

Lombard Park District  
Board of Park Commissioners  
Regular Board Meeting  
Sunset Knoll Recreation Center  
Tuesday, December 17, 2024 – 6:00 p.m.

The meeting was called to order by President Fugiel at 6:00 p.m.

Upon roll call being taken, the following commissioners were present:

Commissioners:                    Margie Fugiel, President  
   Mike Kuderna, Commissioner  
   Peter Nolan, Commissioner  
   Jim Scalzo, Commissioner  
   Steve Zook, Commissioner

Staff:                                Joseph S. McCann, Executive Director  
   Jessica Ramirez, Director of Finance & Personnel  
   Angus Shields, Director of Recreation  
   Dave Lemar, Superintendent of Parks  
   Leah Touzios, Recording Secretary

Absent:                                Greg Ludwig, Vice President  
   Steven Wolsztyniak, Commissioner  
   Kevin Ingram, Superintendent of Golf Operations

The meeting began with the Pledge of Allegiance.

President Fugiel requested approval of the December 17, 2024 Agenda.

**Commissioner Zook made a motion to approve the December 17, 2024 Regular Board Meeting Agenda. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

President Fugiel requested approval of the minutes of the Public Hearing of November 19, 2024.

**Commissioner Kuderna made a motion to approve the minutes of the Public Hearing of November 19, 2024. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

President Fugiel requested approval of the minutes of the Regular Board Meeting of November 19, 2024.

**Commissioner Kuderna made a motion to approve the minutes of the Regular Board Meeting of November 19, 2024. Commissioner Zook seconded the motion. On a call for the vote, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

President Fugiel requested approval of the minutes of the Ad Hoc Committee Meeting of December 10, 2024.

**Commissioner Zook made a motion to approve the minutes of the Ad Hoc Committee Meeting December 10, 2024. Commissioner Kuderna seconded the motion. On a call for the vote, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

### **Correspondence**

The District received correspondence from PDRMA congratulating the District on the risk management grant and recognition program award.

### **Citizens Wishing to Address the Board**

None.

### **Consent Agenda**

None.

### **Presentations**

BerryDunn presented to the Park Board an update on the Comprehensive Master Plan and Strategic Plan.

### **Financial Reports**

Commissioners reviewed the November 2024 Payroll and Bills/Check Register and the November 2024 Revenue and Expense Reports.

**Commissioner Nolan moved to approve payment of the November 2024 accounts payable and payroll in the amount of \$1,225,127.15, as shown in the board report. Commissioner Zook seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

### **Staff Reports**

Commissioners briefly reviewed the Director of Finance's Monthly Report. Director Ramirez was available to answer questions about her report.

Commissioners briefly reviewed the Superintendent of Parks' Monthly Report. Superintendent Lemar gave kudos to the parks department for their hard work, installing Lilacia Park's holiday lights. Staff installed about 900,000 lights, while tulip bulb installation was being conducted.

Commissioners briefly reviewed the Director of Recreation's Monthly Report. Director Shields announced that Jingle Bell Jubilee was amazing, with 160 gallons of hot chocolate served the first night. Also, Director Shields discussed a new business item being presented in January, the Downers Grove pool agreement.

Commissioners briefly reviewed the Superintendent of Golf Operation's Monthly Report. On behalf of Superintendent Ingram, Director Shields reported that the walk behind greens aerator has arrived at the golf course, and staff has completed aerating the course. Lastly, Director Shields discussed Clubhouse rentals and staff training.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director McCann reported on the construction fence at the Southland OSLAD project will be removed on December 23. The playground is open for residents to utilize, but the soccer and baseball fields are closed, along with the pickleball courts. Executive Director McCann proudly announced that the Maple Street property has been closed on, and a press release will come out to the public. Kudos to the parks department, Manager Manheim and all supporting staff on Jingle Bell Jubilee. Lastly, Executive Director McCann thanked Director Ramirez and the finance team for implementing the new financial software; and wished us a happy and safe holiday season.

### **Unfinished Business**

Director Ramirez presented a summary of changes and looked for an approval on first reading of the 2025 Annual Operating Budget.

**Commissioner Kuderna moved to tentatively approve the proposed 2025 Annual Operating Budget in the amount of \$18,501,162 upon first reading and place on public display in accordance with state statute, as presented. Commissioner Nolan seconded the motion. On a roll call, four ayes (Fugiel, Kuderna, Nolan, Scalzo), one nay (Zook). Motion carried.**

### **New Business**

Commissioners reviewed Ordinance #24-539 Tax Levy.

**Commissioner Kuderna made a motion to approve Ordinance #24-539 Tax Levy in the amount of \$5,761,000, as presented. Commissioner Nolan seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried**

Commissioners reviewed the IPRA Conference Per Diem Policy.

**Commissioner Kuderna moved to approve all Board of Park Commissioners participation in and travel to the IAPD/IPRA 2025 Annual Conference which includes the allowed per diem amounts for meals, travel, and lodging which shall not exceed \$1,130 each.**

**Commissioner Nolan seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

### **Commissioner Comments**

Commissioner Kuderna wished staff happy holidays and announced Lilacia Park looked awesome and thanked staff for their hard work.

Commissioner Nolan wished staff happy holidays, staff did a great job with Lilacia Park, and he is looking forward to 2025.

Commissioner Scalzo congratulated Manager Foerstel and Assistant Touzios on the PDRMA grant award.

Commissioner Zook declared happy holidays and thanked everybody.

President Fugiel gave congratulations on the financial software and told Superintendent Lemar well done.

**At 7:18 p.m., Commissioner Nolan moved to adjourn the Regular Board Meeting and move into Closed Session: 2(c)1 The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District or Legal Counsel for the District, Including Hearing Testimony on a Complaint Lodged Against an Employee of the District or Against Legal Counsel for the District to Determine its Validity, and 2(c)21 Semi-Annual Review of Closed Session Minutes. Commissioner Kuderna seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

**Commissioner Nolan made a motion to adjourn the Closed Session Meeting and reconvene the Regular Meeting of December 17, 2024. Commissioner Kuderna seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

Executive Director McCann said that the Park Board met in Closed Session under Section 2(c)1 and 2(c)21 and no final action was taken.

**Executive Director McCann stated that The Board of Park Commissioners conducted their semi-annual review of closed session minutes and determined that the need for confidentiality still exists as to all or part of closed session minutes. Commissioner Zook moved to release the October 22, 2024 closed session minutes and authorize staff to dispose of any closed session meeting recordings. Commissioner Nolan seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

**Commissioner Kuderna made a motion for the proposed salary increase of 7%, with a \$6,000.00 performance compensation for Executive Director McCann. Commissioner Nolan seconded the motion. On a roll call, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

**There being no further business, at 7:53 p.m., Commissioner Kuderna made a motion to adjourn the Regular Board Meeting of December 17, 2024. Commissioner Scalzo seconded the motion. On a call for the vote, five ayes (Fugiel, Kuderna, Nolan, Scalzo, Zook). Motion carried.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Joseph S. McCann". The signature is fluid and cursive, with the first name "Joseph" being the most prominent.

Joseph S. McCann  
Secretary

JSM/lmt