

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, January 23, 2024 – 6:00 p.m.

The meeting was called to order by President Fugiel at 6:02 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Margie Fugiel, President
 Mike Kuderna, Commissioner
 Jim Scalzo, Commissioner
 Steve Wolsztyniak, Commissioner
 Steve Zook, Commissioner

Staff: Joe McCann, Executive Director
 Andrea Chiappetta, Director of Finance & Personnel
 Angus Shields, Director of Recreation
 Kevin Ingram, Superintendent of Golf Operations
 Dave Lemar, Superintendent of Parks
 Leah Touzios, Recording Secretary
 Michelle Brennan, Accounts Payable & Payroll Specialist

Guests: Chris Carter,
 Stephan Meyn,
 Jessica Ramirez, Employee
 Robert Perez, Employee

Absent: Greg Ludwig, Vice President
 Peter Nolan, Commissioner

The meeting started with the Pledge of Allegiance.

President Fugiel requested approval of the revised January 23, 2024 Agenda. Moving New Business #F-Mason Monument to Presentations.

Commissioner Kuderna made a motion to approve the January 23, 2024 Revised Regular Board Meeting Agenda. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Fugiel, Kuderna, Scalzo, Wolsztyniak, Zook). Motion carried.

President Fugiel requested approval of the minutes of the Regular Board Meeting of December 18, 2023.

Commissioner Scalzo made a motion to approve the minutes of the Regular Board Meeting of December 18, 2023. Commissioner Wolsztyniak seconded the motion. On a call for the vote, five ayes (Fugiel, Kuderna, Scalzo, Wolsztyniak, Zook). Motion carried.

Correspondence

None.

Citizens Wishing to Address the Board

None.

Presentations

Director McCann introduced Chris Carter and Stephan Meyn from the Mason Lodge No. 1098. Mr. Carter submitted an informational packet to the board requesting approval to place a monument commemorating its 100th anniversary at Lilacia Park. It was advised that staff will reach out once the board has the opportunity to look over the packet.

Consent Agenda

None.

Financial Reports

Commissioners reviewed the December 2023 Payroll and Bills/Check Register and the December 2023 Revenue and Expense Reports.

Commissioner Kuderna moved to approve payment of the December 2023 accounts payable and payroll in the amount of \$2,355,591.52. Accounts payable checks #108421-#108494 in the amount of \$1,914,598.01; payroll checks #78119-#78128, #78130-#78135, in the amount of \$2,251.33; direct deposit checks #78129, #78136 in the amount of \$258,453.39; deduction checks #124059D-#124064D, #124255D-#124266D, in the amount of \$180,240.79; NCEPRS check #78137 in the amount of \$48.00. Commissioner Scalzo seconded the motion. On a roll call, Five ayes (Fugiel, Kuderna, Scalzo, Wolsztyniak, Zook). Motion carried.

Director Chiappetta gave a brief overview of the Revenue and Expenses in each fund and was available to answer any questions.

Staff Reports

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta introduced Michelle Brennan, Accounts Payable & Payroll Specialist. She will help cover Leah's maternity leave. Director Chiappetta briefly went over the annual conference packet for the upcoming IAPD/IPRA Conference. Updated the Park Board on the completed 2023 Goals and Objectives and the Fourth Quarter Balance Sheet.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Lemar commended his staff for a fantastic job on snow removal. Superintendent Lemar also discussed an issue with a water tank at SKMF, along with staff checking facilities regularly for any frozen pipes. No issues were reported. A discussion was had regarding an accident with a park district vehicle. PDRMA is handling all necessary paperwork and claims.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director Shields thanked Jake Pawlak for managing the basketball program during Martha Houston's leave. He also mentioned the fall program evaluations have been received with great feedback. Director Shields updated the Park Board about the Holly Jolly Trolley event and that Program Manager Manheim did a great job getting feedback on this event and will make tweaks to the event based on the feedback received.

Commissioners briefly reviewed the Superintendent of Golf Operations' Monthly Report. Superintendent Ingram commented that the great weather helped them work on drainage work up until Christmas. They have now moved indoors to get the equipment ready for opening season.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director McCann mentioned the Legislative Breakfast which will be held March 1st in Carol Stream. Director McCann briefly updated the Board on the Capital Grant for the pond restoration and will follow up when more information is available. Executive Director McCann notified the Board that the Lombard Fire Department will be conducting some pond training at Four Seasons. Executive Director McCann is looking for feedback on meeting dates and times for the Decennial Committee. A brief discussion followed. Executive Director McCann gave a brief background on the Mason Lodge No. 1098 group and their request to commemorate their 100th anniversary. A brief discussion was had.

Unfinished Business

Commissioners reviewed the 2024 Budget and Appropriation Ordinance #24-535.

Commissioner Scalzo moved to approve the Combined Budget and Appropriation Ordinance #24-535 and all appendixes which include the Mission and Vision statement, Organizational Chart, Goals and Objectives, Personnel and Benefits Plan, Strategic Plan, Capital Replacement Plan, and Fee History, as presented. Commissioner Wolsztyniak seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Scalzo, Wolsztyniak, Zook). Motion carried.

New Business

Commissioners reviewed Abatement Ordinance #24-536.

Commissioner Kuderna moved to approve Abatement Ordinance #24-536, an ordinance abating the tax heretofore levied for the year 2023 to pay debt service on the General Obligation Park Bonds (Alternate Revenue Source), Series 2017A, as presented. Commissioner Scalzo seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioners reviewed the IDOT Resolution #2024-1

Commissioner Scalzo moved to approve Resolution #2024-1 between the Park District and the Illinois Department of Transportation and further provided the Executive Director the authority to approve any additional related agreements based upon the Park District's

attorney's review. Commissioner Wolsztyniak seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioner Scalzo stepped out.

Commissioners reviewed the agreement with Glenbard Township High School District 87 for the use of the parking lot at Sunset Knoll.

Commissioner Kuderna moved to approve the license agreement permitting Glenbard Township High School District 87 to use the parking lot at Sunset Knoll, as presented. Commissioner Zook. On a roll call, four ayes (Fugiel, Kuderna, Wolsztyniak, Zook). Motion carried.

Director Shields recommended approval for Shamrock Florist to sell presentation bouquets for the 2024 Dance Recital.

Commissioner Kuderna moved to approve the sale of presentation bouquets by Shamrock Florist at the 2024 Dance Recital. Commissioner Wolsztyniak seconded the motion. On a roll call, four ayes (Fugiel, Kuderna, Wolsztyniak, Zook). Motion carried.

The Appointment of Personnel and Officers took place. Based on attorney comments, Distinguished Accreditation recommendations, and staff's recommendations, staff suggests the following motion to be approved for the appointment of Personnel and Officers:

Commissioner Scalzo returned at 7:08 p.m.

Commissioner Kuderna made a motion to approve President Fugiel as Member of the Ethics Commission; Vice President Ludwig as Assistant Secretary and Member of Ethics Commission; Joseph S. McCann as Executive Director, Secretary, Freedom of Information Act Officer, Open Meetings Act Officer, Local Election Official and NEDSRA Trustee; Angus O. Shields as Alternate NEDSRA Trustee; Dave Lemar as ADA Compliance Officer; Commissioner Wolsztyniak seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Scalzo, Wolsztyniak, Zook). Motion carried.

The 2023 Year in Review was presented and will be posted on the District's website.

Commissioner Comments

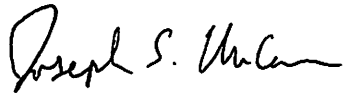
Commissioner Kuderna Welcomed Joe aboard.

Commissioner Scalzo congratulated Director Chiappetta on another finance award.

President Fugiel congratulated all departments on a wonderful 2023.

There being no further business, at 7:27 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of January 23, 2024. Commissioner Zook seconded the motion. On a call for the vote, five ayes (Fugiel, Kuderna, Scalzo, Wolsztyniak, Zook). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joseph S. McCann". The signature is fluid and cursive, with a large initial 'J' and a long, sweeping underline.

Joseph S. McCann
Secretary

JSM/lmt