

Lombard Park District  
Board of Park Commissioners  
Special Meeting - Budget  
Sunset Knoll Recreation Center  
Tuesday, November 8, 2022 – 5:00 pm

The meeting was called to order by President Lemar at 5:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:            Dave Lemar, President  
                                 Margie Fugiel, Vice President  
                                 Mike Kuderna, Commissioner  
                                 Greg Ludwig, Commissioner  
                                 Peter Nolan, Commissioner  
                                 Jim Scalzo, Commissioner  
                                 Bill Ware, Commissioner

Staff:                         Paul W. Friedrichs, Executive Director  
                                 Andrea Chiappetta, Director of Finance and Personnel  
                                 Joe McCann, Director of Recreation  
                                 Dean Styburski, Superintendent of Parks  
                                 Kevin Ingram, Superintendent of Golf Operations  
                                 Leah Touzios, Recording Secretary  
                                 Martha Houston, Program Manager  
                                 Nicole Kondraschow, Marketing & Communication Manager  
                                 Katy McKinnon, Facility Manager  
                                 Jake Pawlak, Program Manager  
                                 Patti Plomb, Program Manager  
                                 Robert Perez, Facility & Manager  
                                 Karen Stanley, Pre-School Coordinator

Guest:                         Steve Zook, Resident  
                                 Rocco Giase, Employee  
                                 Jessica Ramirez, Employee

Absent:                         Katie Manheim, Program Manager

The Pledge of Allegiance began the meeting.

President Lemar requested approval of the November 8, 2022 Agenda.

**Commissioner Kuderna made a motion to approve the November 8, 2022 Special Board Meeting Agenda. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

Executive Director Friedrichs thanked staff who participated in preparing budget. He explained the process begins in July and will end in January with the approval of the 2023 Annual Operating Budget.

Director Chiappetta presented the proposed budget has revenues totaling \$15,029,537 and expenditures totaling \$15,280,276. This year staff has budgeted \$3,305,952 in capital expenditures, and there is an estimated fund balance of \$9,251,181.

Goals and objectives for 2023 were reviewed.

A brief summary of Capital Projects was given. Any 2022 capital projects that are not completed by year's end will be carried over to the 2023 Capital Project schedule. This included money that is budgeted in the Capital Projects for ADA projects, Recreation Department, and Lombard Golf Course upgrades.

Superintendent Styburski provided an overview of the Corporate Fund, such as facilities, grounds, and horticulture.

Manager Kondraschow reviewed the Marketing Plan with a goal to further develop the agency's website and social media. A major goal for 2023 is to secure \$40,000 in sponsorships. Lastly, there will be a survey distributed to Lombard residents, in regards to changing the Activity Guide to online only or a hybrid printout.

Director of Recreation McCann and Program Managers provided an overview of the Recreation Fund by section. Manager Pawlak highlighted athletic programs such as Soccer and Gymnastics. Manager Houston review of popular athletics programs which included Softball and Basketball. On behalf of Manager Manheim, Director McCann provided a summary of General Interest, Camps, Club Rec, Special Events, Teens, and Fine Arts. Manager Plomb highlighted Early Childhood and Visual & Performing Arts; this included Kiddie Campus, Li'l Rascals camp and music classes.

Manager Perez and Director McCann discussed the Paradise Bay Water Park budget and the successes of the 2022 season. Changes in 2023 include; operation hours, and increase in pass holder, daily admission, and swim lesson fees.

Manager McKinnon gave an overview of the Madison Meadow Athletic Center and fitness area recovering from COVID.

Superintendent Ingram provided an overview of the Lombard Golf Course budget and a discussion for the increasing number of rounds. Staff remains optimistic for the 2023 season.

Director Chiappetta continued with an overview of the Tax Levy, Liability, Debt Service, FICA, IMRF, and Audit funds were all covered.

Executive Director Friedrichs discussed the Personnel and Benefits Administration booklet. The Board of Park Commissioners were then given an explanation by Executive Director Friedrichs

regarding benefits, insurance, the CPI, and staff salaries. Executive Director Friedrichs gave a brief summary of highlights from each department.

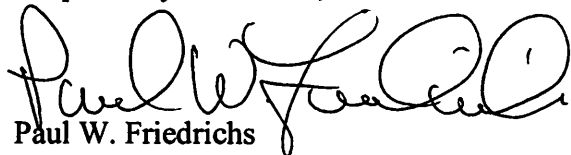
**At 7:34 p.m. Commissioner Ludwig motioned to move into Closed Session 2(c)1 The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of an Employee. Commissioner Ware seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

**Vice President Fugiel made a motion to reconvene the Special Board Meeting of November 8, 2022. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

President Lemar stated that the Board of Park Commissioners met in Closed Session under 2(c)1 The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of an Employee. No final action was taken.

**There being no further business at 7:50 p.m., Commissioner Ware made a motion to adjourn the Special Board Meeting of November 8, 2022. Vice President Fugiel seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with the first name "Paul" being the most prominent.

Paul W. Friedrichs  
Secretary

PWF/lmt