

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, February 27, 2024 – 6:00 p.m.

The meeting was called to order by President Fugiel at 6:03 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                    Margie Fugiel, President  
    Pete Nolan, Commissioner  
    Jim Scalzo, Commissioner  
    Steve Wolsztyniak, Commissioner  
    Steve Zook, Commissioner

Staff:                                Joe McCann, Executive Director  
    Andrea Chiappetta, Director of Finance & Personnel  
    Angus Shields, Director of Recreation  
    Kevin Ingram, Superintendent of Golf Operations  
    Dave Lemar, Superintendent of Parks  
    Michelle Brennan, Accounts Payable & Payroll Specialist

Guests:                             Dannielle Wilson-Project Manager-Berry Dunn  
    Elsa Fischer-Engagement Manager-Berry Dunn

Absent:                              Mike Kuderna, Commissioner  
    Greg Ludwig, Vice President  
    Leah Touzios, Recording Secretary

The meeting began with the Pledge of Allegiance.

President Fugiel requested approval of the February 27, 2024 Agenda.

**Commissioner Nolan made a motion to approve the February 27, 2024 Regular Board Meeting Agenda. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook) Motion carried.**

President Fugiel requested approval of the minutes of the Public Hearing of January 23, 2024.

**Commissioner Nolan made a motion to approve the minutes of the Public Hearing of January 23, 2024. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook) Motion carried.**

President Fugiel requested approval of the minutes of the Regular Board Meeting of January 23, 2024.

**Commissioner Zook made a motion to approve the minutes of the Regular Board Meeting of January 23, 2024. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

### **Correspondence**

The District received a thank you letter from the Village of Lombard for our partnership on the blood drive on February 6<sup>th</sup>, 2024.

The Tiara Presentation for the Lilac Queen candidates will be held at Maple St. Chapel on March 11<sup>th</sup> at 7:00 p.m. for those board members wishing to attend.

The district also received informational flyers from Dr. Larson regarding District 87's upcoming referendum.

### **Citizens Wishing to Address the Board**

None.

### **Presentations**

Dannielle Wilson and Elsa Fischer with Berry Dunn were on hand to have a kickoff meeting with the board regarding the district's Comprehensive Master Plan and Strategic Plan. The presentation started with introductions. Dannielle reviewed an abbreviated process and project approach to having a successful Master Plan. A short discussion was had about desired outcomes of the Master and Strategic plan and what the timeline looks like for this project.

### **Consent Agenda**

None.

### **Financial Reports**

Commissioners reviewed the January 2024 Payroll and Bills/Check Register and the January 2024 Revenue and Expense Reports.

**Commissioner Nolan moved to approve payment of the January 2024 accounts payable and payroll in the amount of \$643,345.59. Accounts payable checks #108495-108549 in the amount of \$274,404.26 payroll checks #78138-78142, #78144-78152, in the amount of \$1,723.52 direct deposit checks #78143 and #78153 in the amount of \$210,912.95; deduction checks #124431D-#124436D, #124627D-#124638D, in the amount of \$156,256.86; NCEPRS check #78154 in the amount of \$48.00. Commissioner Scalzo seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

### **Staff Reports**

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Chiappetta noted that revenue is down slightly at the golf course due to a lack of a sponsor this year. Although

sponsorship dollars are up across the district, the golf course has been a tougher facility to entice sponsorship.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director Shields discussed communication he received about behavior at the high school basketball games over the weekend. An email has gone out to all participants in regards to sportsmanship and behavior guidelines and future incidents will not be tolerated. There will also be some staff retraining to define their roles and empower them to make confident decisions about spectator behavior. The dance recital is this weekend at Glenbard East. Director Shields also briefly discussed a successful Winterfest.

Commissioners briefly reviewed the Superintendent of Golf Operations' Monthly Report. Superintendent Ingram stated that the golf course is open! As of February, there have already been around 300 rounds played.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director McCann received communication from Stanford's Battery that they are interested in doing a live reenactment at 4 seasons. We have worked with them in the past. More information to follow as this would require board approval. The Southland project is out to bid, those bids will be brought to the next board meeting. The library has yet to receive an update as to when the project will wrap up. There is some earthwork and grading that is yet to be completed. Once the work is completed, we can finalize the agreements with the Library and the Village of Lombard. We are also working with Hitchcock Design Group to see if an OSLAD grant would be an option as the museum grants are unavailable. Kudos to Kevin Ingran on his upcoming work anniversary, 44 years with the Lombard Park District.

### **Unfinished Business**

None.

### **New Business**

Commissioners reviewed the Reimbursement Resolution 2024-1

**Commissioner Nolan moved to approve the reimbursement resolution 2024-1, not to exceed \$3,000,000. Commissioner Zook seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion Carried.**

Commissioners reviewed the Lombard Baseball League M.O.U. – 1<sup>st</sup> Reading.

**Commissioner Nolan moved to approve the first reading of the Lombard Baseball League Memo of Understanding. Commissioner Scalzo seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

Commissioners reviewed the Lombard Falcons M.O.U. – 1<sup>st</sup> Reading.

**Commissioner Nolan moved to approve the first reading of the Lombard Falcons Memo of Understanding. Commissioner Zook seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

Commissioners reviewed the Lombard Firebirds M.O.U. – 1<sup>st</sup> Reading.

**Commissioner Nolan moved to approve the first reading of the Lombard Firebirds Memo of Understanding. Commissioner Zook seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

Commissioners reviewed the Crown Castle cell tower agreement.

**Commissioner Wolsztyniak moved to approve the amended cell tower agreement with Crown Castle for an extended lease term ending June 30, 2044 and further provide the Executive Director the authority to approve any additional related agreements based upon the Park Districts attorney review. Commissioner Nolan seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

Commissioners reviewed Four Seasons Phase Two change orders #2, #3, and #4.

**Commissioner Nolan moved to approve Change Order #2 for \$13,475.00, Change Order #3 for \$57,470.85, Change Order #4 for \$9,195 resulting in an overall increase in the work to be performed in the amount of \$80,140.85. Commissioner Wolsztyniak seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion Carried**

Commissioners reviewed the purchase of a 15-passenger van.

**Commissioner Nolan moved to approve the National Auto Fleet Group contract for the purchase of a new 2024 Ford Transit passenger Wagon in the amount of \$63,458.82. Commissioner Scalzo seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

Commissioners reviewed the Purchase of Tot Pool Filter.

**Commissioner Nolan moved to approve the quote from Halogen Pool Supply, as the sole distributor, for the purchase of a new Filtrex regenerative filter system in the amount of \$38,306.00. Commissioner Wolsztyniak seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

Commissioners reviewed the purchase of a 300-gallon spray rig.

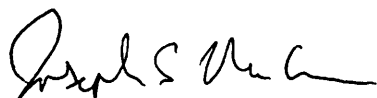
**Commissioner Scalzo moved to approve the quotes from Burris Equipment in the amount of \$37,296 for the purchase of a Truckster XD through the Sourcewell contract, and the quote from Burris Equipment for the purchase and installation of a 300-gallon spray tank, boom, and controls in the amount of \$21,060. Commissioner Nolan seconded the motion. On a roll call, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

**Commissioner Comments**

None

**There being no further business, at 7:25 p.m., Commissioner Nolan made a motion to adjourn the Regular Board Meeting of February 27, 2024. Commissioner Wolsztyniak seconded the motion. On a call for the vote, five ayes (Fugiel, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joseph S. McCann". The signature is written in a cursive style with a long horizontal flourish at the end.

Joseph S. McCann  
Secretary

JSM/lmt