

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, June 27, 2023 – 6:00 p.m.

The meeting was called to order by President Lemar at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                 Dave Lemar, President  
  Margie Fugiel, Vice President  
  Mike Kuderna, Commissioner  
  Greg Ludwig, Commissioner  
  Jim Scalzo, Commissioner  
  Stephen Wolsztyniak, Commissioner  
  Steve Zook, Commissioner

Staff:                               Paul W. Friedrichs, Executive Director  
  Andrea Chiappetta, Director of Finance & Personnel  
  Joe McCann, Director of Recreation  
  Kevin Ingram, Superintendent of Golf Operations  
  Dean Styburski, Superintendent of Parks  
  Leah Touzios, Recording Secretary

Guests:                           Cynthia Ward, Lombard Garden Club  
  Barb Madigan, Lombard Garden Club  
  Nicole Kondraschow, Employee  
  Robert Perez, Employee  
  Sam Falco, Employee  
  Chris Zamora, Employee

The meeting began with the Pledge of Allegiance.

President Lemar requested approval of the June 27, 2023 Agenda.

**Commissioner Kuderna made a motion to approve the June 27, 2023 Regular Board Meeting Agenda. Vice President Fugiel seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

President Lemar requested approval of the minutes of the Regular Board Meeting of May 23, 2023.

**Commissioner Ludwig made a motion to approve the minutes of the Regular Board Meeting of May 23, 2023. Commissioner Kuderna seconded the motion. On a call for the**

**vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

President Lemar requested approval of the minutes of the Ad Hoc Committee Meeting of June 13, 2023.

**Commissioner Zook made a motion to approve the minutes of the Ad Hoc Committee Meeting of June 13, 2023. Commissioner Wolsztyniak seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

### **Correspondence**

The Board of Park Commissioners reviewed thank you letters from; The Village of Lombard for the partnership of a blood donation event; The Village of Lombard for the Memorial Day Ceremony held in Lombard Common; The Lombard Garden Club for the District's assistance with the lilac sale; and Montini Catholic High School for a donation of a certificate to the Lombard Golf Course.

### **Citizens Wishing to Address the Board**

None.

### **Consent Agenda**

None.

### **Presentations**

Cynthia Ward with the Lombard Garden Club thanked the Lombard Park District with our assistance the 2023 lilac sale. Ms. Ward presented the District with a check.

### **Financial Reports**

Commissioners reviewed the May 2023 Payroll and Bills/Check Register and the May 2023 Revenue and Expense Reports.

**Commissioner Ludwig moved to approve payment of the May 2023 accounts payable and payroll in the amount of \$845,485.08. Accounts payable checks #107708-#107832, excluding check voids #104638 in the amount of \$439,056.07; payroll checks #77681-#77693, #77695-#77747, #77750 in the amount of \$8,266.90; direct deposit checks #77694 and #77748 in the amount of \$236,530.35; deduction checks #119562D-#119567D, #119848D-#119859D and #119860D-#119861D in the amount of \$161,583.76; NCEPRS check #77749 in the amount of \$48.00. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

## **Staff Reports**

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta updated the Park Board on the following capital projects; Four Seasons OSLAD project, PBWP pool boiler installation, and PBWP slide restoration. Director Chiappetta introduced Sam Falco, the marketing intern. Sam Falco presented to the Park Board his MMAC YouTube promotional video.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski updated the Park Board on the vandalized slide at Madison Meadow Park.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann introduced the recreation intern, Chris Zamora. Director McCann discussed Paradise Bay Water Park admission numbers and a pop-up event that happened at Terrace View. Director McCann updated the Park Board on the air quality conditions, and the safety of our participants.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram discussed the conditions of the course. In the fall, Superintendent Ingram will be aerating the course.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs discussed the next steps of going through a Master Plan. Director McCann gave the Park Board an update on the skate park's restoration project. Lastly, Executive Director Friedrichs passed out three potential concepts, for the future plans of Lilacia Park.

## **Unfinished Business**

None.

## **New Business**

Director Chiappetta provided an overview of the item listed as Commissioners reviewed Ordinance #23-532 Disposal of Property.

**Vice President Fugiel moved to approved Ordinance #23-532 Disposal of Property for Authorizing and Providing for the Sale or Other Conveyance of Surplus Personal Property of the Lombard Park District, as presented. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

Marketing and Communication Manager Kondraschow recommended the approval of the partnership with the Creamery of Lombard, for the selling of ice cream items at the following 2023 special events; Bounce Back to School, Touch-a-Truck, and Fall Fest.

**Commissioner Kuderna moved to approve the selling of Creamery of Lombard items at Bounce Back to School, Touch-a-Truck, and Fall Fest 2023, as presented. Commissioner**

**Scalzo seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

Executive Director Friedrichs presented a list of equipment that will be budgeted for 2024. Due to extended lead times on major purchases, Executive Director Friedrichs recommends staff to provide letters of intent for the purchase of equipment, to receive reservation on said equipment.

**Commissioner Kuderna moved to allow Executive Director Friedrichs to provide a letter of intent for the purchase of the equipment, as presented, after attorney review. Commissioner Wolsztyniak seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

### **Commissioner Comments**

Commissioner Kuderna commended the staff at Lombard Golf Course.

Vice President Fugiel welcomed the summer interns, wished them good luck, and hoped they learn a lot this summer.

President Lemar welcomed the summer interns, announced it is fun to look at the financials and see what Manager Kondraschow can do with sponsorships, told Manager Perez good job this summer, and congratulated Manager McKinnon on MMAC's five year anniversary.

**At 7:02 p.m., Commissioner Kuderna moved to adjourn the Regular Board Meeting and move into Closed Session: 2(c)21 Semi-Annual Review of Closed Session Minutes. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

**Commissioner Ludwig made a motion to adjourn the Closed Meeting and reconvene the Regular Meeting of June 27, 2023. Commissioner Zook seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

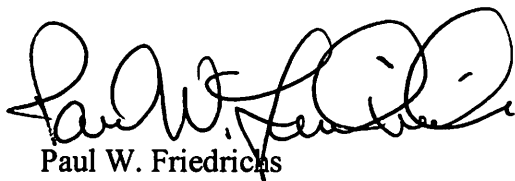
President Lemar said that the Park Board met in Closed Session under Section 2(c)21 and no final action was taken.

**Executive Director Friedrichs stated that The Board of Park Commissioners conducted their semi-annual review of closed session minutes and determined that the need for confidentiality still exists as to all or part of closed session minutes. Commissioner Kuderna moved to release the November 22, 2016, December 6, 2016, February 28, 2017, March 28, 2017, April 25, 2017, May 23, 2017, August 22, 2017, September 19, 2017, October 24, 2017, November 28, 2017, December 19, 2017, January 22, 2019, April 23, 2019, June 25, 2019, November 17, 2021, August 23, 2022, December 19, 2022, January 24, 2023, February 28, 2023, March 28, 2023 closed session minutes and authorize staff to dispose any closed session meeting recordings. Commissioner Scalzo seconded the motion. On a roll call, six**

**ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak), one abstain (Zook). Motion carried.**

**There being no further business, at 7:07 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of June 27, 2023. Vice President Fugiel seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with the first name "Paul" being the most prominent.

Paul W. Friedrichs  
Secretary

PWF/lmt