

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, July 23, 2024 – 6:00 p.m.

The meeting was called to order by President Fugiel at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Margie Fugiel, President
 Greg Ludwig, Vice President
 Mike Kuderna, Commissioner
 Peter Nolan, Commissioner
 Jim Scalzo, Commissioner
 Steve Zook, Commissioner

Staff: Joseph S. McCann Executive Director
 Jessica Ramirez, Director of Finance & Personnel
 Angus Shields, Director of Recreation
 Kevin Ingram, Superintendent of Golf Operations
 Dave Lemar, Superintendent of Parks
 Leah Touzios, Recording Secretary

Guest: Connie Schmidt, DuPage Monarch Project

Absent: Steven Wolsztyniak, Commissioner

The meeting began with the Pledge of Allegiance.

President Fugiel requested approval of the July 23, 2024 Agenda.

Commissioner Zook made a motion to approve the July 23, 2024 Regular Board Meeting Agenda. Commissioner Kuderna seconded the motion. On a call for the vote, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

President Fugiel requested approval of the minutes of the Regular Board Meeting of June 25, 2024.

Commissioner Kuderna made a motion to approve the minutes of the Regular Board Meeting of June 25, 2024. Commissioner Scalzo seconded the motion. On a call for the vote, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

Correspondence

The Board of Park Commissioners reviewed a thank you letter from the Lombard Junior Women’s Club, TLC Camp, Inc.

Citizens Wishing to Address the Board

Connie Schmidt, with the DuPage Monarch Project, showed appreciation to the District for adopting a resolution that promotes healthy habitat for monarch butterflies and pollinators. Ms. Schmidt passed out informational flyers. Executive Director McCann thanked Ms. Schmidt for her time.

Presentations

BerryDunn presented to the Park Board an update to the Comprehensive Master Plan and Strategic Plan.

Consent Agenda

None.

Financial Reports

Commissioners reviewed the revised May 2024 Payroll and Bills/Check Register and the May 2024 Revenue and Expense Reports.

Vice President Ludwig moved to approve payment of the revised May 2024 accounts payable and payroll in the amount of \$941,099.38. Accounts payable checks #108749-#108834 in the amount of \$286,158.91; payroll checks #78234-#78244, #78246-#78274, #78278, and #78279-#78313 in the amount of \$17,735.02; direct deposit checks #78245, #78276 and #78314 in the amount of \$394,503.22; deduction checks #125984D-#126289D, #126292D-#126303D #126652D-#126656D and #778277 in the amount of \$242,702.23. Commissioner Scalzo seconded the motion. On a roll call, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

Commissioners reviewed the June 2024 Payroll and Bills/Check Register and the June 2024 Revenue and Expense Reports.

Vice President Ludwig moved to approve payment of the June 2024 accounts payable and payroll in the amount of \$1,493,389.67. Accounts payable checks #108835-#108865, #108867-#108942, and reissued check #108866 in the amount of \$851,702.21; payroll checks #78315-#78348, and #78350-#78380 in the amount of \$19,233.44; direct deposit checks #78349 and #78381 in the amount of \$399,535.37; deduction checks #127028D-#127033D, #127387D-#127398D, and #78382 in the amount of \$222,918.65. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Ramirez reported on the 2nd Quarter Report, which Director Ramirez took time to highlight the different sections, including a breakdown by funds; all revenue & expenses, interest, utilities, and capital

projects. The 2nd Quarter 2024 Goals & Objectives Update, and the 2nd Quarter Balance Sheet were reviewed.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Lemar answered questions about daily workflow.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director Shields informed the Park Board that Madison Meadow Athletic Center will be closed August 19-25, for facility maintenance. Lastly, Director Shields reported on the Spring Recreation Review.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram reported on golf rounds, high water levels due to heavy rains, and a hydraulic leak on a mower.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director McCann reminded the Board of the annual volunteer and staff appreciation pool party. Director McCann would like a representative from the Board, to attend a Village of Lombard board meeting. At the meeting, the Board member will update the Village on Lilacia Park, the District's Comprehensive Master Plan and Strategic Plan development. Lastly, Executive Director McCann gave kudos to Superintendent's Ingram and Lemar, and staff, on storm cleanup.

Unfinished Business

None.

New Business

Commissioners reviewed Resolution #2024-5, the DuPage Monarch Project. The DuPage Monarch Project is a group of local organizations working together to provide education about monarchs and increase the suitable monarch habitat throughout DuPage County.

Vice President Ludwig moved to approve Resolution #2024-5, a resolution authorizing the expansion of available habitat for monarch butterflies and native pollinators, as presented. Commissioner Zook seconded the motion. On a roll call, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

Commissioners reviewed Lombard Baseball League's request for installation of storage sheds at Madison Meadow and Sunset Knoll.

Vice President Ludwig moved to approve the installation of storage sheds at Madison Meadow and Sunset Knoll by the Lombard Baseball League, in coordination with Lombard Park District staff, and under the permitting requirements of the Village of Lombard, as presented. Commissioner Scalzo seconded the motion. On a roll call, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

Commissioners reviewed Change Orders #1 and #2 for the Southland Project.

Vice President Ludwig moved to authorize the Executive Director to execute Change Order #1 not to exceed \$96,642, and Change Order #2 not to exceed \$25,842, resulting in an overall increase in the work to be performed not to exceed \$122,484, pending review of the final soil report and field subgrade conditions, as presented. Commissioner Zook seconded the motion. On a roll call, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

Staff received a written request form Blue Line Cycling to stage a cornhole tournament at Four Seasons as a fundraiser for their organization. The cornhole tournament requires approval to waive the necessary ordinances and authorize the Director of Recreation to finalize the use of Four Seasons for the Blue Line Cycling's Cornhole fundraising event.

Vice President Ludwig moved to wave 2.08 Charitable Religious, Political, or Non-Profit Activities, 2.10 Commercial Sale, Exhibition, or Distribution of Goods or Services, on September 14, 2024, for the Blue Line Cycling's Cornhole fundraising event, as presented. Commissioner Kuderna seconded the motion. On a roll call, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

Commissioner Comments

Commissioner Scalzo pointed out strengths within the District, from BerryDunn's SWOT analysis; Kiddie Campus, and staff morale.

There being no further business, at 7:24 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of July 23, 2024. Commissioner Scalzo seconded the motion. On a call for the vote, six ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Zook). Motion carried.

Respectfully Submitted,



Joseph S. McCann
Secretary

JSM/lmt