

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, August 27, 2024 – 6:00 p.m.

The meeting was called to order by President Fugiel at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners: Margie Fugiel, President
 Greg Ludwig, Vice President
 Mike Kuderna, Commissioner
 Peter Nolan, Commissioner
 Jim Scalzo, Commissioner
 Steven Wolsztyniak, Commissioner
 Steve Zook, Commissioner

Staff: Joseph S. McCann Executive Director
 Jessica Ramirez, Director of Finance & Personnel
 Angus Shields, Director of Recreation
 Kevin Ingram, Superintendent of Golf Operations
 Dave Lemar, Superintendent of Parks
 Leah Touzios, Recording Secretary

Guest: Michelle Brennan, Employee
 Maria Foerstel, Employee
 Martha Houston, Employee
 Alexis Kleefisch, Employee
 Nicole Kondraschow, Employee
 Katy McKinnon, Employee
 Jake Pawlak, Employee
 Mike Roeglin, Employee

The meeting began with the Pledge of Allegiance.

President Fugiel requested approval of the August 27, 2024 Agenda.

Vice President Ludwig made a motion to approve the August 27, 2024 Regular Board Meeting Agenda. Commissioner Scalzo seconded the motion. On a call for the vote, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

President Fugiel requested approval of the minutes of the Regular Board Meeting of July 23, 2024.

Commissioner Kuderna made a motion to approve the minutes of the Regular Board Meeting of July 23, 2024. Vice President Ludwig seconded the motion. On a call for the vote, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Correspondence

The Board of Park Commissioners reviewed a congratulations letter from PDRMA, on completing our second incentive metric deadline.

Citizens Wishing to Address the Board

None.

Consent Agenda

None.

Presentations

Manager Brennan introduced Alexis Kleefisch to the Park Board. Ms. Kleefisch is part of the finance team.

Director Ramirez congratulated Nicole Kondraschow on her 5-year anniversary with the Administration Department.

Director Shields congratulated Jake Pawlak on his 5-year anniversary with the Recreation Department.

Executive Director McCann congratulated Leah Touzios on her 5-year anniversary with the Parks/Administration Department.

Superintendent Lemar congratulated Mike Roeglin on his 30-year anniversary with the Parks Department.

Financial Reports

Commissioners reviewed the July 2024 Payroll and Bills/Check Register and the July 2024 Revenue and Expense Reports.

Vice President Ludwig moved to approve payment of the July 2024 accounts payable and payroll in the amount of \$2,126,426.34. Accounts payable checks #108943-#109049 in the amount of \$1,453,422.43; payroll checks #78383-#78415, #78417, and #78418-#78446 in the amount of \$23,651.36; direct deposit checks #78416 and #78447 in the amount of \$420,759.12; deduction checks #127756D-#127761D, #128119D-#128130D, and #78448 in the amount of \$228,593.43. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Staff Reports

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Ramirez was available to answer questions about her report.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Lemar gave an update on the ballfield restoration project, which is near completion.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director Shields provided a recap of the Civil War reenactment at Four Seasons. Director Shields is working with Manager Perez to finalize a post season schedule for Paradise Bay Water Park.

President Fugiel requested feedback from Manager McKinnon on the Madison Meadow Athletic Center being closed for maintenance.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. Superintendent Ingram gave an update on golf rounds, and discussed how high temperatures is impacting golfing.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director McCann updated the Park Board on the progress of the Comprehensive Master Plan and Strategic Plan. Executive Director McCann discussed the old Library property and the status of the property transfer. Lastly, Executive Director McCann gave kudos to all staff on wrapping up a successful summer season and transitioning into the fall.

Unfinished Business

None.

New Business

Staff is recommending the approval of the revised Board Policy Manual.

Commissioner Kuderna moved to approve all the revisions of the Board Policy Manual including the Mission, Vision, and Values, and Appendices A – II, as presented. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioners reviewed Resolution #2024-6 Authorizing Intervention in Property Tax Assessment Appeals.

Commissioner Scalzo moved to approve Resolution #2024-6, authorizing the law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. to file as legal representative on the Taxing District's behalf a request to intervene in the property tax assessment appeals for the 2023 through 2026 quadrennial (tax years 2023, 2024, 2025 and 2026), and all subsequent years until such authorization is revoked, as presented. Commissioner Nolan seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioners reviewed Resolution #2024-7 The Standard 457 Deferred Compensation Trustee. The purpose of this resolution is to appoint Executive Director, Joseph McCann, as Trustee for the Standard, and to remove previous staff members.

Commissioner Scalzo moved to approve Resolution #2024-7, appointing Joseph McCann as Trustee with the Standard, as presented. Commissioner Kuderna seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioners viewed the following Memo of Understanding on the ongoing relationship between the Lombard Park District and the Village of Lombard to facilitate the Block Party Wagon program.

Vice President Ludwig moved to approve the Memorandum of Understanding outlining the relationship between the Lombard Park District and Village of Lombard relative to the purchase, operation, and maintenance of the Block Party Wagon program, as presented. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

In the 2024 annual budget, the Park Board authorized the purchase of a new walk behind greens aerator. The allocated cost, in the capital projects, is \$39,957. Staff is recommending the purchase of a Toro ProCore 648s through Sourcewell.

Vice President Ludwig moved to accept the quote from Reinders for the Toro ProCore 648s Greens Aerator through Sourcewell in the amount of \$34,564, along with the accessories in the amount of \$1,559, assembly and delivery tank in the amount of \$1,445 for a total cost of \$37,569, as presented. Commissioner Zook seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

For the Fall season, Firebirds Soccer Club has requested to utilize temporary athletic field lighting on the soccer field in Sunset Knoll, at the bottom of the sled hill.

Commissioner Kuderna moved to approve the Firebirds Soccer Club's request to utilize the temporary athletic lights at Sunset Knoll for practices until 8:00 p.m. during their fall season, as presented. Vice President Ludwig seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioner Comments

Commissioner Scalzo told Manager Foerstel, good job on her PDRMA incentive completion.

At 6:55 p.m., Vice President Ludwig moved to adjourn the Regular Board Meeting and move into Closed Session: 2(c)5 The Purchase or Lease of Real Property for the Use of the District, and 2(c)11 Pending, or Probably or Imminent Litigation Against, Affecting or on Behalf of the District. Commissioner Nolan seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Commissioner Zook made a motion to adjourn the Closed Session Meeting and reconvene the Regular Meeting of August 27, 2024. Commissioner Scalzo seconded the motion. On a roll call, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

President Fugiel said stated the Park Board met in Closed Session under Section 2(c)5 and 2(c)11 and no final action was taken.

There being no further business, at 7:11 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of August 27, 2024. Commissioner Wolsztyniak seconded the motion. On a call for the vote, seven ayes (Fugiel, Ludwig, Kuderna, Nolan, Scalzo, Wolsztyniak, Zook). Motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joseph S. McCann". The signature is fluid and cursive, with a long horizontal stroke at the end.

Joseph S. McCann
Secretary

JSM/lmt