

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, May 23, 2023 – 6:00 p.m.

The meeting was called to order by President Lemar at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                 Dave Lemar, President  
  Margie Fugiel, Vice President  
  Mike Kuderna, Commissioner  
  Greg Ludwig, Commissioner  
  Peter Nolan, Commissioner  
  Bill Ware, Commissioner

Staff:                                 Paul W. Friedrichs, Executive Director  
  Andrea Chiappetta, Director of Finance & Personnel  
  Joe McCann, Director of Recreation  
  Kevin Ingram, Superintendent of Golf Operations  
  Dean Styburski, Superintendent of Parks  
  Leah Touzios, Recording Secretary

Guests:                             Andrew Bogren, Selden Fox, LTD  
  Shannon Wolsztyniak, Resident  
  Lana Wolsztyniak, Resident  
  Hailey Corcoran, Employee

Absent:                               Jim Scalzo, Commissioner

The meeting began with the Pledge of Allegiance.

President Lemar requested approval of the May 23, 2023 Agenda.

**Commissioner Ludwig made a motion to approve the May 23, 2023 Regular Board Meeting Agenda. Vice President Fugiel seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Ware). Motion carried.**

President Lemar requested approval of the minutes of the Regular Board Meeting of April 25, 2023.

**Commissioner Ludwig made a motion to approve the minutes of the Regular Board Meeting of April 25, 2023. Commissioner Ware seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Ware). Motion carried.**

President Lemar requested approval of the minutes of the Closed Session Meeting of January 24, 2023.

**Commissioner Ludwig made a motion to approve, but not release, the minutes of the Closed Session Meeting of January 24, 2023. Vice President Fugiel seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Ware). Motion carried.**

President Lemar requested approval of the minutes of the Closed Session Meeting of February 28, 2023.

**Commissioner Ludwig made a motion to approve, but not release, the minutes of the Closed Session Meeting of February 28, 2023. Commissioner Ware seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Ware). Motion carried.**

President Lemar requested approval of the minutes of the Closed Session Meeting of March 28, 2023.

**Vice President Fugiel made a motion to approve, but not release, the minutes of the Closed Session Meeting of March 28, 2023. Commissioner Ludwig seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Ware). Motion carried.**

### **Presentations**

Director Chiappetta introduced Andrew Bogren from Selden Fox, LTD who was on hand to give an overview of the District's recent 2022 audit process.

**Commissioner Kuderna made a motion to approve the 2022 Audit, as presented. Commissioner Nolan seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Ware). Motion carried.**

### **Correspondence**

None.

### **Citizens Wishing to Address the Board**

None.

### **Consent Agenda**

None.

### **Financial Reports**

Commissioners reviewed the April 2023 Payroll and Bills/Check Register and the April 2023 Revenue and Expense Reports.

**Commissioner Ludwig moved to approve payment of the April 2023 accounts payable and payroll in the amount of \$623,694.09. Accounts payable checks #107644-#107707, excluding check voids #107674 and #107698 in the amount of \$257,150.97; payroll checks #77647-#77664 and #77666-#77678 in the amount of \$6,974.57; direct deposit checks #77665 and #77679 in the amount of \$209,940.10; deduction checks #119195D-#119200D and #119372D-**

**#119383D in the amount of \$149,580.45; NCEPRS check #77680 in the amount of \$48.00. Commissioner Ware seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Ware). Motion carried.**

Executive Director Friedrichs presented service awards to Commissioner Nolan and Commissioner Ware.

### **Administration of Oath of Office**

Executive Director Friedrichs as Secretary of the Board had the honor to swear-in newly elected Board of Park Commissioners (Wolsztyniak, Zook). A photo op followed.

### **Roll Call of Commissioners**

A formal roll call was taken of the new Board of Park Commissioners (Fugiel, Kuderna, Lemar, Ludwig, Wolsztyniak, Zook).

### **Annual Meeting**

The election of officers took place. Executive Director requested nominations from the floor for President of the Lombard Park District Board of Park Commissioners.

**Commissioner Ludwig nominated Dave Lemar as President of the Lombard Park District Board of Commissioners.**

**There being no further nominations, Commissioner Ludwig moved to close nominations. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Wolsztyniak, Zook). Motion carried.**

**Commissioner Ludwig made a motion to approve the nomination of Dave Lemar as President of the Lombard Park District Board of Park Commissioners. Vice President Fugiel seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Wolsztyniak, Zook). Motion carried.**

Executive Director Friedrichs then requested nominations from the floor for Vice President of the Lombard Park District Board of Park Commissioners.

**Commissioner Kuderna nominated Margie Fugiel as Vice President of the Lombard Park District Board of Park Commissioners.**

**There being no further nominations, Commissioner Ludwig moved to close nominations. Commissioner Ware seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Wolsztyniak, Zook). Motion carried.**

**Commissioner Ludwig made a motion to approve the nomination of Margie Fugiel as Vice President of the Lombard Park District Board of Park Commissioners. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Nolan, Wolsztyniak, Zook). Motion carried.**

The Appointment of Personnel and Officers took place. Based on attorney comments, Distinguished Accreditation recommendations and staff's recommendations, staff suggests the following motion to be approved for the appointment of Personnel and Officers:

**Commissioner Ludwig made a motion to approve President Lemar as Member of Ethics Commission; Vice President Fugiel as Assistant Secretary and Member of Ethics Commission; Paul W. Friedrichs as Executive Director, Secretary, Freedom of Information Act Officer, Open Meetings Act Officer, Local Election Official and NEDSRA Trustee; Andrea Chiappetta as Treasurer, Freedom of Information Act Officer, Open Meetings Act Officer, Assistant ADA Compliance Officer, and Local Election Official Assistant; Joe S. McCann as Alternate NEDSRA Trustee, Leah Touzios as Freedom of Information Act Officer, Open Meetings Act Officer and Local Election Official Assistant; Dean Styburski as ADA Compliance Officer; Jessica Ramirez as Assistant Treasurer; Andrew Paine, Park District Attorney from Tressler LLP, John O'Driscoll from Tressler, LLP, Ethics Advisor and Member of Ethics Commission; Ron DeFalco, Ad Hoc Committee; Sammie Ream, Ad Hoc Committee; Nancy Schukat, Ad Hoc Committee; and Muzammil Saeed, Ad Hoc Committee. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Wolsztyniak, Zook). Motion carried.**

### **Staff Reports**

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta introduced the District's accounting intern, Hailey Corcoran.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski gave the Park Board an update on the new pool heaters.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann thanked all staff, Board members, and volunteers for all their hard work during Lilac Time. Director McCann reported on, MMAC membership are increasing, and the pool is opening. Lastly, Director McCann announced Chris Zamora is the new recreation intern.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram updated the Park Board on golf round totals. Lastly, Vice President Fugiel asked for an update on staffing.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs congratulated Commissioner Wolsztyniak and Commissioner Zook, and welcomed them to the Board of Park Commissioners.

### **Unfinished Business**

None.

### **New Business**

Commissioners reviewed the Memorial Day Cannon Use Approval.

**Commissioner Ludwig moved to waive Chapter II Section 2.42: Weapons and Firearms of the Conduct Ordinance for the cannon fire and a 21 gun salute during the Village's Memorial Day program at Lombard Common contingent upon obtaining all necessary local, county, state, and federal permits, as presented. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Wolsztyniak, Zook). Motion carried.**

Director McCann highlighted the 2023 Village of Lombard Fireworks Display Agreement.

**Vice President Fugiel moved to approve the Village of Lombard Fireworks Display Agreement, as presented. Commissioner Ludwig seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Wolsztyniak, Zook). Motion carried.**

Staff is recommending the approval of the revised Part-Time and Seasonal Staff Manual.

**Commissioner Kuderna moved to approve all revisions to the Part-Time and Seasonal Staff Manual, as presented. Commissioner Ludwig seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Wolsztyniak, Zook). Motion carried.**

Commissioners reviewed the Decennial Committee on Local Government Efficiency Act, Resolution #2023-1.

**Commissioner Kuderna moved to approve Resolution #2023-1, a resolution forming a committee on local government efficiency for the Lombard Park District, as presented. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Wolsztyniak, Zook). Motion carried.**

Commissioners reviewed the Hitchcock Design Group's Scope of Service Agreement for the Southland OSLAD grant project.

**Vice President Fugiel moved to approve the Scope of Service agreement for Hitchcock Design Group, in the total amount of \$135,700, as presented. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Wolsztyniak, Zook). Motion carried.**

### **Commissioner Comments**

Commissioner Zook thanked his family, friends, and looks forward to working with staff and the Board members. Commissioner Wolsztyniak seconded that statement.

Commissioner Kuderna congratulated Commissioner Wolsztyniak and Commissioner Zook.

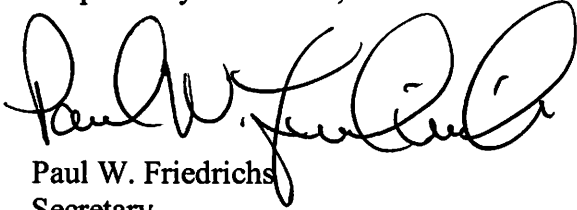
Commissioner Ludwig congratulated Commissioner Wolsztyniak and Zook, thanked Commissioners Nolan and Ware, and remarked the parks look great.

Commissioner Fugiel congratulated staff with Lilac Time, and announced social media is top notch.

President Lemar told staff great job with Lilac Time, great job with the audit, busy season is about to start, the parks look great, and Lemar cannot wait to get to the course to play golf.

**There being no further business, at 6:49 p.m., Commissioner Ludwig made a motion to adjourn the Regular Board Meeting of May 23, 2023. Vice President Fugiel seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Lemar, Ludwig, Wolsztyniak, Zook). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with the first name "Paul" being the most prominent.

Paul W. Friedrichs  
Secretary

PWF/lmt