

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Wednesday, December 15, 2021 – 6:30 p.m.

The meeting was called to order by President Scalzo at 6:30 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:            Jim Scalzo, President  
                                    Dave Lemar, Vice President  
                                    Margie Fugiel, Commissioner  
                                    Greg Ludwig, Commissioner  
                                    Peter Nolan, Commissioner  
                                    Bill Ware, Commissioner

Staff:                         Paul W. Friedrichs, Executive Director  
                                    Andrea Chiappetta, Director of Finance & Personnel  
                                    Joe McCann, Director of Recreation  
                                    Kevin Ingram, Superintendent of Golf Operations  
                                    Dean Styburski, Superintendent of Parks  
                                    Leah Touzios, Recording Secretary

Guest:                       Allie Corcoran, Employee  
                                    Steve Zook, Resident

Absent:                      Mike Kuderna, Commissioner

The meeting began with the Pledge of Allegiance.

President Scalzo requested approval of the December 15, 2021 Agenda.

**Commissioner Ludwig made a motion to approve the December 15, 2021 Regular Board Meeting Agenda. Commissioner Fugiel seconded the motion. On a call for the vote, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

President Scalzo requested approval of the minutes of the Regular Board Meeting of November 17, 2021.

**Commissioner Ware made a motion to approve the minutes of the Regular Board Meeting of November 17, 2021. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

President Scalzo requested approval only of the minutes of the Closed Session Meeting of November 17, 2021.

**Commissioner Ludwig made a motion to approve, but not release, the minutes of the Closed Session Meeting of November 17, 2021. Commissioner Fugiel seconded the motion. On a call for the vote, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

President Scalzo requested approval of the minutes of the Ad Hoc Committee Meeting of December 7, 2021.

**President Scalzo made a motion to approve the minutes of the Ad Hoc Committee Meeting of December 7, 2021. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

### **Correspondence**

None.

### **Citizens Wishing to Address the Board**

None.

### **Presentations**

Director Chiappetta introduced Allie Corcoran to the Park Board as the newest employee of the Administration Office.

### **Consent Agenda**

None.

### **Financial Reports**

Commissioners reviewed the November 2021 Payroll and Bills/Check Register and the November 2021 Revenue and Expense Reports.

**Commissioner Ludwig moved to approve payment of the November 2021 accounts payable and payroll in the amount of \$942,312.77. Accounts payable checks #106250-#106347, excluding check voids #106211, and prior month voids #105700 in the amount of \$588,144.08; payroll checks #77005-#77015, #77017, #77018-#77027, and #77029 in the amount of \$7,065.47; direct deposit checks #77016 and #77028 in the amount of \$194,310.99; deduction checks #112091D-#112096D and #112234D-#112244D in the amount of \$152,792.23. Vice President Lemar seconded the motion. On a roll call, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

## **Staff Reports**

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta thanked the Park Board for their support during the recovery year.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski explained the exterior aluminum panel sidings need to be replaced at Madison Meadow Athletic Center. Lastly, Superintendent Styburski informed the Park Board that the furnace at the Log Cabin is being replaced.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann reported the success of Jingle Bell Jubilee; there were 8,900 cookies and 3,500 cups of hot chocolate handed out during the event. Lastly, Director McCann gave an update on MMAC memberships.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram reported that the golf course drainage project is completed, with 1,920 feet of multi-flow piping installed.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs commended staff on working together at Jingle Bell Jubilee, and discussed new holiday light features.

## **Unfinished Business**

Director Chiappetta presented a summary of changes and looked for an approval on the first reading of the 2022 Annual Operating Budget.

**Commissioner Ludwig moved to tentatively approve the proposed 2022 Annual Operating Budget in the amount of \$14,549,051, upon first reading and place on public display in accordance with state statute, as presented. Vice President Lemar seconded the motion. On a roll call, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

## **New Business**

Commissioners reviewed Ordinance #21-522 Tax Levy.

**Commissioner Ludwig made a motion to approve Ordinance #21-522 Tax Levy in the amount of \$4,933,853, as presented. Commissioner Ware seconded the motion. On a roll call, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

Commissioners review the Four Seasons OSLAD Grant Change Orders #3a and #4.

**Commissioner Ludwig made a motion to approve change order #3a to remove additional stone from the soccer fields in the amount of \$3,307, and change order #4 to add an additional sidewalk and gate to the pickleball courts in the amount of \$5,761, as presented.**

**Commissioner Fugiel seconded the motion. On a roll call, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

Executive Director Friedrichs discussed the attached proposal from Hitchcock Design Group regarding the update to the Comprehensive Plan.

Commissioners reviewed the IPRA Conference Per Diem Policy.

**Commissioner Nolan moved to approve all Board of Park Commissioners participation in and travel to the IAPD/IPRA 2022 Annual Conference which includes the allowed per diem amounts for meals, travel, and lodging which shall not exceed \$1,050 each. Commissioner Fugiel seconded the motion. On a roll call, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

### **Commissioner Comments**

Commissioner Ware thanked staff for everything they accomplish, and the community also appreciates it.

Commissioner Nolan congratulated staff on the holiday lights, and wished everyone a Merry Christmas and New Year

Commissioner Ludwig discussed all the great correspondence he is receiving about the holiday lights in Lilacia Park.

Vice President Lemar announced Jingle Bell Jubilee was awesome, and wished everyone Happy Holidays.

President Scalzo thanked the staff and wished everyone a Happy Holiday.

**There being no further discussion, at 7:10 p.m. Commissioner Ware moved to adjourn the Regular Board Meeting and move into Closed Session: 2(c)21 The Semi-Annual review of Closed Session minutes. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

**Commissioner Ludwig made a motion to adjourn the Closed Session Meeting and reconvene the Regular Board Meeting. Commissioner Ware seconded the motion. On a roll call, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

Executive Director Friedrichs stated that the Board met in Closed Session under Section 2(c)21 and no final action was taken.

**Commissioner Ludwig stated the Board of Park Commissioners conducted their semi-annual review of closed session minutes and determined that the need for confidentiality still exists as to all or part of the closed session minutes. Also, Commissioner Ludwig moved to release the November 14, 2017, July 24, 2018, December 18, 2018, July 23, 2019, August 27,**

**2019, September 17, 2019, November 19, 2019, December 17, 2019, January 28, 2020, April 7, 2020, April 28, 2020, April 27, 2021, and July 27, 2021 closed session minutes and authorize staff to dispose any closed session meeting recordings. Commissioner Ware seconded the motion. On a roll call, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

**There being no further business, at 7:14 p.m. Commissioner Ludwig made a motion to adjourn the Regular Board Meeting of December 15, 2021. Vice President Lemar seconded the motion. On a call for the vote, six ayes (Fugiel, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is written in a cursive style with a large, stylized "P" and "F".

Paul W. Friedrichs  
Secretary

PWF/lmt