

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, August 22, 2023 – 6:00 p.m.

The meeting was called to order by Commissioner Kuderna at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Mike Kuderna, Commissioner
 Greg Ludwig, Commissioner
 Jim Scalzo, Commissioner
 Stephen Wolsztyniak, Commissioner
 Steve Zook, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Andrea Chiappetta, Director of Finance & Personnel
 Joe McCann, Director of Recreation
 Kevin Ingram, Superintendent of Golf Operations
 Dean Styburski, Superintendent of Parks
 Leah Touzios, Recording Secretary

Guests: Jessica Ramirez, Employee
 Katy McKinnon, Employee
 Katie Manheim, Employee
 Robert Perez, Employee
 Maria Foerstel, Employee
 Jane Burke, Employee
 Dave Lemar, Resident

Absent: Margie Fugiel, Vice President

The meeting began with the Pledge of Allegiance.

Commissioner Kuderna requested approval of the August 22, 2023 Agenda.

Commissioner Ludwig made a motion to approve the August 22, 2023 Regular Board Meeting Agenda. Commissioner Zook seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioner Kuderna requested approval of the minutes of the Regular Board Meeting of July 25, 2023.

Commissioner Ludwig made a motion to approve the minutes of the Regular Board Meeting of July 25, 2023. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.

Correspondence

President Lemar presented to the Park Board, his resignation as a Park Board Commissioner at the Lombard Park District.

Citizens Wishing to Address the Board

None.

Consent Agenda

None.

Presentations

Director McCann congratulated Katy McKinnon on her 5-year anniversary with the Recreation Department.

Executive Director Friedrichs congratulated Andrea Chiappetta on her 5-year anniversary with the Administration Department.

Superintendent Styburski congratulated Jane Burke on her 5-year anniversary with the Parks Department.

Commissioner Kuderna congratulated Paul Friedrichs on his 25-year anniversary with the Administration Department.

Financial Reports

Commissioners reviewed the July 2023 Payroll and Bills/Check Register and the July 2023 Revenue and Expense Reports.

Commissioner Ludwig moved to approve payment of the July 2023 accounts payable and payroll in the amount of \$1,172,599.82. Accounts payable checks #107945-#107994, #107998-#108050, and reissued checks #107995-#107997 in the amount of \$526,857.65; payroll checks #77890-#77924, reissued check #77927, and #77928-#77960 in the amount of \$21,489.64; direct deposit checks #77926 and #77961 in the amount of \$404,404.30; deduction checks #121279D-#121284D, #121654D-#121665D, and #77962 in the amount of \$219,848.23. Commissioner Wolsztyniak seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta updated the Park Board on the District receiving the first payment for the Four Seasons OSLAD Phase II Grant, the second payment of the Four Seasons OSLAD Phase I Grant, and the first payment of the Southland OSLAD Grant. Director Chiappetta also, announced she received four submissions for the financial RFP from; BS&A, Tyler, Springbrook, and Oracle.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Styburski told the Park Board, Madison Meadow south playground is still awaiting the replacement slide.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director McCann discussed the transition from summer programming to fall programming. MMAC memberships and open gym attendance are increasing; PBWP is offering extended operational dates; summer camp ended on a Friday, and Club Rec began that following Wednesday; there are over 700 children signed up for fall soccer; and preschool summer camp ended, and staff is preparing for the preschool school year to begin.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram discussed the heat is causing tee time cancellations, but he is providing water and cold rags for golfers.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs thanked Commissioner Kuderna for running tonight's meeting. Executive Director Friedrichs updated the Park Board on the Phase II OSLAD grant at Four Seasons; the playground and walking path are being installed, the shelter has been installed, and the project should be completed by Thanksgiving. Lastly, Executive Director Friedrichs discussed that the Four Seasons soccer fields will be played on for the first time that weekend.

Unfinished Business

None.

New Business

Staff is recommending the approval of the revised Board Policy Manual.

Commissioner Ludwig moved to approve all the revisions of the Board Policy Manual including Appendices A – II, as presented. Commissioner Scalzo seconded the motion. On a roll call, five ayes (Kuderna, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioners reviewed change order #1 to the Four Seasons Phase II OSLAD Grant.

Commissioner Ludwig moved to approve the change order #1 in the amount of (\$4,364.48). Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioner Comments

Commissioner Zook thanked staff for the staff pool party.

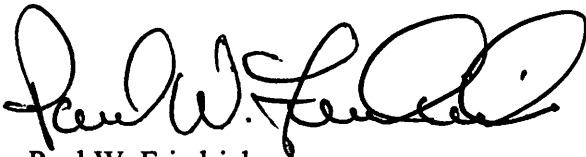
Commissioner Wolsztyniak thanked staff for the pool party and congratulated staff on their years of service.

Commissioner Scalzo congratulated staff on their years of service and announced good job to all staff.

Commissioner Kuderna told staff good job. Commissioner Kuderna talked about the Chamber of Commerce's upcoming golf outing.

There being no further business, at 6:38 p.m., Commissioner Ludwig made a motion to adjourn the Regular Board Meeting of August 22, 2023. Commissioner Zook seconded the motion. On a call for the vote, five ayes (Kuderna, Ludwig, Scalzo, Wolsztyniak, Zook). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Paul W. Friedrichs". The signature is fluid and cursive, with a large initial "P" and "F".

Paul W. Friedrichs
Secretary

PWF/lmt