

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, April 25, 2023 – 6:00 p.m.

The meeting was called to order by President Lemar at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Dave Lemar, President
 Margie Fugiel, Vice President
 Mike Kuderna, Commissioner
 Greg Ludwig, Commissioner
 Peter Nolan, Commissioner
 Jim Scalzo, Commissioner
 Bill Ware, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Andrea Chiappetta, Director of Finance & Personnel
 Joe McCann, Director of Recreation
 Kevin Ingram, Superintendent of Golf Operations
 Dean Styburski, Superintendent of Parks
 Leah Touzios, Recording Secretary

Guests: Steve Zook, Resident
 Mary Mae Meyer, Resident
 Lori Bartels, Employee
 Maria Foerstel, Employee
 Katie Manheim, Employee
 Katy McKinnon, Employee
 Tony Metcalf, Employee
 Patti Plomb, Employee

The meeting began with the Pledge of Allegiance.

President Lemar requested approval of the revised April 25, 2023 Agenda, New Business items were rearranged.

Commissioner Kuderna made a motion to approve the revised April 25, 2023 Regular Board Meeting Agenda. Vice President Fugiel seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.

President Lemar requested approval of the minutes of the Regular Board Meeting of March 28, 2023.

Commissioner Ware made a motion to approve the minutes of the Regular Board Meeting of March 28, 2023. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.

Correspondence

The District received thank you letters from the lilac court, Princess Mackenzie, Princess Maggie, Princess Claire, and Princess Kianna.

Citizens Wishing to Address the Board

None.

Presentations

Director McCann introduced the newest employee of the Recreation Department, Victoria Gillett, the Club Rec and Camp Coordinator.

Consent Agenda

None.

Financial Reports

Commissioners reviewed the March 2023 Payroll and Bills/Check Register and the March 2023 Revenue and Expense Reports.

Commissioner Ludwig moved to approve payment of the March 2023 accounts payable and payroll in the amount of \$679,289.74. Accounts payable checks #107564-#107643 in the amount of \$300,207.02; payroll checks #77617-#77629 and #77631-#77644 in the amount of \$5,482.79; direct deposit checks #77630 and #77645 in the amount of \$221,634.86; deduction checks #118813D-#118818D and #119004D-#119016D in the amount of \$151,917.07; NCEPRS check #77646 in the amount of \$48.00. Commissioner Nolan seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance's Monthly Report, which highlighted the 1st Quarter Report, the 1st Quarter 2023 Goals and Objectives, and the 1st Quarter Balance Sheet. Director Chiappetta announced the District received the excellence in finance reporting award through GFOA.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski gave an update on the pool heater installation project and slide restoration project. Superintendent Styburski informed the Park Board, the Lombard Common disc golf project is completed.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann updated the Park Board on Summer Activity Guides, and the online survey patrons can take pertaining to printed versions of the activity guide. Director McCann reported on upcoming Lilac Time events occurring in Lilacia Park.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram informed the Park Board, nice weather has kept golf rounds up, and hopefully the course will surpass last year's round numbers.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs discussed the kick off meeting for the Four Seasons OSLAD Grant Phase II project, and also Southland OSLAD Grant Project. Executive Director Friedrichs announced that the orientation for the new Board Members is May 4, and they will also attend a Park Board boot camp.

Unfinished Business

None.

New Business

The Village of Lombard enters into an agreement with the Lombard Park District for the purchase of a permanent easement, parking spaces. The Village of Lombard drafted a Letter of Intent for the purchase, related to 130 S. Main Street, of forty-four parking spaces to support downtown and commuter parking needs.

Commissioner Ludwig moved to approve the Letter of Intent for Purchase of Permanent Easement for Parking, as presented. Commissioner Nolan seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.

Commissioners review the Letter of Understanding between the Lombard Park District and the Illinois Department of Transportation. The Letter of Understanding pertains to the Butterfield Road traffic improvements being made in front of Lombard Golf Course.

Vice President Fugiel moved to approve the Letter of Understanding between the Lombard Park District and Illinois Department of Transportation, as presented. Commissioner Ware seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.

Commissioners reviewed the Employment Contract between the Lombard Park District and Joe McCann, upcoming Executive Director at the Lombard Park District, effective January 1, 2024.

Commissioner Ludwig moved to approve the Employment Contract for Joe McCann, as presented. Commissioner Ware seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.

Commissioner Comments

Commissioner Ware congratulated staff for being the best District, thanked the Park Board for letting him be on the Board, and congratulated the new Board Members, Steve and Steven.

Commissioner Scalzo announced congratulations on another financial reporting award.

Commissioner Kuderna congratulated the new Board Members, Steve and Steven.

Commissioner Nolan congratulated Director McCann on the new position endeavor, congratulated Steve and Steven on being the newest members of the Park Board, and announced being on the Park Board has been an opportunity to always remember.


Commissioner Ludwig congratulated the Director McCann; and Steve and Steven, and announced he can't wait for Lilac Time.

Vice President Fugiel was inquiring about what should the Park Board say to patrons, asking about the old library space. Executive Director Friedrichs said the District will go through a Master Plan.

President Lemar thanked Commissioner Nolan and Ware for serving on the Park Board, congratulated Director McCann; and Steve and Steven, and congratulated Director Chiappetta on the GFOA award. President Lemar announced it is an honor to be the Park Board President.

There being no further business, at 6:31 p.m., Commissioner Nolan made a motion to adjourn the Regular Board Meeting of April 25, 2023. Commissioner Ware seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Scalzo, Ware). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with the first name being the most prominent.

Paul W. Friedrichs
Secretary

PWF/lmt