100%)
<b>2018 BOND ISSUANCE</b>							
90-00-00-910-1845	BOND ISSUANCE	8,029	0	0	0	0	0 0%
90-00-00-910-9000	CAPITALS	239,703	240,110	0	0	0	0 0%
TOTAL 2018 BOND ISSUANCE		247,732	240,110	0	0	0	0 0%

FUND: CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2018-- ACTUAL	--2019-- ACTUAL	----- 2020 10 MO. BUDGETED ACTUAL	----- PROJECTED	--2021-- REQUESTED BUDGET	% INC (DEC)
<b>GENERAL</b>							
<b>GENERAL</b>							
<b>2019 BOND ISSUANCE</b>							
90-00-00-911-1845	BOND ISSUANCE	0	10,200	0	0	0	0%
90-00-00-911-9000	CAPITALS	0	414,157	166,468	156,958	160,088	(84%)
<b>TOTAL 2019 BOND ISSUANCE</b>		<b>0</b>	<b>424,357</b>	<b>166,468</b>	<b>156,958</b>	<b>160,088</b>	<b>(84%)</b>
<b>BOND ISSUANCE</b>							
90-00-00-912-1845	BOND ISSUANCE	0	0	10,500	0	10,200	(100%)
90-00-00-912-9000	CAPITALS	0	0	256,329	0	359,887	40%
<b>TOTAL BOND ISSUANCE</b>		<b>0</b>	<b>0</b>	<b>266,829</b>	<b>0</b>	<b>359,887</b>	<b>34%</b>
<b>90-00-00-913-1845 BOND ISSUANCE</b>							
90-00-00-913-1845	BOND ISSUANCE	0	0	0	0	10,200	0%
90-00-00-913-9000	CAPITALS	0	0	0	0	264,387	0%
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>274,587</b>	<b>0%</b>
<b>TOTAL GENERAL</b>		<b>4,174,499</b>	<b>869,631</b>	<b>2,919,902</b>	<b>531,962</b>	<b>860,823</b>	<b>2%</b>
<b>TOTAL GENERAL</b>		<b>4,174,499</b>	<b>869,631</b>	<b>2,919,902</b>	<b>531,962</b>	<b>860,823</b>	<b>2%</b>
<b>TOTAL REVENUES</b>		<b>645,359</b>	<b>847,526</b>	<b>1,876,250</b>	<b>17,474</b>	<b>650,300</b>	<b>53%</b>
<b>TOTAL EXPENSES</b>		<b>4,174,499</b>	<b>869,631</b>	<b>2,919,902</b>	<b>531,962</b>	<b>860,823</b>	<b>2%</b>
<b>SURPLUS (DEFICIT)</b>		<b>(3,529,140)</b>	<b>(22,105)</b>	<b>(1,043,652)</b>	<b>(514,488)</b>	<b>(210,523)</b>	<b>(90%)</b>
<b>TOTAL FUND REVENUES &amp; BEG. BALANCE</b>		<b>645,359</b>	<b>847,526</b>	<b>1,876,250</b>	<b>17,474</b>	<b>650,300</b>	<b>53%</b>
<b>TOTAL FUND EXPENSES</b>		<b>4,174,499</b>	<b>869,631</b>	<b>2,919,902</b>	<b>531,962</b>	<b>860,823</b>	<b>2%</b>
<b>FUND SURPLUS (DEFICIT)</b>		<b>(3,529,140)</b>	<b>(22,105)</b>	<b>(1,043,652)</b>	<b>(514,488)</b>	<b>(210,523)</b>	<b>(90%)</b>



## Strategic Plan

This plan has been developed from information derived from the Comprehensive Master Plan, ADA Transition Plan, Capital Replacement Schedule, and Vehicle & Equipment Replacement Schedule.

Providing quality recreation opportunities  
for people to *enjoy life.*



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## **Section I: Background**

The purpose of the “Plan” is to develop a prioritized working plan of action, which is synergistic with the mission and vision statements of the agency, includes citizen input, and is endorsed by the Board of Commissioners. The actual implementation of the plan is dependent upon a number of fixed variables as well as the commitment of current and future Boards and staff to utilize the parameters of the plan to improve and enhance the recreational services as afforded to the community. All facets of the Park District are reviewed and evaluated within the scope of the plan to identify deficiencies, establish and prioritize objectives, forecast revenues and expenses and develop a comprehensive listing of capital improvements. While it is prudent to be cognizant of the past, a focused approach towards the future will ensure the delivery of parks and recreational services. It is also the intent of this plan to determine the corrective actions necessary to implement the various components as noted. The plan then provides the community with information about the proposed course of action the Park District has established to meet the residents’ needs and wants.

This Plan is intended to be implemented over a five year period and will be reviewed and updated on an annual basis during the budget process. The District has determined that this is an ideal time to update the Strategic Plan because this is when all staff and board are involved in implementing the Comprehensive Master Plan as well as any annual feedback from the community. The plan is dynamic by design and will change as residents needs and want warrant change and new opportunities are presented to the District.

### **Goals of the Strategic Plan**

1. Reaffirm the Mission and Vision Statements, which reflects the purpose, philosophies, and beliefs of the Lombard Park District.
2. Objectively utilize citizen input to develop the needs assessments within various operations of the Lombard Park District.
3. Prioritize and integrate established needs within annual objectives and capital improvements.
4. Develop strategies and/or corrective actions necessary to successfully accomplish stated objectives pursuant to available funding
5. Per National Park and Recreation Associations guidelines, visualize the global aspects of the community within the development of a comprehensive parks and recreation environment. This includes an analysis and potential consolidation of internal and external operations, which impact the Park District.
6. Promote effective and efficient management of the Park District as well as strive to improve the aspects of overall image, comprehensive services, and customer relations.

### **Initiative Updates**

Initiative updates are provided in purple and initiatives that have been completed have been indicated with a check mark in the box.



# Mission Statement

Providing quality recreation opportunities for people to enjoy life.

# Vision Statement

The Lombard Park District strives to provide quality recreation opportunities for people to enjoy life. The vision and values of the Lombard Park District is pursuant to policies, procedures, and day-to-day operations as characterized through Public Trust, Environmental Preservation, Human Dignity, Recreation Opportunities, and Customer Satisfaction:

## **Public Trust**

- Demonstration of fiscal responsibility
- Employ competent and responsive personnel
- Include citizen participation in the decision-making process
- Guided by and committed to the democratic process
- Provide visionary leadership
- Policy governance and non-interference of politics

## **Environmental Preservation**

- Preserve and maintain open space
- Positive sensitivity towards environmental issues
- Efficient management of natural resources
- Aesthetic enhancement of the whole community
- Provide leadership in environmental education

## **Human Dignity**

- Promise and enforce non-discriminatory practices
- Honor open lines of communication
- Accent honesty, mutual trusts and respect
- Provide moral integrity within its decisions
- Encourage freedom and expression
- Maintain positive employer/employee relationships

## **Recreational Opportunities**

- Promote physical, mental, and personal well-being
- Provide opportunities for social interaction.
- Offer a broad spectrum of programs, facilities and services
- Emphasize leisure education as well as personal enjoyment
- Provide methods to evaluate, improve and enhance services

## **Customer Satisfaction**

- Identify, meet and exceed customer expectations
- Provide positive, courteous and friendly experiences
- Provide an organized, clean and safe environment for all users
- Provide responsive, timely and consistent service
- Quality will not be compromised at the expense of quantity
- Demonstrate integrity through “Satisfaction Guaranteed”

## Section II: Action Items

### District-wide

#### Primary Initiative:

- Address ADA accessibility issues in all parks and facilities in accordance with directives in ADA Transition Plan  
Annually the District commits approximately \$170,000 towards ADA improvements. See the ADA Transition Plan for details on completed projects.
- Establish pond restoration stabilization and erosion control guidelines for all open water assets  
Shoreline stabilization has occurred at Old Grove, Madison Meadow, Four Seasons, and Lombard Lagoon. In addition, new outflows were established at Four Seasons, Broadview Slough, and Madison Meadow.
- Conduct ongoing playground and equipment upgrades based on age/useful life criteria  
Replaced a playground at Madison Meadow and Lombard Common. All other playgrounds are closely monitored and have been added to a replacement schedule.

#### Ongoing Initiatives:

- Currently, the ponds within the District parks have an aesthetic and environmental value to the District. There is an opportunity to increase their recreational value by providing water access for fishing, boating, canoeing, or nature programming.  
The District added a fishing pier at Sunset Knoll in 2017. Fishing is available at nine parks throughout the District. Pond access improvements are planned for the pond at Four Seasons through the OSLAD project that was granted in 2020. Construction is planned for 2021.
- Provide visual and physical neighborhood connections at all parks and open spaces.

### Crescent Tot Lot

- Plan to add new benches and Picnic area.  
New benches have been added in order to accommodate a picnic area.

### Water Spray Park

- Evaluate the need for more parking.  
Based on capacity of the spray park, the amount of parking is adequate based on Health Department regulations.
- Evaluate the potential of expansion.  
A five year extension of the agreement with the Village of Lombard completed during 2016 and prohibits future expansion
- Plan to increase safety measures.
- Plan to update features.
- Design fencing around the park and improved landscaping.  
Fencing is around the facility and staff improved the landscaping.

### Lombard Lagoon

- Design play container to fit equipment or add equipment to fill.
- Design the potential addition of bio-filter and/or treatment to reduce pollutants entering lagoons.  
The water intake to this pond is controlled by the Village of Lombard.
- Design shoreline improvements and native planting enhancements.  
Numerous planting beds have been added and about half of the shoreline has been stabilized with gravel.

### Old Grove

- Plan to remove the west playground and replace with unique play experience.

### **Southland**

- Plan accessible route between baseball field and parking lot.  
Completed in 2014.
- Design fan/player area for soccer above the swale in a dry location.  
Benches were added to create a fan/player area for soccer.

### **Terrace View**

- Plan improved access to playground and ball fields.  
With the establishment of an intergovernmental agreement with School District #44, the playground was replaced in 2016.
- Design the park to enhance classic park pastoral nature areas. Look for long views, framed views, and sculptural or architectural enhancements.

### **Westmore Woods**

- Design planting at detention pond edges.  
Additional planting beds were added in 2016.

### **Four Seasons**

- Plan to address drainage issues.  
Park Master Plan was created in 2019. OSLAD grant was awarded in 2020. Project planning took place in 2020. Project went out for bid in January of 2021. Project construction (with drainage improvements) is anticipated in 2021.
- Plan to improve cabin area site amenities.  
With a partnership with the Lombard Garden Club, numerous beds and planting improvements took place in 2014. Outdoor improvements around the Cabin anticipated in 2021 include a woodland trail with interpretive signage, outdoor classroom, baggo courts, pickleball courts, challenge course, and upgraded soccer fields.
- Design the potential connecting of internal trail around the pond and provide access to the baseball fields.
- Design a buffer between west playground, parking lot, and pond.

### **Lilacia Park**

- Plan to replace fountain mechanical system.  
This has been budgeted for in 2021, with the hopes the 2019 Capital Bill that was awarded for us comes through. The COVID-19 pandemic will most likely impact the receipt of these funds.
- Plan to for the replacement of the deck in Lilacia Park.  
Deck surfacing was replaced and a new fence was installed in 2015.
- Design plans from Jens Jensen and consider proposing appropriate enhancements to park.  
With the potential expansion of the Library, this project is temporarily on hold. Discussions with Library has included the potential for re-acquiring some of the 1977 property provided to the Library.

### **Lombard Common**

- Plan to improve access and amenities surrounding basketball courts.  
Improved two asphalt path entrances in 2016.
- Plan to relocate bike racks to more appropriate areas.
- Design a looped pathway that connects amenities.
- Design a potential shelter/core area for support to baseball/softball.

### **Madison Meadow**

- Evaluate the structural integrity of large shelter.  
Structure was inspected and is in good shape. The shelter roof was to be replaced in 2017.
- Plan to replace tough timber systems with more permanent playground container.  
Timber system was removed in 2014.
- Plan to replace north playground.  
Replaced in 2014.
- Plan to add sports field lighting.  
Existing sports field lighting was updated to LED fixtures in 2019.

### **Sunset Knoll**

- Evaluate recreation center improvements.  
This occurs on an annual basis. In 2016, a new fire alarm with visual (ADA) component was installed. Staff replaced carpet in the main office and in the preschool landing in 2018. New carpeting was installed Rooms 12 and 14 and the west hallway in 2019. Dance studios were sanded in 2020. Grant funds are currently on hold for a new roof and improvements to the old fitness room.
- Plan and design a replacement playground for TLC playground. Consider obstacle course.  
A new playground was installed in 2013 and the TLC playground will be removed once it is past its useful life.
- Plan to complete decorative paving in splash pad.
- Plan to provide color coat and container around central play structure.  
Color surface was removed in 2013.
- Design a more efficient parking area.

### **New Parks, Trails, and Facilities**

- Explore acquisition opportunities for Mini Parks in Planning Areas 2, 3, 7, 9, and 13.
- Explore land acquisition opportunities for Neighborhood Parks in Planning Areas 8, 9, and 13.
- Explore land acquisition opportunities to increase Community Park acreage.
- Explore land repurposing opportunities to increase Community Acreage (adjacent acquisition, home vacancies, etc.)

### **Indoor Recreation Facility**

- Construct new active recreation and fitness facility on existing District property and renovate SKRC facility for suitable purpose.  
The 38,000 Madison Meadow Athletic Center opened on June 30, 2018. Amenities include a fitness center, indoor track, two basketball courts, two batting cages, two fitness studios, and babysitting services. The fitness floor has 35 pieces of cardio equipment, a weight circuit, and free weights.

### **Lombard Golf Course (as of 2019)**

- Address seasonal flooding.  
Minor drainage improvements have taken place on holes #2, #5, #7 and #8. Additional drainage work was completed in the fall of 2020 on holes #3, #4, #5, #8, and #9. Staff continues to monitor conditions and makes improvements every year.
- Consider a conservative financial investment.
- Determine opportunities to increase public-private partnerships.
- Maintain (as is) with minor clubhouse and drainage improvements and program expansions.  
Minor improvements take place on an annual basis. Improvements include: new carpeting, new table and chairs, ADA improvements to the bathrooms, replaced outdoor patio furniture, added outdoor paver bricks for patio, new tent that accommodates 100 people, gravel road replacement in 2017, and bunker improvements in 2017. Added FootGolf as a new program in 2015. In 2017, staff replaced the gravel road with an asphalt road. Staff budgeted \$250,000 in 2018 for clubhouse improvements and another \$12,000 for the replacement of table and chairs and improvements to the external patio. Clubhouse

improvements are currently on hold. Rebranding efforts, new signage, and a course name change occurred in 2019. FootGolf was eliminated in 2020. Successful promotions were offered in 2020, including a midday special and free junior golf special.

### Trail Strategies

- Develop Lilacia Trail loop. Connect Lilacia Park, Sunset Knoll Recreation Center, Lombard Common, Madison Meadow, Terrace View and schools.
- Establish design standards to identification and way finding signage and other trail amenities.
- Collaborate with the Village on any initiatives.

Staff has been involved in discussion with the Village to connect our trails via the bicycle lanes in accordance to the Villages Bicycle and Pedestrian Plan. Staff participated in discussions with DuPage County for the East Branch DuPage River Trail Steering Committee in 2020 and 2021.

### Recreation Program Strategies

The following recommendations are directly related to Household Survey Results, Core Program Identification, Program Mix, Lifecycle Analysis, Age Segment Analysis, Current Program Assessment, Future Programs, and Marketing Approaches Review in Chapters 2 and 3.

### Recreation Best Practices

A key to developing consistent services is the use of service and program standards.

Several program standards have been put in place, however the majority of these standards deal with the certification of instructors. Having standards provides a more consistent service environment. As program growth continues, and as staff time permits, additional standards can be put into place throughout the entire recreation program system, such as customer requirements and program consistency. Examples of standards include:

- The instructor/participant ratios are appropriate for the participant to feel attended to and safely directed.  
Ratios are reviewed seasonally when preparing the program for implementation.
- Instructor must check that all class equipment/supplies are available and room set-ups are in place prior to start time.  
This task is completed prior to every start time.
- Instructor completes a 30-second site survey to look for potential hazards or safety concerns.  
Ongoing training continues with instructors regarding 30-second site surveys.
- Each instructor will be provided a tool kit or “instructor packet” that includes their class or program roster with phone numbers or email addresses, name tags for participants, customer evaluations to hand out to users, registration forms, a program guide, pertinent park information and emergency phone numbers, thank you cards for the instructor or program supervisor to give to participants at the end of the class, and an introduction sheet of what will be occurring in the program or class, how it will be conducted and what outcomes LPD hopes to achieve. Instructor should also check with participants to make sure roster information is accurate.
- Customer feedback methods are in place to seek input from participants on their expectations of the program and the results of their experience. These methods should include pre and/or post evaluations, focus groups, trailer calls, and general program surveys.  
Feedback is solicited on a regular basis and SurveyMonkey is utilized for post evaluations. Program surveys are issued to participants seasonally. Survey comments are reviewed by staff and shared with the Board quarterly.
- Class, program curriculum, or work plans will be prepared by the instructor before the class or program is to begin and then signed off by the appropriate program supervisor within the recreation division.
- A class or program budget will be prepared for each activity and shared with the instructor or supervisor on how class monies are spent. Final budget results will

be documented at the end of the program segment and then shared with the supervisor or manager.

Program Managers are responsible for their budget areas.

- The general standard for class cancellation will be three business days before the class begins. This may include class combination.  
Procedures are in place and staff are trained on these procedures
- Holiday hours for facilities must be posted at least eight days in advance.  
Special hours are posted for applicable holidays.

In addition to standards, efforts should be made to develop a listing of key customer requirements for core program/membership areas. Key customer requirements are defined as those areas of the program purchasing process that are most important to registrants. For example, an adult softball player's key requirements may include: cost of the league, quality of athletic field maintenance, cleanliness of restrooms, quality of the umpires, game times and location of the facility. Identifying key requirements is vitally important for staff to deliver the items most important to the customer.

Key requirements should be identified by customers and can be included as part of an importance/performance matrix. This determines how important a requirement is to the customer and how the Lombard Park District is performing.

Program registration reports should be reviewed by core program or facility area set up as cost centers in order to determine overall expense and revenue for the key areas. These reports should be done on a quarterly basis and condensed to a higher level of detail. Some areas closely track financial performance, while others do not. A robust measurement system generally includes a more comprehensive set of measures, including:

- Program capacity rate (ratio of total maximum enrollments for number of spots filled)  
Minimums and maximums are set for all applicable classes. Staff monitors enrollment weekly and reports enrollment by program to the board quarterly.
- Number of programs per age segment  
Program offerings and participation are monitored by staff weekly and provided to the Board quarterly.
- Customer satisfaction toward the registration system  
Customer satisfaction is incorporated in program surveys. A quarterly random registration survey is also sent to 100 households.
- Facility utilization rate
- Program success rate (or cancellation rate)  
Staff prepares quarterly reports on cancellation rates and shares this information with the Board along with historical data.
- Cost recovery rates by core program area  
Procedural guidelines are in place by program area.
- Number of new programs offered annually  
Staff conducts quarterly brainstorming to create new programs and enhance existing offerings.
- Household percentage of program participation  
Reports are available through the registration software.
- Percent of programs in introduction and growth stage
- Market penetration by age group
- Customer retention, repurchase intent, and referral  
Statistics are monitored through seasonal program evaluations.

### Program Monitoring and Assessment

- The percentage of households that participate in recreation programs and services: Lombard (40%), Illinois (39%) and Nation (34%). Lombard's participation is achieved with less indoor space than other Illinois communities. Only 31% of households in Lombard rated their programs as excellent related to program quality.

The Illinois average is 37%. This is a targeted improvement area.

- ☑ District staff should continuously monitor fee sensitivity and locations for programs and services as these are among the top reasons for participation. If specific programs are being cancelled, consider changing the location, program time and fee, as these are the top three participation barriers. Also consider focus groups to assist with program assessments.

Program surveys included questions regarding program fee and location. Fees are reviewed by staff and recommendations are made to the Board as part of the annual budget process. A historical fee history is updated annually.
- ☑ Consistently monitor and evaluate core programs. These are the foundation of recreation programs.

All programs are monitored regularly, particularly core programs.
- ☑ Fitness programs (18%) and Early Childhood programs (14%) had the most offerings for 2012. Martial Arts (3%) and Golf (1%) had the lowest number of programs offered. Staff should continue to focus on implementing more fitness and wellness programs.

Additional opportunities are available with the opening of the MMAC.
- ☑ Any program area in the decline stage should be repositioned or deleted. Staff should monitor programs in the mature stages to prevent a decline in registrations.
- ☑ Implementation of program enhancements is necessary to insure participant satisfaction.

Programs are evaluated seasonally and program action plans are created to enhance offerings.
- ☐ Development of a program capacity measurement process would help identify the percentage of actual number of registrants compared to the potential number of registrants available by core program areas. This can assist in the decision making process of repositioning decline stage programs.
- ☑ Other than current performance measures, the Household Survey can provide guidance in repositioning programs.

One hundred households are randomly surveyed each season to gauge satisfaction and solicit ideas for new offerings.
- ☑ In order to identify Lombard Park District trends, establish cost recovery goals at a core program level regarding registration numbers and financial performance. This should be reported and reviewed quarterly, and tracked year to year.

Participation is monitored weekly. Financials are monitored regularly and reported to the Board monthly. A more detailed financial breakdown by program area is provided to the Board quarterly.
- ☑ Reviewing program percentage changes is helpful in determining the next step. Adult athletics had the largest percentage change from 2009-2011 at 23.4%. Implementing enhancements and changes is necessary to help the program area survive.

Program participation by program area is recorded seasonally and included in historical reports. A detailed Recreation Department Review that includes individual program numbers is completed annually.
- ☐ Formulate a process using HHC Core Program Assessment which ensures the alignment of programs to future resident needs and the financial viability of programs.
- ☑ According to the 2013 Lombard Household Survey Results, the top three program areas the community has a high level of need for are Culinary programs, Nature programs/environmental education, and Adult fitness & wellness programs. Staff should review the 2013 Lombard Household Survey Results on page 10 of this Recreation Assessment for additional community programming needs.

A limited number of nature programs were introduced in 2016 through a contractual provider. Staff continues to offer a variety of adult fitness and wellness opportunities. Opportunities increased with the MMAC. Nature programs will be further emphasized with the addition of an outdoor classroom area at Four Seasons in 2021.
- ☑ To assist with increasing Nature programs/environmental education, there may be an opportunity of cooperative ventures with the Forest Preserve District of DuPage County.

Staff researched this possibility and determined that this was not a viable option. However, in 2016, staff did offer some nature/science programming cooperatively with other agencies through a contractual provider.
- ☑ Although Adult fitness and wellness programs have the greatest number of offerings, there are still a substantial percentage of households who feel their need is not met. Staff should continue to expand programming in this program area due to community input. Nutritional and wellness offerings may help fill the need for both culinary and fitness types of programming.

Nutritional counseling has been added to program offerings. Offerings increased significantly with the opening of the Madison Meadow Athletic Center in 2018.



- ☑ Hiring contractors to instruct classes in parks is a regional trend and can be a new revenue source for the District. This may include exercises like P90X or Insanity.

The majority of classes are offered by in-house instructors. There are typically over 50 classes available per week at the Madison Meadow Athletic Center.

### Marketing Approaches

- ☐ Have a Director's message in seasonal catalogs highlighting specific programs and/or event successes or highlighting upcoming programs/events in the current edition of the catalog. Currently the board president has a message; this message can also provide highlights if there is no director's message.
- ☑ Highlighting maintenance-related projects staff have completed and parks/facilities. Providing education about sustainable practices the District follows and educating residents about sustainable practices they can implement at home.

The Winter 2021 Activity Guide reflects the implementation of educating our residents of sustainable practices of the District. Also, the website now features updates on projects as they are underway. Newly launched in 2020, an interactive map was created including individual park pages. Updates will be based on each park as changes occur.
- ☑ Creation of consumer advisory panels for specific user groups to meet with staff to review quality and opportunities for improvement in programs or services.

The District utilizes an Ad Hoc Committee to provide feedback and review of program services.
- ☑ Highlighting community relationships with affiliates, businesses, etc. Honor sponsors and volunteers at board meetings.

The District now honors community relationships and volunteers at Board Meetings, on website, lombardparks.com, social media, and Activity Guides.
- ☑ Adding customer testimonials about programs, projects or facility visits to the catalog/website can help brand and image.

Testimonials have been added to the lombardgolfcourse.com, mmaclombard.com and in Activity Guide ads promoting Kiddie Campus and other programs.
- ☑ Adding home phone numbers on Board of Commissioner page can promote welcomed communication (currently, just email addresses).

It has been determined that the emails are the best way of communication with board members.
- ☑ If a volunteer program is created, a "thank you" event promotes brand/image.

An annual volunteer event takes place a Paradise Bay in August, all volunteers are listed in the Winter Activity Guide and in the fall selected volunteers receive a volunteer award at a Board meeting.
- ☑ Add press releases to website promoting Park District highlights.

Items are listed under "Latest News" on the website and will be on the homepage in 2021.
- ☑ Highlighting survey results and explaining the direction the District will go with this new information from residents.

Survey comments are presented quarterly at Board meetings. Staff action plans are included with the comments.
- ☐ Highlight a specific park or two in each catalog; tell a brief history and future plans.
- ☑ Anything environmental or health/fitness related are hot topics. Promote what Lombard is already doing in these categories.

A quarterly e-newsletter is sent to all MMAC members with hot fitness topics each month. Also, on Lombard Golf Course's social media page, recent golf news articles are shared with all followers.
- ☑ Staff and Board speaker's bureau to present an overview of the District to community groups.

Staff members have presented to the Kiwanis, Lions, Rotary, School District, affiliate groups and on the Village of Lombard's television channel.

### Activity Guide

- ☑ Differentiate programs for Active Adults and Seniors, including switching the current heading of Adults and Senior Programs in the Activity Guide. Programming for these individual age segments are becoming increasingly important as the population ages.

Added a Senior Trips section to the activity guide and looks for businesses to assist in sponsoring these trips.
- ☑ Marketing for park and recreation agencies has become a vital area. In addition to the current full time staff member dedicated to marketing, adding a half time position can assist with additional support and the opportunity of being more strategic.

The Marketing department is currently a team of two, Marketing & Communications Manager and Graphic Designer, both full time. A summer intern



typically is also hired beginning the end of May through August.

- A positive marketing tool to reflect the District's brand would be to create a new title for the Activity Guide.
- Construct a key in the Activity Guide that instructs readers on how to read information in the program guide.  
Completed, a table of contents is at the beginning of the guide. There are also side tabs for those flipping through the book.
- Use caution if considering eliminating a hard copy of the Activity Guide.  
Continue to recognize that the Activity Guide is a primary source of information for the residents of Lombard. Activity guides are mailed to residents and available on the website.
- Review program titles. Customers generally look at the price first, then the program title when determining whether or not to register for a class. Developing more creative titles may help attract more registrations.  
This is an ongoing item and is reviewed seasonally with the development of the brochure.
- Review program descriptions and make sure they include features, attributes, and benefits. Identify the "hook" that will entice people to register in each description.  
Include logos for featured programs with benefits.
- Include a reference box on the "birthday parties" page that includes brief rental information and a page number the information can be found on.
- Design more visually appealing and creative-looking special event pages in the Activity Guide that includes photos from previous events. It would also be a good idea to market sponsors/partners for these events on these pages.  
These pages are now event advertisements in the beginning of the Guide. Special events are featured with more color and detail.
- Include phone numbers and/or email addresses for Administrative Staff as well as contact information for Recreation Staff. This promotes open communication and ease of accessibility for the District. In addition, promoting or highlighting a few program/instructional staff in each Activity Guide brings a personal and approachable touch to the programs. Positive customer testimonials are also an important form of marketing.  
Phone numbers have been added to the Activity Guide, these are typically on page 3-4 as well as each page a different program manager's contact information is on the side for their specific area of expertise.

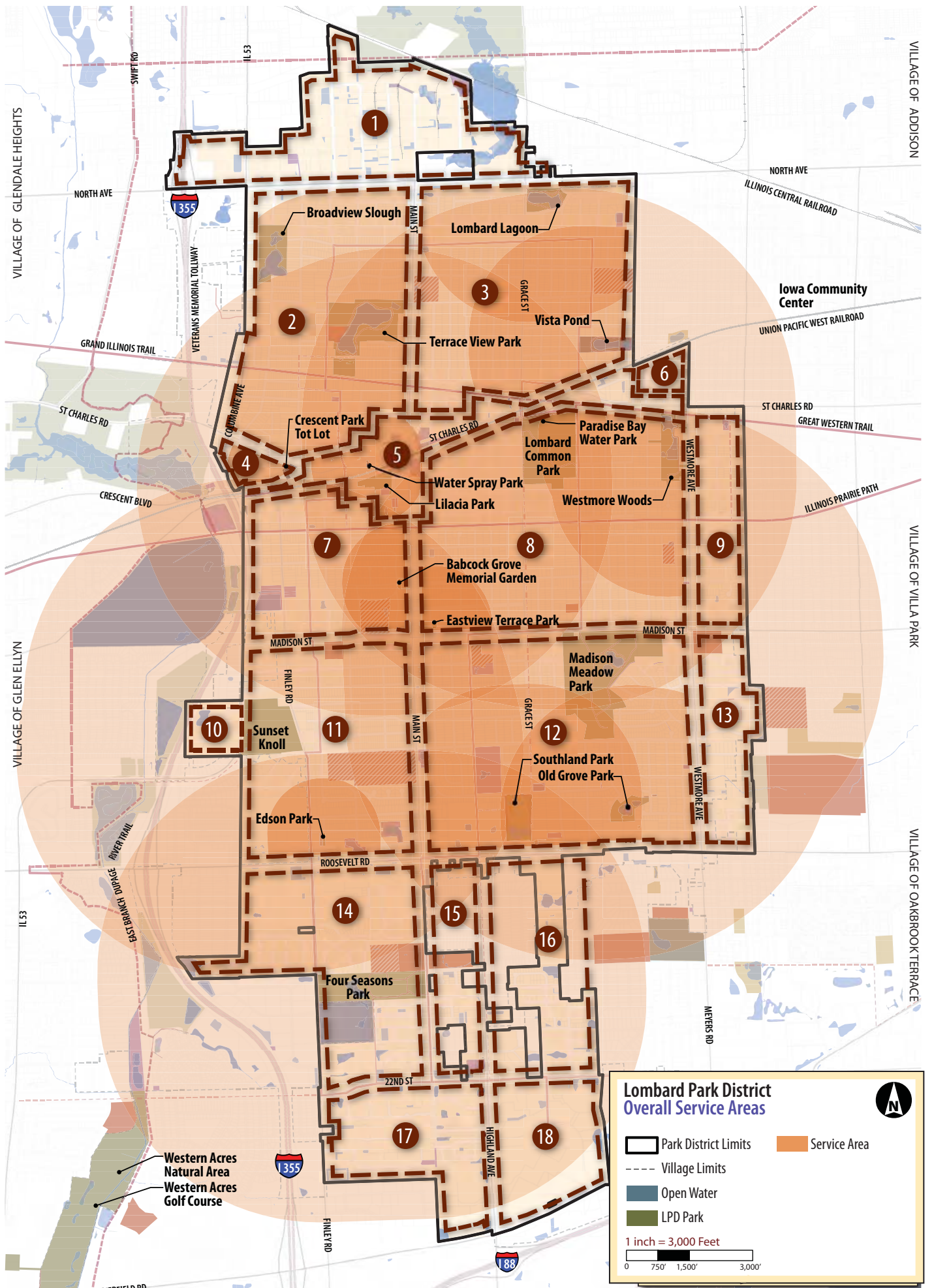
### Website and Online Presence

- The Website can appear bland. An up-to-date calendar with scrolling events, images, contests, etc. can get users excited about the offerings. The addition of scrolling images with information regarding events and programs adds an interactive piece to a website. Users click on the image or information and the link directs them to more information or directly to online registration.  
Scrolling images have been added to the website as well as an interactive map for the community to zoom in and out and see what Lombard Park District parks are available and its features. Staff regularly updates the websites and will add new features when appropriate. New websites were created for Lombard Golf Course in 2019 and the Madison Meadow Athletic Center in 2020.
- Online registration (31%) is higher than the Leisure Vision database of Illinois agencies (25%). Online registration will undoubtedly increase in the future, so continuous website evaluation is needed to keep up with technology trends. An annual evaluation is recommended, including external customer feedback through focus groups.  
Online registration: 39% in 2016, 37% in 2017, 39% in 2018, 46% in 2019, 60% in 2020.
- Adding photos or videos to pages on your website can have a much quicker "sell" than the current text-only approach.  
Photos are added frequently to our website and social media of active programs.
- To keep up-to-date with current technology trends, the applications and wire application protocol (WAP) enabled website Lombard has created can easily be viewed by smart phone and tablet users. The Google Map view on the Maps & Amenities section of the Parks/Facilities tab is a nice feature.  
Website is smart phone friendly and park/facilities are now sortable by amenity. Also, the District added a new rainout line in 2018 to enhance communications with patrons.
- Facebook and Twitter accounts currently keep the community informed and connected to the Park District. Other avenues to increase social media are Flickr and

YouTube. These sites can display photos and videos.

The District launched a YouTube channel in 2020 with district wide video footage, specifically Kiddie Campus Preschool. We plan to continue to promote all social media channels in every Activity Guide, website and social media. Contests are held for those who follow us on social media and marketing staff typically walks through Lilacia Park with giveaways for those who follow us on social media.

- The use of an interactive program guide is a nice feature for users. A PDF version is also available for users who may want to print the guide if they have misplaced their original.
- Developing a volunteer program can create a sense of community involvement and has the ability to raise revenue while decreasing staff expenses. Using the website once the program is further in development will help promote opportunities and share the benefits of the volunteer program.  
Volunteer assist the Park District in a variety of capacities. Volunteer coaches are used for the youth sports leagues. Volunteers also assist with special events.
- Incorporate Geographical Information System (GIS) with registration software to develop a demographic analysis with the use of visual maps.



# Chapter Six: Park Inventory

## Mini Park Inventory

### Babcock Grove Memorial Gardens

Lilac Lane and Main Street

Classification Mini  
 Acres .53  
 Tax Number 06-07-410-001  
 Acquired

#### Observations

##### Natural Resources and Environmental Conditions

- Park landscape consists of mature shade trees, mature pine trees, ornamental plantings, and turf.

##### Site Design and Aesthetics

- The park includes a sidewalk system and is adjacent to a cemetery.
- Site furnishings include benches and street lighting.
- The park is well maintained and free of litter.
- Park identification signs are present.
- Parking is not provided at the park.

##### Health, Safety, and Compliance

- Appears to meet ADA accessibility requirements.
- The park has lighting.
- The park's street frontage allows for adequate surveillance.

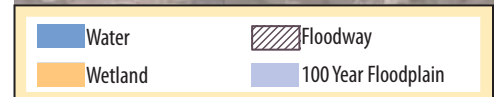
##### Users and Context

- Park receives low number of visitors. Visitors are mainly accessing cemetery.
- Park is located along Main Street among a residential neighborhood.
- The park does not have any internal walkways, however the adjacent walkway north of the park is connected to the neighborhood walk system.

#### Recommendations and Considerations

- EVALUATE: returning to private use or Village control
- EVALUATE: erosion control measures
- PLAN: horticulture maintenance and turf repair
- DESIGN: consider creating memorial courtyard
- DESIGN: consider additional botanical displays
- DEISGN: consider buffer between residential

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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View from Northwest Lilac Lane



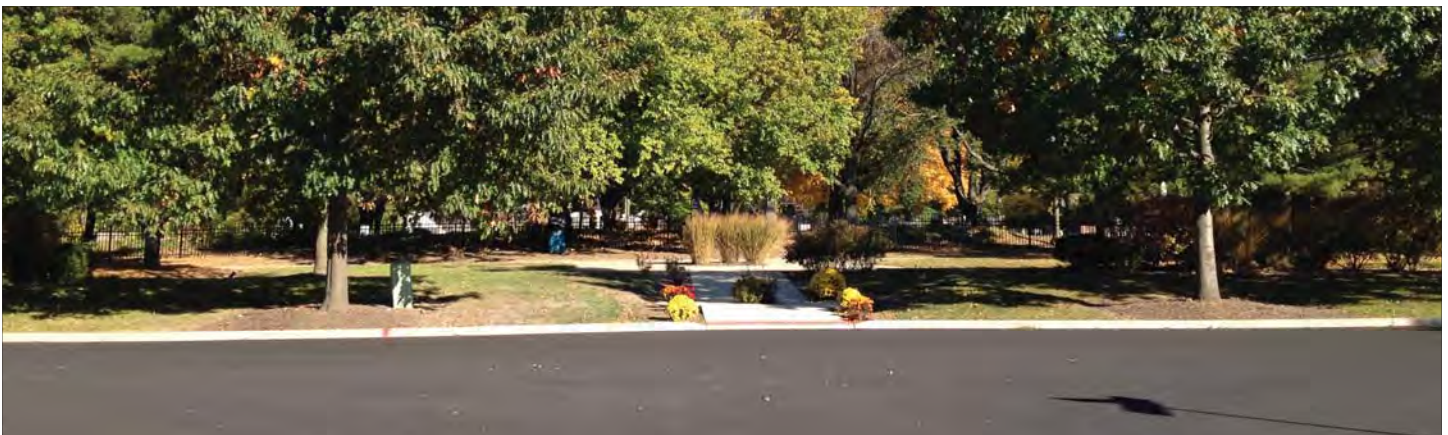
Entry Gate



View from Green Valley Drive



Aerial Photo of Babcock Grove Memorial Gardens



Lilac Lane Facade

# Crescent Tot Lot

Crescent Boulevard east of Finley Road

Classification Mini  
 Acres 1.28  
 Tax Number Leased  
 Acquired Leased from Village (2005)

## Observations

### Natural Resources and Environmental Conditions

- Portions of the park are located within the 100 year flood plain.
- No wetlands are present in this park.
- A detention basin lies on the northern half of the park.
- Park features rolling topography and the playground is built upon a steep hillside
- Park landscape consists of 2-3 mature oak trees and turf.

### Site Design and Aesthetics

- The playground includes a 2-5 play structure, 5-12 play structure, 2 belt swings, 2 tot swings, and poured-in-place play surfacing.
- Site furnishings include benches, trash receptacles, picnic tables, and street lighting.
- The park is well maintained and free of litter.
- Park identification signs are not present.
- Parking is not provided at the park.

### Health, Safety, and Compliance

- The playground does not appear to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The playground environment does not appear to meet ADA accessibility requirements for play environments.
- The playground does not have adequate separation from busy Crescent Boulevard to the south.
- The park does not have security lighting.
- The park's street frontage allows for adequate surveillance.
- Rules and age appropriate notification signs are present.
- Lift station and detention basin appear dangerous.

### Users and Context

- Playground receives drop-in visitors from adjacent multi-family dwellings.
- Multi-family residential is immediately adjacent to the park. Commercial land uses are located on the southern side of Crescent Boulevard.
- The park does not have any internal walkways, however the adjacent walkway north of the park is connected to the neighborhood walk system.
- Adjacent Village sidewalk is in poor condition.
- Detention basin and lift station is shared with Village.

## Recommendations and Considerations

- PLAN: new benches and picnic area
- PLAN: connections to multi-family residential context
- DESIGN: master plan, consider buffer plantings, accent plantings, interpretive signage

Quantity	Year Built	
.01	2005	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	2005	Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





5-12 Play Structure



Swings (2 belt, 2 bucket)



Detention Area



Aerial Photo of Crescent Tot Lot



Playground

# Eastview Terrace Park

Charlotte Street at Circle and Eastview Streets

Classification Mini  
 Acres .48  
 Tax Number 06-08-319-001  
 Acquired

## Observations

### Natural Resources and Environmental Conditions

- Park landscape consists of mature trees and turf.

### Site Design and Aesthetics

- The park is designed for non-programmed use.
- The park is well maintained and free of litter.
- Park identification signs are present.
- Parking is not provided at the park.

### Health, Safety, and Compliance

- The park is in the middle of a traffic circle.
- Pedestrian access is not encouraged.
- The park does not have security lighting.
- The park's street frontage allows for adequate surveillance.

### Users and Context

- Park receives a low number of users, as there are no attractions to draw visitors and residents into the space.
- Park lacks a connection to the surrounding pedestrian network.
- Park lies in the heart of a residential neighborhood.

## Recommendations and Considerations

- EVALUATE: releasing to Village responsibility
- DESIGN: consider botanical display
- DESIGN: consider memorial garden or celebration courtyard
- DESIGN: consider seasonal / neighborhood festival or event space

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





View from Eastview Terrace



Park Identification Sign



Park Identification Sign



Aerial Photo of Eastview Terrace Park



View of Park Signage

# Edson Park

Morris Avenue and Edson Street

## Observations

### Natural Resources and Environmental Conditions

- Park landscape consists of mature trees and turf.

### Site Design and Aesthetics

- The park has a 2-12 play year play structure, spring seesaw, and t-swing set with one belt swing and one tot swing.
- The park also features a half court basketball court and a 0.1 mile asphalt trail that connects to the surrounding neighborhood pedestrian system on the north and south.
- Site furnishings include a small picnic area, benches, and trash receptacles. A wooden fence acts as a buffer between the park and single-family dwellings on the east.
- The park is well maintained and free of litter.
- Park identification signs are not present.
- Parking is not provided by the District; however, there is a parking lot west of the park that primarily serves the multi-family housing.

### Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The playground environment does not appear to meet ADA accessibility requirements for play environments as there is not accessible route/entrance for the play environment and the internal walkway's slope appear to be too steep to meet ADA requirements.
- The playground has adequate separation from the roadway; however safe pedestrian entry and exit is limited.
- No lighting is present.
- The park's street frontage and proximity to multi- and single-family residential allows for adequate passive surveillance.
- Rules and age appropriate notification signs are present.

### Users and Context

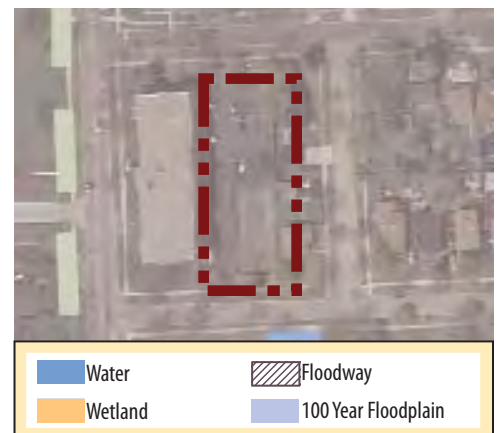
- Playground receives drop-in visitors from adjacent multi-family and single-family dwellings.
- Multi-family residential is located west of the park while the eastern side is single-family residential.
- The park's 0.1 mile internal walkway is connected to the neighborhood walk system.

## Recommendations and Considerations

- PLAN: stronger connections to adjacent multi-family residents
- PLAN: color surfacing and play container curbing to add interest
- DESIGN: consider enhanced park entry and identification
- DESIGN: enhanced buffer between single-family residential (north)

Classification Mini  
 Acres .45  
 Tax Number Leased - Vacated Street  
 Acquired Leased from Village (1991)

Quantity	Year Built	
.1	2005	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
1		Picnic Area
1	2004	Playground
		Sand Play
		Baggo
1	2005	Basketball (HALF)
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





Playground



Trail and Playground



Multi-Use Trail



Aerial Photo of Edson Park



Playground, Swings, and Picnic Area

# Water Spray Park

St. Charles Road, west of Lincoln Ave

Classification Mini  
 Acres .32  
 Tax Number 06-07-231-002  
 Acquired Leased from Village (2007)

## Observations

### Natural Resources and Environmental Conditions

- The park does not have any natural resources or landscape.

### Site Design and Aesthetics

- The park features a shade sail, designated picnic area, and restrooms outside of the fenced in spray park.
- Site furnishings includes picnic tables, trash receptacles, and vending machines.
- The park is well maintained and free of litter.
- Park identification signs are present.
- Parking (3 spaces) is provided by a lot on the south side of the park. Parking is shared with adjacent uses.

### Health, Safety, and Compliance

- The spray pad environment and picnic area appears to meet ADA accessibility requirements.
- The spray park itself is fenced in and has adequate separation from the roadway; however, the picnic area is not fenced in and lacks adequate separation from the busy roads.
- Lighting is provided by the downtown street lights.
- The park's street frontage and adjacent land uses allow for adequate passive surveillance.
- Rules signs are present.

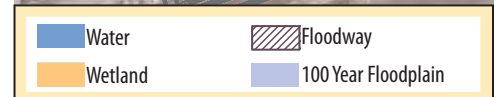
### Users and Context

- Playground receives drop-in visitors from adjacent residents and non-residents.
- The park is located in the downtown business district. Multi-family residential is located east of the park while the western side is commercial development
- The spray park is connected to the downtown walk system.

## Recommendations and Considerations

- EVALUATE: need for more parking
- EVALUATE: expansion
- PLAN: increased safety measures
- PLAN: feature updates
- DESIGN: master plan, consider fencing around park, landscape treatments

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1	2006	Restrooms
1	2006	Concessions (Vending)
		Storage Facility/Building
1	2006	Picnic Shelter
1	2006	Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
1	2006	Splash Pad
		Irrigation
		Lighting
3	2006	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





Spray Park



Restrooms, Vending, and Picnic Area



Entry Gate for Spray Park



Aerial Photo of Water Spray Park



View from Lincoln Avenue

# Neighborhood Park Inventory

## Lombard Lagoon

Grace Street and Marcus Drive

Classification Neighborhood  
 Acres 10.41  
 Tax Number 06-05-200-012  
 Acquired

### Observations

#### Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The park includes a pond with native plantings and boulders along the shoreline.
- The park landscape is composed of turf and mature shade trees. Additional ornamental plantings are located around the pond and warming shelter.
- Large storm pipes drain neighborhood stormwater into the pond.

#### Site Design and Aesthetics

- The park has open areas for non-programmed use that function as an ice skating rink in the winter as well as a warming house located near the playground.
- The playground includes a 2-12 play structure, 4 belt swings, 4 tot swings, wave climbing structure, spring seesaw, sand play, concrete edge separation, and engineered wood fiber play surfacing.
- The park features a stocked pond for fishing; however, boating is prohibited.
- The park has a half mile internal asphalt trail system that connects to the neighborhood sidewalk system.
- Site furniture that can be found throughout the park include a shelter, trash receptacles, a bike rack, benches, and picnic tables.
- The park is well maintained and free of litter.
- Park identification signs are present.
- An off-street asphalt parking lot has approximately 50 spaces.

#### Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The playground has adequate separation from the roadway.
- The park has lighting along pond for ice skating.
- The park's street frontage allows for adequate surveillance.
- Rules signs are present.

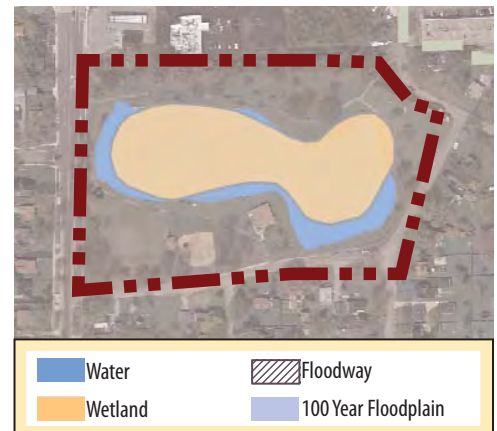
#### Users and Context

- The park is located within a culturally diverse neighborhood
- Within the half mile service area radius within the planning area of the Lagoon there are 1,109 households. 24% of the population within these households is under the age of 18.
- The warming house is a rentable facility.
- The internal trail system connects to the surrounding neighborhood pedestrian network.

### Recommendations and Considerations

- EVALUATE: return of skating to the lagoon
- EVALUATE: non-motorized boating rental and access
- DESIGN: play container to fit equipment or add equipment to fill lagoons
- DESIGN: consider bio-filter and/or treatment to reduce pollutants entering lagoons
- DESIGN: consider expansion of fishing facilities
- DESIGN: consider shoreline improvements and native planting enhancements

Quantity	Year Built	
.5	2009	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
1		Storage Facility/Building
1	1993	Picnic Shelter
1	1993	Picnic Area
1	2008	Playground
1	2008	Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
.		Fishing
		Fishing Dock
.		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
.		Lighting
50	2008	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





Park Benches



5-12 Play Structure



Picnic Site



Aerial Photo of Lombard Lagoon



Lagoon

# Old Grove Park

Michelle Lane and Fairview Avenue

Classification Neighborhood  
 Acres 8.31  
 Tax Number 06-17-412-013  
 Acquired

## Observations

### Natural Resources and Environmental Conditions

- The park is located within a flood plain.
- Wetlands are present in this park.
- The park landscape is composed of turf and some mature shade trees.
- The park contains a stormwater detention basin.

### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The east playground includes a 2-12 play structure, 2 belt/2 tot swings, and engineered wood fiber surfacing. The west playground includes a 2-5 play structure, 2 belt/2 tot swings, dome climbing structure, spring seesaw, overhead climber, and engineered wood fiber surfacing.
- Other park amenities include a practice baseball field and pond for fishing.
- Site furniture found throughout the park include benches, trash receptacles, bleachers, and picnic tables.
- The park is well maintained and free of litter.
- Park identification signs are present.
- An off-street asphalt parking lot has approximately 24 spaces.

### Health, Safety, and Compliance

- The east playground environment/structure is new and complaint with ASTM/CPSC standards.
- The west playground environment/structure is beyond its useful life and needs upgraded.
- The playground has adequate separation from the roadway.
- The park has minimal lighting.
- The park's street frontage allows for adequate surveillance.
- Rules signs are present.

### Users and Context

- The park lacks a pedestrian connection to the neighborhood pedestrian system.

## Recommendations and Considerations

- PLAN: remove west playground and replace with unique play experience
- DESIGN: provide shelter and gathering area with views to water

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
2	1994/2005	Playground
		Sand Play
		Baggo
		Basketball
1		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
.		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
24	2009	Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





East Playground



West Playground



Practice Field



Aerial Photo of Old Grove Park



Old Grove Pond



# Southland Park

Grace Street and Central Avenue

## Observations

### Natural Resources and Environmental Conditions

- The stormwater detention basin on the south serves as a constructed wetland.
- The park includes a detention basin with native planting and rock stabilizing the edge.
- A swale runs east-west on the south side of the soccer field and north of the sled hill and baseball field.
- The park landscape is composed of turf and shade trees.

### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The park includes a playground with a 2-12 play structure, dinosaur spring rider, sand play, 2 belt swings, and engineered wood fiber surfacing. Other park amenities include a 250-300 ft. baseball field (#21), a sledding hill, and soccer field.
- The soccer field serves both soccer and ultimate frisbee players.
- The baseball field lacks dugouts.
- The park includes a .49 mile trail system that lies around the northern perimeter but does not connect to the southern portion of the park.
- Site furniture found throughout the park include benches, trash receptacles, bleachers, and picnic tables.
- The park is well maintained and free of litter.
- Park identification signs are present.
- An off-street asphalt parking area is provided at the park that can accommodate approximately 47 cars.

### Health, Safety, and Compliance

- The east playground environment/structure is new and complaint with ASTM/CPSC standards.
- Access to the detention pond is not encouraged.
- The playground has adequate separation from the roadway.
- The park's street frontage allows for adequate surveillance.
- Rules signs are not present.

### Users and Context

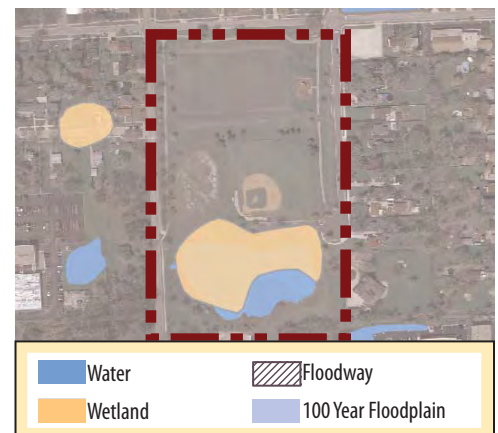
- The park has internal walkways and connection to the neighborhood walk system.

## Recommendations and Considerations

- PLAN: upgrade of spectator areas at baseball field
- PLAN: accessible route between baseball field and parking lot
- DESIGN: consider locating fan/player area for soccer above the swale in a drier location
- DESIGN: consider loop trail with fishing access
- DESIGN: consider shelter near playground

Classification Neighborhood  
 Acres 15.59  
 Tax Number 06-17-316-010  
 Acquired 1966, 1981

Quantity	Year Built	
.49	1994	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1	2012	Restrooms (portable)
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	1996	Playground
1	1996	Sand Play
		Baggo
		Basketball
1	2006	Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
1		Soccer
		Softball
		Tennis
		Volleyball
.		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
47	2007	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----



5-12 Play Structure



Soccer Field



Detention Area



Aerial Photo of Southland Park



Baseball Field



# Terrace View Park

Elizabeth Street, Greenfield Avenue, and Park Streets

## Observations

### Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The park includes a pond that acts as a stormwater detention basin for the surrounding neighborhood.
- The park landscape is composed of turf and shade trees with a forested area to the northeast and a native area managed by the Lombard Garden Club south of Greenfield Avenue.

### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The playground includes a 2-12 universally designed play structure, 6 belt swings, concrete edge separation, and engineered wood fiber play surfacing.
- Other park amenities include a baseball field, softball field, and inner walking trail. The baseball and softball fields have well-kept backstops and fencing.
- The park includes a .86 mile trail system that lies around the northern perimeter but does not connect to the southern portion of the park.
- Site furniture that can be found throughout the park include benches, trash receptacles, and picnic tables.
- The park is well maintained and free of litter.
- Park identification signs are present.
- No off-street parking is provided.

### Health, Safety, and Compliance

- The playground equipment appears to meet most ADA accessibility requirements for play environments, but does not have an accessible entry into the play surfacing.
- The playground has adequate separation from the roadway.
- The park has minimal lighting.
- The park's street frontage does not allow for passive surveillance.
- Rules signs are not present.

### Users and Context

- The park has a .86 mile internal walking trail but lacks a strong connection to the neighborhood pedestrian system.

## Recommendations and Considerations

- PLAN: improved access to playground and ball fields
- DESIGN: enhance classic park pastoral nature. Look for long views, framed views, and sculptural or architectural enhancements
- DESIGN: consider a picnic shelter
- DESIGN: compliment school with play environment, outdoor classroom / outdoor lab at water's edge

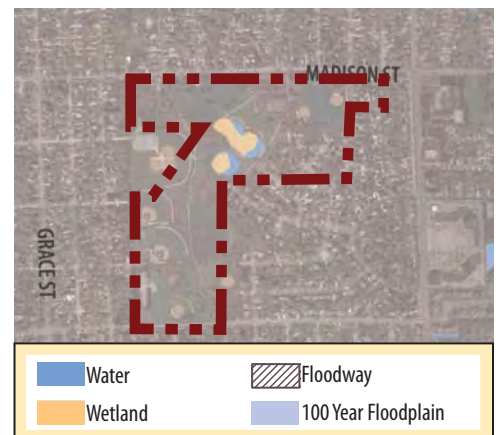
Classification Neighborhood

Acres 44.52

Tax Number 06-06-401-003, 06-06-404-003, 06-06-410-004, 06-06-416-009/032/033/055, 06-06-420-001/002/003

Acquired 1929, 1974

Quantity	Year Built	
.86	2005	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	1994	Playground
		Sand Play
		Baggo
1		Basketball (FULL)
2	2008/2008	Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
.		Fishing
.		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Playground and Basketball Court



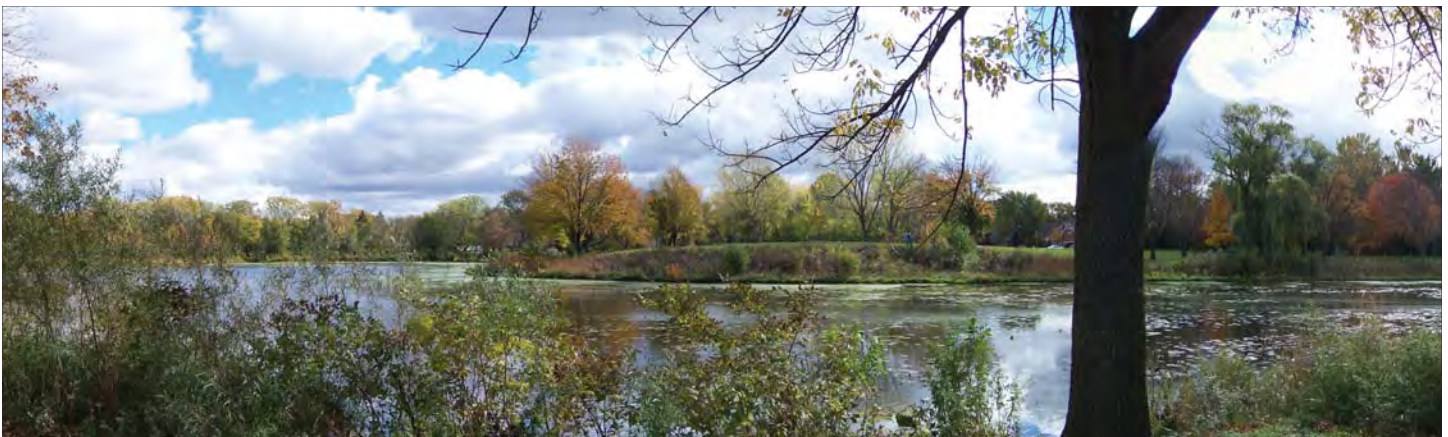
Baseball Field



5-12 Play Structure



Aerial Photo of Terrace View Park



Terrace View Pond



# Vista Pond Park

Edgewood Avenue and Westwood Avenue

## Observations

### Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The park has frequent flooding issues
- The park landscape is composed of turf and mature shade trees.

### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The playground includes a 5-12 universally designed play structure, a 2-5 play structure, 2 belt/2 tot swings, plastic separation curb, and engineered wood fiber play surfacing.
- The park includes a .46 mile walking trail that loops around the pond but lacks any connection to the neighborhood pedestrian system. There are opportunities for access at the ends of the dead end residential streets as well as from the sidewalk on the east side of the park along Edgewood Avenue.
- Site furnishings includes benches, trash receptacles, and picnic tables
- The park is well maintained and free of litter.
- A park identification sign is present.
- No off-street parking is provided.

### Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The 5-12 play structure is accessible; however, the actual play environment does not have an accessible entry point.
- The playground has adequate separation from the roadway.
- The park lacks any safety lighting.
- There is a lack of street frontage making visibility limited, but the park is located on the sides of single-family residences making passive surveillance somewhat present.
- Rules signs are not present.

### Users and Context

- Drop-in users utilize park for non-programmed use.
- The park has a .86 mile internal walking trail but lacks a strong connection to the neighborhood pedestrian system.

## Recommendations and Considerations

- DESIGN: consider connection from sidewalk to loop trail and playground
- DESIGN: consider fishing access and shoreline enhancement
- DESIGN: consider fitness and/or interpretive stations along trail
- DESIGN: consider shelter

Classification Neighborhood  
 Acres 10.13  
 Tax Number Leased  
 Acquired Leased from Village (1976)

Quantity	Year Built	
.46		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	2005	Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
•		Fishing
•		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Vista Pond



5-12 Play Structure



2-5 Play Structure



Aerial Photo of Vista Pond Park



Vista Pond



# Westmore Woods

Maple Street, Westmore Avenue, and Highland Avenue

Classification Neighborhood  
 Acres 21.25  
 Tax Number 06-09-104-120  
 Acquired 1970, 1988

## Observations

### Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The site includes two stormwater detention basins.
- The park landscape is composed of turf and mature shade trees.

### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The playground includes 2-12 modular play structure, 4 belt swings, plastic separation curb, and engineered wood fiber play surfacing.
- The park features a baseball field.
- A .51 mile walking trail connects the playground to the Great Western Trail at the northern end of the site.
- Site furnishings found throughout the park include benches and trash receptacles.
- The park is well maintained and free of litter.
- A park identification sign is present.
- The off-street asphalt parking lot provides 37 parking spaces.

### Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The playground environment is accessible, however the play structures do not have ADA accessible features.
- The playground has adequate separation from the roadway.
- The park lacks any safety lighting.
- Street frontage is absent.
- Rules signs are not present.

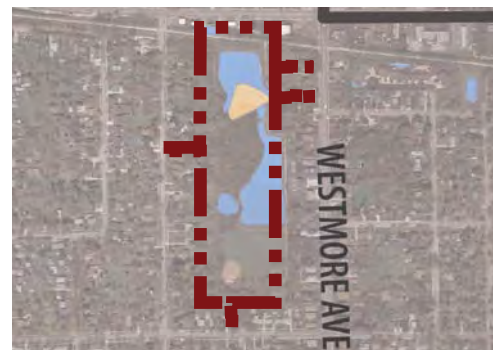
### Users and Context

- Park is located within a single-family residential neighborhood.
- Typical users include residents from surrounding single-family development.
- While the .51 mile trail connects to the regional trail system, the park lacks a connection to the neighborhood pedestrian network.

## Recommendations and Considerations

- DESIGN: add planting at detention pond edges
- DESIGN: consider loop trail through wooded area
- DESIGN: consider a challenge course
- DESIGN: consider tree-house play concept or nature-based play

Quantity	Year Built	
.51	2011	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
1	2004	Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
1		Soccer
1	2007	Softball
		Tennis
		Volleyball
.		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
37	2008	Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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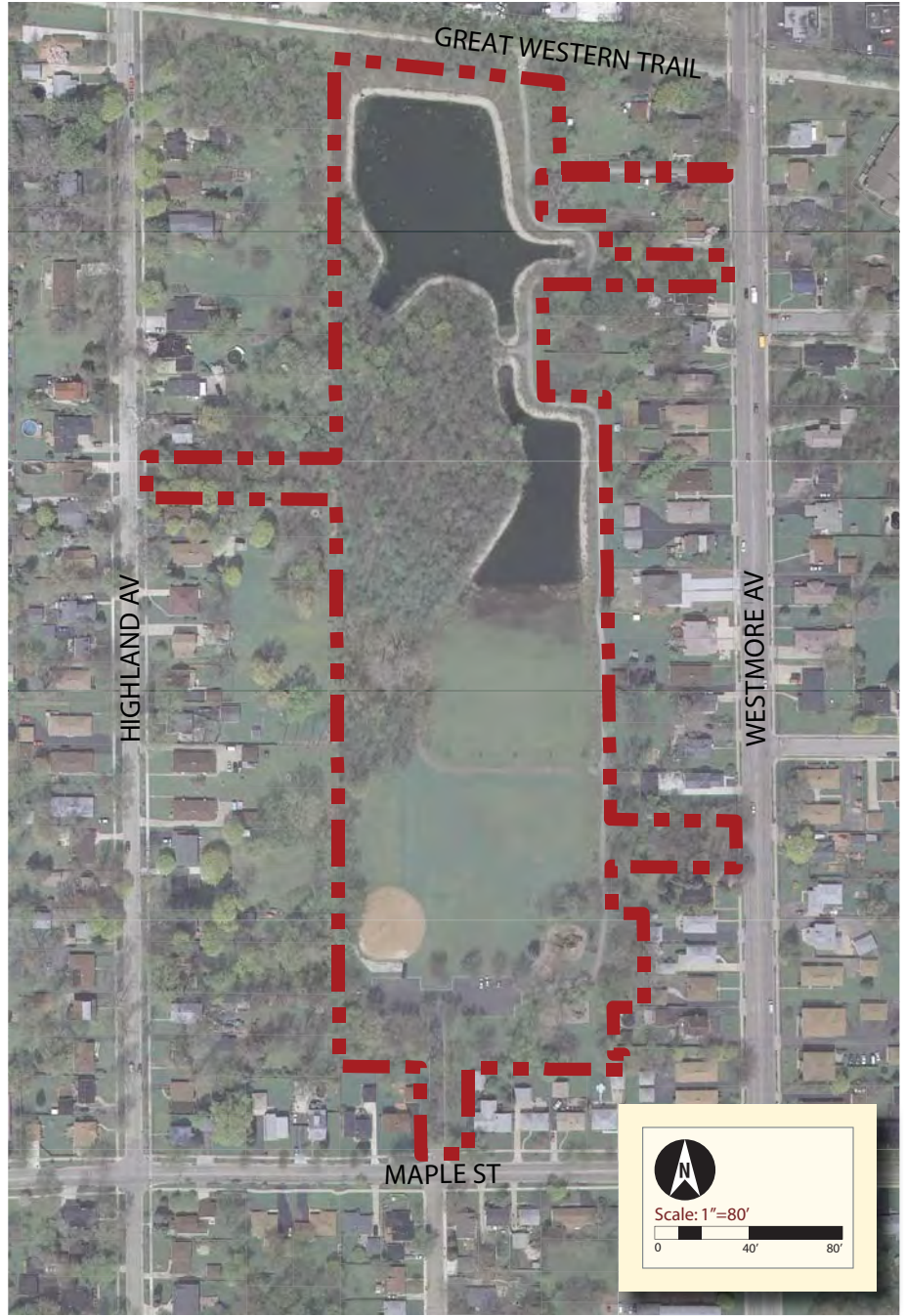
Park Identification Sign



Playground



Westmore Woods Detention Basin



Aerial Photo of Westmore Woods



Baseball and Soccer Fields



# Community Park Inventory

## Four Seasons Park

Main Street and Finley Road

Classification Community  
 Acres 38.68  
 Tax Number 06-19-400-029/014  
 Acquired 1966, 1971, 1975

### Observations

#### Natural Resources and Environmental Conditions

- Wetlands are present in this park.
- The park landscape is composed of turf and mature shade trees.
- Drainage issues exists between the two baseball fields at the east.

#### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The park includes a 5-12 playground on the east that features a universally-designed play structure and a traditional composite structure, 2 belt/2 tot swings, wood tie separation curb, and engineered wood fiber play surfacing. The west play area includes a 2-5 year play modular play structure, 2 belt swings, concrete separation curb, and engineered wood fiber surfacing.
- The park includes two baseball fields, 2 basketball fields, a volleyball court, 6 soccer fields, a fishing dock, log cabin shelter, and a .66 mile long trail.
- Site furniture that can be found throughout the park include benches, a picnic shelter, picnic tables, and trash receptacles.
- The park is well maintained and free of litter.
- A park identification sign is present. Wayfinding signage is minimal but present.
- An off-street asphalt parking lot provides 203 spaces. The northwest parking lot is shared with Glenn Westlake Middle School.

#### Health, Safety, and Compliance

- The playground appears to be compliant with current playground safety guidelines and CPSC/ASTM standards.
- The universally design playground structure meets ADA accessibility requirements for play environments, but there is not an accessible entry into the play surfacing at either the east or west playgrounds.
- The playground has adequate separation from the roadway.
- The park lacks any safety lighting.
- The park's street frontage and proximity to residential areas allows for adequate passive surveillance.
- Rules signs are not present.

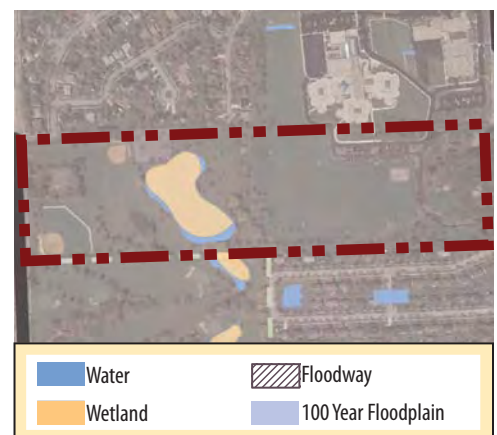
#### Users and Context

- Park is located between residential dwelling, Ken Loch Golf Course, and Glenn Westlake Middle School.
- The park has an internal trail system but lacks a strong connection to the neighborhood walk system.
- The log cabin in a rentable facility.

### Recommendations and Considerations

- EVALUATE: viability of cross-countyskiing course route
- PLAN: address drainage issues
- PLAN: improve cabin area site amenities
- DESIGN: consider connecting the internal trail around the pond, provide access to the baseball fields
- DESIGN: consider improving buffer between Ken Loch
- DESIGN: consider soccer area shelter and core support space
- DESIGN: consider winter/skating improvements
- DESIGN: consider challenge course near cabin
- DESIGN: provide buffer between west playground, parking lot, and pond

Quantity	Year Built	
.66	1995	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1	1995	Restrooms
1		Concessions
		Storage Facility/Building
1	2009	Picnic Shelter
2		Picnic Area
2	2003/2009	Playground
		Sand Play
		Baggo
2	2000/2000	Basketball (FULL)
2	2009/2011	Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
1		Sledding Hill
6		Soccer
		Softball
		Tennis
1		Volleyball
•		Fishing
•		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
•	1995	Lighting
203	1995/1994	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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5-12 Play Structure



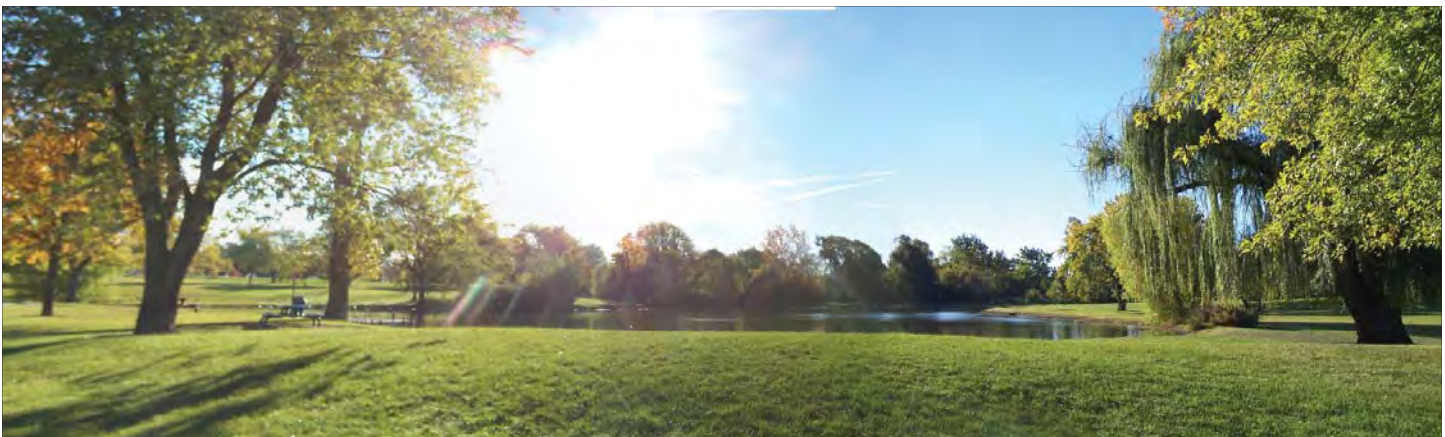
Soccer Field



Lombard Log Cabin



Aerial Photo of Four Seasons Park





# Lilacia Park

150 S. Park Avenue

Classification Community  
 Acres 5.78  
 Tax Number 06-04-212-042/044  
 Acquired 1927

## Observations

### Natural Resources and Environmental Conditions

- Designed by Jens Jensen, the park landscape is composed of turf, lilacs, perennials, and mature shade trees.

### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The park features fountains and sculptures along a .61 nature trail. The fountain is aging and will soon be a maintenance priority.
- The park includes a coach house, storage building, greenhouse, and maintenance shed. The site also includes the administration building.
- Site furniture that can be found throughout the park include a shelter, benches, trash receptacles, and picnic tables.
- The park is well maintained and free of litter.
- A park identification sign is present.
- Off-street parking (16 spaces) is provided by a small asphalt parking lot that also accommodates parking for the adjacent administration building.

### Health, Safety, and Compliance

- The park has adequate separation from the roadway.
- The park has minimal lighting.
- The park's street frontage and proximity to residential areas allows for adequate passive surveillance.

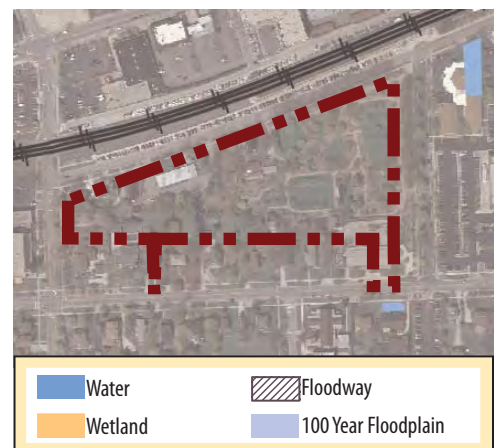
### Users and Context

- The park includes the Lombard Park District Administration Building in the downtown Lombard business district.
- The park has a .61 mile internal nature trail that also connects the park to the neighborhood pedestrian system.

## Recommendations and Considerations

- PLAN: improve greenhouse interface with park
- PLAN: improve library interface with park
- PLAN: replace fountain mechanical system
- PLAN: review deck with plan and replace
- PLAN: commission a dog replacement sculpture
- DESIGN: review Jens Jensen plan and consider new master plan proposing appropriate enhancements to park
- DESIGN: consider landscape accent lighting
- DESIGN: add seating areas to the north

Quantity	Year Built	
		Trails-Multi-Use (miles)
.61		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
1	1997	Storage Facility/Building
1	1993	Picnic Shelter
1		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
.	2006	Lighting
16	2012	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Rastus



The Coach House



Lawn



Aerial Photo of Lilacia Park



Fountain



# Lombard Common Park

Grace Street and St. Charles Road

Classification Community  
 Acres 49.30  
 Tax Number 06-08-201-004  
 Acquired 1952

## Observations

### Natural Resources and Environmental Conditions

- The park landscape consists of turf and mature shade trees with some ornamental vegetation near the water park and community building.

### Site Design and Aesthetics

- The park contains sites for non-programmed use.
- The Grace Street playground includes a universally designed modular play structure, dome climber, horse spring rider, 4 belt/4 tot swings, sand play, a concrete separation curb, and engineer wood fiber surfacing. The Edgewood Street playground includes a helicopter-themed play structure, freestanding play elements, and 2 belt/2tot swings.
- Other park features include a 9-hole frisbee golf course, tennis courts, basketball courts, volleyball courts, soccer fields, and the Paradise Bay Water Park.
- The park features the Veterans Memorial, located on the south end of the park
- The park includes a 1.22 mile multi-use trail. The trail makes a strong connection to the surrounding neighborhood pedestrian system but misses the opportunity to connect to the Great Western Trail that lies on the northern boundary of the park.
- Site furniture includes benches, picnic shelter, trash receptacles, picnic tables, drinking fountains, and bike racks.
- The park is well maintained and free of litter.
- A park identification sign is present.
- There are two off-street asphalt parking lots that provide 100 spaces. The parking lots provide parking for the park, community building, and water park.

### Health, Safety, and Compliance

- The playground appears to meet CPSC/ASTM standards; however, the playground environment lacks an accessible access point. The slope at the access point is too steep.
- The play structure is a universally designed structure; however, it lacks an accessible entry point.
- The park has adequate separation from the roadway.
- The park lacks lighting.
- The park's street frontage and proximity to residential areas allows for adequate passive surveillance.
- Rules signs are not present.

### Users and Context

- The park is adjacent to single-family residential dwellings.
- The trail makes a strong connection to the surrounding neighborhood pedestrian system but misses the opportunity to connect to the Great Western Trail that lies on the northern boundary of the park.

## Recommendations and Considerations

- PLAN: improve access and amenities surrounding basketball courts
- PLAN: relocate bike racks to more appropriate areas
- DESIGN: provide loop and connection pathways to amenities
- DESIGN: consider baseball/softball shelter/core support area

Quantity	Year Built	
1.22		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1	2001	Restrooms
		Concessions
		Storage Facility/Building
1	1993	Picnic Shelter
2		Picnic Area
2	1994/2005	Playground
		Sand Play
		Baggo
2	2006/2006	Basketball (FULL)
5	2009 (5)	Baseball
		Batting Cages
		Bocce
9		Disc Golf (holes)
		Driving Range
1		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
1		Soccer
		Softball
4		Tennis
1		Volleyball
		Fishing
		Fishing Dock
.		Ice Skating
.	2009	Swimming Pool
		Splash Pad
		Irrigation
.	2005	Lighting
114	2007(2), 2009 (3), 2011	Parking (spaces)



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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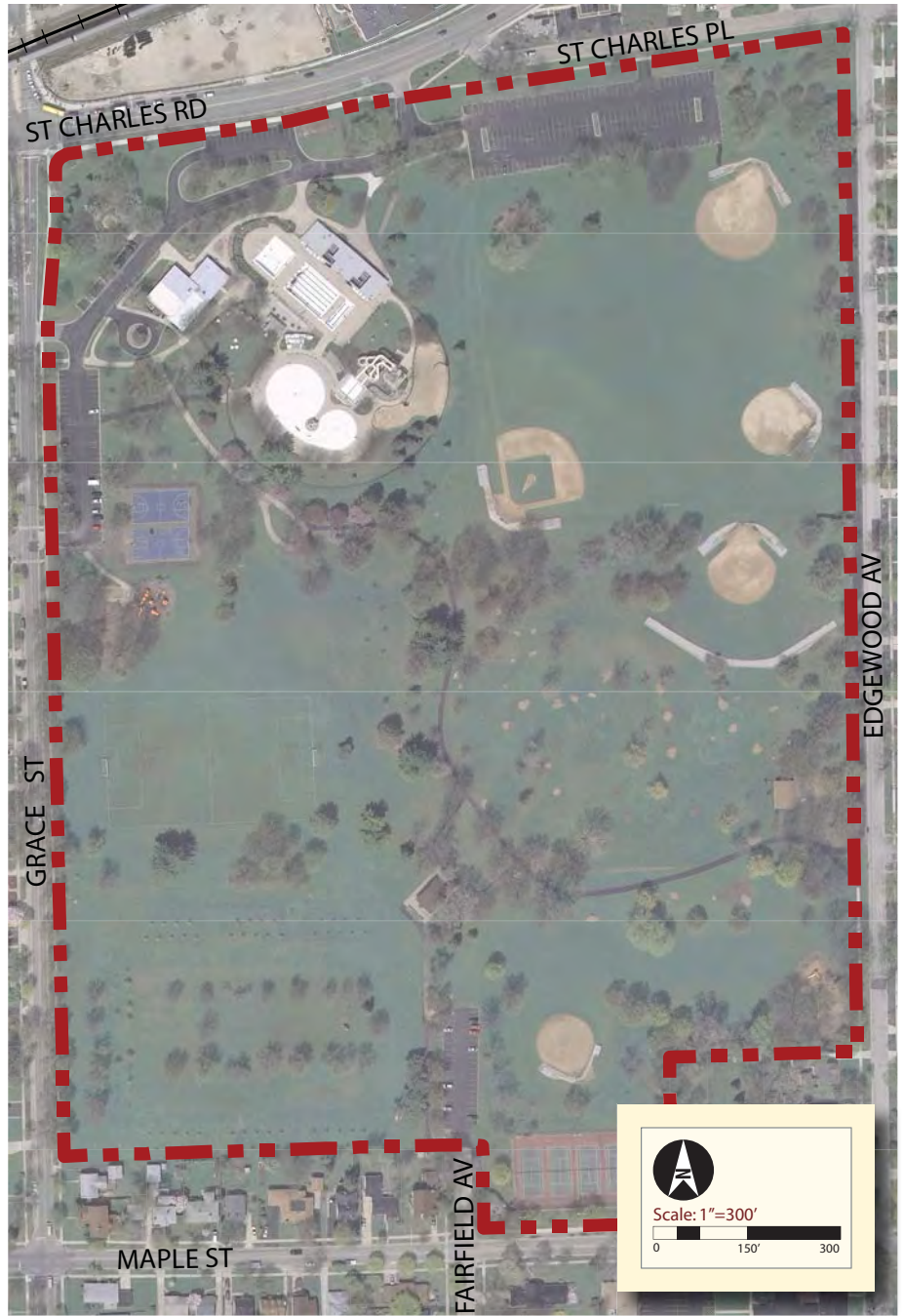
5-12 Play Structure



Paradise Bay Water Park



Picnic Shelter



Aerial Photo of Lombard Commons Park



Veteran's Memorial



# Madison Meadows Park

Madison Street and Ahrens Avenue

Classification Community  
 Acres 85.78  
 Tax Number 06-16-100-002, 06-17-212-007, 06-17-212-002 (House), 06-17-202-003 (House)  
 Acquired 1952, 1971

## Observations

### Natural Resources and Environmental Conditions

- Portions of the park are located in a flood plain.
- Wetlands are present in this park near the detention basin.
- The park landscape is composed of turf and shade trees. The detention basin/pond edge consists of native vegetation and large rocks.

### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The northwest playground is beyond its useful life. It includes a universally designed play structure, a 5-12 year traditional play structure, log roll, balance beam, spring seesaw, pull up bars, climber, and 4 belt/3 tot/ 1 ADA swings.
- The south playground includes a 2-12 year play structure, 2 belt/ 1 tot/ 1 ADA swings, plastic separation curb, and engineered wood fiber play surfacing.
- The park also includes football, baseball, softball, basketball, 18-hole disc golf, tennis, a skate park, and a roller hockey court. The basketball court has some surface cracking and the roller hockey court needs new nets and resurfacing. The baseball and softball fields have sports lighting and well-kept backstops.
- A 1.56 mile walking trail connects many of the park features, but stronger connections need to be made to the playgrounds.
- Site furnishings include a picnic shelter, park benches, trash receptacles, picnic tables, lighting, bike racks, and drinking fountains.
- The park is well maintained and free of litter.
- A park identification sign is present.
- Off-street asphalt parking lots and on-street parking along Ahrens and Madison provide 489 parking spaces.

### Health, Safety, and Compliance

- The playgrounds appear to meet CPSC/ASTM standards.
- The north playground offers both an accessible play environment entry and a universally designed play structure. The south playground lacks an accessible access point.
- The park has adequate separation from the roadway.
- The park lacks lighting.
- The park's street frontage and proximity to residential areas allows for adequate passive surveillance.
- Rules signs are not present.

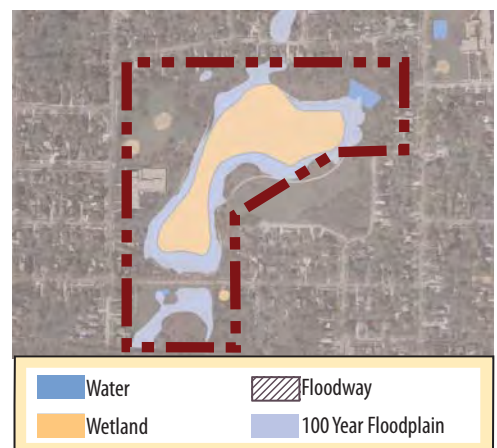
### Users and Context

- The park is adjacent to single-family residential dwellings.
- The 1.56 mile walking trail needs a stronger connection to the neighborhood pedestrian system.

## Recommendations and Considerations

- EVALUATE: non-motorized boat access
- EVALUATE: structural integrity of large shelter
- PLAN: replace tough timber system with more permanent playground container
- PLAN: solidify disc golf greens with decomposed granite paving beneath. Improve tee signs
- PLAN: repair or refurbish football storage building
- PLAN: replace north playground
- DESIGN: consider improved practice/game turf in football area
- DESIGN: consider adding restrooms on the south side of park

Quantity	Year Built	
1.56		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
2	1995/2001	Restrooms
2	2010	Concessions
1		Storage Facility/Building
1	1993	Picnic Shelter
3		Picnic Area
2	1994/2008	Playground
		Sand Play
		Baggo
1	2009	Basketball (FULL)
3	2000/2009 (2)	Baseball
		Batting Cages
		Bocce
18		Disc Golf (holes)
		Driving Range
2		Football
		Golf (holes)
1	2009	Roller Hockey
1	2010	Skate Park
		Sledding Hill
1		Soccer
6	2000(3)/2009(3)	Softball
2	2009 (2)	Tennis
		Volleyball
•		Fishing
•		Fishing Dock
•		Ice Skating
		Swimming Pool
		Splash Pad
•	2000	Irrigation
•	1994	Lighting
489	2000-2011	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Tennis Courts



North Playground



Football Field



Aerial Photo of Madison Meadows Park



Madison Meadow Pond

# Sunset Knoll Park

Finley Road and Wilson Avenue

## Observations

### Natural Resources and Environmental Conditions

- A detention pond is present in this park.
- The park landscape is composed of turf and mature shade trees with a detention pond on the northwest portion of the site. The park includes a natural area with native vegetation.

### Site Design and Aesthetics

- The park has open areas for non-programmed use.
- The central playground is one year old and includes a 2-5 year modular play structure, 2 belt/1 tot/ 1 ADA swings, a splash pad, and Neos electronic play structure. The central playground lacks a separation curb but includes poured in place rubber play surfacing. The northwest playground includes a universally designed play structure, 2-5 year play structure, car spring rider, sand play, talk tubes, 2 belt/2 tot wings, concrete separation curb, and engineered wood fiber play surfacing.
- The park also includes basketball, baseball, batting cages, and soccer. The detention pond/constructed wetland offers opportunities for fishing.
- A decomposed granite trail and nature area is located on the southeast side of the park. The park also includes a 1.0 mile walking trail.
- The park includes the Sunset Knoll Recreation Center, the hub for most of the park district's programs and the Sunset Knoll Maintenance Facility. The maintenance facility was recently built and in good condition; however, the recreation facility is not large enough to accommodate all of the desired programs and is in need of update or replacement.
- Site furniture includes a picnic shelter, benches, trash receptacles, picnic tables, bike racks, bleachers, and drinking fountains.
- The park is well maintained and free of litter.
- Park identification signage and wayfinding signage is present.
- Three off-street asphalt parking lots provide 161 parking spaces. Lots accommodate parking for the park and the recreation center. The south parking lot is shared with Glenbard East High School.

### Health, Safety, and Compliance

- The playgrounds appear to meet CPSC/ASTM and ADA standards and guidelines.
- The park has adequate separation from the roadway.
- The park has security lighting.
- The park's street frontage and adjacent land uses allow for minimal surveillance.
- Rules signs are present.

### Users and Context

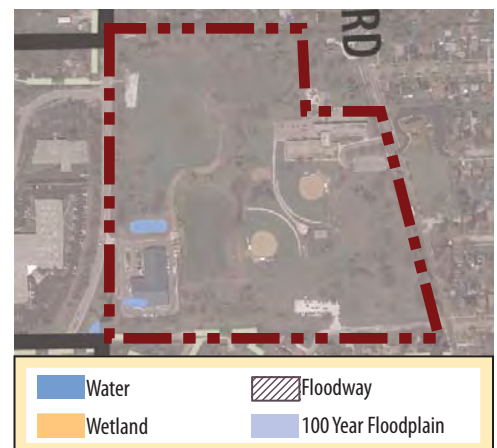
- The park is adjacent to single-family residential dwellings, and Illinois Route 53 lies along the west border of the park.
- The 1.0 mile internal walkway connects the park features as well as provides minimal connection to the neighborhood pedestrian system.

## Recommendations and Considerations

- EVALUATE: recreation center improvements
- PLAN & DESIGN: remove TLC playground, consider obstacle course or other TLC amenity
- PLAN: complete decorative paving in splash pad
- PLAN: provide color coat and container around central play structure
- DESIGN: parking efficiency
- DESIGN: consider restrooms/warming hut near sled hill
- DESIGN: provide landscape layering in core area.

Classification Community  
 Acres 36.50  
 Tax Number 06-18-106-008  
 Acquired 1952, 1971  
 OSRAD Development Grant 2011

Quantity	Year Built	
1.00	2011	Trails-Multi-Use (miles)
		Trails-Nature(miles)
2	2010 (2)	Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
1	2010	Picnic Shelter
1		Picnic Area
2	2000/2011	Playground
1	2000	Sand Play
2	2011 (2)	Baggo
2	2011 (2)	Basketball (HALF)
2	2011 (2)	Baseball
2	2011 (2)	Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
1		Sledding Hill
2	2011 (2)	Soccer
		Softball
		Tennis
		Volleyball
•		Fishing
		Fishing Dock
•	2011	Ice Skating
		Swimming Pool
1	2011	Splash Pad
•	2011	Irrigation
•	2011	Lighting
161	2003/2010/2011	Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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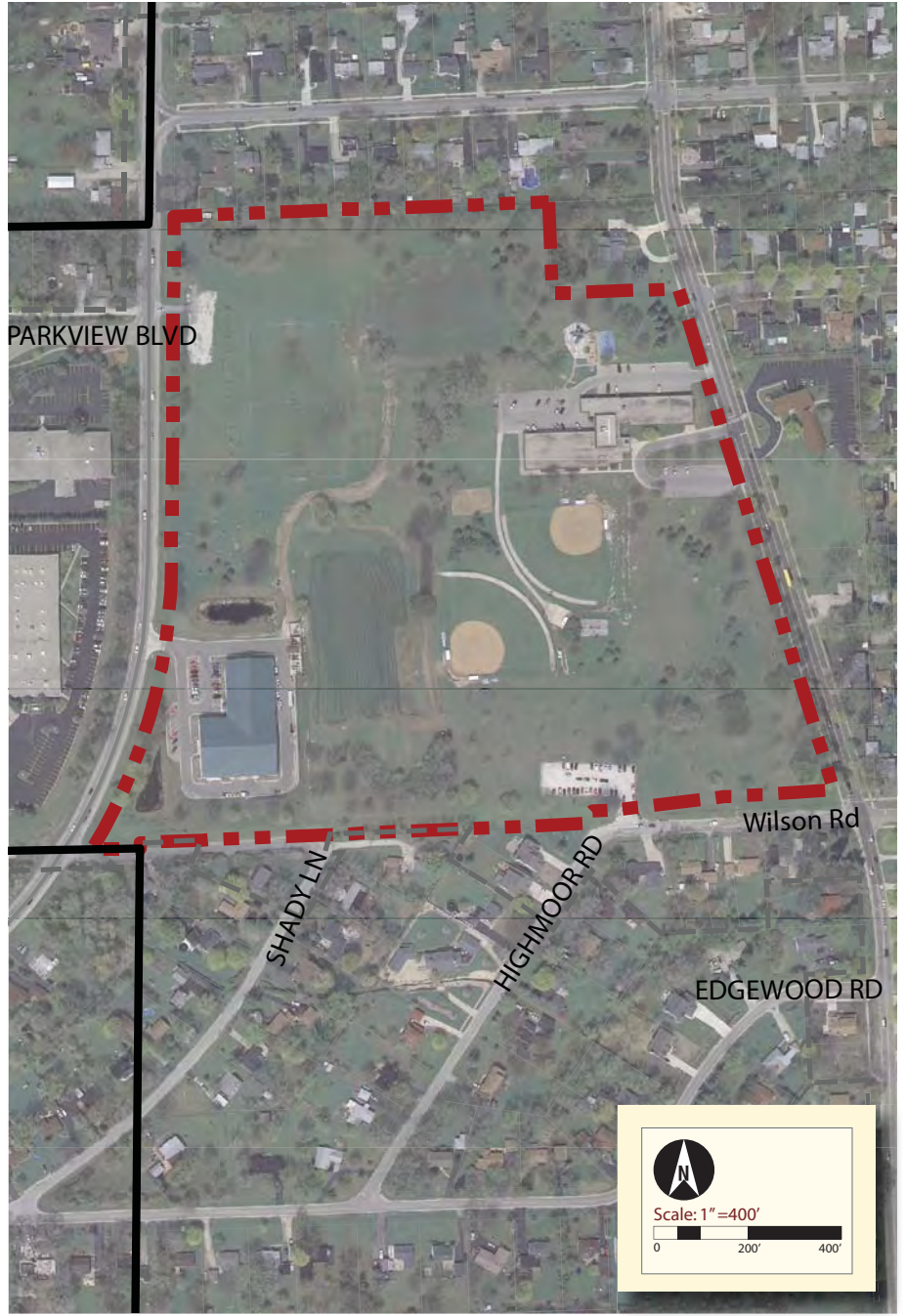
*Fitness Station and Detention Pond*



*TLC Playground*



*Basketball Courts*



*Aerial Photo of Sunset Knoll Park*



*Playground and Shelter*

# Natural Areas Inventory

## Broadview Slough

Broadview Avenue and Crystal Avenue

### Observations

#### Natural Resources and Environmental Conditions

- The park is located in a flood plain.
- Wetlands are present in this park.
- The park is natural area with a pond and mature vegetation that collects water from adjacent properties with limited access. Community use is not intended for this park.
- The northern portion of the park is owned by the Forest Preserve and managed by the Park District.

#### Site Design and Aesthetics

- The park is a natural area.
- The park is well maintained and free of litter.
- Park identification signage is present.
- Two parking spaces are present for the park; however, these are used by adjacent residents for personal use.

#### Health, Safety, and Compliance

- Access to the slough/pond is not encouraged.
- The park lacks security lighting.
- There is little opportunity for passive surveillance.
- Rules signs are not present.

#### Users and Context

- The park is adjacent to single-family residential dwellings.
- There is no connection to neighborhood pedestrian walkways.

### Recommendations and Considerations

- EVALUATE: fishing access and shoreline improvements
- EVALUATE: parking agreement with church on north end of park
- PLAN: aquatic improvements, dredging and restoration
- PLAN: establish as center of nature programming
- DESIGN: consider nature center
- DESIGN: consider boardwalk system, outdoor lab, and/or learning center
- DESIGN: consider ropes course
- DESIGN: consider bird watching amenities

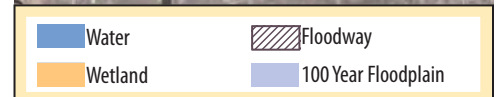
Classification Natural Area

Acres 19.80

Tax Number 06-06-102-048, 06-06-100-029 to 033, 06-06-102-007, 06-06-101-010 to 012

Acquired 1998, Forest Preserve owns all parcels except 06-06-102-048

Quantity	Year Built	
1.00	2011	Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
2		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





Slough Wildlife



North Trail



North Trail



Aerial Photo of Broadview Slough Park



The Slough

# Western Acres Natural Area

21 W680 Butterfield Road, Glen Ellyn, IL

Classification Natural Area

Acres 40

Tax Number

Acquired

## Observations

### Natural Resources and Environmental Conditions

- The park is located in a flood plain.
- Wetlands are present in this park.
- The park is natural area with a pond and mature vegetation that collects water from adjacent properties with limited access. Community use is not intended for this park.
- This park is located north of Western Acres Golf Course

### Site Design and Aesthetics

- The park is a natural area.
- Park identification signage is not present.
- Parking is not provided as use is not intended

### Health, Safety, and Compliance

- Access is not encouraged.
- There is little opportunity for passive surveillance.
- Rules signs are not present.

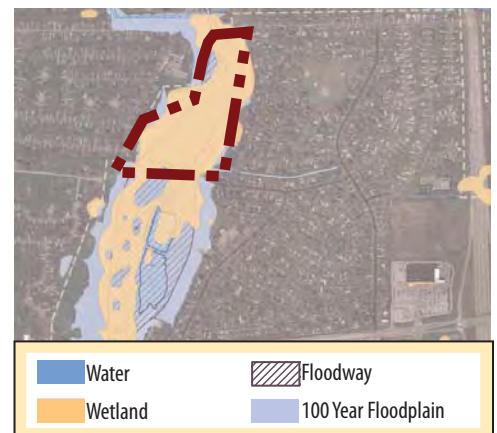
### Users and Context

- The park is adjacent to Western Acres Golf Course.
- There is no connection to neighborhood pedestrian walkways.

## Recommendations and Considerations

- EVALUATE: land-swap with Forest Preserve, County or other related organization
- EVALUATE: wetland-banking operations
- PLAN & DESIGN: consider developing meaningful public access

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
		Restrooms
		Concessions
		Storage Facility/Building
		Picnic Shelter
		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
		Driving Range
		Football
		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





*Aerial Photo of Western Acres Natural Area*



# Special Use Facility Inventory

## Western Acres Golf Course

21W680 Butterfield Road, Glen Ellyn, IL

Classification Special Use  
 Acres 103.56  
 Tax Number 05-25-100-036, 05-25-203-032, 05-025-300-009, 05-26-403-003/004/009  
 Acquired 1966

### Observations

#### Natural Resources and Environmental Conditions

- The golf course is located in a flood plain.
- Wetlands are present in the golf course as well as in the 40 acres to the north that are owned by the park district.
- The East Branch of the DuPage River runs through the golf course.
- The landscape consists of manicured lawns and mature shade trees.
- The golf course experiences significant flooding issues from the river to the east.

#### Site Design and Aesthetics

- The golf course consists of 9 regulation-size holes, a driving range, and club house with concessions, and permanent tent and table plaza.
- Site furnishing include picnic tables, benches, and trash receptacles near club house.
- Golf course is well-maintained and free of litter.
- An identification sign is present.

#### Health, Safety, and Compliance

- Flooding issues impair the safety of the course.
- The course has security lighting.
- There is opportunity for passive surveillance.
- Rules signs are present.

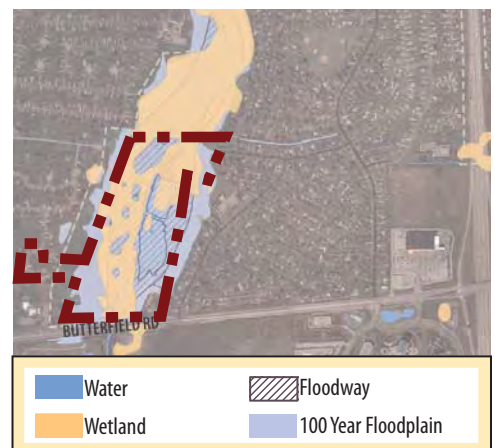
#### Users and Context

- The course is adjacent to single-family residential dwellings.
- The course has access to Illinois Route 56.
- There is confusion with the Butterfield Park District facilities that are located on the west side of the course.
- There is poor connection to neighborhood pedestrian walkways.

### Recommendations and Considerations

- Consider clubhouse and/or patio expansion.
- Improve arrival experience.
- Consider major renovation, bringing wetland into site while raising fairways.
- Consider trail system connection within site and to surrounding neighborhoods.

Quantity	Year Built	
		Trails-Multi-Use (miles)
		Trails-Nature(miles)
		Trails-Fitness (Stations)
1		Restrooms
1		Concessions
1		Storage Facility/Building
1		Picnic Shelter
1		Picnic Area
		Playground
		Sand Play
		Baggo
		Basketball
		Baseball
		Batting Cages
		Bocce
		Disc Golf (holes)
1		Driving Range
		Football
9		Golf (holes)
		Roller Hockey
		Skate Park
		Sledding Hill
		Soccer
		Softball
		Tennis
		Volleyball
		Fishing
		Fishing Dock
		Ice Skating
		Swimming Pool
		Splash Pad
		Irrigation
		Lighting
64		Parking (spaces)



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----



Clubhouse



Driving Range



Practice Putting Green



Aerial Photo of Western Acres Golf Course



Fairway



# Indoor Facility Inventory

## Administration Building

Park Avenue and Parkside Avenue

Classification Indoor Facility  
 Square Feet 3,480  
 Built

### Observations

#### Site Conditions

- Central location in Lilacia Park
- Recently upgraded parking surface to limit rain runoff to residential surroundings
- Minimal on-site parking for visitors and guests
- Convenient public parking close

#### Facility Conditions

- Single story wood frame

#### Health, Safety, and Compliance

- No obvious ADA issues

#### Users and Context

- Staff
- Visitors

#### Programming

- Staff
- Program enrollment

### Recommendations and Considerations

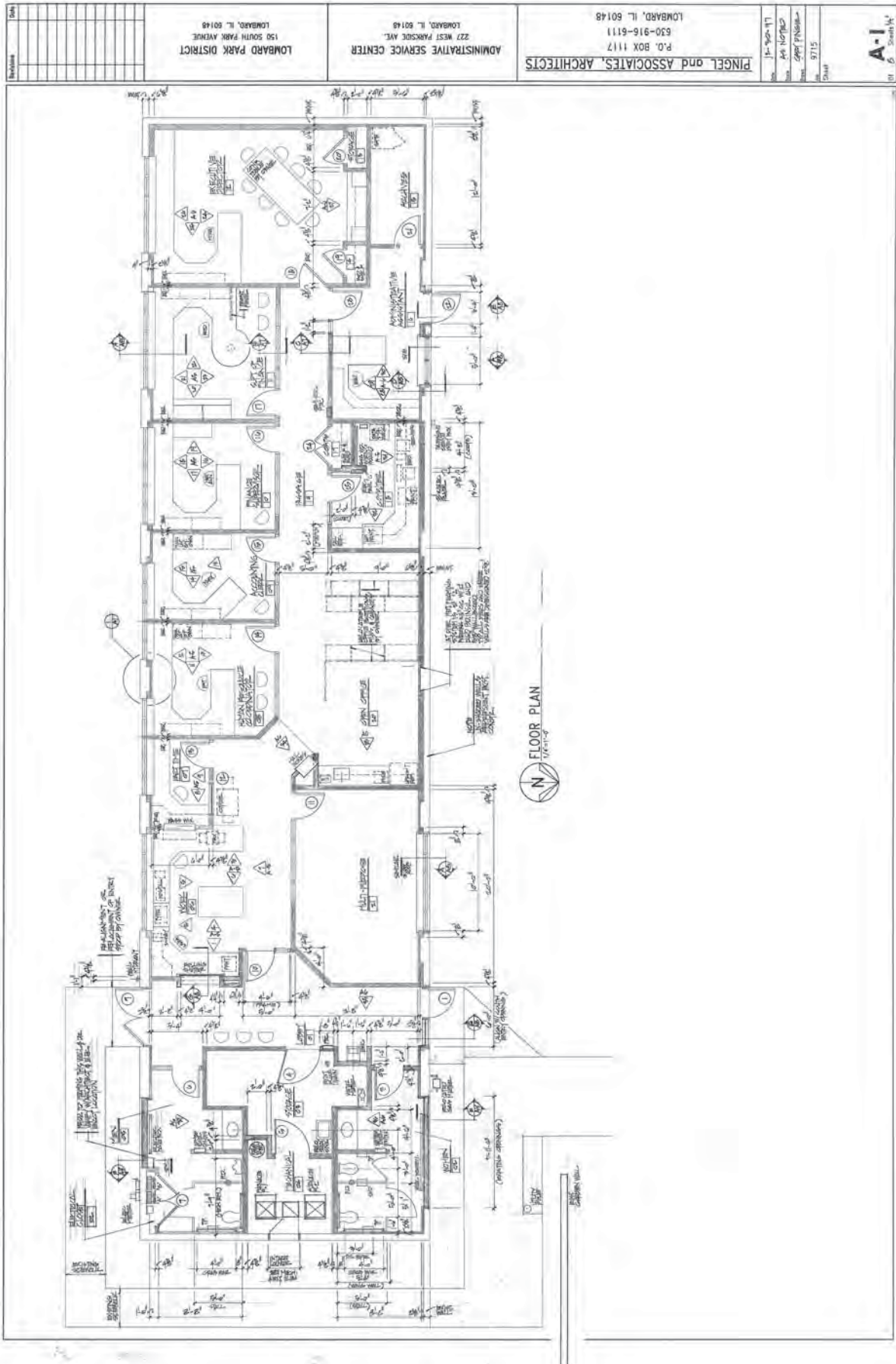
- Determine if additional office space is necessary for future staff

Quantity	Sq. Feet	
2	260	Restrooms
		Locker Rooms
		Kitchen
8	1200	Offices
5	310	Storage
		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
1	255	Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
1	80	Reception/Lobby
1	90	Mechanical
1	100	Computer
1	140	Work/Copy Room
1	110	Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----



Administration Building Floorplan

# Club House - Western Acres

21 W680 Butterfield Road, Glen Ellyn, IL

Classification Indoor Facility

Square Feet

Built 1998

## Observations

### Site Conditions

- Located on southern end of site.
- Has easy access to and high visibility from Butterfield Road.
- Golf course and clubhouse are susceptible to frequent closures due to high water and flooding. This results in poor public image and reduced revenue.
- Event tent has been added and overlooks the 9th green.
- Practice/warm-up area is limited to artificial turf and nets due to site constraints.

### Facility Conditions

- Clubhouse includes a glue-laminated timber pitched roof framing with wood deck and a brick veneer wall construction.
- Clubhouse was constructed in 1998.
- Cart storage includes structural wood framed walls with wood siding and pre-engineered roof trusses.

### Health, Safety, and Compliance

- Drinking fountain obstructs access to bathrooms.

### Users and Context

- Daily Fee
- League
- High school
- Events and rentals
- Facility is staffed at all times during golf season.

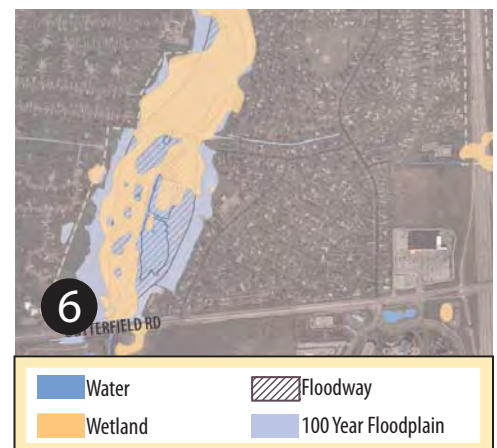
### Programming

- Golf
- Facility is closed in the off-season.

## Recommendations and Considerations

- Establish a long term vision for the golf course that addresses stormwater management and establishes a plan for addressing vertical facilities.
- Consider a 6-hole golf course with driving range.
- Consider a co-op with Links Across America or The First Tee programs.
- Consider adding pedestrian and bicycle access to surrounding residential areas to promote your access.
- Consider creating a platform tennis complex.

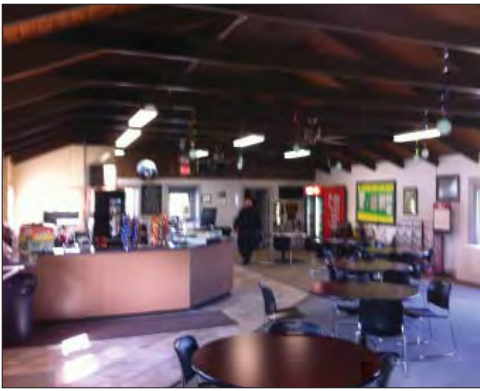
Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
•		Kitchen
		Offices
•		Storage
		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
•		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
•		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
-----	-------	-------	-----	-----	-----





Clubhouse



Back Patio



Event Tent



Western Acres Club House Floorplan



Front View of Building

# Coach House - Lilacia Park

Park Avenue and Parkside Avenue

Classification Indoor Facility

Square Feet 1,500

Built

## Observations

### Site Conditions

- Centrally located within Lilacia Park, adjacent to Library.
- Concealed location within park creates a unique setting for the facility.
- Facility has multi-level entrance points.
- The walkway is adjacent to library is visually imposing.

### Facility Conditions

- Coach house is a historic wood-framed building with shingle siding and high pitched roofs.
- The boutique upper level is well presented.
- Lower level restrooms are accessible from park.

### Health, Safety, and Compliance

- Due to the historic nature of the building and extensive topography, the facility has many compliance issues.

### Users and Context

- Facility is not staffed.
- Rentable facility.

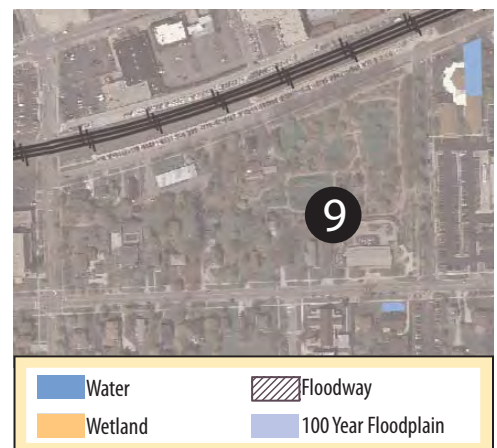
### Programming

- Party rentals
- Park Support

## Recommendations and Considerations

- Promote history of building with dedication plaques.
- Create a tea/coffee garden outside building/starbucks.
- Improve library interaction/adjacency, creating more cohesion between the two sites.
- Create interaction between adjacent historic water feature.
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
		Kitchen
		Offices
•		Storage
		Maintenance
•		Community Rooms
		Classrooms
		Auditorium
		Art Room
•		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



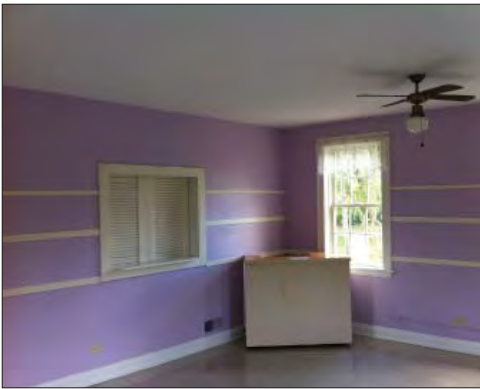
Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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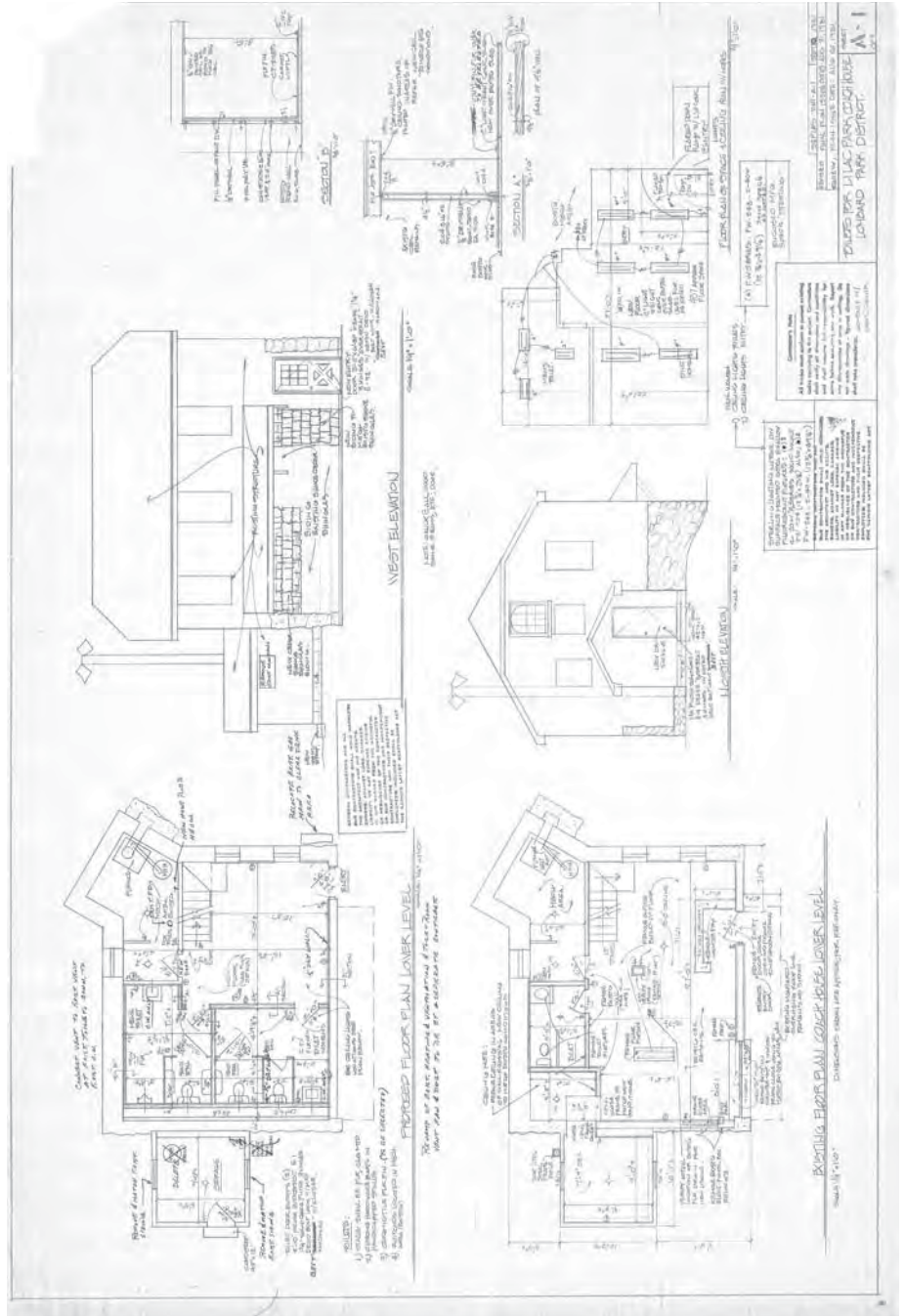
Entrance



Interior



Interior



Coach House Floorplan



Exterior

# Community Building - Lombard Common Park

433 E. St. Charles Road

Classification Indoor Facility

Square Feet 10,000

Built

## Observations

### Site Conditions

- North centrally located and easily accessible.
- Facility shares the site with Paradise Bay nicely.
- Parking concern during heavy pool use and community building events.
- Easily visible and accessible entrance.

### Facility Conditions

- Constructed of brick on block wall construction with a heavy timber low pitched roof.
- Well organized floor plan with a nice entrance and lobby.
- Facility has water migration and moisture issues on the lower level.
- Facility finishes are dated.

### Health, Safety, and Compliance

- No obvious ADA issues.
- Lower level not accessible

### Users and Context

- Facility is staffed.

### Programming

- Frequent party rentals
- Fitness and aerobics classes.
- Lower level men's pool table league.

## Recommendations and Considerations

- Consider improving interior finishes throughout facility.
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
•		Kitchen
•		Offices
•		Storage
		Maintenance
•		Community Rooms
		Classrooms
		Auditorium
		Art Room
•		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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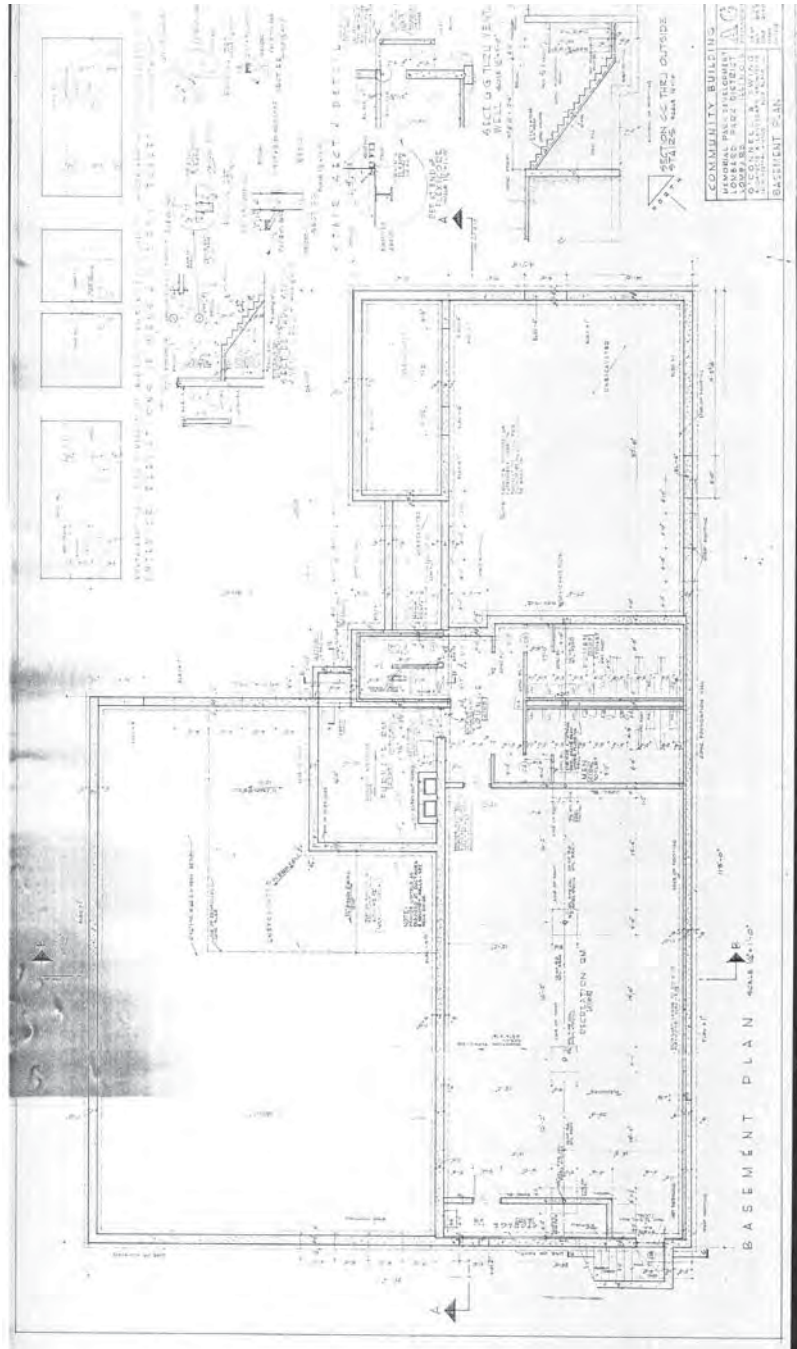
Teen Multi-purpose Room



Interior Lobby



Kitchen



Lombard Community Building Floorplan (see appendix for full set)



Exterior

# Greenhouse - Lilacia Park

Park Avenue and Parkside Avenue

Classification Indoor Facility

Square Feet 1,344

Built

## Observations

### Site Conditions

- Centrally located within Lilacia Park
- Back of house/planting areas are visible to park patrons.

### Facility Conditions

- Multi-phase greenhouse facility is of varied construct assemblies.

### Health, Safety, and Compliance

- Not applicable.

### Users and Context

- No public access although visible to public.

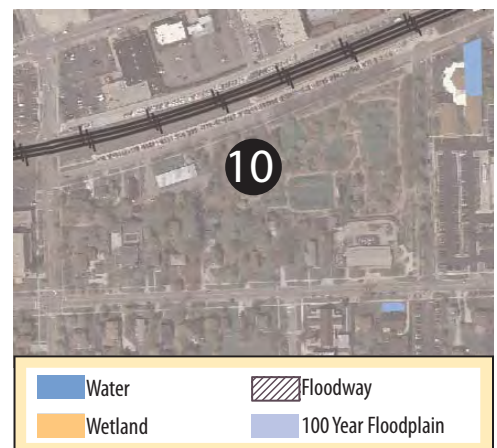
### Programming

- None

## Recommendations and Considerations

- Based on the prominence of the Lilac Festival it would seem natural to make showcase facility.
- Consider making the greenhouse complex a museum to the Lilac.
- Consider alternative programming opportunity (lawn, garden, water feature classes).
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
•		Kitchen
		Offices
•		Storage
		Maintenance
•		Community Rooms
		Classrooms
		Auditorium
		Art Room
•		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Exterior

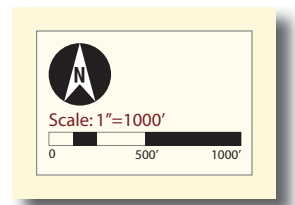


Interior



Interior

Greenhouse Floorplan



Exterior

# Log Cabin - Four Seasons

Park Avenue and Parkside Avenue

Classification Indoor Facility  
 Square Feet 1,700  
 Built

## Observations

### Site Conditions

- South central is easy to access.
- Facility shares parking with adjacent school and ball fields.
- Mature setting matches rustic building features.
- Site drainage is problematic and may result in water migration. Some improvements have helped.

### Facility Conditions

- Constructed in 198? Relocate to existing site in 199?
- Log timber wall and roof construction.
- Wood burning fireplace.

### Health, Safety, and Compliance

- Restrooms should be reviewed for ADA compliance.

### Users and Context

- Facility not staffed.

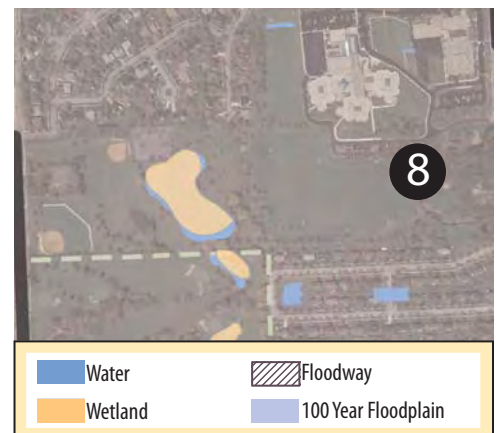
### Programming

- Party Rentals
- Community Meetings

## Recommendations and Considerations

- Create log timber covered seating area to expand offerings and enhance setting.
- ave a 3rd party Reserve/Replacement Study prepared.

Quantity	Sq. Feet	
		Restrooms
		Locker Rooms
		Kitchen
		Offices
		Storage
•		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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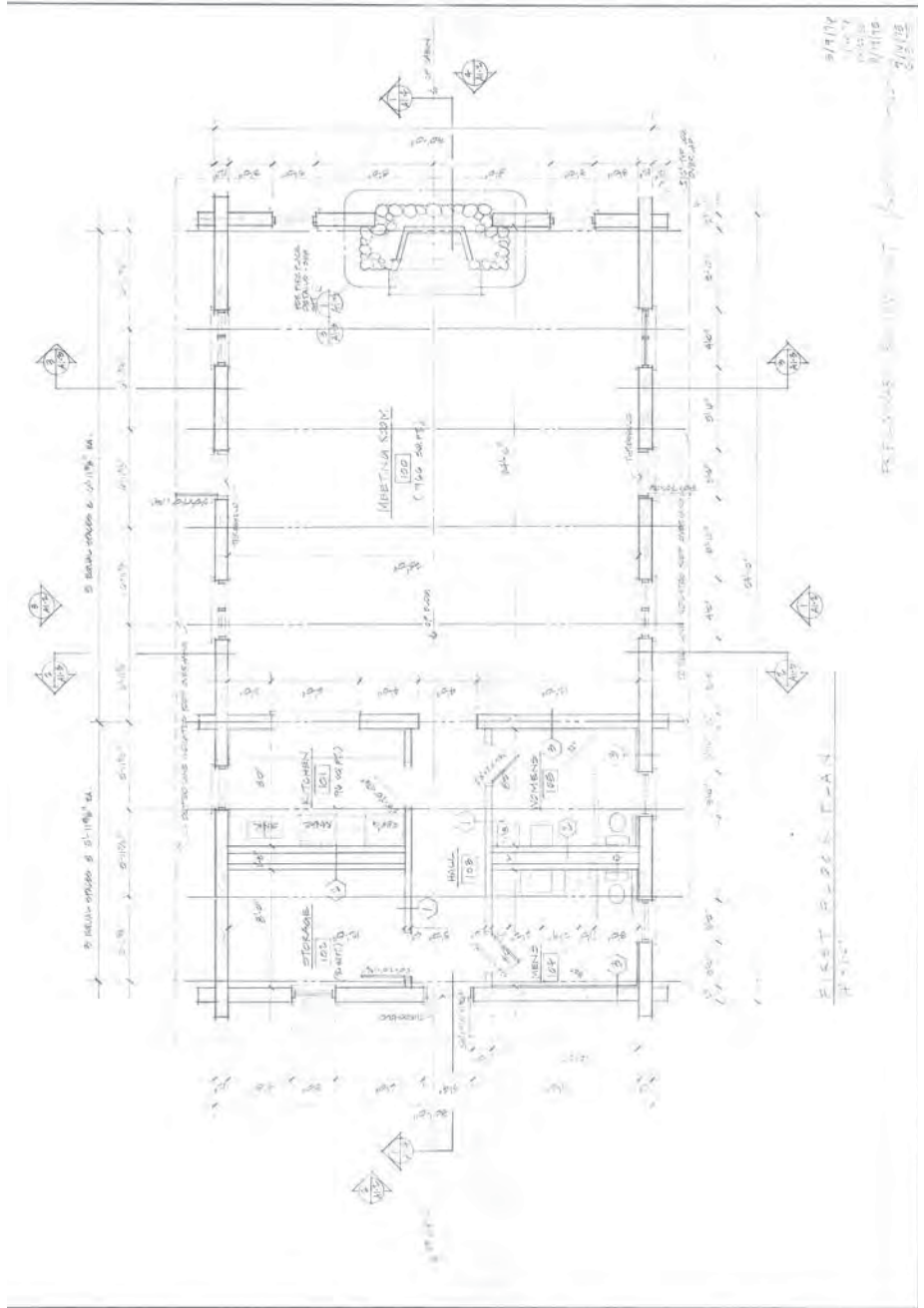
Fireplace



Light Fixture



Exterior



Log Cabin Floorplan



Exterior

# Operations Center - Sunset Knoll Park

820 S. Finley Road

Classification Indoor Facility  
 Square Feet 24,675  
 Built

## Observations

### Site Conditions

- Good drainage from building.
- Easy access to Illinois Route 53.
- Centrally located with Sunset Knoll Park.
- Uncovered material bins propote contaimeination of material.
- Facility main entrance is often close, so guests are redirected to side entrance, creating confusion.

### Facility Conditions

- Constructed as a pre-fabricate low pitched roof structure.
- Spacious and well organized and maintained structure.

### Health, Safety, and Compliance

- No obvious ADA issues.
- Unsecured storage yard is easily accessible to public, creating potential hazard.

### Users and Context

- Facility is shared with school district.
- Minimal public interaction.

### Programming

- Administration areas/ positions are underutilized.
- Signage and graphics department is a major asset.
- Party wagons are stored and distributed from this location.
- All major maintenance tools and facilities are located here.

## Recommendations and Considerations

- Consider additional programming such as a mechanics shop, graphics, shop, or home improvements.
- Promote and market graphic department to other park districts while being sensitive to prive competing businesses.
- Consider securing service yard.
- Enhance party wagon offerings for a fee (i.e. power generator, lights, etc.)
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
•		Kitchen
•		Offices
•		Storage
•		Maintenance
		Community Rooms
		Classrooms
		Auditorium
•		Art Room
		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
•		Staff/Breakroom
		Event Tent

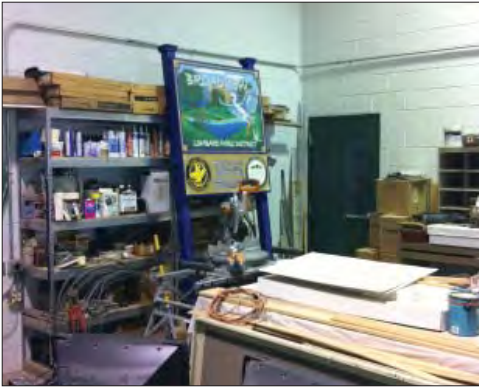


Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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Storage Room



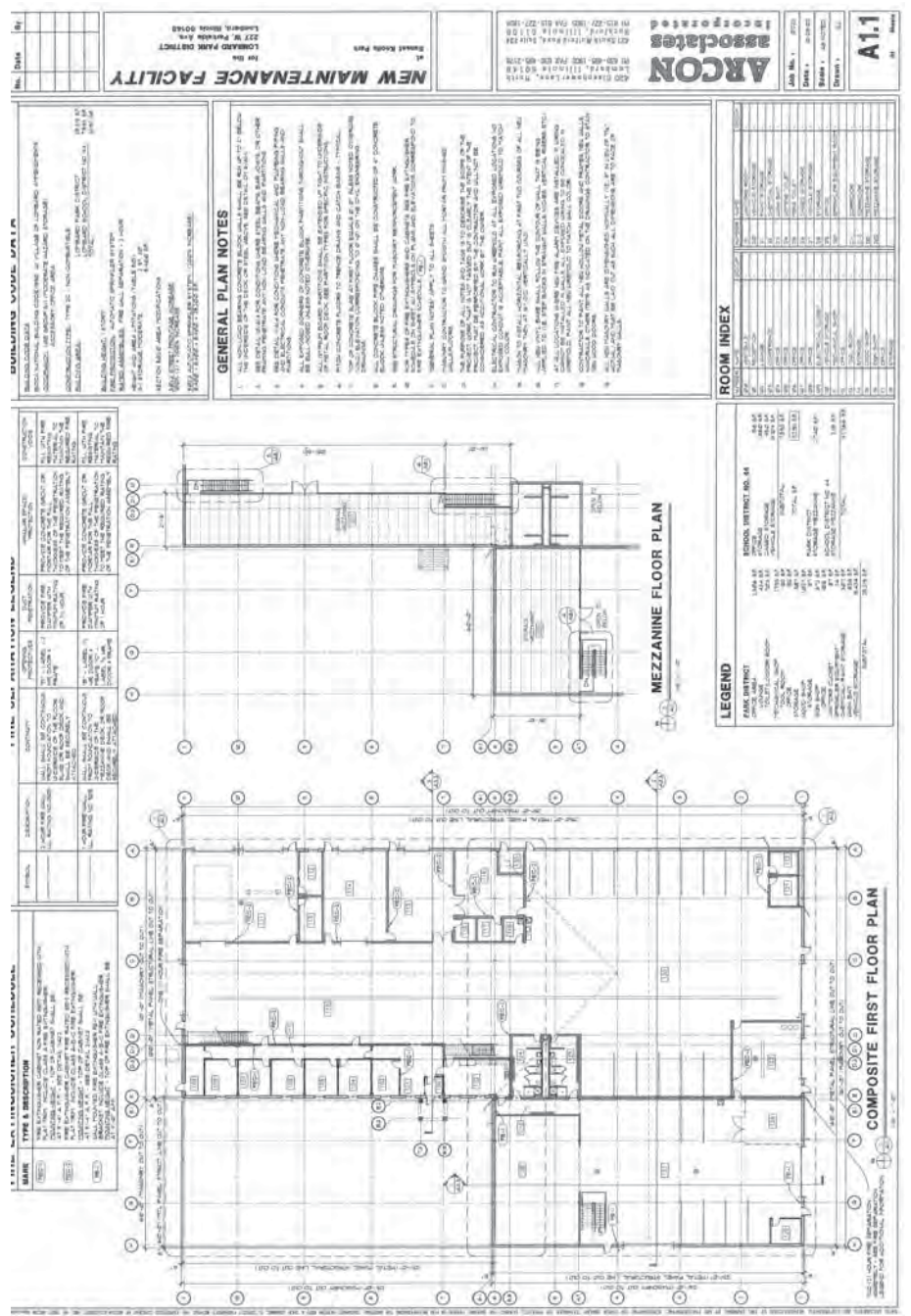
Exterior Storage



Equipment Storage



Exterior



Operations Center Floorplan (see appendix for full set of plans)

# Paradise Bay Indoor Facility - Lombard Common Park

433 E. St. Charles Street

Classification Indoor Facility  
 Square Feet 5,617  
 Built

## Observations

### Site Conditions

- North centrally located within Lombard Common Park, making the facility easily accessible and visible to public.
- Facility shared site with community building.
- Entrance and visible and easily accessible.

### Facility Conditions

- Constructed in 2009.
- Constructed of brick on block wall construction with a combination low pitch and flat roof.
- Contemporary design is spacious and allows for filtered natural light.
- Unprotected and exposed slide pumps may age prematurely and require more frequent replacement.
- Unprotected and exposed pool heaters may age prematurely and require more frequent replacement.
- South facing concessions can result in overheating of staff areas.

### Health, Safety, and Compliance

- No obvious ADA issues.

### Users and Context

- Facility is fully staffed during operating hours.
- Facility is utilized by area high schools for practice and meets.

### Programming

- Daily and season passes.
- Party rentals.
- Swimming lessons.
- Swimming meets.

## Recommendations and Considerations

- Enclose slide pumps and pool heaters.
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
•		Locker Rooms
		Kitchen
•		Offices
		Storage
		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts



Water	Floodway
Wetland	100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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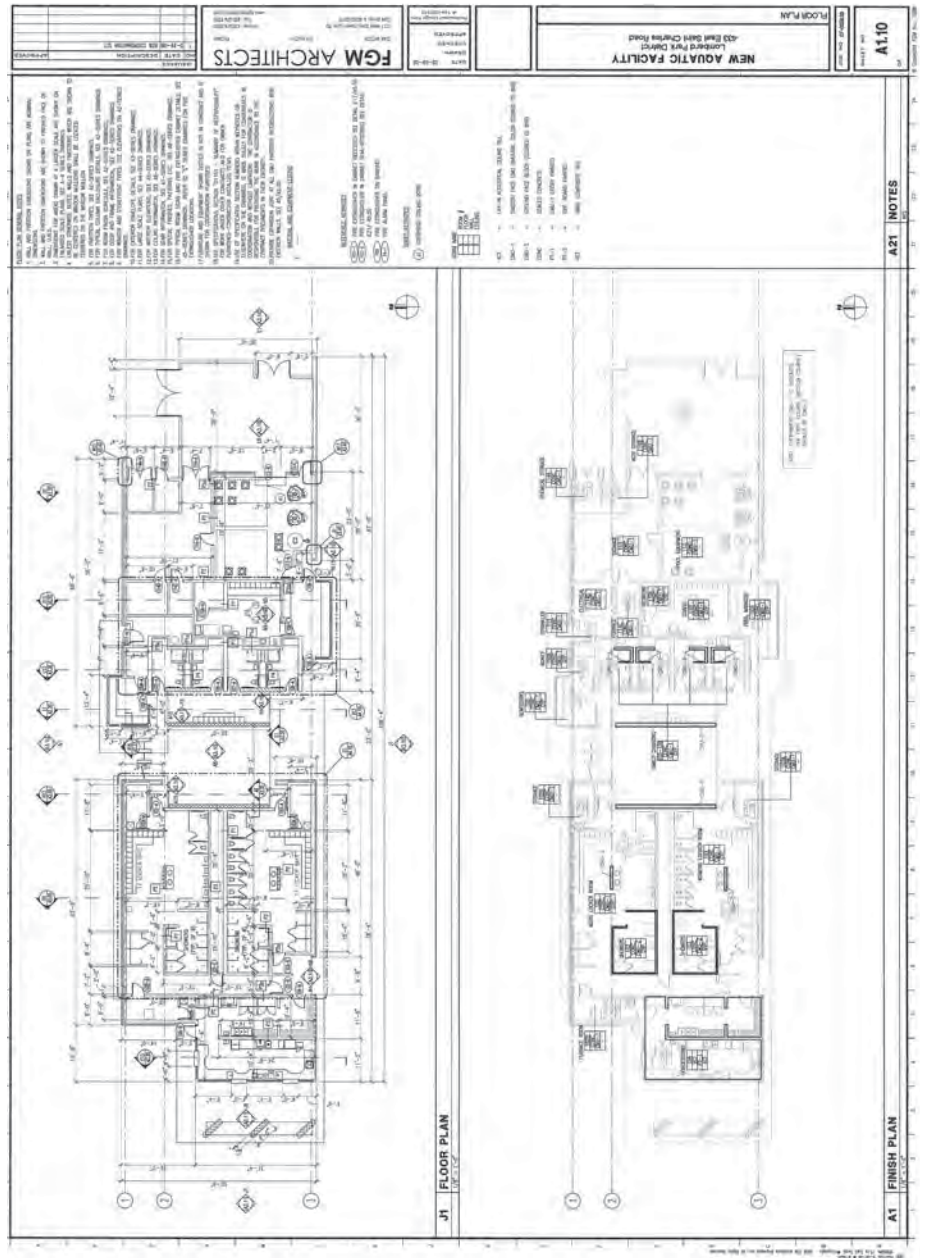
Exterior



Exterior



Concession Area



Paradise Bay Floorplan



Entrance

# Pleasant Lane Gym

401 N Main Street

Classification Indoor Facility  
 Square Feet  
 Built

## Observations

### Site Conditions

- Located at Pleasant Lane School

### Facility Conditions

- Recent construction in cooperation with School District
- Shared gym space

### Health, Safety, and Compliance

- None

### Users and Context

- School and Park District residents
- Shared-use

### Programming





- Open gym 7-9pm Wednesdays

## Recommendations and Considerations

- None

Quantity	Sq. Feet	
		Restrooms
		Locker Rooms
		Kitchen
		Offices
		Storage
•		Maintenance
		Community Rooms
		Classrooms
		Auditorium
		Art Room
		Multi-purpose Room
		Gymnasium
		Indoor Turf Field
		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent



 Water	 Floodway
 Wetland	 100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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# Recreation Center - Sunset Knoll Park

820 S Finley Road

Classification Indoor Facility

Square Feet 26,732

Built

## Observations

### Site Conditions

- West-central location within Sunset Knoll Park.
- Parking is limited when adjacent ball fields and park are active.

### Facility Conditions

- Constructed as a school.
- Constructed of brick on block wall constructed with a flat room with mansard surround.

### Health, Safety, and Compliance

- Internal access between level does not comply with ADA requirements.

### Users and Context

- Facility is fully staffed at all times.
- Program classes.
- Open access to fitness rooms.
- Administration.

### Programming





- Fitness (aerobics, weights, cardio).
- Youth
- Adults
- Administration

## Recommendations and Considerations

- Dedicate the facility to adult and youth programs.
- Construct a 'field house' type recreation facility for indoor basketball, soccer, fitness and swimming.
- Have a 3rd party reserve/replacement study prepared.

Quantity	Sq. Feet	
•		Restrooms
		Locker Rooms
		Kitchen
•		Offices
		Storage
		Maintenance
•		Community Rooms
•		Classrooms
		Auditorium
•		Art Room
•		Multi-purpose Room
•		Gymnasium
		Indoor Turf Field
•		Fitness/Weight Room
		Indoor Track
		Aquatics
•		Indoor Activity Courts
		Reception/Lobby
		Mechanical
		Computer
		Work/Copy Room
		Staff/Breakroom
		Event Tent

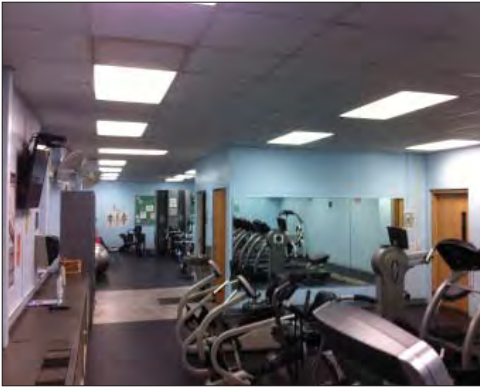


 Water	 Floodway
 Wetland	 100 Year Floodplain

Utilities available:

ELE	WATER	STORM	SAN	GAS	TEL
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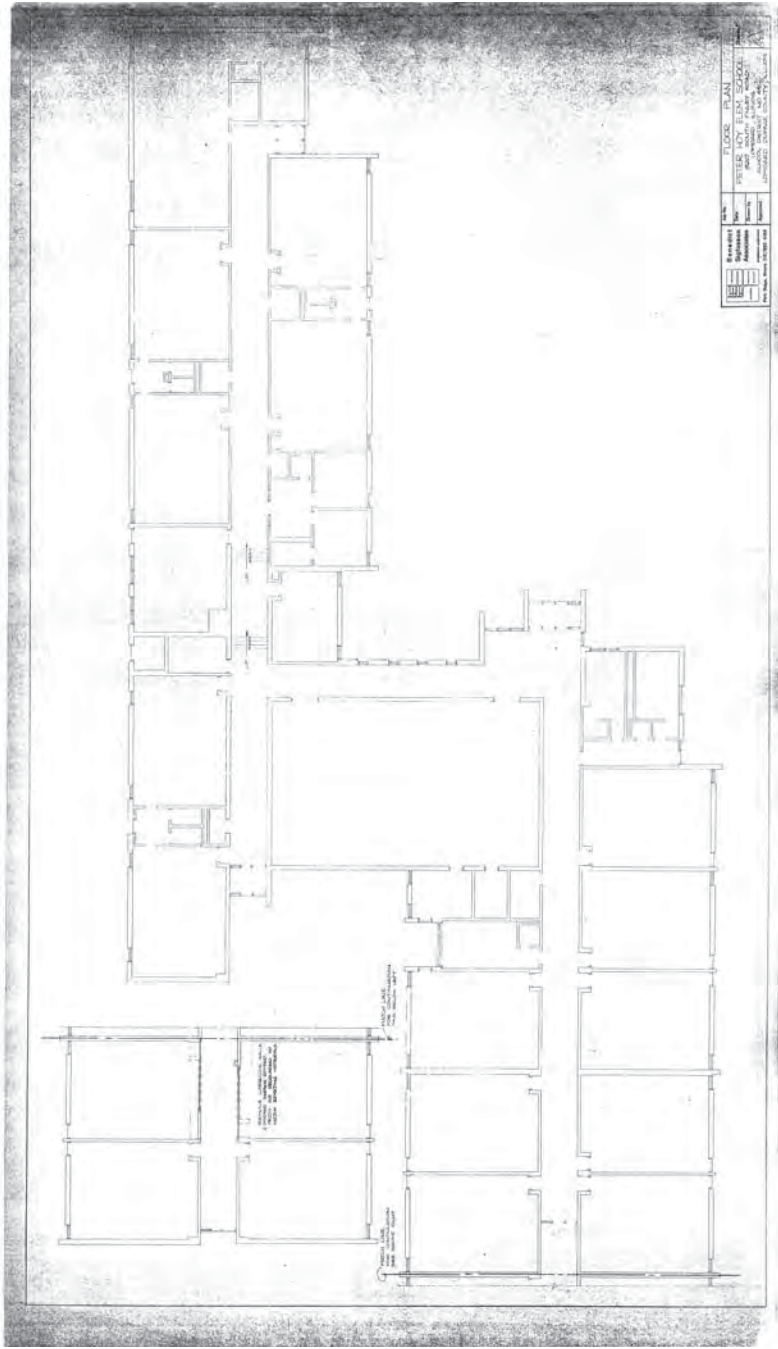
Fitness Center



Art Room



Community Rooms



Sunset Knoll Recreation Center Floorplan



Exterior







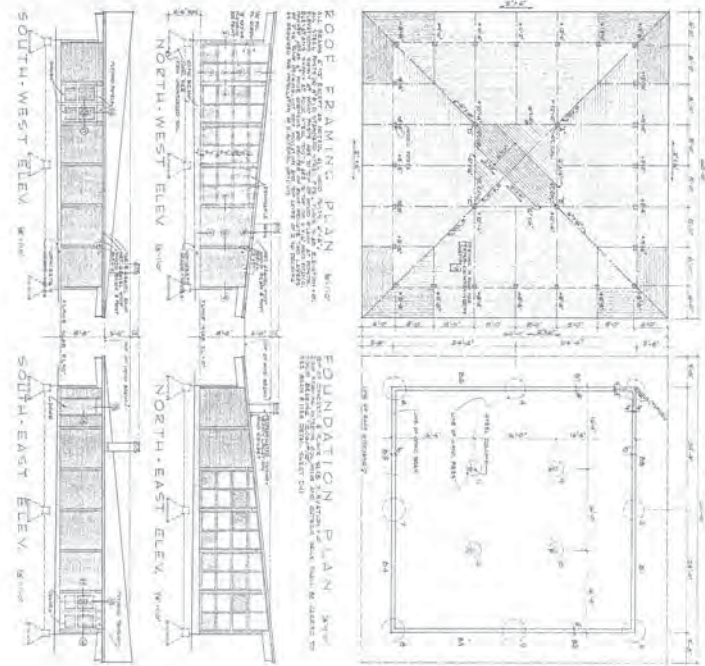
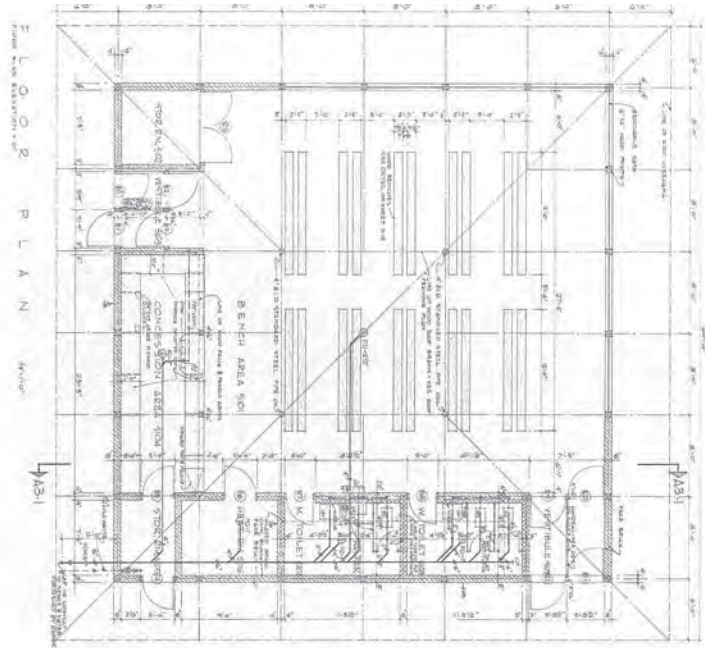
Interior



Kitchen



Interior



Lombard Warming Shelter Floorplan



Exterior

# Overall Recommendations

## Parks

- Make each park unique and ensure each park has its own sense of place.
- Consider shoreline treatments and water management.
- Consider fishing access, docks, and management.
- Consider design guidelines for standard amenities (benches, picnic tables, etc.).
- Provide landscape and hardscape layering.
- Provide Ash tree replacement plan.
- Remove and replace wood timbers/tuff timbers.
- Transition to PVC coated fencing.
- Consider the addition of trees and landscaping.

## Buildings and Facilities

- Consider clubhouse and/or patio expansion.
- Improve arrival experience.
- Consider major renovation, bringing wetland into site while raising fairways.
- Consider trail system connection within site and to surrounding neighborhoods.

Quantity	Sq. Feet	
•		Restrooms
•		Locker Rooms
•		Kitchen
•		Offices
•		Storage
•		Maintenance
•		Community Rooms
•		Classrooms
		Auditorium
•		Art Room
•		Multi-purpose Room
•		Gymnasium
		Indoor Turf Field
•		Fitness/Weight Room
		Indoor Track
		Aquatics
		Indoor Activity Courts

Mini: 1.93  
 Neighborhood: 115.08  
 Community: 218.29  
 Natural Area: 19.79  
 Special Use: 103.56  
**Total Acreage: 446.33**

Facilities: 11  
 Total Facilities (+ancillary): 22  
**Total Square Feet: 84,188**

Quantity	Year Built	
7.26		Trails-Multi-Use (miles)
1.2		Trails-Nature(miles)
2		Trails-Fitness (Stations)
6		Restrooms
6		Concessions
4		Storage Facility/Building
7		Picnic Shelter
13		Picnic Area
17		Playground
3		Sand Play
2		Baggo
8		Basketball
16		Baseball
2		Batting Cages
27		Disc Golf (holes)
1		Driving Range
3		Football
9		Golf (holes)
1		Roller Hockey
1		Skate Park
2		Sledding Hill
14		Soccer
7		Softball
6		Tennis
2		Volleyball
9		Fishing
2		Fishing Dock
4		Ice Skating
1		Swimming Pool
2		Splash Pad
•		Irrigation
•		Lighting
1200		Parking (spaces)
		Rentals



### Babcock Grove

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2008	Benches	12	2023	\$ 3,183	
2008	Garbage Cans, Lids	12	2023	\$ 1,273	
1991	Concrete ADA work	30	ADA 2023	\$ 26,523	curb cut/domes/ramp
2014	Sandblasted Sign	15	2029	\$ 1,000	re-paint every five yrs

### Broadview Slough

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2012	Sandblasted Signs	15	2027	\$ 2,000	re-paint every five yrs

### Crescent Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2008	Benches	12	2023	\$ 2,251	
2008	Picnic Tables	12	2023	\$ 5,628	
2005	Sandblasted Signs	15	2023	\$ 1,000	
2015	Rubber Surface	10	2026	\$ 107,675	repairs only
2005	Playground	20	2026	\$ 107,675	
2005	Brick/Block Retaining Wall	20	2026	\$ 12,668	

### East View Terrace

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2013	Brick paver path	20	2033	\$ 10,768	
2015	ADA bench	12	2025	\$ 2,388	
2013	Sandblasted Signs	15	2023	\$ 1,000	

### Edson Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	LPD#
2005	Sandblasted Signs	15	2020	\$ 2,000	
2006	Garbage Cans, Lids	15	2023	\$ 2,546	
2012	1/2 Court Basketball	6	2023	\$ 1,591	Sealcoat
2005	Asphalt Path	18	2023	\$ 2,460	Sealcoat every six years (\$2,500)
2006	Benches	20	2026	\$ 4,000	
2004	Playground	20	2026	\$ 107,675	
2005	Post & Backboard	20	2026	\$ 2,534	
2006	Picnic Table	20	2026	\$ 2,000	
2015	Rubber Surface	15	2026	\$ 107,675	

### Four Seasons

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2016	Playground Fibar Surface	2	2021	\$ 2,200	add surface every two yrs
2016	Playground Fibar Surface	2	2021	\$ 4,500	add surface every two yrs
2013	Basketball Surface	5	OSLAD	\$ 8,487	paint and crack fill
2013	Log Cabin Staining	4	2021	\$ 1,200	re-stain (staff)
2015	Ballfield #27/Vitrified Clay	3	2023	\$ 7,500	re-grade/add mix
2004	Asphalt Parking Lot (West) and Drive	Overlay 2004	2023	\$ 8,500	Sealcoat and restripe every four years
2008	Benches	15	2023	\$ 6,000	
2008	Garbage Cans/Lids	15	2023	\$ 12,000	Installed six metal can 2018
2003	Log Cabin HVAC	20	2023	\$ 14,758	
2009	Picnic Tables	15	2024	\$ 8,500	
2005	Log Cabin Windows	20	2025	\$ 25,000	
2003	Playground (East)	20	2025	\$ 153,734	
1995	Light Towers, Wiring (East)	30	2025	\$ 13,048	

1995	Light Towers, Wiring (West)	30	2025	\$ 13,048	
2016	Log Cabin Kitchen Cabinets	10	2026	\$ 35,000	
2016	Log Cabin Sink/Faucet	10	2026	\$ 1,613	
2019	Log Cabin Floor Tile	30	2049	\$ 20,000	

### Lombard Lagoon

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2005	Sandblasted Signs	15	2021	\$ 2,000	re-paint every five yrs
2013	Lagoon Ejector Pump	8	2021	\$ 2,000	
2012	Grill	10	2022	\$ 317	
2002	Lagoon HVAC	20	2022	\$ 35,822	
1993	Picnic Shelter, Wood	30	2023	\$ 6,149	
2005	Lagoon Stove	20	2025	\$ 1,957	
2015	Lagoon Drinking Fountain (Indoor)	15	2030	\$ 7,500	

### Lilacia Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2020	Green house lighting	15	2035	\$ 6,000	
2016	Admin Lot Re-sealed	4	2021	\$ 6,000	
	Sandblasted Signs - Library		2021	\$ 1,000	
	Coach House Windows		2022	\$ 45,000	replacement windows
2014	Coach House Asphalt Lot	5	2022	\$ 1,200	re-seal every five yrs
	Maint.Shed Restroom Fixtures		2021	\$ 2,000	
2010	Pump/Filter System	25	2035	\$ -	replaced 2010
	Admin Fence (rear property)		2022	\$ 25,000	Replace with black vinyl
2011	Admin Back-Up Generator	10	2021	\$ 8,500	B Priority
2007	Admin Microwave	15	2022	\$ 380	
2013	Admin Copy Machine	10	2022	\$ 15,133	
1998	Admin Plumbing Fixtures/Partitions	25	2022	\$ 18,448	

2018	Coach House Restain	5	2023	\$ 2,500	work performed by staff
1998	Admin Security Alarm System	25	2023	\$ 6,149	annual test/ service
2014	Admin Conference Room Table, Chairs	10	2023	\$ 4,000	
2013	Wood Deck	10	2023	\$ 9,224	
2008	Green House Heater	15	2023	\$ 8,609	
1994	Entrance Sign - Arch	30	2021	\$ 8,500	re-paint every five yrs
	Pump Shed		2025	\$ 5,000	
	Maint.Shed/Electrical System/Holiday Walk		2025	\$ 12,000	
2002	Admin Cabinets	25	2026	\$ -	
2002	Admin Desks	25	2026	\$ -	
2017	Admin Chairs	10	2027	\$ 9,000	
1998	Admin Fire Alarm System	25	2027	\$ 10,000	annual test/service
2018	Admin Window Shades, Exterior/Interior Doors	10	2028	\$ 10,000	
2019	Admin Carpeting	10	2029	\$ 12,500	

### Lombard Common

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2020	Ballfield #8 Infield Mix	2	2022	\$ 1,500	touch up every other year
2020	Restroom Shelter/Paint Interior Walls	3	2023	\$ 500	re-paint every three yrs
2018	Basketball Court Re-coated	4	2022	\$ 8,500	
2020	Ballfield #5 Infield Mix/Vitrified Clay	5	2025	\$ 7,500	re-grade/add mix
2020	Ballfield #7 Infield Mix/Vitrified Clay	5	2025	\$ 7,500	re-grade/add mix
2018	Edgewood Playground Surface	2	2021	\$ 1,200	add surface every two years
2018	Grace St. Playground Surface	2	2021	\$ 2,800	add surface every two years

2015	Ballfield #9 Infield Mix	5	2021	\$ 1,500	re-grade/add mix
	Ballfield #7 Outfield Fence		2021	\$ 1,600	Repair
	Memorial garden		2022	\$ 15,914	sewer line replacement
2019	LCB Lobby Carpet	10	2029	\$ 9,004	
2016	Parking Lot (West) Sealcoat	5	2021	\$ 8,115	
2016	Parking Lot (North) Sealcoat	5	2021	\$ 3,478	
2016	Parking Lot (Maple) Sealcoat	5	2021	\$ 8,115	
2018	Tennis Court Surface/Painted Asphalt	4	2021	\$ 32,000	
2019	LCB Furnaces	20	2039	\$ 33,000	
	Senior Memorial Garden/Brick Paver		2021	\$ 1,061	re-sand every 2 yrs
2015	Tennis Court Backboards	10	2025	\$ 1,957	re-paint every five yrs (\$500)
1990	LCB Roof, Rubber		2026	\$ 195,716	re-seal every five yrs (\$2,500)
2001	Restroom Shelter Partitions	25	2026	\$ 20,159	

### Madison Meadow

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2020	Baseball Field 14 Infield Mix/Vitrified Clay	2	2022	\$ 7,500	re-grade,add mix
2009	Basketball Court, Surface, Painted	5	2021	\$ 7,500	
2019	Playground (Madison St.) Surface (Fibar)	2	2022	\$ 3,500	add surfacing every two yrs
2020	Ball Field 18 Infield Mix/Vitrified Clay	2	2022	\$ 7,500	re-grade/add mix

2020	Ball Field 20 Infield Mix	2	2022	\$ 1,500	re-grade/add mix
2019	Playground (Wilson St.) Surface (Fibar)	2	2022	\$ 2,500	add surfacing every two yrs
2018	Ball Field 19 Infield Mix/Vitrified Clay	2	2021	\$ 1,500	re-grade/add mix
2018	Skate Park, Surface	2	2021	\$ 8,500	re-coat every two years
2018	Baseball Field 13 Infield Mix	2	2022	\$ 1,500	re-grade add mix
2018	Ball Field 16 Infield Mix	2	2021	\$ 1,500	re-grade/ add mix
2020	Ball Field 17 Infield Mix/Vitrified Clay	2	2022	\$ 7,500	re-grade/add mix
	Football Field (Madison St.) Goal Posts		2021	\$ 6,500	
1995	CXT Building - Madison St.	20	2022	\$ 132,613	
	Infrastructure-Storm Sewer Lines		2025	\$ 13,506	
2014	Tennis Court Backboard	6	2021	\$ 3,821	re paint every five yrs
2018	Baseball Field 12 Infield Mix	3	2021	\$ 1,500	re-grade/add mix
2018	Parking Lot (Madison), Asphalt	3	2022	\$ 13,792	Seal every three yrs
2018	Parking Lot (Wilson), Asphalt	3	2022	\$ 6,800	Seal every three yrs
2016	Tennis Courts, inline skating and skateboard (surface & painted)	5	2021	\$ 32,460	Re-paint every 5
2018	In-Line Court/Hockey Goals Surface, Painted	3	2021	\$ 8,500	re-coat every 3 years
	Restroom (18) Plumbing Fixtures, Sidewalk, Water Line	20	2021	\$ 5,796	
2014	Pond Aerator Light Kit	8	2022	\$ 8,609	
2012	Picnic/Shelter Grills	10	2022	\$ 1,500	
2018	Parking Lot (Field 18), Asphalt	10	2028	\$ 65,000	replace
2018	Parking Lot (Harrison)	10	2028	\$ 45,000	replace & sealcoating
1994	Lighted Football Field Steel Poles	40	2036	\$ 86,000	



## Old Grove

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2018	Parking Lot, Asphalt	2	2022	\$ 4,244	Seal every five yrs
2018	Playground (East) Surface (Fibar)	2	2021	\$ 2,600	add surfacing
2018	Playground (West) Surface (Fibar)	2	2021	\$ 1,800	add surfacing
1994	Playground (West)		2025	\$ 74,263	
	Benches		2025	\$ 3,000	

## Paradise Bay Water Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2018	Tot Pool Pump-Filter	10	2028	\$ 10,000	5 year service
2017	Tot Pool Pump-Feature	10	2027	\$ 10,000	5 year service
2009	Turbine Pump-Lap / Dive	10	2021	\$ 10,000	5 year service
2009	Turbine Pump-Zero-Depth	10	2021	\$ 10,000	5 year service
2021	Feature Pump-Hurricane Cove	10	2031	\$ 10,000	10 year service
2021	Vortex Pump-Hurricane Cove	10	2031	\$ 10,000	10 year service
2021	Slide Pump #1	5	2026	\$ 8,700	5 year rebuild
2021	Slide Pump #2	5	2026	\$ 8,700	5 year rebuild
2021	Slide Pump #3	5	2026	\$ 8,700	5 year rebuild
2018	Slide Pump #4	5	2026	\$ 8,700	5 year rebuild
2018	Painting of Pools, Epoxy	5	2023	\$ 50,000	Touchup as needed
2020	Slide Paint Touchup	1	2021	\$ 4,000	Touchup as needed
2009	Paint of Slide Structures	10	2022	\$ 75,000	10 year
2020	Caulk Expansion Joints	1	2021	\$ 5,000	Annually
2020	Slide Superstructure Inspection	10	2030	\$ 2,000	10 year
2019	Block Wall Seal Coat	2	2021	\$ 5,000	2 year
2018	Security Alarm	10	2028	\$ 1,000	annual test/service

## Southland

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2018	Playground Surface (Fibar)	2	2021	\$ 2,400	top off every two years
2017	Ball Field 21 Infield Mix/Re-grade & Install Vitrified Clay	3	2021	\$ 7,500	re-grade/add mix

## Sunset Knoll

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2020	Ball Field 25 Infield Mix/Vitrified Clay	2	2022	\$ 7,500	re-grade/add clay mix
2020	Ball Field 26 Infield Mix/Vitrified Clay	2	2022	\$ 7,500	re-grade/add clay mix
2020	Dance Room Floor, Wood	5	2025	\$ 5,000	re-finish every three yrs
2016	Northwest Parking Lot Sealcoated	3	2022	\$ 6,896	
2020	Dance Room 3 Floor, Wood	5	2025	\$ 4,244	refinish every five yrs
2019	Carpeting, Room 15	12	2031	\$ 6,365	
2016	SKRC Parking Lot (North) Sealcoated	3	2022	\$ 6,896	
2009	Carpeting (Pre-School Classrooms)	10	2022	\$ 13,113	
2017	Playground, Fibar	2	2021	\$ 2,800	top off every two yrs
2019	Carpeting, Board Room	4	2023	\$ 6,000	replace every 4 years
2019	Carpeting, West Hall	6	2023	\$ 4,000	
2013	Carpeting, Office	6	2022	\$ 5,500	
2018	SKMF Forced Air Furnaces (2)	20	2038	\$ 40,000	20,000 each
2020	Batting cages (screenings)	2	2022	\$ 1,000	every two years
2017	SKRC Parking Lot (East) Asphalt, Concrete Curbs Sealcoat	3	2022	\$ 15,000	
2013	Path, Asphalt, Sealcoated, Repaired	3	2022	\$ 17,505	sealcoat

2016	SKMF Desktop Copy Machine	4	2020	\$ 1,639	
2012	SKRC Board Room Conference Table, Chairs	8	2020	\$ 25,075	
2009	SKRC Roof Repairs	10	2022	\$ 110,000	replace
2016	Wilson St. Parking Lot (South) Concrete (Ice Rink), Concrete Curbs	5	2022	\$ 7,500	
2020	Spray Park Features & Controls (in-ground)	10	2030	\$ 10,927	electronic controls
2011	Neos System	20	2025	\$ 55,344	
2014	Well	6	2021	\$ 7,994	Pump
2020	Splash Pad	10	2031	\$ 11,593	
2013	SKMF Roof, Steel	25	2022	\$ 4,500	check/caulk every five yrs
2014	SKRC HW Heater	10	2022	\$ 1,791	
2013	SKRC Copy Machine	10	2022	\$ 14,264	
2013	SKMF Heater/AC Units (Sign Shop, Mechanic)	8	2023	\$ 10,500	mechanics/signshop
2003	Well Pump/Wiring	20	2023	\$ 9,839	
2003	Pond Aerators/Control Panel/Wiring (small)	20	2023	\$ 6,764	re-build (\$2,500)
2003	SKRC Security Alarm System	20	2023	\$ 18,448	
2003	SKMF AC Condensers	20	2023	\$ 22,138	
2003	SKMF Heaters (Shop)	20	2023	\$ 12,299	
2003	SKMF Hot Water Heater	20	2023	\$ 5,000	replace with 2-50 gallon units
2003	SKMF Fire Alarm System Controls	20	2023	\$ 14,758	Yearly testing (\$575)
2003	SKMF Security Alarm System	20	2023	\$ 6,149	Yearly testing (\$175)
1997-1998	SKRC Roof	25	2024	\$ 215,228	flat roof
2004/2008	Fitness Room Restroom/Shower Remodeled	20	2024	\$ 6,334	
2004	SKMF Fridge/Washer, Dryer/Microwaves	20	2024	\$ 10,134	
2005	SKRC Doors, Automatic Main	20	2025	\$ 19,572	

2005	SKRC Rooftop AC Unit (All Purpose Room)	20	2025	\$ 32,619	yearly maint
2001	SKRC Parking Lot (North) Asphalt/Concrete Curbs	25	2026	\$ 33,598	grind/overlay every three years (2017)
2011	Irrigation System Pumps /Control Panel (by dry well)	15	2026	\$ 70,000	yearly maint contract 4,000
2006	SKRC Doors, Automatic West	20	2026	\$ 16,127	
2018	Carpeting, Director of Recreation	10	2028	\$ 6,000	
2018	Carpeting, Registration Office	10	2028	\$ 8,500	
2004-2005	SKRC Uni-Vents	25	2029	\$ 250,000	yearly maint (\$3,500)

### Terrace View

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	Path (Screenings) Asphalt	2	2022	\$ 10,000	
2008	Benches, Picnic Tables, Information Center	10	2021	\$ 8,000	replace benches/tables
2008	Garbage cans/lids	10	2022	\$ 12,731	
2018	Ball Field 1 Infield Mix	3	2021	\$ 1,500	
2018	Ball Field 2 Infield Mix	3	2021	\$ 1,500	
	Path (Screenings) Asphalt		2023	\$ 200,000	Change from screenings to asphalt
2004	Greenfield Ave. Sign	20	2021	\$ 2,000	re-paint every five yrs

### Vista Pond

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2019	Screened path	3	2022	\$ 2,652	screenings
2015	Playground Surface (Fibar)	2	2021	\$ 2,678	add every two years
2008	ADA path/bench	10	2023	\$ 53,045	
2005	Benches	20	2025	\$ 5,500	
2005	Picnic Tables	20	2025	\$ 3,500	
2005	Block Retaining Wall	20	2025	\$ 8,481	

## Western Acres Golf Course

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2018	Septic System	1	2019	\$ 1,000	treat monthly/pump yearly
2012	Cart Shed Siding	8	2019	\$ 2,000	re-stain every 7 yrs
2002	Starter Shed, Rebuilt	16	2020	\$ 3,000	
2014	Clubhouse Carpet	6	2020	\$ 12,000	
1997	Practice Area	20	2020	\$ 18,030	replace posts/fabric
2006	Garbage Cans, Lids	15	2020	\$ 19,702	
2018	Clubhouse Parking Lot Seal, Stripe	3	2021	\$ 15,000	every three years
1988	Maint. Garage Radiant Heater	30	2021	\$ 4,502	
2011	Maint. Garage H.W. Heater	10	2021	\$ 738	
2002	Maint entrance garage doors	20	2022	\$ 3,500	Entry one replaced 2013
2002	Maint Garage doors	20	2022	\$ 1,000	spring/maintain
2012-2013	Cart Shed Garage Doors, Replace	10	2022	\$ 896	replace maintain springs
2007	Pump House Control Satelites	15	2022	\$ -	
1972	Storage Building Pad, Concrete	50	2022	\$ -	
2003	Maint. Garage Wall-Hung Heater	15	2023	\$ 1,845	
2013	Bag storage rack	20	2023	\$ 1,845	
2014	Tent	10	2021	\$ 20,000	clean yearly (\$1,000)
2010	Brick Pavers (Patio)	10	2024	\$ 12,668	re-sand every three yrs (\$1,100)
2005	Clubhouse HVAC	20	2025	\$ 52,191	
1985	Pump House		2025	\$ -	concrete building
2011	Clubhouse Counters/Cabinets/Countertops	15	2025	\$ 13,048	
2011	Restrooms- Countertops/Faucets/Mirrors	15	2025	\$ 15,657	
2006	Clubhouse Parking Lot Asphalt Overlay	20	2025	\$ 65,239	
2012	Pump House Doors, Frame	15	2026	\$ 6,048	
2007	Shelter Picnic Tables/Benches	20	2026	\$ 8,735	
1988	Cart Shed Roof	35	2027	\$ 25,000	

### Water Spray Park

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2017	Paint, Caulk Walls	2	2021	\$ 500	every two years
2016	Paver sand	3	2019	\$ -	Village Maintained
2006	Pumps/Filter System	12	2022	\$ 7,957	
2016	Parking Lot Seal, Re-stripe	4	2021	\$ 6,190	
2006	Electrical Controls	15	2022	\$ 13,911	
2006	Shade Tarp	15	2022	\$ 9,274	
2006	Garbage Cans, Lids	15	2021	\$ 1,968	re-cycled plastic
2018	Spray Pad Seal, Caulk	4	2021	\$ 1,500	seal every four years
2014	Electric Heater	10	2024	\$ 1,013	
2006	Spray Features	20	2026	\$ 13,439	
2006	Plumbing Fixtures	20	2026	\$ 10,751	

### Westmore Woods

Year	Make/Model/Description	Proj. Life	Replace. Yr.	Proj. Cost	Notes
2004	Garbage Cans	15	2021	\$ 6,000	replace with metal cans
2018	Playground Surface (Fibar)	2	2021	\$ 5,000	top off every two years
2018	Ball Field 11 Infield Mix	2	2021	\$ 1,500	re-grade/add mix
2016	Parking Lot, Seal/Stripe	5	2022	\$ 8,104	re-seal every five years
2016	Paths, Asphalt, Sealcoat	5	2021	\$ 9,042	re-seal every five years
2004	Benches	20	2021	\$ 8,063	



## VEHICLE REPLACEMENT SCHEDULE

LPD#	YEAR	MAKE/MODEL/DESCRIPTION	VIN/SN #	LICENSE PLATE NUMBER	PROJECTED LIFE	REPLACEMENT YEAR	PROJECTED COST
106	1996	Chevy 2500 Dump 4x4 Truck	1GBJK34R7TE214908	M70653	20	2023	LGC
120	2001	Ford F-350 Utility Truck	1FDWF36F61ED157H6	M127404	20	2023	\$58,000.00
126	2006	Ford F-250 4x2 Truck	1FTNF20556EA60234	M154821	15	2023	\$38,000.00
127	2008	Ford F-550 Dump Truck	1FDAF56Y28EB59044	M171997	15	2023	\$50,000.00
128	2007	Ford F-150 4x2 Truck	1FTRF12W98KD36789	M172550	12	2023	\$33,000.00
132	2011	Ford F-250 4x2 Truck	1FT7W2A69BEC75545	M186258	12	2023	\$38,000.00
134	2013	Ford F-250 4x4 Truck w/ Plow	1FTBF2B69DEB52999	M195985	10	2023	\$39,000.00
129	2009	Ford F-350 Stake 4x4 Truck	1FDWF37Y39EB12213	M177380	11	2024	\$68,000.00
130	2004	Dodge Dakota 4x4 Truck	1D7HG38N745669026	M145095	18	2024	\$28,000.00
131	2011	Ford F-250 4x4 Truck	1FTBF2B66BEC75544	M186257	10	2024	\$40,000.00
133	2011	Ford F-350 Stake 4x2 Truck	1FDRF3G63BEC75607	M181327	10	2024	\$58,000.00
138	2015	Ford F-250 4x4 Truck w/ Plow	1FTBF2B62FED69474	M205204	10	2025	\$40,000.00
139	2015	Ford F-250 4x2 Truck	1FTBF2A60FED57437	M205203	10	2025	\$31,000.00
141	2016	Ford Transit Rec. Van	1FMZK1ZM2GKA21990	M206658	10	2026	\$30,000.00
143	2016	Ford F-250 4x4 Truck w/ Plow	1FTBF2B65GED01218	M209698	10	2026	\$42,000.00
135	2013	Ford E-150 Van	1FTNE1EW4DDB08579	M195301	15	2028	\$34,000.00
142	2016	Ford F-150 4x2 Four Door Truck	1FTEWICF9GKE50075	M209136	12	2028	\$30,000.00
144	2016	Ford F-350 4x4 Dump Truck-Lilacia	1FDRF3G68GED29281	M210713	12	2028	\$45,000.00
137	2014	Ford E-150 Van	1FTNE1EW3EDA21029	M197607	15	2029	\$35,000.00
145	2017	Ford F-150 4x2 Truck	1FTEX1CF3HKD48110	M212652	12	2029	\$30,000.00
140	2016	Ford F-550 Dump Truck	1FDUF5HY1GFA23125	M205112	15	2031	\$55,000.00
147	2019	Ford F-350 4x4 w/Plow	1FTRF3B67KEE67379	M220864	12	2033	\$62,000.00
136	2014	Chevy Bus	1GB362BGGH22401	M197937	20	2034	\$85,000.00
146	2018	Ford 550 Boom Lift Truck	1FDUF5GY4JEB54610	M99891	20	2038	\$125,000.00

# EQUIPMENT REPLACEMENT SCHEDULE

YEAR	MAKE/MODEL/DESCRIPTION	VIN/SN #	MODEL NUMBER	PROJECTED LIFE	REPLACEMENT YEAR	PROJECTED COST
2013	Western Salt Spreader	1303022000067800	SS800	7	2021	\$13,500.00
1990	Honda Rototiller Walk Behind	G300-1355563	RF700	30	2022	\$3,800.00
1991	Ford 2120 Tractor with Brush	UV24592	2120	30	2022	\$45,000.00
1997	Mill Creek Top Dresser	TD3683	3683	25	2022	\$19,500.00
1997	Leroi Compressor	3273X600	Q185DPE	25	2022	\$25,000.00
2004	Toro Proline Walk Behind 48" Mower	230000136	30523	16	2022	\$9,800.00
2007	Vermeer BC252 Stump Grinder	1VRN07F771012295	BC252	15	2022	\$24,000.00
2008	Toro Zero Turn 48" Mower	311000538	Z453	12	2022	\$10,000.00
2008	Ballfield Groomer with Tank	008-003	TR-3	25	2022	\$20,000.00
2009	Smithco Ballfield Tractor Sand Pro	43138	Sand Pro	11	2022	\$19,000.00
2009	Progressive Pull Behind Mower	8651315	TD65	12	2022	\$18,000.00
2010	Smithco Ballfield Tractor Sand Pro	43182	Sand Pro	11	2022	\$19,000.00
2010	Jacobsen Triple Deck Mower	7052901987	BC9016	12	2022	\$78,000.00
2012	Honda Pump (Small)	3024682	WX10	10	2022	\$550.00
2014	Snow Blower Troy	11164880024	27	8	2022	\$3,000.00
2015	Echo Weed Whip	S1136008265	T265	4	2022	\$400.00
2015	Echo 500T Blower	PB17001500	500T	5	2022	\$500.00
2016	Shindaiwa Weed Whip	T73914005394	S242	3	2022	\$400.00
2016	Shindaiwa Weed Whip	T73194005385	S242	3	2022	\$400.00
2016	Shindaiwa Weed Whip	T73194008393	S252	3	2022	\$400.00
2016	Shindaiwa Weed Whip	T73194008396	S252	3	2022	\$400.00
2016	Troy Built Push Mower	1D075KC1731	12AVB2A3711	5	2022	\$450.00
2016	Troy Built Push Mower	1D075KC1732	14AVB2A3708	5	2022	\$450.00
2016	Troy Built Push Mower	1D075KC1727	14AVB2A3916	5	2022	\$450.00
2016	Troy Built Push Mower	1D0755C1729	14AVB2A3912	5	2022	\$450.00
2016	Echo 500 Blower	PS160001011	T500	5	2022	\$475.00
2016	Echo T600 Blower	T19011371	T600	5	2022	\$500.00
2016	Stihl Gas Auger-Lilacia	299715620	BT45	5	2022	\$550.00
2016	Black Hawk Log Splitter	2461234	2491	6	2022	\$2,500.00
2017	Shindaiwa Weed Whip	T816400912	S245	3	2022	\$475.00
2017	Stihl Hedge Trimmer	10364770	HS45	5	2022	\$450.00
2017	Stihl Hedge Trimmer	10364769	HS45	5	2022	\$450.00
2017	Echo 430T Blower	T18700116	430T	5	2022	\$500.00
1993	Vermeer TS 44A Tree Spade	Spade 25	TS 44A	30	2023	\$65,000.00

# EQUIPMENT REPLACEMENT SCHEDULE

1998	Gandy Aerator	96141	400FD	25	2023	\$21,000.00
2010	Stihl Gas Pole Saw	244088986	ST101	10	2023	\$9,000.00
2013	Honda 2" Pump	5103040	GC02	10	2023	\$300.00
2015	Echo 500T Blower	PB17001401	500T	5	2023	\$500.00
2015	Snow Blower Troy	1G234B1033T	33	8	2023	\$3,700.00
2015	Snow Blower Troy	11034B10015	45	8	2023	\$4,500.00
2016	Stihl 18" Chainsaw	S60629001	S271	3	2023	\$625.00
2016	Stihl 16" Chainsaw	S592720001	S192	3	2023	\$475.00
2017	Stihl 18" Chainsaw	91400062	S362	3	2023	\$700.00
2018	Stihl Auger	517738285	BT45-2	5	2023	\$600.00
2018	Stihl Auger	515834976	BT45-2	5	2023	\$600.00
1999	New Holland Skidster	70279	LX665	25	2024	\$65,000.00
2009	Turco Edger	M00242	M42	15	2024	\$3,500.00
2016	Snow Blower Troy	11634B10035	45	8	2024	\$4,500.00
2016	Snow Blower Troy	1G234B10291	33	8	2024	\$3,700.00
2020	STIHL BR700 Blower	522525346	42820111622	3	2024	\$475.00
2020	STIHL BR700 Blower	518726939	42820111622	3	2024	\$475.00
2020	STIHL BR700 Blower	522525348	42820111622	3	2024	\$475.00
2013	John Deere Gator UTV	1M0625GSCBM15065	625I	12	2025	\$24,000.00
1996	Kohler Generator	0052799	GEN930	30	2026	\$12,500.00
2001	Ryan Aerator	00509944	GX120	25	2026	\$5,500.00
2001	Turf Aerator Walk Behind	509944	TA44	25	2026	\$6,200.00
2006	Vermeer Wood Chipper	1VR20161V261000235	BC1500	20	2026	\$35,000.00
2014	Cushman Turf Truckster 4x4 w/ Sprayer	840680001906	TWRD	12	2026	\$30,000.00
2016	Stihl Gas Pole Saw	481001062	ST101	10	2026	\$725.00
1997	Ford 1220 Tractor (Train)	UC28392	1220	30	2027	\$40,000.00
2002	Kubota 5700 Tractor	50860	5700	25	2027	\$50,000.00
2002	Kubota M5700 Tractor	52645	M5700	25	2027	\$50,000.00
2017	Scag Zero Turn 48" Mower	7403840	SC752V23FX	10	2027	\$12,500.00
2017	Generac Generator	8661572B	M59821	10	2027	\$1,500.00
1993	Howard Rototiller	020356399	DK7800	35	2028	\$12,500.00
2013	Hus. Concrete Saw with Cart	2004280	CS280	15	2028	\$4,500.00
2016	Echo Sod Cutter	I69914001216	BR280	12	2028	\$4,200.00
2018	Scag Zero Turn 61" Mower	K0601011	87431	10	2028	\$13,000.00
2018	Honda Pump (Small)	3470631	WX10	10	2028	\$600.00
2009	Genie Lift (Blue)	EL1977	SN1927	20	2029	\$85,000.00

## EQUIPMENT REPLACEMENT SCHEDULE

2014	Ryan Sod Cutter	S4495401465	544954C	15	2029	\$4,500.00
2019	Scag Zero-Turn 61" Mower	P6000578	SCZ61V-37BV	8	2029	\$14,200.00
2020	Scag Zero-Turn 61" Mower	P001372	SCZ61V42BV	8	2029	\$15,000.00
2020	Scag Zero-Turn 52" Mower	1177001152	SCZ752V22FX	8	2029	\$14,100.00
2015	Toro 4500D Triple Deck Mower	314000304	30881A	15	2030	\$95,000.00
2015	Echo Bed Redfiner	T69914001216	T699	15	2030	\$850.00
2019	Pull Behind Mower Bush Hg	1HDSR1181060022	TD1500	12	2031	\$18,500.00
2017	New Holland Boomer 55 Tractor	B55R10033	B55	15	2032	\$70,000.00
2006	Kamatsu Forklift	203312	FG25ST16	30	2036	\$45,000.00
2012	John Deere Backhoe	1T0310SKCCE227683	SK310	25	2037	\$85,000.00

# ADA Action Plan - Phase I

This schedule has been completed to show capital replacement information for the years 2011-2022, as well as general operating/budget information. A copy will be maintained at the Administration office as well as at the Parks Department. It will be updated throughout the year as projects are completed or when additional information is received. Any project that is in purple has been completed. There are over \$88,200 worth of remaining Phase I projects that need to be completed through 2022.

Updated

**February 8, 2021**

Completed by

**Dean Styburski**  
**Superintendent of Parks**  
**&**  
**Andrea Chiappetta**  
**Director of Finance & Personnel**

# Phase 1

	\$\$\$\$	Date	Notes
<b>Crescent Tot Lot</b>			
<b>Exterior Accessible Route</b>			
Correct or fill gap at entry to play area (CTL5, CTL5a)	COMPLETE	2014	
Correct or repair sidewalk cross slope along AR to max 2% (CTL4, CTL4a)	COMPLETE	2014	
Correct or repair sidewalk running slope along AR to max 5% (CTL6, CTL6a, CTL1, CTL1a, CTL2, CTL2a, CTL3, CTL3a)	COMPLETE	2014	
<b>Edson Park</b>			
<b>Exterior Accessible Route</b>			
Correct slope on curb ramp to max 8.33% (EP1, EP1a) & correct cross slope on curb ramp to max 2.08% (EP2, EP2a), Install compliant detectable warning at curb ramps (EP1a), Repair, bevel, or ramp CIL along AR (EP3) & Resurface AR where cracks create gaps (WP6a)	COMPLETE	2012	
Correct or repair sidewalk cross slope along AR to max 2% (EP4, EP4a) & correct or repair sidewalk running slope along AR to max 5% (EP5, EP5a)			Village of Lombard
<b>Four Seasons Park</b>			
<b>Parking</b>			
Relocate one parking stall to be adjacent to the shelter	COMPLETE	2016	
Add one van parking sign to one accessible stall	COMPLETE	2016	
Move accessible parking sign to within 5' of accessible parking stall (FS2, FS2a)	COMPLETE	2016	
<b>Exterior Accessible Route</b>			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice	COMPLETE	2013	
Mount no parking signs to prevent cars from obstructing curb ramps	COMPLETE	2013	
Create curb ramps with max running slope 8.33%, max cross slope 2.08%, a top landing as wide as ramp and 36" deep and side flares with max slope 10% where AR crosses curbs	COMPLETE	2016	
Install compliant detectable warning at new curb ramps and transitions from walkways to vehicular ways (FS5, FS6)	COMPLETE	2013	
Correct or repair sidewalk running slope along AR to max 5% (FS7, FS7a)	COMPLETE	2015	



# Phase 1

	\$\$\$\$	Date	Notes
Extend AR to connect to plumbing entry (FS41)	COMPLETE	2015	
<b>Other – Shelter and Restroom Building</b>			
Insulate exposed pipes under sink in both restrooms	COMPLETE	2015	
Lower hooks in multi-user restrooms accessible stalls to max 48" aff (FS45,FS45a)	COMPLETE	2015	
Adjust self closing stall doors to close all the way	COMPLETE	2015	
Inspect, adjust, and maintain 5 lbf to open restroom stall doors	COMPLETE	2015	
Widen route to the sink in the women's restroom to min. 36" (FS46, FS46a)	COMPLETE	2015	
<b>Four Seasons Park-Log Cabin</b>			
<b>Exterior Accessible Route</b>			
<i>Create lined cross walk</i> where pedestrian pathway crosses through vehicular traffic (smart practice)(checklist)	COMPLETE	2013	
<i>Install compliant detectable warning</i> at curb ramps and transitions from walkways to vehicular ways (checklist)	COMPLETE	2012	
<i>Repair, bevel, or ramp</i> CIL along AR (FSC5, FSC5a)	COMPLETE	2012	
<i>Correct or fill</i> gaps along AR (FSC1, FSC1a, FSC4, FSC4a)	COMPLETE	2012	
<i>Correct or repair</i> sidewalk cross slope along AR to max 2% (FSC2, FSC2a)	COMPLETE	2012	
<i>Correct or repair</i> sidewalk running slope along AR to max 5% (FSC3, FSC3a)	COMPLETE	2012	
<b>Exterior Entry Doors</b>			
<i>Relocate storage, furniture, and other obstacles</i> to create adequate 60" maneuvering space around doors (checklist)	ONGOING	2014	
<i>Replace doors</i> with doors having 32" clear width and 80" overhead clearance (FSC8, FSC6, checklist)	COMPLETE	2012	
<i>Repair, bevel, or ramp CIL</i> at 3 door entries to be max .25" (FSC7, FSC7a, FSC10, FSC10a, FSC11, FSC11a) & Fill and maintain gaps at back doorways to max .5" (FSC9, FSC9a)	COMPLETE	2012 & 2016	
<b>Interior Accessible Route and Doors (includes common areas and stairs)</b>			
<i>Correct</i> deficits to one more entry to meet 60% requirement (checklist, see 1.4 above)	COMPLETE	2012	

# Phase 1

	\$\$\$\$	Date	Notes
<b>Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)</b>			
<i>Lower or raise operating mechanisms</i> in main room to 15" min and max 48" aff to the highest operable part (FSC12, FSC12a, FSC13)	COMPLETE	2017	
<b>Employee Offices and Spaces</b>			
For all deficits, <i>leave as is</i> , employee work area pursuant to 2010 Standards 106.5 Defined Terms, until an employee with a disability works here (FSC14, checklist)			
<b>Restrooms</b>			
<i>Remount</i> grab bars in accessible restrooms to 33" to 36" aff (FSC19, FSC19a, FSC24, FSC24a)	COMPLETE	2016	
<i>Lower mirrors</i> in restrooms so that reflective surface of mirror is max 40" aff (FSC20, FSC20a, FSC27, FSC27a)	COMPLETE	2016	
<i>Lower hooks</i> in restrooms to max 48" aff (FSC21, FSC21a, FSC28, FSC28a)	COMPLETE	2016	
<i>Lower</i> baby changing station to max 48" to handle and 34" aff to surface when open (FAS22, FSC22a, FSC29, FSC29a) & Above correction should bring the lower edge of the baby changer to 27" which is at a cane detectable height (FSC23, FSC23a, FSC30, FSC30a)	COMPLETE	2016	
<i>Adjust timing</i> of auto faucets to remain on for min 10 seconds (checklist)	COMPLETE	2016	
<i>Replace</i> toilet tank in women's with one having flush mechanism on the open side, in the alternative, install an auto flush unit (FSC25)	COMPLETE	2016	
<b>Kitchen</b>			
Kitchen lacks 60" clearance, <i>remove a cabinet</i> if feasible to provide adequate turning space (FSC15, FSC15a) & Remove under sink cabinets to provide knee and toe clearances under sinks and remount sink to max 34" aff and insulate exposed pipes (FSC16, FSC16a, checklist) & Lower operable parts to max 48" aff or 44" for a forward reach over the counter (FSC17, FSC17a, FSC18, FSC18a)	COMPLETE	2016	
<b>Aural and Visual Alarms</b>			
Upon renovation <i>install audible and visual</i> alarms in all rooms and spaces (checklist)	\$ 10,000	2021	No phone lines for monitor

# Phase 1

	\$\$\$\$	Date	Notes
<b>Lilacia Park</b>			
<b>Exterior Accessible Route</b>			
Mount signage directing patrons to an accessible park entry (LP1)	COMPLETE	2016	
Re-cut or re-pour curb ramp to max running slope 8.33%, max cross slope 2.08%, top landing as wide as ramp and 36" deep and side flares with slope max 10% (LP2) & Install compliant detectable warning at curb ramps (LP2)	Village of Lombard Owned \$3,500)		
Repair and reset pavers to eliminate CIL and gaps (LP3)	Village of Lombard Owned \$5,000)	2017	Completed by the Village of Lombard
<b>Lombard Common</b>			
<b>Parking</b>			
Repair or correct slope of parking space and access aisle to max 2% in any direction (LC1, LC1a)	\$ 5,000	2022	
Raise existing accessible parking signs so that lowest end of sign is min. 60" aff (LC2, LC2a, LC3, LC3a, LC4, LC4a)	COMPLETE	2014	
<b>Exterior Accessible Route</b>			
Remove parking bumper from the entry to the AR (LC5)	COMPLETE	2012	
Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice	\$ 1,000	2022	
Install compliant detectable warning at transitions from walkways to vehicular ways	COMPLETE	2012/2013/ 2014	
Create AR through park connecting one of each of park features	COMPLETE	2014	
<b>Lombard Lagoon</b>			
<b>Exterior Accessible Route</b>			
Install compliant detectable warning at walkways transitions to vehicular ways	COMPLETE	2012	1 truncated dome
Correct or fill multiple gaps along AR (LL1, LL1a, LL2)	COMPLETE	2014	
Extend the AR to the edge of the lake	\$ 6,000	2022	
<b>Sand box/Play tables</b>			

# Phase 1

	\$\$\$\$	Date	Notes
Acquire and install an accessible sand play structure and place along AR (LL11)	COMPLETE	2014	
<b>Park Site</b>			
<i>Replace <u>portable toilet</u> with compliant model and place along AR (LL12)</i>	COMPLETE	2012	
Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the <u>grill</u> (LL13)	COMPLETE	2014	
Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to a designated <u>skating area</u> entry (LL14, LL15)			No skating over the last ten years
Relocate <u>bike rack</u> to be along the AR (LL16)	COMPLETE	2014	
Construct firm, stable, and slip resistant pads at least 36" by 48" adjacent to 20% of <u>benches</u> , and locate along an AR (checklist) & Lower bench seat to max 17" to 19" off as a best practice (LL17, LL17a, LL18, LL18a, LL19, LL19a) & Acquire and install at least one armrest to 20% of existing benches as a smart practice (checklist)	COMPLETE	2013	
<b>Other – Shelter</b>			
Replace 20% of the picnic tables with ones with knee and toe clearance, 19" deep at 27" high and 24" deep at 9" high, with a 36" AR around the table (LL20)	COMPLETE	2015	
<b>Lombard Lagoon Building</b>			
<b>Parking</b>			
Raise existing accessible parking signs so that lowest end of bottom sign is min.60" aff (LLB1, LLB1a, LLB1b)	COMPLETE	2014	
<b>Exterior Accessible Route</b>			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic (smart practice) (checklist)	COMPLETE	2018	
Install compliant detectable warning at curb ramps and transitions from walkways to vehicular ways (LLB2, LLB2a, checklist)	COMPLETE	2012	1 truncated dome
Repair, bevel, or ramp CIL along AR (LLB3, LLB3a) & Correct or repair sidewalk cross slope along AR to max 2% (LLB4, LLB4a)	COMPLETE	2012	

# Phase 1

	\$\$\$\$	Date	Notes
<b>Exterior Entry Doors</b>			
Replace doors with doors having 80" overhead clearance (LLB5)	COMPLETE	2013	
Repair, bevel, or ramp CIL at 2 door entries to be max .25" (LLB6, LLB6a, LLB6b, LLB13, LLB13a)	COMPLETE	2014	
Inspect, adjust, and maintain 8.5 lbf to open exterior doors (checklist)	COMPLETE	2013	
<b>Interior Accessible Route and Doors (includes common areas and stairs)</b>			
When in operation, <i>maintain</i> exit doors and leave latch lock open for emergency egress (LLB9, LLB10, LLB10a)	COMPLETE	2014	
Relocate storage, furniture, and other obstacles to create adequate 60" maneuvering space around doors (LLB14, LLB14a)	ONGOING	2014	
Replace doors with doors having 80" of overhead clearance (LLB7, LLB8, LLB11) & Replace hardware with lever hardware where indicated (LLB10a, LLB14) & Replace hardware on doors to hazardous areas with knurled lever hardware (checklist) & Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees (checklist)	\$ 8,000	2022	Four interior doors upon major reconstruction still need to be completed
<b>Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public) - [CHECKLIST]</b>			
Lower drinking fountain to that leading edge is 27" aff (LLB15)	COMPLETE	2015	
<b>Employee Offices and Spaces</b>			
Employee only areas permit approach, entry and exit , <i>relocate obstacles</i> (such as tables and chairs) to create AR through storage (LLB14, LLB14a)	\$ -		
Employee only areas permit approach, entry and exit, <i>relocate obstacles</i> to create turning space of 60" in storage and janitor closet if feasible (LLB14, LLB14a)	\$ -		
<b>Restrooms</b>			
Acquire and mount 36" rear grab bar to the correct placement behind the water closet, 12" to one side of center and 24" to the other and 33" to 36" aff in both restrooms (LLB22, LLB22a, LLB25)	COMPLETE	2014	

# Phase 1

	\$\$\$\$	Date	Notes
Relocate or recess hand dryers in restrooms to not interfere with general circulation path, protrusions can't be greater than 4" (LLB24, LLB24a, LLB26)	COMPLETE	2014	
Insulate exposed pipes under sink in men's restroom (checklist)	COMPLETE	2014	
Adjust timing of faucets to remain on for min 10 seconds (checklist)	COMPLETE	2012	
<b>Kitchen</b>			
Lower operating mechanisms in kitchen to max 48" aff to the highest operable part or max 44" for a forward reach over a counter (LLB19, LLB19a, LLB20, LLB20a)	COMPLETE	2016	
<b>Aural and Visual Alarms</b>			
Upon renovation <i>install audible and visual</i> alarms in all rooms and spaces	\$ 10,000	2021	No phone lines
<b>Directional and Permanent Space Signs</b>			
Relocate sign to have CFS for viewing (LLB28)	COMPLETE	2014	
Mount compliant signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance (checklist)	COMPLETE	2014	
Mount compliant signage at entrance designating it as accessible (checklist)	COMPLETE	2014	
<b>Madison Meadows</b>			
<b>Parking</b>			
Acquire and mount at appropriate heights and locations accessible parking signs for stalls (MM4, MM5, MM6, MM7) & Raise existing accessible parking signs so that lowest end of sign is min 60" aff as a smart practice (MM1, MM1a, MM2, MM2a, MM2b, MM3, MM3a)	COMPLETE	2012	20 completed
Repaint accessible stalls at Taylor Road ball field providing accessible stalls and 8' access aisles for each (MM2b)	COMPLETE	2015	
<b>Exterior Accessible Route</b>			
<b>PARK-</b> Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice & <b>BLDG-</b> Create lined cross walk where pedestrian pathway crosses through vehicular traffic as a smart practice	COMPLETE	2013	
<b>PARK-</b> Create curb ramps along AR with max running slope 8.33%, max cross slope 2.08%, a top landing wide as ramp and 36" deep and side flares with max slope 10%	COMPLETE	2013	Work needed at #17



# Phase 1

	\$\$\$\$	Date	Notes
<b>PARK-</b> Repair, bevel, or ramp CIL along AR (MM8, MM8a, MM9, MM9a, MM9b, MM10, MM10a)	COMPLETE	2013	
<b>PARK-</b> Establish protocols for regular and frequent inspection and maintenance of surface of AR (MM11)	\$ -		
<b>PARK-</b> Correct or repair sidewalk cross slope along AR to max 2% (MM12a)	\$ 1,200	2021	
<b>PARK-</b> Correct or repair sidewalk running slope along AR to max 5% (MM13, MM13a, MM69, MM69a)	\$ 10,000	2021	
BLDG- Correct slope on curb ramp to max 8.33% (MM74, MM74a), Install compliant detectable warning at curb ramps, Repair, bevel, or ramp CIL along AR (MM75, MM75a) & Correct or repair sidewalk running slope along AR to max 5% (MM76, MM76a)	COMPLETE	2012	1 truncated dome
<b>Paradise Bay</b>			
<b>Parking</b>			
Create one more 8' accessible parking stalls, with one 8' adjacent access aisle, with proper signage and striping & Repaint stalls and access aisles to 8' each, or 11' and 5' as an alternative van stall (PB1, PB1a, PB2, PB2a)	COMPLETE	2016	
Add one van parking sign to one accessible stall in front lot	COMPLETE	2016	
Raise existing accessible parking signs so that lowest end of bottom sign is min.60" aff as a smart practice (PB7, PB7a, PB8)	COMPLETE	2015	
See 1.1.2 above for recommendations for connection of stalls to AR (PB9, PB10)	COMPLETE	2015	
<b>Exterior Accessible Route</b>			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic (PB11)	COMPLETE	2018	
Depending on whether stalls are relocated, provide a path through the island at the pool entry (PB11)	COMPLETE		Path will be around the island and not through
Install compliant detectable warning at curb ramps (PB12, PB 13) One of the detectable warning curbs completed in 2012	COMPLETE	2018	
Designate an access aisle for the passenger drop off area by painting an aisle that is 60" wide and 20' long (PB11)	\$ 1,000	2022	
<b>Exterior Entry Signage</b>			
Mount compliant signage at inaccessible entrances directing patrons in wheelchairs to accessible entrance	COMPLETE	2016	

# Phase 1

	\$\$\$\$	Date	Notes
Mount compliant signage at entrance designating it as accessible	COMPLETE	2016	
<b>Exterior Entry Doors</b>			
Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors, where feasible (PB17)	ONGOING		
Replace noncompliant threshold at exterior doors	COMPLETE	2016	
Inspect, adjust, and maintain 8.5 lbf to open exterior doors	ONGOING		
Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	ONGOING		
<b>Interior Accessible Route and Doors (includes common areas and stairs)</b>			
Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors (PB14, PB18, PB19)	ONGOING		
Replace noncompliant threshold at interior doors	COMPLETE	2016	
Replace hardware on hazardous area doors with knurled hardware	COMPLETE	2014	
Inspect, adjust, and maintain closing speed on door closers so doors do not close to 3" faster than 3 seconds when started at 70 degrees	ONGOING		
<b>Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)</b>			
Relocate protruding objects in managers office or place cane detectable warning at foot of counter (PB22, PB22a)	Complete	2014	
Remove, or relocate storage in CFS at fixtures and operable parts (PB23)	ONGOING		
<b>Employee Offices and Spaces</b>			
Employee only areas permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through rooms indicated (PB16, PB15, PB29, PB30, PB31a, PB32, PB32a, PB33, PB33a, PB34)	ONGOING		
Employee only areas permit approach, entry, and exit, relocate obstacles to create turning space of 60" in rooms indicated	ONGOING		
<b>Restrooms</b>			
<b>Recommendations for Single</b>			

# Phase 1

	\$\$\$\$	Date	Notes
Remount grab bars in F2 to 33" to 36" aff (PB37, PB37a)	Construction Tolerance		
Relocate or recess hand dryers in restrooms to not interfere with general circulation path, protrusions can't be greater than 4" (PB40)	\$ 3,000	2022	
<b>Recommendations for Multi-User</b>			
Remount grab bars in restrooms to 33" to 36" aff (PB39, PB39a)	Construction Tolerance		
Relocate or recess hand dryers in restrooms to not interfere with general circulation path, protrusions can't be greater than 4" (PB40, PB40a)	\$ 3,000	2022	
Create a compliant ambulatory accessible stall with grab bars and fixtures mounted in correct locations and heights in men's restroom			Construction Tolerance
Lower hooks in women's multi-user restrooms accessible stalls to max 48" aff (PB35, PB35a)	Complete	2015	
Widen ambulatory stall door in women's to 32" when opened to 90 degrees (PB36, PB36a)	Construction Tolerance		
Remount grab bars in women's restroom ambulatory stall to 33" to 36" aff (PB38, PB38a)			Construction Tolerance
Enlarge women's accessible stall to 96" for an inward swinging door, or rehang door to swing outward			Construction Tolerance
<b>Kitchen – Concessions</b>			
Locate accessible tables along the AR with the wheelchair seating accessible from AR and level (PB53, PB53a)	ONGOING	2014	
Relocate menu to be within viewing distance appropriate for letter size, or provide a second menu for patrons with vision impairments (PB44)	COMPLETE	2016	
<b>Locker Rooms</b>			
Designate 5% or no less than 1 locker as accessible, with signs with the access symbol and hooks and operating mechanisms max 48" aff as a smart practice	COMPLETE	2018	
Install 59" shower hoses to shower head in accessible showers (PB41)	COMPLETE	2016	
Enlarge dressing stalls to 60" by 60" and replace bench with one with seat 24" deep, 48" long, affixed to the wall or having a back and mounted 17" to 19" aff (PB42, PB42a, PB43, PB43a)			Construction Tolerance
<b>Directional and Permanent Space Signs</b>			
Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements	ONGOING		

# Phase 1

	\$\$\$\$	Date	Notes
Implement a sign revision program throughout the building, discriminating between directional signs and signs for permanent spaces	\$ -		
Mount compliant signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door	COMPLETE	2016	
<b>Other – Swimming Pool</b>			
Correct or repair cross slope of pool deck to max 2% where technically feasible (PB52, PB52a, PB53, PB53a)			Construction Tolerance
See 1.12.1 above for correction to CFS at table (PB53, PB53a)	\$ -		Construction Tolerance
Install pool lift at lap pool and make it available every hour pool is open	COMPLETE	2013	
Correct stair riser heights to be uniform (PB55, PB55a)	Construction Tolerance		
Install another handrail at the pool stairs in both pools, 20" to 24" from an existing handrail (PB56, PB56a, PB55, PB55a)	\$ 5,000	2022	
Create designated wheelchair seating at the bleachers (PB57)			Upon reconstruction
<b>Southland Park</b>			
<b>Parking</b>			
Repaint accessible stalls and access aisles to 8' each (SP1, SP1a)	COMPLETE	2012	
Raise existing accessible parking signs so that lowest end of sign is min. 60" aff (SP2, SP2a)	COMPLETE	2012	
<b>Exterior Accessible Route</b>			
Extend AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to ball field and soccer field (SP3)	\$ 20,000	2021	2014 Completed AR to ball field
Create curb ramp with max running slope 8.33%, max cross slope 2.08%, having a top landing as wide as ramp and 36" deep and side flares with max slope 10%, Repair, bevel, or ramp CIL along AR (SP17, SP17a) & Correct or fill 1" gap along AR (SP18, SP18a)	COMPLETE	2012	11 truncated domes were added to this project
Correct or repair sidewalk cross slope along AR to max 2% (SP4, SP4a, SP19, SP19a) & Correct or repair sidewalk running slope along AR to max 5% (SP3, SP3a)	COMPLETE	2013	2 truncated domes

# Phase 1

	\$\$\$\$	Date	Notes
<b>Splash Park</b>			
<b>Other</b>			
Replace insulation on sink pipes in restrooms (SP4, SP5)	COMPLETE	2014	
<b>Sunset Knoll Park</b>			
<b>Exterior Accessible Route</b>			
Correct or repair sidewalk cross slope along AR to max 2% (SK1, SK1a) & Correct or repair sidewalk running slope along AR to max 5% (SK2, SK2a, SK3, SK3a)			Upon major reconstruction
<b>Terrace View</b>			
<b>Exterior Accessible Route</b>			
Create curb ramp along the AR with max running slope 8.33%, max cross slope 2.08%, having a top landing as wide as ramp and 36" deep and side flares with max slope 10%	Property Owned by School District #44		
Establish protocols for regular and frequent inspection and maintenance of surface of AR (TVP3)	Ongoing		
Repair, bevel, or ramp CIL along AR (TVP5, TVP5a)	Property Owned by School District #44		
Correct or repair trail cross slope along AR and from play area to school to max 2% (TVP1, TVP1a, TVP6, TVP6a)	Property Owned by School District #44		
Correct or repair sidewalk running slope along AR to max 5% (TVP4, TVP4a, TVP7, TVP7a)	Property Owned by School District #44		
Relocate park signage to AR, with level 30" by 48" CFS for viewing (TVP2)	COMPLETE	2018	
<b>Westmore Woods</b>			
<b>Parking</b>			
Repair or correct slope of parking space and access aisle to max 2% in any direction (WW2, WW2a)	\$ 5,000	2022	
Raise existing accessible parking signs so lowest end of sign is min 60" aff (WW1, WW1a, WW3, WW3a)	COMPLETE	2016	
Create AR connecting accessible parking to park play area (WW4)	COMPLETE	2016	

# Phase 1

	\$\$\$\$	Date	Notes
<b>Exterior Accessible Route</b>			
Install compliant detectable warning at curb ramps and walkways transitions to vehicular ways (WW5, WW6)	COMPLETE	2012	4 truncated domes
See section 1.10 for AR to park features	COMPLETE	2015	
<b>Total Cost</b>	\$ 88,200		
<b>The following facilities have no phase one improvements</b>			
<b>Administration Offices Building</b>			
<b>Broadview Slough</b>			
<b>Eastview Terrace</b>			
<b>Lombard Community Building</b>			
<b>Sunset Knoll Maintenance</b>			
<b>Old Grove Park</b>			
<b>Sunset Knoll Recreation Center</b>			
<b>Vista Pond</b>			
<b>Washington Cemetery</b>			
<b>Western Acres Golf Course</b>			



# ADA Action Plan - Phase II

This schedule has been completed to show capital replacement information for the years 2019-2030, as well as general operating/budget information. A copy will be maintained at the Administration office as well as at the Parks Department. It will be updated throughout the year as projects are completed or when additional information is received. Any project that is in purple has been completed. There are over \$636,850 worth of remaining Phase II projects that need to be completed through 2030.

Updated

**February 8, 2021**

Completed by

**Dean Styburski**  
**Superintendent of Parks**  
**&**  
**Andrea Chiappetta**  
**Director of Finance & Personnel**

## Phase 2

	\$\$\$\$	Date	Notes
<b>Crescent Tot Lot</b>			
<b>Transfer System</b>			
Install transfer system on 2 to 5 play structure with access to 50% of the EPC's, if feasible (CTL11, CTL12, CTL12a)			Upon Replacement
<b>Ground Level Play Components</b>			
Lower chin up bar to within reach range of 18" to 44" for 5 to 12 year old play component (CTL9, CTL9a)	COMPLETE	2020	Completed in-house lowered to 44"
Add one more type of GLPC's such as spinners or rockers, to meet incentive scoping			Upon Replacement
<b>Edson Park</b>			
<b>Playground Designated Entry</b>			
Correct or repair running slope of designated entry to max 5% (EP8, EP8a)			Village of Lombard property
<b>Playground Surface/Accessible Route within</b>			
Repair or correct running slope of play area accessible surface to max 5% (EP9, EP9a)			Upon Replacement
Repair or correct cross slope of play area accessible surface to max 2% (EP7, EP7a)			Upon Replacement
<b>Four Seasons Park</b>			
<b>Playground Designated Entry</b>			
Correct or repair running slope of <u>playground B</u> designated entry to max 5% (FS8, FS8a)	ONGOING	2022	
Repair, bevel or ramp CIL at <u>playground B</u> entry/border (FS10, FS10a)	COMPLETE	2015	
<b>Playground Surface/Accessible Route within</b>			
Fill and compact EWF surface so that it maintains its accessibility characteristics (FS13, FS13a, FS26, FS26a, FS9, FS9a)	ONGOING		

## Phase 2

	\$\$\$\$	Date	Notes
Establish protocols for regular and frequent inspection and maintenance of accessible playground surfaces	ONGOING		
<b>Ramps</b>			
Inspect ramp segments and adjust or raise segments to achieve ramp slope of max 8.33% (FS17, FS17a, FS18, FS18a)			Upon Replacement
<b>Elevated Play Components</b>			
Install ramp for access to the EPC's on the <u>play area A- 5 to 12</u> , or remove two play components to be below the 20 that triggers ramp requirement			Upon Replacement
<b>Ground Level Play Components</b>			
Lower one chin up bar play component to within reach range of 20" to 36" for tots (FS22, FS22a, FS23, FS23a)			Upon Replacement
<b>Parking</b>			
Repair or correct slope of parking space and access aisle to max 2% in any direction			Upon Major Reconstruction
<b>Lombard Commons</b>			
<b>Playground Designated Entry</b>			
Correct or repair running slope of designated entries to max 5% (LC6, LC6a, LC15, LC15a) & Correct or repair cross slope of designated entry to 5 to 12 play area to max 2% (LC16, LC16)	COMPLETE	2013	
Repair, bevel or ramp CIL at playground entry/border (LC17, LC17a)	COMPLETE	2014	
<b>Playground Surface/AR within</b>			
Repair or correct cross slope of 2 to 5 play area accessible surface to max 2% (LC7, LC7a)	COMPLETE	2014	
Establish protocols for regular and frequent inspection and maintenance of accessible playground surface (LC18)	ONGOING		
<b>Transfer System</b>			
Install transfer system on play structure with access to 50% of the EPC's, if feasible (LC8)	COMPLETE	2015	
<b>Ramps</b>			

## Phase 2

	\$\$\$\$	Date	Notes
Inspect ramp segments and adjust or raise segments to achieve ramp slope of max 8.33% (LC19, LC19a)	COMPLETE	2014	
Install compliant handrails along both sides of ramp at 20" to 28" aff (LC20, LC20a)	COMPLETE	2014	
<b>Lombard Lagoon</b>			
<b>Playground Designated Entry &amp; Playground Surface/Accessible Route within</b>			
Correct or repair running slope of designated entry to max 5% (LL3, LL3a) & Repair or correct cross slope of play area accessible surface to max 2% (LL4, LL4a)	COMPLETE	2014	
<b>Transfer System</b>			
Consider adding second transfer system as a smart practice			Upon Replacement
<b>Madison Meadow</b>			
<b>Playground Designated Entry</b>			
Widen the designated entries to 60" width (smart practice) (MM14, MM14a, MM35, MM35a)	COMPLETE	2014	
Correct or repair running slope of designated entries and AR to entries to max 5% (MM15, MM15a, MM16, MM16a, MM18, MM18a, MM37, MM37a) & Correct or repair cross sope of designated entry to 2 to 5 play area to max 2% (MM17, MM17a) & Repair, bevel or ramp CIL at playground entry (MM36, MM36a)	COMPLETE	2014	
<b>Playground Surface/Accessible Route within</b>			
Establish protocols for regular and frequent inspection and maintenance of accessible playground surface (MM22, MM39, MM39a, MM39b)	COMPLETE	2014	
Repair or correct cross slope of play area accessible surface to max 2% (MM38, MM38a)	COMPLETE	2014	
<b>Transfer System</b>			
Consider adding second transfer system on each structure as a smart practice	COMPLETE	2015	
Lower platform on south 5 to 12 structure transfer system to 11" to 18" aff, in the alternative, add and maintain surface fill level to achieve the same (MM40, MM40a)	COMPLETE	2014	
Correct transfer step riser height on south 5 to 12 structure to 8" max and uniform (MM41, MM41a, MM41b)	COMPLETE	2015	

## Phase 2

	\$\$\$\$	Date	Notes
<b>Ramps</b>			
Inspect ramp segments and adjust or raise segments to achieve ramp slope of max 8.33% on both north structures (MM19, MM19a, MM21, MM21a)	COMPLETE	2014	
<b>Southland Park</b>			
<b>Playground Surface/Accessible Route within</b>			
Repair or correct running slope of play area accessible surface to max 5% (SP6, SP6a) & Repair or correct cross slope of play area accessible surface to max 2% (SP5, SP5a) & Repair, bevel or ramp CIL's within playground and at playground entry/border (SP7, SP7a)			Upon Replacement
<b>Transfer System</b>			
Correct transfer step riser height to 8" max and uniform (SP8, SP8a, SP8b)			Upon Replacement
<b>Sand box/Play tables</b>			
Section 1.4 for corrections to AR within play area			Upon Replacement
Acquire and install an accessible sand play structure and place along AR			Upon Replacement
<b>Splash Park</b>			
<b>Parking</b>			
Repair or correct slope of parking space and access aisle to max 2% in any direction, due to this being city parking, this will require coordination with the Village of Lombard (SP7, SP7a)	\$ 300	2019	Village of Lombard
<b>Exterior Accessible Route</b>			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic (smart practice) (SP8)	\$ 300	2019	Village of Lombard
Correct or repair sidewalk running slope along AR to max 5% (SP1, SP1a)	\$ 12,000	2019	Village of Lombard
<b>Sunset Knoll Park</b>			

## Phase 2

	\$\$\$\$	Date	Notes
<b>Playground Designated Entry</b>			
Widen the designated entries to 60" width as a smart practice (SK9, SK9a, SK10, SK10a)			Upon Replacement
<b>Playground Surface/Accessible Route within</b>			
Repair or correct running slope of play area accessible surface to max 5% (SK11, SK11a, SK24, SK24a)	COMPLETE	2012	
Repair or correct cross slope of play area accessible surface to max 2% (SK12, SK12a)	COMPLETE	2012	
Repair, bevel or ramp CIL's at entries and at ramp (SK13, SK9a, SK14, SK14a)			Upon Replacement
Repair or replace rubber tiles where gaps occur (SK15, SK15a, SK16, SK16a, SK17)	COMPLETE	2012	
<b>Transfer System</b>			
Consider adding second transfer system on both structures as a smart practice			Upon Replacement
<b>Sand box/Play tables</b>			
Create AR with crushed and compacted stone or similar outdoor material from parking or sidewalk to the sand box (SK23)			Upon Replacement
Acquire and install an accessible sand play structure and place along AR (SK23)			Upon Replacement
<b>Sunset Knoll Recreation Center</b>			
<b>Parking</b>			
Repair or correct slope of access aisles to max 2% in any direction (SK1, SK1a, SK2, SK2a)	\$ 30,000	2021	
Raise existing accessible parking signs so that lowest end of bottom sign is min.60" aff as a smart practice (SK3, SK3a, SK4, SK5, SK5a, SK6, SK6a)	\$ 450	2022	
Create a curb ramp at the head of the access aisles to be max running slope 8.33%, max cross slope 2.08%, having a top landing as wide as the ramp and 36" deep and side flares with a max slope 10% (SK7)	\$ 8,000	2021	
<b>Exterior Accessible Route</b>			
Create lined cross walk where pedestrian pathway crosses through vehicular traffic (smart practice)	COMPLETE	2012	



## Phase 2

	\$\$\$\$	Date	Notes
Install compliant detectable warning at curb ramps (SK8, SK8a) & Repair, bevel, or ramp CIL along AR (SK10, SK10a, SK11, SK11a)	\$ 16,000	2021	
Correct or fill 1" gap along AR (SK9, SK9a)	\$ 100	2021	
Correct or repair sidewalk cross slope along AR to max 2% (SK12, SK12a)	\$ 12,000	2021	
Install a second handrail along the exterior ramp & Install rail along bottom edge of ramp that prevents a 4" sphere from passing through as edge protection (SK278)	COMPLETE	2018	
<b>Exterior Entry Doors</b>			
Enlarge cement pad at exit to allow 18" clearance on latch side, and extend a pathway away from the building for emergency egress (SK273, SK158, SK157)	\$ 7,000	2024	
Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors (SK152, SK235, SK238)	ONGOING		
Relocate parking bumpers to create 60" maneuvering clearance at exit doors (SK170, SK174)	\$ 750	2023	
Widen doors to 32" as noted (SK138, SK138a, SK221a, SK228)	\$ 7,500	2023	
One door was replaced in 2012			
Replace doors with doors having 80" overhead clearance (SK134a, SK156, SK156a, SK211, SK211a, SK220, SK219, SK237)	\$ 20,000	2023	
Repair, bevel, or ramp CIL at 13 door entries to be max .25" (SK140, SK141, SK146, SK146a, SK161, SK161a, SK169, SK169a, SK173, SK173a, SK182, SK182a, SK212, SK217, SK217a, SK222, SK230, SK230a, SK239, SK239a) & Replace threshold at exterior doors (SK139, SK147, SK170, SK185) & Fill and maintain gaps at doorways to max .5" (SK159, SK159a, SK223, SK223a)	\$ 52,000	2023	
Replace hardware with lever hardware as noted (SK142, SK183, SK199, SK240) & Replace hardware on hazardous area doors with knurled hardware	\$ 900	2023	
One door was replaced in 2012			
Install a power door opener that opens both sets of doors simultaneously, keeping them open for an adequate amount of time to allow patrons entry (SK184)	COMPLETE	2011	
Inspect, adjust, and maintain 8.5 lbf to open exterior doors	ONGOING		
Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	ONGOING		
<b>Interior Accessible Route and Doors</b>			
<b>DOORS-</b> Relocate storage, furniture, and other obstacles to create 60" maneuvering space around doors (SK151, SK153, SK145a, SK162, SK175, SK175a, SK176, SK180, SK181, SK236, SK189, SK194a, SK179, SK179a, SK205, SK206, SK108, SK213, SK115, SK274, SK275)	ONGOING		
<b>DOORS-</b> Remove and rehang door to open from opposite side to allow 18" maneuvering clearance on pull side (SK272, SK160, SK144a, SK168, SK193, SK192, SK218, SK224)	\$ 17,600	2025	

## Phase 2

	\$\$\$\$	Date	Notes
<b>DOORS-</b> Replace doors ones having 32" clear width where indicated (SK137, SK137a, SK150, SK150a, SK163, SK163a, SK166, SK166a, SK171, SK171a, SK172, SK172a, SK187, SK187a, SK194, SK194a, SK196, SK203, SK208, SK210, SK215, SK225, SK233)	\$ 45,000	2025	
<b>DOORS-</b> Replace doors with doors having 80" overhead clearance (SK135, SK135a, SK136, SK136a, SK144, SK144a, SK241, SK145, SK145a, SK190, SK190a, SK165, SK168, SK168a, SK178, SK186, SK186a, SK188, SK188a, SK191, SK193, SK193a, SK195, SK194a, SK192, SK192a, SK196, SK196a, SK197, SK197a, SK200, SK200a, SK202, SK202a, SK205, SK205a, SK206, SK206a, SK207, SK209, SK209a, SK211, SK211a, SK213, SK213a, SK214, SK216, SK218, SK218a, SK219, SK224, SK224a, SK226, SK226a, SK219, SK227, SK227a, SK231, SK232, SK234, SK234a)	\$ 105,000	2027	
<b>DOORS-</b> Replace hardware with lever hardware where indicated (SK177, SK164, SK167, SK198, SK199, SK201, SK204) & Replace hardware on hazardous area doors with knurled hardware	\$ 2,100	2025	
<b>DOORS-</b> Inspect, adjust, and maintain 5 lbf to open interior doors	\$ -	Ongoing	
<b>DOORS-</b> Inspect, adjust, and maintain closing speed on door closers so that doors do not close to 3" faster than 3 seconds when started at 70 degrees	\$ -		
<b>INTERIOR-</b> Provide interior ramp access from recreation areas to preschool area, (SK13)	\$ 40,000	2030	
<b>INTERIOR-</b> Lower operating mechanisms along interior AR to max 48" aff to the highest operable part (SK15, SK15a, SK17, SK17a, SK19, SK19a)	\$ 500	2026	
<b>INTERIOR-</b> Replace drinking fountain with hi-lo bowl fountain (SK16, SK16a, SK16b)	\$ 10,500	2021	
<b>INTERIOR-</b> Replace or extend handrail extension on stairs and remount handrails to 34" to 38" aff (SK13, SK13a, SK13a, SK14, SK14a)	\$ 1,000	2021	
<b>Public Designated Use Spaces (includes classrooms, meeting rooms, special purpose rooms, and other spaces intended for use by the public)</b>			
Relocate obstacles such as tables and chairs to create AR through preschool 3 (SK116, SK116a)	\$ -	Ongoing	
Raise shower bar to 80" for overhead clearance (SK94, SK94a)	\$ 100	2022	
Relocate protruding objects in preschool 1 or place cane detectable warning at foot of shelf (SK118, SK118a)	\$ -	Ongoing	
Tape or bevel a 32" wide portion of the gym mats to provide an entry (SK90)	\$ 5,000	2022	
Remove, or relocate storage in CFS at fixtures and operable parts (SK30, SK30a, SK30b, SK31, SK31a, SK31b, SK32, SK43, SK44, SK45, SK52, SK53, SK54, SK70, SK71, SK97, SK120, SK126, SK126a, SK131, SK81, SK82)	\$ -	Ongoing	

## Phase 2

	\$\$\$\$	Date	Notes
Lower operating mechanisms in rooms noted to max 48" aff to highest operable part (SK33, SK33a, SK34, SK34a, SK35, SK36, SK36a, SK148, SK148a, SK37, SK37a, SK46, SK46a, SK47, SK47a, SK45, SK45a, SK56, SK56a, SK53, SK53a, SK57, SK57a, SK58, SK58a, SK74, SK74a, SK76, SK76a, SK83, SK83a, SK84, SK84a, SK98, SK98a, SK100, SK100a, SK124, SK124a, SK122, SK122a, SK123, SK123a, SK132, SK132a, SK85, SK85a, SK86, SK86a, SK99a, SK103, SK103a)	\$ 8,100	2022	
Remove base cabinets to provide knee clearance and lower a portion of the counter to max 34", in the alternative, provide another work surface with knee clearance (SK63, SK63a)	\$ 5,500	2023	
Remove base cabinets to provide knee clearance and lower sink heights to max 34" aff in rooms indicated (SK38, SK38a, SK121, SK121a, SK125, SK126, SK133, SK104, SK104a)	\$ 40,000	2023	
Replace sink hardware with level hardware (SK39, SK105)	\$ 500	2023	
<b>Employee Offices and Spaces</b>			
Employee only areas permit approach, entry, and exit, relocate obstacles such as tables and chairs to create AR through rooms indicated (SK28, SK29, SK40, SK40a, SK49, SK50, SK50a, SK65, SK65a, SK66, SK66a, SK67, SK91, SK92, SK93, SK93a, SK95, SK107, SK107a, SK108, SK115, SK127, SK127a)	\$ -	Ongoing	
Employee only areas permit approach, entry, and exit, relocate obstacles to create turning space of 60" in rooms indicated (SK41, SK42, SK49, SK67, SK95, SK108, SK109, SK130, SK129)	\$ -	Ongoing	
<b>Restrooms</b>			
<b>MULTI-</b> Lower baby changing table to max 48" aff to the handle in both restrooms (SK21, SK21a, SK22, SK22a)	\$ 200	2023	
<b>MULTI-</b> Relocate or recess hand dryers and baby changers in restrooms to not interfere with CFS at the sink and urinals, protrusions can't exceed 4" (SK25, SK25a, SK26, SK26a)	COMPLETE	2015	
<b>MULTI-</b> Lower mirror in men's so reflective surface is max 40" aff (SK20, SK20a)	\$ 200	2023	
<b>MULTI-</b> Create ambulatory accessible stall with grab bars and fixtures mounted in correct locations and at correct heights in men's restroom	\$ 10,000	2024	
<b>MULTI-</b> Replace toilet tank with one having flush mechanism on the open side, in the alternative, install an auto flush unit in men's (SK24)	\$ 400	2024	
<b>MULTI-</b> Replace stall door of accessible stall with one that is self-closing (SK27)	\$ 200	2022	
<b>MULTI-</b> Replace toilet seat, or re-set or replace water closet to 17" to 19" aff in women's (SK23, SK23a)	\$ 150	2022	
<b>SINGLE-</b> Acquire and mount compliant signage for fitness restroom with access symbol (SK243)	COMPLETE	2018	
<b>SINGLE-</b> Widen fitness restroom to 60" clear width (SK245)	\$ 100,000	2022	

## Phase 2

	\$\$\$\$	Date	Notes
<b>SINGLE-</b> Acquire and mount correct grab bars on side and back walls in correct location and 33" to 36" aff (SK246, SK246a, SK247, SK247a, SK248, SK248a, SK249)	\$ 1,500	2022	
<b>SINGLE-</b> Remount toilet paper dispenser in fitness restroom to max 7" to 9" from front of toilet and 15" to 48" aff (SK251, SK252)	\$ 1,500	2022	
<b>SINGLE-</b> Lower mirror in fitness restroom so that reflective surface of mirror is max 40" aff (SK254, SK254a)	\$ 100	2022	
<b>SINGLE-</b> Lower hooks in fitness restroom to max 48" aff (SK257, SK257a)	\$ 100	2022	
<b>SINGLE-</b> Create one compliant single user accessible restroom with grab bars and fixtures mounted in correct locations and at correct heights in one of the preschool rooms (SK260, SK260a, SK261, SK261a, SK262, SK263, SK264, SK264a, SK265, SK265a, SK266, SK267, SK268, SK269, SK270)	\$ 25,000	2022	
<b>SINGLE-</b> Leave remaining restrooms inaccessible, acquire and mount compliant signage at restroom directing patrons to accessible restroom (SK258, SK259)	\$ 300	2022	
<b>Aural and Visual Alarms</b>			
Upon renovation install audible and visual alarms in all rooms and spaces	COMPLETE	2016	
<b>Directional and Permanent Space Signs</b>			
Create template for signs that addresses height of sign, size of characters, location of Braille, and other requirements	\$ -		
Mount compliant signage at all permanent rooms/spaces having Braille and the international symbol of accessibility, mounted at 60" to the middle of the sign and on the latch side of the door	\$ 4,000	2022	
<b>Other</b>			
<b>FITNESS-</b> Create a 30" by 48" "parking space" next to one of each type of fitness equipment offered in the center (SK277, SK276)	ONGOING		Space No Longer In Use
<b>SHOWER-</b> Widen CFS to access shower to 30" wide and 48" deep, measuring from the control wall & Install required seat in transfer shower (SK28)	\$ 45,000	2022	Space No Longer In Use
<b>Westmore Woods</b>			
<b>Exterior Accessible Route</b>			
Correct or repair sidewalk cross slope along AR to max 2% (WW9, WW9a, WW8, WW8a) & Correct or repair sidewalk running slope along AR to max 5% (WW7, WW7a,)	COMPLETE	2015	

## Phase 2

	Total Cost	\$\$\$\$	Date	Notes
	\$	636,850		
<b>The following facilities have no phase two improvements</b>				
<b>Administration Offices Building</b>				
<b>Broadview Slough</b>				
<b>Eastview Terrace</b>				
<b>Four Seasons Park-Log Cabin</b>				
<b>Lilacia Park</b>				
<b>Lombard Community Building</b>				
<b>Lombard Lagoon Building</b>				
<b>Old Grove Park</b>				
<b>Paradise Bay</b>				
<b>Sunset Knoll Maintenance</b>				
<b>Terrace View</b>				
<b>Vista Pond</b>				
<b>Washington Cemetery</b>				
<b>Western Acres Golf Course</b>				

**Statistical Section**

	Table
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**Lombard Park District**  
Statistic Table Descriptions

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Information in this section is presented chronologically for the last complete fiscal year and the nine fiscal years preceding it. Park District staff uses this information to measure performance, monitor trends and assist in determining the focus for resource disbursement.

**Table 1 Capital Assets Statistics by Function/Program**

Graph shows the amount of acreage owned by the Park District and the quantity of recreational amenities.

**Table 2 Government Employees by Function/Program**

The amount of full time and full time equivalent employees are detailed. Full time equivalent is based on the total number of hours worked based on 2080 hours in a fiscal year.

**Table 3 Recreation Participation**

Program information is displayed by annual participation within all recreation programs.

**Table 4 Pool Admissions & Total Visits**

Attendance figures are based on total admissions and total visits. Total Admissions are pass users and daily paid attendees. Total visits includes special event participants, swim team, swim lessons and rental groups. Increases and decreases in attendance are mostly weather related. In addition, the Park District built a new facility, Paradise Bay Water Park, in 2009 which replaced a 53 year old pool.

**Table 5 Lombard Golf Course Total Rounds**

Rounds are displayed by annual rounds. A round is considered one play of the District's 9 holes.

**Table 6 & 7 Demographic and Economic Statistics**

Demographic and Economic Statistics provide a broad spectrum of information from a variety of sources in one location.

**Table 8 Area Park District Comparison**

Several area park districts were selected based on proximity, size, EAV and tax proceeds to provide comparative data. Budget and tax information is presented per capita.

**Lombard Park District**  
**Capital Asset Statistics by Function/Program**

<b><u>Function/Program</u></b>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
<b>Parks and Recreation</b>										
Acreage	458	458	458	458	458	458	458	458	458	458
Playgrounds	17	17	17	17	17	17	17	17	17	17
Basketball courts	7	7	7	7	7	7	7	7	7	7
Baseball/softball diamonds	22	22	22	22	22	22	22	22	22	22
Soccer/football fields	16	16	16	16	16	16	16	16	16	16
Athletic center	1	1	1	0	0	0	0	0	0	0
Community centers	4	4	4	4	4	4	4	4	4	4
Aquatic center	1	1	1	1	1	1	1	1	1	1

The new Madison Meadow Athletic Center opened June 2018

Source: Park District Records

**Lombard Park District**

Government Employees by Function/Program

Full Time Employees as of December 31st

	<u>2021</u> <u>Budget</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
<b><u>Function/Program</u></b>										
Administration	7.5	7.5	8	8	8	8	8	7	7	7
Recreation	13	12	13	13	11	10	10	10	10	10
Golf Course	1	1	1	1	1	1	1	1	1	1
Maintenance	13.5	12.5	12	13	13	14	13	13	13	13
<b>Total Full Time</b>	<b>35</b>	<b>33</b>	<b>34</b>	<b>35</b>	<b>33</b>	<b>33</b>	<b>32</b>	<b>31</b>	<b>31</b>	<b>31</b>

Full Time Equivalent Employees as of December 31st

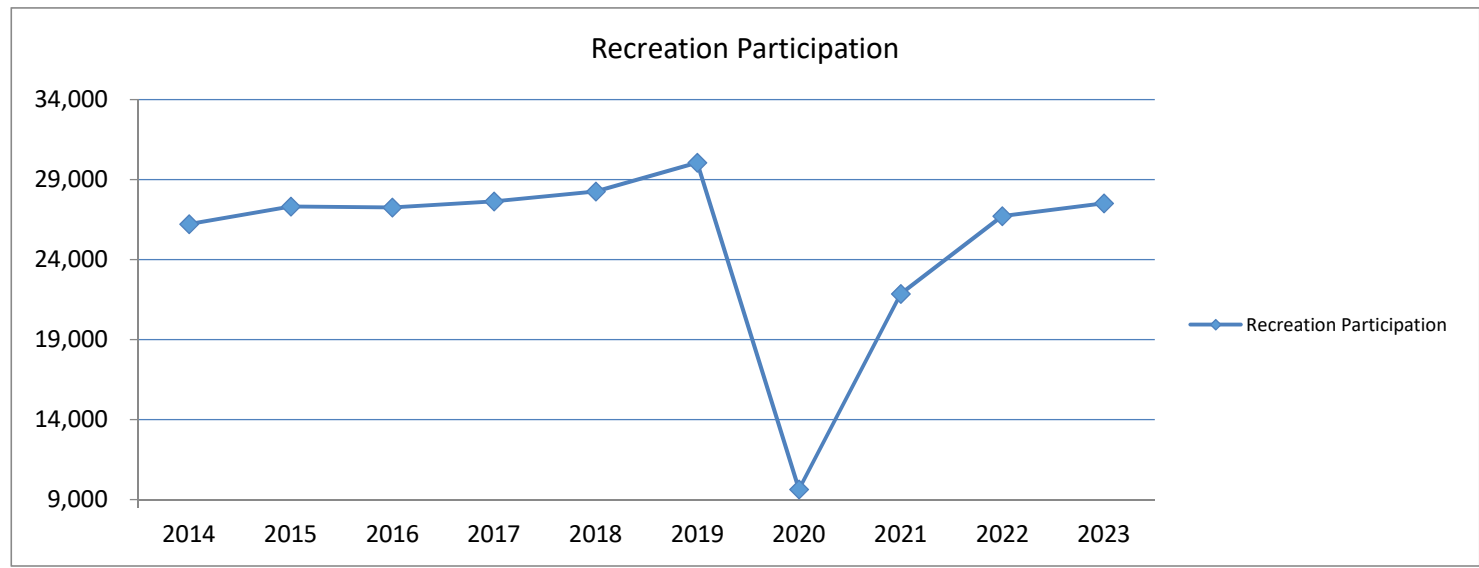
	<u>2021</u> <u>Budget</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>
<b>Parks and Recreation</b>										
Administration	0.5	0.0	1.5	0.5	0.5	0.5	0.5	1.0	0.5	0.5
Recreation	39.5	24.0	40.0	40.0	25.0	25.0	24.0	22.5	24.5	21.0
Golf Course	5.0	3.0	5.0	5.0	5.0	5.0	4.5	5.0	5.0	5.5
Maintenance	15.0	8.5	15.0	15.0	14.0	14.0	15.0	13.0	12.5	13.0
<b>Total Full Time Equivalent</b>	<b>60.0</b>	<b>35.5</b>	<b>61.5</b>	<b>60.5</b>	<b>44.5</b>	<b>44.5</b>	<b>44.0</b>	<b>41.5</b>	<b>42.5</b>	<b>40.0</b>
<b>Total</b>	<b>95.0</b>	<b>68.5</b>	<b>95.5</b>	<b>95.5</b>	<b>77.5</b>	<b>77.5</b>	<b>76.0</b>	<b>72.5</b>	<b>73.5</b>	<b>71</b>

Source: Lombard Park Districts Human Resource Department

Full Time Equivalent Employees are based on the total number of hours worked divided by 2,080 hours which a full time employee will work during a year. FTE by department is not available prior to 2011.

The changes in the Recreation Fund relate to the opening of a new recreation center and offering of a before and after school program for School District #44.

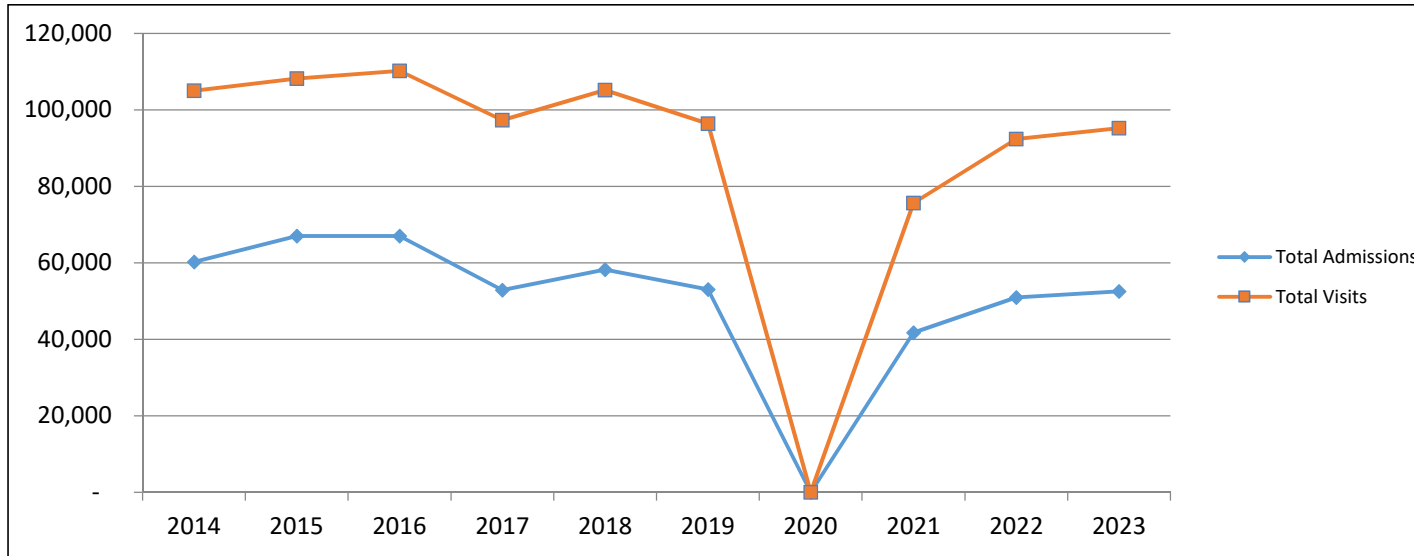
2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
26,222	27,316	27,266	27,646	28,250	30,058	9,654	21,866	26,725	27,526



Participation decline in 2020 due to COVID-19 pandemic

**Lombard Park District**  
Pool Admissions & Total Visits

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Total Admissions	60,260	67,001	66,978	52,854	58,218	52,990	-	41,703	50,970	52,499
Total Visits	105,000	108,150	110,206	97,295	105,173	96,411	-	75,594	92,393	95,164



Source: Park District Records

The pool did not open in 2020 due to COVID-19.

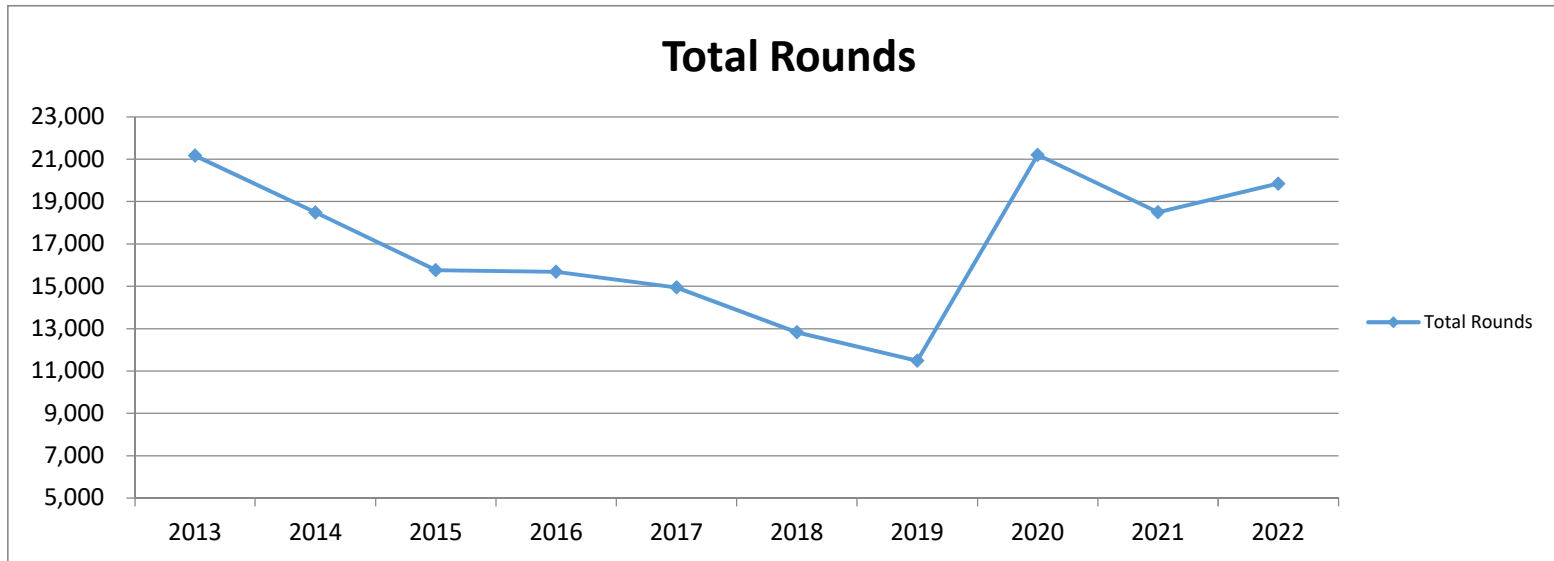
2020 is not included 2021, 2022, and 2023 projections.

2021 is 75% of the average of 2018 and 2019.

**Lombard Park District**  
Lombard Golf Course Total Rounds

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<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
21,174	18,481	15,759	15,681	14,947	12,827	11,481	21,200	18,500	19,850





**Lombard Park District**  
Demographic and Economic Statistics

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<u>Year</u>	<u>Population</u>	<u>Personal Income (thousand of dollars)</u>	<u>Per Capita Personal Income</u>	<u>Median Age</u>	<u>Education Level in Years of Schooling</u>	<u>School Enrollment</u>	<u>Unemployment Rate</u>
<b>2019</b>	43,904	1,721,827	39,218	37.9	14.2	6,412	3.2%
2018	43,395	1,649,923	38,021	40.5	13.2	6,455	2.9%
2017	43,395	1,649,923	38,021	40.5	13.2	6,610	3.9%
2016	43,395	1,649,923	38,021	40.5	13.2	6,883	4.6%
2015	43,395	1,649,923	38,021	39.1	13.2	6,730	5.3%
2014	43,395	1,649,923	38,021	39.1	13.2	6,895	5.6%
2013	43,395	1,649,923	38,021	39.1	13.2	7,009	7.8%
2012	43,395	1,649,923	38,021	39.1	13.2	6,443	8.5%
2011	43,165	1,649,923	38,224	40.9	13.2	6,434	8.7%
2010	43,894	1,649,923	37,589	36.7	13.2	5,703	9.5%
2009	43,894	1,649,923	37,589	36.7	13.2	5,750	8.9%

Sources: Bureau of Census, Annual School Census District 44 and Glenbard East High School and the Village of Lombard.

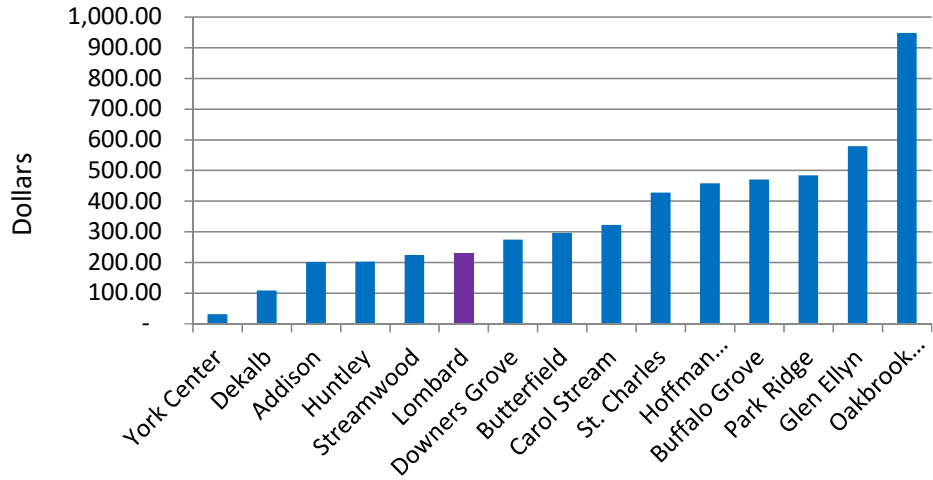
**Lombard Park District**  
Demographic and Economic Statistics

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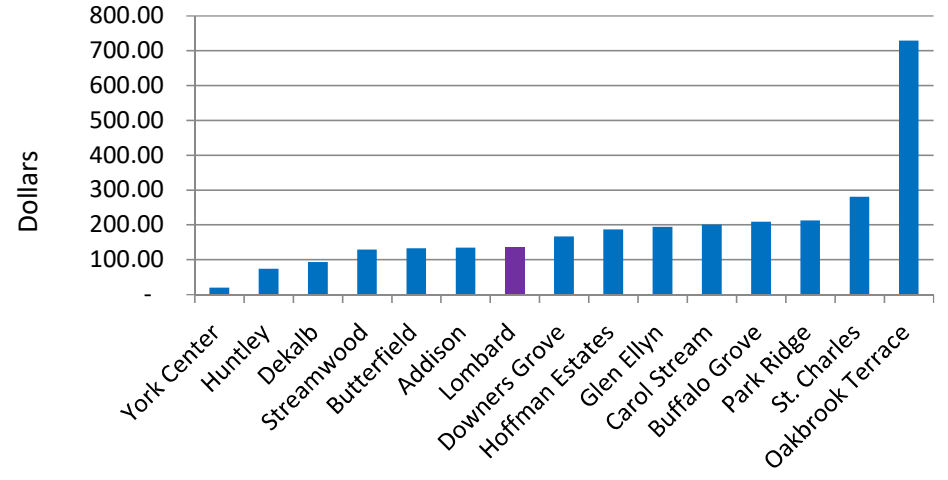
Total Population		43,904
	Male	49.00%
	Female	51.00%
Lombard Golf Course Total Rounds	African American	4.70%
	Asian	11.40%
	Hispanic	9.60%
	White	71.80%
	Other	2.50%
	Average Household Size	2.51
	Households with one or more people under 18 years	29.15%
	Households with one or more people 65 years and over	12.00%
	Total Housing Units	18,350
	Occupied	94.85%
	Vacant	5.15%
	Owner Occupied	71.00%
	Renter Occupied	29.00%
	Median Home Value	\$ 252,200

Sources: Bureau of Census, Annual School Census District 44 and Glenbard East High School and the Village of Lombard.  
<https://censusreporter.org/>

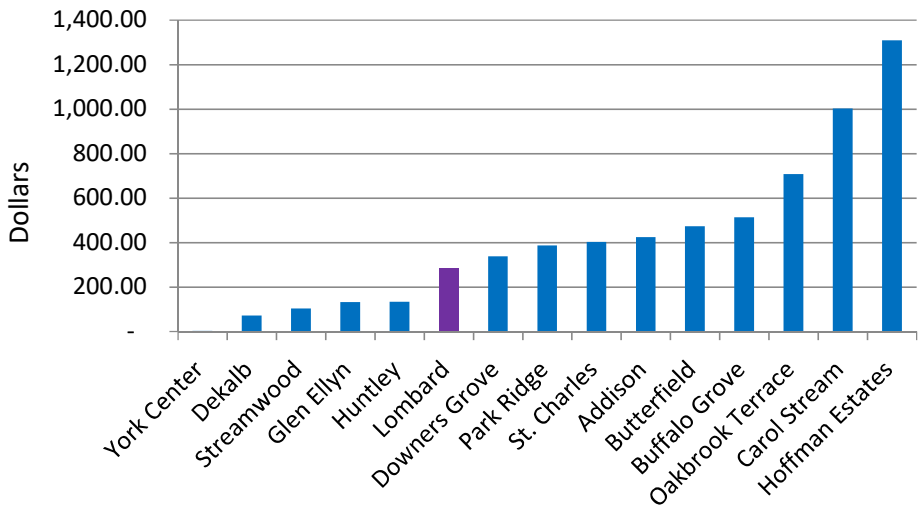
### Budget Expense per Capita



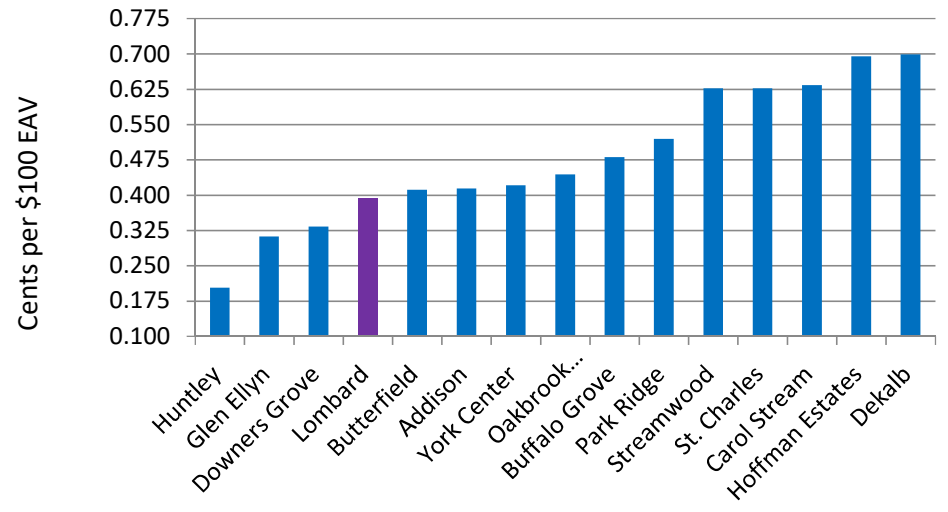
### Tax Proceeds per Capita



### Indebtedness per Capita



### Tax Rate



#	2020 Goals & Objectives	Staff				Notes
			October	November	December	
1	Implement Frontline's onboarding packets. (11/20)	Foerstel		X		In progress.
2	Create go live on a Madison Meadow Athletic Center website. (11/20)	Kapala Albrecht		X		On track to be completed by 11/20.
3	Organize and complete an Ergonomic Assessment in each department of the District. (11/20) – Rollover from 2019	Foerstel		X		Meeting with PDRMA consultant on October 25 to go over this goal.
4	Drone certification. (11/20)	Albrecht		X		This will be completed by November 2020.
5	Update all OSHA (SDS) Safety Data Sheets for each facility. (12/20)	Foerstel			X	Need to complete Paradise Bay Water Park.
6	Develop a long term Madison Meadow Athletic Center capital improvement and preventative maintenance plan. (12/20)	McKinnon			X	Spreadsheet has been completed. Staff is compiling information on products.
7	Implement two Madison Meadow Athletic Center trainings a year for facility staff to stay current on responsibilities and procedures. (12/20)	McKinnon			X	Re-intro training for Phase 4 occurred on June 27, 2020. A fall training is being planned.
8	Record and produce 1-2 videos for District special events. (12/20)	Albrecht			X	Videography library growing, utilized video content for Kiddie Campus, will be producing athletics video by 12/20.
9	Make improvements to Holiday Lights by adding activities on the weekends to replace the train rides. (12/20)	Manheim			X	
10	Develop a master schedule for turf field usage with Glenbard East. (12/20)	Herrmann			X	
11	Review, make changes to, and implement how facility reservations are processed, including email, online, and in-person, and update the recreation software accordingly. (12/20)	Bartels			X	
12	Secure \$22,000 in sponsorship for 2020. (12/20)	Kapala			X	On track to be complete by 12/20.

13	Continue to enhance staff training on RecTrac for Kiddie Campus billing, Club Rec, Madison Meadow Athletic Center, and program registration. (12/20)	Bartels			X	
14	Hire and train at least one new art instructor to enhance fine art offerings. (12/20)	Manheim			X	
15	Offer at least one new fine art program per brochure season. (12/20)	Manheim			X	
16	Improve School Day Off program by adding field trips for the 2020-2021 school year. (12/20)	Manheim			X	
17	Host an all staff meeting for athletic staff to enhance training for youth basketball and school gym operations. (1/20)	Herrmann	Complete			At the time of the meeting, I did not have everyone on staff that ended the season with me. People came on throughout the season. The meeting helped the staff fully understand what is asked of them at each school and what protocol they need to follow. Most staff were returners from years past who helped me with some training tips for the new staff members. The date of the meeting was 12/4/19. Completed 12/19.
18	Add three or more acting classes to the performing arts section. (3/20)	Plomb	Complete			Seven theatre classes were offered beginning with the Winter Activity Guide. These programs include: Basic Puppetry, Stories Come Alive, Musical Minis, Improvisation and Theatre Games, Musical Kids, Create a Play, and Applied Theatre for Adults.
19	Establish times for free greens fees for juniors with a playing adult. (4/20)	Ingram	Complete			Golfers ages 14 and under play free with a paid adult Monday-Friday all day and on weekends after 12:00 p.m.
20	Investigate options for lowering credit card fees. (4/20)	Kinsinger	Complete			After discussions with RecTrac, CardPointe is their preferred credit card provider. They work with other providers, but typically they are not as smooth. Staff completed PCI compliance, which decreased fees by \$200.00 per month.

21	Complete a direct mailing to advantage card participants prior to the season. (4/20)	Ingram	Complete	E-blasts and social media posts replaced the direct mailing.
22	Install drain tiles behind five green and five approach. (5/20)	Ingram	Complete	The drain lines behind five green and five approach were installed 12/19.
23	Provide additional training to Early Childhood summer season staff to include use of equipment, sanitation, cleanup, playground and sandbox inspection, and allergy training. (6/20)	Plomb	Complete	Early Childhood summer staff training was held on Thursday, June 4. Staff was trained on COVID-19 protocols, as well as use of equipment, sanitation, cleanup, playground safety, sandbox inspection, and allergy training.
24	Implement and enhanced marketing plan that includes a series of promotions throughout the season. (6/20)	Ingram	Complete	Strategies include banners, social media, E-blasts, flyers for youth programs, and Activity Guide covers. Promotions include the free youth special and the midday special.
25	Enhance staff training and communication with in-house athletic staff. (6/20)	Herrmann	Complete	All spring athletic seasons were canceled. Leagues and programs for the summer have just started. Program Manager is facilitating stronger communication between veteran staff and first year staff. This helps out with training on the tricks of the trade, and also with questions that the new staff may have.
26	Refresh photos for all recreation program areas, events, and adding to marketing photo library. (7/20)	Albrecht	Complete	Other program areas needed for photos: martial arts, travel athletics programs, Lilac Time events, early childhood. Completed 7/20.
27	Change all athletic photos in the activity guide to in-house photos. (7/20)	Pawlak Albrecht	Complete	Completed 7/20.
28	Develop a new fitness program centered for youth and teens. (8/20)	McKinnon	Complete	Youth Bootcamp was implemented. New ideas for shorter term commitments is being researched.
29	Add a three day, three year old class in the afternoon to Kiddie Campus Preschool. (9/20)	Plomb	Complete	A three day, three year old afternoon program was added for the 2020-2021 school year.
30	Investigate the addition of a four or five day Senior Campus class. (9/20)	Plomb	Complete	A five day Senior option was added in the afternoon, for the 2020-2021 school year.



31	Expand the girls travel softball program by at least one team. (9/20)	Herrmann	Complete	The travel softball program continues to grow with four teams confirmed for the 2021 season. Teams will include 10U and 14U part time teams, and 11U and 12U full time teams.
32	Continue to enhance the Club Rec program. Purchase laptops for school sites to be utilized for online homework. (9/20)	Manheim	Complete	Club Rec has shifted into School of Rec for the start of the 2020-2021 school year due to COVID-19. Routers have been purchased to allow students to do their e-learning at LCB and SKRC. Staff will look into purchasing laptops for the school sites for the 2021-2022 school year instead.
33	Increase golfers in leagues through marketing and advertising. (10/20)	Ingram	Complete	League play started later than usual with COVID-19, but remained steady throughout the season.
34	Update the menu board at the Lombard Golf Course. (10/20)	Kapala	Complete	The Lombard Golf Course sign has been created and approved. We were just unable to display at the Golf Course due to COVID-19. We will be installing it in the beginning of 2021.
35	District website organization, creating landing pages that are user-friendly and informative. (10/20)	Kapala Albrecht	Complete	All pages have been and will be continuing to stay updated and relevant to our users. NEW this year, individual park pages have been created including park information, location, and amenities as well as an interactive map of all Lombard Park District parks and facilities.
36	Review and update Paradise Bay Water Park and Lombard Golf Course cash handling and deposit procedures. (11/20)	Kinsinger	Complete	Staff reviewed and updated the cash procedures for Paradise Bay Water Park and Lombard Golf Course.
37	Facilitate quarterly program brainstorm and development sessions with recreation staff. (Quarterly)	McCann	Rollover	Ongoing planning has been dedicated to developing new program ideas, modified program and facility plans, and additional safety protocol. This will continue throughout the year.
38	Enhance staff supervisor and leadership skills. Enroll one full time staff member in the NRPA Maintenance Management School resident course. (2/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
39	Research a group fitness app to streamline program registration and communication. (3/20)	McKinnon	Rollover	Researched VirtuaGym and GroupXPro, both are nice, but not feasible at this time.

40	Rebrand and implement a new marketing plan for Paradise Bay Water Park birthday party packages. (3/20)	Littwin	Rollover	Due to COVID-19, this goal will be transferred to 2021.
41	Cross-train parks staff in critical job skills. Identify critical skills within the parks maintenance department. Examples: pool operator, golf course maintenance operations, athletic field, quality turf grass maintenance, and facility maintenance. Train staff accordingly. (4/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
42	Research contractual fine arts programs to provide fine art programming to younger participants. (4/20)	Manheim	Rollover	Young Rembrandt Classes have been offered starting in Spring 2020, due to COVID-19, classes have not run. Will continue to offer throughout the year.
43	Increase staff pesticide operator's licenses. Two additional staff members will receive training and testing to achieve a license to apply pesticide. (4/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
44	Evaluate Paradise Bay Water Park concession offerings and add new menu items. (4/20)	Littwin	Rollover	Postponed the concessions vendor meetings until 2021 due to COVID-19.
45	Rebrand the spring Mommy and Me Tea Party and enhance cross marketing to existing early childhood programs. (5/20)	Manheim	Rollover	This event was canceled due to COVID-19, will transfer this goal to 2021.
46	Replace Paradise Bay Water Park gator crossing and tot soft play features. (5/20)	Littwin	Rollover	The gator crossing features were researched, but were not purchased due to COVID-19. We will prioritize the purchase of these features in the future.
47	Establish a landscape and maintenance plan for the wetland area on the west side of hole two. (5/20)	Ingram	Rollover	Plan was developed, but put on hold due to COVID-19. The plan will remain on hold as long as the area continues to hold water.
48	Improve the Lilac Beer and Wine Tasting based on participant feedback. (5/20)	Manheim	Rollover	This event was canceled due to COVID-19, will transfer this goal to 2021.

49	Enhance lifeguard training by offering two indoor certification classes in the off season. (5/20)	Littwin	Rollover	We rented space in March and May of 2020. We canceled those classes due to COVID-19. We will book space for the 2021 season to streamline and enhance our trainings and its offerings.
50	Investigate the need and purpose for G.I.S. Identify parks space, trees, monarch weigh stations, and park amenities, and coordinate the information with a G.I.S. vendor. (6/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
51	Increase Mutt Strut participation by 10% through increased marketing. (6/20)	Pawlak	Rollover	This event was canceled due to COVID-19, will transfer this goal to 2021.
52	Investigate the addition of an elite dance team. (6/20)	Plomb	Rollover	Dance Competition season was canceled after first competition in March, due to COVID-19.
53	Investigate the need and purpose of a vehicle tracking system. Obtain information to install and apply tracking information hardware on all vehicles to provide real time data to administrators and park stakeholders. (6/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
54	USPS Every Door Direct for Lombard Golf Course to reach our target audience with five miles. (8/20)	Kapala	Rollover	Due to COVID-19, this goal will be transferred to 2021.
55	Research the possibility of offering weekly automatic billing options for Day Camp, similar to the Club Rec program. (8/20)	Manheim	Rollover	Due to COVID-19, this was not a possibility for Summer Camp 2020, will continue to look into option for Summer 2021.
56	Implement Keller Online Training program. (8/20)	Foerstel	Rollover	Due to COVID-19 less trainings, will move to 2021.
57	Prepare request for proposal for auditing services. (9/20)	Chiappetta	Rollover	Due to COVID-19, this goal will be transferred to 2021.
58	Enhance in-house soccer by working with Firebirds soccer on expanded volunteer coach training opportunities. (9/20)	Pawlak	Rollover	Due to COVID-19, this goal will be transferred to 2021.

59	In an effort to build community awareness, staff will offer a Kiddie Campus Day at Sunset Knoll Splash Pad, as well as Play at the Park dates in June and August. (9/20)	Plomb	Rollover	Due to COVID-19, this goal will be transferred to 2021.
60	Plan and implement at least one adult softball tournament marketed primarily to in-house teams. (9/20) – Rollover from 2019	Herrmann	Rollover	Due to COVID-19, this goal will be transferred to 2021.
61	Develop end of season surveys for Paradise Bay Water Park rentals, camp groups, pass holders, birthday parties, and swim lessons. (9/20)	Littwin	Rollover	Deferred to 2021. Creation of these documents will occur after experiencing the next pool season.
62	Investigate an aquatic app to see if it would be beneficial for record keeping and operations. (9/20)	Littwin	Rollover	Deferred to 2021. With COVID-19 still present, this expense will be posted to 2021.
63	Increase participation in Sticks for Kids lesson program. (9/20)	Ingram	Rollover	First session was canceled due to COVID-19. The remaining two sessions were successful. This remain a goal for 2021.
64	Enhance the pool staff appreciation program by recognizing staff that impact a rescue, perform first aid, and offer exceptional customer service. (9/20)	Littwin	Rollover	Deferred to 2021. Appreciation program will be enhanced during 2021 pool season.
65	Develop a MMAC birthday party package for private gym rentals. (9/20)	McKinnon	Rollover	Due to COVID-19, this goal will be transferred to 2021.
66	Develop a work order and record system. Coordinate with department heads a uniform system that will be used with the Districts email system to request and track work orders. (10/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
67	Have at least one additional staff member become a Certified Park and Recreation Professional. (10/20)	McCann	Rollover	Due to COVID-19, this goal will be transferred to 2021.
68	Demo financial software with a spring 2021 implementation. (10/20)	Chiappetta Kinsinger	Rollover	Delayed indefinitely due to COVID-19.

69	Increase the size of the patio paver brick area and add 3 more ADA tables. (10/20) – Rollover from 2019	Styburski Ingram	Rollover	Due to COVID-19, this goal will be transferred to 2021.
70	Increase green speed by verti-cutting, rolling, and topdressing more often. (10/20)	Ingram	Rollover	Green speed was increased. Greens maintained their quality throughout the season. This will remain the goal for 2021.
71	Enhance volunteer communication through increased correspondence, open dialog, and communication about upcoming programs and events. (11/20)	Pawlak	Rollover	Due to COVID-19, this goal will be transferred to 2021.
72	Asset inventory evaluation. (11/20)	Chiappetta	Rollover	Delayed indefinitely due to COVID-19.
73	Repurpose the Sunset Knoll fitness room. Move pool tables from Lombard Community Building to half the space and develop a party room on the other half. (11/20) – Rollover from 2019	McCann Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
74	Evaluate and expand offerings for active adults and seniors. (12/20)	Manheim	Rollover	A minimum of 1 trip per season has been offered since the start of the year. Due to COVID-19 and the high risk of this population, all trips have been postponed. A quarterly lunch was planned with sponsorship secured, but has also been postponed/canceled due to COVID-19. All sponsored lunches though have been re-secured for 2021.
75	Encourage staff workplace safety. Enroll and participate in PDRMA online and resident training programs. (12/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
76	Implementation of adult programming quarterly newsletter. (12/20)	Kapala Albrecht	Rollover	Carry over to 2021.
77	Send one Program Manager to complete the PDRMA Help level two human resources program. (12/20) – Rollover	McCann	Rollover	Due to COVID-19, this goal will be transferred to 2021.
78	Send two Program Managers to complete the PDRMA Help level one human resources program. (12/20)	McCann	Rollover	Due to COVID-19, this goal will be transferred to 2021.
79	Establish Lombard Park District Foundation. (12/20)	Chiappetta	Rollover	Carry over to 2021.

80	Update parks maintenance standards. Identify maintenance tasks, operating conditions, and the desired standards for all parks. (12/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
81	Develop a standard operating procedure for parks maintenance operating tasks. Identify maintenance task priorities and the procedures to complete the task to standard. (12/20)	Styburski	Rollover	Due to COVID-19, this goal will be transferred to 2021.
82	Obtain Risk Management Certification. (12/20)	Foerstel	Rollover	PDRMA is working on a program. Postponed due to COVID-19.
83	Investigate new software new hire application options. (12/20) – Rollover	Foerstel	Rollover	Due to COVID-19, this goal will be transferred to 2021.
84	Develop a new special event to be held at MMAC. (12/20) – Rollover from 2019	McKinnon	Rollover	Due to COVID-19, this goal will be transferred to 2021.
85	Investigate going paperless with memberships. (12/20)	McKinnon	Rollover	Due to COVID-19, this goal will be transferred to 2021.



**ANNUAL**  
**OPERATING**  
**BUDGET**

**2022**

**Lombard**  
PARK DISTRICT  
LOMBARD, ILLINOIS

Presented November 10, 2020

# 2021 Major Budget Goals

- ▶ Develop creative ways to offer recreation opportunities during the pandemic
- ▶ Implement the third phase of minimum wage law with minimal impact to user fees
- ▶ Conservative economic forecasts and limited revenue growth
- ▶ Continuation of fund balance reserves to ensure the District's fiscal conservatism
- ▶ Make GFOA recommended improvements and apply for the 2021 Outstanding Budget Presentation Award

# Budget Overview

## ▶ Fund Balance

- Projected balance for December 31, 2020:  
\$7,543,895
- Projected balance for December 31, 2021:  
\$7,264,909

The District strives to maintain a 25% fund balance which is approximately three months operating expense per the Fund Balance Policy

# Budget Overview

- ▶ What is the net position of the entire budget?

	<u>Before Capital &amp; Debt</u>	<u>After Capital</u>
Revenue	\$ 8,895,652	\$12,701,432
Expense	<u>8,886,458</u>	<u>12,982,418</u>
Net Surplus/Loss	9,194	\$ (278,986)

- ▶ How does 2021's change in fund balance compare to 2020 Projected? Fiscal Year 2021 is estimated to have a loss of \$278,986 compared to the \$307,860 surplus in 2020. This is mainly due to the park improvements at Four Seasons as well as the continued implementation of minimum wage law and impact of the pandemic.

# Budget Overview

## All Funds Summary – Before Capital

All Funds Summary – Before Capital & Debt Service				
	<u>Actual 2019</u>	<u>Budget 2020</u>	<u>Projected 2020</u>	<u>Proposed 2021</u>
Revenue	\$8,913,191	\$9,585,345	\$7,221,805	\$8,895,652
Expense	<u>7,812,301</u>	<u>9,143,564</u>	<u>6,880,766</u>	<u>8,886,458</u>
Net Surplus	\$1,100,890	\$ 441,781	\$ 341,039	\$ 9,194



**Lombard Park District**  
**Projected Fund Balances**  
**As of Audited December 31, 2019; Projected December 31, 2020 and Budgeted December 31, 2021**

FUND EQUITY	Audit 2019	2020 Increase/ (Decrease)	2020 Year End Fund Balance	2021 Increase/ (Decrease)	2021 Year End Fund Balance	% Change 2019 Year End Versus 2020 Projected Year End
Corporate	\$ 2,786,668	\$ 353,688	\$ 3,140,356	\$ (278,983)	\$ 2,861,373	-8.9%
Recreation, Pool, Golf & MMAC	2,659,499	(168,776)	2,490,723	69,581	2,560,304	2.8%
Special Recreation	67,970	246,246	314,216	212,695	526,911	67.7%
Liability	115,297	(6,782)	108,515	(22,271)	86,244	-20.5%
Debt Service	179,665	343	180,008	(1,329)	178,679	-0.7%
F.I.C.A	78,214	36,135	114,349	(8,298)	106,051	-7.3%
I.M.R.F.	157,944	(120,057)	37,887	42,457	80,344	112.1%
Audit	7,886	587	8,473	(5,987)	2,486	-70.7%
Capital Projects (1)	374,586	139,513	514,099	1,228	515,327	0.2%
	<b>\$ 6,427,728</b>	<b>\$ 480,896</b>	<b>\$ 6,908,624</b>	<b>\$ 9,093</b>	<b>\$ 6,917,718</b>	<b>0.1%</b>

(1) Net of G.O. Bond Proceeds \*\*\* See Below\*\*\*

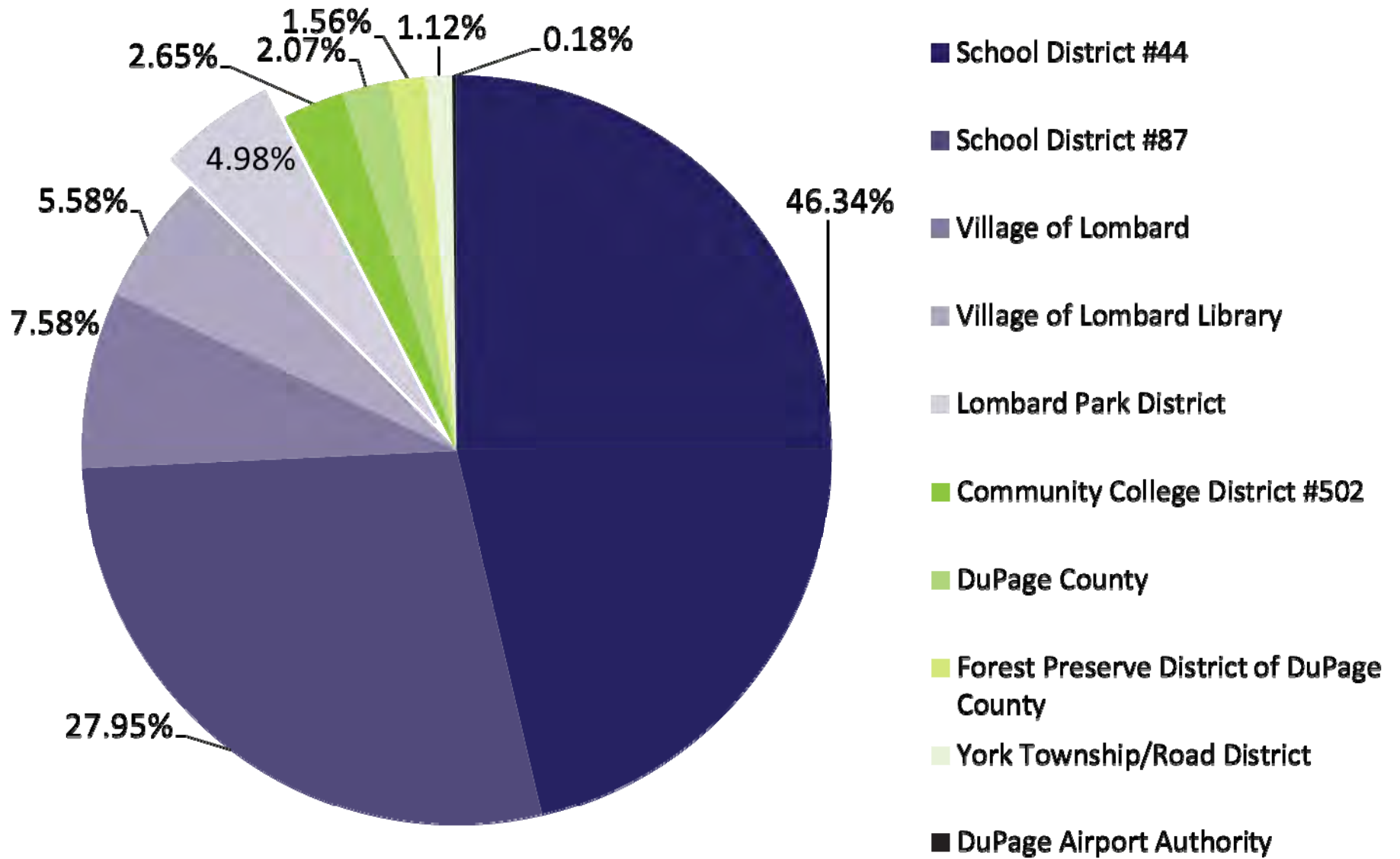
Bond Proceeds	Audit 2019	2020 Increase/ (Decrease)	2020 Year End Fund Balance	2021 Increase/ (Decrease)	2021 Year End Fund Balance
2017A GO Bonds Alt Rev.	614,494	(362,725)	251,769	(259,650)	(7,881)
2017B GO Bonds	8,130	(8,130)	(0)	-	(0)
2017C GO Bonds	5,325	(5,325)	(0)	-	(0)
2018 GO Bonds	(407)	-	(407)	-	(407)
2019 GO Bonds	180,765	(156,958)	23,807	(25,500)	(1,693)
2020 GO Bond	-	360,102	360,102	(359,888)	214
2021 GO Bond (1)	-	-	-	356,959	356,959
	<b>\$ 7,236,035</b>	<b>\$ 307,860</b>	<b>\$ 7,543,895</b>	<b>\$ (278,986)</b>	<b>\$ 7,264,909</b>



# Fund Balance

- ▶ 2021 budget reflects a 3.7% decrease in the total fund balance due to a large investment of \$2.4M in capital projects.
- ▶ Fund balance that is Unassigned is 41.5%, compared to 42.9% last year
- ▶ All fund balances are projected to be in a surplus at the end of 2021





## 2020 Tax Bill Distribution

# Recreation Programs

- ▶ Recreation programs were budgeted very similar to the 2020 budget with no increases to participation or fee increases. In addition staff budgets for all programs to run during the year. The following graph shows the program nets:



**Net Income - Programming**

	Actual 2017	Actual 2018	Actual 2019	Budget 2020	Y-T-D Oct-20	Estimated Year End	Budget 2021	Budget 2021 To Est. 2020
Activity 30 Athletics 1	\$ 91,047	\$ 88,522	\$ 97,322	\$ 104,598	\$ 57,654	\$ 34,477	\$ 95,522	177.06%
Activity 35 Athletics 2	138,291	147,334	166,124	160,746	88,189	78,686	155,503	97.62%
Activity 40 Gymnastics	30,555	22,804	20,701	22,704	10,143	12,490	8,744	-29.99%
Activity 45 General Interest & Camps	86,122	260,547	471,392	474,363	146,170	188,118	468,258	148.92%
Activity 50 Special Events	(29,050)	(26,616)	(22,735)	(28,522)	(2,381)	(5,700)	(26,806)	-370.28%
Activity 55 Teen Programs	18,877	21,807	21,181	22,494	1,210	1,512	22,341	1377.58%
Activity 60 Fine Arts	6,304	1,727	2,345	4,230	719	1,748	3,955	126.26%
Activity 65 Adults & Seniors	100	691	388	492	1,552	761	1,581	107.75%
Activity 70 Early Childhood	211,532	209,779	211,825	222,740	127,772	110,711	170,587	54.08%
Activity 75 Performing Arts	46,895	53,961	59,978	62,317	37,103	32,961	63,294	92.03%
Activity 80 Fitness (2)	31,994	4,393	4,753	4,750	638	445	-	-100.00%
	<b>\$ 632,667</b>	<b>\$ 784,949</b>	<b>\$ 1,033,274</b>	<b>\$ 1,050,912</b>	<b>\$ 468,769</b>	<b>\$ 456,209</b>	<b>\$ 962,979</b>	<b>111.08%</b>

Budget 2021 to Budget 2020	-8.37%
Estimated 2020 to Budget 2021	111.08% (1)
Actual 2019 to Estimated 2020	-55.85%

The drastic reduction in net income in 2020 is due to the COVID-19 pandemic. Staff budgeted with the assumption the programs would nearly recover to historical figures.

This report assumes an average 5% participation increase and an average 3% fee increase in all existing programs. In addition, this is assuming all new programs running which is an additional 2% increase.

(1) This figure is based upon all programs being held at their maximums. Historically the Park District's annual program revenue is approximately 85 - 92% of budget. Based on 90% of classes being held in 2021 we would expect this figure to be \$866,681, or an increase from estimated 2020 to budget 2021 of 90%. This increase is due the District recovering from the 2020 COVID-19 pandemic.

(2) As of January 1, 2021, all of the fitness expense is now being accounted for in the MMAC Fund 25



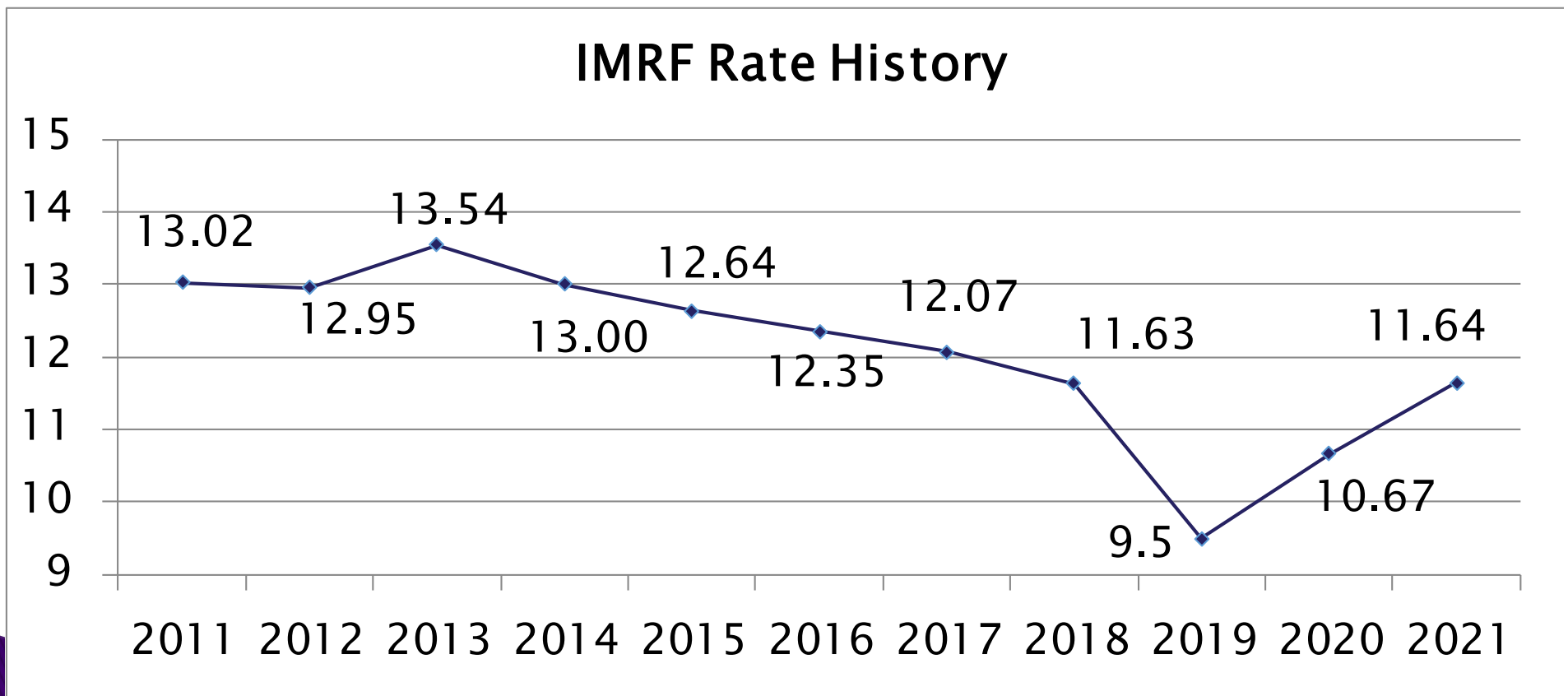
# Liability Insurance

- ▶ According to PDRMA, Liability, worker's compensation and property insurance premium budgets are increasing 6% in 2021.



# IMRF Contributions

- ▶ The IMRF rate is budgeted to increase by 9%
- ▶ The employees contribution rate is unchanged at 4.5% of the member's salary





# Capital Projects

- ▶ Four Seasons OSLAD Project (\$887,000 with \$200,000 matching grant)
- ▶ District wide ball field improvements (\$60,000)
- ▶ District-wide ball field fencing (\$130,000)
- ▶ Tennis Court Surface Repair (\$32,000)
- ▶ Madison Meadow HVAC zone controls (\$25,500)
- ▶ Madison Meadow privacy fence (\$30,000)
- ▶ Paradise Bay improvements (\$112,000)
- ▶ Toro 4000-D mower (\$55,000)
- ▶ LGC 9 golf carts (\$48,600)
- ▶ LGC cart shed & cold storage shingle replacement (\$15,000)
- ▶ ADA related projects (\$53,150)



# Thank You

- ▶ We would like to thank you and staff for all the efforts put into preparing the 2021 budget.



# Memorandum

**To:** Board of Park Commissioners  
**From:** Paul W. Friedrichs, Executive Director  
Andrea V. Chiappetta, Director of Finance and Personnel  
**Date:** 1/26/21  
**Re:** Combined Budget and Appropriation Ordinance #21-517

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Attached is a copy of the Combined Budget and Appropriation Ordinance for fiscal year beginning January 1, 2021 and ending December 31, 2021. This document contains all revisions to the original budget as they were directed by the consensus of the Board of Park Commissioners as well as any carry over capital projects. These changes results in \$13,263,432 of revenue collected and \$13,811,918 total expenses.

Account Number	Original Amount	Increase	Decrease	Final Amount
05-05-00-670-2150	\$ -	\$ 25,000		\$ 25,000
90-00-00-900-9000	\$ 1,692,200	\$ 351,500		\$ 2,043,700
05-05-00-660-0920	\$ 640,000	\$ 360,000		\$ 1,000,000
90-00-00-660-0910	\$ 640,000	360,000		\$ 1,000,000
50-00-00-510-1150	\$ 5,000	\$ 70,000		\$ 75,000
90-00-00-332-0610	\$ 1,046,500	\$ 200,000		\$ 1,246,500
90-00-00-900-9000	\$ 2,043,700	\$ 23,000		\$ 2,066,700
		<b>\$ 1,389,500</b>	<b>\$ -</b>	

**Action:** I move to approve the 2021 Combined Budget and Appropriation Ordinance #21-517 and all appendixes which include the Mission & Vision Statement, Organizational Chart, Goals and Objectives, Personnel and Benefits Plan, Strategic Plan, Capital Replacement Plan, and Fee History, as presented.

**LOMBARD PARK DISTRICT  
ORDINANCE #21-517**

**COMBINED BUDGET AND APPROPRIATION  
ORDINANCE FOR FISCAL YEAR BEGINNING JANUARY 1, 2021  
AND ENDING DECEMBER 31, 2021**

WHEREAS, this Combined Budget and Appropriation Ordinance was prepared in tentative form and was made available for public inspection at the office of the Secretary of the Lombard Park District for at least thirty (30) days prior to final action hereon, and;

WHEREAS, a public hearing was held as to this Budget and Appropriation Ordinance on the 26<sup>th</sup> day of January, 2021, and;

WHEREAS, notice of said hearing was published in a newspaper published within the Lombard Park District more than one week prior to the time of such hearing and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Lombard Park District, in the County of DuPage and State of Illinois, that:

Section #1        The facts contained in the preamble to this Ordinance are true and correct.

Section #2        The following sums or so much thereof as may be authorized by law and as may be needed, are hereby budgeted and appropriated for the corporate purposes of the Lombard Park District for the fiscal year beginning January 1, 2021 and ending December 31, 2021; the sums of money hereinafter set forth and the objects and purposes of the same are deemed necessary to defray all necessary expenses and liabilities for said period for the purposes outlined below.

	<i>BUDGETED</i>	<i>APPROPRIATION</i>
	<i>EXPENDITURES</i>	<i>APPROPRIATION</i>

**ARTICLE I**  
**CORPORATE EXPENSE**

Employee Expenses	\$ 1,701,125	\$ 1,786,181
Utilities	116,677	122,511
Repairs & Improvements	103,994	109,194
Supplies & Contracts	185,592	194,872
Grounds Supplies	158,738	166,675
Professional Services	156,276	164,090
Marketing & Community Relations	38,650	40,583
Banking & Credit Card Fees	120	126
Interfund Transfer to Capital	1,000,000	1,050,000
Permits, Licenses & Operational Expenses	34,440	36,162

*Total Amount Budgeted and Appropriated for Corporate Fund*

	\$ 3,495,612	\$ 3,670,394
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**ARTICLE II**

**RECREATION - ADMINISTRATION & PROGRAM EXPENSE**

Employee Expenses	\$ 1,271,617	\$ 1,335,198
Utilities	160,791	168,831
Repairs & Improvements	23,796	24,986
Supplies & Contracts	72,243	75,855
Professional Services	-	0
Marketing & Public Relations	89,705	94,190
Merchandise - Cost of Sales	8,158	8,566
Banking and Credit Card Fees	71,361	74,929
Permits, Licenses & Operational Expenses	10,800	11,340
Program Salaries	594,043	623,745
Program Supplies	156,511	164,337
Program Contract Services	402,881	423,025

*Total Amount Budgeted and Appropriated for Recreation Fund*

	\$ 2,861,906	\$ 3,005,002
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***BUDGETED***  
***EXPENDITURES***      ***APPROPRIATION***

**ARTICLE III**

**SWIMMING POOL EXPENSE**

Employee Expenses	\$ 364,991	\$ 383,241
Utilities	82,327	86,443
Repairs & Improvements	20,002	21,002
Supplies & Contracts	43,584	45,763
Ground Supplies	13,000	13,650
Professional Services	2,775	2,914
Marketing & Public Relations	14,600	15,330
Permits & Licenses & Operational Expenses	2,350	2,468
Merchandise - Cost of Sales	35,200	36,960
Banking and Credit Card Fees	4,450	4,673
Program Salaries	40,764	42,802
Program Supplies	5,495	5,770
Program Contract Services	8,125	8,531
Capital Expenses	170,000	178,500

*Total Amount Budgeted and Appropriated for Swimming Pool Fund*

	\$ 807,663	\$ 848,047
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**ARTICLE IV**

**RECREATION CENTER EXPENSE**

Employee Expenses	\$ 338,904	\$ 355,849
Utilities	54,949	57,696
Repairs & Improvements	7,500	7,875
Supplies & Contracts	66,097	69,402
Marketing & Public Relations	13,000	13,650
Merchandise - Cost of Sales	4,800	5,040
Banking and Credit Card Fees	300	315
Program Salaries	66,360	69,678
Program Supplies	4,000	4,200

*Total Amount Budgeted and Appropriated for Recreation Fund*

	\$ 555,910	\$ 583,705
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	<i>BUDGETED</i>	<i>APPROPRIATION</i>
	<u>EXPENDITURES</u>	<u>APPROPRIATION</u>
<b>ARTICLE V</b>		
<b>GOLF COURSE EXPENSE</b>		
Employee Expenses	\$ 323,469	\$ 339,642
Utilities	31,671	\$ 33,255
Repairs & Improvements	17,550	\$ 18,428
Supplies & Contracts	44,845	\$ 47,087
Ground Supplies	35,000	\$ 36,750
Marketing & Public Relations	6,150	\$ 6,458
Merchandise - Cost of Sales	13,879	\$ 14,573
Banking and Credit Card Fees	8,772	\$ 9,211
Permits, Licenses & Operational Expenses	1,985	\$ 2,084
Program Salaries	2,830	\$ 2,972
Program Supplies	500	\$ 525
<i>Total Amount Budgeted and Appropriated for Golf Course Fund</i>	<u>\$ 486,651</u>	<u>\$ 510,985</u>

<b>ARTICLE VI</b>		
<b>JOINT RECREATION FOR HANDICAPPED EXPENSE</b>		
District's Share of NEDSRA Joint Agreement Expenses:		
Employees Expense	\$ 5,520	\$ 5,796
General Program Expenses	316,833	332,675
NEDSRA Assessment for Capital Projects	53,150	55,808
<i>Total Amount Budgeted and Appropriated for Recreation for Handicapped Fund</i>	<u>\$ 375,503</u>	<u>\$ 394,279</u>

<b>ARTICLE VII</b>		
<b>LIABILITY FUND EXPENSE</b>		
Unemployment Insurance	\$ 108,517	\$ 113,943
Liability Insurance	21,723	22,809
Employment Practices	7,295	7,660
Worker's Compensation	61,569	64,647
Property Insurance	44,522	46,748
Pollution Insurance	1,321	1,387
Comm. Bldg. Liquor Insurance	565	593
Safety Supplies & Background Checks	11,332	11,899
Community Relations	2,000	2,100
<i>Total Amount Budgeted and Appropriated for Liability Fund</i>	<u>\$ 258,844</u>	<u>\$ 271,786</u>

	<u>BUDGETED</u> <u>EXPENDITURES</u>	<u>APPROPRIATION</u>
<b>ARTICLE VIII</b>		
<b>DEBT SERVICE FUND EXPENSE</b>		
Principle Payment, 2015 GO Bonds	510,000	535,500
Interest Payment, 2015 GO Bonds	65,600	68,880
Principle Payment, 2014 GO Bonds	245,000	257,250
Interest Payment, 2014 GO Bonds	30,750	32,288
Principle Payment, 2020 GO Bonds	626,630	657,962
Interest Payment, 2020 GO Bonds	4,827	5,068
Debt Related Fees	1,328	1,394
<i>Total Amount Budgeted and Appropriated for Debt Service Fund</i>	<u>\$ 1,484,135</u>	<u>\$ 1,558,342</u>

**ARTICLE IX**

**RETIREMENT (F.I.C.A./I.M.R.F.) FUND EXPENSE**

F.I.C.A.	232,787	244,426
I.M.R.F.	245,222	257,483
<i>Total Amount Budgeted and Appropriated for Retirement Fund</i>	<u>\$ 478,009</u>	<u>\$ 501,909</u>

**ARTICLE X**

**AUDIT FUND EXPENSE**

Professional Services	\$ 21,360	\$ 22,428
<i>Total Amount Budgeted and Appropriated for Audit Fund</i>	<u>\$ 21,360</u>	<u>\$ 22,428</u>

**ARTICLE XI**

**CAPITAL PROJECTS FUND EXPENSE**

Capital Projects	\$ 2,986,325	\$ 3,135,641
<i>Total Amount Budgeted and Appropriated for Capital Projects Fund</i>	<u>\$ 2,986,325</u>	<u>\$ 3,135,641</u>

## SUMMARY

Total Corporate Fund Expense	\$ 3,495,612	\$ 3,670,394
Total Recreation Fund Expense	\$ 2,861,906	\$ 3,005,002
Total Swimming Pool Fund Expense	\$ 807,663	\$ 848,047
Total Recreation Center Expense	\$ 555,910	\$ 583,705
Total Golf Course Fund Expense	\$ 486,651	\$ 510,985
Total Rec for Handicapped Fund Expense	\$ 375,503	\$ 394,279
Total Liability Fund Expense	\$ 258,844	\$ 271,786
Total Debt Service Expense	\$ 1,484,135	\$ 1,558,342
Total Retirement (F.I.C.A./I.M.R.F) Fund Expense	\$ 478,009	\$ 501,909
Total Audit Fund Expense	\$ 21,360	\$ 22,428
Total Capital Projects Fund Expense	\$ 2,986,325	\$ 3,135,641
Total Budgeted and Appopriated Expenses, <i>including interfund transfers</i>	\$ 13,811,918	\$ 14,502,518
Less: Interfund Transfers	\$ (1,000,000)	\$ (1,050,000)
Net Expenses, excluding Interfund Transfers	<u>\$ 12,811,918</u>	<u>\$ 13,452,518</u>

Section #3

All unexpended balances of the appropriation for the fiscal year ending the 31<sup>st</sup> day of December, 2020, and prior years to the extent not otherwise reappropriated for other purposes herein are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, pursuant to law.

All receipts and revenue not specifically appropriated, and all unexpended balances from preceding fiscal years not required for the purpose for which they were appropriated and levied shall constitute the general fund and shall be placed to the credit of such fund.

Section #4

Pursuant to law, the following determinations have been and are hereby made a part hereof:

- (a) Statement of estimated cash on hand and short-term investments at the beginning of the fiscal year is \$7,943,781.
- (b) Estimate of cash expected to be received during the fiscal year from all sources is \$13,263,432.
- (c) Estimate of expenditures contemplated for the fiscal year is \$13,811,918.
- (d) Statement of estimated cash and short-term investments expected to be on hand at the end of the fiscal year is \$7,395,295.

Section #5

All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance and the same are hereby modified or repealed. If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remained of the Ordinance.

Section #6 This ordinance is not intended or required to be in support of or in relation to any tax levy made by the Park District during the fiscal year beginning January 1, 2021 and ending December 31, 2021, or any other fiscal year.

Section #7 That this Ordinance shall be in full force and effect immediately upon passage and approval according to law.

PASSED this 26<sup>th</sup> day of January, 2021, pursuant to roll call vote.

Roll Call Vote: Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent and Not Voting: \_\_\_\_\_

APPROVED this 26<sup>th</sup> day of January, 2021.

\_\_\_\_\_  
Jim Scalzo  
President, Board of Park Commissioners  
Lombard Park District

(seal)

Attest:

\_\_\_\_\_  
Paul W. Friedrichs  
Secretary, Board of Park Commissioners  
Lombard Park District





STATE OF ILLINOIS )  
 )  
COUNTY OF DuPAGE)

**LOMBARD PARK DISTRICT**

CERTIFICATE OF CHIEF FISCAL OFFICER AS TO ESTIMATE OF REVENUE BY SOURCE TO BE RECEIVED DURING THE FISCAL YEAR OF JANUARY 1, 2021 TO DECEMBER 31, 2021 PURSUANT TO SECTION 162 OF THE REVENUE ACT OF 1939

The undersigned, Andrea V. Chiappetta, Chief Fiscal Officer of the Lombard Park District, does hereby certify the estimate of revenues by source anticipated to be received by the Lombard Park District, DuPage County, State of Illinois for the fiscal year of January 1, 2021 through December 31, 2021 are as follows:

<u>Source</u>	<u>Amount</u>
Taxes	\$ 6,219,356
Interest	4,923
Fees for Service	3,416,228
Rentals	364,422
Merchandise for Resale	121,274
Donations & Sponsorships	41,100
Grants	1,246,500
Reimbursements & Contracts	112,611
Interfund Transfer	1,000,000
Other Income	<u>737,019</u>
Total Revenue	\$13,263,432

The above is certified this 26<sup>th</sup> day of January, 2021.

(seal)

\_\_\_\_\_  
Andrea V. Chiappetta, Chief Fiscal Officer

The above certification was filed with the County Clerk of DuPage County on this

\_\_\_\_\_ day of \_\_\_\_\_, 2021.

County Clerk of DuPage County

\_\_\_\_\_  
County Clerk

By \_\_\_\_\_



# Annual MARKETING PLAN



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## MISSION

Providing recreation opportunities for people to **enjoy life.**

## PREPARED BY

**Nicole Kapala**  
*Marketing & Communications Manager*

## DESIGNED BY

**Drew Albrecht**  
*Graphic Designer*



## INTRODUCTION

The following marketing plan will give a short summary of the marketing and communications for the Lombard Park District in 2021. This annual working document provides a tool for the marketing department to focus on the mission of the District of providing recreation opportunities for people to enjoy life and provide a plan to help spread the word about programs, parks, facilities, and special events. This document includes marketing plans for the following Lombard Park District facilities: Paradise Bay Water Park, Lombard Golf Course, and Madison Meadow Athletic Center as well as Community Relations.

### PURPOSE

The purpose of the Lombard Park District Marketing Plan is to offer a guide for the marketing department to implement steps to align with stated marketing objectives and strategies that focus on the needs and desires for the Lombard Park District customers and residents. We plan to develop an updated marketing plan each year but review it periodically throughout the year for adjustments or changes based on new strategies. The District recognizes the need to be flexible with ever-changing marketing opportunities.

*The Lombard Park District believes that marketing is an important part of the overall strategic plan to:*

- Continue to develop and implement an integrated brand identity throughout the Lombard Park District and its facilities
- Provide communication tools that welcome and attract new customers and help retain current customers
- Increase participation and District awareness
- Build strong community alliances through a variety of initiatives

### MARKETING STRUCTURE

Marketing & Communications is housed under the Administration Department. The Director of Finance & Personnel manages the Marketing & Communications Manager who in turn manages the Graphic Designer responsible for the design of web, social, and print collateral as well as photography and videography. The Marketing & Communications Manager is responsible for writing, partnerships, press releases, planning, advertising, and managing the marketing and communications for the District. The Marketing & Communications team continues to use JotForm, a free online

form to create a Marketing Request Form for all program managers that need marketing items from their department. The goal of this form is to keep everyone on task in terms of what is needed for each project and make sure deadlines are met. Dropbox is another tool staff rely on to maintain all files so that both staff members have access to everything. This ensures that files are backed up safely and staff always has access either in the office or remotely. As a final check and balance, the Marketing Department compiles and utilizes a Districtwide calendar for all staff so they know when their projects are scheduled.

### MARKETING GOALS

*Major plans for the Marketing & Communication team for the 2021 fiscal year are as follows:*

- Promote Lombard Park District's YouTube channel and increase subscribers by 10%.
- Increase park district e-newsletter subscribers by 10% by creating marketing handouts and placing appropriate notification at lombardparks.com.
- Secure \$24,000 in advertising and sponsorship by meeting with businesses and continue to welcome new corporate sponsors.
- Develop a Districtwide Brand Identity Manual and distribute to staff to allow for correct brand usage.
- Increase awareness for Adult & Senior programming by partnering with senior living facilities, developing quarterly newsletters and additional community marketing.

Among the proposed goals that are placed in the 2021 Annual Operating Budget, the Marketing & Communications team has proposed additional items that are spelled out within this plan.





## DISTRICTWIDE

### BRAND & IDENTITY

The Marketing & Communications team will focus on brand identity this year. The marketing team believes branding is an important tool every member of the Lombard Park District staff is responsible for maintaining. Once the Brand Identity Manual is created, it will be shared with the entire District to follow for consistency. A consistent voice and grammatical style through the array of marketing materials the District produces is a big step toward the Lombard Park District appearing organized, authoritative and efficient.

### WEBSITE

The responsive website is housed at [lombardparks.com](http://lombardparks.com) and contains an online registration component, which is used by an average of 40% of the District's registrations. A copy of the seasonal activity guide in an electronic flipbook is available on the website. This contains all of the programs and special events for the season. It connects to the online registration component via links within the guide. The website will receive a refresh every season in order to keep a consistent theme with the activity guide. Items will be moved around on the homepage to keep them from becoming stagnant. Driving traffic to the website via social media and listing the website on all collateral materials assists to drive potential registration and increase web traffic to the website.

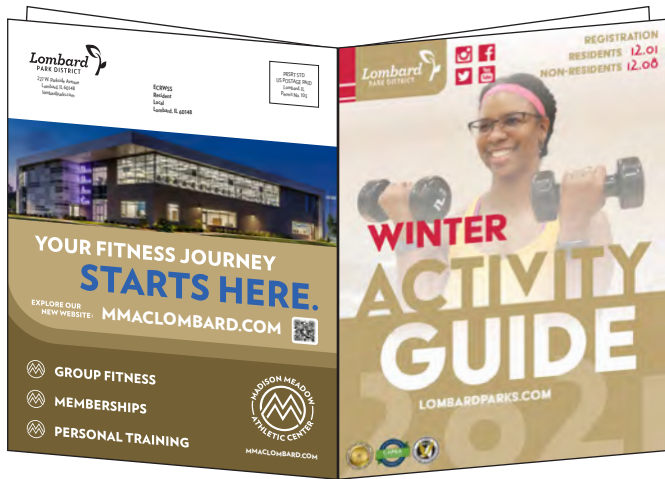
### SOCIAL MEDIA

The District believes that participating in social media is the most vital means of communication with residents today. The following accounts are maintained and operated: Facebook, Twitter, Instagram and newly created YouTube account. Marketing continues to be as present as possible on all social media outlets and is always looking into new social media platforms to keep up with trends. There are currently 3,903 likes on the Facebook page (an increase of 525 in 2019), 1,525 Instagram followers, and 1,774 Twitter followers. Facebook is where majority of community members received their Lombard Park District information throughout the shelter in place. All statements regarding program suspensions/cancellations, facility closings/re-openings and other updates are posted to social media. All social media outlets continue to increase as the marketing team adds special event photos, parks and recreation-related articles, registration reminders, and invitations to the District's annual special events. This year, staff will continue to utilize social media to help tell the District's story, whether that is new projects, feel good stories from the community, or virtual opportunities.



## ACTIVITY GUIDE

The seasonal activity guide continues to be the District’s number one marketing tool. The guide features photos of program participants and District parks and facilities. The printing of the activity guide is sent to bid each September for the following year. It is currently mailed to over 21,000 households and printed in full color via sheet-fed press.



## SIGNAGE & BANNERS

The District owns a sign shop where staff prints banners, signs, and bulletin boards. Community banners are hung at Sunset Knoll Recreation Center, Terrace View, Four Seasons, Madison Meadow, and Lombard Golf Course. They are used to promote special events, athletic leagues, preschool and more. In partnership with the District’s Safety Committee, safety message banners will continue to be displayed this year. The Marketing & Communications team is responsible for maintaining the messages on the electronic signboard at St. Charles Road and Grace Street. The messages remain current as well as include safety or exciting community news or congratulatory messages. With our great relationship with the Village of Lombard, we also are able to share special events and programs with them to be displayed on their electronic board on Main Street.

## PRINT COLLATERAL

For larger programs such as special events, athletic leagues, day camp, and preschool, posters are designed and printed in local businesses as well as in District facilities. Bulletin boards are hung at Sunset Knoll and Madison Meadow Athletic Center promoting various programs such as Kiddie Campus Preschool, Athletic Programs, Lombard Golf Course and Madison Meadow Athletic Center offerings.

## POSTCARD MAILINGS

Postcards are mailed to previous youth athletic league participants as a reminder of upcoming registration opportunities. Other direct mail pieces include invitations to various special events, promoting the Madison Meadow Athletic Center, and Kiddie Campus Preschool registration.

## USPS EVERY DOOR DIRECT MAIL

Similar to postcard mailings, USPS is a great marketing tool to get postcards in Lombard resident’s mailboxes. The marketing team logs into a USPS account and selects surrounding neighborhoods to target a specific location or facility. The marketing team used this for the Madison Meadow Athletic Center in November 2019 and plans to use the tool again for Madison Meadow Athletic Center to promote memberships and to boost golf rounds at the Lombard Golf Course mid-season.



## DISTRICTWIDE

### NEW VIRTUAL OPPORTUNITIES

Virtual opportunities and virtual programming have become the new normal for 2020. In the early stages of the shelter in place, virtual endeavors were the only way to connect with patrons. Therefore, the Lombard Park District searched for unique ways to engage. An online recreation center called “Enjoy Life Virtually” was assembled and launched, filled with activities families can do from home including MMAC workouts, Kiddie Campus Preschool Learn from Home and Storytime videos, athletic programs, dance videos, adult and senior activities and more. The site continues to be updated as the marketing team receives more resources. An eight-page Virtual Programming Guide was also created for May and June, launched the first week of May and was well-received by the community. Programs and special events included Disney Family Trivia, Family Camp In, E-sports, music classes, magic classes and more. Individual programs and the guide itself was promoted on the Lombard Park District’s homepage at lombardparks.com, on social media and was also shared with community partners to assist in spreading the word for additional virtual programs.

### ADVERTISING

Staff meets with publication representatives throughout the year to view new ways to spread Lombard Park District programs and special events. Suburban Family Magazine, Daily Herald, MyKidsList and the Lombardian are publications the District currently works with in reaching demographics that best fit our purpose. New in 2021, the marketing team will be working with BeLocal. BeLocal is a free magazine publication that arrives in all new residents’ mailboxes. The marketing team plans to promote the Lombard Park District as whole in addition to its facilities, athletic programs and Kiddie Campus Preschool. A lot of the marketing’s advertising dollars will be allocated towards social media advertising since these platforms provide valuable research data and results. The District maintains a large audience on its social media channels.

### ELECTRONIC COMMUNICATION

The District maintains two platforms to communicate with the community, Mailchimp and Survey Monkey. Mailchimp is an email marketing platform that the District uses to send out monthly e-newsletters. E-newsletters are also sent out as an event draws closer, or when the District has an announcement or reminder. The marketing team will continue to send monthly e-newsletters to all active residents informing them of upcoming special events, recreation and athletic programs. In the e-newsletters, there will be a direct link to register for specific programs. This is typically sent out to about 15,000 subscribers and opened by about 3,500-4,000. Along with districtwide monthly e-newsletters, facility e-blasts are sent out quarterly to its members/golfers. This year, staff plans to grow the list by 10% by creating marketing handouts and placing a subscribe button on appropriate pages at lombardparks.com. Survey Monkey is an online survey software that the park district uses to send out to participants at the end of each program. Surveys are also sent to Madison Meadow Athletic Center for group fitness feedback. Participant and customer feedback is extremely important to recreation staff as well as the marketing team. The marketing team plans to use this information more for testimonials on marketing materials in 2021.

### MEDIA & NEWS RELEASES

Staff maintains media contacts and relationships with the media in order to gain positive press coverage. This gives the District a voice in explaining why summer camp or swim lessons are important, or informing the community of upcoming events and meetings. This was extremely crucial for when announcements regarding facility closures had to be released; all of our information was gathered and released to all news outlets.





# DISTRICTWIDE

## CORPORATE PARTNERS & SPONSORSHIP

This year, the District will focus on securing corporate partners that spend \$3,000 or more. The goal for this year is to work with companies to meet the needs of both the District and the business by creating an element of partnership. This can be through providing in-kind donations that the District would already purchase or by paying a sponsorship fee that would go towards a booth at special events. Currently, the District offers full-page advertisements in its activity guide as well as ad space in our e-newsletters. This year, two sponsors signed on for 3 or more months in the District's monthly e-newsletter. The marketing team plans to continue this into 2021. Typically, the Marketing Manager meets with corporate partners each November to discuss their visions for the following year. A proposal is then created with a variety of sponsorship opportunities. The goal is to have a majority of sponsors committed for an entire year. This has worked out great in 2020. As stated in the Marketing & Communications Goals section, \$24,000 will be secured for 2021 in advertising and sponsorship through meeting with businesses and creating proposals.

## INVOLVEMENT

Marketing & Communications staff stays current by maintaining an IPRA membership, attending several workshops and conferences, and participating in design-related and photography webinars. The staff also attends PR Power Hour, a community-based marketing group, workshops and meetings to participate in collaborations in Lombard. In 2020, Lombard Park District worked closely with the Village of Lombard to ensure all community members would adhere to the Governor's Stay-at-Home Mandate and to follow guidelines from the CDC, including social distancing.

## PHOTOGRAPHY

Lombard Park District staff prides itself on the use of high-quality photography in publications and all Lombard Park District websites. At least one member of the marketing team will continue to be present for special events to take photos. Staff will also continue take time to photograph parks, facilities and programs Districtwide. Photos will continue to be posted to social media, as the marketing team has received great feedback from photography.

## LILAC TIME

This two-week special event is held during the first week in May in conjunction with many village entities. The District is responsible for developing the Lilac Time pamphlet, which includes the schedule of events, hotel motel information and more. The pamphlet is dispersed throughout the community and mailed upon request. The Lilac Time website was developed in 2015 to house all of the information in one location. Staff will continue to be responsible for updating the website with new information as well as adding additional features including a showcase gallery of the park. Staff works with the Village of Lombard on hotel/motel grant funding to provide additional advertisements for tourism outside a 50-mile radius of Lombard. This year, our goal is to increase web traffic by marketing not only in the Lombard area, but also surrounding towns. Similar to years past, marketing will work with Metra on advertising at the Lombard train stop as well as a large electronic advertisement at Ogilvie Transportation Center, downtown Chicago.

## JINGLE BELL JUBILEE

This holiday kickoff community event is typically held the first Saturday in December and features the tree lighting in Lilacia Park and Santa's arrival among other activities in a variety of locations. This community-wide event involves cross promotion with other community-based organizations. Unfortunately for the safety of our community, volunteers and staff, Jingle Bell Jubilee has been canceled for 2020. Marketing staff plans to take photos and drone footage of the park along with a 3-5 minute YouTube video to the community from Lombard Park District staff and other Lombard organizations.



## PARADISE BAY WATER PARK

The below information contains the marketing plan this 2021 season at Paradise Bay Water Park. In addition to long-running special events and promotions at Paradise Bay, such as swim meets and early entry for passholders, staff has included new and improved programs, special events and marketing strategies to make for a successful summer. In an effort to attract new swimmers, repeat customers, and new pool passholders, Paradise Bay Water Park will focus on a variety of marketing initiatives throughout the season.

### TARGET MARKETS EARLY CHILDHOOD & FAMILY

#### DAILY VISITORS

In order to attract new and returning visitors, Paradise Bay Water Park has many exciting activities, special events, and programs throughout the season. A variety of tactics will be developed to provide awareness for those that have not visited Paradise Bay Water Park. Customer Appreciation Day is an annual event that is full of games, activities and giveaways. It is a great opportunity to showcase the water park. Customer Appreciation Day gives families the opportunity to see what Paradise Bay Water Park is all about without an admission fee, while participating in other fun activities throughout the evening. Throughout the summer, advertisements will be featured in BeLocal, MyKidsList and the Lombardian as well as frequent social media posts and cross-promotion at Lombard Golf Course and Madison Meadow Athletic Center.

#### NEW & EXISTING PASSHOLDERS

In order to attract new passholders and retain previous passholders, Paradise Bay Water Park will continue to offer many benefits of purchasing a season pass. These benefits include a friends and family punchcard for early entry, free special events, free Parent & Tot Swim, and Adult Swim. To attract new passholders, the District plans to market early in the season via social media, e-newsletters, and paid advertising.

For younger swimmers and families in the community, Paradise Bay Water Park will offer special activities such as Rubber Ducky Night among others. These events invite children and their parents to come play games and enjoy the water park as a family. Parent & Tot Swim time is offered in Turtle Cove, a zero-depth pool made just for tots. This swim time is a great opportunity for parents and tots to enjoy this water park feature without the crowds.

#### YOUTH & TEEN

Paradise Bay Water Park offers a number of activities and events for youth and teens to enjoy the water park in different ways regardless of individual interests. These offerings will be available again. Teen Night, a favorite to many teens will be offered every Thursday from 8-10 pm for teens entering grades 6-9. The fee is \$5 with a student ID and free for passholders. Teens enjoy games, splash contests, swimming, music, concessions at the Calypso Cafe, and more.

Paradise Bay Water Park will also continue to offer a future lifeguards' class for ages 10-15. This 5-day program is perfect for youth who are excited to begin learning their guarding skills. Participants will spend each day learning a new aspect of lifeguarding, building confidence, learn team building, and make lasting friendships.





## ADULT & SENIOR

Adult Swim time is time dedicated for the use of the lap lane and dive well. This time provides an opportunity for adults and seniors to come together and socialize in a dedicated space, swim laps, and enjoy other amenities that Paradise Bay Water Park has to offer. The water park will continue to offer a variety of water aerobics classes throughout the season to increase adult and senior participation.

## EARLY BIRD POOL PASS SALES

Staff will mail previous passholders a 2021 season rack card and reminder letter to renew pool passes in February. Information will include facility hours and information, summer classes, schedule for special events, programs, and fees. The cards will be designed and printed in December 2020. Pool pass registration will begin March 1, 2021 in person at Sunset Knoll Recreation Center and online. Pool pass registration signage will be posted in February at all park district facilities. Information will also be included in the 2021 Spring Activity Guide.

Marketing materials promoting pool pass sales will be developed for collateral including posters, postcards, advertisements and website graphics. There will be an early marketing campaign for pool passes in mid-February and a push in April until mid-May for the early bird rates.

Print and online advertisements will be placed in BeLocal, Suburban Family, and the Lombardian. A social media campaign will include an Instagram and Facebook campaign reminding patrons to purchase their pool pass prior to the early bird deadline.

At the end of February, the website will begin incorporating Paradise Bay on the homepage gearing up for pool pass sales. Website graphics will link to the social media campaign for a Paradise Bay Water Park takeover. Information will be also available in the 2021 Spring Activity Guide promoting early and regular pool pass sales.

## OPENING DAY

Opening Day is scheduled for Saturday, May 29, 2021 with preseason hours beginning during the week. The marketing team will focus on Opening Day advertisements, which it hopes will increase daily visitors, as well as passholders. Beginning in May, advertisements will run in the Lombardian and on all social media outlets as well as a press release promoting Opening Day. Throughout the season, collateral will be available at District facilities and on our website. This will include but not be limited to the seasonal brochure, informational rack cards, Facebook boosted posts, special event information, postcards for different age ranges and activities offered, general swim time information, and swim lesson information. Collateral will also be available at the Summer Concert and Movie Series in Lilacia Park and all other Lombard Park District special events and shared with the Village of Lombard.



## PARADISE BAY WATER PARK

### CROSS-PROMOTION

Program and event information regarding Paradise Bay Water Park will be promoted through other programs such as preschool, day camps, fine arts classes, group fitness classes, and senior events. Information will be displayed throughout the district inside facilities and at special events. Outside the community, the District will reach out to its partners at the Village of Lombard, local businesses, and park district sponsors, providing flyers, posters, and postcards. A Paradise Bay Water Park table will be displayed at the Madison Meadow Athletic Center twice throughout the season with giveaways, upcoming special event flyers, and pool pass information.

### SPECIAL EVENTS

Special events will be posted on Lombard Park District's online event calendar and banners/yard signs throughout the community. Free calendars will also be utilized, such as Lombardian Upcoming Event section, Healthy Lombard newsletter and Daily Herald Events. The descriptions for all special events will also be available in the 2021 Summer Activity Guide. They will also be promoted via Instagram and Facebook. Facebook events will be created for each with all event details and staff can be able to track how many people are interested in attending.

### GENERAL

- A dedicated facility brochure outlining all program information including hours, rates, special events, rentals and more will be printed for the season in December 2020.
- An e-newsletter will be sent once per month during the summer (May, June, July, August) to the All Lombard Park District households email list and current/past passholders featuring upcoming special events, facility news, and programs.
- Staff will set up a table at the water park once per month to disperse upcoming special event information. Promotional items such as lip balm, beach bags, water bottles, etc. will be provided to patrons subscribing to Paradise Bay Water Park's e-newsletter.
- General posters and bulletin boards will be designed and distributed for marketing the facility throughout the District and in the community.



## HOTEL/MOTEL GRANT

The Lombard Park District and Village of Lombard have an agreement each year to provide free passes to Paradise Bay Water Park to Lombard hotel guests. This program is funded by the Hotel/Motel tax. The Lombard Park District provides passes to the participating hotel managers along with a letter explaining the program and discussing restrictions. A meeting is held in early May with participating hotel managers to make sure all participants understand any restrictions, policies and procedures. Staff keeps track of hotel passes by marking a form and keeping the pass. Staff then turns the pass into the Director of Finance and Personnel to become tallied for the season.

## SPONSORSHIP

In 2019, Paradise Bay Water Park recruited their first ever facility premier sponsor. This premier sponsor received recognition at our pool special events, a logo featured in the 2019 Summer Activity Guide, mentions in all pool-related press releases, and had the ability to be on-site for Customer Appreciation Night which tallied over 800 visitors. Marketing has recruited a potential facility sponsor for the 2021 pool season.

## STAFF INVOLVEMENT

The involvement of frontline staff is critical in the marketing and promotion of Paradise Bay Water Park. A staff meeting will be held at the start of each day and will discuss any important information for activities and announcements occurring throughout the day. While at work, staff is required to be in uniform with a nametag displayed at all times, so they are approachable and easily identifiable by pool visitors.





# LOMBARD GOLF COURSE

## LOMBARD GOLF COURSE

The below information contains the marketing plan for Lombard Golf Course this upcoming season. In addition to long-standing elements at Lombard Golf Course, such as the golf leagues, specials, outings and rentals, staff have included new and improved marketing strategies to make for another successful season. In an effort to attract new golfers and invite previous golfers back from the 2020 season, the marketing team will focus on signage updates to the clubhouse and encourage more customer feedback.

### CONTINUED MARKETING

- Lombard Golf Course staff will contact DuPage County junior high and high school athletic directors to assess their golf team practice and tournament needs, and attempt to accommodate the teams to become the hosting course.
- The course will continue to offer registration for special events, programs, lessons and clinics onsite, online at [lombardparks.com](http://lombardparks.com), [lombardgolfcourse.com](http://lombardgolfcourse.com) and at Sunset Knoll Recreation Center.
- All Chamber of Commerce businesses and churches in Lombard will receive a season letter with information regarding the course, including opportunities to host an outing, rent the clubhouse, and to join leagues.
- Free permanent tee times will be offered to individuals, with the understanding that Lombard Golf Course reserves the right to group individuals.
- All golfers will have the opportunity to sign up for Lombard Golf Course's e-newsletter upon registration. Golfers who sign up onsite using a QR code will receive a complimentary Lombard Golf Course golf towel.
- Lombard Golf Course will encourage feedback from employees and former golfers regarding the registration process. Lombard Golf Course hopes to make the process for reserving tee times as easy as possible.
- Replay rounds will be offered for 50% off of a second round immediately following the first round in addition to 50% off a gas cart.
- The Midday Special will be available once again, \$10 Green Fees Monday through Thursday from 11:00 am to 2:00 pm.
- Free Youth Special will be offered seven days a week for residents and non-residents under 14; free with a paying adult.
- Yard signs and community banners will be used to market all specials throughout the year.

- A general Lombard Golf Course brochure will be produced to be included in mailings and available onsite and at all Lombard Park District facilities. In 2020, Marketing partnered with two nearby Lombard hotels, Embassy Suites and Westin, and provided them with flyers promoting the Midday Special in addition to Lombard Golf Course brochures. This will be continued in 2021.
- Paid display ads will be placed in any free golf related publications as well as our new advertising partner, BeLocal.
- Social media channels will continue to be used to promote golf rounds, events, and promotions.

### NEW MARKETING

The marketing team plans to optimize the dedicated Lombard Golf Course Facebook page and [lombardgolfcourse.com](http://lombardgolfcourse.com). Everything that is done online will ultimately drive visitors to the site. Lombard Golf Course wants its visitors to book a round of golf easily online or inquire about rentals/outings at the click of a button. The course had a season like no other in 2020. The present goal is to keep the momentum going in 2021 through the retention of 2020 golfers, keeping them happy and informed. Marketing will accomplish this by increasing the number of e-newsletters, running social media contests, and cross-marketing when possible.





# LOMBARD GOLF COURSE

## TARGET MARKETS LEAGUES

### NEW GOLFERS

In order to attract new golfers, a direct mail piece with a special offer will be sent out mid-season to nearby neighborhoods, some of which still do not know that Lombard Golf Course exists. This is a great way to show community members what Lombard Golf Course offers while offering them a discount to visit. As previously mentioned, the marketing team will do as much cross-promotion as possible including signage at Sunset Knoll Recreation Center and the Madison Meadow Athletic Center, flyers at all Lombard Park District facilities, promotion on lombardparks.com and on District Facebook pages.

### OUTINGS

Information regarding outings will be mailed to the coordinators of future outings, all Lombard Chamber of Commerce businesses, Lombard churches, area 501C3 nonprofit organizations and area schools. The season letter will promote the use of Lombard Golf Course as a venue to host fundraising outings, social outings, and as a location for holiday and corporate parties. This letter will also provide information regarding the business league. Two weeks after the letter is sent, follow-up calls will be made to the outing coordinators by staff to determine interest in hosting an outing or party, or joining or creating a league. Marketing will continue to promote outings in the seasonal activity guide, dedicated Facebook page and community/facility signage.

Lombard Golf Course currently hosts the following leagues:

- Lombard Early Morning Golf Association (LEMGA) - last year, 52 golfers participated in this league. This league begins in April and plays on Saturday morning beginning at 6:00 am.
- Lombard Women's Golf League (LW) - last year, 26 golfers participated in this league. This league begins in April and plays on Tuesday morning beginning at 6:30 am.
- Visitation Ladies League - last year, 20 golfers participated in this league. This league begins in May and plays on Wednesday mornings beginning at 7:00 am.

Letters to league members will be sent in February 2021. The season letter will include information regarding Lombard Golf Course opportunities to host an outing, rent the clubhouse, programs and events. In addition, this letter to league members will encourage golfers to promote their league within the workplace, as well as with family and friends. Staff should consult with individual league captains prior to sending the letter.

The marketing team has received several phone calls regarding golf leagues. More thorough league information will be added to Lombard Golf Course's website including how to sign up.



# LOMBARD GOLF COURSE

## LOMBARD GOLF COURSE

### LESSONS & CLINICS

This year, Lombard Golf Course will continue to offer registration for special events, programs, lessons and clinics onsite, at [lombardparks.com](http://lombardparks.com), [lombardgolfcourse.com](http://lombardgolfcourse.com) and at Sunset Knoll Recreation Center.

**Sticks for Kids Golf Lessons:** lessons will be offered for ages 8-14 throughout the golf season. Sticks for Kids is an excellent forum to introduce youth to physical activity, appreciate nature and provide an opportunity to learn a lifetime sport. Participants will learn the rules of the game, golf etiquette, golf swing, driving, chipping and putting. This program is designed to introduce your young person to all aspects of golf.

**Adult & Group Golf Lessons:** lessons will give adults the opportunity to learn the fundamentals of golf. Participants will learn the rules, etiquette, proper grip and stance, full swing, short game, and putting taught by a PGA Golf Professional. Date and time of lessons is to be determined.

### PROGRAMS

**10-Round Advantage Card:** golfers will receive an electronic advantage card that counts their rounds. After 10 rounds of paid greens fees, their 11th round is free. The marketing team plans to promote this through flyers at the clubhouse, community banners on Butterfield Rd., online at [lombardgolfcourse.com](http://lombardgolfcourse.com), and through advertisements in the Spring, Summer and Autumn activity guides.

**Permanent Tee Times:** based on the trend that permanent tee times are in a constant decline, Lombard Golf Course will continue to offer free permanent tee times, with the understanding that the course reserves the right to group individuals. This will be promoted at [lombardgolfcourse.com](http://lombardgolfcourse.com) and in the Spring, Summer, Autumn activity guides.

### PROMOTIONS

New promotions and specials offered in 2020 will be continued for the 2021 golf season:

**Free Youth Special:** free with a paying adult, offered seven days a week for residents and non-residents under 14.

**Midday Special:** \$10 Green Fees, offered Monday through Thursday from 11:00 am to 2:00 pm

These promotions will be marketed in the following manner:

- Included in Lombard Golf Course E-Newsletters
- Community Banners
- Flyers given to Youth Athletic participants
- Bulletins at Sunset Knoll Recreation Center
- Signage on Madison Meadow Athletic Center TV Monitor
- Lombard Park District E-Newsletter Ad



# LOMBARD GOLF COURSE

## **STAFF INVOLVEMENT**

The involvement of front-line staff is critical in the overall marketing of Lombard Golf Course. While at work, staff is required to be in uniform with a nametag displayed at all times, to allow customers to feel comfortable when approaching staff.

In an effort to track the success of attracting new golfers, outings, visitors and program users as a result of marketing campaigns, cashiers and/or starters will keep a daily log of what attracted the new customer. These daily tabulations will be combined at the end of the week by staff and forwarded to the Marketing & Communications Manager. A survey will be emailed e-newsletter subscribers, mid-season and at the end of the season in October. A suggestion box will be available, promoted, and encouraged by Lombard Golf Course staff.





## MADISON MEADOW ATHLETIC CENTER

The below information contains the marketing plan this upcoming year at the Madison Meadow Athletic Center. This year, the marketing team collaborated with the Madison Meadow Athletic Center Manager to coordinate a marketing plan and plans to meet quarterly as goals tend to change throughout the year. This year, the team's marketing efforts are focused on increasing membership while still retaining current members, and providing exciting opportunities to keep members engaged in an active lifestyle.

### TARGET MARKETS

#### CURRENT MEMBERS

The goal each year is to retain current members while keeping the athletic center a great facility to work out, take a group fitness class, and/or utilize the track or gym. Throughout the year, the Madison Meadow Athletic Center plans to have new and exciting things happening including purchasing new equipment, offering new classes and hosting a special event in appreciation of members. The facility will send members quarterly e-newsletters to keep them involved and allow them to provide input and ideas in addition to engagement on social media. The athletic center wants to create a sense of community and will continue to do so.

#### NEW MEMBERS

In 2021, the MMAC will be promoted similarly to how it was first promoted back in 2018. The athletic center wants to welcome new members into the facility with a simplified process and encourage potential members to take a tour of the facility. Memberships can be purchased at the MMAC or at Sunset Knoll Recreation Center. To recruit new members, the marketing team has been in full force through paid advertisements, social media, cross-promotion at all Lombard Park District facilities, facility signage and e-newsletters. The team also plans to work with BeLocal for advertising space in their monthly magazine, so new community members to the area know that the MMAC is welcoming members to a clean and safe facility. Current members will be encouraged to write Facebook and Google reviews to share good words about the MMAC with their friends and families. The MMAC also wants to become more visible to interested members with a Google search. Being one of the top searches for fitness centers in Lombard is extremely important as many people research facilities prior to signing up.

#### OPEN GYM USERS

Open gym has and will continue to be a popular attraction at the MMAC. In 2021, the goal is to keep regular gym users happy, while making the necessary improvements for newcomers. The MMAC plans to communicate more effectively on the open gym schedule, so that members are aware of other events and athletic programs throughout the year. Halfway through 2020, the marketing team began sending out an e-newsletter as gym and group fitness schedules were changing, to keep members up-to-date. E-newsletters will continue to be send out in addition to updates and schedule changes in 2021. This information will also be shared on social media pages.



## MARKETING & COMMUNICATIONS

The marketing department continues to work with staff on the best ways to market this facility. The MMAC will utilize and engage with members through its dedicated social media page, posting articles related to fitness, motivational posts, invitations to sign up for the MMAC's e-newsletter and more. The seasonal activity guide provides important facility information for the MMAC including hours, contact information, memberships and group fitness details. The MMAC will be featured in Glenbard East High School's Athletic Programs as well as in the Lombardian and Daily Herald. To assist in increasing membership numbers, marketing will be working with BeLocal to be featured on the first page for three months in 2021. Cross-promotion will be increased within Lombard Park District facilities as well as other local organizations such as the Village of Lombard. Signage and banners throughout the community will also assist in boosting memberships for the year. The District plans to send out another direct mail piece to surrounding neighborhoods and track the rate of return through a special offer or giveaway. A quarterly e-newsletter will continue to be sent out to MMAC members. These will feature fitness news, staff spotlights with a favorite exercise or healthy recipe, updated hours, group fitness and open gym schedules and an opportunity to send feedback. The marketing team has found it extremely helpful to send this out to members and it is a great way for them to stay engaged and connected.

## SPONSORSHIP

In 2020, the MMAC welcomed its first premier facility sponsor, DuPage Medical Group (DMG). Throughout the year, a large banner was displayed in the gym as well as a DMG image on the main level's TV monitor. DMG articles were also shared on social media throughout the year. Marketing is hopeful to bring DMG back in 2021, providing them with similar exposure to fitness members in 2020.

## CROSS-PROMOTION

As listed above, the main goal of 2021 is to increase new members. The marketing team would like to keep doing so at little to no expense. To do so, cross-promotion is key. The MMAC will be featured in flyers at all District facilities encouraging patrons to tour the facility. Signage will continue to be displayed inside the Sunset Knoll Recreation Center, a high-traffic facility. Marketing will be reaching out to its partners at the Village of Lombard, local businesses, and park district sponsors, providing them with flyers, posters, and postcards. A Madison Meadow Athletic Center table will be displayed at the Paradise Bay twice throughout their season with giveaways, upcoming special event flyers, and membership information.

## SPECIAL EVENTS

This year, the MMAC plans to celebrate its birthday in June with members. Marketing believes a special event will be perfect for introducing a potential 2021 facility sponsor, providing them with a booth at the event. The MMAC will host health talks from personal training staff, cake, balloons, giveaways, and more.

## STAFF INVOLVEMENT

The involvement of front line staff is critical in the marketing plan of the Madison Meadow Athletic Center this upcoming year as our goal is to be a welcoming facility. A staff meeting will be held at the start of each day and will discuss any important information for activities and announcements occurring throughout the day. Staff is required to be in uniform with a nametag at all times when they are at work so that they are easily identifiable to the public.



# COMMUNITY RELATIONS PLAN

## COMMUNITY RELATIONS PLAN

Strong Community relations are crucial to the Lombard Park District's public image and the ability to respond to community needs through successful programs, services, and facilities. The importance of community involvement and maintaining positive relations within the community is described in the following documents approved by the Board of Park Commissioners:

- The Lombard Park District Mission Statement
- The Lombard Park District Vision Statement
- The Lombard Park District Value Statement
- The Lombard Park District Strategic Plan
- The Lombard Park District Comprehensive Master Plan

In addition to establishing the District's commitment, planned and systematic two-way communication assists in building morale, goodwill, cooperation, and support. The Lombard Park District Community Relations Plan is designed to provide multiple avenues for communication, understand and serve the community's needs, and maintain close ties with constituents. All communication is based on honesty, openness, fairness, and timeliness.

### POLICIES RELATED TO COMMUNITY RELATIONS

Policies structure communication relationships to other entities and planning for emergencies. Lombard Park District policies define roles and responsibilities when dealing with the media. The policies below help define what information should be released, when it should be released and who should release it. The policies guide the Lombard Park District's communications with its constituents.

- Board Policy Manual
- Public Relations Policy
- Regulating Communication Between Park Board Members
- Remote Attendance

- Rules Governing Recording Meetings
- Board Meeting Public Participation
- Ethics Ordinance
- Electronic & Telephone Communications
- Membership, Clubs & Civic Organizations
- Participation in Trade & Professional Associations
- Safety Manual
- Payment Card Industry Data Security Records
- Identity Protection Policy
- Internet, Email & Social Media Use

### PROCEDURES RELATED TO COMMUNITY RELATIONS

All employees are involved in reputation management. The following procedure outlines the District's expectations when communicating on the District's behalf.

- Crisis Communication Plan
- Volunteers
- Citizen Suggestion Box
- Internet, Email & Telephone Use
- Identity Theft Prevention Procedure
- Telephone Calls Procedure
- Procedure 1.012 Freedom of Information
- Recreation Participation, Evaluation, Distribution & Disposition





## **LOMBARD PARK DISTRICT COMMUNICATION AVENUES TO INFORM & INVOLVE THE PUBLIC**

These communication channels are used to define the organization's reputation and discuss benefits of the Lombard Park District facilities, programs, and services in the community. They maintain a conversation between the District and its stakeholders from needs assessment, how needs are addressed, and the programs made by the District and the Community in meeting those needs.

- Elected Board of Park Commissioners
- Quarterly Activity Guide
- Websites - lombardparks.com, lombardgolfcourse.com, mmaclombard.com, lombardlilactime.com
- Social Media Accounts - Facebook, Instagram, Twitter & YouTube
- Press Releases
- Monthly E-Newsletters
- Program Surveys using Survey Monkey
- Advertising
- Print Collateral
- Special Channels
  - › Community Surveys - Mail & Telephone
  - › Focus Groups
  - › Special Public & Target Group Meetings

## **CITIZEN ADVISORY GROUPS**

Advisory groups provide vital citizen involvement and participation. Groups interpret District programs, facilities and services to other stakeholders. They make recommendations and provide input that helps advance District services. They are a sounding board that influences others in the community to support parks and services. Members have political power with their respective constituencies. There are advisory groups representing the following areas:

- Ad Hoc Committee - Finance

## **PROGRAM SUPPORT GROUPS**

Collaborating with existing community organizations is advantageous to all parties. The organizations below are involved with joint programs and services and assist in the communication process.

- Northeast DuPage Special Recreation Association
- District 44 - Shared Usage
- District 87 - Shared Usage
- District 45 - Shared Usage
- Village of Lombard
- Lombard Town Centre
- Helen Plum Library
- Lombard Historical Society
- Maple Street Chapel
- National Association of Education for Young Children



# COMMUNITY RELATIONS PLAN

## COMMUNITY RELATIONS PLAN

### PARTICIPATION IN COMMUNITY ORGANIZATIONS

The Lombard Park District actively cultivates, establishes, and operates coordinated and collaborative initiatives with community organizations, governmental agencies, and businesses. These initiatives are in the best interest of community addressing specific needs and interests, maximizing resources, and serving target programs and populations.

- Community Organization Involvement
  - › Healthy Lombard
  - › Lombard Lions
  - › Rotary Club of Lombard
  - › Lombard Kiwanis Club
  - › PR Power Hour Group
- Cooperative Agreements
  - › Village of Lombard
  - › School District 87
  - › School District 44
  - › Forest Preserve District of Dupage County
  - › Elmhurst Park District

### MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS

Professional organizations provide opportunities for information sharing, networking, training, benchmarking, professional development, and leadership. The Lombard Park District is actively involved in the following professional organizations:

- National Park and Recreation Association
- Illinois Park and Recreation Association
- Park District Risk Management Association
- Government Finance Officers Association
- Illinois Trust

### FINANCIAL SUPPORT AND/OR IN-KIND SERVICES PROVIDED TO COMMUNITY AGENCIES & ORGANIZATIONS

The Lombard Park District supports community-wide initiatives and groups:

- Lombard Lions Club
- Healthy Lombard
- Rotary Club of Lombard
- Lombard Kiwanis Club
- DuPage County Election Commission
- Junior Women's Club
- TLC Camp
- Affiliate Groups
  - › Firebirds Soccer
  - › Lombard Falcons Football
  - › Lombard Baseball League



## **SPONSORSHIP, CORPORATE PARTNERSHIPS & DONATIONS**

Sponsorships are a positive way to engage with the corporate community. Sponsorships help support the development of special events and programs within the Lombard Park District. The Lombard Park District has developed relationships with local, regional, and national sponsors. Sponsorships are packaged and clearly define expectations related to placement and exposure. Sponsors are approached based on their corporate interests and history and recognized at their matching level.

## **VOLUNTEERS**

Volunteers are an important aspect to keeping in touch with various stakeholders and maintaining a positive image for the District. The Lombard Park District utilizes volunteers to support programs, services, and parks. Volunteers are recruited through relationships with other organizations in the community, in the quarterly activity guide, website, and through social media. Volunteers support the following programs in addition to special events.

- Adopt-a-Park
- Trick-or-Treat Food Drive
- Mutt Strut 5K & 1-Mile
- Volunteer Coaches for Youth Athletic Leagues



# ANNUAL MARKETING PLAN 2021



# Memorandum

**To:** Board of Park Commissioners  
**From:** Paul W. Friedrichs, Executive Director  
Andrea V. Chiappetta, Director of Finance and Personnel  
**Date:** October 30, 2020  
**Re:** Comprehensive Master Plan Update

---

The following is an update on the 10-year Action Plan Outline that was provided with the 2013 Master Plan:

## **October – December 2013**

Adopt Comprehensive Plan – Approved October 15, 2013.

Begin New Recreation Center Site Study – Staff has been working with School District #44 for a potential location of a recreation center.

Review Western Acres Phase 2 Drainage Plan – Due to the course being located in a flood plan, staff is recommending the purchase of a new pump in the 2015 Budget in order to assist with the removal of water when the course does flood.

Develop Refined Program Standards – This is performed seasonally each year.

Retire Programs In Decline – Programs in decline are reviewed seasonally to determine which programs to retire.

## **2014**

Plan for 2015 Recreation Center Funding/Referendum – Distributed a second survey in October 2014 to help determine the communities interest in funding the construction of a recreation center.

Complete Recreation Center Site Study – Staff continues to work with School District #44 for a potential location of a recreation center.

Master Plan New Recreation Center and Site Improvements – Staff recently completed a secondary community survey that was distributed in October 2014. This should help to clarify the community’s desires for amenities in a facility.

Master Plan Sunset Knoll Recreation Center Renovation – The District submitted a PARC Grant to the State of Illinois for renovating this facility. As of October, the District is still waiting for an update on the status of the grant application.

Plan for and Implement New Marketing Approaches – Additional staff was hired in 2014 on a part time basis and it is recommended to make this a full time position in 2015. This has helped with the implementation of a variety of the marketing approaches including customer testimonials, featuring community relationships, implementation of a volunteer program and adding press release information to website.

Plan for and Implement Activity Guide Recommendations – Staff has been added to assist with the activity guide recommendations. Changes include the addition of a pool marketing plan, updating of program descriptions and making the activity guide more visually appealing.

Plan for and Implement Website and Social Media Recommendations – The website was redesigned in 2014 and added an interactive map of facilities. Online registration has grown to 35%. In addition, Facebook, Twitter and Instagram continue to increase “likes” and followers.

Plan for and Identify Key Customer Requirements – Continue to survey and monitor customer requirements on a regular basis.

Design, Engineer and Construct Madison Meadow Playground – Staff completed in construction of the playground in July 2014.

Design, Engineer and Construct Old Grove Playground – Based on recent vandalism at Terrace View, the replacement of the Old Grove Playground has been placed as a “B” priority for 2015.

## 2015

Construct Western Acres Phase II Drainage Improvements – Due to limitations at Western Acres, no major drainage improvements can take place. However, staff continues to improve the turf areas, ensure the river banks are clear of debris, and the water isn’t sitting on the course for extended periods of time.

Secure New Recreation Center Funding – The District completed a secondary survey at the end of 2014 and beginning of 2015. Based on the results, it was determined to not go to referendum in 2015. However, staff is researching other



options in order to meet the needs of the community in regards to a recreation center.

Recreation Center Site – The District entered into an intergovernmental agreement with School District #44 for a land swap. The District received land adjacent to Madison Meadow and this location is the primary location for a potential recreation center in the future.

Terrace View Playground – Along with the fore mentioned land swap with School District #44, the Park District installed a playground at Terrace View and deeded the property to the school district in the fall of 2015.

Old Grove Playground – Staff has included the replacement of the Old Grove playground in the 2016 Operating Budget.

Design and Engineer Sunset Knoll Recreation Center – Staff is in the process of determining how much money could be spent on a renovation to the Sunset Knoll Recreation Center. Monies have been budgeted in 2016 to contract out the development of concept drawings.

## 2016

Construct Western Acres Phase II Drainage Improvements – Due to limitations at Western Acres, no major drainage improvements can take place. However, staff continued to improve the turf areas, ensure the river banks are clear of debris, and the water isn't sitting on the course for extended periods of time. The work conducted in the off season proved very beneficial during the 2016 season as staff was able to allow golf carts out after significant rainfall totals.

Secure New Recreation Center Funding – The District is in the process of issuing \$8.32 million in General Obligation (Alternate Revenue) Bonds. Along with this bond issue, money is available within reserve balances and will be used for the construction of a new recreation center.

Recreation Center Site – The District is scheduled to receive property adjacent to Madison Meadow by December 31, 2016 and this location is the primary location for a potential recreation center in the future.

Construct New Recreation Center and Site Improvements – Staff is working with FGM Architects to develop conceptual plans. The goal is to go to bid in January or February with the Board approving bids in February or March.

Old Grove Playground – Staff has included the replacement of the Old Grove playground as a B priority in the 2017 Operating Budget.

## 2017

Construct Sunset Knoll Recreation Center Renovations – Staff has budgeted to have a begin planning for renovations at Sunset Knoll after the new recreation facility has opened.

Implement New Fitness and Wellness Programs at New Recreation Center – A new staff member will be employed in 2018 and begin implementing the new programs in July when the new facility opens.

Master Plan and Grant for Broadview Slough – Due to limitations and resident feedback, no improvements will be made at Broadview Slough.

Implement Park Improvement Priority Group “A” – Staff has restored numerous shorelines over the past several years and added a pier at Sunset Knoll to increase water access. In addition, staff continues to improve items from group “B” which include parking improvements and a variety of landscape enhancements.

## 2018

Update Comprehensive Master Plan – Due to several limitations, the comprehensive master plan was not updated in 2018 nor was it budgeted for 2019. Staff will evaluate the possibility of budgeting for it in 2019.

Consolidate Classroom-based Programs to Sunset Knoll Recreation Center - The majority of classroom based programs are offered at Sunset Knoll Recreation Center. Program areas offered at Sunset Knoll include preschool, early childhood, dance, fine art, music, martial arts, general interest, and seniors. Fitness classes transitioned from Sunset Knoll and the Lombard Community Building to the Madison Meadow Athletic Center in the summer of 2018. The 38,000 square foot Madison Meadow Athletic Center opened on June 30, 2018. The primary focus of the new facility is athletics and fitness.

Design and Engineer Broadview Slough – As mentioned in 2017, due to limitations and resident feedback, no improvements will be made at Broadview Slough.

Design, Engineer and Construct Lombard Common Playground – During 2018, the District budgeted for new components of the Lombard Common Playground to be installed in 2019.

Design, Engineer and Construct Trail A – Staff is trying to determine the best routes available in the community to connect the Lombard Commons, Madison Meadows, Sunset Knoll, Lilacia and Terrace View Parks.

Construct Western Acres Phase 3 Improvements – Although the main focus of phase 3 is yet to be accomplished, the drainage portion of the project has been

implemented over the last four years. This includes installing 7,780 linear feet of multi-flow and corrugated drain culvert pipe for drainage improvements.

## 2019

Master Plan, Design and Engineer Lilacia Park Improvements – There are no current plans to make improvements to Lilacia Park at the present time.

Master Plan Madison Meadow Improvements – After construction of the Madison Meadow Athletic Center, the District has decided to put this project on hold and focus on development of Four Seasons.

Apply for OSLAD grant for Madison Meadows – This year the District applied for the OSLAD grant for Four Seasons.

Design, Engineer, and Construct Madison Meadows – These efforts will be applied to Four Seasons if the District is awarded the OSLAD grant.

Construct Broadview Slough – Due to limitations and resident feedback, no improvements will be made at Broadview Slough.

## 2020

Implement new environmental education programs at Broadview Slough – Due to limitations and resident feedback, no improvements will be made at Broadview Slough.

Construct Lilacia Park improvements – In the 2019 Illinois Capital Bill, phase 1 of the Lilacia Park Pond reconstruction was listed as a project to receive grant dollars. Once confirmation of funding is received from the State, the pond reconstruction will begin.

Design, Engineer, and Construct Southland playground – In 2019 Illinois Capital Bill, Southland playground was listed as a project to receive grant dollars. Once confirmation of funding is received from the State, the design, engineering and construction for the playground will begin.

Apply for grant for trail priority group B – Due to COVID-19, there are no plans to apply for grant funding for the District's trail system at this time.

# Districtwide Comprehensive Master Plan

Prepared by  
Hitchcock Design Group  
2013





# Acknowledgements

Hitchcock Design Group would like to thank the Lombard Park District and staff members for the opportunity to assist with the planning of the Park District's programs, parks, open space and facilities.

## Board Of Commissioners

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*President*

Peter Nolan  
*Vice President*

Kathleen Hogan  
*Commissioner*

David Kundrot  
*Commissioner*

Mike Kuderna  
*Commissioner*

Char Roberts  
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Rick Poole  
*Deputy Director*

Jason Myers  
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*Superintendent of Buildings and Parks*

Jill Hastings  
*Marketing & Communications Coordinator*

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Heller & Heller  
*Program and Operations Advisor*

Nicholas Design Group  
*Architect*

Leisure Vision  
*Community Survey Firm*

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## Chapter Seven: Appendix





October 10, 2013

Paul Friedrichs  
Executive Director  
Lombard Park District  
227 W. Parkside Ave  
Lombard, Illinois 60148

Dear Mr. Friedrichs,

On behalf of the consultant team, Hitchcock Design Group would like to thank the Lombard Park District Board of Commissioners and Staff for their valuable input and effort during the Comprehensive Master Planning process. Your commitment to the District's success is evident, and this process would not have been effective without your invaluable insight. We'd also like to thank Lombard residents who participated in stakeholder interviews, focus group meetings and community survey.

As greater numbers of residents enjoy the Park District's assets, there continues to be a high demand placed on existing parks, recreational facilities and District staff. In order to be strategic about the Park District's initiatives, the Board of Commissioners embarked on a Comprehensive Master Planning process to create a tool that will serve as a guide for the next five years.

Through this process, significant insights were realized that will guide the Board and staff in planning service and asset improvements. The Park District is below the Level of Service park acreage standard, but the distribution of Neighborhood and Community Parks is excellent throughout the District and adequately serves the needs of the residents. The Community Survey process revealed that while residents are satisfied with the services, parks and open space, they are supportive of exploring additional open space acquisitions.

The Level of Service analysis also illustrates that the Park District is below NRPA the planning standard for indoor recreation space area. This, in combination with the aging Sunset Knoll Recreation Center, creates an immediate case for new and expanded indoor recreation spaces. The Community Survey results also support the development of new indoor health and fitness amenities.

While golf did not come up a high priority, residents value Western Acres as a valuable asset to the District. Western Acres should be maintained with drainage, clubhouse improvements and program expansions to attract more residents and visitors and allow the Golf Course to remain a productive asset for the District. The Park District should continue to update parks and amenities as their ages and condition call for it, address ADA accessibility issues, and restore and enhance their ponds and natural spaces within their parks.

In terms of recreation programming, the Park District has excellent market position in Lombard with an almost 2:1 margin of participation in recreation programs and services. Lombard offers a well-balanced distribution of programs among all age groups and pricing are in-line with neighboring districts.

The Comprehensive Master Plan includes primary, ongoing, and long-term objective to guide planning and policy. Strategies and recommendations can be found in Chapter Four of the Comprehensive Master Plan. Along with design considerations, basic maintenance tasks, and future planning initiatives for individual parks and facilities, the planning process revealed important District-wide objectives. These objectives were arranged into a timeline, or Action Plan, that will guide the District's growth efforts. This Action Plan can be found in Chapter Five. The plan should be thought of as a working list and the objective should be checked off as they are completed.

This document should be reviewed on an annual basis and remain flexible to react to changing conditions. As an ongoing partner, Hitchcock Design Group is committed to participate in the annual Action Plan update to help further the Park District's success. .

Sincerely,  
**Hitchcock Design Group**

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Senior Vice President

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*Chapter Four:*  
Plan  
Recommendations

# Chapter Four: Plan Recommendations

This chapter contains the vision, goals and recommendations necessary to meet the recreational needs of the community that the Lombard Park District serves. The recommendations are grouped into four separate categories:

- Districtwide Strategies
- Existing Parks, Trails, and Facilities
- New Parks, Trails, and Facilities
- Recreation Programs

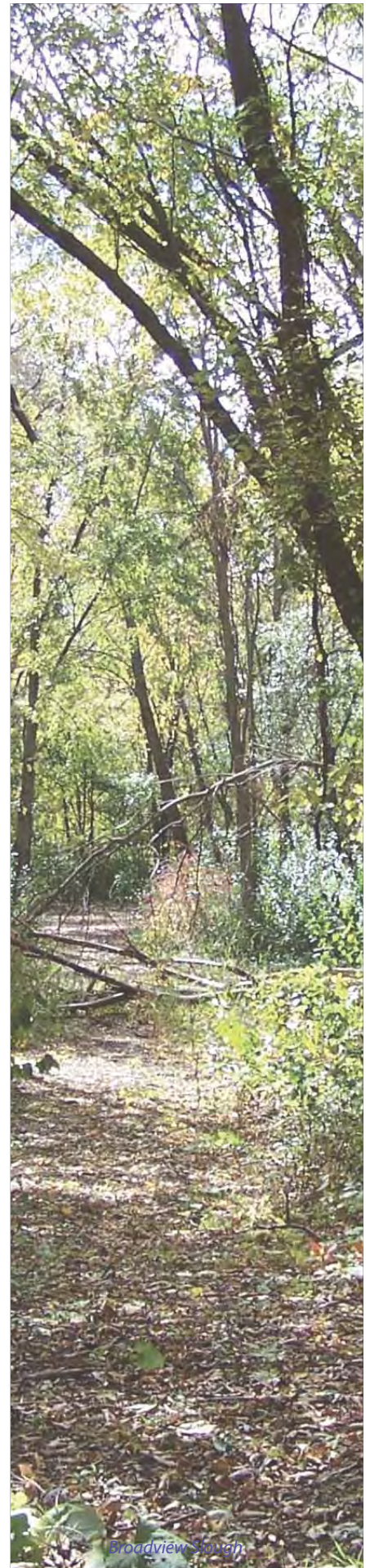
Each category has individual recommendations with an open box. In order to maintain this document as a “working list” staff should check recommendations off of the list as they are completed.

## Planning Process

The Lombard Park District’s Mission Statement, the goals established for this project, the findings of the Research and Analysis phase, and the public input provided in the Needs Assessment Phase, all influenced the Comprehensive Plan Vision and Plan Recommendations.

## Park District Mission Statement

The mission of the Lombard Park District is to provide people with quality recreation opportunities to enjoy life.



## District-wide Recommendations

	Strategy	Justification	
		Inventory & Analysis	Needs Assessment
<b>Primary Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Address ADA accessibility issues in all parks and facilities in accordance with directives in ADA transition plan.</li> <li><input type="checkbox"/> Establish pond restoration, stabilization, and erosion control Guidelines for all open water assets.</li> <li><input type="checkbox"/> Conduct ongoing playground and equipment upgrades based on age / useful life criteria.</li> </ul>	<p>Site observations</p> <p>Twelve the 21 tracts of land the District owns include open water, and many of them are experiencing erosion and stabilization issues along the edges. Native plantings and restoration measures will help alleviate or address these issues.</p> <p>Site Observations</p>	<p>Facility Needs Worksheet on page 29 indicates many of the playground equipment is beyond its useful life as determined by IPRA guidelines.</p>
<b>Ongoing Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Currently, the ponds within Lombard Park District parks have an aesthetic and environmental value to the District. There is an opportunity to increase their recreational value by providing water access for fishing, boating, canoeing, or nature programming.</li> <li><input type="checkbox"/> Provide visual and physical neighborhood connections at all parks and open spaces.</li> </ul>	<p>Over half of the parks have water features. These not only add aesthetic value to the parks, but have the opportunity to add recreational value to the park. This can be through more programming/permitting efforts or physical shoreline improvements. Fishing can and does occur along the edges, but by incorporating overlooks, docks, and piers the District can create spaces for fishing and outdoor environmental education. These types of improvements allow for meaningful access to the water's edge by disabled residents.</p> <p>Physical connections (i.e. pathways) would not only address the ADA accessibility issues that occur throughout the various parks, but would also connect the parks to the neighborhood sidewalk / pedestrian system. Many of the parks have internal trail loops, but are isolated within the park instead of connecting to the surrounding context. These connections would draw visitors to the parks in more ways than through vehicular transportation/access (walking, running, biking, etc). Visual connections would aid in this connectivity. This could include clearing for views into and through the parks from the surrounding neighborhood and ensuring the park features (i.e. benches, signage, trash cans, etc) all create a consistent visual language for the park system.</p>	
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Address land deficiencies</li> <li><input type="checkbox"/> Complete a third-party replacement study for all facilities.</li> </ul>	<p>The Level of Service analysis indicates a deficiency in mini and community park space and an overall land deficiency of 106.99 acres.</p> <p>Useful life analysis for HVAC, utilities, structure. Site observations</p>	

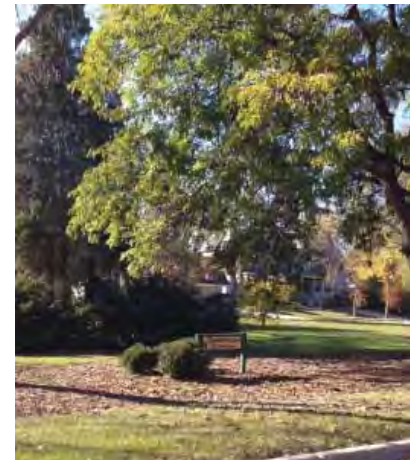


## Existing Parks, Trails, and Facilities Strategies

The following recommendations are directly related to the level of service and service area analysis in Chapter 2 and the issues and considerations described in Chapter 3.

### Mini Park Recommendations

	Babcock Grove Memorial Cemetery	Crescent Tot Lot	Eastview Terrace Park
<b>Primary Initiatives</b>		<ul style="list-style-type: none"> <li>❑ PLAN: new benches and picnic area</li> </ul>	
<b>Ongoing Initiatives</b>			
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li>❑ EVALUATE: returning to private use or Village control</li> <li>❑ EVALUATE: erosion control measures</li> <li>❑ PLAN: horticulture maintenance and turf repair</li> <li>❑ DESIGN: consider creating memorial courtyard</li> <li>❑ DESIGN: consider additional botanical displays</li> <li>❑ DESIGN: consider buffer between residential and cemetery</li> </ul>	<ul style="list-style-type: none"> <li>❑ PLAN: connections to multi-family residential context</li> <li>❑ DESIGN: master plan, consider buffer plantings, accent plantings, interpretive signage</li> </ul>	<ul style="list-style-type: none"> <li>❑ EVALUATE: releasing to Village responsibility</li> <li>❑ DESIGN: consider botanical display</li> <li>❑ DESIGN: consider memorial garden or celebration courtyard</li> <li>❑ DESIGN: consider seasonal / neighborhood festival or event space</li> </ul>



## Mini Park Recommendations, cont.

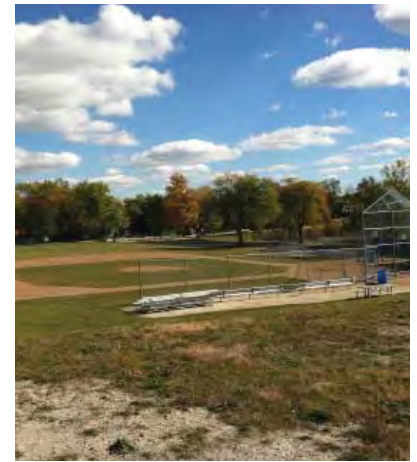
	Edson Park	Water Spray Park
Primary Initiatives		<ul style="list-style-type: none"> <li><input type="checkbox"/> EVALUATE: need for more parking</li> <li><input type="checkbox"/> EVALUATE: expansion</li> <li><input type="checkbox"/> PLAN: increased safety measures</li> <li><input type="checkbox"/> PLAN: feature updates</li> <li><input type="checkbox"/> DESIGN: master plan, consider fencing around park, landscape treatments</li> </ul>
Ongoing Initiatives		
Long-term Initiatives	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: stronger connections to adjacent multi-family residents</li> <li><input type="checkbox"/> PLAN: color surfacing and play container curbing to add interest</li> <li><input type="checkbox"/> DESIGN: consider enhanced park entry and identification</li> <li><input type="checkbox"/> DESIGN: enhanced buffer between single-family residential (north)</li> </ul>	





## Neighborhood Park Recommendations

	Lombard Lagoon	Old Grove Park	Southland Park
<b>Primary Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: play container to fit equipment or add equipment to fill</li> <li><input type="checkbox"/> DESIGN: consider bio-filter and/or treatment to reduce pollutants entering lagoons</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: remove west playground and replace with unique play experience</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: accessible route between baseball field and parking lot</li> <li><input type="checkbox"/> DESIGN: consider locating fan/player area for soccer above the swale in a drier location</li> </ul>
<b>Ongoing Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: consider shoreline improvements and native planting enhancements</li> </ul>		
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> EVALUATE: return of skating to the lagoon</li> <li><input type="checkbox"/> EVALUATE: non-motorized boating rental and access</li> <li><input type="checkbox"/> DESIGN: consider expansion of fishing facilities</li> <li><input type="checkbox"/> DESIGN: Consider outdoor deck and/or plaza for warming shelter</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: provide shelter and gathering area with views to water</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: upgrade of spectator areas at baseball field</li> <li><input type="checkbox"/> DESIGN: consider loop trail with fishing access</li> <li><input type="checkbox"/> DESIGN: consider shelter near playground</li> </ul>



## Neighborhood Park Recommendations, cont.

	Terrace View Park	Vista Pond Park	Westmore Woods
<b>Primary Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: improved access to playground and ball fields</li> </ul>		
<b>Ongoing Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: enhance classic park pastoral nature. Look for long views, framed views, and sculptural or architectural enhancements</li> </ul>		<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: add planting at detention pond edges</li> </ul>
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: consider a picnic shelter</li> <li><input type="checkbox"/> DESIGN: compliment school with play environment, outdoor classroom /outdoor lab at water's edge</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: consider connection from sidewalk to loop trail and playground</li> <li><input type="checkbox"/> DESIGN: consider fishing access and shoreline enhancement</li> <li><input type="checkbox"/> DESIGN: consider fitness and/or interpretive stations along trail</li> <li><input type="checkbox"/> DESIGN: consider shelter</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: consider loop trail through wooded area</li> <li><input type="checkbox"/> DESIGN: consider a challenge course</li> <li><input type="checkbox"/> DESIGN: consider tree-house play concept or nature-based play</li> </ul>



## Community Park Recommendations

	Four Season Park	Lilacia Park	Lombard Common Park
<b>Primary Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: address drainage issues</li> <li><input type="checkbox"/> PLAN: improve cabin area site amenities</li> <li><input type="checkbox"/> DESIGN: consider connecting the internal trail around the pond, provide access to the baseball fields</li> <li><input type="checkbox"/> DESIGN: provide buffer between west playground, parking lot, and pond</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: replace fountain mechanical system</li> <li><input type="checkbox"/> PLAN: review deck with plan and replace</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: improve access and amenities surrounding basketball courts</li> <li><input type="checkbox"/> PLAN: relocate bike racks to more appropriate areas</li> <li><input type="checkbox"/> DESIGN: provide loop and connection pathways to amenities</li> <li><input type="checkbox"/> DESIGN: consider baseball/softball shelter/core support area</li> </ul>
<b>Ongoing Initiatives</b>		<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: review Jens Jensen plan and consider proposing appropriate enhancements to park</li> </ul>	
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> EVALUATE: viability of cross-county skiing course</li> <li><input type="checkbox"/> DESIGN: consider improving buffer between Ken Loch</li> <li><input type="checkbox"/> DESIGN: consider soccer area shelter and core support space</li> <li><input type="checkbox"/> DESIGN: consider winter/skating improvements</li> <li><input type="checkbox"/> DESIGN: consider challenge course near cabin</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> PLAN: improve greenhouse interface with park</li> <li><input type="checkbox"/> PLAN: improve library interface with park</li> <li><input type="checkbox"/> PLAN: commission a dog replacement sculpture</li> <li><input type="checkbox"/> DESIGN: consider landscape accent lighting</li> <li><input type="checkbox"/> DESIGN: add seating areas to the north</li> </ul>	



## Community Park Recommendations, cont.

	Madison Meadows Park	Sunset Knoll Park
<b>Primary Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> EVALUATE: structural integrity of large shelter</li> <li><input type="checkbox"/> PLAN: replace tough timber system with more permanent playground container</li> <li><input type="checkbox"/> PLAN: replace north playground</li> <li><input type="checkbox"/> PLAN: add sports field lighting</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> EVALUATE: recreation center improvements</li> <li><input type="checkbox"/> PLAN &amp; DESIGN: remove TLC playground, consider obstacle course or other TLC amenity</li> <li><input type="checkbox"/> PLAN: complete decorative paving in splash pad</li> <li><input type="checkbox"/> PLAN: provide color coat and container around central play structure</li> <li><input type="checkbox"/> DESIGN: parking efficiency</li> </ul>
<b>Ongoing Initiatives</b>		
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> EVALUATE: non-motorized boat access</li> <li><input type="checkbox"/> PLAN: solidify disc golf greens with decomposed granite paving beneath. Improve tee signs</li> <li><input type="checkbox"/> PLAN: repair or refurbish football storage building</li> <li><input type="checkbox"/> DESIGN: consider improved practice/game turf in football area</li> <li><input type="checkbox"/> DESIGN: consider adding restrooms on the south side of park</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> DESIGN: consider restrooms/warming hut near sled hill</li> <li><input type="checkbox"/> DESIGN: provide landscape layering in core area.</li> </ul>





## Natural Areas Recommendations

	Broadview Slough	Western Acres Natural Area
<b>Primary Initiatives</b>		
<b>Ongoing Initiatives</b>		
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> EVALUATE: fishing access and shoreline improvements</li> <li><input type="checkbox"/> EVALUATE: parking agreement with church on north end of park</li> <li><input type="checkbox"/> PLAN: aquatic improvements, dredging and restoration</li> <li><input type="checkbox"/> PLAN: establish as center of nature programming</li> <li><input type="checkbox"/> DESIGN: consider nature center</li> <li><input type="checkbox"/> DESIGN: consider boardwalk system, outdoor lab, and/or learning center</li> <li><input type="checkbox"/> DESIGN: consider ropes course</li> <li><input type="checkbox"/> DESIGN: consider bird watching amenities</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> EVALUATE: land-swap with Forest Preserve, County or other related organization</li> <li><input type="checkbox"/> EVALUATE: wetland-banking operations</li> <li><input type="checkbox"/> PLAN &amp; DESIGN: consider developing meaningful public access</li> </ul>









## Existing Facility Strategies

Listed in the tables are recommendations for the Park District's existing facilities. Two buildings - the Administration Building and Pleasant Lane Gym - do not have any recommendations at this time.

### Facility Recommendations

	Lilacia Park Coach House	Lombard Community Building	Lilacia Park Greenhouse	Four Season Log Cabin
<b>Primary Initiatives</b>				
<b>Ongoing Initiatives</b>				
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Promote history of building with interpretive features</li> <li><input type="checkbox"/> Consider seasonal revenue generating concessions</li> <li><input type="checkbox"/> Create visual and functional relationship between library and coach house</li> <li><input type="checkbox"/> Create planting pockets around building</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Consider updating interior finishes throughout facility</li> <li><input type="checkbox"/> Consider establishing as culinary hub as the facility has the largest kitchen and could be used year-round</li> <li><input type="checkbox"/> Establish public-private programming opportunities</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Consider a demonstration showcase facility for District horticulture operations</li> <li><input type="checkbox"/> Consider making the greenhouse complex a museum to the Lilac through interpretation</li> <li><input type="checkbox"/> Consider alternative programming opportunity</li> <li><input type="checkbox"/> Collaborate with historical society and library for programming</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Create log timber covered seating area to expand offerings and enhance the cabin's setting</li> <li><input type="checkbox"/> Establish as center of nature programming</li> <li><input type="checkbox"/> Consider relocating</li> <li><input type="checkbox"/> Consider more rustic interior finish</li> </ul>



## Facility Recommendations, cont.

	Operations Center	Paradise Bay	Lombard Lagoon Warming Shelter	Administration Building
<b>Primary Initiatives</b>				
<b>Ongoing Initiatives</b>				
<b>Long-term Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Consider additional programming such as a mechanics shop, graphics shop, or home improvements</li> <li><input type="checkbox"/> Promote and market graphic department to other park districts while being sensitive to private competing businesses</li> <li><input type="checkbox"/> Consider securing / screening outdoor service yard and storage</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Enclose slide pumps and pool heaters</li> <li><input type="checkbox"/> Consider more defined shade structures throughout deck area</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Continue to improve site drainage away from building</li> <li><input type="checkbox"/> Consider interior improvements until building envelope is replaced</li> <li><input type="checkbox"/> Consider the addition of a bait vending machine</li> <li><input type="checkbox"/> Consider thermal and functional window improvements</li> <li><input type="checkbox"/> Establish as center of nature programming</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Determine if additional office space is necessary for future staff</li> </ul>



## New Parks, Trails, and Facilities Strategies

The following recommendations are directly related to the level of service and service area analysis in Chapter 2 and the issues and considerations described in Chapter 3. This section is outlined by New Parks Recommendations, Indoor Recreation Center Strategies, Western Acres Strategies, and Trail Strategies.

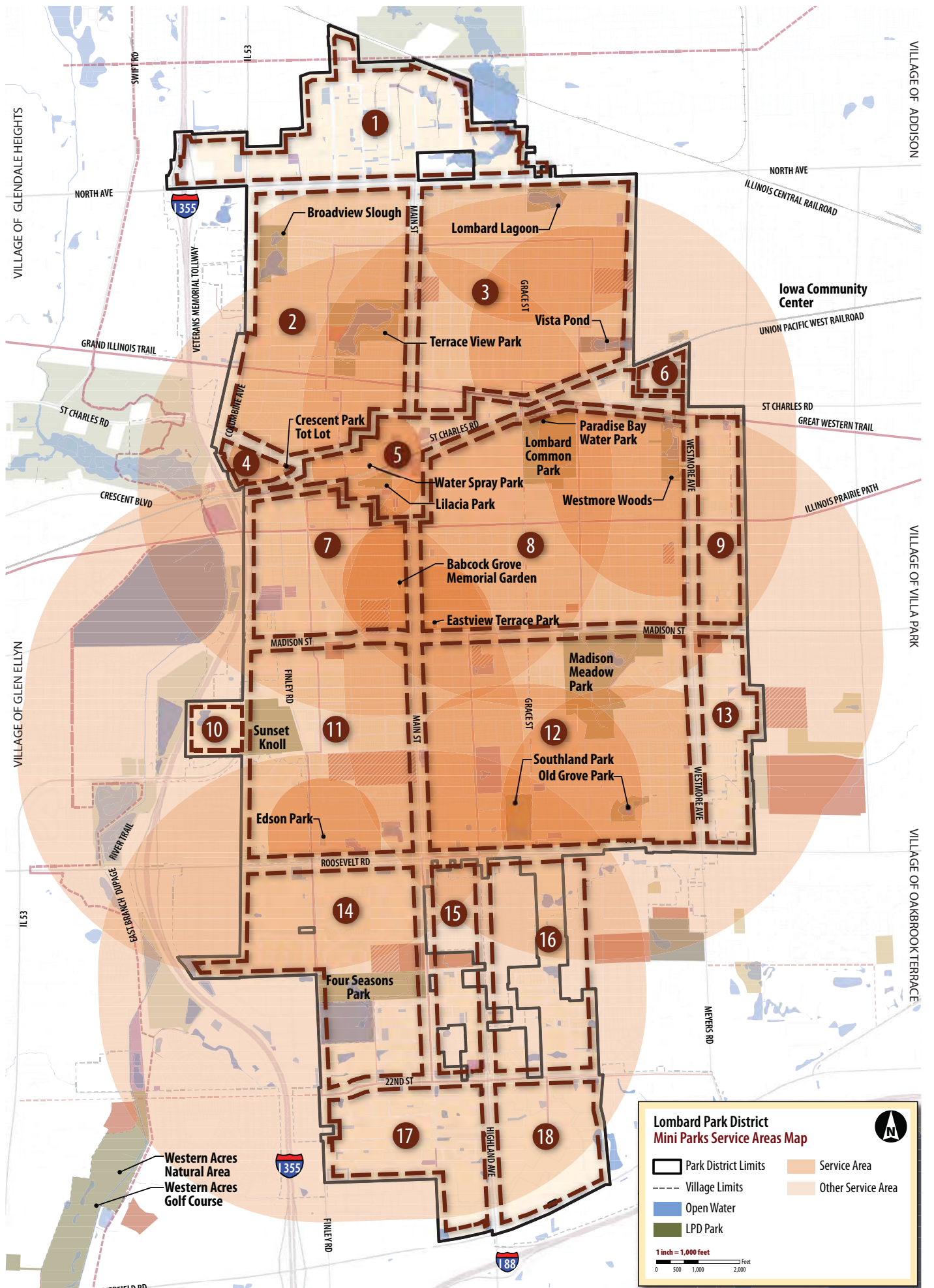
### New Parks, Trails, and Facilities Strategies

	Strategy		Justification	
			Inventory & Analysis	Needs Assessment
<b>Primary Initiatives</b>				
<b>Ongoing Initiatives</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Explore acquisition opportunities for Mini Parks in Planning Areas 2, 3, 7, 9, and 13.</li> <li><input type="checkbox"/> Explore land acquisition opportunities for Neighborhood Parks in Planning Areas 8, 9, and 13.</li> <li><input type="checkbox"/> Explore land acquisition opportunities to increase Community Park acreage.</li> <li><input type="checkbox"/> Explore land repurposing opportunities to increase Community Park acreage (adjacent acquisition, home vacancies, etc.)</li> </ul>		For justification for all strategies listed, see map to the right and the Level of Service Table below. Mini Parks are deficient in acreage by almost 19 acres while Community Parks are deficient by almost 108 acres. Neighborhood Park are sufficient in terms of acreage; however, they are unevenly distributed and fail to serve Planning Areas 8, 9, and 13. Refer to the Neighborhood Park Level of Service map in the Inventory and Analysis Chapter for complete analysis.	
<b>Long-term Initiatives</b>				

Population: 43,165

Level of Service - Acreage Owned and Leased					
Classification	LPD Acreage (Total)	LPD Existing Level of Service (acres / 1,000 population)	IAPD/NRPA Recommended Acreage	IAPD/NRPA Recommended Level of Service (acres / 1,000 population)	Acreage deficiency / surplus (acre)
Mini Park	3.07	0.07	21.58	0.50	-18.51
Neighborhood Park	105.55	2.45	86.33	2.00	19.22
Community Park	216.04	5.00	323.74	7.50	-107.70
<b>Total Parks</b>	<b>324.66</b>	<b>7.52</b>	<b>431.65</b>	<b>10.00</b>	<b>-106.99</b>

Recommended acreage is based off the existing population of 43,165







## Indoor Recreation Facility Strategies

- Deficient in indoor space by +/- 26,000 SF
- Adaptive reuse of school building at SKRC is limiting for active indoor recreation.
- Stakeholder meetings indicate an interest in indoor fitness, gymnasium space, and indoor court space.
- Focus Group meetings indicate an interest in indoor fitness, gymnasium space, and indoor court space.
- Survey programming related questions indicate adult fitness and water fitness as unmet and useful needs.
- Survey facility related questions indicate indoor running, weights, exercise, lap swimming, aerobics, leisure swimming, and therapeutic water as unmet and useful needs.

### **X** Preferred Strategy

STRATEGY

**1**  
Construct new active recreation and fitness facility on existing District property and renovate SKRC facility for suitable purpose

Adapt SKRC to be all classroom-related space (early childhood, arts, and instruction). Construct new active recreation and fitness facility at different site

**+** PROS

- Purpose-driven facilities
- Appropriate use of SKRC
- New facility has appropriate access and parking

**-** CONS

- Change in land use
- Split operational costs

• Consider the following park facilities

- Lombard Commons
- Four Seasons
- Madison Meadows
- Southland Park

(See appendix for preliminary studies)

NOTES

**+**

STRATEGY

**2**  
Renovate SKRC facility into recreation center

Maintain existing structure and core systems. Provide gymnasium, track, and fitness. Improve classroom spaces. Improve control function. Improve parking

**+** PROS

- Known destination / sports hub
- No acquisition needed

**-** CONS

- Limited parking
- Limited space for building expansions

STRATEGY

**3**  
Demolish and rebuild at Sunset Knoll

Demolish SKRC. Replace existing function and expand active recreation and fitness

**+** PROS

- Purpose-driven facility
- No acquisition needed

**-** CONS

- Limited parking
- Limited space for building





## Western Acres Strategies

- Seasonal flooding is operationally challenging
- Loyal customer base is in place
- High traffic location seems untapped
- Clubhouse amenity is aging
- Minimal mention during stakeholder meetings of golf operations.
- Minimal mention during focus group meetings of golf operations.
- About +/-30% of households show a need with +/- 50% indicating needs are met in user survey.
- Ranks 7th in overall importance
- Improvements to clubhouse and course prioritized and supported by low percentage of respondents.

### **X** Preferred Strategy

STRATEGY

1

Maintain (as is) with minor clubhouse and drainage improvements and program expansions

+ PROS

- Conservative financial investment
- Opportunity to increase small events and lunch / dinner revenue
- Opportunity to increase public-private partnerships
- Quicker flood recovery

- CONS

- Continued flooding
- Continued limitations to event size

STRATEGY

2

Convert to open space / seek revenue opportunities

+ PROS

- Relieved of costs associated with flood damage
- Potential for revenue / land gains

- CONS

- Lost customer base
- Lost service
- Lost income

STRATEGY

3

Invest heavily in drainage and new clubhouse

+ PROS

- Opportunity to improve offerings for small events
- Additional golf holes out of floodplain

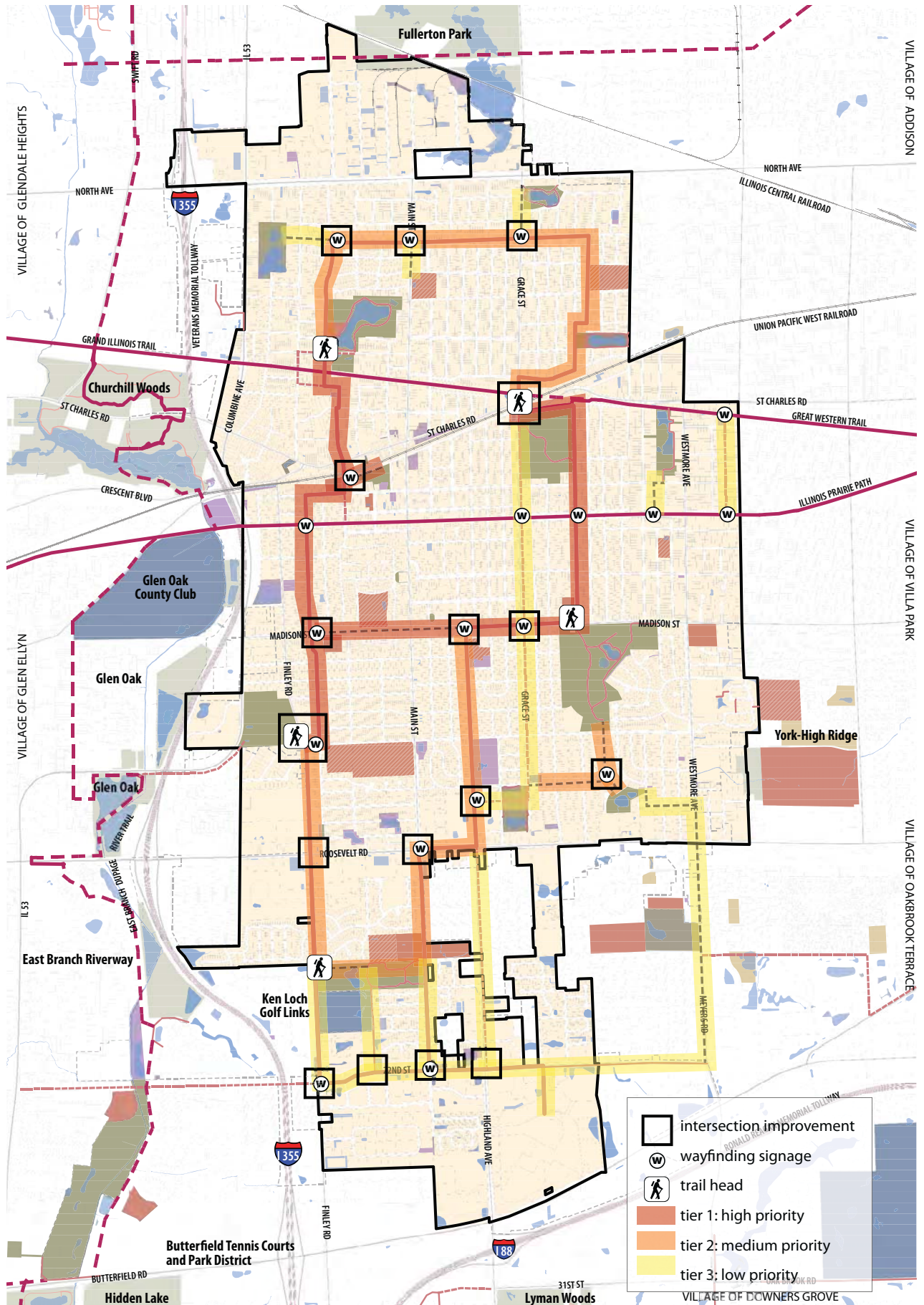
- CONS

- Private event hosts nearby
- Costly

## Trail Strategies

	Strategy	Justification	
		Inventory & Analysis	Needs Assessment
<b>Primary Initiatives</b> →	<ul style="list-style-type: none"> <li>❑ Tier 1: Develop Lilacia Trail loop. Connect Lilacia Park, Sunset Knoll Recreation Center, Lombard Common Park, Madison Meadows Park, Terrace View Park and schools</li> </ul>	This trail would connect the major Park District and Village destinations.	69% of households need walking trails and 63% need biking trails.
<b>Ongoing Initiatives</b> →	<ul style="list-style-type: none"> <li>❑ Establish design standards for identification and wayfinding signage and other trail amenities</li> <li>❑ Collaborate with the Village on this initiative</li> </ul>	<p>Village plans call for design standards</p> <p>The Village of Lombard has existing bike and trail plans. This plan was used to develop the Park District’s Master Plan recommendations</p>	
<b>Long-term Initiatives</b> →	<ul style="list-style-type: none"> <li>❑ Tier 2: Connect Neighborhood Parks to Lilacia Trail loop</li> <li>❑ Tier 3: Develop tertiary trail connections to remaining planning areas / assets</li> </ul>	<p>Would follow Village bike and trail plans</p> <p>Would follow Village bike and trail plans</p>	<p>69% of households need walking trails and 63% need biking trails.</p> <p>69% of households need walking trails and 63% need biking trails.</p>





## Recreation Program Strategies

The following recommendations are directly related to Household Survey Results, Core Program Identification, Program Mix, Lifecycle Analysis, Age Segment Analysis, Current Program Assessment, Future Programs, and Marketing Approaches Review in Chapters 2 and 3.

### Recreation Best Practices

A key to developing consistent services is the use of service and program standards. Several program standards have been put in place, however the majority of these standards deal with the certification of instructors. Having standards provides a more consistent service environment. As program growth continues, and as staff time permits, additional standards can be put into place throughout the entire recreation program system, such as customer requirements and program consistency. Examples of standards include:

- The instructor to participant ratios are appropriate for the participant to feel attended to and safely directed.
- Instructor must check that all class equipment/supplies are available and room setups are in place prior to start time.
- Instructor completes a 30-second site survey to look for potential hazards or safety concerns.
- Each instructor will be provided a tool kit or “instructor packet” that includes their class or program roster with phone numbers or email addresses, name tags for participants, customer evaluations to hand out to users, registration forms, a program guide, pertinent park information and emergency phone numbers, thank you cards for the instructor or program supervisor to give to participants at the end of the class, and an introduction sheet of what will be occurring in the program or class, how it will be conducted and what outcomes LPD hopes to achieve. Instructor should also check with participants to make sure roster information is accurate.
- Customer feedback methods are in place to seek input from participants on their expectations of the program and the results of their experience. These methods should include pre and/or post evaluations, focus groups, trailer calls, and general program surveys.
- Class, program curriculum, or work plans will be prepared by the instructor before the class or program is to begin and then signed off by the appropriate program supervisor within the recreation division.
- A class or program budget will be prepared for each activity and shared with the instructor or supervisor on how class monies are spent. Final budget results will be documented at the end of the program segment and then shared with the supervisor or manager.
- The general standard for class cancellation will be three business days before the class begins. This may include class combination.
- Holiday hours for facilities must be posted at least eight days in advance.

In addition to standards, efforts should be made to develop a listing of key customer requirements for core program/membership areas. Key customer requirements are defined as those areas of the program purchasing process that are most important to registrants. For example, an adult softball player’s key requirements may include: cost of the league, quality of athletic field maintenance, cleanliness of restrooms, quality of the umpires, game times and location of the facility. Identifying key requirements is vitally important for staff to deliver the items most important to the customer. Key requirements should be identified by customers and can be included as part of an importance/performance matrix. This determines how important a requirement is to the customer and how the Lombard Park District is performing.







Program registration reports should be reviewed by core program or facility area and set up as cost centers in order to determine overall expense and revenue for the key areas. These reports should be done on a quarterly basis and condensed to a higher level of detail. Some areas closely track financial performance, while others do not. A robust measurement system generally includes a more comprehensive set of measures, including:

- Program capacity rate (ratio of total maximum enrollments for number of spots filled)
- Number of programs per age segment
- Customer satisfaction toward the registration system
- Facility utilization rate
- Program success rate (or cancellation rate)
- Cost recovery rates by core program area
- Number of new programs offered annually
- Household percentage of program participation
- Percent of programs in introduction and growth stage
- Market penetration by age group
- Customer retention, repurchase intent, and referral

### Program Monitoring and Assessment

- The percentage of households that participate in recreation programs and services: Lombard (40%), Illinois (39%) and Nation (34%). Lombard's participation is achieved with less indoor space than other Illinois communities. Only 31% of households in Lombard rated their programs as excellent related to program quality. The Illinois average is 37%. This is a targeted improvement area.
- District staff should continuously monitor fee sensitivity and locations for programs and services as these are among the top reasons for participation. If specific programs are being cancelled, consider changing the location, program time and fee, as these are the top three participation barriers. Also consider focus groups to assist with program assessments.
- Consistently monitor and evaluate core programs. These are the foundation of recreation programs.
- Fitness programs (18%) and Early Childhood programs (14%) had the most offerings for 2012. Martial Arts (3%) and Golf (1%) had the lowest number of programs offered. Staff should continue to focus on implementing more fitness and wellness programs.
- Any program area in the decline stage should be repositioned or deleted. Staff should monitor programs in the mature stages to prevent a decline in registrations. Implementation of program enhancements is necessary to insure participant satisfaction.
- Development of a program capacity measurement process would help identify the percentage of actual number of registrants compared to the potential number of registrants available by core program areas. This can assist in the decision making process of repositioning decline stage programs.
- Other than current performance measures, the Household Survey can provide guidance in repositioning programs.
- In order to identify Lombard Park District trends, establish cost recovery goals at a core program level regarding registration numbers and financial performance. This should be reported and reviewed quarterly, and tracked year to year.
- Reviewing program percentage changes is helpful in determining the next step. Adult athletics had the largest percentage change from 2009 – 2011 at -23.4%. Implementing enhancements and changes is necessary to help the program area survive.



- Formulate a process using HHC Core Program Assessment which ensures the alignment of programs to future resident needs and the financial viability of programs.
- According to the 2013 Lombard Household Survey Results, the top three program areas the community has a high level of need for are Culinary programs, Nature programs/environmental education, and Adult fitness and wellness programs. Staff should review the 2013 Lombard Household Survey Results on page 10 of this Recreation Assessment for additional community programming needs.
- To assist with increasing Nature programs/environmental education, there may be an opportunity to cooperative ventures with the Forest Preserve District of DuPage County.
- Although adult fitness and wellness programs have the greatest number of offerings, there are still a substantial percentage of households who feel their need is not met. Staff should continue to expand programming in this program area due to community input. Nutritional and wellness offerings may help fill the need for both culinary and fitness types of programming.
- Hiring contractors to instruct classes in parks is a regional trend and can be a new revenue source for the District. This may include exercises like P90x or Insanity.

## Marketing Approaches

- Have a Director's message in seasonal catalogs highlighting specific programs and/or event successes or highlighting upcoming programs/events in the current edition of the catalog. Currently the board president has a message, this message can also provide highlights if there is no director's message.
- Highlighting maintenance related projects staff have completed at parks/facilities. Providing education about sustainable practices the District follows and educating residents about sustainable practices they can implement at home.
- Creation of consumer advisory panels for specific user groups to meet with staff to review quality and opportunities for improvement in programs or services.
- Highlighting community relationships with affiliates, businesses, etc. Honor sponsors and volunteers at Board meetings.
- Adding customer testimonials about programs, projects or facility visits to the catalog/website can help brand and image.
- Adding home phone numbers on Board of Commissioner page can promote welcomed communication (currently, just email addresses).
- If a volunteer program is created, a "thank you" event promotes brand/image.
- Add press releases to website promoting park district highlights.
- Highlighting survey results and explaining the direction the district will go with this new information from residents.
- Highlight a specific park or two in each catalog, tell a brief history and future plans.
- Anything environmental or health/fitness related are hot topics. Promote what Lombard is already doing in these categories.
- Staff and Board speaker's bureau to present an overview of the District to community groups.





## Activity Guide

- Differentiate programs for Active Adults and Seniors, including switching the current heading of Adults and Senior Programs in the Activity Guide. Programming for these individual age segments are becoming increasingly important as the population ages.
- Marketing for park and recreation agencies has become a vital area. In addition to the current full time staff member dedicated to marketing, adding a half time position can assist with additional support and the opportunity of being more strategic.
- A positive marketing tool to reflect the District's brand would be to create a new title for the Activity Guide.
- Construct a key in the Activity Guide that instructs readers on how to read information in the program guide.
- Use caution if considering eliminating a hard copy of the Activity Guide
- Review program titles. Customers generally look at the price first, then the program title when determining whether or not to register for a class. Developing more creative titles may help attract more registrations.
- Review program descriptions and make sure they include features, attributes, and benefits. Identify the "hook" that will entice people to register in each description.
- Include a reference box on the "birthday parties" page that includes brief rental information and a page number the information can be found on.
- Design more visually appealing and creative looking special event pages in the Activity Guide that includes photos from previous events. It would also be a good idea to market sponsors/partners for these events on these pages.
- Include phone numbers and/or email addresses for Administrative Staff as well as contact information for Recreation Staff. This promotes open communication and ease of accessibility for the District. In addition, promoting or highlighting a few program/instructional staff in each Activity Guide brings a personal and approachable touch to the programs. Positive customer testimonials are also an important form of marketing.

## Website and Online Presence

- The Website can appear bland. An up to date calendar with scrolling events, images, contests, etc. can get users excited about the offerings. The addition of scrolling images with information regarding events and programs adds an interactive piece to a Website. Users click on the image or information and the link directs them to more information or directly to online registration.
- Online registration (31%) is higher than the Leisure Vision database of Illinois agencies (25%). Online registration will undoubtedly increase in the future, so continuous Website evaluation is needed to keep up with technology trends. An annual evaluation is recommended, including external customer feedback through focus groups.
- Adding photos or videos to pages on your Website can have a much quicker “sell” than the current text-only approach.
- To keep up to date with current technology trends, the applications and wireless application protocol (WAP) enabled Website Lombard has created can easily be viewed by smart phone and tablet users. The Google Map view on the Maps & Amenities section of the Parks/Facilities tab is a nice feature.
- Facebook and Twitter accounts currently keep the community informed and connected to the Park District. Other avenues to increase social media are Flickr and YouTube. These sites can display photos and videos.
- The use of an interactive program guide is a nice feature for users. A PDF version is also available for users who may want to print the guide if they have misplaced their original.
- Developing a volunteer program can create a sense of community involvement and has the ability to raise revenue while decreasing staff expenses. Using the Website once the program is further in development will help promote opportunities and share the benefits of the volunteer program.
- Incorporate Geographical Information System (GIS) with registration software to develop a demographic analysis with the use of visual maps.

*Chapter Five:*  
**Implementation**



# Chapter Five: Implementation

## Planning Actions

This chapter lists the action items required to complete the recommendations listed in Chapter Four. These items have been prioritized and targeted for action over the next 10 years, with emphasis on the first five years after plan adoption. Action items that are to occur on an annual basis are outlined in the box to the right and should serve as a yearly guideline for the Park District.

Time-sensitive action items are both listed below and outlined the timeline on page 107. The timeline for the first five years is then expanded to outline specific directives required to implement recommendations on page 108. These directive are guidelines and require an annual review to react to changes within the community, funding opportunities, and new Park District needs.

**ANNUAL Actions**

- Review Comprehensive Plan Action Plan
- Address ADA issues per transition plan
- Conduct playground and equipment upgrades per Capital Improvements Plan
- Explore practical land acquisition opportunities
- Monitor fees
- Evaluate core program sustainability
- Review cost recovery report (quarterly)
- Expand adult fitness and wellness
- Contract for specialized program instruction
- Review progress, validate priorities

## 10-year Action Plan Outline

### October - December 2013

- Adopt Comprehensive Plan
- Begin new Recreation Center site study
- Review Western Acres phase 2 drainage plan
- Develop refined program standards
- Retire programs in decline

### 2014

- Plan for 2015 Recreation Center funding / referendum
- Complete new Recreation Center site study
- Master Plan new Recreation Center and site improvements (location determined through site study)
- Master Plan Sunset Knoll Recreation Center renovation
- Plan for and implement new marketing approaches
- Plan for and implement Activity Guide recommendations
- Plan for and implement website and social media recommendations
- Plan for and identify key customer requirements
- Design, Engineer, and Construct Madison Meadows playground
- Construct Western Acres phase 2 drainage improvements

### 2015

- Secure new Recreation Center funding
- Design and Engineer new Recreation Center and site improvements
- Design and Engineer Sunset Knoll Recreation Center renovation
- Design, Engineer, and Construct Terrace View playground
- Design, Engineer, and Construct Old Grove playground

### 2016

- Construct new Recreation Center and site improvements
- Apply for a grant for trail priority group A

### 2017

- Construct Sunset Knoll Recreation Center renovations
- Implement new fitness and wellness programs at new Recreation Center
- Master Plan Broadview Slough
- Apply for OSLAD and IEPA grants for Broadview Slough
- Implement park improvement priority group A

### 2018

- Update Comprehensive Plan
- Consolidate class-room based programs to Sunset Knoll Recreation Center
- Design and Engineer Broadview Slough
- Design, Engineer, and Construct Lombard Common playground
- Design, Engineer, and Construct trail priority group A
- Construct Western Acres phase 3 improvements

### 2019

- Master Plan, Design and Engineer Lilacia Park Improvements
- Master Plan Madison Meadows improvements
- Apply for an OSLAD grant for Madison Meadows
- Design, Engineer, and Construct Madison Meadows
- Construct Broadview Slough

### 2020

- Implement new environmental education programs at Broadview Slough
- Construct Lilacia Park improvements
- Design, Engineer, and Construct Southland playground
- Apply for grant for trail priority group B

### 2021

- Implement park improvement priority group B

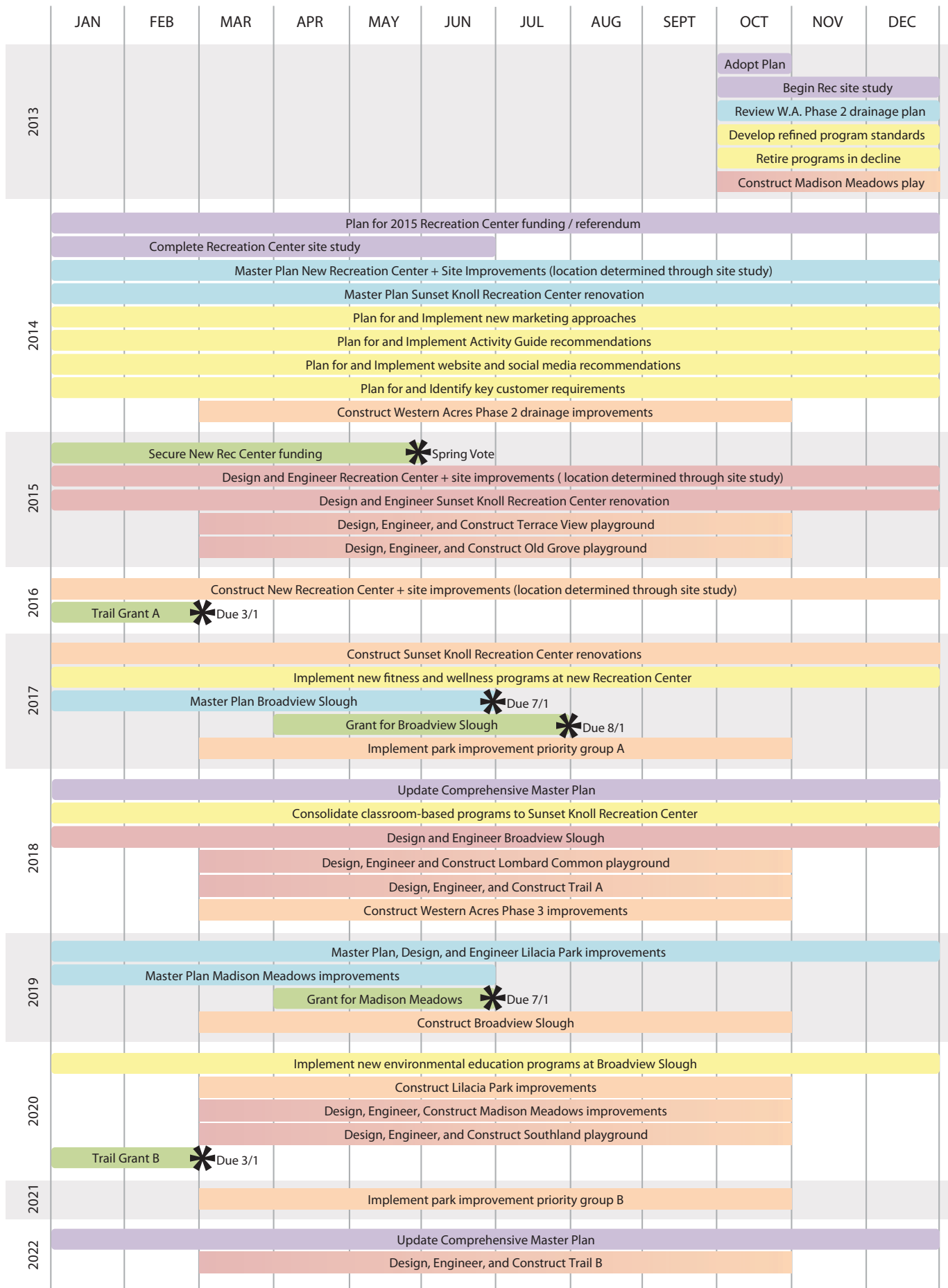
### 2022

- Update Comprehensive Plan
- Design and Construct trail priority group B

**TIMELINE LEGEND**

<b>Plan</b>	<b>Design</b>
<b>Program</b>	<b>Construct</b>
<b>Master Plan</b>	<b>Fund</b>

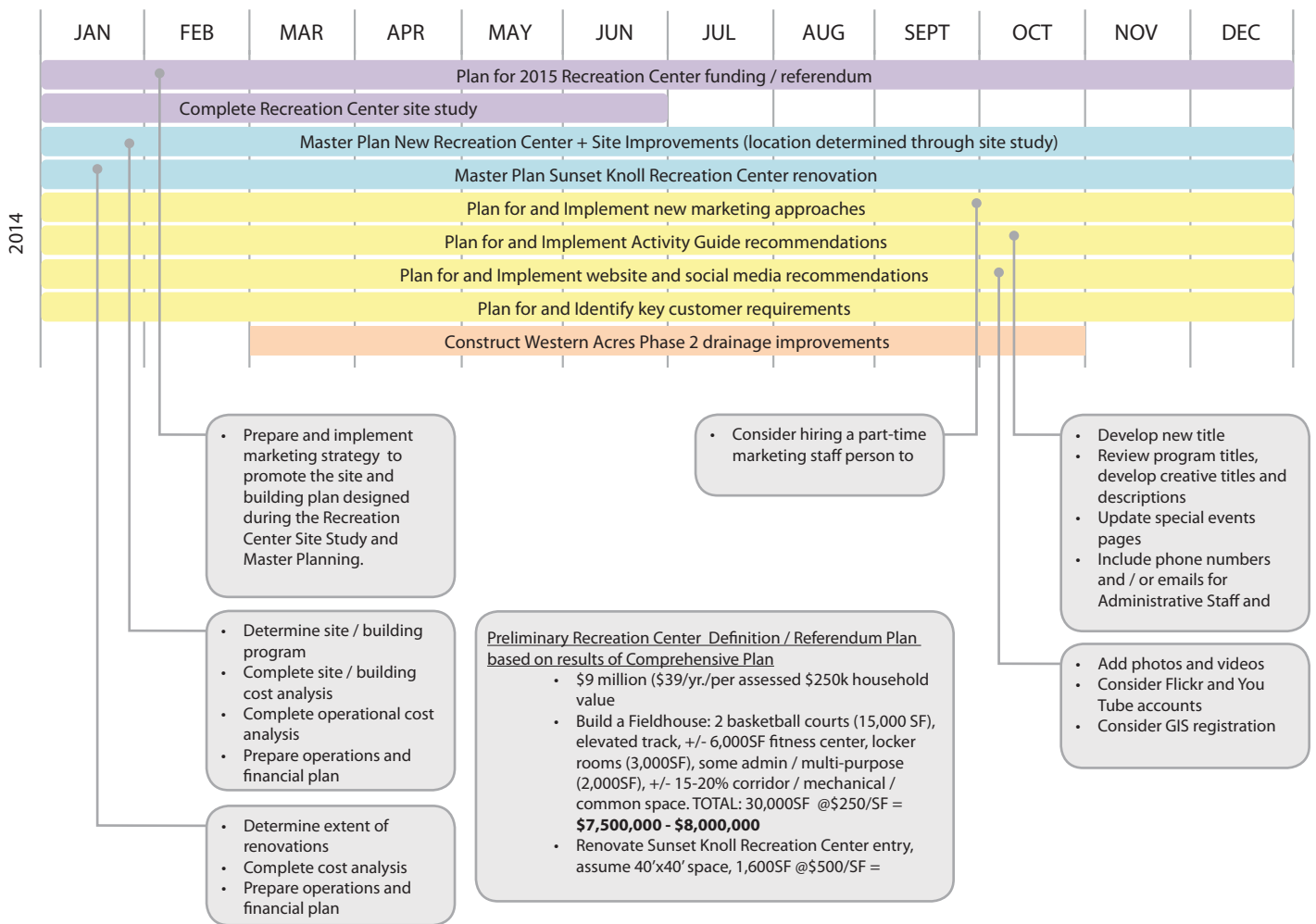
# 10-year Action Plan Projected Timeline

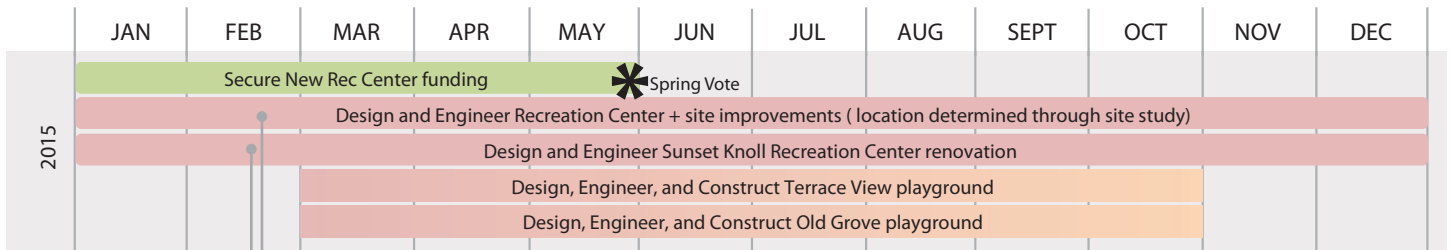




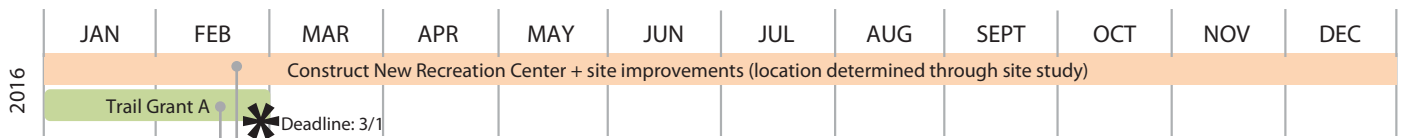
# The First 5 Years

## Timeline and Directives



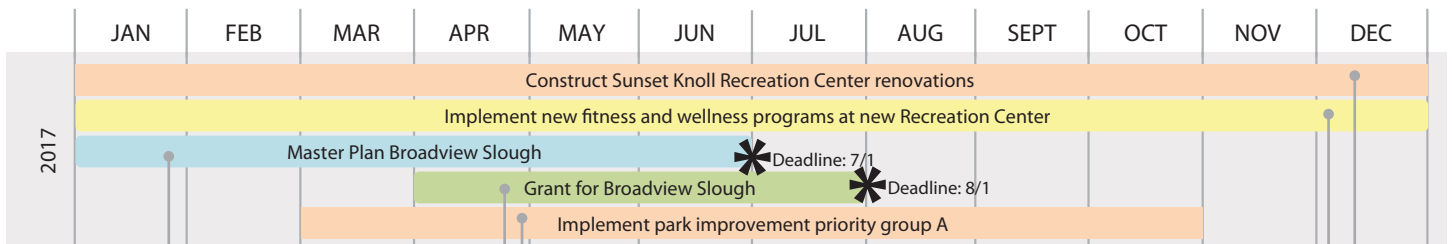


- Prepare construction documents and finalize costs
- Review and finalize operations and financial plan
- Prepare construction documents and finalize costs



- Continue utilizing Sunset Knoll Recreation Center for programming and fitness.
- Submit application for Trail Grant through IDNR. See Priority table to right.
- Deadline: March 1st

- Trail Priorities**
- Group A**
    - Lilacia Trail Tier 1 (Lombard Common to Madison Meadows to Sunset Knoll to Lilacia Park to Terrace View)
    - Develop Design Guidelines
  - Group B**
    - Lilacia Trail Tier 2 (connect Terrace View to Lombard Common and Vista Pond. Connect Sunset Knoll to Four Seasons)



- Submit application for OSLAD Grant through IDNR. See Priority table to left.
- Deadline: July 1st
- Submit application for IEPA 319 Non-Point Source Pollution Control Grant
- Deadline: August 1st

- Consider**
- Water access (fishing / boating)
  - Pier, overlook, and / or boardwalks
  - Trails
  - Outdoor Classrooms
  - Parking (potential agreement with church on north side of park)
  - Nature Center

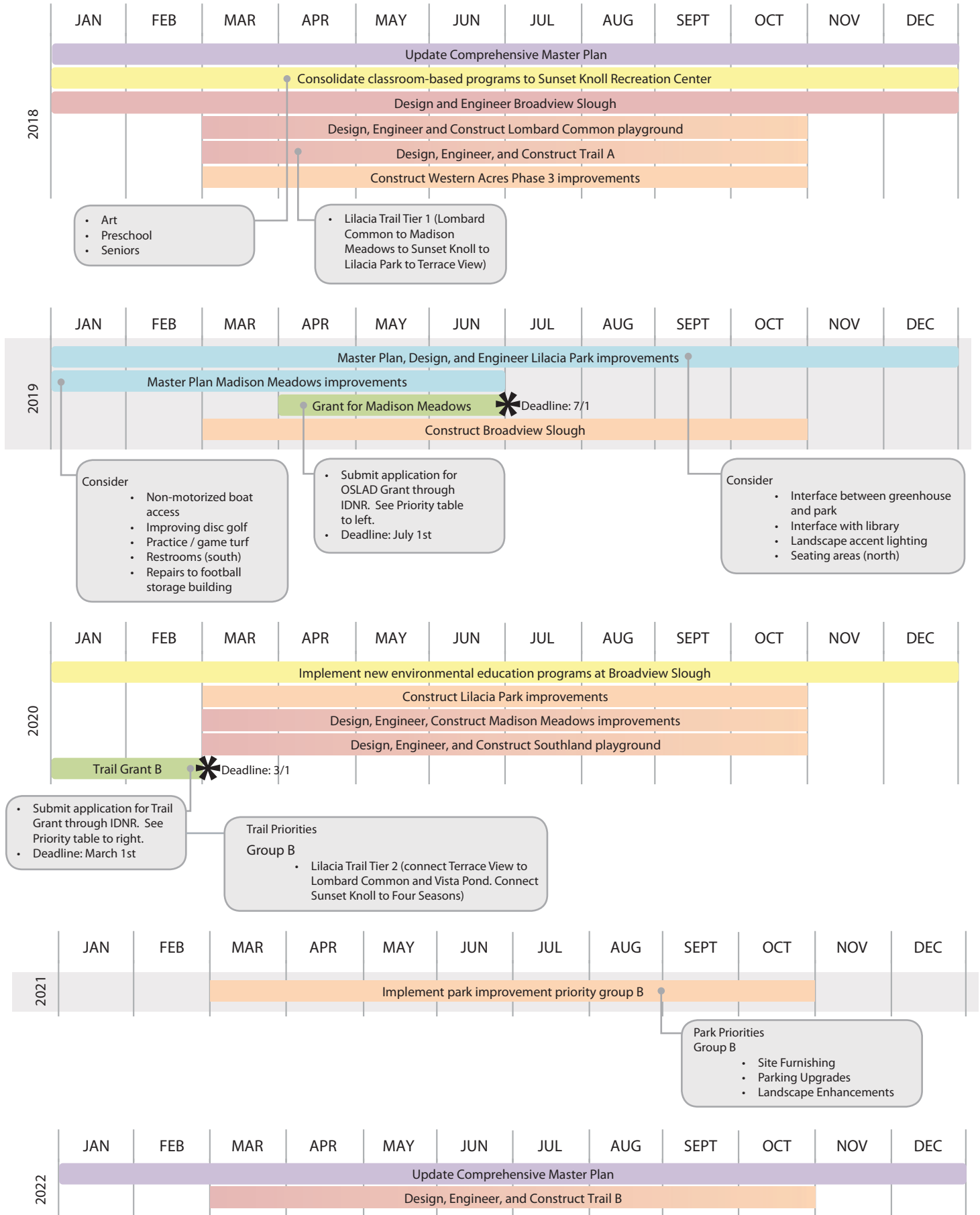
- Park Priorities**
- Group A**
    - ADA Upgrades
    - Shoreline restoration / Improvement
    - Water Access (piers, overlooks, boardwalks)
  - Group B**
    - Site Furnishing
    - Parking Upgrades
    - Landscape Enhancements

- Relocate and / or hire additional staff to run and maintain new recreation center (dependent upon the results of the operations plan)
- Relocate all fitness and active recreation programming

- Renovate entry
- Relocate fitness and athletic programming to new recreation center
- Consolidate district-wide educational classroom-based programming to SKRC

# Years 6-10

## Timeline and Directives



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## GLOSSARY AND ACRONYMS OF FREQUENTLY USED TERMS

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**Accounting Procedures** - All processes, which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control.

**Accounting System** - The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

**Accrual Basis** - The bases of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flow.

**ACH** - Stands for Automated Clearing House and used to make payments to accounts payable vendors.

**Activity** - The smallest unit of budgetary accountability and control for a specific function within the Park District.

**ADA** - Americans with Disabilities Act, legislation that defines basic accessibility standards for facilities, programs and informational material.

**AED** - Automated external defibrillators or portable defibrillators, which operate automatically to restore heartbeat are now located at most of the District's facilities.

**Appropriation** - An authorization granted by the Board of Commissioners to make expenditures and to incur obligations for purposes specified in the Budget and Appropriations Ordinance.

**Assessed Valuation** - A valuation set upon real estate or other property by the County Assessor and the State as a basis for levying taxes.

**Assets** - Property owned by the District.

**Audit** - A methodical examination of utilization of resources. It concludes in a written report of its findings. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

**Audit Report** - The report prepared by an auditor covering the audit or investigation made.

**Balanced Budget** – Is a budget in which revenues are equal to expenditures.

**Basis of Accounting** - A term used when revenues, expenditures, transfers, assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on the cash, modified accrual or the accrual method.

**Board of Commissioners** - Independent board of seven individuals elected at large by the residents of the Lombard Park District.

**Bond** - A written promise to pay a specified sum of money (called the face value or principal amount) at a specified date in the future (called the maturity date) together with periodic interest at a specified rate.

**Bonded Debt** - That portion of indebtedness represented by outstanding bonds.

**Budget** - A fiscal plan showing estimated expenditures, revenue and service levels for a specific fiscal year. The budget is the primary means by which the expenditure and service levels of the District are controlled.

**Budget and Appropriation Ordinance** - A legal document adopted by the Board authorizing expenditures.

**Budget Calendar** - The schedule of key dates or milestones that the District follows in the preparation, adoption and administration of the budget.

**Budgetary Control** - The level at which management must seek government body approval to amend the budget once it has been approved.

**Budget Deficit** - For any given year, an excess of budget expenses over budget receipts. The amount of the deficit is the difference between expenses and receipts.

**Budgeted Staffing** - Total work force expressed as Full-time Equivalent (FTE) positions. The FTE is calculated on 2080 hours. For example, an employee working 40 hours per week for six months, or 960 hours, would be equivalent to .46 of a full-time position.

**Budget Surplus** - For any given year, an excess of budget receipts over budget expenses. The amount of the surplus is the difference between receipts and expenses.

**Capital Assets/Improvements** - An acquisition or addition to fixed assets that have a value of \$2,500 or more, and an estimated useful life of greater than five years. General categories commonly used include: land, buildings, building improvements, machinery and equipment and construction in progress.

**Capital Budget** - A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays. The capital budget should be based on a capital improvement program (CIP).

**Capital Improvement Fund** - A fund created to account for financial resources to be used for projects in the Capital Improvement Budget for that fiscal year. No taxes are levied specifically for this fund. Funds are provided primarily by transferring revenue from other funds, donations and grants.

**Capital Improvement Program** - A long-term plan for capital expenditures to provide physical improvements to be incurred over the next ten years. The plan is reviewed and amended annually.

**Capital Outlays** - Expenditures for the acquisition of capital assets.

**CAPRA** – The Commission for Accreditation of Park and Recreation Agencies.

**Cash Management** - The management of cash necessary to pay for government services while investing temporary cash excesses to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds to achieve the balance of the highest interest and return, liquidity and minimal risk with these temporary cash balances.

**Certificate of Deposit** - A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period and specified rate of interest.

**COD** - College of DuPage

**Collar Counties** - The counties in Illinois contiguous to Cook County: DuPage, Kane, Will, Lake, and McHenry counties.

**Committee of the Whole** - Board of Commissioners Committee consisting of all the Board members and is chaired by the Board Vice-President. No action may be taken at a Committee of the Whole meeting.

**Contingency** - An appropriation of funds to cover unforeseen events that occur during the fiscal year.

**Contractual Services** - The amount budgeted and appropriated for departmental and functional operating services. This includes, but is not limited to, utilities, consultants and outside contractor services, audit fees, printing, insurance, and training.

**Corporate Personal Property Replacement Tax** - Law enacted in 1979 to replace the corporate personal property tax. It consists of a State income tax on corporations, trusts, partnerships and a tax on the invested capital of public utilities. The tax is collected by the Illinois Department of Revenue and distributed to over 6,000 local governments based on each government's share of Corporate Personal Property tax collections in a base year (1976 in Cook County or 1977 in Downstate Counties).

**CPI** - Consumer Price Index, a calculation of the average change in prices for goods and services purchased by households which is measured by the Bureau of Labor Statistics in the U.S. Department of Labor. A tax cap or the CPI, whichever is less, limits the annual property tax revenue received by the Park District.



**DCEO** - Department of Commerce and Economic Opportunity

**Debt Service** - Payments of interest and principal on an obligation resulting from the issuance of bonds or other long-term debt.

**Debt Service Fund** - A fund established to account for the accumulation of resources for, the payment of, general long-term debt principal and interest.

**Deficit** - The excess of the liabilities of a fund over its assets

**Department** - To meet GASB 34 requirements, certain funds in 2003 were organized by the Department categories as dictated by GASB 34. For example, the IMRF, FICA, Liability, and Audit Funds are now Departments within General Fund.

**Depreciation** - That portion of the cost of a capital asset that is charged as an expense during a particular period. This is a process of estimating and recording the cost of using up a fixed asset

**Designated Fund Balance** - A portion of fund balance that represents the amount of real estate taxes recognized as revenue, but not collected.

**EAV** - Equalized Assessed Valuation, the assessed value multiplied by the State equalization factor minus adjustments for exemptions. Taxes are calculated based on this property value.

**Effective Tax Rate** - Is a measure of the property tax burden that reflects both the aggregate tax rate and the level of assessment.

**Enterprise Fund** - A fund that requires accounting for activities like a business where the results indicate income or loss from operations. The Park District had one Enterprise Fund in 2011, Western Acres Golf Course.

**Equalization** - The application of a uniform percentage increase or decrease to assessed values of various areas or classes of property to bring assessment levels, on average, to a uniform level of market value.

**Equalization Factor (multiplier)** - The factor that must be applied to local assessments to bring about the percentage increase or decrease that will result in an equalized assessed valuation equal to one-third of the market value of the taxable property in a jurisdiction.

**ERI** - Early Retirement Incentive which allows a member to purchase up to five years of service credit to qualify sooner for retirement.

**Exemption** - The removal of property from the tax base. An exemption may be partial, as a homestead exemption, or complete as, for example, a church building used exclusively for religious purposes. Park District properties are tax-exempt.

**Expenditures** - Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service and capital outlays.

**Expense Category** - A means of identifying and analyzing the obligations incurred by the District in terms of the nature of the goods or services purchased (e.g., salaries and wages, supplies, contractual services, repairs, capital outlays) regardless of the function involved or purpose of the programs for which they are used.

**Extension** - The actual dollar amount billed to the property taxpayers of a district. The County Clerk extends all taxes.

**FICA** - Federal Insurance Contributions Act, used to account for the revenues and expenditures associated with the obligation to make payments to the Social Security Administration for the employer portion of the FICA payroll tax. The revenues are received from a specific property tax levy, which produces an amount sufficient to pay the District's contributions on behalf of the District's employees. Expenditures are limited to payment of the employer portion of the FICA tax for non-enterprise salaries and wages of park district employees.

**Fiscal Year** - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

**Fixed Assets**- Assets of a long-term character that is intended to continue to be held or used, such as land, buildings, and equipment.

**Full Time Equivalent** – Is an employee's scheduled hours divided by the employers hours for a full-time workweek.

**Fund** - An accounting entity with a self-balancing set of accounts which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Accounting** - The accounts of the District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of a fund are accounted for with separate sets of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

**Fund Balance** - The excess of the District's assets over its liabilities. A negative fund balance is sometimes called a deficit.

**Function** - A major administrative division of the District that indicates overall management responsibility for an operation.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting

practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

**GASB** - Governmental Accounting Standards Board, the ultimate authoritative body that sets accounting and financial reporting standards for state and local governments.

**General Corporate Fund** - The fund used to account for all financial resources except those required to be accounted for in another fund.

**GFOA** - Government Finance Officers Association, an association of public finance professionals that have played a major role in the development and promotion of GAAP for state and local government since its inception in 1906.

**GO Bond** - General Obligation Bond, when a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (GO) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

**Goals** - Describe specific plans a department or agency has for upcoming and future years to implement Strategic Plan priorities. Goals identify intended end results, but are often ongoing and may not be achieved in one year

**Governmental Fund Types** - Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities, except those accounted for in proprietary and trust funds. Under current GAAP, there are four governmental fund types - general, special revenue, debt service and capital projects.

**Grant** - A contribution by a government or other organization to support a particular function. Typically, these contributions are made to the system from the state or federal government or from private foundations.

**HUD Grant** - Housing and Urban Development grant.

**IAPD** - Illinois Association of Park Districts is a statewide organization of park districts that ensures the quality of life through education, research and advocacy.

**IMRF** - Illinois Municipal Retirement Fund, state established retirement fund for municipal workers. Both the employee and the District pay into this defined benefit plan.

**IPRA** - Illinois Parks and Recreation Association is a statewide organization of park and recreation professionals that advocates the lifetime benefits of parks, recreation and conservation.

**Inclusion Costs** - Expenses associated with the participation of an individual with disabilities in programs.

**Income** - A term used in proprietary fund type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

**Infrastructure** - Capital assets such as roads, bridges, and water systems that have a longer life than most capital assets.

**Interest Earnings** - The earnings from available funds invested during the year in U.S. Treasury Bonds, Certificates of Deposit and other securities as approved in the Board of Park Commissioner's investment policy.

**Investments** - A security or other asset acquired primarily for the purpose of obtaining income or profit.

**IPDGC** - Illinois Park District Gymnastics Conference

**LC** - Lombard Common

**LCB** - Lombard Community Building

**LED** - Light-emitting diode is a semiconductor light source

**Levy** - (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a government.

**LGC** – Lombard Golf Course

**Liabilities** - Debts or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date.

**Liability Insurance Department** - Is used to account for the revenues and expenditures associated with the Park District's insurance and risk management activities. The revenues are received from a specific property tax levy. This Department is part of the General Fund.

**Long Term Debt** - Debt with a maturity of more than one year from the original date of issuance.

**LPD** - Lombard Park District

**LTS** - Lilac Town Seniors

**Maintenance** - The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

**Mission** - Describes the purpose of a department and how it supports the overall mission of the organization.

**Major Fund** – Are funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

**MM** - Madison Meadows

**MMAC** - Madison Meadow Athletic Center

**Modified Accrual Basis** - The accrual basis of accounting adapted to the governmental fund type. Under it, revenues are recognized when they become both "measurable" and "available to finance expenditures of the current." Expenditures are recognized when the related fund liability is incurred. All governmental funds are accounted for using the modified accrual basis of accounting.

**Museum Department** - Is used for revenues and expenditures needed for the cooperative programming agreement with Elmhurst Art Museum and a portion of the Museum/Conservatory operations in Wilder Park. This Department is part of the Recreation Fund.

**MWP** - Moran Water Park

**NEDSRA** - Northeast DuPage Special Recreation Association which is an organization consisting of members whose function is to provide recreation services for individuals with disabilities. The Park District is a contributing member NEDSRA.

**Net Income** - Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers-in over operating expenses, nonoperating expenses, and operating transfers-out.

**Non-Major Fund** – Are funds whose revenues, expenditures/expenses, assets or liabilities are less than 10 percent of corresponding totals for all governmental or enterprise funds and less than 5 percent of the aggregate amount of all governmental and enterprise funds.

**Non-Referendum Bonds** - General Obligation Bonds that can be issued without a referendum based on outstanding debt service extensions when the tax cap went into effect.

**NPRA** - National Parks and Recreation Association is an organization of citizen boards and professionals interested in the parks and recreation operations in the United States.

**NSF** - Non-sufficient Funds

**Objectives** - Objectives are intended to address either a new service or project, or a significant change in focus or priority in response to a special community need or effort to improve services. Objectives are linked to Strategic Plan goals and accomplished in specific well-defined and measurable terms within a specific time frame.

**Operating Budget** - A financial plan outlining estimated revenues and expenditures and other information for a specified period excluding capital plan revenues and expenses (usually a fiscal year).

**Operating Expenses** - Fund expenses that are directly related to the fund's primary service activities.

**Operating Funds** - Resources derived from recurring revenue sources are used to finance ongoing operating expenditures.

**Ordinance** - A formal legislative enactment by the governing board of the Park District.

**OSLAD** - Open Space Lands Acquisition and Development program that is supported by the State of Illinois.

**Paving & Lighting Department** - Is used for the purpose of constructing, maintaining and lighting streets/roadways within the areas maintained by the District. This Department is part of the Capital Improvement Fund.

**PBW** - Paradise Bay Water Park

**PDRMA** - Park District Risk Management Agency, an agency that administers a joint risk management pool for government entities. The Park District is a member of PDRMA.

**Per Capita** - A unit of measure that indicates the amount of some quantity per person in the Park District.

**Performance Measures** - Indication of levels of activity, results of operations or outcomes of operations.

**Program** - An instructional or functional activity.

**Property Tax Revenue** - Revenue from a tax levied on the equalized assessed value of real property.

**Proprietary Fund Types** - The classification used to account for a District's ongoing organizations and activities similar to those often found in the private sector (i.e., enterprise and internal services funds). All assets, liabilities, equities, revenues, expenses and transfers relating to the government's business and quasi-business activities are accounted for through proprietary funds. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position. However, where the GASB has issued pronouncements applicable to those entities and activities, they should be guided by these pronouncements.



**PTELL** - Property Tax Extension Limitation Law, In July 1991, the Illinois General Assembly enacted the Property Tax Limitation Act. In January 1994, the provisions of the Property Tax Limitation Act were replaced by the Property Tax Extension Limitation Law, part of the Property Tax Code (the “Property Tax Limitation Law”). This Act limits the increase in property tax extensions to 5% or the percent increase in the national Consumer Price Index (CPI), whichever is less. The Act became effective October 1, 1991, and first applied to the 1991 levy year for taxes payable in 1992. Increases above 5% or the CPI must be approved by the voters in a referendum.

**Public Act 87-17** - The Property Tax Extension Limitation Law that imposed tax caps in Illinois counties, non-home rule municipalities, and special districts such as park and school districts.

**Public Hearing** - The portions of open meetings held to present evidence and provide information on both sides of an issue.

**Receipts** - Cash received.

**Recreation Fund** - Is used for establishing and accounting recreational programs such as sports and fitness, visual and performing arts, youth and adult general interest, camps, teens, preschoolers, seniors and aquatics (excluding enterprise fund programs).

**Reserved Fund Balance** - The fund balance that is not available for appropriation or is legally segregated for a special future use.

**Resources** - Total amounts available for appropriation including estimated revenues and beginning fund balances.

**Revenue** - Funds that the government receives or earns. Examples of revenue sources include taxes, sponsorships, advertising, program fees, receipts from other governments, grants, shared revenues and interest income.

**Revenue Bonds** - Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance, typically net income derived from the operation of the project or projects they finance.

**Revenue Estimate** - A formal estimate of how much revenue will be earned from a specific revenue source for some future period, typically, a future fiscal year.

**Salaries and Benefits** - The amount budgeted and appropriated for salaries, wages, health premiums, and fringe benefits.

**SK** - Sunset Knoll is a park located at 820 S. Finley.

**SKRC** - Sunset Knoll Recreation Center is the recreation center where the majority of recreational programs are scheduled and is located at 820 S. Finley.

**Source of Revenue** - Revenues are classified according to their source or point of origin (see Revenue).

**Special Revenue Funds** - These funds are used to account for proceeds from specific revenue sources (other than capital projects) that are legally restricted to expenditures for specified purposes. Funds included in this fund category are Recreation, Illinois Municipal Retirement, Social Security, Liability Insurance, Public Audit and Special Recreation.

**Strategic Plan** - Long-range planning tool updated every five years and developed through a community planning process. It provides direction regarding the agency's main focus and activities.

**Supplemental Appropriations** - Appropriations made by the Board of Commissioners, after an initial appropriation, to permit expenditures beyond the original estimates.

**Supplies** - The amount budgeted and appropriated for departmental and functional operating supplies. This includes office supplies, building, ground, equipment and vehicle maintenance supplies and other operating supplies.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include charges for services rendered only to those paying such charges such as membership charges.

**Tax Base** - The total value of all taxable real and personal property in the District as of January 1 of each year. The tax base represents net value after all exemptions.

**Tax Cap** - An abbreviated way of referring to the tax increase limitations imposed by the Property Tax Extension Limitation Law (P. A. 87-17).

**Tax Levy** - The total amounts to be raised by property taxes for purposes specified in the Tax Levy Ordinance.

**Tax Rate** - The amount of tax levied for each \$100 of assessed valuation.

**Tax Rate Limit** - The maximum tax rate that a county clerk can extend for a particular levy. Not all tax levies have a tax rate limit. Some levies are unlimited as to rate.

**TIF** - Tax Increment Financing

**Transmittal Letter** - The opening section of the budget which provides the Board of Park Commissioners and the public with a general summary of the most important aspects of the budget and the views and recommendations of the Executive Director.

**Truth in Taxation Act** - Provides taxpayers with the means to check and review local government spending. It requires the District Board to publish a notice and hold a public hearing on their intention to adopt a levy exceeding the property taxes extended for the previous year by more than five percent.

**Undesignated Fund Balance** - The balance of net financial resources that is expendable or available for appropriation.

**User Fee** - The payment of a fee for direct receipt of a service by the party benefiting from the service.

**WAGC** - Western Acres Golf Course