

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, July 25, 2023 – 6:00 p.m.

The meeting was called to order by President Lemar at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                 Dave Lemar, President  
  Margie Fugiel, Vice President  
  Mike Kuderna, Commissioner  
  Greg Ludwig, Commissioner  
  Jim Scalzo, Commissioner  
  Stephen Wolsztyniak, Commissioner  
  Steve Zook, Commissioner

Staff:                               Paul W. Friedrichs, Executive Director  
  Andrea Chiappetta, Director of Finance & Personnel  
  Joe McCann, Director of Recreation  
  Kevin Ingram, Superintendent of Golf Operations  
  Dean Styburski, Superintendent of Parks  
  Leah Touzios, Recording Secretary

Guests:                             Nicole Kondraschow, Employee

The meeting began with the Pledge of Allegiance.

President Lemar requested approval of the July 25, 2023 Agenda.

**Commissioner Scalzo made a motion to approve the July 25, 2023 Regular Board Meeting Agenda. Vice President Fugiel seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

President Lemar requested approval of the minutes of the Regular Board Meeting of June 27, 2023.

**Commissioner Kuderna made a motion to approve the minutes of the Regular Board Meeting of June 27, 2023. Vice President Fugiel seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

President Lemar requested approval and release of the minutes of the Closed Session Meeting of June 27, 2023.

**Commissioner Ludwig made a motion to approve and release the minutes of the Closed Session Meeting of June 27, 2023. Commissioner Kuderna seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

### **Correspondence**

The Board of Park Commissioners reviewed a thank you letter from the Lombard Junior Women's Club, TLC Camp, Inc.

### **Citizens Wishing to Address the Board**

None.

### **Consent Agenda**

None.

### **Presentations**

None.

### **Financial Reports**

Commissioners reviewed the June 2023 Payroll and Bills/Check Register and the June 2023 Revenue and Expense Reports.

**Vice President Fugiel moved to approve payment of the June 2023 accounts payable and payroll in the amount of \$1,424,573.37. Accounts payable checks #107833-#107944 in the amount of \$553,290.53; payroll checks #77751-#77799, #77801-#77848, and #77851-#77888 in the amount of \$31,838.18; direct deposit checks #77800, 77849, and #77889 in the amount of \$547,236.25; deduction checks #120173D-#120178D, #120538D-#120549D and #120908D-#120912D in the amount of \$292,160.41; NCEPRS check #77850 in the amount of \$48.00. Commissioner Ludwig seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

### **Staff Reports**

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta reported on the 2<sup>nd</sup> Quarter Report, which Director Chiappetta took time to highlight the different sections, including a breakdown by funds; all revenue & expenses, interest, utilities, and capital projects. The 2<sup>nd</sup> Quarter 2023 Goals & Objectives Update and the 2<sup>nd</sup> Quarter Balance Sheet were reviewed.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski discussed the port-o-lets vandalism, and an incident that occurred at Paradise Bay Water Park.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann discussed the Addams Family production, and reported on the swimming program ending for the season. Director McCann updated the Park Board on the new kiln at SKRC. Lastly, Director McCann reported on the Spring Recreation Review.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram said the golf season is going well.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs announced Superintendent Styburski is retiring on October 6. Executive Director Friedrichs provided information on pickleball court issues at Four Seasons.

### **Unfinished Business**

None.

### **New Business**

Executive Director Friedrichs discussed an update to the District's Family Bereavement Leave Act policy.

**Commissioner Scalzo moved to approved the updated Family Bereavement Leave Act policy, as presented. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

Marketing and Communications Manager Kondraschow presented to the Park Board, the results of our Districtwide activity guide community input survey. Manager Kondraschow recommends printing and mailing the seasonal activity guides and reevaluating the next steps in three years.

Executive Director Friedrichs recommended to the Park Board to combine the November budget meeting with the November board meeting.

**Commissioner Kuderna moved to approve the combination of the November budget meeting on November 7, with the November board meeting on November 13, to November 28 at 5:00 p.m., as presented. Vice President Fugiel seconded the motion. On a roll call, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

### **Commissioner Comments**

Commissioner Zook thanked staff for his birthday card.

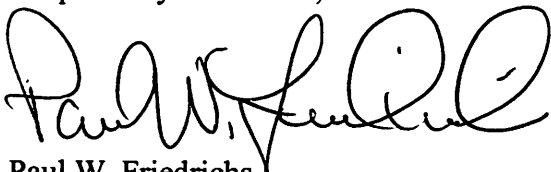
Commissioner Scalzo announced nice job and thanks for all the hard work.

Commissioner Kuderna thanked staff for his birthday card and congratulated Superintendent Styburski on retirement.

Commissioner Ludwig, Vice President Fugiel, and President Lemar congratulated Superintendent Styburski on retirement.

**There being no further business, at 7:01 p.m., Vice President Fugiel made a motion to adjourn the Regular Board Meeting of July 25, 2023. Commissioner Ludwig seconded the motion. On a call for the vote, seven ayes (Fugiel, Kuderna, Lemar, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large initial "P" and "F".

Paul W. Friedrichs  
Secretary

PWF/lmt