

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Monday, December 18, 2023 – 6:00 p.m.

The meeting was called to order by President Fugiel at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Margie Fugiel, President
 Greg Ludwig, Vice President
 Mike Kuderna, Commissioner
 Peter Nolan, Commissioner
 Jim Scalzo, Commissioner
 Steven Wolsztyniak, Commissioner
 Steve Zook, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Andrea Chiappetta, Director of Finance & Personnel
 Joe McCann, Director of Recreation
 Kevin Ingram, Superintendent of Golf Operations
 Dave Lemar, Superintendent of Parks
 Angus Shields, Director of Recreation
 Leah Touzios, Recording Secretary

Guest: Representative Terra Costa Howard
 MaryMae Meyer, Resident
 Nicole Kondraschow, Employee
 Maria Foerstel, Employee
 Katy McKinnon, Employee
 Tony Metcalf, Employee
 Mario Munaretto, Employee

The meeting began with the Pledge of Allegiance.

President Fugiel requested approval of the December 18, 2023 Agenda.

Commissioner Kuderna made a motion to approve the December 18, 2023 Regular Board Meeting Agenda. Commissioner Nolan seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

President Fugiel requested the approval and release of minutes of the Closed Session Meeting of June 27, 2023.

Commissioner Kuderna made a motion to approval and release the minutes of the Closed Session Meeting of June 27, 2023. Commissioner Scalzo seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

President Fugiel requested approval of the minutes of the Regular Board Meeting of November 28, 2023.

Commissioner Nolan made a motion to approve the minutes of the Regular Board Meeting of November 28, 2023. Commissioner Kuderna seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

President Fugiel requested approval of the minutes of the Ad Hoc Committee Meeting of December 12, 2023.

Commissioner Zook made a motion to approve the minutes of the Ad Hoc Committee Meeting of December 12, 2023. Commissioner Scalzo seconded the motion. On a call for the vote, six ayes (Fugiel, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Correspondence

The District received a thank you letter from the Outreach House.

The District received a thank you letter from the Village of Lombard.

Vice President Ludwig arrived at 6:02 p.m.

Citizens Wishing to Address the Board

MaryMae Meyer congratulated Executive Director Friedrichs on his retirement.

Consent Agenda

None.

Presentations

State Representative Terra Costa Howard presented the Illinois House Resolution 457 to Paul W. Friedrichs, congratulating him on his retirement as Executive Director of the Lombard Park District.

Director McCann presented Resolution #2023-3 to Paul W. Friedrichs, congratulating him on all his achievements within his 35-year career in Parks and Recreation.

Executive Director Friedrichs addressed the Park Board, Representative Terra Costa Howard, and staff thanking them his recognition, and for their hard work and dedication to the Park District.

The Park Board took a recess from 6:30 p.m.-6:44 p.m.

Financial Reports

Commissioners reviewed the November 2023 Payroll and Bills/Check Register and the November 2023 Revenue and Expense Reports.

Vice President Ludwig moved to approve payment of the November 2023 accounts payable and payroll in the amount of \$1,191,560.04. Accounts payable checks #108347-#108420 in the amount of \$627,370.87; payroll checks #78096-#78100, #78102-#78109 and #78112-#78117 in the amount of \$2,854.37; direct deposit checks #78081, #78110 and #78118 in the amount of \$347,075.68; deduction checks #123484D-#123489D, #123674D-#123685D, #123869D-#123873D and #78111 in the amount of \$214,259.12. Commissioner Nolan seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta was available to answer any questions.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Lemar was recognized on the holiday light displays in Lilacia Park.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director Shields reported on Jingle Bell Jubilee and Holiday Lights in Lilacia Park; as of December 17, 405 gallons of hot chocolate and 32,400 cookies have been distributed to participants. Director Shields and Director McCann gave kudos to Katie Manheim and staff on a great Holiday Light event.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram updated the Park Board on the golf course being aerated, and drainage work has begun for the winter. Superintendent Ingram, announced it has been a pleasure working with Executive Director Friedrichs.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs gave kudos to Jane Burke and Dawson Darrow, and staff for the holiday lights displays in Lilacia Park; and great job Katie Manheim on Jingle Bell Jubilee.

Executive Director Friedrichs was honored with the Melvin Jones Fellowship from the Lombard Lions Club. Executive Director Friedrichs is the fifth active Lombard Lions Member to receive this honor.

Unfinished Business

Director Chiappetta presented a summary of changes and looked for an approval on first reading of the 2024 Annual Operating Budget.

Vice President Ludwig moved to tentatively approve the proposed 2024 Annual Operating Budget in the amount of \$17,287,554 upon first reading and place on public display in accordance with state statute, as presented. Commissioner Scalzo seconded the motion. On

a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

New Business

Commissioners reviewed Ordinance #23-534 Tax Levy.

Vice President Ludwig made a motion to approve Ordinance #23-534 Tax Levy in the amount of \$6,134,000, as presented. Commissioner Zook seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

The District submitted a RFP for a new financial software. Seven companies submitted proposals. The Lombard Park District reviewed the submissions, and demo 'ed three vendors; BS&A, Springbrook, and Tyler Incode. The District is recommending approving a contract with BS&A, based on cost and functionality of the system.

Vice President Ludwig moved to approve the authorization of a contract with BS&A for an initial two-year investment of \$106,220 for the implementation of the financial software. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioners reviewed the IPRA Conference Per Diem Policy.

Vice President Ludwig moved to approve all Board of Park Commissioners participation in and travel to the IAPD/IPRA 2024 Annual Conference which includes the allowed per diem amounts for meals, travel, and lodging which shall not exceed \$1,050 each. Commissioner Wolsztyniak seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Director Shields recommended the approval to authorize Paradise Bay Water Park season passes to be offered at the Lombard Park District resident rates to Downers Grove Park District residents for the 2024 season.

Commissioner Scalzo moved to approve the authorization of Paradise Bay Water Park passes to be offered at resident rates to Downers Grove Park District residents for the 2024 season. Vice President Ludwig seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioners reviewed Resolution #2023-3 Staff Recognition.

Commissioner Nolan moved to approve Resolution #2023-3. Vice President Ludwig seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Executive Director Friedrichs discussed the budget increase for the Southland OSLAD grant. The increase is due to the expense of removing the hill of soil. To help with the cost, the soil will be used to raise the soccer field up. Also, budget increases come from fencing around home plate on the baseball field, and adding surfacing to the playground.

Commissioner Comments

Commissioner Zook announced Merry Christmas and a Happy New Year!

Commissioner Wolsztyniak wished Executive Director Friedrichs, best of luck.

Commissioner Scalzo loved opening night at Jingle Bell Jubilee; and Executive Director Friedrichs, it was great having a chance to work with you.

Commissioner Kuderna told Executive Director Friedrichs, I appreciate everything you do.

Commissioner Nolan said Merry Christmas and a Happy New Year; Executive Director Friedrichs, you have a long-lasting impact on our District.

Vice President Ludwig announced it was a pleasure working with you, to Executive Director Friedrichs, and good luck!

There being no further business, at 7:08 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of December 18, 2023. Vice President Ludwig seconded the motion. On a call for the vote, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Respectfully Submitted,



Joseph S. McCann
Secretary

JSM/lmt